LEBANON CITY COUNCIL WORK SESSION AND REGULAR MEETING AGENDA

June 10, 2026 at 5:15 PM

Library Community Meeting Room
55 Academy Street, Lebanon, Oregon

MISSION STATEMENT

We provide services that foster a resilient, safe, and growing community, strengthened by our community connections

Mayor: Kenneth Jackola

Council President Michelle Steinhebel | Councilor Dominic Conti | Councilor Marcellus Angellford

Councilor Jeremy Salvage | Councilor David McClain | Councilor Dave Workman

5:15 PM – CITY COUNCIL WORK SESSION

City of Lebanon Work Sessions are less formal meetings that enable the Council to focus on and explore in detail a topic with staff and/or consultants. Like regular Council meetings, citizens are encouraged to attend and observe work sessions. Unlike regular Council meetings, work sessions do not include public hearings or other opportunities for citizen comments. Should action be required, that topic would be brought back to the next available regular session, at which time citizens would have the opportunity to comment before a formal action is taken.

DISCUSSION ITEMS: *Enterprise Resource Planning System Change*

6:00 PM – CITY COUNCIL REGULAR SESSION

CALL TO ORDER / FLAG SALUTE

ROLL CALL

CONSENT CALENDAR

The following item(s) are considered routine and will be enacted by one motion. There will not be a separate discussion of these items unless a Councilor so requests. In this case, the item(s) will be removed from the Consent Calendar and considered separately.

1. ***AGENDA:*** Lebanon City Council Agenda – June 10, 2026
2. ***APPOINTMENTS:*** *Planning Commission: Darla Bulmer Alternate, Don Robertson Re-Appointment*
3. ***COUNCIL MINUTES:*** *2026-05-13 City Council Work Session and Regular Meeting*
4. ***IRREVOCABLE PETITIONS:*** *69,71, & 73 Park Street; 2645 Birch Street*
5. ***LIQUOR LICENSE:*** *Kahn Development LLC*
6. **LEBANON MUSEUM REQUEST:** *Project 150 Sesquicentennial Celebration Coordination Request*

PRESENTATION / RECOGNITION

PUBLIC COMMENTS

Citizens may address the Council by filling out a testimony/comment card prior to speaking and hand it to the City Recorder. Each citizen is provided up to 5 minutes to provide comments to the Council. The Council may take an additional two minutes to ask clarifying questions. The City Recorder will accept and distribute written comments at a speaker's request. Public comments can also be submitted by email to city.recorder@lebanonoregon.gov prior to ***5:00 p.m. on June 9, 2026****. The City Recorder will distribute comments to the Mayor and Council prior to the meeting.*

PUBLIC HEARING(S)

7. Resolution No. 7 for 2026- A Resolution Certifying its Eligibility and Declaring the City of Lebanon's Election to Receive State Revenues
8. Resolution No. 8 for 2026 - A Resolution Certifying the City Complies with Sections of ORS 475C Related to Marijuana Sales Inside City Limits
9. Resolution No. 9 for 2026 - A Resolution Adopting the City of Lebanon's Budget and Making Appropriations for Fiscal Year 2026-2027
10. Resolution No. 10 for 2026 - A Resolution Levying Taxes for the City of Lebanon's Budget for Fiscal Year 2026-2027
11. Adjourn as the City of Lebanon Budget Committee and Convene as the Urban Renewal Agency Budget Committee

    Resolution No. 11 for 2026 - A Resolution Adopting the Lebanon Urban Renewal Agency's Budget and Making Appropriations for Fiscal Year 2026-2027
12. Resolution No. 12 for 2026 - A Resolution Levying Taxes for the Lebanon Urban Renewal Agency's Budget for Fiscal Year 2026-2027

    Adjourn as the Urban Renewal Agency Budget Committee and Reconvene as the City of Lebanon Budget Committee

REGULAR SESSION

13. Approval - Proposed Local Option Levy Informational Page
14. Approval to Award Project - Grant and Sherman
15. **Department Report**

ITEMS FROM COUNCIL

PUBLIC/PRESS COMMENTS

An opportunity for citizens and the press to comment on items of city business.

NEXT SCHEDULED COUNCIL MEETING(S): Regular Meeting 06-24-2026 @ Noon; Regular Meeting 07-08-26 @ 6 PM

ADJOURNMENT

INSTRUCTIONS FOR TESTIFYING ON AGENDA AND NON-AGENDA ITEMS:

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https://www.youtube.com/user/CityofLebanonOR/videos

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925 S. Main Street
Lebanon, Oregon 97355

TEL: 541.258.4923
www.lebanonoregon.gov

MEMORANDUM

Development Services

Date: May 29, 2026

To: Mayor Jackola and City Council
From: Shana Olson, Development Services Director
Subject: Planning Commission Appointment and Reappointment

I. INTRODUCTION

Chapter 2.24 of the Lebanon Municipal Code (LMC) establishes the membership, terms of office, and appointment process for Planning Commissioners. The Commission consists of five regular members and four alternate members appointed by the Mayor with confirmation by the City Council. Commissioners serve four-year terms ending June 30, with terms staggered to ensure that approximately equal numbers of positions expire each calendar year.

II. CURRENT REPORT

The Development Services Department recently solicited applications for Planning Commission positions with expiring terms and a vacant alternate position. Staff received six applications, representing a higher-than-normal level of interest in serving on the Planning Commission and demonstrating strong community engagement in local land use and development matters.

An interview panel consisting of Planning Commission representatives and staff interviewed with applicants and evaluated candidates based on their interest in community service, understanding of land- use issues, ability to review and analyze proposals, and commitment to objective decision-making. Following the interview process, the panel unanimously recommends the reappointment of Don Robertson, who currently serves as Vice Chair of the Planning Commission, to a new term as a regular commissioner. The panel also unanimously recommends the appointment of Darla Bulmer to the vacant alternate commissioner position.

The panel found both candidates to be highly qualified and well-suited to serve the community through participation on the Planning Commission.

III. RECOMMENDATION

In accordance with Section 2.24 of the Lebanon Municipal Code, staff recommends that the Mayor appoint and the City Council confirm:

1. Don Robertson to a regular Planning Commission position for a term ending in 2030; and
2. Darla Bulmer to the vacant alternate Planning Commission position for a term ending in 2030.

City Recorder's Office
925 S. Main Street
Lebanon, OR 97355
(541) 258.4905
city.recorder@lebanonoregon.gov
www.lebanonoregon.gov

COMMITTEES / COMMISSION APPLICATION

Applicant Information (Please type/print clearly):

Name: Don Robertson		Date: 04/16/2026
Home Address: [redacted]		
Mailing Address: same as above		
Home Phone: [redacted]	Email Address: [redacted]	Business Phone:
Occupation: Retired	Employer:	Emergency Contact Phone:

Preferred method of contact: ☐ Mail ☒ Phone ☒ Email

Please mark which one you are interested in serving on:

☐ *Ad Hoc Committee* ______________________ *(Print the Ad Hoc Committee Name)* ☐ *Non-Election Council Vacancy*

☐ *Budget Committee* *(Must be Registered Voter)* ☐ *Library Advisory Committee* ☐ *Parks, Trees & Trails Advisory Committee*

☒ *Planning Commission* ☐ *Senior & Disabled Services Advisory Committee*

Are you applying for reappointment: ☐ *Yes* ☐ *No* If so, how long did you serve in this capacity: ____ *Year(s)* ____ *Month(s)*

Describe experience **related** to position applying for:
I've served on the Planning Commission for over 25 years.

List current and/or previous involvement on any government boards/committees/commissions/councils:
Planning Commission and numerous related committees and task forces.

Explain why you are interested in serving in this capacity (attach additional sheet if needed):
I am renewing my appointment if Council approves.

Applicant's Signature [redacted] Date: 04/16/2026

FOR OFFICE USE ONLY

DATE RECEIVED: ____/____/____	*City Council Appointment Date:* ___/___/___
DATE SENT TO:	*Applicant Notification Date:* ___/___/___
Director: ____/____/____ *Mayor:* ____/____/____	*Term Start Date:* ___/___/___
Applicant Appointed: ☐ *Yes* ☐ *No*	*Term End Date:* ___/___/___

Print Form Reset Form

From: Darla Bulmer
To: City Recorder
Subject: Committee / Commission Application
Date: Friday, April 17, 2026 10:54:15 PM
Attachments: Committee Commission Application 20260417235201.pdf

Caution! This message was sent from outside your organization.

---------- Forwarded message ---------
From: <no-reply@xpressformsbuilder.com>
Date: Fri, Apr 17, 2026 at 10:52 PM
Subject: Received response for form - Committee / Commission Application
To: <darla.bulmer@gmail.com>

We have just received a new response for the form **Committee / Commission Application**.

Element Name	Response
Submitted On	2026-04-17 11:51:37
Name	Darla Bulmer
Date	04/16/2026
Home Address	[redacted]
Mailing Address	[redacted]
Home Phone	[redacted]
Email Address	[redacted]
Occupation	Manager, Customer Support - Special Projects
Employer	Entek
Business Phone	[redacted]
Emergency Contact Phone	[redacted]
-Please mark which committee you are interested in serving on.	Planning Commission
-* Ad Hoc Committee Name	
-Are you	

applying for reappointment?	No
-If yes, how long did you serve in this capacity (years and months)?	
-Describe your experience related to the position applying for.	Project management for aerospace and commercial programs.
-List current and/or previous involvement on any government boards, committees, commissions or councils.	Board, Lebanon Aquatic District
-Explain why you are interested in serving in this capacity.	Community service, supporting our town.
Signature	Signed

LEBANON CITY COUNCIL WORK SESSION & REGULAR MEETING MINUTES

May 13, 2026 at 5:00 PM

Library Community Meeting Room
55 Academy Street, Lebanon, Oregon

MISSION STATEMENT

We provide services that foster a resilient, safe, and growing community, strengthened by our community connections

Mayor: Kenneth Jackola

Council President Michelle Steinhebel | Councilor Dominic Conti | Councilor Marcellus Angellford

Councilor Jeremy Salvage | Councilor David McClain | Councilor Dave Workman

5:00 PM – CALL TO ORDER WORK SESSION

City of Lebanon Work Sessions are less formal meetings that enable the Council to focus on and explore in detail a topic with staff and/or consultants. Like regular Council meetings, citizens are encouraged to attend and observe work sessions. Unlike regular Council meetings, work sessions do not include public hearings or other opportunities for citizen comments. Should action be required, that topic would be brought back to the next available regular session, at which time citizens would have the opportunity to comment before a formal action is taken.

The meeting was called to order at 5:00 PM.

DISCUSSION ITEMS

1. Municipal Jail Operations Levy

   The Council met with consultants Betsy Schultz and Sean Tate to discuss informational materials and public outreach related to the proposed municipal jail operational levy.

   Council reviewed draft informational flyers intended for distribution in City buildings and on the City website. Discussion focused on simplifying the flyer content, improving readability, adding a QR code linking to additional information online, and ensuring the materials remained factual and neutral. Council members also discussed including information related to the expiration of existing jail debt, warrant increases, repeat offenders, and impacts resulting from the jail closure. More detailed statistical information was recommended for the website rather than the flyer itself.

   The consultants and staff reviewed the legal distinction between factual City-provided information and campaign advocacy, as well as public meeting and quorum considerations for future outreach activities. Council discussed the importance of maintaining consistent messaging while remaining within legal guidelines governing the use of City resources.

   Staff and consultants recommended launching the informational website and materials in early June to allow time for additional data collection, legal review, and revisions. Council expressed support for bringing the finalized flyer back for review at the June 10 Council meeting. Possible outreach efforts discussed included telephone town halls, community town halls, and a potential jail open house event. Staff was directed to continue refining the materials and website content for future Council consideration.

ADJOURN WORK SESSION

The meeting adjourned at 5:37 PM.

6:00 PM – CITY COUNCIL REGULAR SESSION

CALL TO ORDER / FLAG SALUTE

The meeting was called to order at 6:00 PM.

ROLL CALL

PRESENT
Mayor Kenneth Jackola
Councilor - Ward 1 Dominic Conti
Councilor - Ward 1 Marcellus Angellford
Councilor - Ward 2 David McClain
Councilor - Ward 2 Dave Workman
Councilor - Ward 3 Jeremy Salvage (6:07 PM)
Council President - Ward 3 Michelle Steinhebel

CONSENT CALENDAR

The following item(s) are considered routine and will be enacted by one motion. There will not be a separate discussion of these items unless a Councilor so requests. In this case, the item(s) will be removed from the Consent Calendar and considered separately.

Motion made to approve the Consent Calendar by Councilor - Ward 2 Workman, Seconded by Council President - Ward 3 Steinhebel.
Voting Yea: Councilor - Ward 1 Conti, Councilor - Ward 1 Angellford, Councilor - Ward 2 McClain, Councilor - Ward 2 Workman, Councilor - Ward 3 Salvage, Council President - Ward 3 Steinhebel

1. ***AGENDA:*** Lebanon City Council Agenda – May 13, 2026

2. ***APPOINTMENTS:***
***** Library Advisory Committee - Lorelai Fosselman (appointment), Kristine Hunt & Jennifer Moody (reappointments)
***** Parks, Trees & Trails Advisory Committee - Brian Danner (appointment) & Jan Diamantine (reappointment)

3. ***BOARD MINUTES:*** *Library Advisory Committee - February 10, 2026*

4. ***COUNCIL MINUTES:*** *2026-04-08 City Council Regular and Executive Session*

5. ***EASEMENT:*** *1300 S. Main Street*

6. ***RIGHT-OF-WAY DEDICATION:*** *Conser Stoltz Hill Subdivision*

PRESENTATION / RECOGNITION

7. Medal of Valor - Officer Wyatt Belknap and Officer Wesley Parker

   The Chief of Police awarded the Medal of Valor to Wyatt Belknap and Wesley Parker in recognition of their lifesaving actions during a recent emergency response. The Medal of Valor is presented to officers who demonstrate exceptional courage, professionalism, and decisive action in situations involving significant risk to the safety or life of another person. Chief officials noted the officers' quick response and immediate medical intervention helped preserve the individual's life until paramedics arrived.

8. Lebanon Museum Foundation - Project 150 Presentation

Former Mayor Paul Aziz and Gary Marks presented information on behalf of the Lebanon Museum Foundation regarding "Project 150," a proposed community-wide celebration commemorating the 150th anniversary of the incorporation of Lebanon in October 2028. The presenters shared historical background on the founding of Lebanon, noting that Jeremiah Ralston settled in the area in 1847 after traveling the Oregon Trail and named the community after his birthplace and the cedar trees along the South Santiam River. They explained that Lebanon was officially incorporated in 1878 through an act of the Oregon Legislature followed by adoption of a city charter by local voters.

The presenters explained that the museum foundation plans to coordinate events and activities throughout 2028 to celebrate Lebanon's sesquicentennial, culminating in a major Founder's Day celebration in October 2028. They stated the goal is to bring the community together to recognize Lebanon's history, heritage, and community spirit. A proposed "Project 150 Committee" would include representatives from the downtown business community, the school district, the Strawberry Festival, City Council, the public at large, and the museum board. The presenters emphasized the importance of involving students and schools through educational activities, contests, and historical projects.

The foundation requested that the City Council designate the Lebanon Museum Foundation as the primary coordinator and central clearinghouse for Project 150 planning and information. They also requested a volunteer from the Council to serve on the committee and stated that regular updates would be provided to Council throughout the planning process. Councilor Conti volunteered.

The presenters also discussed the continuing need for a permanent museum location to preserve and share Lebanon's history. They noted that the former hospital and library properties could provide opportunities consistent with the museum's mission and the city's historic preservation goals. Additional discussion occurred regarding possible museum locations and previous efforts to acquire properties for museum use, including the LBCC annex building, the Lebanon Express building, the Elks building, and other downtown properties.

Staff indicated the request for designation would be placed on a future Council agenda for consideration

PUBLIC COMMENTS

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During public comments, Wendy Fierro, Debbie Chafin, and Kenneth Denny spoke regarding ongoing neighborhood concerns on West Vine Street between 12th and 14th Streets. The speakers stated that the area has experienced a decline in neighborhood conditions over recent years, citing concerns related to excessive on-street parking, vehicles parked on curbs and sidewalks, speeding traffic, garbage accumulation, loose and aggressive dogs, children playing unsupervised in the street, and general safety concerns for residents and pedestrians. The speakers expressed frustration regarding what they described as insufficient property maintenance and management by rental property owners and requested additional enforcement and assistance from the City.

Residents also expressed concern regarding visibility and traffic safety due to parked vehicles obstructing views near intersections and along curbs. Suggestions included repainting curbs, adding additional traffic or parking signage, and increased enforcement of parking and nuisance violations. Concerns were also raised regarding reported dog bite incidents and the overall livability of the neighborhood.

City staff and the Chief of Police responded to the concerns, noting that staff had previously discussed some of the issues with residents and that plans were underway to repaint curbs and install additional signage in the area. The Police Chief stated that officers had responded to complaints and would continue monitoring the area within the limits of city code and enforcement authority. The Mayor and Council acknowledged the concerns and indicated the matter would receive additional attention from staff and Council representatives.

PUBLIC HEARING(S)

9. Public Hearing for Community Development Block Grant - Library Capital Improvements

   The Mayor opened the public hearing at 6:41 p.m. regarding the City's proposed 2026 Community Development Block Grant application for capital improvements to expand the children's area at the Lebanon Public Library. The Library Director presented the staff report and read the required public hearing notice into the record, outlining the proposed project to add approximately 1,200 square feet to the library to provide expanded space for children's programming, story time, STEM activities, crafts, book clubs, and other youth activities. The public hearing notice was also read into the record in Spanish in compliance with grant requirements. Staff noted the project was estimated to benefit approximately 66,156 persons, including a majority identified as low- to moderate-income residents.

   Written testimony in support of the grant application was submitted by Dr. Barbara Moody, who expressed support for the expansion and emphasized the importance of promoting reading and learning opportunities for children.

   During public testimony, Laurelia Fosselman, Benjamen Fosselman, Heleen Rounsavell, and Cass Dunn spoke in favor of the proposed project. The speakers shared personal experiences regarding the positive impact the library had on their childhood development, education, creativity, and access to learning opportunities. Testimony highlighted the value of the library as a safe and accessible community resource that supports reading, educational programs, arts and crafts activities, and youth engagement. Speakers also noted the need for additional space to accommodate children's and teen programming and expressed support for expanding the children's area to better serve families and students in the community.

   Following public testimony, the public hearing was closed at 6:54 p.m. Council subsequently approved the Community Development Block Grant application for the proposed capital improvements to the library children's area.

   Motion made by Councilor - Ward 2 Workman, Seconded by Councilor - Ward 1 Angellford.
   Voting Yea: Councilor - Ward 1 Conti, Councilor - Ward 1 Angellford, Councilor - Ward 2 McClain, Councilor - Ward 2 Workman, Councilor - Ward 3 Salvage, Council President - Ward 3 Steinhebel

REGULAR SESSION

10. Ordinance No. 2026-05, Ordinance No. 3047 - A Bill for an Ordinance Amending Section 2.13 of the Lebanon Municipal Code Titled Candidate Nominations for Elective Office and Creating a New Section 2.13.025 Titled Candidate Filing Period and Hours

    City Recorder Fisher, presented Ordinance No. 2026-05, describing the proposed amendment as a housekeeping update to the City of Lebanon Municipal Code related to candidate filing procedures for elective office. The proposed amendment reorganizes existing provisions by creating a dedicated section within Chapter 2 to consolidate candidate filing timelines and requirements into one location.

    Staff explained the amendment was prompted by recent changes to state law requiring incumbents to file for office seven days prior to non-incumbent candidates. Under the current city filing schedule, incumbents would have a shorter filing period than non-incumbents. The proposed amendment expands the filing period to begin on the first business day of July and end on the last business day of July. The ordinance also establishes filing hours of 8:00 a.m.

to 5:00 p.m., Monday through Friday excluding legal holidays, clarifies standards for in-person and electronic filings, and specifies that individuals appointed to fill an elective office are not considered incumbents for filing purposes.

The City Attorney read the title of the ordinance into the record as an ordinance amending Section 2.13 of the Lebanon Municipal Code related to candidate nominations for elective office and creating a new section related to candidate filing procedures. A motion was made and seconded to approve the ordinance amendment. Following Council discussion, the motion passed unanimously.

Motion made by Councilor - Ward 2 McClain, Seconded by Councilor - Ward 2 Workman.
Voting Yea: Councilor - Ward 1 Conti, Councilor - Ward 1 Angellford, Councilor - Ward 2 McClain, Councilor - Ward 2 Workman, Councilor - Ward 3 Salvage, Council President - Ward 3 Steinhebel

11. Resolution No. 2026-06 - A Resolution Accepting Oregon Lottery Revenue Bond Proceeds District Legislative Award for the City of Lebanon Wastewater Treatment Plant Biosolids Project and Authorizing the City Manager to Execute the Associated Documents.

    Ron Whitlatch presented Resolution No. 2026-06 regarding acceptance of Oregon Lottery Revenue Bond proceeds for the City's wastewater treatment plant biosolids project. Staff explained that through Senate Bill 5701, the Oregon Legislature awarded the City approximately $11.2 million for the wastewater treatment plant project. The resolution authorizes acceptance of the funding and authorizes the City Manager to execute the required contract and associated documents necessary to begin the contracting process with the state.

    During Council discussion, questions were asked regarding requirements attached to the funding. Staff explained the project would be subject to state and federal environmental and funding requirements similar to other state revolving fund loan programs already utilized by the City and noted the award had previously been approved by the Legislature and was not a new funding request. The Mayor also noted that many of the project discussions and supporting materials had previously been reviewed by Council during earlier meetings and were available as part of the public record.

