



# LEBANON CITY COUNCIL REGULAR MEETING AGENDA

January 28, 2026 at 12:00 PM

Library Community Meeting Room  
55 Academy Street, Lebanon, Oregon

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## MISSION STATEMENT

*We provide services that foster a resilient, safe, and growing community, strengthened by our community connections*

**Mayor: Kenneth Jackola**

**Council President Michelle Steinhebel | Councilor Dominic Conti |**

**Councilor Jeremy Salvage | Councilor David McClain | Councilor Dave Workman**

## CALL TO ORDER / FLAG SALUTE

## ROLL CALL

## CONSENT CALENDAR

*The following item(s) are considered routine and will be enacted by one motion. There will not be a separate discussion of these items unless a Councilor so requests. In this case, the item(s) will be removed from the Consent Calendar and considered separately.*

1. **AGENDA:** Lebanon City Council Agenda – January 28, 2026
2. **EASEMENT:** Private Access Easement to 3rd Street

## PRESENTATION / RECOGNITION

## PUBLIC COMMENTS

*Citizens may address the Council by filling out a testimony/comment card prior to speaking and hand it to the City Recorder. Each citizen is provided up to 5 minutes to provide comments to the Council. The Council may take an additional two minutes to ask clarifying questions. The City Recorder will accept and distribute written comments at a speaker's request. Public comments can also be submitted by email to [city.recorder@lebanonoregon.gov](mailto:city.recorder@lebanonoregon.gov) prior to **5:00 p.m. on January 27, 2026**. The City Recorder will distribute comments to the Mayor and Council prior to the meeting.*

## PUBLIC HEARING(S)

## REGULAR SESSION

3. Interviews and Appointment for City Council Ward 1 Position
4. Direction to Proceed with Municipal Jail and Local Option Levy Process

## ITEMS FROM COUNCIL

## PUBLIC/PRESS COMMENTS

*An opportunity for citizens and the press to comment on items of city business.*

**NEXT SCHEDULED COUNCIL MEETING(S)** February 11, 2026 Regular Meeting at 6 PM.

## ADJOURNMENT

### *INSTRUCTIONS FOR TESTIFYING ON AGENDA AND NON-AGENDA ITEMS:*

*Everyone is welcome to attend City Council meetings. If you cannot attend, written testimony must be received by noon prior to the meeting via email to [city.recorder@lebanonoregon.gov](mailto:city.recorder@lebanonoregon.gov). Persons who desire to access the Zoom meeting to give oral testimony regarding a Public Hearing can contact the City Recorder by email at [city.recorder@lebanonoregon.gov](mailto:city.recorder@lebanonoregon.gov) by noon prior to the meeting so that the City Recorder can provide instructions.*

*City Council meetings are recorded and available on the City's YouTube page at:*

*<https://www.youtube.com/user/CityofLebanonOR/videos>*

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Recorder at 541.258.4905.*



925 S. Main Street  
Lebanon, Oregon 97355

TEL: 541.258.4923  
www.lebanonoregon.gov

# MEMORANDUM

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*Engineering Services*

**Date:** January 21, 2026

**To:** Mayor Jackola and City Council  
**From:** Ron Whitlatch, City Manager  
**Subject:** Easement – Private Access Easement

## **Background**

As part of the process of selling the Santiam Travel Station, City Council passed the Ordinance to vacate the west side of the 3<sup>rd</sup> Street Right-of-Way (ROW) adjacent to the building at the January 14th City Council Meeting.

## **Issue**

Prior to the city selling the properties, staff wants to ensure that the properties on the east side of the vacated ROW maintain access to S 3<sup>rd</sup> Street.

## **Requested Action**

Staff recommends that City Council approve the access easement and authorize the City Manager to sign it.

ACCESS EASEMENT

Item # 2.

THIS AGREEMENT, made and entered into this \_\_\_\_day of \_\_\_\_\_, 20\_\_ by and between Charles Spiker Jr.,(Address: 1773 Franklin Street, Lebanon, Oregon 97355), herein called **Grantors**, and the **CITY OF LEBANON** (Address: 925 Main Street, Lebanon, Oregon 97355), a Municipal corporation, herein called "**City**."

WITNESSETH:

That for and in consideration of the total compensation to be paid by the Grantees, the Grantor does bargain, sell, convey and transfer unto the Grantees, a perpetual and permanent easement, including the right to enter upon the real property hereinafter described for the purpose of providing access over and across the lands hereinafter described.

