



# LEBANON PARKS, TREES, AND TRAILS ADVISORY COMMITTEE MEETING AGENDA

February 21, 2024 at 2:00 PM

Santiam Travel Station – 750 3rd Street, Lebanon, Oregon

---

## MISSION STATEMENT

*The City of Lebanon is dedicated to providing exceptional services and opportunities that enhance the quality of life for present and future members of the community.*

**CALL TO ORDER** - Chair Barnett

**ROLL CALL**

**APPROVAL OF MINUTES**

1. October 18, 2023

**DISCUSSION**

2. City Updates
3. March City Council Update
4. OPRD Local Government Grant
5. BLT Gills Landing Grant Application
6. BLT Parks, Trees, and Trails Discussion Topics

**PUBLIC COMMENTS**

**NEXT SCHEDULED MEETING** - March 20, 2024 (2:00 - 3:30 pm)

**ADJOURNMENT** - Chair

*Meetings are recorded and available on the City's YouTube page at:*

<https://www.youtube.com/user/CityofLebanonOR/videos>

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Recorder at 541.258.4905.*



# Parks, Trees, and Trails Advisory Committee Meeting Minutes October 18, 2023

**Committee Present** Jan Diamantine, Linda Ziedrich, Rick Barnett, Cindy Kerby, Anna Creel, and Rodney Sell.

**Committee Absent** City Councilor, Dave Workman

**Staff Present** Interim City Manager Ron Whitlatch, and Public Works Operations Manager, Jason Rush.

**Call to Order** Chair Barnett called the meeting to order at 2:00 p.m. in the Santiam Travel Station Board Room.

**Approval of Minutes** The committee approved the meeting minutes from July 19, 2023.

## **Discussion**

- City of Lebanon Update

Ciarra Keene and Jason Rush provided the City of Lebanon update:

- Completed a tree removal at 7<sup>th</sup> and Sherman, it had been trimmed by the power company which caused it to rot from the inside out. There will be no replacement of the tree due to utilities.
- A maple tree was removed from city property on the corner of Russell and Porter Street. This tree was hollowed, and a large branch had fallen, the remainder of the tree was hanging over the neighboring property causing concern for property damage. No replacement has been made.
- Park and trail garbage's are emptied daily, but due to the influx of household and houseless trash being dumped we are seeing the cans get fuller quicker and will be completing garbage rounds twice a day during the winter months.
- Signs with the new park rules have been installed at all city parks to help the Police Department enforce the current and new rules.
- A new sign was installed at Christopher Columbus Park, the old one was damaged.
- The Adopt-A-Park program has been updated and a new web page has been created.
- A rough draft of the Memorials Program was provided for review.

- Spraying of Blackberries

The city sprays blackberries to assist with the upkeep of all city grounds. The city will do what it can to not spray during the summer months when citizens would like to actively pick the berries. We can also investigate putting up permanent signage about the spraying of

the berries, product, and when they are available for picking.

- Pioneer Cemetery

The Lebanon Garden Club would like to place a dogwood tree in the cemetery, but there is currently no above ground water source. The city will determine if a service can be placed there and how to keep it locked up for only watering usage.

- Cheadle Lake Tree Damage

During brush clearing at Cheadle Lake, there was a tree that received minor damage. The tree should not be affected by this damage and will be able to recover from the damage. The departments will be talked to about being more careful while brush clearing with large machines. Large machinery is used in clearing brushes around trails to ensure we keep the trails clear in a timely manner. If individual volunteers or groups would like to trim by hand the city would welcome that.

- Cheadle Lake Project

A drawing by Udell was provided to the committee with a cost estimate that totals \$11,500,000 for the updates on the drawing. It has been requested by the city that the committee follow the intent of the grant which is accessibility improvements. There will be some SDC funds available, so there will only be approximately \$3,000,000 to \$3,500,000 available.

The funding available should focus on the development of ADA accessibility, trail frontage, stage, and parking. Once the primary requirements are met the committee can determine the best use of the remaining grounds and what is the most beneficial to the city and community.

- BLT Update – Rod / Jan

1. The Linn County Juvenile Department will be assisting BLT with a River Road clean-up on November 12<sup>th</sup>, there is no fee for BLT because they are a non-profit.
2. The Cheadle Lake Fun Run / Walk was approved for 2024.
3. Dave Workman and Linn Co. Federal Credit Union adopted the Eagle Scout Trail. They will complete work on the soft surface trail quarterly.
4. BLT has applied for several grants to assist with local project, one they have been awarded is the Lebanon Tourism Grant in the amount of \$2,500.