    The City Attorney read the title of the resolution into the record as a resolution accepting Oregon Lottery Revenue Bond proceeds for the City of Lebanon Wastewater Treatment Plant Biosolids Project and authorizing the City Manager to execute associated documents. A motion was made and seconded to approve the resolution. The motion passed unanimously.

    Motion made by Councilor - Ward 1 Conti, Seconded by Councilor - Ward 2 Workman.
    Voting Yea: Councilor - Ward 1 Conti, Councilor - Ward 1 Angellford, Councilor - Ward 2 McClain, Councilor - Ward 2 Workman, Councilor - Ward 3 Salvage, Council President - Ward 3 Steinhebel

12. City Attorney Contract Renewal

    Ron Whitlatch presented a proposed amendment and renewal of the professional services contract for Tre' Kennedy. Staff explained that the current contract expires June 30, 2026, and the proposed amendment would establish a new three-year term with Mr. Kennedy continuing to serve as the City's primary contract attorney.

    The City Manager reviewed several proposed updates to the agreement, including revisions related to backup legal coverage, continuity of service, attendance at additional meetings, consistency with Oregon professional standards, and legal services provided outside the monthly retainer. Staff explained the contract would continue to include attendance at City Council meetings, Planning Commission meetings, legal advice and consultation, document preparation, municipal court services, and general legal support to City staff. The hourly rate for work outside the retainer would increase from $200 to $250 per hour, with outside work requiring written approval. Staff also clarified that the monthly retainer would begin at $18,500 and include annual adjustments based on the Consumer Price Index during the term of the agreement.

Council discussion included comments regarding Mr. Kennedy's years of service to the City. Following discussion, a motion was made and seconded to approve the contract amendment and renewal. The motion passed unanimously.

Motion made by Councilor - Ward 2 McClain, Seconded by Councilor - Ward 1 Conti.
Voting Yea: Councilor - Ward 1 Conti, Councilor - Ward 1 Angellford, Councilor - Ward 2 McClain, Councilor - Ward 2 Workman, Councilor - Ward 3 Salvage, Council President - Ward 3 Steinhebel

13. Department Reports

The City Manager reported several updates during the department reports. He announced that the City has switched insurance agents from HUB to WHA while continuing coverage through CIS. Staff noted that WHA was selected after presentations and evaluation of services, including their expertise in municipal jail coverage and risk management. The change is expected to result in a modest increase in cost of approximately $2,000 annually.

The City Manager also reported that the City has completed the closing on the Santiam Travel Station property, with proceeds of approximately $514,000 received after associated fees. He indicated that staff will bring forward recommendations to the Budget Committee on potential uses for those funds, with discussion expected during upcoming budget committee meetings.

Finally, he reminded Council that the Budget Committee meeting is scheduled for the following Monday at noon, with a potential additional meeting on Wednesday at noon.

ITEMS FROM COUNCIL

NA

PUBLIC/PRESS COMMENTS

An opportunity for citizens and the press to comment on items of city business.

NA

NEXT SCHEDULED COUNCIL MEETING(S): June 10, 2026

ADJOURNMENT

The meeting adjourned at 7:09 PM.

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Engineering Services
925 S. Main Street
Lebanon, Oregon 97355

TEL: 541.258.4923
FAX: 541.258.4954
www.lebanonoregon.gov
engineering@lebanonoregon.gov

MEMORANDUM

Date: May 15, 2026

To: Shana Olson, Development Services Director

From: Kolson Shanks, Project Manager

Subject: Irrevocable Petition for Public Improvements - 69, 71, & 73 Park Street

BACKGROUND

Planning Commission approval for planning file MLP-25-02 included the condition of an Irrevocable Petition for public street improvements on Park Street along the lot frontage of the above addresses.

RECOMMENDATION

Present the attached Irrevocable Petition to City Council for approval.

IRREVOCABLE PETITION FOR PUBLIC IMPROVEMENTS

DATE:

May 7th, 2026

PETITIONER(S):

Luke Welch

ADDRESS:

69, 71, & 73 Park Street

Lebanon, OR 97355

AREA RESERVED
FOR USE BY
LINN COUNTY RECORDER

AFTER RECORDING RETURN TO:

City of Lebanon

925 S Main Street

Lebanon, OR 97355

Petitioners are the owner(s) of the following described real property:

Said properties are currently Linn County Assessors Tax Lots 6301 and 6302, 12S02W11BB, Lot 5 of Block 2 of the Kirkpatrick's Second Addition to Lebanon, as shown on the attached map labeled Exhibit 'A'.
Said properties are presently assigned the mail addresses 69, 71, & 73 Park Street Lebanon, OR 97355.

Petitioner hereby irrevocably petitions the City of Lebanon (925 S Main St., Lebanon, Oregon) to initiate the following local improvements in accordance with the standard specifications of the City:

City standard public street, curb/gutter, sidewalk and driveway, along the lot frontages of 69, 71, & 73 Park Street.

This petition is presented to the City of Lebanon so that Petitioner's property may be developed and receive municipal services from the City which will directly benefit Petitioner's property and shall remain in force and effect for 20 years from the date hereof.

It is understood by Petitioner that:

1. The cost of the improvements shall be borne by the benefited property in accordance with state law, the Charter of the City of Lebanon and its ordinances and policies.

2. The City in its sole discretion may initiate the construction of all or part of the local improvements requested or may join all or part of Petitioner's property with other property when creating a local improvement assessment district.

3. Petitioner and Petitioner's heirs, assigns and successors in interest in the property shall be bound by this irrevocable petition which will run with the property and will be recorded by the City in the deed records of Linn County.

4. Petitioner declares that the public improvements herein sought will directly benefit the described property and will directly benefit the City through improvements to the public way and public utilities serving the property and other properties in the vicinity.

5. Petitioner shall not challenge the formation of a local improvement assessment district by the City and in any proceedings therein will acknowledge this petition of requested to do so by the City.

6. If the City is required to file an action in any court of competent jurisdiction to enforce the language in this petition or to prohibit the violation of any of the covenants contained herein, the prevailing party shall be entitled to recover reasonable attorney fees and costs and disbursements if litigation at trial or on appeal.

7. In construing this petition singular words include the plural.

PETITIONER(S): X Luke Welch
X Luke Welch

STATE OF OREGON)
) ss.
COUNTY OF LINN)

On the 7th day of May, 20 26, personally appeared the above named Luke Welch who acknowledged the foregoing instrument to be his/her voluntary act and deed.

BEFORE ME: T Dickey
Notary Public for Oregon
My Commission Expires:

OFFICIAL STAMP
TAMMY LYNN DICKEY
NOTARY PUBLIC-OREGON
COMMISSION NO. 1064979
MY COMMISSION EXPIRES JANUARY 21, 2030

CITY OF LEBANON

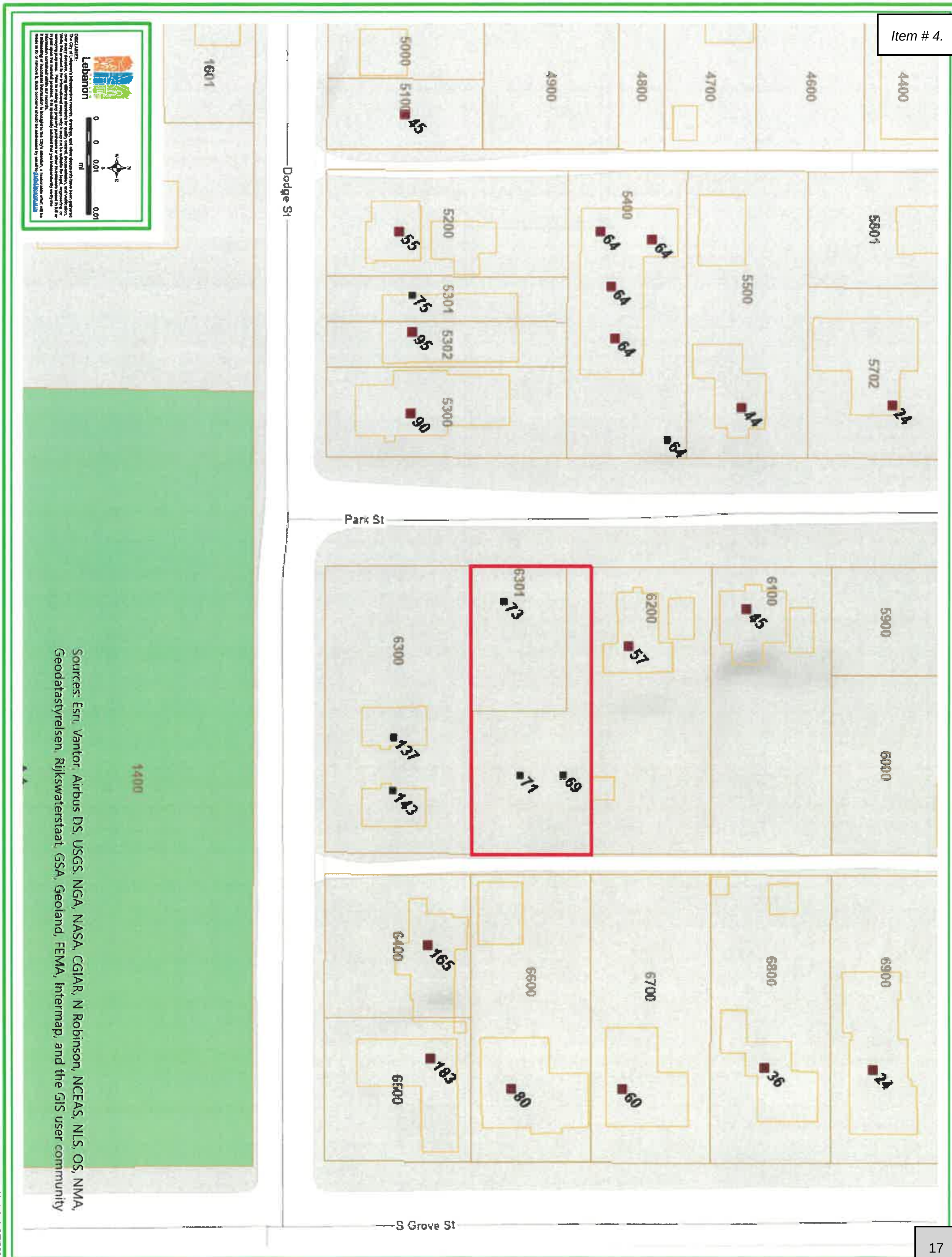
By: ______________________________
Ron Whitlatch, City Manager

STATE OF OREGON)
) ss.
COUNTY OF LINN)

On the _________ day of ______________________, 20 _______, personally appeared, who each being duly sworn, did say that the above is the City of Lebanon, a Municipal Corporation, and that the seal affixed to the foregoing instrument was signed and sealed in behalf of said corporation by authority of its City Council, which accepted this irrevocable petition on the _________ day of __________, 2026, and who acknowledge said instrument to be a voluntary act and deed.

BEFORE ME: ______________________________
Notary Public for Oregon
My Commission Expires:

w:\pubwk\eng\forms\irrevoc.pet



Updated: 5/7/2026

Engineering Services
925 S. Main Street
Lebanon, Oregon 97355

TEL: 541.258.4923
FAX: 541.258.4954
www.lebanonoregon.gov
engineering@lebanonoregon.gov

MEMORANDUM

Date: May 15, 2026

To: Shana Olson, Development Services Director

From: Kolson Shanks, Project Manager

Subject: Irrevocable Petition for Public Improvements - 2645 Birch Street

BACKGROUND

The property owner applied for permits to convert a single-family dwelling into a duplex. Engineering required the signing of an Irrevocable Petition for public street improvements on Birch Street along the lot frontage of the above address.

RECOMMENDATION

Present the attached Irrevocable Petition to City Council for approval.

IRREVOCABLE PETITION FOR PUBLIC IMPROVEMENTS

DATE:

May 6th, 2026

PETITIONER(S):

Benjamin Smith

ADDRESS:

2645 Birch Street

Lebanon, OR 97355

AREA RESERVED
FOR USE BY
LINN COUNTY RECORDER

AFTER RECORDING RETURN TO:

City of Lebanon

925 S Main Street

Lebanon, OR 97355

Petitioners are the owner(s) of the following described real property:

Said property is currently Linn County Assessors Tax Lot 602, 12S02W15DD per Deed Reference 2025-15838, as shown on the attached map labeled Exhibit 'A'.
Said property is presently assigned the mail address 2645 Birch Street, Lebanon, OR 97355.

Petitioner hereby irrevocably petitions the City of Lebanon (925 S Main St., Lebanon, Oregon) to initiate the following local improvements in accordance with the standard specifications of the City:

City standard public street, curb/gutter, sidewalk and driveway, along the lot frontage of 2645 Birch Street.

This petition is presented to the City of Lebanon so that Petitioner's property may be developed and receive municipal services from the City which will directly benefit Petitioner's property and shall remain in force and effect for 20 years from the date hereof.

It is understood by Petitioner that:

1. The cost of the improvements shall be borne by the benefited property in accordance with state law, the Charter of the City of Lebanon and its ordinances and policies.
2. The City in its sole discretion may initiate the construction of all or part of the local improvements requested or may join all or part of Petitioner's property with other property when creating a local improvement assessment district.
3. Petitioner and Petitioner's heirs, assigns and successors in interest in the property shall be bound by this irrevocable petition which will run with the property and will be recorded by the City in the deed records of Linn County.
4. Petitioner declares that the public improvements herein sought will directly benefit the described property and will directly benefit the City through improvements to the public way and public utilities serving the property and other properties in the vicinity.
5. Petitioner shall not challenge the formation of a local improvement assessment district by the City and in any proceedings therein will acknowledge this petition of requested to do so by the City.
6. If the City is required to file an action in any court of competent jurisdiction to enforce the language in this petition or to prohibit the violation of any of the covenants contained herein, the prevailing party shall be entitled to recover reasonable attorney fees and costs and disbursements if litigation at trial or on appeal.
7. In construing this petition singular words include the plural.

PETITIONER(S): X ____________________________

X ____________________________

STATE OF OREGON)
) ss.
COUNTY OF LINN)

On the 6th day of May, 20 26, personally appeared the above named Benjamin Smith who acknowledged the foregoing instrument to be his/her voluntary act and deed.

BEFORE ME: ____________________________
Notary Public for Oregon
My Commission Expires:

OFFICIAL STAMP
TAMMY LYNN DICKEY
NOTARY PUBLIC-OREGON
COMMISSION NO. 1064979
MY COMMISSION EXPIRES JANUARY 21, 2030

CITY OF LEBANON

By: ____________________________
Ron Whitlatch, City Manager

STATE OF OREGON)
) ss.
COUNTY OF LINN)

On the _________ day of ______________________, 20 _______, personally appeared, who each being duly sworn, did say that the above is the City of Lebanon, a Municipal Corporation, and that the seal affixed to the foregoing instrument was signed and sealed in behalf of said corporation by authority of its City Council, which accepted this irrevocable petition on the _________ day of __________, 2026, and who acknowledge said instrument to be a voluntary act and deed.

BEFORE ME: ____________________________
Notary Public for Oregon
My Commission Expires:

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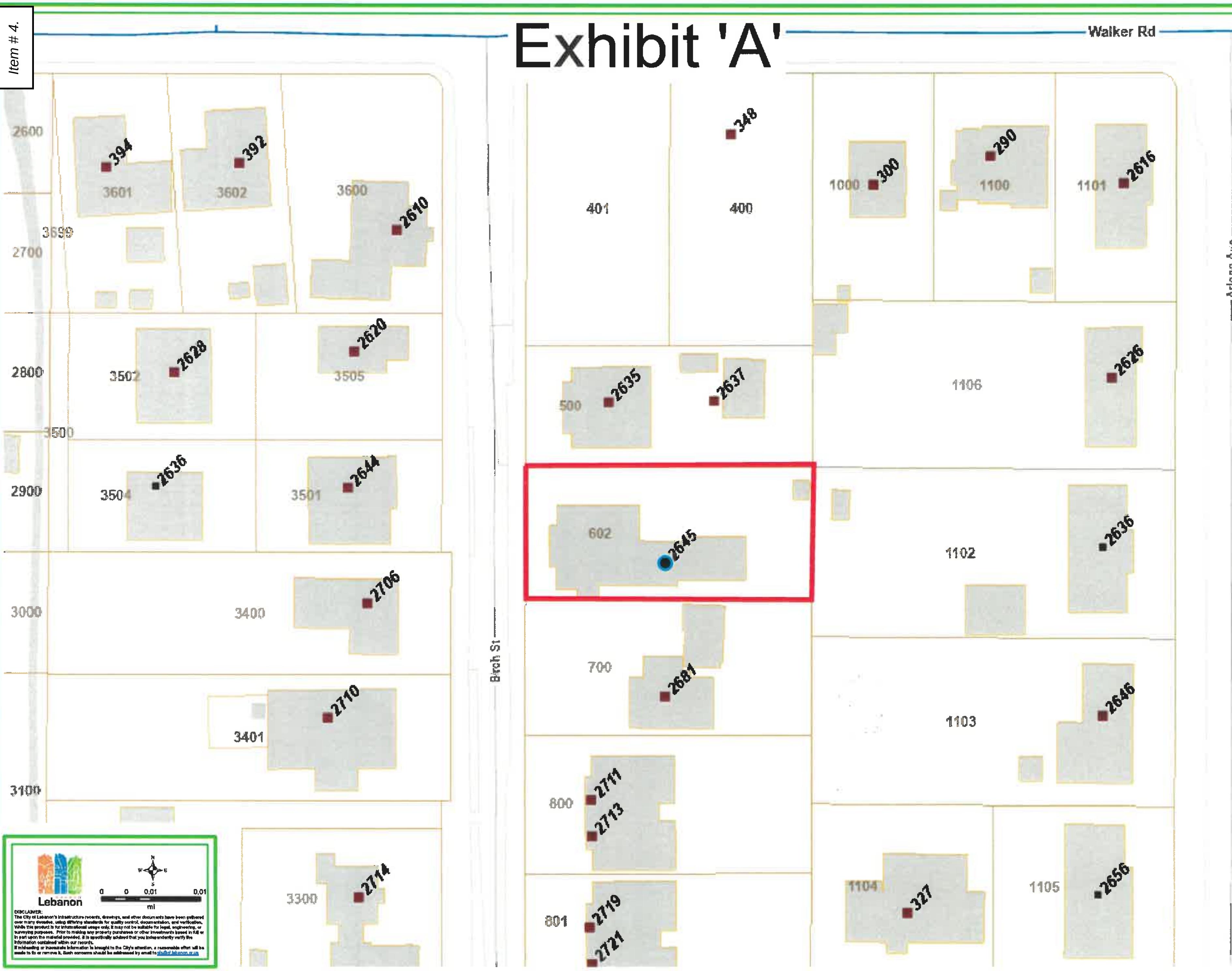
Exhibit 'A'


Walker Rd
Arlene Ave
Birch St
2600
2700
2800
2900
3000
3100
3500
3699
3601
3602
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DISCLAIMER:

925 S. Main Street
Lebanon, Oregon 97355

TEL: 541.258.4905
www.lebanonoregon.gov

MEMORANDUM

City Recorder's Office

Date: June 10, 2026

To: Council President Steinhebel and City Council

From: Julie Fisher, City Recorder

Subject: OLCC License Approval Request

Khan Development LLC DBA Value Fill is located at 3300 Burdell Ave. They are requesting a Off-Premises Sales permit. This type of permit allows businesses to sell at retail to consumers for consumption off licensed premises. This includes malt beverages (beer), wine, and cider.

As part of the licensing process, the OLCC asks for City Council recommendation.
The Police Chief, Fire Marshal, Building Official, and Community Development Department reviewed the application and found no evidence to support a denial of this liquor license applications.

Council Action:

Staff recommends that Council authorize a favorable recommendation to OLCC for Khan Development DBA Value Fill under the City Council Consent Calendar.

OREGON LIQUOR & CANNABIS COMMISSION

Local Government Recommendation – Liquor License

Per OAR 845-005-0304(3): The Commission requires an applicant for issuance of a new license issued under ORS chapter 471, to provide written notice of the application to the local government in the form of a complete, accurate, and legible Commission form.

The local government is as follows:
(a) If the address of the premises proposed to be licensed is within a city's limits, the local government is the city.
(b) If the address of the premises proposed to be licensed is not within a city's limits, the local government is the county.

INSTRUCTIONS:

Step 1: Applicant completes all of Section 1 (including top of Page 2).

Step 2: Applicant submits both pages of the form to the appropriate local government. NOTE: The local government may require additional forms and/or fees.

Step 3: Local government completes at least Section 2 and returns all pages of the form, or a copy thereof, to the applicant. The local government is allowed up to 45 days to complete Section 3.

Step 4: Applicant takes the form with at least Sections 1 and 2 completed and includes it with their CAMP application to meet the Local Government Recommendation document requirement. Submissions that do not have at least Sections 1 and 2 completed will not be accepted.

Step 5: The local government issues its final recommendation in Section 3 and returns the completed form to the applicant. If the applicant has already submitted their initial application via CAMP, they hold on to the final recommendation and provide it to their investigator, when requested. If they have not already submitted their application, they upload the fully completed Local Government Recommendation form with their initial application submission.

Applicants within the city of Portland ONLY: After completing the attached form, please follow these steps to complete the Local Government Recommendation process:

- Apply via the City of Portland website.
- Once you have completed the application with the City of Portland, you will receive an email notifying you that your application has been accepted, usually within two business days. The email will contain an attachment titled "ABC Public Notice."
- Upload the ABC Public Notice document with your CAMP application to meet the Local Government Recommendation document requirement.

NOTE: This document only provides proof of submission. Once you receive your final recommendation from the City of Portland, you will need to provide that to your assigned OLCC investigator.