This agreement is subject to the following terms and conditions:

- 1. The access easement hereby granted is described as follows:  
SEE "EXHIBIT A" ATTACHED
- 2. The easement granted is in consideration of \$ 0.00, the receipt of which is hereby acknowledged.
- 3. The Grantor does hereby covenant with the Grantees that Grantor is lawfully seized and possessed of the real property above described, has a good and lawful right to convey it or any part thereof.

IN WITNESS WHEREOF, we have set our hands hereto this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

STATE OF OREGON )  
County of Linn )ss.  
City of Lebanon )

\_\_\_\_\_  
\_\_\_\_\_

GRANTOR(S)

On the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ personally appeared the within named \_\_\_\_\_ who acknowledged the foregoing instrument to be a voluntary act and deed.

BEFORE ME: \_\_\_\_\_  
NOTARY PUBLIC FOR OREGON

Commission Expires: \_\_\_\_\_

IN WITNESS WHEREOF, we have set our hands hereto this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

STATE OF OREGON )  
County of Linn )ss.  
City of Lebanon )

By: \_\_\_\_\_  
Ron Whitlatch, City Manager

GRANTEES

On the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ personally appeared who being duly sworn, did say that the above is the city Manager for the City of Lebanon, a Municipal Corporation, and that the seal affixed to the foregoing instrument was signed and sealed in behalf of said corporation by authority of its City Council, which accepted this easement on the\_\_ day of \_\_\_\_\_, 20\_\_, and who acknowledged said instrument to be a voluntary act and deed.

BEFORE ME: \_\_\_\_\_  
NOTARY PUBLIC FOR OREGON

Commission expires: \_\_\_\_\_

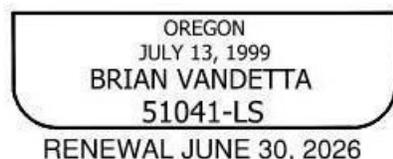
AREA RESERVED  
FOR USE BY  
LINN COUNTY RECORDER

# Exhibit A

## Spiker Access Easement

An area of land in The City of Lebanon and also being in the SE 1/4 of Section 10, T. 12 S., R. 2 W. of the Willamette Meridian, Linn County, State of Oregon being more particularly described as follows:

Beginning at a point on the south right of way of W. Sherman Street and marking the northwest corner of Lot 5 in Block 8 of The Plan of Lebanon Plat as recorded in Linn County, State of Oregon; thence South 89°39'49" West 9.00 feet; thence South 0°20'30" East, parallel with the east line of Parcel 2 of Linn County Partition Plat No. 1996-61, 265.01 feet to a point on the north right of way of W. Grant Street; thence North 89°38'00" East, along said north right of way, 12.00 feet to a point; thence leaving said north right of way, North 0°20'30" West 37.37 feet to a point; thence North 89°39'30" East 34.00 feet to a point; thence North 0°20'30" West 20.00 feet to a point; thence South 89°39'30" West 19.00 feet to a point; thence following the arc of a 15.00 foot radius curve to the right for 23.56 feet (chord bears North 45°20'30" West 21.21 feet) to a point; thence North 0°20'30" West 192.62 feet to a point on the said south right of way; thence South 89°39'49" West, along said south right of way, 3.00 feet to the point of beginning.



POINT OF BEGINNING  
NW CORNER  
LOT 5 IN BLOCK 8  
PLAN OF LEBANON

W. SHERMAN ST.

E1 E7

PROPOSED ACCESS EASEMENT LINE CALL TABLE

E1	S89°39'49"W	9.00'
E2	N89°38'00"E	12.00'
E3	N00°20'30"W	37.37'
E4	N89°39'30"E	34.00'
E5	N00°20'30"W	20.00'
E6	S89°39'30"W	19.00'
E12	S89°39'49"W	3.00'

PROPOSED ACCESS EASEMENT CURVE DATA

C1  
R=15.00'  
ARC=23.56'  
LC = N45°20'30"W  
21.21'

BASIS OF BEARINGS  
N 0°20'30" W 265.02' C.S. 21647

S 0°20'30" E 265.01'

N 0°20'30" W 192.62'

PREVIOUSLY  
S. 3RD ST.