### **Next Scheduled Meeting**

**January 17, 2024 (2:00 – 3:30 p.m.)**

### **Adjournment**

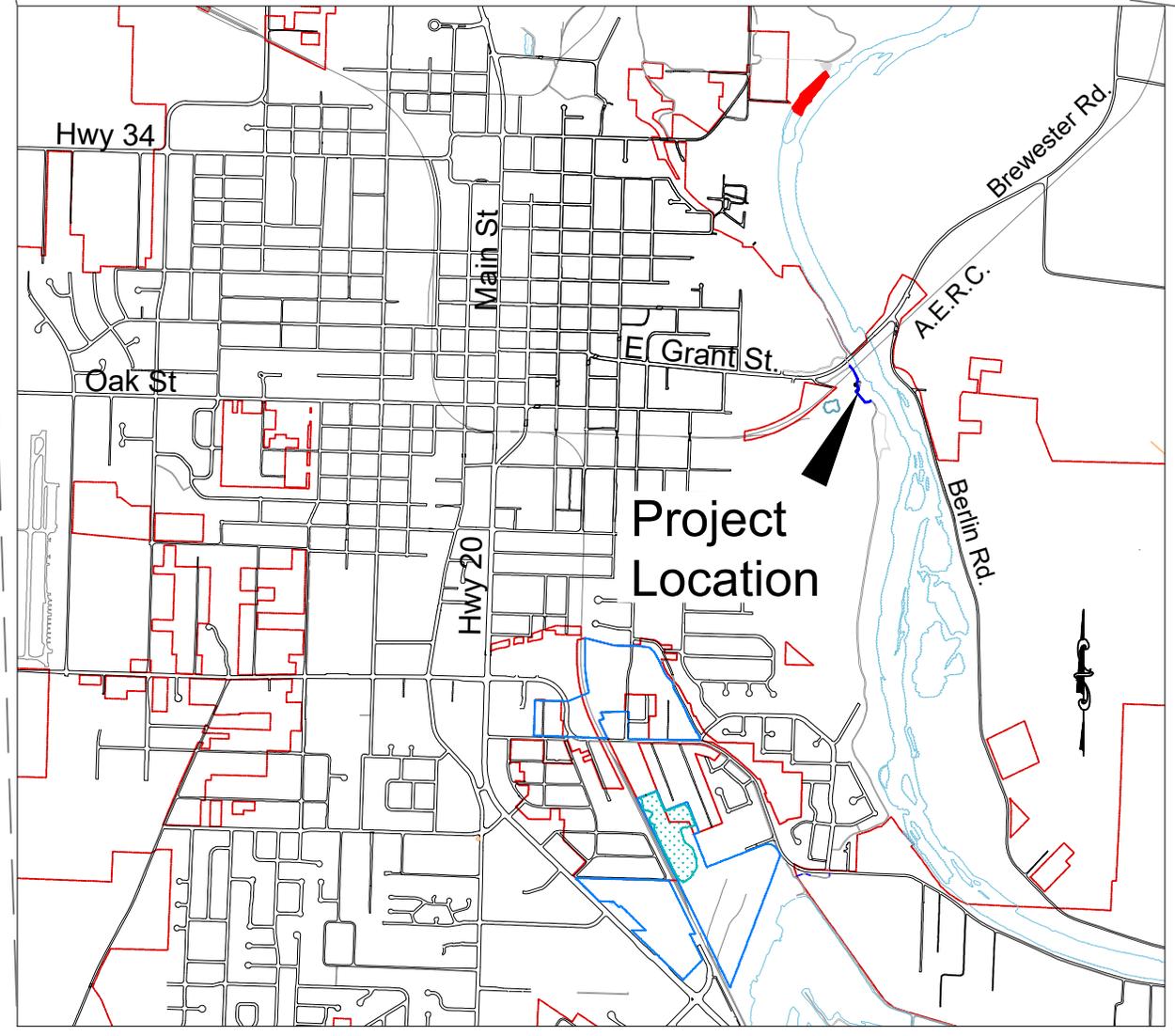
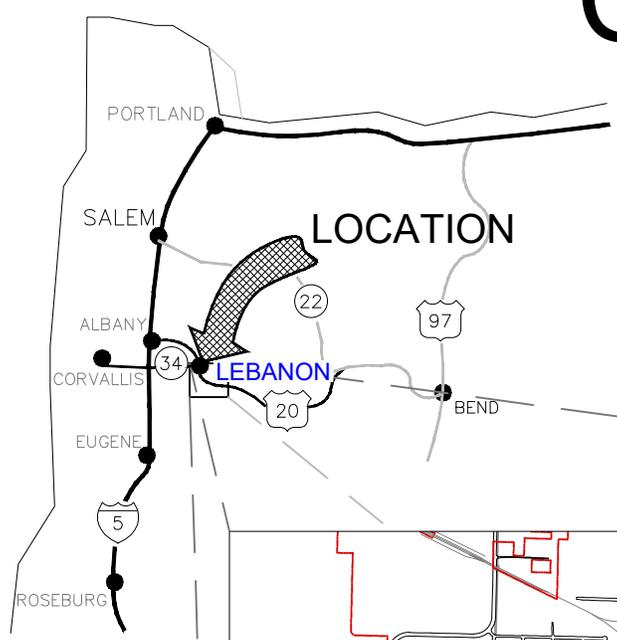
Barnett Adjourned the meeting at 3:33 p.m.