OREGON LIQUOR & CANNABIS COMMISSION

Local Government Recommendation – Liquor License

Annual Liquor License Types	
Off-Premises Sales	Brewery-Public House
Limited On-Premises Sales	Brewery
Full On-Premises, Caterer	Distillery
Full On-Premises, Commercial	Grower Sales Privilege
Full On-Premises, For Profit Private Club	Winery
Full On-Premises, Non Profit Private Club	Wholesale Malt Beverage & Wine
Full On-Premises, Other Public Location	Warehouse
Full On-Premises, Public Passenger Carrier	

Section 1 – Submission – To be completed by Applicant:

License Information

Legal Entity/Individual Applicant Name(s): Khan Development LLC

Proposed Trade Name: Value Fill

Premises Address: 3300 Burdell Blvd Unit:

City: Lebanon County: Linn Zip: 97355

Application Type: (●) New License Application ( ) Change of Ownership ( ) Change of Location

License Type: Off-Premises Sales ☐ Additional Location for an Existing License

Application Contact Information

Contact Name: Omar Khan Phone:

Mailing Address: 11125 SE Foster Rd

City: Portland State: OR Zip: 97266

Email Address:

Business Details

Please check all that apply to your proposed business operations at this location:

☐ Manufacturing/Production

☒ Retail Off-Premises Sales

☐ Retail On-Premises Sales & Consumption

If there will be On-Premises Consumption at this location:

☐ Indoor Consumption ☐ Outdoor Consumption

☐ Proposing to Allow Minors

Section 1 continued on next page

OREGON LIQUOR & CANNABIS COMMISSION

Local Government Recommendation – Liquor License

Section 1 Continued – Submission - To be completed by Applicant:

Legal Entity/Individual Applicant Name(s): Khan Development LLC

Proposed Trade Name: Value Fill

IMPORTANT: You MUST submit this form to the local government PRIOR to submitting to OLCC. Section 2 must be completed ***by the local government*** for this form to be accepted with your CAMP application.

Section 2 – Acceptance - To be completed by Local Government:

Local Government Recommendation Proof of Acceptance

After accepting this form, please return a copy to the applicant with received and accepted information

City or County Name: City of Lebanon

Optional Date Received Stamp

Date Application Received: 05/07/2026

Received by: Julie Fisher

Section 3 – Recommendation - To be completed by Local Government:

○ **Recommend this license be granted**

○ **Recommend this license be denied** (Please include documentation that meets OAR 845-005-0308)

○ **No Recommendation/Neutral**

Name of Reviewing Official:

Title:

Date:

Signature:

After providing your recommendation and signature, please return this form to the applicant.

REASONS WE MAY DENY OR RESTRICT A LICENSE
ORS 471.313(4)(5), OAR 845-005-0320, 845-005-0321, 845-005-0322 845-005-0325, 845-005-0326(4)(5) or 845-005-0355

The following is a list of problems relating to the **APPLICANT** or **BUSINESS** that OLCC ***can*** consider to refuse or restrict a license:

1. Applicant has a habit of using alcohol or drugs to excess
2. Applicant makes a false statement to OLCC (must be related to a refusal basis)
3. Applicant has been convicted of local, state or federal laws that are substantially related to the fitness of holding a liquor license
4. Applicant has demonstrated poor moral character
5. Applicant has a poor record of compliance when previously licensed by OLCC
6. Applicant is not the legitimate owner of the business
7. The business has a history of serious and persistent problems at this location. The problems can include:
    - Obtrusive or excessive noise, music or sound vibrations
    - Public drunkenness
    - Fights or altercations
    - Harassment
    - Unlawful drug sales
    - Alcohol or related litter

    OLCC is ***not*** able to consider the following issues when deciding to renew a liquor license:
    - Lack of parking
    - Increase in traffic
    - Too many licenses in a specific area (saturation)
    - Entertainment type - nude dancing, gambling, live bands, etc.
    - Increased noise
    - Zoning issues

Visit www.oregon.gov/olcc/ to see the full text of ORS and OAR referenced above. In order for an unfavorable recommendation from a local government to be valid, the grounds must be found in the license refusal bases of ORS 471.313(4), 471.313(5), OAR 845-005-0320, 845-005-0321, 845-005-0322, 845-005-0325 or 845-005-0326(4)(5) or the license restriction bases of OAR 845-005-0355, and must be supported by reliable factual information.

925 S. Main Street
Lebanon, Oregon 97355

TEL: 541.258.4905
www.lebanonoregon.gov

Item # 6.

MEMORANDUM

City Recorder's Office

Date: June 10, 2026

To: Council President Steinhebel and City Council
From: Julie Fisher, City Recorder
Subject: Project 150 Sesquicentennial Celebration Coordination Request

Consideration of a request from the Lebanon Museum Foundation to serve as the primary coordinator and central clearinghouse for planning and organizing the City of Lebanon's 150th anniversary celebration in 2028, and appointment of a Council representative to the Project 150 Committee.

<u>Council Action:</u>

Move to designate the Lebanon Museum Foundation as the primary coordinator and central clearinghouse for the City's 2028 Project 150 sesquicentennial celebration efforts and confirm Councilor Dominic as the Council representative to the Project 150 Committee

Lebanon
OREGON

MEMORANDUM

Finance Department

To: Mayor Jackola, City Council
Ron Whitlatch, City Manager

Date: June 10, 2026

From: Brandon Neish, Finance Director

Subject: State Revenue Sharing FY 2027

I. INTRODUCTION

Each year, the State of Oregon requires that a public hearing be held before the Budget Committee and the City Council regarding the uses of State Revenue Sharing. The hearing before the Budget Committee on the proposed uses was held on May 18, 2026. The hearing before the City Council is slated to take place during the City Council meeting on June 10, 2026 on the approved uses as recommended by the Budget Committee. The funds come from a variety of sources including, but not limited to, liquor taxes, marijuana taxes, and cigarette taxes. The Approved Budget for fiscal year 2027 has budgeted revenue totaling $330,589 as a non-dedicated revenue in the General Fund. The amount included in the budget is derived from an estimate provided by the League of Oregon Cities (included).

II. RECOMMENDATION

- Conduct a public hearing on the use of State Revenue Sharing in the Approved Budget.

- Adopt resolution no. 2026-07 to certify that the City provides services eligible to receive State Shared Revenue in accordance with ORS 221.760 and that the City elects to receive State Shared Revenues in accordance with ORS 221.770.

Item # 7.

League of Oregon Cities

2026 STATE SHARED REVENUE REPORT with Estimates

Contact: Nicole Stingh, LOC Legislative Director at nstingh@orcities.org

Table of Contents:

2026 State Shared Revenues

City Budgeting Basics for the Five State Shared Revenues

Written By Jenna Jones, Former LOC Tax and Finance Lobbyist

Cities are expected to again receive payment from five different state shared revenue programs during the new fiscal year. Most shared revenues are distributed to cities based on population, but some

use more complex distribution mechanisms. The five revenue sources are summarized below and include descriptions, forecast projection trends, and key legislative updates that may impact the revenue. The LOC encourages cities to join its advocacy efforts to protect and improve each of these vital revenue sources.

Using state projections, the LOC has produced estimates of state shared revenues for cities to utilize when formulating their budgets. Projections for distributions to cities may be revised throughout the year as revenues come in or as laws change. Cities must take necessary steps, including completing various required certifications and reports, to receive the revenues.

STATE SHARED REVENUE BACKGROUND

City general funds in Oregon primarily come from property taxes, franchise fees, transient lodging taxes, fees for services and state shared revenues. As a key revenue source for cities, state shared revenues help provide basic services and meet community needs. When state shared revenue formulas were first established, local governments were generally preempted by the state from enacting or continuing to enact local taxes on the same item in exchange for a specified portion of the revenues collected by the state. Thus, these revenues should not be viewed as "shared revenues," but rather as historical city and county revenues that are now collected by the state. Despite continued local revenue challenges and rising service costs, state shared revenues are often threatened through decreased shares for local governments as the state tries to balance its own budget. In addition, when the state increases its tax rate, it often does not include the increased revenues in the share provided to local governments.

2024-25 Total City Share	
Highway Trust Fund	$248,000,000
Liquor Revenues	$80,883,000
Marijuana Tax	$5,094,000
Cigarette Tax	$1,766,667
9-1-1 Tax	$28,152,985

THE FIVE STATE SHARED REVENUES

1. **Highway Trust Fund Revenues (Gas Taxes, etc.)**

In 2017, the Legislature approved a comprehensive transportation funding package (HB 2017) that significantly increased cities' per capita funding. Increases were phased over seven years and hit full funding level in 2024. Another large-scale transportation package was set to pass in the 2025 Regular Legislative Session but failed in the last few days . During the 2025 Special Legislative Session, the Legislature passed HB 3991, a scaled down transportation package that included revenue increases for the Highway Trust Fund. That increase revenue is not being collected as many HB 3991 tax increases have been referred to the Oregon voters. The Legislature may choose to take other actions during the 2026 Session. For these reasons, the 2026 State Share Revenue Report does not include increases from HB 3991 in estimates.

Long term growth in this revenue source will be tied to external factors like how teleworking trends, population growth, and moves toward more fuel efficient and electric vehicles. The LOC will continue to advocate for stable transportation funding.

2. **Liquor Revenues**

Cities' share of this state shared revenue is 34%, of which 20% is distributed per capita and 14% is distributed using a formula that factors in property taxes, population and income. The three major contributors to this revenue source are: the sale of distilled spirits; taxes on beer, wine and cider; and liquor licensing fees.

Distilled spirit sales make up more than 95% of this revenue source. The state maintains the exclusive right to sell packaged, distilled spirits and sets the mark-up on products using a wholesale price formula. This means that the bulk of this shared revenue source technically is based on profits, and not taxes.

At approximately 8 cents per gallon, or about 4 cents on a six-pack, Oregon's beer and cider tax is one of the lowest in the country. In fact, Oregon's beer tax rate has remained unchanged since 1978. Meanwhile, the state wine tax is in the middle compared to other states and is 67 cents per gallon. The wine tax has not been increased since 1983. With tax rates presently so low, it would take large tax increases to generate any significant revenue. In 2025, the Legislature

(continued on page 4

considered a beer and wine tax increase, but increased revenues would not be shared with cities.

Changes made during the 2021 legislative session to increase compensation to liquor store agents and distillery tasting room owners have reduced net distributions from this revenue source. The Oregon Liquor and Cannabis Commission's (OLCC) warehouse is operating at near capacity, and the Legislature approved construction of a new facility in 2021. Any expenses for the new warehouse would reduce shared revenue for cities, since the bonds are paid for out of the gross liquor revenue. The cost of the project, including land acquisition and construction, has increased from the first estimate of $62.5 million to $145.8 million, making the 34% city share of the project cost $50 million.

The share of this revenue source is projected to continue trending upward over the long term, but these added costs mean cities will receive less revenue than they would have otherwise. The LOC continues to advocate that the OLCC use the proceeds from the sale of their old warehouse towards debt service to offset the hits to cities.

3. Marijuana Tax Revenues

The state imposes a 17% tax on recreational marijuana products. Until the end of 2020, cities that have opted to allow dispensaries to locate within city limits have received 10% of the state's total tax revenues (minus expenses) on recreational marijuana products. In November of 2020, the passage of Measure 110 represented a massive shift in the allocation of state marijuana revenue distributions. Starting in March of 2021, quarterly revenue distributions to cities from state marijuana taxes saw roughly a 74% decrease from the fourth quarter 2020 distribution (the final distribution under the old formula). Going forward under Measure 110, cities will share $1,125,000 quarterly, or $4,500,000 annually, which was indexed with inflation starting July 2023.

Revenue distributions to cities are made quarterly; however, only individual cities that certify will receive a distribution. Since 2017, 75% of the shared revenue is distributed to eligible cities on a per capita basis, and 25% is distributed based on the number of licensed recreational and medical premises in the city (grower, processor, wholesaler, and retailer). Note that the license portion (25%) of the distribution is particularly hard to forecast as shops are frequently opening and closing.

Cities may impose up to an additional 3% local tax on recreational marijuana products. Most cities have an agreement with the Oregon Department of Revenue to have the state collect their local tax at the same time the state tax is collected. However, that local tax revenue is not considered a state shared revenue.

In 2026, we anticipate that the Legislature will be weighing whether or not subject intoxicating hemp products to the state marijuana tax.

4. Cigarette Tax Revenues

This revenue source is projected to continue trending downward—as it has for more than 10 years—as consumer smoking decreases. In November 2020, voters passed Measure 108, which: increased cigarette taxes by $2.00 per pack effective January 1, 2021; increased the cap on the cigar tax from 50 cents to $1.00; created a tax on vape products at 65% of the retail price; and preempted cities from taxing vape products. After the increase, cigarette taxes are at $3.33 per pack, and cities' share of that revenue is a meager 0.6% of the tax, or about 2 cents per pack. It's important to note that while cities receive a share of tax revenues for cigarettes, no shared revenue is distributed for taxes on other tobacco products, including cigars, moist snuff, chewing tobacco, pipe tobacco, and now vape.

Measure 108 was expected to decrease revenues to cities. While this reduction could be explained by longstanding trends, it could also be explained by consumers switching to vape products. Nonetheless, it seems clear that Measure 108 has achieved a reduction in tax revenues.

5. 9-1-1 Tax Revenues

Oregon's 9-1-1 tax was increased to $1.00 per line or prepaid transaction effective January 1, 2020, and further increased to $1.25 effective January 1, 2021.

Before this change from 2019's HB 2449, the rate had been 75 cents since 1995. The new tax increase on 9-1-1 expires January 1, 2030. Most cities will not directly receive this state shared revenue, as the city share is directed to the public safety answering point (PSAP) provider connected to the statewide network, and most of these are managed by counties or a regional entity, rather than a city.

The PSAPs are only partially funded through the state's Emergency Communications Tax, with the balance of operating costs coming primarily from property taxes. Local governments receive approximately 60% of 9-1-1 taxes, but the taxes generally covered less than 25% of the costs of total PSAP operations before the recent rate increases. Ratios of individual PSAP costs to taxes received vary. The local government share of the state tax is distributed 1% to each county, with the remainder distributed per capita.

2026 State Shared Revenues

Information and forecast estimates in this report are based on the best information available as of late January 2026. The material is subject to forecast and law changes made throughout the year.

PER CAPITA STATE SHARED REVENUES FOR CITIES

Per capita distributions for revenue sources are calculated based on certified population statistics from Portland State University's Center for Population Research (PSUCPR). Population estimates compiled each July are typically certified on December 15 and thereafter begin to govern the distributions. A copy of the certified estimates applicable to FY2025-26 distributions is available near the end of this report. Entities Subject to the Public Meetings Law"a true reflection of the matters discussed at the meeting and the views of the participants." The record must be made available to the public "within a reasonable time after the meeting.

	Highway Trust Fund Revenues *(Gas Tax)*	Liquor Revenues *(20% of Total Share)*	Marijuana Tax Revenues *(75% of City's Share)*	Cigarette Tax Revenues	9-1-1 Tax Revenues
2023-24 Actuals	$77.61	$18.71	$1.41	$0.65	$11.21
2024-25 Actuals	$81.57	$15.62	$1.42	$0.58	$11.21
2025-26 Estimates	$79.27	$14.68	$1.51	$0.53	$11.81
2026-27 Estimates	$78.71	$14.47	$1.50	$0.51	$12.60
2027-28 Estimates	$75.51	$13.92	$1.56	$0.48	$13.51

(Note that most cities do not receive 9-1-1 distributions, see the full write-up for a detailed explanation.)

NON-PER CAPITA BASED STATE SHARED REVENUES FOR CITIES

State marijuana taxes and liquor revenues are not exclusively based on population. The 14% liquor revenue share to cities uses an adjusted population formula that factors in the per capita property taxes and per capita income of each city (see ORS 221.770). The 25% state marijuana tax share to cities is distributed based on the number of licensed marijuana premises in each certified city compared to the total number of licensed marijuana premises in certified cities. This count includes grower, processor, wholesaler, and retailer premises. The estimates for the total share for all cities are provided in the following table to allow cities to see trends that will assist cities in their individual computations.

	Liquor Revenues *(Based on Formula, 14% of Total Share)*	Marijuana Tax Revenues *(Based on Licenses, 25% of City's Share)*
2023-2024 Actuals	$40,083,000	$1,273,500
2024-2025 Actuals	$33,383,000	$1,273,500
2025-2026 Estimates	$31,595,000	$1,361,500
2026-2027 Estimates	$31,514,000	$1,361,500
2027-2028 Estimates	$30,651,000	$1,438,125

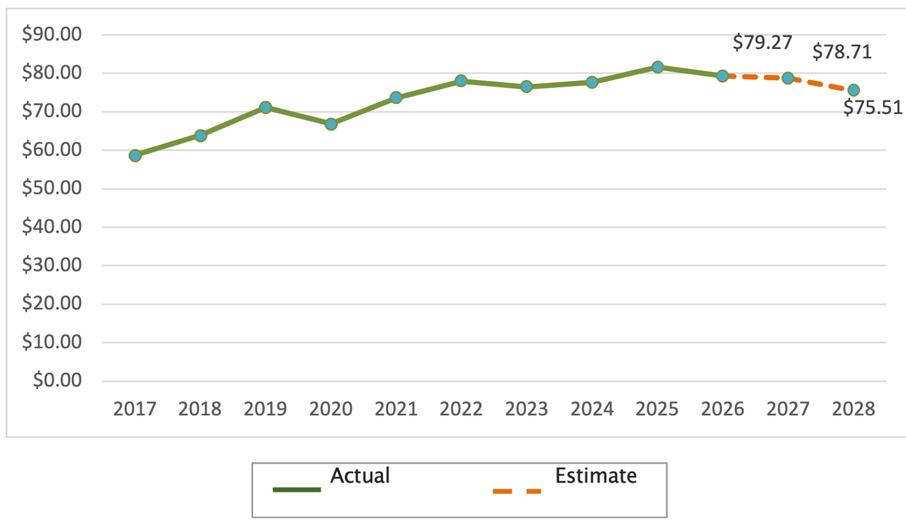
Highway Trust Fund Revenues

2025-2026 Per Capita Estimated Disbursement: **$79.21**
2026-2027 Per Capita Estimated Disbursement: **$78.71**

ACTUAL AND PROJECTED HIGHWAY TRUST FUND TOTAL REVENUE DISBURSEMENTS TO CITIES

Actuals	
2015-16	$162,100,000
2016-17	$165,400,000
2017-18	$181,800,000
2018-19	$204,900,000
2019-20	$195,000,000
2020-21	$217,300,000
2021-22	$235,800,000
2022-23	$232,200,000
2023-24	$238,400,000
2024-25	$248,000,000
Estimates	
2025-26	$243,800,000
2026-27	$244,800,000
2027-28	$237,500,000

PER CAPITA DISBURSEMENTS



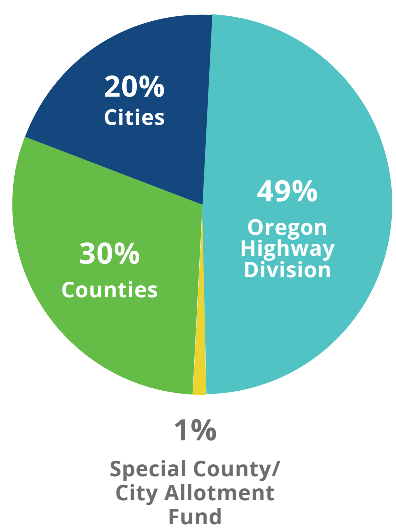
The state's Highway Trust Fund supports the construction, reconstruction, preservation, maintenance, repair and improvement of streets and roads. Using a melded computation of the various tax and fees increase over time, cities receive approximately 20% of the Highway Trust Fund.

In 2017, the Legislature approved a comprehensive transportation funding package (HB 2017) that significantly increased cities' per capita funding. Full implementation of annual gas tax increases has been met. However, revenues are trending downwards as cars become more fuel efficient or do not use gasoline to run.

The LOC had hoped to see a comprehensive transportation package pass in the 2025 regular legislative session via HB 2025. Unfortunately, that bill failed during the session. HB 2025 would have established a series of revenue increases to provide generational infrastructure investment across Oregon's entire transportation system. Investments in major projects would have included completion of key anchor projects, invested in the Great Streets and Safe Routes to School programs. Under this bill, cities and counties' share of new state highway revenue would have nearly doubled the FY 2024 distribution by 2031.

In the 2025 special session, HB 3991 passed. This bill increased the gas tax by $0.06, increased registration fees, temporarily doubled the payroll tax, and introduced a road usage charge for electric vehicles (EVs) starting in 2027. Currently, increases to the state gas tax, payroll tax and registration and title fees are on hold after it was determined a referendum effort met the required amount of signatures to qualify for the Nov. 3, 2026 ballot. HB 3991 was expected to raise more than $4 billion in its first decade. This report includes estimates that do not include increases from HB 3991.