LOT 5

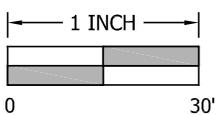
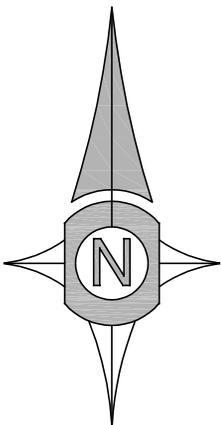
LOT 6

LOT 7

LOT 8

BLOCK 8  
PLAN OF  
LEBANON

PARCEL 2  
LINN CO.  
PARTITION  
PLAT NO. 1996-61



E2 W. GRANT ST.

SHEET 01  
of 01  
SCALE: AS NOTED



Date 11-25-2025	<b>EXHIBIT B - ACCESS EASEMENT</b>	<b>UDELL ENGINEERING AND LAND SURVEYING, LLC</b> 63 EAST ASH ST. LEBANON, OREGON, 97355 541-451-5125
Project 25-182 COL 3RD ST		
Drawn by BSV	<b>CHARLES SPIKER</b> LEBANON, OREGON	
Checked by BSV		
BSV		



925 S. Main Street  
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www.lebanonoregon.gov

# MEMORANDUM

*City Recorder's Office*

To: Mayor Jackola and City Council  
From: Julie Fisher, City Recorder  
Subject: City Council Vacancy

Date: January 28, 2026

## **Purpose**

The purpose of this memo is to appoint a successful candidate to the remaining term for Ward 1 City Council seat that is vacant following the resignation of Councilor Carl Mann.

## **Background**

Chapter VII, Section 33 of the Charter of the City of Lebanon states that an elected office becomes vacant upon the incumbent's resignation. Councilor Carl Mann formally submitted his letter of resignation in November, and his term is scheduled to expire on December 31, 2026. Staff published public notifications of the vacancy and received two applications: William Marcellus Paul Angellford and Shyla Malloy.

Per Resolution No. 24 for 2025, the vacancy shall be filled by appointment of a qualified individual by a majority vote of the incumbent members of the Council, as allowed by the City Charter.

## **Requested Action**

Following interviews, the Council will deliberate and announce their decision. The appointed candidate will be sworn in at the February 11, 2026 meeting and till the remainder of the term which ends December 31, 2026.

Sample Motion:

***"I move to appoint \_\_\_\_\_ to be sworn in on February 11, 2026 to fill the remaining term of Councilor Carl Mann which expires on December 31, 2026."***





# Application for Committees, Planning Commission and Non-Election Council Vacancy

Name

Date

William Marcellus Paul Angelford

12/16/2025

Home Address

Mailing Address

Home Phone

Email Address

Occupation

Quality Engineer

Employer

McCarl's

Business Phone

Emergency Contact Phone

Please mark which committee you are interested in serving on.

- Ad Hoc Committee\*
- Budget Committee (must be registered voter)
- Library Advisory Committee
- Parks, Trees Trails Advisory Committee
- Planning Commission
- Senior Disabled Services Advisory Committee
- Non-Election Council Vacancy

\* Ad Hoc Committee Name

Are you applying for reappointment?

Yes

No

If yes, how long did you serve in this capacity (years and months)?

Item # 3.

**Describe your experience related to the position applying for.**

I have not held this position previously. I have previously participated as a member of the City Planning Commission.

**List current and/or previous involvement on any government boards, committees, commissions or councils.**

City of Lebanon Planning Commission.

**Explain why you are interested in serving in this capacity.**

I was notified of the vacancy by a friend who suggested that I consider applying. I care very much about my community and want to be involved in the decisions that are made for our future.

**Signature**

\_\_\_\_\_



# City Council Eligibility Statement

## CITY OF LEBANON, OREGON

### CANDIDATE ELIGIBILITY STATEMENT FORM

(For City Council Candidates)

**Candidate Name**

William Marcellus Paul Angellford

**Position Sought**

City Council Ward 1 Vacancy

Charter Chapter XII of the City of Lebanon Charter establishes the eligibility requirements for elected office. By signing below, the candidate affirms the following statements are true at the time of election or appointment:

**1. QUALIFIED ELECTOR - I attest that I am a qualified elector within the meaning of the Oregon Constitution.**

Yes

**2. RESIDENCY REQUIREMENT - I attest that I have resided continuously within the City of Lebanon for at least the six (6) months immediately preceding my election or appointment.**

Yes

**3. EMPLOYMENT STATUS - I attest that I am NOT an employee of the City of Lebanon.**

Yes

**4. FAMILY RELATIONSHIP RESTRICTIONS - I attest that I am NOT the spouse or an immediate family member of a City of Lebanon staff member or currently seated elected officer.**

Yes

### Candidate Acknowledgment

I declare that the statements made above are true, correct, and complete to the best of my knowledge. I understand that eligibility for elective office is governed by the City of Lebanon Charter, and that providing false information may disqualify me from candidacy or service.