# City of Lebanon

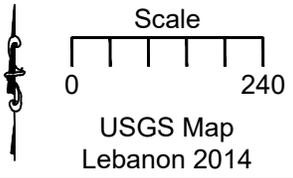
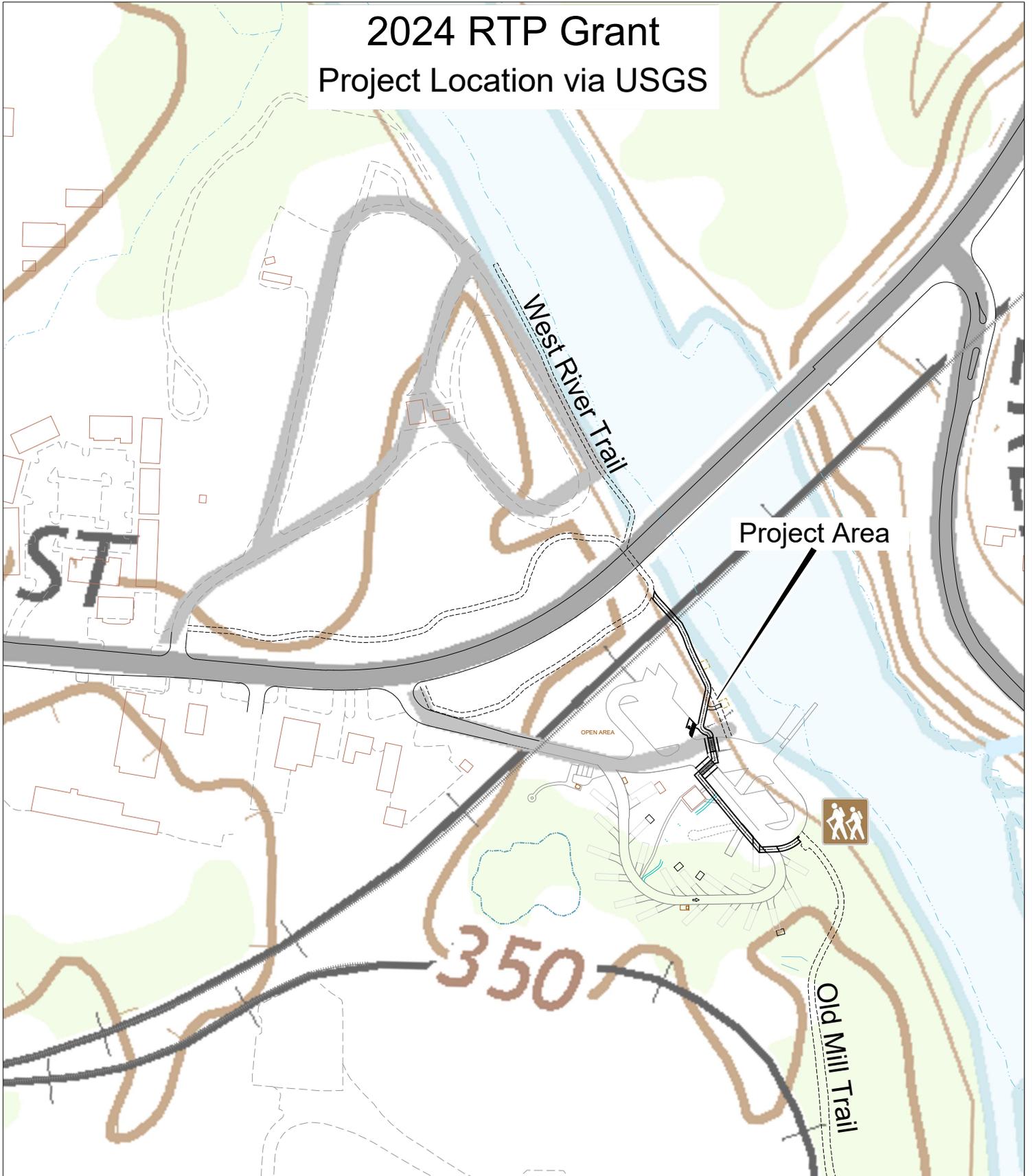
## 2024 RTP Grant