Distribution of Highway Trust Fund Revenues



HIGHWAY TRUST FUND REVENUES *AT A GLANCE*

Revenue Sources	•Vehicle registration and title fees and surcharges (tiered based on fuel efficiency) •Driver license fees •Fuel taxes •Weight-mile tax (vehicle heavier than 26,000 pounds)
Tax Rates	**Fuel Tax Rates:** Gasoline and use fuel (fuel other than gas used in a motor vehicle including propane, etc.): $0 .40/gallon Full implementation of annual gas tax increases from HB 2017(2017) has been met as of 2024. See ORS 319.020. **Weight-Mile Tax Rate:** See ODOT mileage tax rate tables (53% graduated increase from 2017-2024)
Agency Administration of Revenues	Oregon Department of Transportation (ODOT)
Distribution Calculation	Per capita disbursement to cities
Payment Schedule	Monthly
Requirements	**Certification Requirement:** Cities in counties with populations greater than 100,000 must certify[1] that the city provides at least four of the following municipal services: •Fire protection; •Police protection; •Street construction, maintenance and lighting; •Sanitary sewers; •Storm sewers; •Planning, zoning and subdivision control; or •One or more utility services Cities must file an online bridge and payment conditions report with ODOT that is due on February 1. See ORS 184 .657
Use of Revenue Restrictions	Permitted use includes construction, reconstruction, maintenance, etc. of highways, roads, streets, bike paths, foot paths and rest areas. See ORS 366 .790, Art . IX, section 3a of the Oregon Constitution; and statutes pursuant to that section.
Local Tax Preemption	Partially. Although a city council cannot impose a tax, state law allows a city to refer for voter approval a new or increased local fuel tax. Several cities have a tax and the rate varies—generally 1 to 3 cents per gallon. See ORS 319 .950. Approximately 30 cities have a gas tax.
Relevant Statutes	ORS 184 .657; ORS Ch . 319; ORS 366 .739-366 .752; ORS 366 .785-366 .820; ORS 803 .420; ORS 803 .090; HB 2017 (2017); HB 4059 (2018), HB 3991(2025)

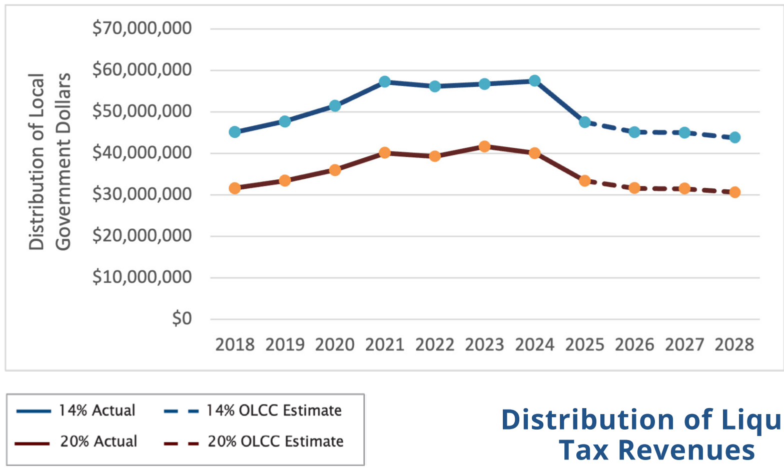
1 See ORS 221.760 (imposing certification requirement for cities in counties with a population greater than 100,000 to receive revenues from cigarette, gas and liquor taxes). Counties with a population greater than 100,000 are: Clackamas, Deschutes, Douglas, Jackson, Lane, Linn, Marion, Multnomah, Washington and Yamhill.

LIQUOR REVENUES

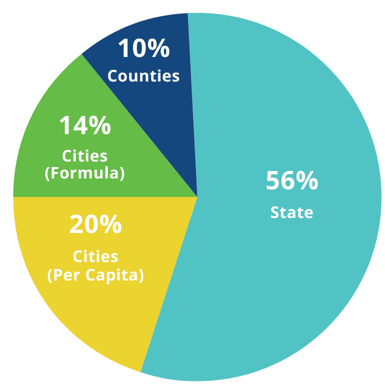
2025-2026 Per Capita Estimated Disbursement (OLCC): **$14.68**
2026-2027 Per Capita Estimated Disbursement (OLCC): **$14.47**

ACTUAL AND PROJECTED LIQUOR TAX DISBURSEMENTS TO CITIES WITH PER CAPITA DISTRIBUTIONS

	14% Share	20% Share
Actuals		
2015-16	$27,814,601	$39,735,144
2016-17	$30,073,374	$42,961,962
2017-18	$31,632,000	$45,188,168
2018-19	$33,424,766	$47,749,666
2019-20	$36,054,301	$51,506,144
2020-21	$40,085,560	$57,265,086
2021-22	$39,313,778	$56,162,540
2022-23	$41,682,425	$56,741,655
2023-24	$40,083,000	$57,461,000
2024-25	$33,383,000	$47,500,000
Estimates		
2025-26	$31,595,000	$45,136,000
2026-27	$31,514,000	$45,019,000
2027-28	$30,651,000	$43,788,000



Distribution of Liquor Tax Revenues



Cities' share of this state shared revenue source is 34%, of which 20% is distributed per capita, with 14% distributed using a formula that factors in property taxes, population, and income. The three major contributors to this revenue source are: the sale of distilled spirits; liquor licensing fees; and taxes on beer, wine, and cider.

Distilled spirit sales make up more than 95% of this revenue source. The state maintains the exclusive right to sell packaged distilled spirits and sets the mark-up on products using a wholesale price formula. This means that the bulk of this state shared revenue source technically is based on profits, and not taxes. The mark-up formula on distilled spirits has not been changed since 1993. The Oregon Liquor Control and Cannabis Commission (OLCC) also continues to impose a temporary 50 cents per bottle surcharge on distilled spirits, but those revenues have been directed by the Legislature to the state's general fund, not to the shared revenue fund.

At approximately 8 cents per gallon, or about 4 cents on a six-pack, Oregon's beer and cider tax is one of the lowest in the country. Oregon's beer tax rate has remained unchanged since 1978. The state wine tax is in the middle compared to other states at 67 cents per gallon. The wine tax has not been increased since 1983. When Oregon's lack of a sales tax is factored in, Oregon has the lowest tax in the country on beer and the second lowest tax on wine. In 2023, the Legislature established the Task Force on Alcohol Pricing and Addiction Services (HB 3610), which will study the potential of increasing beer and wine taxes and make a recommendation to the Legislature in 2025. HB 3197(2025) would have created a state retail sales tax on beer, cider and wine, but would have given 85% of the revenue to the Oregon Health Authority for youth addiction programs and 15% to counties. This would have been a break from traditional beer and wine revenues, which allocate a share to cities.

The OLCC warehouse is reaching capacity, and the Legislature approved construction of a new facility in 2021. Any expenses used for the new warehouse will reduce shared revenue for cities, since the bonds are paid for out of the gross liquor revenue. The cost of the project, including land acquisition and construction, has increased from the first estimate of $62 .5 million to $145 .8 million, making the 34% city share of the project cost $50 million. Cities' share of this revenue source is projected to continue trending upward over the long term, but these added costs mean cities will receive less revenue than they would have otherwise.

HIGHWAY TRUST FUND REVENUE *AT A GLANCE*

Revenue Sources	•Privilege taxes on beer, wine and cider (ORS Ch. 473) •License fees •Profit from distilled spirits sales •Miscellaneous revenue in the Oregon Liquor and Cannabis Commission (OLCC) account ***Note***: 50 cents distilled spirits per bottle surcharge is NOT included in state shared revenues (it goes to state General Fund)	
Tax Rates	•$2 .60/ barrel (31 gallons) for malt beverages and cider •$0 .65/gallon for wine + $0 .10/gallon for wine with greater than 14% alcohol + $ .02/gallon (directed to Oregon Wine Board) **Profit Markup Formula for Distilled Spirits:** •Up to $78 .06/case cost: o (Landed cost x 2 .131) plus $1 .40 freight/bottles per case o Round to the next $ .05 and add $ .50 surcharge/bottle (surcharge goes to General Fund and is not shared with cities) •Over $78 .06/case cost: o [(Landed cost plus $14 .45) x 1 .798] plus $1 .40 freight/bottles per case o Rounded to the next $ .05 + $ .50 surcharge/bottle (surcharge goes to General Fund and is not shared with cities) In 2021, the OLCC approved a new minimum pricing structure which ensures that a standard 750ml bottle of liquor that is 40% alcohol by volume (ABV) cannot be sold for less than $8.95. The pricing will increase based on a product's ABV, with higher potency beverages increasing more sharply.	
Agency Administration of Revenues	OLCC certifies revenue; Oregon Department of Administrative Services (DAS) makes payment to cities.	
	14% Share of Liquor Revenues	**20% Share of Liquor Revenues**
Distribution Calculation	Complex formula including city property taxes, population and income (ORS 221 .770(4))	Per capita disbursement to cities (ORS 471 .810(1)(b))
Payment Schedule	Quarterly	Monthly
Requirements	**Ordinance Requirement:** Before July 31: •Pass an ordinance or resolution requesting state shared revenue money; •Hold public hearings before the budget committee and city council regarding the city's use of state shared revenues; •Submit documentation, such as the short form distributed by DAS, certifying compliance; and •Levy property taxes for the preceding year . **AND** **Certification requirement** (Same as required by 20% share)	**Certification Requirement:** Cities in counties with a population greater than 100,000 must certify[1] that the city provides at least four of the following municipal services: •Fire protection; •Police protection; •Street construction, maintenance & lighting; •Sanitary sewers; •Storm sewers; •Planning, zoning and subdivision control; or •One or more utility services .
Use of Revenue Restrictions	Unrestricted	
Local Tax Preemption	Yes. Cities may not impose a tax or fee on malt beverages or any alcoholic liquors (See ORS 471.045 and ORS 473 .190). Cities also are restricted on the amount they may impose for licensing fees. (See ORS 471.166)	
Relevant Statutes	ORS 221.760- .770 (requirements to receive revenues); 471.810 (distribution of moneys in OLCC account); 473 .005- .060 (tax provisions)	

1 See ORS 221.760 (imposing certification requirement for cities in counties with a population greater than 100,000 to receive revenues from cigarette, gas and liquor taxes). Counties with a population greater than 100,000 are: Clackamas, Deschutes, Douglas, Jackson, Lane, Linn, Marion, Multnomah, Washington and Yamhill.

Item # 7.

MARIJUANA TAX REVENUES

2025-2026 Per Capita Disbursement: **$1.51**
2026-2027 Per Capita Disbursement: **$1.50**

ACTUAL AND PROJECTED HIGHWAY TRUST FUND TOTAL REVENUE DISBURSEMENTS TO CITIES

Actual and Projected State Marijuana Tax Disbursements to Cities				
Estimates	**Total City Revenues**	**City Distribution 75% (Opt-In for Per Capita Distribution)**	**City Distribution: Per Capita Opt-Ins**	**Licensees 25% (Opt-In Cities)**
2023-24	$5,094,000	$3,820,500	$1.41	$1,273,500
2024-25	$5,094,000	$3,820,500	$1.42	$1,273,500
2025-26	$5,446,000	$4,084,500	$1.51	$1,361,500
2026-27	$5,446,000	$4,084,500	$1.50	$1,361,500
2027-28	$5,752,500	$4,314,375	$1.56	$1,438,125

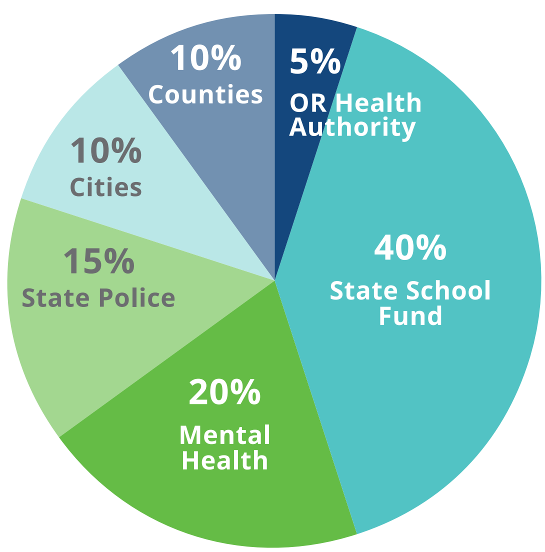
The state imposes a 17% tax on recreational marijuana products. Until the end of 2020, cities received 10% of the state's total tax revenues (minus expenses) on recreational marijuana products. The passage of Measure 110 in November of 2020, which decriminalized possession of small amounts of street drugs, has resulted in a massive shift in the allocation of state marijuana revenue distributions. Starting in March of 2021, quarterly revenue to cities from state marijuana taxes saw roughly a 74% decrease from the fourth quarter 2020 distribution (the final distribution under the old formula, not accounting for any changes in 25% share based on the total number of licensees). Under Measure 110, cities have shared $1,125,000 quarterly, or $4,500,000 annually, which has been indexed to inflation since July 2023.

Compounding the sharp reduction in revenue after the passage of Measure 110, marijuana revenue has seen a downward trend since the market is saturated with an oversupply of products, which has driven prices down.

The formula for distributing the city share has changed over time. For state revenues collected since July 1, 2017, 75% of the shared revenue is distributed to eligible cities on a per capita basis, and 25% is distributed based on the number of licensed premises in the city (grower, processor, retailer, and wholesaler). Note that the license-portion (25%) of the distribution is particularly hard to forecast as shops open and close.

Note: Cities may impose up to an additional 3% local tax on recreational marijuana products. Most cities have an agreement with the Oregon Department of Revenue (DOR) to have the state collect their local tax at the same time the state tax is collected. However, that local tax revenue is not considered a state shared revenue.

Distribution Quarterly
$11.25 Million



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MARIJUANA STATE SHARED REVENUE *AT A GLANCE*

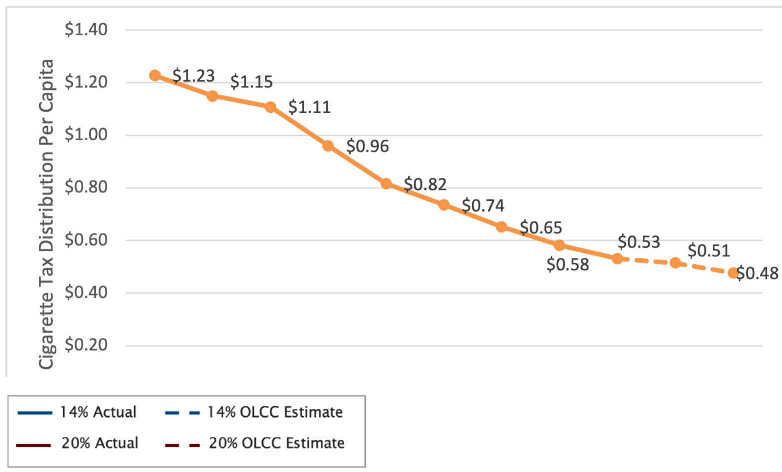
Revenue Sources	State retail sales tax on all recreational marijuana products Note: There is no tax on medical marijuana products.
Tax Rates	**Regular Sales Tax Rate:** 17% for state retail tax on recreational marijuana (October 1, 2016 - present)
Agency Administration of Revenues	Oregon Department of Revenue (DOR) handles collection of taxes each month; Depart-ment of Administrative Services (DAS) handles payments to cities
Distribution Calculation	Before 2021, cities received 10% of the state tax revenues after administrative and enforcement expenses are deducted. Beginning in 2021, cities will receive a flat $1,125,000 each quarter under the terms of Measure 110. Eligible cities (cities that do not ban) receive their share using the following formula: •75% of the share is distributed per capita (based on population of eligible cities), •25% of the share is distributed based on licensure numbers in the city compared to the total licenses in all eligible cities for the quarter.
Payment Schedule	Quarterly
Requirements	In 2020, this moved from a quarterly certification with the OLCC to an annual certification with DAS, see HB 3067 (2019). Only cities that have not banned marijuana premises are eligible to receive a revenue payment. That is, a city may not adopt an ordinance that prohibits the establishment of premises for which a license is required under state law for a recreational marijuana producer, processor, wholesaler, or retailer. A city may also not adopt an ordinance prohibiting a medical marijuana grow site or a medical marijuana facility. If a city has certified that it qualifies and then creates a new restriction, that city should notify DAS immediately. If a city that has previously qualified for marijuana money is later determined to not qualify, DAS may require the return of the revenues with interest.
Use of Revenue Restrictions	Unrestricted. (The “to assist local law enforcement” language was deleted in 2017 .)
Local Tax Preemption	Partially. A city may adopt an ordinance imposing a tax on retail sale of recreational marijuana (not medical marijuana), but state law requires the city to refer the ordinance to the electors of the city for approval. In addition, a city may not impose more than a 3% tax. (ORS 475C .345)
Relevant Statutes	Measure 91 (2014) (legalizing recreational marijuana sales); ORS 475C.009 (definitions); ORS 475BC.670- .734 (taxation of cannabis and cannabis products); ORS 475C .726- .728 (state marijuana account and distribution of state marijuana tax); Measure 110 (2020) (changing distribution of state revenues); HB 4056 (2022) indexing Measure 110 distribution amounts.

CIGARETTE TAX REVENUES

2025-2026 Per Capita Estimated Disbursement: **$0.59**
2026-2027 Per Capita Estimated Disbursement: **$0.51**

ACTUAL AND PROJECTED CIGARETTE TAX DISBURSEMENTS TO CITIES WITH PER CAPITA DISTRIBUTIONS

Actuals	
2016-17	$3,634,667
2017-18	$3,493,333
2018-19	$3,311,756
2019-20	$3,233,333
2020-21	$2,833,333
2021-22	$2,466,667
2022-23	$2,233,333
2023-24	$2,000,000
2024-25	$1,766,667
Estimates	
2025-26	$1,633,333
2026-27	$1,600,000
2027-28	$1,500,000



This revenue source is projected to continue trending downward—as it has for more than 10 years—as smoking decreases. In November of 2020, voters passed Measure 108, which: increased cigarette taxes by $2 .00 per pack effective January 1, 2021; increased the cap on the cigar tax from 50 cents to $1 .00; created a tax on vape products at 65% of the retail price; and preempted cities from taxing vape products. After the increase, cigarette taxes are at

$3.33 per pack, and cities' share of that revenue is a meager 0.6% of the tax, or about 2 cents per pack. It's important to note that while cities receive a share of tax revenues for cigarettes, no shared revenue is distributed for taxes on other tobacco products, including cigars, moist snuff, chewing tobacco, pipe tobacco, and vapes.

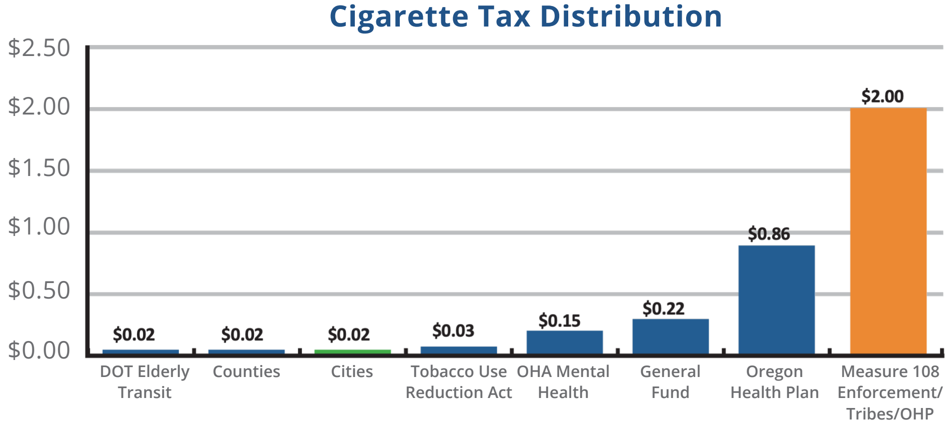
Measure 108 was expected to have the effect of decreasing revenues to cities; cities did not get a share of the $2.00 increase, and as prices increased by 33% on average, demand was expected to decrease. During meetings at the Legislature, reductions in sales as high as 25% to 35% were discussed due to reduced smoking rates in Oregon and a reduction of cross-border sales into Washington and California. When the actual distributions for the 2021-22 biennium are compared to the 2019-20 biennium (the last full biennium before the tax increase), there is a decrease of more than 26% in this revenue source. While this reduction could be explained by long-standing trends, it could also be explained by people switching to vape products. Nonetheless, it seems clear that Measure 108 has achieved a reduction in tax revenues.

CIGARETTE STATE SHARED REVENUE *AT A GLANCE*

Revenue Sources	State cigarette tax per pack ***Note***: Tax revenues from other tobacco product is NOT included in state shared revenues.
Tax Rates	•Pre-2004 to 2014: $1.18/pack •Jan. 1, 2014 to Dec. 31, 2015: $1.31/pack •Jan. 1, 2016 to Dec. 31, 2017: $1.32/pack •Jan. 1, 2018 to Dec. 31, 2020: $1.33/pack •Jan. 1, 2021 to present: $3.33/pack
Agency Administration of Revenues	Oregon Department of Revenue (DOR) collects revenue; Oregon Department of Administrative Services (DAS) makes payments to cities
Distribution Calculation	Per capita disbursement to cities
Payment Schedule	Monthly
Requirements	**Certification Requirement:** Cities in counties with a population greater than 100,000 must certify[1] that the city provides at least four of the following municipal services: •Fire protection; •Police protection; •Street construction, maintenance and lighting; •Sanitary sewers; •Storm sewers; •Planning, zoning and subdivision control; or •One or more utility services.
Use of Revenue Restrictions	Unrestricted.
Local Tax Preemption	Yes. Cities may not impose a tax on the sale or the use of tobacco products (ORS 323 .640). Cities may not impose a tax on the sale of vape (Measure 108).
Relevant Statutes	ORS 323 .030 to ORS 323 .091; ORS 323 .455 to 323 .457; Measure 108 (2020).

1 See ORS 221 .760 (imposing certification requirement for cities in counties with a population greater than 100,000 to receive revenues from cigarette, gas and liquor taxes) . Counties with a population greater than 100,000 are: Clackamas, Deschutes, Douglas, Jackson, Lane, Linn, Marion, Multnomah, Washington and Yamhill.