**Signature**

**Date**

*Item # 3.*

12/16/2025

# W. Marcellus Angellford

## Biography

I grew up in rural Polk County Oregon. My home was just inside the Dallas school district, but I had a Monmouth address. The summer before my Senior year of high school my family moved to Sheridan Oregon. Growing up my grandmother lived in Lebanon, and we visited her often. After I graduated High School, I lived with my grandmother while attending Linn-Benton Community College and afterwards when I worked as a welder in Albany.

In the fall of 2002, I went to Klamath Falls to study engineering at OIT and graduated with dual engineering degrees. After I graduated OIT I lived and worked in Portland where I met my future wife.

In the spring of 2009, the economy was in very bad shape, and I was laid off from my job three weeks after I proposed and was engaged. That summer I got a new job in Oklahoma and in November we were married. In Oklahoma we became a family welcoming a son and then a daughter. Also, while in Oklahoma my grandmother passed away, and we purchased her home from the estate with the dream of someday returning to Oregon.

In 2016 the time came and we moved back to Oregon and made Lebanon our home. Our family has been growing deep roots in the community through church, home-schooling, East Linn Christian School, scouting, and other things.

After we moved to Lebanon, I became the guardian for my father after he was diagnosed with dementia. My father was a veteran of Vietnam and Desert Storm, and I helped him move from Sheridan to the Lebanon Veteran's Home where he lived for three years before passing. I am very grateful to all the staff who took such excellent care of him, especially through COVID. (Thank you!)

I care very much about my community and my country. In 2022 I was prompted to get involved in the affairs in my own town and as a result I joined the city Planning Commission. Unfortunately, I had to give up my position on the Planning Commission March of 2025 due to a work schedule that was taking me out of state on a weekly basis. Fortunately, I have since changed jobs, and I now work for McCarl's Technical Services in Albany Oregon as a Quality Engineer.

## EDUCATION

Date	Degree	Major	School - Location
June 2006	B.S.	Mechanical Engineering Technology	OIT Klamath Falls, OR
June 2006	B.S.	Manufacturing Engineering Technology	OIT Klamath Falls, OR
June 2001	A.S.	Welding Technology	LBCC Albany, OR
Expected Dec 2026	MS	Engineering Management	OSU Corvallis, OR

## PROFESSIONAL LICENSES AND CERTIFICATIONS

Licensed Professional Mechanical Engineer – Oklahoma (PE28467) Expiration 31-July-2027  
 AWS Certified Welding Engineer – Certificate No. 0712002G Expiration 01-Dec-2027  
 AWS Certified Welding Inspector – Certificate No. 06120471 Expiration 01-Dec-2027

# W. Marcellus Angellford

Item # 3.



# Application for Committees, Planning Commission and Non-Election Council Vacancy

Name

Shyla Malloy

Date

01/05/2026

Home Address

Lebanon OR 97355

Mailing Address

Lebanon OR 97355

Home Phone

Email Address

Occupation

Executive Director

Employer

CASA of Linn County

Business Phone

Emergency Contact Phone

Please mark which committee you are interested in serving on.

- Ad Hoc Committee\*
- Budget Committee (must be registered voter)
- Library Advisory Committee
- Parks, Trees Trails Advisory Committee
- Planning Commission
- Senior Disabled Services Advisory Committee
- Non-Election Council Vacancy

\* Ad Hoc Committee Name

Currently serving on the Planning Commission

Are you applying for reappointment?

Yes

No

If yes, how long did you serve in this capacity (years and months)?

Item # 3.

2 years

**Describe your experience related to the position applying for.**

I am currently serving my second term on the Lebanon Planning Commission, where I have been actively involved in land use decisions, long-range planning, and development review. This role has required careful study of city policies, collaboration with fellow commissioners and staff, and thoughtful

See A Below

**List current and/or previous involvement on any government boards, committees, commissions or councils.**

I am currently serving my second term on the Lebanon Planning Commission. This is my primary formal involvement in local government.