### Gills Landing Park Connector Trail

#### Vicinity Map



# 2024 RTP Grant Project Location via USGS

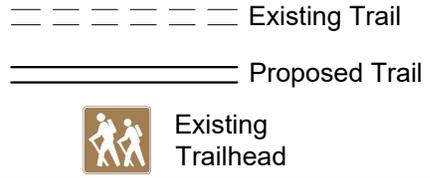
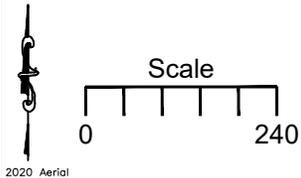
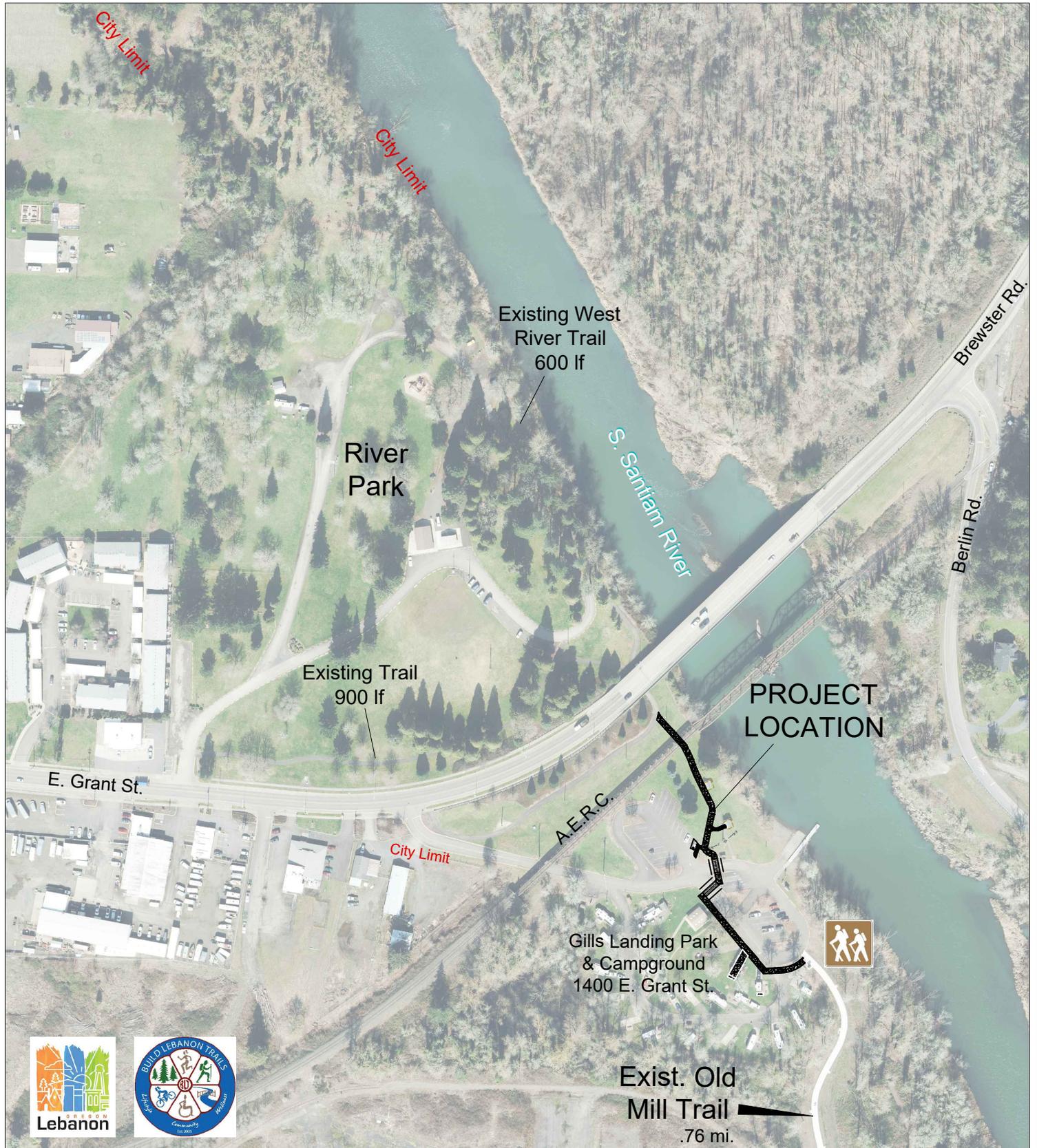