Cigarette Tax Distribution



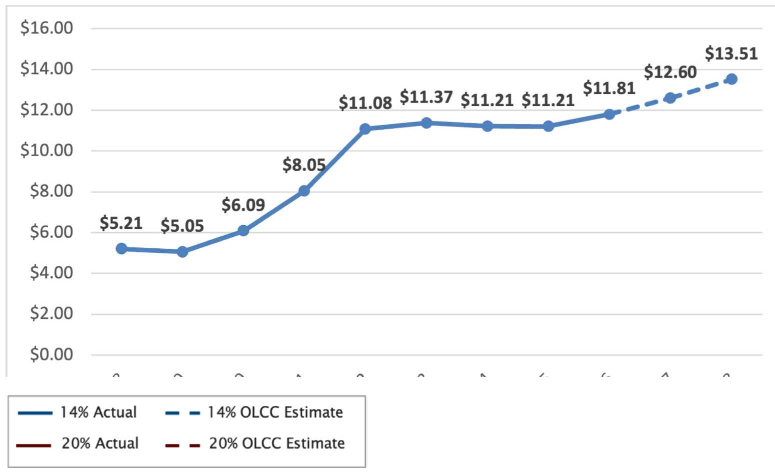
9-1-1 EMERGENCY COMMUNICATION TAX REVENUES

2024-2025 Per Capita Estimated Disbursement: **$11.21**

2025-2026 Per Capita Estimated Disbursement: **$11.75**

ACTUAL AND PROJECTED 9-1-1 TAX DISBURSEMENTS TO CITIES WITH PER CAPITA DISTRIBUTIONS

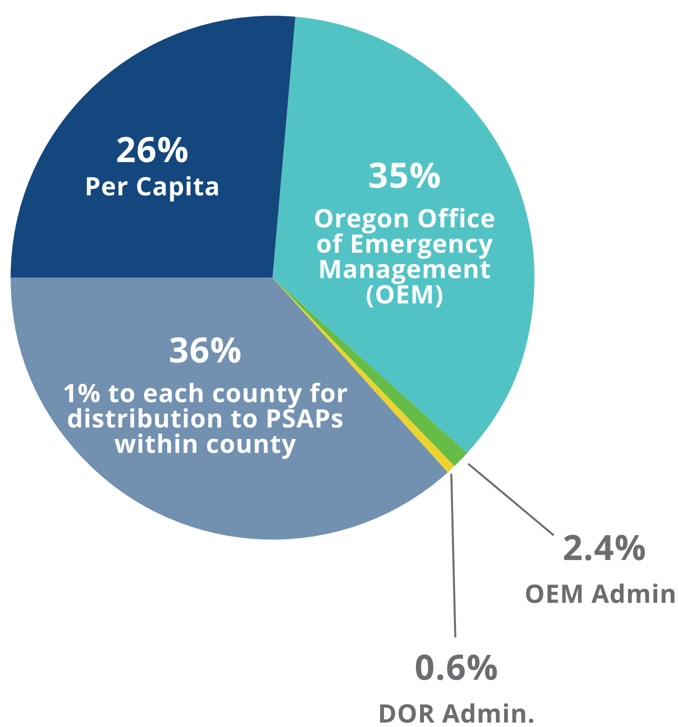
Actuals	
2020-21	$23,351,536
2021-22	$27,118,076
2022-23	$28,396,882
2023-24	$28,133,678
2024-25	$28,152,985
Estimates	
2025-26	$29,966,624
2026-27	$32,686,181
2027-28	$35,652,545



Oregon's 9-1-1 tax was increased to $1 .00 per line or prepaid transaction effective January 1, 2020, and further increased to $1 .25 effective January 1, 2021. Before this change in 2019's HB 2449, the rate had been 75 cents since 1995. Most cities do not directly receive this state shared revenue, as the city share is directed to the public safety answering point (PSAP) provider connected to the statewide network. Less than 20 of the 45 PSAPs in Oregon are operated by cities; most are managed by counties or regional entities. The PSAPs are only partially funded through the state's Emergency Communications Tax, with the balance of operating costs coming primarily from property taxes. Local governments receive approximately 60% of 9-1-1 taxes, but the taxes generally covered less than 25% of the costs of total PSAP operations before the recent rate increases.

The local government share is distributed by providing 1% per county, with the remainder distributed per capita to the governing authorities of the 9-1-1 centers, which may be cities, counties, council of governments or special districts. Quarterly tax distribution charts of the PSAPs can be found on the Oregon Office of Emergency Management's (OEM) website.

FY 2025 of 9-1-1 Tax Revenues



9-1-1 TAX STATE SHARED REVENUE *AT A GLANCE*

Revenue Sources	9-1-1 Emergency Communication Tax
Tax Rates	• $1 .25 per month per telephone access line capable of accessing 9-1-1 emergency reporting services • $1 .25 per each retail transaction related to prepaid wireless products, including minutes purchased • Tax expires January 1, 2030. See HB 2449 from 2019.
Agency Administration of Revenues	Office of Emergency Management
Distribution Calculation	After administrative costs of up to 0 .6% for Oregon Department of Revenue (DOR) and 2 .4% for OEM 4, a 35% portion is transferred to the OEM, the remainder goes to local governments to pay for the PSAPs. A minimum 1% base is distributed per county (about 36%) and the remaining tax revenues are distributed on a per capita basis (about 26%) for distribution directly to 9-1-1 jurisdictions connected to the statewide network.
Payment Schedule	Quarterly
Requirements	Annual accounting report to OEM (ORS 403 .240(9)). Usually, the report is due in January.
Use of Revenue Restrictions	See ORS 403 .240(9) and OAR 104-080-0195 for permitted expenditures associated with 9-1-1 costs. Intergovernmental agreements might also restrict use of revenues.
Relevant Statutes	ORS 403 .200- .250; OAR 104-080-0195 to 104-080-0210

Item # 7.

Certified Population Estimates* – Alphabetical

Adair Village	1,499	Depoe Bay	1,582	Imbler	253	Mt. Angel	3,652	Sisters	3,834
Adams	410	Detroit	160	Independence	10,638	Mt. Vernon	547	Sodaville	360
Adrian	157	Donald	1,158	Ione	343	Myrtle Creek	3,501	Spray	141
Albany	57,897	Drain	1,204	Irrigon	2,372	Myrtle Point	2,497	Springfield	63,304
Amity	1,845	Dufur	647	Island City	1,146	Nehalem	299	St. Helens	14,552
Antelope	35	Dundee	3,260	Jacksonville	3,185	Newberg	26,720	St. Paul	440
Arlington	694	Dunes City	1,478	Jefferson	3,524	Newport	10,439	Stanfield	2,316
Ashland	21,862	Durham	1,964	John Day	1,643	North Bend	10,402	Stayton	8,280
Astoria	10,247	Eagle Point	10,193	Johnson City	535	North Plains	4,133	Sublimity	3,144
Athena	1,238	Echo	635	Jordan Valley	131	North Powder	501	Summerville	119
Aumsville	4,279	Elgin	1,822	Joseph	1,196	Nyssa	3,291	Sumpter	209
Aurora	1,141	Elkton	204	Junction City	7,472	Oakland	954	Sutherlin	8,591
Baker City	10,156	Enterprise	2,127	Keizer	39,540	Oakridge	3,197	Sweet Home	10,116
Bandon	3,773	Estacada	6,232	King City	5,183	Ontario	11,878	Talent	6,701
Banks	1,897	Eugene	179,352	Klamath Falls	22,135	Oregon City	38,387	Tangent	1,235
Barlow	141	Fairview	11,046	La Grande	12,869	Paisley	260	The Dalles	16,223
Bay City	1,598	Falls City	1,143	La Pine	3,223	Pendleton	17,052	Tigard	57,091
Beaverton	100,778	Florence	9,664	Lafayette	4,755	Philomath	5,776	Tillamook	5,233
Bend	107,079	Forest Grove	27,241	Lake Oswego	41,474	Phoenix	4,600	Toledo	3,654
Boardman	5,820	Fossil	450	Lakeside	1,924	Pilot Rock	1,344	Troutdale	16,484
Bonanza	424	Garibaldi	861	Lakeview	2,449	Port Orford	1,060	Tualatin	28,318
Brookings	6,850	Gaston	676	Lebanon	20,060	Portland	640,623	Turner	2,872
Brownsville	1,852	Gates	539	Lexington	244	Powers	719	Ukiah	277
Burns	2,728	Gearhart	1,975	Lincoln City	10,162	Prairie City	846	Umatilla	8,617
Butte Falls	448	Gervais	2,835	Lonerock	25	Prescott	84	Union	2,184
Canby	19,326	Gladstone	11,992	Long Creek	173	Prineville	12,288	Unity	40
Cannon Beach	1,541	Glendale	859	Lostine	243	Rainier	1,950	Vale	1,896
Canyon City	681	Gold Beach	2,417	Lowell	1,316	Redmond	38,199	Veneta	5,300
Canyonville	1,643	Gold Hill	1,363	Lyons	1,240	Reedsport	4,362	Vernonia	2,462
Carlton	2,456	Granite	32	Madras	8,242	Richland	165	Waldport	2,362
Cascade Locks	1,415	Grants Pass	40,380	Malin	739	Riddle	1,237	Wallowa	804
Cave Junction	2,111	Grass Valley	164	Manzanita	657	Rivergrove	575	Warrenton	6,506
Central Point	19,678	Greenhorn	3	Maupin	449	Rockaway Beach	1,533	Wasco	428
Chiloquin	777	Gresham	115,739	Maywood Park	830	Rogue River	2,484	Waterloo	219
Clatskanie	1,819	Haines	395	McMinnville	34,818	Roseburg	23,910	West Linn	27,601
Coburg	1,456	Halfway	365	Medford	89,946	Rufus	279	Westfir	263
Columbia City	1,946	Halsey	975	Merrill	859	Salem	179,977	Weston	707
Condon	752	Happy Valley	28,291	Metolius	1,015	Sandy	13,044	Wheeler	429
Coos Bay	16,204	Harrisburg	3,679	Mill City	2,100	Scappoose	8,251	Willamina	2,310
Coquille	4,052	Helix	194	Millersburg	3,214	Scio	963	Wilsonville	27,371
Cornelius	14,763	Heppner	1,205	Milton-Freewater	7,321	Scotts Mills	459	Winston	5,607
Corvallis	61,247	Hermiston	20,296	Milwaukie	21,361	Seaside	7,334	Wood Village	5,220
Cottage Grove	10,909	Hillsboro	112,035	Mitchell	138	Seneca	168	Woodburn	30,843
Cove	635	Hines	1,633	Molalla	10,491	Shady Cove	3,096	Yachats	1,010
Creswell	5,803	Hood River	8,633	Monmouth	11,655	Shaniko	21	Yamhill	1,309
Culver	1,661	Hubbard	3,478	Monroe	723	Sheridan	6,196	Yoncalla	1,086
Dallas	18,213	Huntington	506	Monument	113	Sherwood	20,871		
Dayton	2,699	Idanha	156	Moro	378	Siletz	1,245		
Dayville	141			Mosier	493	Silverton	10,970		

* These numbers reflect the December 15, 2025 certified numbers from the Portland State University (PSU) Population Research Center. State shared revenues for the Highway Trust Fund, Liquor Revenues, Cigarette Tax Revenues, and 9-1-1 Emergency Communication Tax Revenues will use these populations. PSU also provides quarterly supplemental population reports which will provide the basis for quarterly marijuana revenue distributions. The supplemental reports are available at www.pdx.edu/population-research/population-estimate-reports."

Certified Population Estimates* – Numerical

Item # 7.

Portland	**640,623**	Cottage Grove	**10,909**	La Pine	**3,223**	Lowell	**1,316**	Maupin	**449**
Salem	**179,977**	Independence	**10,638**	Millersburg	**3,214**	Yamhill	**1,309**	Butte Falls	**448**
Eugene	**179,352**	Molalla	**10,491**	Oakridge	**3,197**	Siletz	**1,245**	St. Paul	**440**
Gresham	**115,739**	Newport	**10,439**	Jacksonville	**3,185**	Lyons	**1,240**	Wheeler	**429**
Hillsboro	**112,035**	North Bend	**10,402**	Sublimity	**3,144**	Athena	**1,238**	Wasco	**428**
Bend	**107,079**	Astoria	**10,247**	Shady Cove	**3,096**	Riddle	**1,237**	Bonanza	**424**
Beaverton	**100,778**	Eagle Point	**10,193**	Turner	**2,872**	Tangent	**1,235**	Adams	**410**
Medford	**89,946**	Lincoln City	**10,162**	Gervais	**2,835**	Heppner	**1,205**	Haines	**395**
Springfield	**63,304**	Baker City	**10,156**	Burns	**2,728**	Drain	**1,204**	Moro	**378**
Corvallis	**61,247**	Sweet Home	**10,116**	Dayton	**2,699**	Joseph	**1,196**	Halfway	**365**
Albany	**57,897**	Florence	**9,664**	Myrtle Point	**2,497**	Donald	**1,158**	Sodaville	**360**
Tigard	**57,091**	Hood River	**8,633**	Rogue River	**2,484**	Island City	**1,146**	Ione	**343**
Lake Oswego	**41,474**	Umatilla	**8,617**	Vernonia	**2,462**	Falls City	**1,143**	Nehalem	**299**
Grants Pass	**40,380**	Sutherlin	**8,591**	Carlton	**2,456**	Aurora	**1,141**	Rufus	**279**
Keizer	**39,540**	Stayton	**8,280**	Lakeview	**2,449**	Yoncalla	**1,086**	Ukiah	**277**
Oregon City	**38,387**	Scappoose	**8,251**	Gold Beach	**2,417**	Port Orford	**1,060**	Westfir	**263**
Redmond	**38,199**	Madras	**8,242**	Irrigon	**2,372**	Metolius	**1,015**	Paisley	**260**
McMinnville	**34,818**	Junction City	**7,472**	Waldport	**2,362**	Yachats	**1,010**	Imbler	**253**
Woodburn	**30,843**	Seaside	**7,334**	Stanfield	**2,316**	Halsey	**975**	Lexington	**244**
Tualatin	**28,318**	Milton-Freewate	**7,321**	Willamina	**2,310**	Scio	**963**	Lostine	**243**
Happy Valley	**28,291**	Brookings	**6,850**	Union	**2,184**	Oakland	**954**	Waterloo	**219**
West Linn	**27,601**	Talent	**6,701**	Enterprise	**2,127**	Garibaldi	**861**	Sumpter	**209**
Wilsonville	**27,371**	Warrenton	**6,506**	Cave Junction	**2,111**	Glendale	**859**	Elkton	**204**
Forest Grove	**27,241**	Estacada	**6,232**	Mill City	**2,100**	Merrill	**859**	Helix	**194**
Newberg	**26,720**	Sheridan	**6,196**	Gearhart	**1,975**	Prairie City	**846**	Long Creek	**173**
Roseburg	**23,910**	Boardman	**5,820**	Durham	**1,964**	Maywood Park	**830**	Seneca	**168**
Klamath Falls	**22,135**	Creswell	**5,803**	Rainier	**1,950**	Wallowa	**804**	Richland	**165**
Ashland	**21,862**	Philomath	**5,776**	Columbia City	**1,946**	Chiloquin	**777**	Grass Valley	**164**
Milwaukie	**21,361**	Winston	**5,607**	Lakeside	**1,924**	Condon	**752**	Detroit	**160**
Sherwood	**20,871**	Veneta	**5,300**	Banks	**1,897**	Malin	**739**	Adrian	**157**
Hermiston	**20,296**	Tillamook	**5,233**	Vale	**1,896**	Monroe	**723**	Idanha	**156**
Lebanon	**20,060**	Wood Village	**5,220**	Brownsville	**1,852**	Powers	**719**	Barlow	**141**
Central Point	**19,678**	King City	**5,183**	Amity	**1,845**	Weston	**707**	Dayville	**141**
Canby	**19,326**	Lafayette	**4,755**	Elgin	**1,822**	Arlington	**694**	Spray	**141**
Dallas	**18,213**	Phoenix	**4,600**	Clatskanie	**1,819**	Canyon City	**681**	Mitchell	**138**
Pendleton	**17,052**	Reedsport	**4,362**	Culver	**1,661**	Gaston	**676**	Jordan Valley	**131**
Troutdale	**16,484**	Aumsville	**4,279**	Canyonville	**1,643**	Manzanita	**657**	Summerville	**119**
The Dalles	**16,223**	North Plains	**4,133**	John Day	**1,643**	Dufur	**647**	Monument	**113**
Coos Bay	**16,204**	Coquille	**4,052**	Hines	**1,633**	Cove	**635**	Prescott	**84**
Cornelius	**14,763**	Sisters	**3,834**	Bay City	**1,598**	Echo	**635**	Unity	**40**
St. Helens	**14,552**	Bandon	**3,773**	Depoe Bay	**1,582**	Rivergrove	**575**	Antelope	**35**
Sandy	**13,044**	Harrisburg	**3,679**	Cannon Beach	**1,541**	Mt. Vernon	**547**	Granite	**32**
La Grande	**12,869**	Toledo	**3,654**	Rockaway Beach	**1,533**	Gates	**539**	Lonerock	**25**
Prineville	**12,288**	Mt. Angel	**3,652**	Adair Village	**1,499**	Johnson City	**535**	Shaniko	**21**
Gladstone	**11,992**	Jefferson	**3,524**	Dunes City	**1,478**	Huntington	**506**	Greenhorn	**3**
Ontario	**11,878**	Myrtle Creek	**3,501**	Coburg	**1,456**	North Powder	**501**		
Monmouth	**11,655**	Hubbard	**3,478**	Cascade Locks	**1,415**	Mosier	**493**		
Fairview	**11,046**	Nyssa	**3,291**	Gold Hill	**1,363**	Scotts Mills	**459**		
Silverton	**10,970**	Dundee	**3,260**	Pilot Rock	**1,344**	Fossil	**450**		

* These numbers reflect the December 15, 2025 certified numbers from the Portland State University (PSU) Population Research Center. State shared revenues for the Highway Trust Fund, Liquor Revenues, Cigarette Tax Revenues, and 9-1-1 Emergency Communication Tax Revenues will use these populations. PSU also provides quarterly supplemental population reports which will provide the basis for quarterly marijuana revenue distributions. The supplemental reports are available at www.pdx.edu/population-research/population-estimate-reports."

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CITY APPORTIONMENT FORECAST OF HIGHWAY FUNDS

Estimates assume no increase in the gas tax because of referral of HB 3991 to the ballot.

City	FY 25	FY 26	FY 27
Adair Village	$113,593	$112,855	$112,611
Adams	$33,195	$32,980	$32,908
Adrian	$12,711	$12,629	$12,601
Albany	$4,677,888	$4,660,918	$4,682,436
Amity	$148,570	$147,604	$147,285
Antelope	$2,834	$2,815	$2,809
Arlington	$54,894	$54,537	$54,419
Ashland	$1,747,134	$1,735,773	$1,732,019
Astoria	$820,252	$814,918	$813,155
Athena	$99,263	$98,617	$98,404
Aumsville	$326,125	$324,005	$323,304
Aurora	$91,571	$90,975	$90,779
Baker City	$818,066	$812,746	$810,988
Bandon	$290,825	$288,934	$288,309
Banks	$150,918	$149,937	$149,612
Barlow	$11,659	$11,583	$11,558
Bay City	$121,447	$120,657	$120,396
Beaverton	$8,083,742	$8,031,179	$8,013,807
Bend	$8,427,517	$8,372,720	$8,354,608
Boardman	$382,557	$380,070	$379,248
Bonanza	$34,086	$38,864	$33,791
Brookings	$552,907	$549,312	$548,123
Brownsville	$148,165	$147,202	$146,883
Burns	$218,037	$216,620	$216,151
Butte Falls	$35,867	$35,634	$35,557
Canby	$1,547,556	$1,537,494	$1,534,168
Cannon Beach	$122,580	$121,783	$121,520
Canyon City	$54,651	$54,296	$54,178
Canyonville	$132,701	$131,838	$131,553
Carlton	$195,448	$194,178	$193,757
Cascade Locks	$114,322	$113,579	$113,333
Cave Junction	$170,268	$169,161	$168,795
Central Point	$1,567,716	$1,557,523	$1,554,153
Chiloquin	$62,100	$61,696	$61,563
Clatskanie	$145,007	$144,065	$143,753
Coburg	$114,889	$114,142	$113,895
Columbia City	$157,557	$156,533	$156,194
Condon	$60,076	$59,685	$59,556
Coos Bay	$1,302,962	$1,294,490	$1,291,690
Coquille	$325,315	$323,200	$322,501
Cornelius	$1,173,176	$1,165,548	$1,163,027
Corvallis	$4,890,905	$4,859,104	$4,848,593
Cottage Grove	$880,813	$875,086	$873,193
Cove	$51,412	$51,078	$50,968
Creswell	$464,332	$461,312	$460,315
Culver	$133,187	$132,321	$132,034
Dallas	$1,451,208	$1,441,772	$1,438,653
Dayton	$215,770	$214,367	$213,904
Dayville	$11,416	$11,342	$11,317
Depoe Bay	$125,252	$124,438	$124,169
Detroit	$14,088	$13,996	$13,966
Donald	$90,923	$90,332	$90,137
Drain	$95,538	$94,917	$94,712
Dufur	$52,303	$51,963	$51,851
Dundee	$263,054	$261,343	$260,778
Dunes City	$118,856	$118,083	$117,828
Durham	$151,647	$150,661	$150,335
Eagle Point	$798,796	$793,602	$791,885
Echo	$50,846	$50,515	$50,406
Elgin	$146,222	$145,271	$144,957
Elkton	$16,355	$16,248	$16,213
Enterprise	$170,592	$169,483	$169,116