**Explain why you are interested in serving in this capacity.**

I am interested in serving on the City Council because I care deeply about Lebanon and the people who call it home. It is easy to sit back and talk about the changes we would like to see, but meaningful progress requires involvement, listening, and action. I believe that serving is one way to contribute

See B Below

**Signature**

A. and thoughtful consideration of public input. Through this experience, I have developed a strong understanding of how local government decisions impact residents, neighborhoods, and the future of our city.

In addition to my formal service, I have lived my entire adult life as a full-time resident of Lebanon. I have purchased and sold four homes here and raised my family in this community. That lived experience gives me a practical understanding of housing, infrastructure, growth, and the challenges and opportunities facing Lebanon today.

B. way to contribute positively to the community that has given so much to my family and me.

This appointed position allows me to serve without the barrier of an election, which makes this opportunity especially meaningful at this time. I am committed to listening to understand, respecting different perspectives, and making thoughtful decisions that reflect a genuine interest in the long-term well-being of Lebanon. My goal is to help ensure that Lebanon remains a strong, welcoming, and livable community for current residents and future generations.



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### City Council Eligibility Statement

**CITY OF LEBANON, OREGON  
CANDIDATE ELIGIBILITY STATEMENT FORM  
(For City Council Candidates)**

Candidate Name: Shyla Malloy Position Sought: City Council

Charter Chapter XII of the City of Lebanon Charter establishes the eligibility requirements for elected office. By signing below, the candidate affirms the following statements are true at the time of election or appointment:

- 1. **Qualified Elector**  
I attest that I am a *qualified elector* within the meaning of the Oregon Constitution.  
 Yes
- 2. **Residency Requirement**  
I attest that I have resided continuously within the City of Lebanon for at least the six (6) months immediately preceding my election or appointment.  
 Yes
- 3. **Employment Status**  
I attest that I am **not** an employee of the City of Lebanon.  
 Yes
- 4. **Family Relationship Restrictions**  
I attest that I am **not** the spouse or an immediate family member of a City of Lebanon staff member or currently seated elected officer.  
 Yes

**Candidate Acknowledgment**

I declare that the statements made above are true, correct, and complete to the best of my knowledge. I understand that eligibility for elective office is governed by the City of Lebanon Charter, and that providing false information may disqualify me from candidacy or service.

Candidate Signature: \_\_\_\_\_ Date: 12/7/26

Address: \_\_\_\_\_ Lebanon OR

Phone: \_\_\_\_\_



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# MEMORANDUM

*City Manager's Office*

**Date:** January 28, 2026

**To:** Mayor Jackola and City Council  
**From:** Ron Whitlatch, City Manager  
**Subject:** Direction to Proceed with Municipal Jail and Local Option Levy Process

## Background

The City Council's goal regarding the re-opening of the Lebanon Municipal Jail has reached a point where staff needs direction by the City Council to proceed. Staff has prepared and will present information regarding the operational needs, and fiscal considerations associated with the Municipal Jail, and the use of a Local Option Levy to support its operation.

Under Oregon law, City staff's role in any levy or ballot measure process is limited to providing factual, neutral information. Any effort to advance a Local Option Levy beyond staff analysis and education must be directed and led by the City Council.

## Issue

- **Policy Direction:** Moving forward with a Local Option Levy requires clear Council direction to initiate the process and determine next steps.
- **Legal Constraints:** Staff are limited by statute in advocacy or campaign-related activities and cannot lead or promote a levy effort.
- **Public Engagement and Messaging:** Successfully advancing a Local Option Levy will require expertise in public outreach, messaging, and campaign strategy that extends beyond internal staff capacity.
- **Consultant Expertise:** Retaining a consultant with demonstrated experience in local government levy and ballot measure campaigns would assist the Council in understanding options, timelines, risks, best practices, and polling, while ensuring compliance with legal requirements.

## Recommendation

Should the City Council elect to move forward with a Local Option Levy, Staff recommends a motion to include the following:

1. Engage a qualified consultant with expertise in local option levy and ballot measure campaigns to assist the Council; and
2. Begin the Local Option Levy process, with the City Council leading policy direction, community engagement strategy, and decision-making, consistent with legal limitations on staff involvement.

This direction will allow the Council to evaluate the feasibility of a Local Option Levy, establish a clear process, and determine whether to proceed toward placing a measure before voters.