## Gills Landing Park Connector Trail

Old Mill Trail to West River Trail

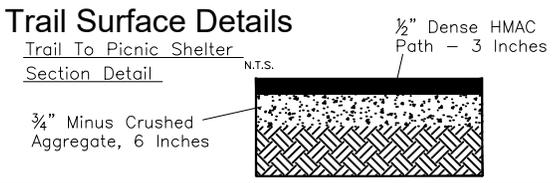
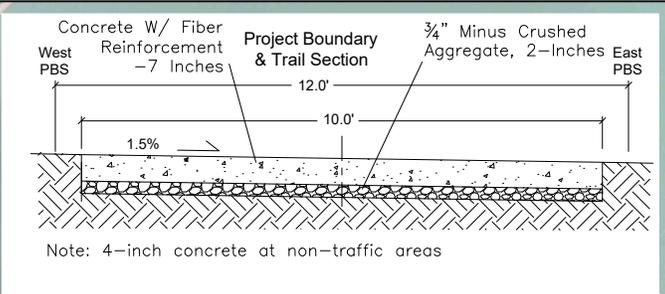
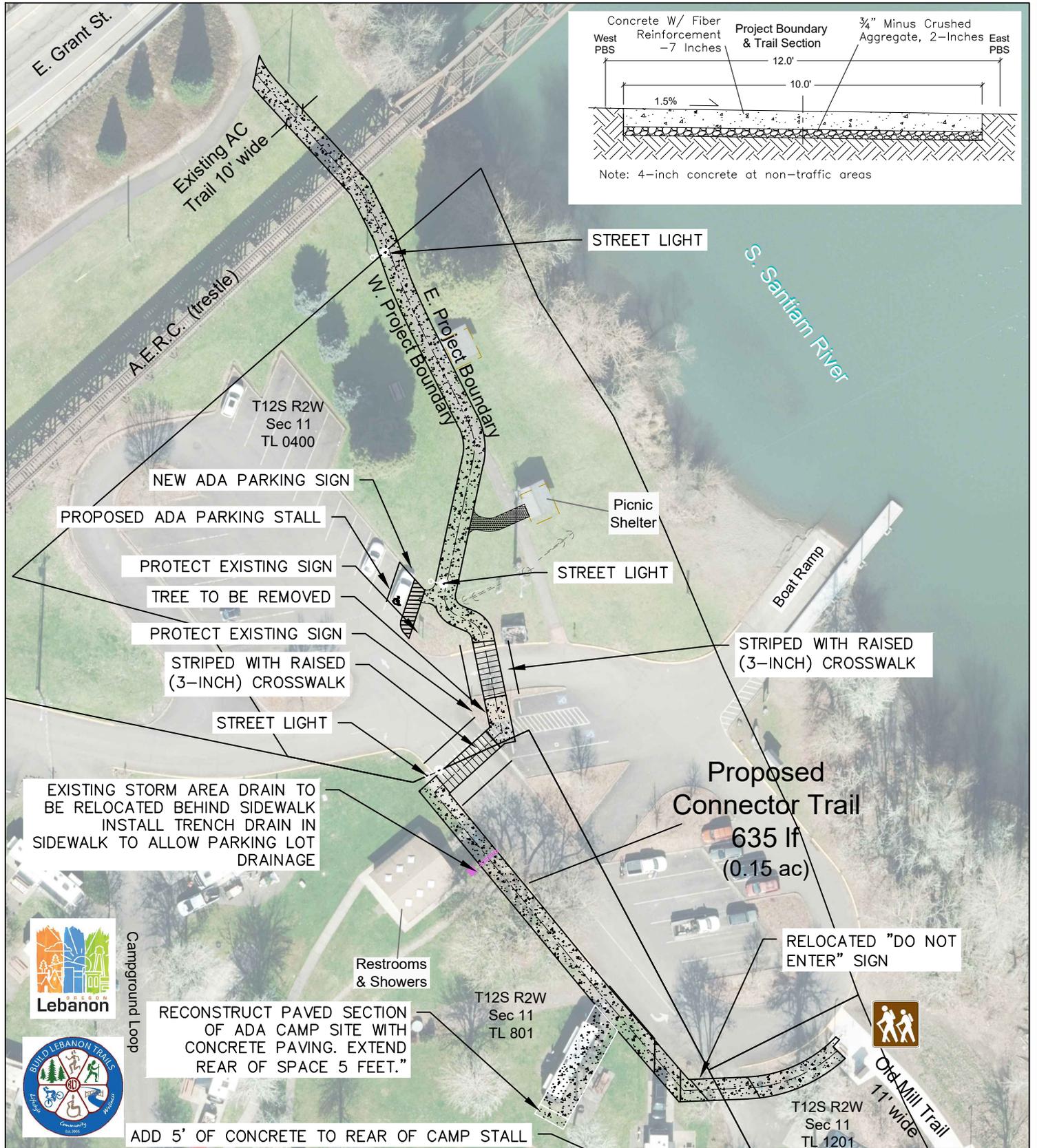
# 2024 RTP Grant Project Location w/ Aerial