City	FY 25	FY 26	FY 27
Estacada	$441,581	$438,709	$437,760
Eugene	$14,343,271	$14,250,008	$14,219,183
Fairview	$847,942	$842,428	$840,606
Falls City	$92,138	$91,539	$91,341
Florence	$777,098	$772,045	$770,375
Forest Grove	$2,179,241	$2,165,071	$2,160,388
Fossil	$36,434	$36,197	$36,119
Garibaldi	$69,629	$69,177	$69,027
Gaston	$54,732	$54,376	$54,259
Gates	$46,393	$46,091	$45,991
Gearhart	$154,237	$153,235	$152,903
Gervais	$220,547	$219,113	$218,639
Gladstone	$967,040	$960,752	$958,674
Glendale	$69,710	$69,257	$69,107
Gold Beach	$193,991	$192,730	$192,313
Gold Hill	$108,897	$108,189	$107,955
Granite	$2,591	$2,574	$2,568
Grants Pass	$3,203,928	$3,183,096	$3,176,210
Grass Valley	$12,792	$12,709	$12,682
Greenhorn	$243	$241	$241
Gresham	$9,329,786	$9,269,122	$9,249,071
Haines	$31,981	$31,773	$31,704
Halfway	$29,390	$29,199	$29,136
Halsey	$78,859	$78,347	$78,177
Happy Valley	$2,237,617	$2,223,067	$2,218,258
Harrisburg	$297,140	$295,208	$294,569
Helix	$15,707	$15,605	$15,571
Heppner	$97,076	$96,445	$96,237
Hermiston	$1,633,621	$1,622,999	$1,619,488
Hillsboro	$8,987,549	$8,929,110	$8,909,795
Hines	$134,320	$133,447	$133,158
Hood River	$694,190	$689,676	$688,184
Hubbard	$274,065	$272,283	$271,694
Huntington	$40,968	$40,702	$40,614
Idanha	$12,630	$12,548	$12,521
Imbler	$20,484	$20,351	$20,307
Independence	$814,179	$808,885	$807,136
Ione	$27,690	$27,510	$27,450
Irrigon	$165,572	$164,496	$164,140
Island City	$92,785	$92,182	$91,983
Jacksonville	$248,237	$246,623	$246,090
Jefferson	$284,590	$282,740	$282,128
John Day	$130,920	$130,068	$129,787
Johnson City	$43,316	$43,034	$42,941
Jordan Valley	$10,606	$10,537	$10,515
Joseph	$95,700	$95,078	$94,872
Junction City	$599,947	$596,046	$594,757
Keizer	$3,177,777	$3,157,114	$3,150,285
King City	$407,252	$404,604	$403,728
Klamath Falls	$1,789,964	$1,778,325	$1,774,478
La Grande	$1,037,803	$1,031,055	$1,028,825
La Pine	$251,800	$250,162	$249,621
Lafayette	$369,441	$367,039	$366,245
Lake Oswego	$3,329,990	$3,308,338	$3,301,181
Lakeside	$155,533	$154,522	$154,187
Lakeview	$194,558	$193,293	$192,875
Lebanon	$1,614,109	$1,603,614	$1,600,145
Lexington	$19,755	$19,627	$19,584
Lincoln City	$817,985	$812,666	$810,908
Lonerock	$2,024	$2,011	$2,007
Long Creek	$14,169	$14,077	$14,046
Lostine	$19,674	$19,546	$19,504

CITY APPORTIONMENT FORECAST OF HIGHWAY FUNDS

City	FY 25	FY 26	FY 27
Lowell	$105,578	$104,891	$104,664
Lyons	$99,586	$98,939	$98,725
Madras	$646,259	$642,057	$640,668
Malin	$59,590	$59,202	$59,074
Manzanita	$52,465	$52,124	$52,011
Maupin	$36,272	$36,036	$35,958
Maywood Park	$67,120	$66,683	$66,539
McMinnville	$2,815,461	$2,797,154	$2,791,103
Medford	$7,153,378	$7,106,865	$7,091,492
Merrill	$69,144	$68,694	$68,546
Metolius	$82,179	$81,645	$81,468
Mill City	$167,030	$165,944	$165,585
Millersburg	$260,220	$258,528	$257,969
Milton-Freewater	$590,150	$586,313	$585,045
Milwaukie	$1,733,289	$1,722,018	$1,718,293
Mitchell	$11,173	$11,100	$11,076
Molalla	$849,237	$843,715	$841,890
Monmouth	$932,388	$926,325	$924,321
Monroe	$58,456	$58,076	$57,951
Monument	$9,149	$9,090	$9,070
Moro	$30,362	$30,164	$30,099
Mosier	$39,835	$39,576	$39,490
Mt. Angel	$290,987	$289,094	$288,469
Mt. Vernon	$44,450	$44,161	$44,065
Myrtle Creek	$284,105	$282,257	$281,647
Myrtle Point	$201,602	$200,291	$199,858
Nehalem	$24,046	$23,890	$23,838
Newberg	$2,125,238	$2,111,419	$2,106,852
Newport	$860,086	$854,494	$852,645
North Bend	$844,784	$839,291	$837,475
North Plains	$308,880	$306,871	$306,207
North Powder	$40,563	$40,299	$40,212
Nyssa	$266,373	$264,641	$264,069
Oakland	$76,997	$76,497	$76,331
Oakridge	$256,415	$254,747	$254,196
Ontario	$961,373	$955,122	$953,056
Oregon City	$3,079,000	$3,058,980	$3,052,363
Paisley	$19,917	$19,788	$19,745
Pendleton	$1,376,073	$1,367,126	$1,364,168
Philomath	$456,964	$453,993	$453,010
Phoenix	$357,296	$354,973	$354,205
Pilot Rock	$108,735	$108,028	$107,795
Port Orford	$94,486	$93,871	$93,668
Portland	$51,772,607	$51,435,971	$51,324,707
Powers	$58,052	$57,674	$57,549
Prairie City	$68,496	$68,051	$67,903
Prescott	$6,801	$6,757	$6,742
Prineville	$928,339	$922,303	$920,308
Rainier	$156,990	$155,969	$155,632
Redmond	$3,007,508	$2,987,953	$2,981,490
Reedsport	$2,981,490	$351,354	$350,594
Richland	$13,359	$13,272	$13,244
Riddle	$99,910	$99,261	$99,046
Rivergrove	$46,069	$45,769	$45,670
Rockaway Beach	$122,418	$121,622	$121,359
Rogue River	$195,853	$194,580	$194,159
Roseburg	$1,933,109	$1,920,540	$1,916,385
Rufus	$22,427	$22,281	$22,233
Salem	$14,376,629	$14,283,149	$14,252,252
Sandy	$1,047,114	$1,040,306	$1,038,055
Scappoose	$666,419	$662,086	$660,654
Scio	$77,888	$77,381	$77,214

City	FY 25	FY 26	FY 27
Scotts Mills	$36,920	$36,680	$36,600
Seaside	$588,450	$584,624	$583,359
Seneca	$13,845	$13,755	$13,725
Shady Cove	$248,561	$246,945	$246,411
Shaniko	$1,700	$1,689	$1,686
Sheridan	$508,214	$504,910	$503,818
Sherwood	$1,682,524	$1,671,584	$1,667,968
Siletz	$99,910	$99,261	$99,046
Silverton	$881,056	$875,327	$873,434
Sisters	$302,645	$300,678	$300,027
Sodaville	$29,147	$28,958	$28,895
Spray	$11,416	$11,342	$11,317
Springfield	$5,100,442	$5,067,277	$5,056,316
St. Helens	$1,173,338	$1,165,709	$1,163,187
St. Paul	$35,624	$35,393	$35,316
Stanfield	$185,814	$184,605	$184,206
Stayton	$661,966	$657,662	$656,239
Sublimity	$250,504	$248,875	$248,337
Summerville	$9,473	$9,411	$9,391
Sumpter	$16,841	$16,731	$16,695
Sutherlin	$702,691	$698,122	$696,612
Sweet Home	$816,770	$811,459	$809,704
Talent	$519,064	$515,689	$514,573
Tangent	$99,910	$99,261	$99,046
The Dalles	$1,303,772	$1,295,294	$1,292,493
Tigard	$4,565,752	$4,536,064	$4,526,252
Tillamook	$420,854	$418,117	$417,213
Toledo	$293,982	$292,071	$291,439
Troutdale	$1,278,430	$1,270,117	$1,267,370
Tualatin	$2,247,009	$2,232,398	$2,227,569
Turner	$231,882	$230,375	$229,876
Ukiah	$22,427	$22,281	$22,233
Umatilla	$668,443	$664,097	$662,660
Union	$175,045	$173,907	$173,531
Unity	$3,239	$3,218	$3,211
Vale	$151,404	$150,419	$150,094
Veneta	$425,792	$423,024	$422,109
Vernonia	$196,987	$195,706	$195,283
Waldport	$189,376	$188,145	$187,738
Wallowa	$65,095	$64,672	$64,532
Warrenton	$521,897	$518,504	$517,382
Wasco	$34,329	$34,106	$34,032
Waterloo	$17,731	$17,616	$17,578
West Linn	$2,232,030	$2,217,517	$2,212,720
Westfir	$21,132	$20,994	$20,949
Weston	$57,161	$56,789	$56,666
Wheeler	$34,653	$34,427	$34,353
Willamina	$181,118	$179,940	$179,551
Wilsonville	$2,189,929	$2,175,689	$2,170,983
Winston	$458,745	$455,762	$454,776
Wood Village	$355,272	$352,962	$352,199
Woodburn	$2,384,810	$2,369,304	$2,364,179
Yachats	$81,207	$80,679	$80,505
Yamhill	$98,939	$98,295	$98,083
Yoncalla	$87,927	$87,356	$87,167

DATA SOURCES

	Source	Link
Highway Trust Fund Revenues		
1	Table 8A . Distribution of Total Net Revenues (In-cludes All Conditional Fuels Tax Increases), ODOT State Highway Revenue Forecasts.	https://www.oregon.gov/odot/Data/Revenue%20Forecasts%20%20Economic%20Reports/Oct%202025%20Forecast%20document%20Final_updated.pdf
2	October 2025 County/City Apportionment Forecasts (Cash basis)(Includes All Conditional Fuels Tax Increases).	https://www.oregon.gov/odot/Data/Revenue%20Forecasts%20%20Economic%20Reports/City%20County%20Apportionment_2510.pdf
Marijuana Tax Revenues		
3	Table B .11 Recreational Marijuana Resources and Distributions, Oregon Economic and Revenue Forecast, December 202.	https://www.oregon.gov/das/oea/Documents/appendixb.pdf
Liquor Revenues		
4	Table B .7 Liquor Apportionment and Revenue Distribution to Local Governments (Millions of $). Oregon Economic and Revenue Forecast, December 2025. LOC estimates calculated using simple regression analysis. (On file with LOC)	https://www.oregon.gov/das/oea/Documents/appendixb.pdf
5	OLCC Allocation of Liquor Revenue, Fiscal Year Summaries.	https://www.oregon.gov/olcc/pages/where-the-money-goes.aspx
Cigarette Tax Revenues		
6	Table B .6 Cigarette & Tobacco Tax Distribution (Millions of $) Oregon Economic and Revenue Forecast, December 2025.	https://www.oregon.gov/das/oea/Documents/appendixb.pdf
9-1-1 Emergency Communications Tax Revenues		
7	Emergency Communications Quarterly Tax Distribution 02 Reports. LOC estimates calculated using simple regression analysis (On file with LOC).	https://www.oregon.gov/oem/911/pages/911-tax-distribution.aspx

League of Oregon Cities

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A RESOLUTION CERTIFYING ITS ELIGIBILITY)
AND DECLARING THE CITY OF LEBANON'S)
ELECTION TO RECEIVE STATE REVENUES)

RESOLUTION NO. 2026-07

WHEREAS, public hearings giving citizens an opportunity to comment on the use of state revenue sharing funds were held before the Budget Committee on May 18, 2026 and before the City Council on June 10, 2026; and

WHEREAS, ORS 221.760 requires as follows:

The Officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

1) Police Services
2) Fire Protection
3) Sanitary Sewers
4) Storm Sewers
5) Street Construction, Maintenance & Lighting
6) Planning, Zoning & Subdivision Control
7) One or more utility services; and

WHEREAS, City officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEBANON that the City of Lebanon hereby certifies that it provides the following six municipal services enumerated in Section 1, ORS 221.760:

1) Police Services
2) Water Utility Service
3) Sanitary Sewers
4) Storm Sewers
5) Street Construction, Maintenance & Lighting
6) Planning, Zoning & Subdivision Control

BE IT FURTHER RESOLVED THAT:

Pursuant to ORS 221.770, the City of Lebanon hereby elects to receive state revenues for fiscal year 2026-27.

Passed by the Lebanon City Council and executed by the Mayor on this 10th day of June 2026 by a vote of _____ yeas and ____ nays.

CITY OF LEBANON, OREGON

____

Kenneth E. Jackola, Mayor ☐
Michelle Steinhebel, Council President ☐

ATTESTED BY:

____

Julie Fisher, MMC, City Recorder

Lebanon OREGON

MEMORANDUM

Finance Department

To: Mayor Jackola, City Council
Ron Whitlatch, City Manager

Date: June 10, 2026

From: Brandon Neish, Finance Director

Subject: Marijuana Revenue FY 2027

I. INTRODUCTION

Each year, the State of Oregon requires the City to certify that it complies with ORS 475C related to marijuana sales inside city-limits. This allows state revenue to flow through and allows the City to continue taxing sales within its own boundaries. Marijuana revenue flows into the General Fund and is used for general purposes which can include funding police programs and other recreational programs such as the Library and Senior Center.

Specifically, the City Council must certify that it allows the establishment of marijuana businesses under ORS 475C and that it is eligible to receive revenue collected by the State for the purpose of revenue sharing and the City's tax for the coming fiscal year.

II. RECOMMENDATION

- Adopt Resolution No. 2026-08 to certify that the City provides services eligible to receive Marijuana Shared Revenue and that the City elects to receive distributions from the State of Oregon for shared revenues and the City's 3% tax on marijuana sales.

A RESOLUTION CERTIFYING THE CITY COMPLIES WITH SECTIONS OF ORS 475C RELATED TO MARIJUANA SALES INSIDE CITY LIMITS	**))))**	**RESOLUTION NO. 2026-0**

WHEREAS, ORS 475C.005, the Adult and Medical Use of Cannabis Act contains the rules and regulations regarding the sale of recreational and medical marijuana in the State of Oregon, and;

WHEREAS, ORS 475C.065 establishes a license to produce marijuana, and;

WHEREAS, ORS 475C.085 establishes a license to process marijuana, and;

WHEREAS, ORS 475C.093 establishes a license for the wholesale sale of marijuana, and;

WHEREAS, ORS 475C.097 establishes a license for the retail sale of marijuana, and;

WHEREAS, Lebanon Municipal Code Chapter 3.20 authorizes the sale of marijuana in the City of Lebanon and establishes a tax of 3% on all retail sales.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Lebanon hereby certifies that it allows the establishment of marijuana business under the aforementioned ORS' and further certifies the City is eligible and elects to receive revenue collected by the State for the purpose of state revenue sharing and the City's tax for fiscal year 2027.

Passed by the Lebanon City Council and executed by the Mayor on this 10th day of June, 2026 by a vote of __________ yeas and __________ nays.

CITY OF LEBANON, OREGON

____

Kenneth E. Jackola, Mayor ☐

Michelle Steinhebel, Council President ☐

ATTESTED BY:

____

Julie Fisher, MMC, City Recorder

Lebanon
OREGON

MEMORANDUM

Finance Department

To: Mayor & City Council
Ron Whitlatch, City Manager

Date: June 10, 2026

From: Brandon Neish, Finance Director

Subject: Fiscal Year 2026-2027 Budget Adoption

I. INTRODUCTION

Oregon Local Budget Law, ORS 294, outlines a very specific process for budget development and citizen involvement. The City is required to follow this process which consists of a citizen Budget Committee containing the Mayor, six City Councilors, and seven citizen members, a Budget Message and Proposed Budget from a designated Budget Officer, an approved budget, multiple hearings, levied taxes, and an adopted budget. The Budget Committee reviews the Budget Officer's Proposed Budget and Budget Message before approving a budget (with any changes they deem necessary), recommends tax levies, and forwards that to the City Council. During the approval process, a public hearing is required, and a second public hearing is required before the City Council can adopt the budget. All of this must be completed before July 1 annually or the City cannot legally operate.

II. CURRENT REPORT

The Budget Committee received the Budget Officer's (City Manager's) Proposed Budget and Budget Message during a public meeting on April 16, 2026. The meeting was noticed in The New Era to comply with ORS 294.426(3)(a). During a second meeting held on May 18, 2026, committee members reviewed the budget by fund. After opportunities to hear from the public, the committee approved a budget of $94,684,265, recommended taxes of $5.1364 per $1,000 of assessed value and bond revenue of $1,917,122, and recommended the Council adopt the budget. This included operating and non-operating costs.

Before the City Council is a resolution to adopt a total expenditure budget of $94,684,265 and a resolution to levy taxes for the coming fiscal year.

III. RECOMMENDATION

- Conduct a public hearing on the Approved Budget.

- Adopt Resolution No. 2026-09 adopting a budget for the 2026-2027 fiscal year beginning July 1, 2026.

- Adopt Resolution No. 2026-10 levying taxes for the City of Lebanon's budget for fiscal year 2026-2027.

Summary of the Budget

Description	2023-24 Actual	2024-25 Actual	2025-26 Budget	2026-27 Proposed	2026-27 Approved	% variance 2027 appr. vs. 2026 budget
Resources						
Beginning Balance	*$ 44,403,323*	*$ 48,525,146*	*$ 46,581,221*	*$ 51,951,557*	*$ 51,951,557*	*11.5%*
Property & other taxes	8,767,924	9,070,768	9,409,589	10,078,610	10,078,610	7.1%
Franchise fees	2,834,023	3,547,993	3,337,861	3,671,077	3,671,077	9.9%
Assessments	2,377,836	1,200,119	891,800	851,800	851,800	-4.5%
Fees	1,148,641	2,236,357	2,695,029	2,940,665	2,940,665	9.1%
Fines, forfeitures, and penalties	261,665	334,730	306,590	341,720	341,720	11.5%
Intergovernmental	4,321,971	4,884,502	8,039,296	5,786,852	5,786,852	-28.0%
Charges for service	13,858,635	14,273,585	14,141,062	14,709,811	14,709,811	4.0%
Contributions	52,772	306,681	128,305	66,800	66,800	-47.9%
Interest	2,440,974	2,530,037	1,972,840	1,665,728	1,665,728	-15.6%
Miscellaneous	296,919	135,883	163,000	179,200	179,200	9.9%
Operating Revenue	*$ 36,361,360*	*$ 37,520,655*	*$ 41,085,372*	*$ 40,292,263*	*$ 40,292,263*	-1.9%
Transfers In	$ 5,311,218	$ 2,990,677	$ 5,245,227	$ 6,276,016	$ 6,276,016	19.7%
Bonds, loans, notes and other proceeds	5,279,400	1,377,446	2,671,644	11,369,235	11,369,235	325.6%
Pass-Throughs	328,113	150,526	310,000	310,000	310,000	0.0%
Non-Operating Revenues	*$ 10,918,731*	*$ 4,518,649*	*$ 8,226,871*	*$ 17,955,251*	*$ 17,955,251*	118.3%
Total Resources	**$ 91,683,414**	**$ 90,564,450**	**$ 95,893,464**	**$ 110,199,071**	**$ 110,199,071**	**14.9%**
Expenditures						
Operating Expenditures						
Admin/City Manager	$ 81,423	$ 120,472	$ 390,931	$ 403,894	$ 403,894	3.3%
City Attorney	204,261	213,562	241,000	247,480	247,480	2.7%
City Council & Recorder	329,458	285,586	328,806	362,603	362,603	10.3%
Development Services	772,628	985,944	1,226,382	1,274,534	1,274,534	3.9%
Engineering	2,136,492	1,584,539	2,534,055	-	-	0.0%
Finance	1,188,625	1,235,519	1,343,724	2,012,356	2,012,356	49.8%
Human Resources	281,235	220,014	235,349	261,558	261,558	11.1%
Information Technology	1,429,073	1,612,816	1,636,367	1,677,107	1,677,107	2.5%
Library	718,287	672,587	705,343	1,073,402	1,073,402	52.2%
Police	6,646,332	7,445,515	7,959,476	8,149,015	8,149,015	2.4%
Public Works	8,043,056	8,929,469	9,629,752	12,169,644	12,169,644	26.4%
Senior Center/ LINX	1,320,611	1,581,086	1,788,639	2,067,396	2,067,396	15.6%
Not allocated to cost center	766,898	1,141,106	1,674,795	1,936,707	2,465,707	47.2%
Operating Expenditures	*$ 23,918,379*	*$ 26,028,215*	*$ 29,694,619*	*$ 31,635,696*	*$ 32,164,696*	*8.3%*
Non-Operating Expenditures						
Capital Outlay	$ 8,433,395	$ 5,917,370	$ 22,852,827	$ 48,182,984	$ 48,182,984	110.8%
Debt Service	5,166,059	5,952,118	6,912,342	5,680,438	5,680,438	-17.8%
Transfers Out	5,311,218	2,990,677	5,245,227	6,276,016	6,276,016	19.7%
Pass-Throughs	329,216	152,927	363,000	310,000	310,000	-14.6%
Non-Operating Expenditures	*$ 19,239,888*	*$ 15,013,092*	*$ 35,373,396*	*$ 60,449,438*	*$ 60,449,438*	*70.9%*
Contingency	-	-	3,607,529	2,040,829	2,040,829	-43.4%
Ending Balance	48,525,146	48,523,143	27,217,920	16,073,108	15,544,108	-42.9%
Total Requirements	**$ 91,683,414**	**$ 90,564,450**	**$ 95,893,464**	**$ 110,199,071**	**$ 110,199,071**	**-0.2%**