Item # 5.

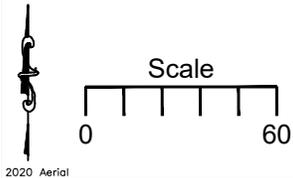


**Gills Landing Park  
Connector Trail**  
Old Mill Trail to West River Trail

Project Boundary & Site Plan

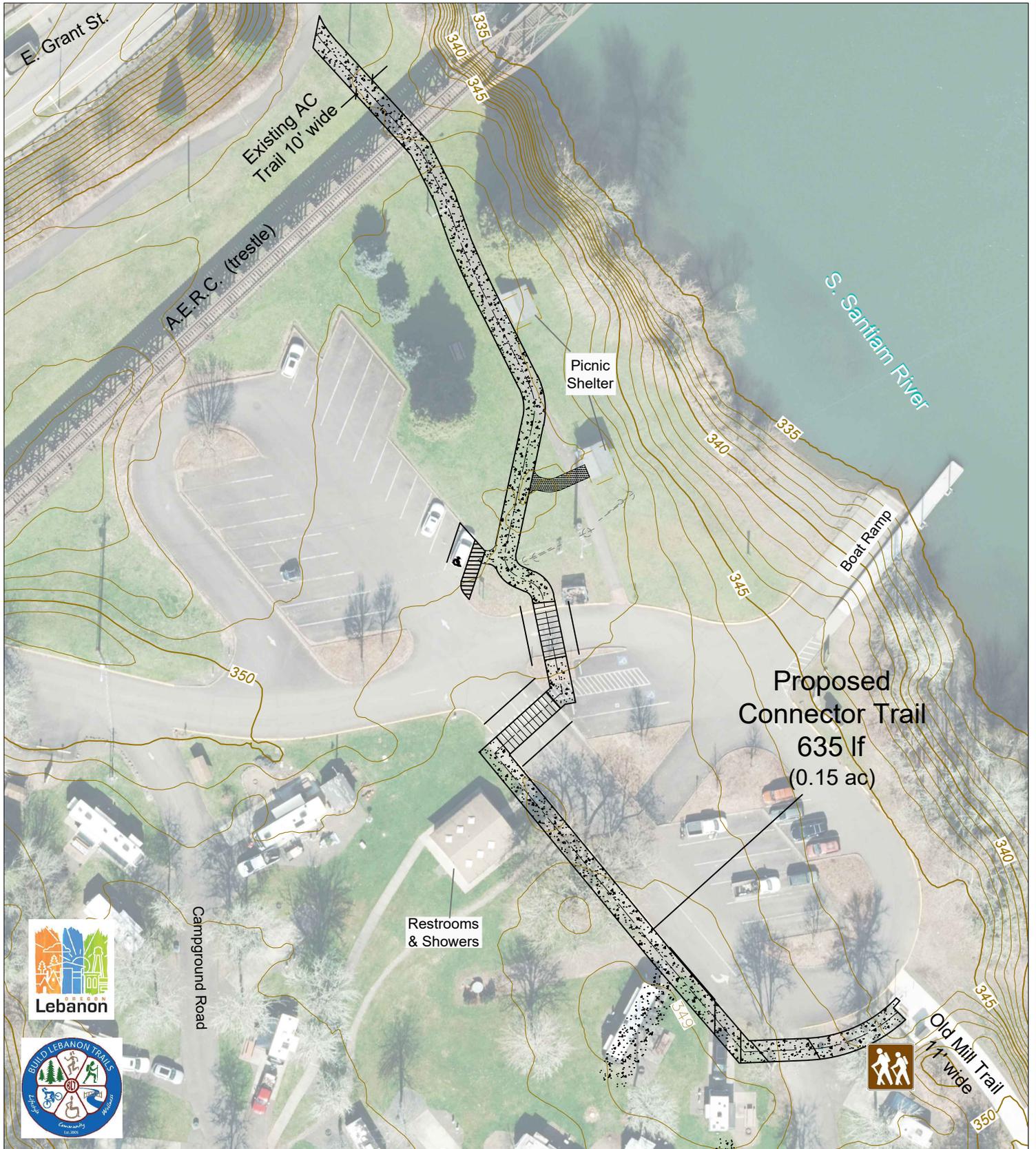


Gills Landing Park Connector Trail  
Old Mill Trail to West River Trail

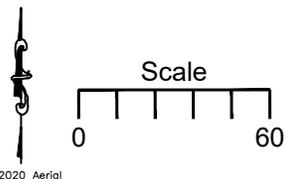


# 2024 RTP Grant Site Plan with Contours

Item # 5.



## Gills Landing Park Connector Trail Old Mill Trail to West River Trail



2/21/2024

**Build Lebanon Trails Update:**

1. Georgia Pacific Connector Trail (PTT - Recommendation to City Council)
  - Trail #4 in Lebanon Trails Master Plan
  - Connects River Park to Santiam Street
    - Creates new access to underserved neighborhoods
    - Creates a continuous, fully accessible trail, leading all the way to Cheadle Lake Park and South Lebanon UGB
  - BLT took ownership of 5 tax lots on 12/12/23
  - Property will be donated to the City of Lebanon. Possibly after a trail is constructed
  - BLT is working on a funding strategy with the goal of building the trail in 2024/25
  - BLT is considering funding and constructing part of the project before turning the property over to the City. BLT would employ a similar model as used for the Old Mill Trail. The bridge and trail designs will be approved by the City. BLT believes this will result in a significant cost savings and simplify the process to later pave the trail
  - (Pictures of the property are attached)
2. The South Shore Trail Connection to the Soccer Fields (See attached: Lebanon Trails Plan, Cheadle Lake Trail Phase 2)
  - BLT is soliciting an agreement with the property owners for a trail easement across the property. The easement may be contingent on BLT building the trail base before donating it to the City
  - BLT is considering the possibility of funding and constructing part of the project. BLT would employ a similar model as used for the Old Mill Trail. The trail would be built to City standards. BLT believes this will result in a significant cost savings and simplify the process to later pave for trail
3. Gill's Landing Connector Trail
  - BLT is working with the City and Udell Engineering to update Gaylan's original trail design
  - Construction in 2024. Outside funding received from Lebanon Tourism, Ford Family Foundation, Heatherington Foundation and Build Lebanon Trails
  - Creates a continuous trail across Gill's Landing, realigns and rehabs a failing trail section
4. River Park, West River Trail Extension
  - RTP Grant awarded
  - Construction in 2024
5. Trail Activities
  - Ongoing trail maintenance
    - Cheadle Lake gravel trail rehab
    - Regularly scheduled trail workdays
    - Graffiti removal (The Wipe Outs)
    - Old Mill Trail, 8 tree plantings (Replace dead and damaged and adding new trees)
  - BLT is funding a City of Lebanon Seasonal Trail Maintenance Worker for 4 years
6. BLT Goals 2024 to 2034 (Summary) (See attached full goals document)
  - Highlights:
    - Build the missing trail link to complete a continuous trail between Reeve's Parkway Trail and Cheadle Lake
    - Build the Burkhart Creek Trail between Tangent Street and Bob Smith Memorial Park
    - Complete the planned trail around Cheadle Lake
    - Fully fund the Trail Maintenance Endowment Fund for long term trail maintenance activities

**Content follows:**

Lebanon Trails Map (Dotted yellow lines showing future trail connections)

Pictures of the Georgia Pacific Property

BLT Goals document (Located after the GP pictures)

# Building more than 50 miles of hiking, walking and biking trails in and around Lebanon, Oregon.

December 2022

**Trail Progress**

- Existing Trail
- Proposed Trail
- Street
- Sidewalk



Check our website or facebook for event schedule, trail directions, and all other BLT news!  
[www.buildlebanontrails.com](http://www.buildlebanontrails.com) [www.facebook.com/buildlebanontrails](https://www.facebook.com/buildlebanontrails)

# Trail 4 Section 2

1202 feet



**Scale**  
0 100 200 Feet

**Legend**  
----- Proposed Trail 4 Section 2

**Note:** Located mostly within the narrow Fort James Operating Company taxlot.

\*2005 Airphoto



Georgia Pacific Connector Trail Property. Midway looking East towards River Park (deer in the distance).



Georgia Pacific Connector Trail Property. Midway looking West towards Santiam Street.



In River Park, along the river, at the connection to the West River Trail Extension Project to be built in 2024.



Georgia Pacific Connector Trail Property. Looking West at Santiam Street (proposed bridge location)

# Cheadle Lake Trail Phase 2 1577 feet



**N**  
Scale  
0 100 200 Feet  
\*2005 Airphoto

**Legend**  
----- Proposed Cheadle Lake Trail Phase 2

**Note:** Cheadle Lake Trail Phase 2 connects the Phase 1 trail to the Cheadle Lake Trail, to create a loop around the entire lake.

## **BUILD LEBANON TRAILS**

### **Goals Established by the BLT Board in November 2023**

#### **1-year goals**

- Work in cooperation with the City on developing a detailed plan to build a multiple-use trail between River Park and Bromil Street, including the potential acquisition of easements or property as needed. Also begin exploring options for funding.
- Explore the acquisition of properties and easements needed to construct a connecting trail from Bromil Street to Had Irvine Park. Our goal is to complete this section of trail by the end of 2025.
- Support the City in expediting the development of a paved multi-use connector trail between Had Irvine Park and the Dr. Thad Nelson Trail on North Williams Street.
- Work with the City to complete the West River Trail extension and loop, north of River Park, as planned.
- Explore possible ways to complete structural repairs to the Northshore Trail, north of Cheadle Park.
- Continue to remind the City of the importance of the connection of the Russell Drive Trail, along Primrose Street, to the proposed realignment of Dewey Street between Primrose and Main Street.
- Plant 10 new trees (includes replacing 4 dead trees) along the OMT and continue the weekly, summertime, watering of all the planted trees along the OMT.
- Continue oversight efforts of new developments to be sure they comply with the City's adopted, Trails Master Plan. Our goal is that with any new high-density, multi-family housing, we explore and recommend appropriate connections to the City's trail system.
- Complete the Gills Landing connector trail.
- Explore the possibility of a trail easement with Al Sullivan and Rick Franklin across their property at Cheadle Park.
- Collaborate with the City to continually have 1-2 shovel-ready trail projects ready to go.
- Continue efforts to identify and recruit one or two additional, high-quality BLT Board members.
- Continue to expand volunteer opportunities.
- Contribute to the Endowment Fund on a regular basis, as able.

#### **3-year goals**

- Construct the Southshore Trail between Cheadle Park and the soccer fields.
- Complete the connecting trail between North Williams St. and Had Irvine Park.
- Complete the design work, funding and building of the Burkhart Creek Trail between Airport Road and F Street.
- Work to secure a trail right-of-way to enable construction of the Burkhart Creek Trail south of the intersection of Airport Road and Stoltz Hill Road.
- Encourage the City to complete the proposed wide walkway between Stoltz Hill Road and the existing 7<sup>th</sup> Street Trail near LHS.
- Explore a way to recreate a west boundary trail since the original version was eliminated when the transportation plan was updated.

#### **5-year goals**

- Design and complete the acquisition of the properties and easements needed to start construction of the next phase of the Burkhart Creek Trail.
- Pave the thumb and 3<sup>rd</sup> finger segments of the Island Loop Trails.
- Build a connecting bridge between the thumb at Cheadle Lake and the Southshore Trail. This bridge project will have a higher priority if the discussed emergency repairs fail on the North Shore Trail between the Island Loop Trails and Cheadle Park.

#### **10-year goals**

- Build a bridge between the tips of the 1<sup>st</sup> and 3<sup>rd</sup> finger at Cheadle Lake.
- Complete the loop trail around the perimeter of Cheadle Lake between the soccer field and the boat launch trailhead.
- Complete the Burkhart Creek Trail.

C.S. \_\_\_\_\_  
**BOUNDARY SURVEY**  
 AT THE REQUEST OF  
**BUILD LEBANON TRAILS**  
 IN THE NW 1/4, NE 1/4, & SE 1/4 OF SEC. 11, T. 12 S., R. 2 W., W.M.  
 CITY OF LEBANON, LINN COUNTY, OREGON  
 OCTOBER 26, 2023

**NARRATIVE:**

THE PURPOSE OF THIS SURVEY WAS TO RETRACE AND MONUMENT THE BOUNDARY OF THE FIVE TRACTS SHOWN HEREON, WHICH ARE A PORTION OF THE LANDS DESCRIBED IN DEED VOLUME 469, PAGE 790

THE EASTERLY NORTH LINE OF DONATION LAND CLAIM NO. 49 WAS ESTABLISHED BY HOLDING TWO FOUND MONUMENTS ON SAID NORTHERLY LINE PER LINN COUNTY SURVEY'S 21101, AND 26049. THE EASTERLY MOST LINE OF DONATION LAND CLAIM NO. 49 WAS ESTABLISHED BY TURNING THE RECORD ANGLE FROM SAID NORTH LINE, PER THE GLO PLAT AND BY HOLDING THE EASTING OF THE FOUND 5/8 INCH IRON ROD PER LINN COUNTY SURVEY NO. 26735.

THE TOP OF BANK OF THE ALBANY-SANTIAM CANAL WAS MEASURED ON BOTH SIDES TO CALCULATE THE CENTERLINE OF THE CHANNEL.

THE RIGHT-OF-WAY FOR CAROLINA STREET WAS ESTABLISHED BY HOLDING FOUND MONUMENTS AND RECORD RIGHT-OF-WAY WIDTH PER LINN COUNTY SURVEY'S 3394.