A RESOLUTION ADOPTING THE CITY OF	**)**	**RESOLUTION NO. 2026-09**
LEBANON'S BUDGET AND MAKING	**)**	
APPROPRIATIONS FOR FISCAL	**)**	
YEAR 2026-2027	**)**	

RESOLUTION ADOPTING A BUDGET

BE IT RESOLVED that the Council of the City of Lebanon hereby adopts the budget for 2026-27, in the sum of $66,738,962 now on file at City Hall.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED by the Council of the City of Lebanon:

Section 1. That the amounts for the fiscal year beginning July 1, 2026, and for the purposes shown below, are hereby appropriated as follows:

General Fund		
Finance	500,222	
Library	727,773	
Development Services	278,518	
Parks	779,315	
Police	8,105,715	
Senior Services	540,541	
Non-Departmental		
Materials & Services	1,474,707	
Capital Outlay	17,000	
Non-Operating		
Pass-Through	310,000	
Interfund Transfers	3,030,123	
Contingency	1,062,895	$ 16,826,809

Special Revenue Funds		
Motel Tax:		
Non-Departmental		
Materials & Services	210,000	
Capital Outlay	250,000	$ 460,000
Building Inspection:		
Development Services	560,498	
Interfund Transfers	97,474	
Contingency	21,950	$ 679,922

Parks:		
Non-Operating		
Capital Outlay		$ 1,625,000
State Foot & Bike Service:		
Non-Operating Capital Outlay		$ 30,000
Engineering Development Review:		
Development Services	164,230	
Interfund Transfers	23,445	
Contingency	7,107	$ 194,782
Street Maintenance:		
Public Works	1,108,188	
Non-Operating		
Capital Outlay	1,560,383	
Interfund Transfers	247,597	
Contingency	100,850	$ 3,017,018
LINX Transit:		
LINX	1,507,855	
Non-Operating		
Interfund Transfers	234,907	
Contingency	61,000	$ 1,803,762
Boat Ramp:		
Public Works		$ 5,000
Police Donations:		
Police		$ 5,150
Library Donations:		
Library		$ 345,629
Senior Services Donations:		
Senior Services		$ 19,000
Debt Service Funds		
G.O. Bond:		
Non-Operating		
Debt Service	1,905,750	
Interfund Transfers	$100,000	$ 2,005,750
2013 Full Faith & Credit:		
Debt Service		$ 1,326,000
Pension Bond:		
Debt Service		$ 325,483

Capital Projects Funds		
Equipment Acquisition & Replacement:		
Police	38,150	
Non-Operating		
Interfund Transfers	330,000	
Contingency	514,000	$ 882,150
Pioneer Cemetery:		
Public Works		$ 3,067
SDC – Streets Improvement:		
Non-Operating Capital Outlay		$ 4,093,890
SDC – Streets Reimbursement:		
Non-Operating Capital Outlay		$ 305,750
Streets Capital Project:		
Non-Operating Capital Outlay		$ 1,560,717
SDC – Parks Improvement:		
Non-Operating Capital Outlay		$ 2,370,871
SDC – Parks Reimbursement:		
Non-Operating Capital Outlay		$ 539

Enterprise Funds		
Water Utility:		
Development Services	127,387	
Public Works	5,094,097	
Non-Operating		
Capital Outlay	1,470,000	
Interfund Transfers	869,539	
Debt Service	1,153,769	
Contingency	230,436	$ 8,945,228
SDC – Water Improvement:		
Non-Operating Capital Outlay		$ 702,703
SDC – Water Reimbursement:		
Non-Operating Capital Outlay		$ 32,872
Wastewater Utility:		
Development Services	127,368	
Public Works	4,219,473	
Non-Operating		
Capital Outlay	28,395,000	
Interfund Transfers	854,169	
Debt Service	923,435	
Contingency	199,917	$ 34,719,362

SDC – Wastewater Improvement:		
Non-Operating Capital Outlay		$ 4,494,940
SDC – Wastewater Reimbursement:		
Non-Operating Capital Outlay		$ 889,249
Storm Drainage:		
Development Services	16,533	
Public Works	311,138	
Non-Operating		
Capital Outlay	200,000	
Interfund Transfers	99,424	
Debt Service	46,000	
Contingency	22,351	$ 695,446
SDC – Storm Improvement:		
Non-Operating Capital Outlay		$ 447,192
SDC – Storm Reimbursement:		
Non-Operating Capital Outlay		$ 3,878
	Internal Service Funds	
Administrative Services:		
City Manager	403,894	
Human Resources	261,558	
City Attorney	247,480	
City Recorder	256,601	
Finance	1,512,134	
Mayor & City Council	106,002	
Non-Operating		
Interfund Transfers	346,442	
Contingency	123,113	$ 3,257,224
Information Technology:		
Information Technology	1,677,107	
Non-Operating		
Interfund Transfers	35,036	
Contingency	71,000	$ 1,783,143
Custodial & Building Maintenance:		
Public Works	649,366	
Non-Operating		
Interfund Transfers	7,860	
Contingency	140,210	$ 797,436
	Total Appropriations	**$ 94,654,962**

Passed by the Lebanon City Council and executed by the Mayor on this 10th day of June, 2026 by a vote of ____ yeas and ____ nays.

CITY OF LEBANON, OREGON

____

Kenneth E. Jackola, Mayor ☐

Michelle Steinhebel, Council President ☐

ATTESTED BY:

____

Julie Fisher, MMC, City Recorder

RESOLUTION LEVYING TAXES FOR	**)**	**RESOLUTION NO. 2026-1**
THE CITY OF LEBANON'S BUDGET FOR	**)**	
FISCAL YEAR 2026-2027	**)**	

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEBANON AS FOLLOWS:

Section 1. The City of Lebanon hereby levies the taxes provided for in the adopted budget at the rate of $5.1364 per $1,000 of assessed valuation for operations, and in the amount of $1,917,122 for voter approved debt service and Non-Ad Valorem customer sewer usage and storm drainage charges not to exceed $61,000 and that these taxes are hereby levied upon the assessed value of all taxable property within the City of Lebanon.

The following allocation and categorization subject to the limits of Section 11b, Article XI of the Oregon Constitution make up the above aggregate levy:

	Subject to Measure 5 General Governmental Limitation	Excluded from Limitation
Permanent tax rate	$ 5.1364 per $1,000	
General obligation bond debt		$ 1,917,122
Delinquent sewer charges		$ 48,300
Delinquent storm drainage charges		$ 12,700

Section 2. This resolution is effective July 1, 2026.

Passed by the Lebanon City Council and executed by the Mayor on this 10th day of June, 2026 by a vote of __________ yeas and __________ nays.

CITY OF LEBANON, OREGON

____

Kenneth E. Jackola, Mayor ☐

Michelle Steinhebel, Council President ☐

ATTESTED BY:

____

Julie Fisher, MMC, City Recorder

Lebanon OREGON

MEMORANDUM

Finance Department

To: Mayor Jackola, City Council
Ron Whitlatch, Agency Manager

Date: June 10, 2026

From: Brandon Neish, Finance Director

Subject: Fiscal Year 2026-2027 Budget Adoption

I. INTRODUCTION

Oregon Local Budget Law, ORS 294, outlines a very specific process for budget development and citizen involvement. The Urban Renewal Agency (URA) is required to follow this process which consists of a citizen Budget Committee containing the URA Board and seven citizen members, a Budget Message and Proposed Budget from a designated Budget Officer, an approved budget, multiple hearings, levied taxes, and an adopted budget. The Budget Committee reviews the Budget Officer's Proposed Budget and Budget Message before approving a budget (with any changes they deem necessary), recommends tax levies, and forwards that to the URA Board. During the approval process, a public hearing is required, and a second public hearing is required before the City Council can adopt the budget. All of this must be completed before July 1 annually or the Agency cannot legally operate.

II. CURRENT REPORT

The Budget Committee received the Budget Officer's (Agency Manager's) Proposed Budget and Budget Message during a public meeting on April 16, 2026. The meeting was noticed in The New Era to comply with ORS 294.426(3)(a). After an opportunity to hear from the public during this meeting, the committee approved a budget of $8,582,633, recommended taxes, and recommended the Board adopt the budget. This included operating and non-operating costs.

Before the Board is a resolution to adopt a total expenditure budget of $8,582,633 and a resolution to levy taxes for the coming fiscal year.

III. RECOMMENDATION

- Conduct a public hearing on the Approved Budget.

- Adopt Resolution No. 2026-11 adopting a budget for the 2026-2027 fiscal year beginning July 1, 2026.

- Adopt Resolution No. 2026-12 levying taxes for the Lebanon Urban Renewal Agency's budget for fiscal year 2026-2027.

A RESOLUTION ADOPTING THE LEBANON)	**RESOLUTION NO. 2026-11**
URBAN RENEWAL AGENCY'S BUDGET)	
AND MAKING APPROPRIATIONS FOR)	
FISCAL YEAR 2026-2027)	

RESOLUTION ADOPTING A BUDGET

BE IT RESOLVED that the Board of the Lebanon Urban Renewal Agency hereby adopts the budget for 2026-27, in the sum of $8,582,633 now on file at City Hall.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED by the Board of the Lebanon Urban Renewal Agency:

Section 1. That the amounts for the fiscal year beginning July 1, 2026, and for the purposes shown below, are hereby appropriated as follows:

Urban Renewal Districts		
Northwest Urban Renewal District:		
Debt Service		$ 2,578,933
Cheadle Lake Urban Renewal District:		
Materials & Services	29,429	
Capital Outlay	206,000	
Debt Service	351,845	$ 587,274
North Gateway Urban Renewal District:		
Personnel Services	93,237	
Capital Outlay	4,875,303	$ 4,968,540
Downtown Urban Renewal District:		
Capital Outlay		$292,886
Mill Race Urban Renewal District:		
Materials & Services		$155,000
	Total Appropriations	**$ 8,582,633**

Passed by the Lebanon Urban Renewal Agency Board and executed by the Mayor on this 10th day of June, 2026 by a vote of ____ yeas and ____ nays.

CITY OF LEBANON, OREGON

____

Kenneth E. Jackola, Mayor ☐

Michelle Steinhebel, Board President ☐

ATTESTED BY:

____

Julie Fisher, MMC, City Recorder

RESOLUTION LEVYING TAXES FOR THE LEBANON URBAN RENEWAL AGENCY'S BUDGET FOR FISCAL YEAR 2026-2027	**)))**	**RESOLUTION NO. 2026-12**

BE IT RESOLVED by the Board of the Lebanon Urban Renewal Agency:

Section 1. To certify to the county assessor for the Northwest Lebanon Urban Renewal District Plan Area a request for taxes at the increment property value of $30,781,035, which is less than the maximum division of taxes that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

Section 2. To certify to the county assessor a request for the North Gateway Urban Renewal District Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

Section 3. To certify to the county assessor a request for the Cheadle Lake Urban Renewal District Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

Section 4. To certify to the county assessor a request for the Downtown Urban Renewal District Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

Section 5. To certify to the county assessor a request for the Mill Race Urban Renewal District Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

Section 6. This resolution is effective on July 1, 2026.

Passed by the Lebanon Urban Renewal Agency and executed by the Mayor on this 10th day of June 2026 by a vote of ______ yeas and _____ nays.

CITY OF LEBANON, OREGON

____

Kenneth E. Jackola, Mayor ☐
Michelle Steinhebel, Council President ☐

ATTESTED BY:

____

Julie Fisher, MMC, City Recorder

925 S. Main Street
Lebanon, Oregon 97355

TEL: 541.258.4905
www.lebanonoregon.gov

MEMORANDUM

City Manager's Office

Date: June 10, 2026

To: Council President Steinhebel and City Council

From: Julie Fisher, City Recorder

Subject: Proposed Operation Levy for Municipal Jail Informational Flier

Background

At the May 13, 2026, City Council Work Session, staff presented two draft versions of an informational flier regarding the proposed municipal jail operations levy anticipated to appear on the November 2026 ballot. Following Council discussion, the consensus of the Council was to proceed with a simplified one-page flier that includes a QR code directing residents to the City's website for additional factual information regarding the proposed levy, municipal jail operations, and related financial information. Consistent with Council direction, staff revised the flier and prepared corresponding website content intended to provide objective and factual information to the community. The materials are designed to:

- Explain the purpose of the proposed levy;
- Provide general information regarding municipal jail operations and associated costs; and
- Direct residents to the City's website for additional informational resources.

To help ensure compliance with Oregon election law, staff submitted the proposed informational flier to the Oregon Secretary of State Elections Division for review regarding compliance with ORS 260.432 and OAR 165-013-0030 concerning the use of public resources related to ballot measures. The Elections Division provided suggested revisions in a track changes draft, which has been incorporated into the attached version for Council consideration.

Staff is requesting Council approval of:

1. The revised one-page informational flier; and
2. The related informational content for publication on the City's website.

Upon approval, staff will finalize the materials for distribution and publication.

RECOMMENDATION

Staff recommends that the City Council approve the informational flier and related website information regarding the proposed municipal jail operations levy.

MOTION

"I move to approve the informational flier and related factual informational content for publication on the City's website regarding the proposed municipal jail operations levy, as presented by staff."

~~DRAFT 06/10/2026~~

Lebanon

Proposed Local Option Levy for Operation of the Municipal Jail

Scan the QR Code a to learn more

Lebanon's Municipal Jail Operations

The City of Lebanon's 12-bed municipal jail was constructed in 2009 to provide local detention capacity for misdemeanor offenses, including theft, assault, trespass, disorderly conduct, and certain traffic-related crimes.

In 2023, the Lebanon Municipal Jail was closed due to staffing limitations and the inability to meet Oregon statutory and insurance requirements. The facility remains under City ownership and is not currently in operation

Levy Cost and Generated Revenues

- Estimated ~~levy~~ rate: $1.06 per $1,000 of assessed value
- Estimated annual cost: Approximately $297 per year or $25 per month for a home assessed at $242,000
- Estimated revenue: Approximately $8 million over five years

~~Levy~~ revenues would be placed in a dedicated account to ensure funds are used only for approved purposes.

The current ~~bond for~~ construction of the Justice Center and Municipal Jail facility is scheduled to expire in November 2026. ~~The proposed levy would be a separate funding measure.~~

Election Information

Election Day is Tuesday, November 3, 2026 with ballots due by 8 PM.

Estimated Annual Operating Costs

- Operations and maintenance: $317,200
- 6 corrections officers & 1 Supervisor: $1,310,644
- Medical services: $75,000
- Liability and insurance: $30,132

Since Closure in 2023

- Calls for Police Services have increased by 11%
- Court cases increased by 30%
- Court-issued warrants increased by 52%

If Passed, The Proposed Levy Would:

- Re-open the Lebanon Municipal Jail facility
- Fund housing of adults in custody at the Lebanon Municipal Jail
- Provide required medical and mental health services to adults in custody
- Add 6 correction officers and 1 supervisor position to the Lebanon Police Department
- Provide safe and secure detention of pre-sentenced and sentenced adults in custody for misdemeanor crimes such as property theft

Disclaimer: This material is intended to provide neutral and factual information about the proposed measure. It was prepared by City of Lebanon staff for informational purposes only.

Summary of Comments on #2 Levy Information Sheet

Page: 1

Number: 1 Author: bobrob Subject: Cross-Out Date: 5/22/2026 4:25:24 PM

Number: 2 Author: bobrob Subject: Sticky Note Date: 5/26/2026 10:07:31 AM
Please note that submissions should be clean and in the form you intend for publishing.

Number: 3 Author: bobrob Subject: Sticky Note Date: 5/22/2026 4:26:28 PM
Please note we do not review or approve linked material. We caution that linked material must also comply with ORS 260.432 and 165-013-0030.

Number: 4 Author: bobrob Subject: Inserted Text Date: 5/26/2026 10:35:32 AM
if Passed

Number: 5 Author: bobrob Subject: Inserted Text Date: 5/22/2026 4:27:23 PM
property tax

Number: 6 Author: bobrob Subject: Inserted Text Date: 5/22/2026 4:35:41 PM
if passed

Number: 7 Author: bobrob Subject: Inserted Text Date: 5/22/2026 4:27:05 PM
property

Number: 8 Author: bobrob Subject: Inserted Text Date: 5/22/2026 4:35:55 PM
tax

Number: 9 Author: bobrob Subject: Inserted Text Date: 5/22/2026 4:36:05 PM
raised

Number: 10 Author: bobrob Subject: Inserted Text Date: 5/22/2026 5:01:04 PM
Property tax

Number: 11 Author: bobrob Subject: Inserted Text Date: 5/22/2026 4:58:29 PM
property tax which funded

Number: 12 Author: bobrob Subject: Inserted Text Date: 5/22/2026 4:59:53 PM
If passed, the measure would authorize a new property tax of $1.06 per $1000 of assessed property value.

Number: 13 Author: bobrob Subject: Sticky Note Date: 5/26/2026 10:38:08 AM
New header: What Happens if the Measure Does Not Pass?

New language: If the Measure does not pass, the Lebanon Municipal Jail facility would not be re-opened and property taxes would not be increased.

Item # 13.

Lebanon

Proposed Local Option Levy for Operation of the Municipal Jail

Scan the QR Code a to learn more

Lebanon's Municipal Jail Operations

The City of Lebanon's 12-bed municipal jail was constructed in 2009 to provide local detention capacity for misdemeanor offenses, including theft, assault, trespass, disorderly conduct, and certain traffic-related crimes. In 2023, the Lebanon Municipal Jail was closed due to staffing limitations and the inability to meet Oregon statutory and insurance requirements. The facility remains under City ownership and is not currently in operation

Levy Cost and Generated Revenues if Passed

- Estimated Property Tax Rate if passed: $1.06 per $1,000 of assessed property value
- Estimated annual cost: Approximately $297 per year or $25 per month for a home assessed at $242,000
- Estimated Tax Revenue Raised: Approximately $8 million over five years

Property Tax revenues would be placed in a dedicated account to ensure funds are used only for approved purposes.

The current property tax which funded construction of the Justice Center and Municipal Jail facility is scheduled to expire in November 2026. If passed, the measure would authorize a new property tax of $1.06 per $1000 of assessed property value.

What Happens if the Measure Does Not Pass?

If the measure does not pass, the Lebanon Municipal Jail facility would not be re-opened, and property taxes would not be increased.

Election Information

Election Day is Tuesday, November 3, 2026 with ballots due by 8 PM.

Estimated Annual Operating Costs

- Operations and maintenance: $317,200
- 6 corrections officers & 1 supervisor: $1,310,644
- Medical services: $75,000
- Liability and insurance: $30,132

Since Closure in 2023

- Calls for police services have increased by 11%
- Court cases increased by 30%
- Court-issued warrants increased by 52%

If Passed, The Proposed Levy Would:

- Re-open the Lebanon Municipal Jail facility
- Fund housing of adults in custody at the Lebanon Municipal Jail
- Provide required medical and mental health services to adults in custody
- Add 6 correction officers and 1 supervisor position to the Lebanon Police Department
- Provide safe and secure detention of pre-sentenced and sentenced adults in custody for misdemeanor crimes such as property theft

Disclaimer: This material is intended to provide neutral and factual information about the proposed measure. s prepared by City of Lebanon staff for informational purposes only.
This information was reviewed by the Oregon Elections Division for compliance with ORS 260.432."

925 S. Main Street
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MEMORANDUM

Engineering Services

To: Mayor Jackola and City Council

Date: June 1, 2026

From: Mike Trippett, City Engineer

Subject: **Approval to Award Project – Place Holder Memo**
Full Street and Utility Reconstruction
Grant Street (Fifth Street to Park Street) and
Sherman Street (Second Street to Main Street)
Project No. 25705

I. INTRODUCTION

On May 9, 2026, the Full Street and Utility Reconstruction – Grant and Sherman Streets Project was publicly advertised. The bid opening for the project is June 9, 2026.

City Staff will present the results of the bid opening and make recommendation for the award at the City Council Meeting on June 10, 2026.

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Lebanon OREGON

MEMORANDUM

Administration

To: Mayor Jackola and City Council   Date: June 1, 2026

From: Ron Whitlatch, City Manager

Subject: **Administration Update – May 2026**

- We have received the draft Wetland Delineation Report for several parcels off of West Oak Street. This is in conjunction with a potential Industrial Economic Development, in which the company is looking to expand on the West Coast. Lebanon is one of two sites being considered in Oregon. We will be circulating the report to the property owners for comment and review. Once that is complete, the report will be submitted to the Oregon Division of State Lands for concurrence.

- In conjunction with the Wastewater Treatment Plant Biosolids Improvements Project, we have initiated the Clean Water State Revolving Loan Fund Program with Oregon DEQ. The initial steps include a review of our Wastewater finances from DEQ to determine the loan amount we would be eligible for and how much Principal Forgiveness (essential grant) we could expect. This process will likely take 6-8 months.

- The City of Lebanon, along with several other surrounding cities, has been awarded a regional Safe Streets and Roads for All Grant. This grant will develop a Safety Action Plan, which is required to be eligible for Construction Dollars from future Federal Highway Grants. Due to the time required to be notified of the award, it is likely that executed contracts to begin work will be several months out.

- Staff is currently working with several property owners along Berlin Road to clear and clean up several encampments. Resource Officers with the Police Department have been out in this area identifying the locations of the encampments and the individuals staying in them.

- In conjunction with the Brownfield Grant to determine environmental impacts on the Champion Mill Site, a Market Assessment was completed by the Oregon Council of Governments and Maul Foster & Associates. The Market Assessment examined potential rezoning, needs analysis, and future uses. Staff is currently reviewing the assessment.