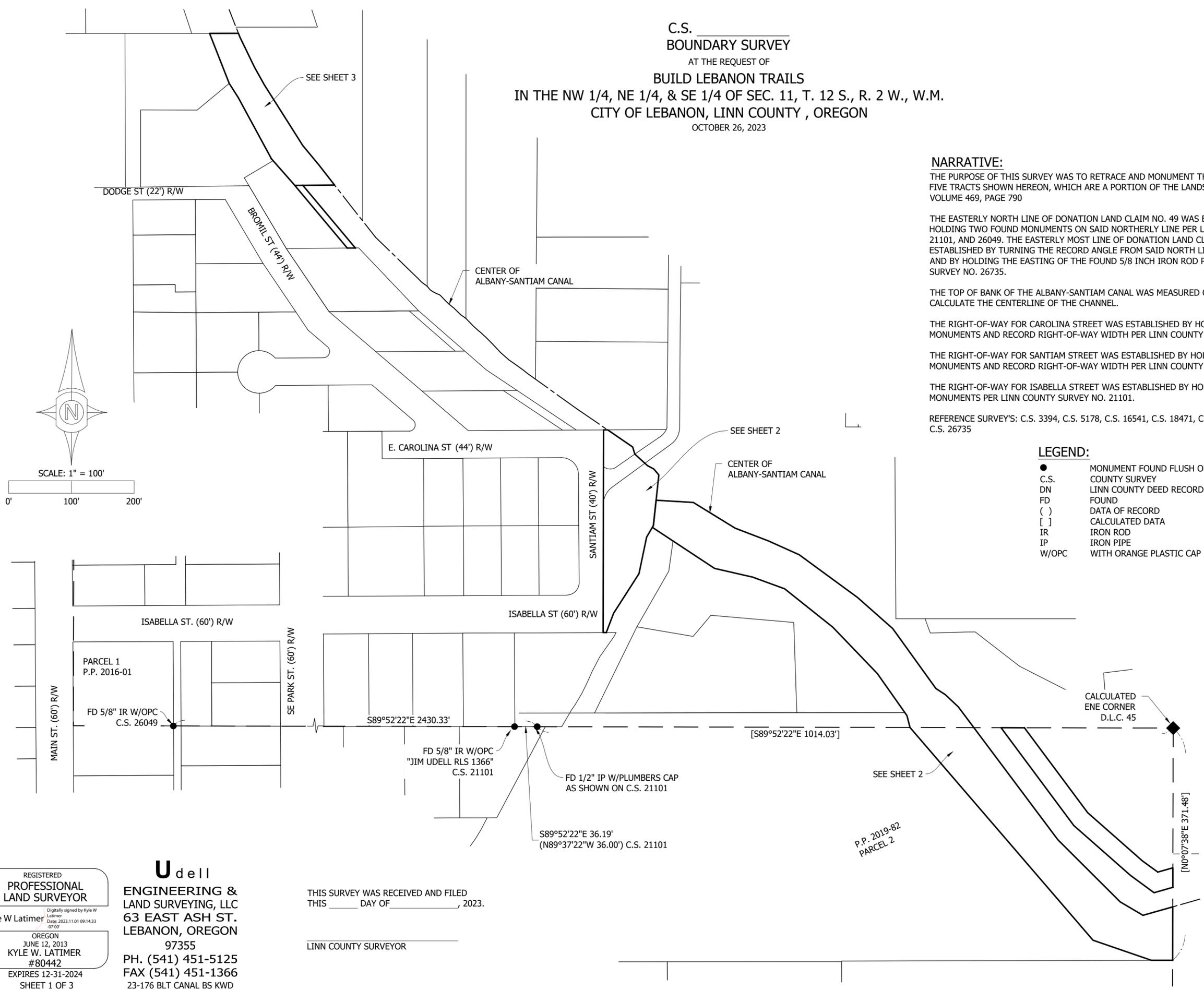
THE RIGHT-OF-WAY FOR SANTIAM STREET WAS ESTABLISHED BY HOLDING FOUND MONUMENTS AND RECORD RIGHT-OF-WAY WIDTH PER LINN COUNTY SURVEY NO. 3394.

THE RIGHT-OF-WAY FOR ISABELLA STREET WAS ESTABLISHED BY HOLDING FOUND MONUMENTS PER LINN COUNTY SURVEY NO. 21101.

REFERENCE SURVEY'S: C.S. 3394, C.S. 5178, C.S. 16541, C.S. 18471, C.S. 21101, C.S. 26049, C.S. 26735

**LEGEND:**

- MONUMENT FOUND FLUSH OR AS NOTED
- C.S. COUNTY SURVEY
- DN LINN COUNTY DEED RECORDS DOCUMENT NUMBER
- FD FOUND
- ( ) DATA OF RECORD
- [ ] CALCULATED DATA
- IR IRON ROD
- IP IRON PIPE
- W/OPC WITH ORANGE PLASTIC CAP



REGISTERED  
**PROFESSIONAL  
 LAND SURVEYOR**

Kyle W Latimer  
Digitally signed by Kyle W Latimer  
 Date: 2023.11.01 09:14:33 -07'00'

OREGON  
 JUNE 12, 2013  
**KYLE W. LATIMER**  
 #80442  
 EXPIRES 12-31-2024  
 SHEET 1 OF 3

**Udell**  
**ENGINEERING &  
 LAND SURVEYING, LLC**  
 63 EAST ASH ST.  
 LEBANON, OREGON  
 97355  
 PH. (541) 451-5125  
 FAX (541) 451-1366  
 23-176 BLT CANAL BS KWD

THIS SURVEY WAS RECEIVED AND FILED  
 THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
 LINN COUNTY SURVEYOR