- Over the last several months, Staff has been working with PNW Strategies to prepare for the Lebanon Municipal Jail Levy. The original contract had PNW Strategies continuing to support the City through November. Staff reviewed the remaining items in the contract and made the determination that most could not be paid for with City Funds due to ethics requirements from the Secretary of State. We will be paying the monthly retainer to PNW Strategies through May and then terminating the remainder of the Contract. We have appreciated all the initial help Betsy Shultz (PNW Strategies) has provided in preparing for the levy this fall.

- We are continuing to work with our outside legal counsel for claims against the Army Corps of Engineers (USACOE). The claim will be filed with the Federal District Court in the coming weeks. An amended complaint will be filed in early March. This is likely to be a lengthy (and slow) process, and we will provide more information as it becomes available. Albany and Millersburg have now joined the lawsuit and will share in attorney fees with Lebanon and Sweet Home.

- Staff continues to work with Sean Tate (Tate Public Affairs), who is helping the City navigate legislative affairs and advocate for the City. We currently meet with Sean every other Wednesday. Sean has also agreed to help with necessary tasks as we explore the operations levy for the Municipal Jail.

- We have been made aware that Congresswoman Bynum will be recommending our Wastewater Project for $2.0 million in funding. This will be a lengthy process, as it must go through Congress and be appropriated before Lebanon receives the funds. I will continue to share information as it becomes available.

- The City of Lebanon and Western U Oregon have submitted a joint application for a Connect Oregon Grant. If awarded, the grant would fund the improvements needed to gain access to the proposed future campus site. Aspects of the project include new street access off of East Grant Street, a railroad bridge (allowing vehicular traffic to travel underneath, and the corresponding utilities. The City of Lebanon has agreed to hire an Engineering Intern for the duration of the project (approximately 3 years), with grant funding. This position would support day-to-day oversight of the project during its design and construction.

- Staff has spent substantial time during the month of May preparing for next year's budget process and year-end for fiscal year 26. The FY 27 Budget will be on the City Council agenda for June, with a recommendation for adoption.

- The sale of the Santiam Travel Station has been completed to Rick and Bernice Franklin. Per the sales agreement, the roadway (once approved by Linn County) may be transferred to the new owners if they so choose.

- Holding regular Department Director Meetings (every two weeks) to keep moving priorities forward.

- We continue to meet with Susan Patterson from the Oregon Cascades West Council of Governments twice a month to identify grant opportunities that could benefit the City. We are currently exploring funding opportunities to support wastewater plant projects, water service line replacements, street projects, and other initiatives benefiting the city.

- We have received a Planning Grant for a sanitary sewer analysis and transportation analysis of the Champion Mill site. We are currently under contract with Kittleson

Engineers to complete the transportation component of the grant and with David Evans & Associates to conduct the sanitary sewer analysis.

- Over the next couple of months, Staff will be reviewing all city-owned properties in an effort to identify properties no longer needed. Once the list has been updated, Staff will engage the City Council to recommend any that should be declared surplus.
- The first System Development Charges Citizens Advisory Committee Meeting will be held in late June. This effort will update the Wastewater and Drainage SDCs and the project lists associated with each system. We hope to have the project completed by late 2026.

Lebanon OREGON

MEMORANDUM

City Recorder's Office

TO: Mayor Jackola and City Council
FROM: Julie Fisher, City Recorder
ITEM TITLE: Department Report

			• Apr 2026	• May 2026
Community Engagement	Subscribers	Agenda Center	576	577
		Alert Center	1046	1050
		Bid Postings	24	26
		Calendar	193	198
		News Flash	3,185	3,160
	Website	Total Users	9,941	9,552
		Views	24,920	23,927
		Top Four Searches	Home Library UB Payments Search	Home Library UB Payments Search
	Social Media	FB Followers	4,830	4,927
		New Followers	113	108
		Post Reach	142,729	160,364
	YouTube	Council Video Views	79	80
	Submissions	Contact Us	2	5
Communication	Outreach	Press Releases	2	8
		Public Meeting Notices	5	6
		Social Media Posts	13	6
Records	Legislative	Ordinances	0	1
		Resolutions	0	1
	Applications	Committee Applications	27	0
		Liquor Licenses	0	0
	Retention	Record Destruction	7	17
		Records added to ORMS	412	189
	Requests	Public Records FOIA	3	4

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MEMORANDUM

Development Services

To: Mayor Jackola and City Council — Date: June 1, 2026

From: Shana Olson, Development Services Director

Subject: Development Services Department, City Manager Report Updates

Staff continues to assist customers with inquiries related to engineering, building permits, and planning services. The team provides guidance and support to residents, developers, and stakeholders to facilitate the permitting process, address planning-related questions, and ensure compliance with applicable regulations. These efforts help ensure efficient service delivery, clear communication, and support for sustainable community development.

Recruitment for the Development Services Technician position was successfully completed. The selected candidate is scheduled to begin employment in mid-June. Filling this position supports succession planning and business continuity efforts while helping maintain service levels and providing consistent support for permitting, planning, and development review activities.

Planning

Planning Commission was canceled in May.

The following land use applications were approved in May:

- VAR-26-02 – Class II Variance to rear and side yard setbacks and maximum height – S 5th Street
- AR-26-04 – Administrative Review for Misty Meadows Townhomes
- PLA-26-03 – Property Line Adjustment – E Isabella Street

The following land use applications are under review in May:

- AR-26-06 - Administrative Review – Commercial Conversion to Residential – S 2nd Street
- PD-26-02, S-26-03, CPMA-26-01, ZMA-26-01 – Conser Emerald Crossing Planned Development, 284 Lot Subdivision, Comp Plan and Zone Map Amendments
- AR-26-05 – Administrative Review for Wendy's
- HP-26-02 – Historical Preservation Review for 707 S Main Street

Building

	April 2026	**April 2025**
Permits Issued	54	50
Fees Received	$42,592.22	$101,741.81
Construction Valuation	$2,819,907.00	$7,203,760.40

A current list of the more significant construction sites includes:
- Thoroughbred Car Wash (Santiam Highway)
- 47-lot subdivision – Hermans Farm Subdivision (Crowfoot Road)
- 5-lot subdivision – Space Reader Estates (Kees Street)
- 48-lot subdivision – Cedar Springs (13th Street)
- Dental Office (S Main Street)
- 12-Unit Multi-Family (Market Street)
- 8-lot subdivision – Cascade Estates (Seven Oaks Lane/Cascade Drive)
- 10-lot subdivision – Phillips Estates (Phillips Way)
- 19-lot subdivision (Walker & Wassom)
- RV Storage (Laredo Way)

- Staff continues to coordinate with the Finance Department on a comprehensive audit of service accounts. The project remains in progress, with timing and next steps under ongoing evaluation to align with current operational priorities.

Engineering – Development Projects

In Review / Pending Construction
- Storage Warehouse 1050 Montessa Way: Plan review comments returned to engineer for revisions. Review of parking requirements underway.
- Cedar River Estates Subdivision (S 5th St/Joy St/Kingdom Dr): Plans review comments returned to engineer for revisions.
- Misty Meadows Subdivision (W B St): Plan review comments returned to engineer for revisions.
- Herman's Farm Subdivision Phase II (Hermans Dr): Plans stamped approved. Pending public Improvements permit application and payment of fees.
- Salmon Run Apartments (Vaughan Ln): Plan revisions received from engineer. Approval of plans pending DEQ 1200C permit issuance.
- Duplex Development 1711 S 9th Street: Plans stamped approved. Pending ROW permit.
- Valley Life Church (E Ash St/Park St: Plans stamped approved. Public improvement permit pending ODOT encroachment permit issuance.
- Honeybee Stamps: Plans stamped approved. Pending permit issuance.
- Bates Storage (Hansard Ave): Plans stamped approved; pending 1200-C permit.

Under Construction
- Thoroughbred Express Car Wash (HWY 20): Permits issued. Construction underway.
- Duo Water Systems 1800 Airway Rd: Permits issued. Construction underway.
- Khan C-Store (former Walgreens site): Permits issued. Construction underway.
- Elmore Townhomes: Permits issued. Construction underway.
- Ziply Fiber: Franchise permit issued; Citywide fiber internet infrastructure construction ongoing.
- Mill Race Station RV Storage: Punch list sent to owner. These items are currently being completed.
- Tri-Plex (S. 7th Street): Site utility construction underway.

- Herman's Farm Subdivision Phase I (Crowfoot Rd): Punch list provided to contractor for offsite and onsite improvements, final acceptance pending completion of punch list items and acceptance of as-builts. Punch list items have been bonded and the plat has been signed. Building permits being issued.
- Villalobos Real Estate (Corner of Market Street and S Main Road): Permits issued. Site and public improvement work ongoing.
- Mill Race Station Phase II: Public Improvements Permit active. Utility and road construction ongoing.

Complete

- Kees Street Subdivision: Final acceptance pending installation of stop/private street signs.

City Legislative Efforts

- Continue monitoring of upcoming legislative measures and collaborate with partner agencies to proactively address proposed legislation that may impact the City.

Grant Administration

- Environmental sampling has been completed. Consultants have finalized the market analysis and transportation study, which evaluates the site's commercial viability and development potential given existing site constraints. The project is moving into the next Phase, with consultant coordination and project scheduling underway.

Economic Development

- Strategic Plan Initiative 3.15 - Business visitation program: Staff toured the Linn-Benton Community College Health Occupations Center and received an overview of its healthcare education programs, graduate success rates, and workforce training opportunities. The center offers training in a variety of healthcare fields, including dental programs that are supported through partnerships with other community colleges. Staff learned that the facility includes specialized laboratory and training resources that serve students from across the region and help address workforce needs in high-demand healthcare professions.
- Downtown Building Restoration Program: The application period for the 2025-2026 cycle has closed, and 10 applications have been awarded varying grant amounts, pending contract approval.
- Strategic Plan Initiative 3.11: Business Oregon Prospector site is reviewed weekly and evaluates targeted recruitment inquiries from Industrial Lands Specialists to determine eligibility for competitive site submissions.
- The Economic Development Team received a significant recruitment opportunity and delivered a comprehensive presentation, resulting in the City being shortlisted as one of two potential locations in Oregon. The prospective buyer is currently negotiating the acquisition of property with two property owners.
- The draft wetlands delineation report has been received and is under review. The next phase of the project will focus on developing a mitigation plan to address identified wetland impacts and support future site development.

Engineering Services
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MEMORANDUM

Date: June 03, 2026
To: Mayor Jackola and City Council
From: Mike Trippett, City Engineer
Subject: Capital Improvements Update for May 2026

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1. **Staffing**

   A. **Assistant City Engineer -** Kenneth Cannady-Shultz will come on board Monday, June 08. Once he's set up, the plan is to have him assist with the substantial amount of preconstruction work necessary to initiate the upcoming WWTP upgrades.

   B. **Engineering Associate -** The City is still advertising for this position.

   C. **Engineering Intern -** Colton Vandetta will be starting on Monday, June 08. Our plan is to have him shadow Scott Jones with construction inspection duties on the Grant Street Project this summer. We'll also introduce him to the preconstruction aspects of civil engineering work: Environmental assessments, Rights-of-Way resolution, permitting, survey, design and review, estimating, contract documentation, etc.

2. **Current Projects (in Design, Recently Awarded, or in Construction)**

   A. **Vine Street Water Line (Fifth to Seventh Street) -** This project is substantially complete: New water line has been installed and connected from Fifth Street to Ninth Street (we added the Seventh to Ninth work in a Change Order). Remaining work includes connection of the last few services and trench patching.

   B. **Grant and Sherman Street Improvements -** Bid opening will take place on Tuesday, June 09. There are currently more than a dozen prime contractors holding plans for this Work.

   C. **Grove Street Sanitary Sewer Extensions (Private Side Laterals) -** This work is on standby pending completion of the North Fifth Street Contract Documents.

   D. **North Fifth Street Construction -** We are planning to bid this Work in November - Udell Engineering should have documents to us within a month or so for review.

   E. **Cheadle Lake Park Improvements -** Knife River has completed the parking lot and fencing work in time for the Strawberry Festival activities. Remaining work includes the access road to the future theater and stage area, and fabrication of the permanent gates to be installed at the three entrances to the park.

   F. **Industrial Way Park Improvements -** The archaeologist will visit the site on June 05 and will begin their investigation once they have secured a permit from SHPO, as this property was once part of the historic Crown Zellerbach mill site.

Once the archaeological investigation has been completed, we can restart the USACE Joint Permit Application (JPA) process, which includes DEQ permitting.

G. **Private Utility Fiber Installation -** Ziply Fiber is continuing to perform work across town and is substantially complete with underground fiber installation. Ziply has begun working on the outstanding restoration issues we've had and will be able to secure additional work permitting once those repairs have been made.

3. **<u>On-Going Tasks</u>**

A. **CIP Plan Update -** Staff have been test-driving new software to streamline the planning and implementation of CIP projects in the future.

B. **TMDL Update -** Staff are still updating the City's Five-Year Matrix for DEQ.

4. **<u>Upcoming and Proposed Work</u>**

A. **Airport Road & Twelfth Street Intersection Improvements -** Udell Engineering has provided a scope for Engineering and Administration of this Project - Staff are currently working with Linn County on planning and logistics.

B. **Water Distribution System Improvements -** Staff and Maintenance have identified several viable improvement projects for the water system and are in the process of selecting priority work to be done.

With the additional work from Seventh to Ninth added to the Vine Street Water Line Replacement Project, we've expended our capital funding for the upcoming fiscal year, so it's unlikely we'll have another water line repair/replacement job this summer.

C. **Sanitary Sewer Collections System -** Engineering and Maintenance have put together a City-wide map of all known 'wildcat' sanitary mains (mains that are routed across private properties without defined easements or Maintenance's ability to access the lines for repair). These mains will be rerouted as time and funding allow.

There are two primary sites that we are focusing on:

- Grove Street Sanitary Sewer and Storm Drain Conflict - This Project will involve a new sanitary line along Elmore from south of the point S Tire & Auto Service property east to Grove Street, and then up to Oak Street. This will eliminate the 'wildcat' line that crosses under several properties between Elmore and Oak.
- Cox Street Sanitary Sewer Extension - This project would install a new sanitary line from the sewer main on Highway 20 west along Cox Street and down Second Street to 'H' Street. This will eliminate a 'wildcat' line that crosses under several properties from 'H' Street to north of Cox Street.

D. **Wastewater Treatment Plant Improvements -** The design Engineers will be conducting a site utility survey in June, and we are coordinating with NWNG to extend natural gas service to the WWTP property.

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Item # 15.

MEMORANDUM

To: *Ron Whitlatch, City Manager* Date: *May 31, 2026*
From: *Angela Solesbee, HR Director*
Subject: *Department Update for City Manager Report*

- Recruitment:
  - Communications Specialist – See PD City Manager Report for detail.
  - Police Officer – See PD City Manager Report for detail.
  - Records Clerk II - See PD City Manager Report for detail.

  - Activities Planner – Position posted, open until 6/4.
  - Accounting Manager – Position posted, open until filled. 1st round interviews on 6/3.
  - Engineering Associate – Position posted open until filled.

  - *Assistant City Engineer – Position filled. New employee starting 6/8.*
  - *Development Services Technician – Position filled. New employee starting 6/15*

- Benefits:
  - Upcoming Request For Coverage (RFC) for 2027 calendar year.

- Classification and Compensation:
  - Upcoming implementation of COLA's and Market Reviews.

- Training and Development:
  - May All Employee training – Building a Positive Culture
  - June All Employee training – Drug and Alcohol Abuse for Employees

  - May Safety training – Accident Investigation for Everyone
  - June Safety training – Heat Stress

- Performance Management:
  - Evaluation of current performance evaluation process/structure on hold.
  - 62 evaluations are past due as of 5/31/2026 (69% overall)
    - 6 in Finance (oldest is 5 years past due)
    - 1 in Development Services (2 years past due)
    - 19 in Public Works (oldest is 4 years past due)
    - 13 in SC/LINX (oldest is 2 years past due)
    - 23 in Police Department (oldest is 8 years past due)

- Other:
  - AFSCME Negotiations ongoing.

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MEMORANDUM

Information Technology Services

To: Ron Whitlatch, City Manager
From: Brent Hurst, IT Director
Subject: IT and GIS Department Report – May 2026

Date: June 2, 2026

IT

- Verizon inventory clean up continues as well as plan adjustments to save the City in communications funds.
- Testing continues with LINX Transit new call queue options for taking calls from riders.
- Assisted with copier replacement for the Senior Center.
- Attended multiple internal ERP software demos to coordinate with all other departments
- The demo of public access computer system for Library and Senior Center continues.
    - Three computers have been put in place and are being tested at this time.
- Assist HR with onboarding and offboarding employees by request.
- Weekly and monthly security and vulnerability patches were completed.
- Completed monthly public meeting streams on behalf of multiple departments.
    - If you would like to see recordings of our public meetings, visit https://www.youtube.com/@CityofLebanonOR
- Staff addressed multiple other routine break-fix issues, equipment replacements, and maintenance renewals for IT.

GIS

- Continued ArcGIS Online and Portal Infrastructure Updates.
- Coordinated with Water Treatment Plant staff regarding information needed to complete Water System Survey for LFD Insurance provider.
- Urban Renewal District Update Coordination with Community Development staff.
- Coordinate monthly new address and streets updates with Community Development and Linn County GIS.
- OHA Lead and Copper Survey work continues with assistance of Public Works.
- The monthly tax lot updates from Linn County were completed.

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MEMORANDUM

Lebanon Public Library

To: Mayor, City Council, City Manager

Date: May 29, 2026

From: Kendra Antila, Library Director

Subject: Manager's Report

- The Strawberry Princesses returned for their annual Storytime visit in May, there were 86 children/caregivers in attendance.
- We take a break from programming during the month of May (except for regularly scheduled storytimes) so that we can gear up for Summer Reading.
- This year's Summer Reading program kicks off with a performance by Twisty the Great on Thursday, June 11th.

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MEMORANDUM

Police Department

To: City Council Date: June 1st, 2026

From: Chief Frank Stevenson

Subject: May Monthly Report

- For May 2026, the Patrol Division had approximately 1,605 calls for service, made 96 arrests, conducted 242 traffic stops, issued 43 traffic citations, and wrote 127 case reports.
- We have reopened the recruitment for the Communications Specialist role after the applicant who passed all phases declined the job offer for personal reasons.
- We received approximately 81 applications for the Records Clerk position and conducted interviews on May 11th. Based on the interviews, we have given a conditional offer of employment with the stipulation that the candidate pass a background and medical check. We anticipate the applicant to begin employment with LPD near the end of June.
- Officer Alan Baker has successfully passed the three-week-long police motorcycle school and has begun his traffic enforcement assignment. Officer Tyler Romeo has been selected to be a second motorcycle officer and will begin his training near the end of the summer.
- Thanks to a generous donation, we will be receiving a second K9 in addition to K9 Oak. K9 Zeek will be joining us mid-summer with his handler, Officer Zac McKinney.
- Community Services staff members Albanese and Johnson, together with patrol team members, have continued to conduct extra patrols throughout our parks system. Their efforts aim to reduce unwanted activities such as ordinance violations and trespassing, while also providing outreach to the community. Collectively, they responded to 135 calls for service, which included animal-related incidents, city park patrols, private-business trespasses, abandoned or suspicious vehicles, and parking complaints. Additionally, they aided other agencies as needed.
- Community Policing Officer Johnson remains busy as usual. Dala successfully hosted a Citizens Academy, graduating 11; conducted cell phone and seatbelt classes for individuals referred from the Courts; attended a JOYA celebration for the Legacy Club; conducted park patrols; and helped a houseless female get into a care home.
- Officer Skyler Garber began his assignment as School Resource Officer this month.
- Cody Hancock accepted one of the two open police officer positions and began his career with Lebanon Police on May 18th, 2026. A recruitment process is still underway

and additional applicants are scheduled to be interviewed next week.

- The Detectives Division continues to stay busy with complex cases. This month, they were assigned three (3) new cases, completed four (4) reports, and made two (2) arrests. They closed out two (2) cases and served two (2) search warrants on separate cases. Staff attended court a total of 4 times and reviewed approximately 28 incoming child abuse referrals from DHS.
- This month, five (5) use-of-force incidents were reported. (1) Officers responded to a report of a male subject shooting a shotgun in the complex's parking lot. An LPD officer located the subject and pointed his duty firearm at him while giving verbal commands. The male subject was taken into custody without incident, and no injuries were reported. (2) Following a vehicle pursuit that led to a foot pursuit, an LPD officer pointed his duty firearm at the subject, who was a known felon and was reaching into his waistband. The male subject continued to flee and failed to comply with verbal commands. The officer transitioned to his Taser and pointed the laser/light at the subject. The officer caught up to the subject and tackled him to the ground, where he was able to take him into custody with no further incident; there were no injuries. (3) An LPD officer located a male subject who had outstanding felony warrants and who had run from officers the day prior; the male subject saw the officers and attempted to flee from them on a bicycle. While he attempted to evade officers, the subject repeatedly changed directions and then rode directly at an officer. The officer pointed his duty firearm at the subject while giving verbal commands. The male subject failed to comply, so the officer holstered his duty firearm and grabbed the subject off the bicycle, pushing him to a fence where he was able to take him into custody. There were no injuries. (4) Officers responded to assist the Oregon State Police with a traffic stop involving a driver with a U.S. Marshal’s warrant. The male subject fled from OSP – however, K9 Oak located the subject, who had attempted to hide in the backyard of a residence. K9 Oak executed commands given by his handler and the subject was taken into custody. There were no injuries. (5) Officers responded to a physical disturbance, which resulted in a female subject being taken into custody for violating a no-contact order. Due to her injuries from the disturbance, the female subject was transported to Lebanon Hospital, where she refused to exit the patrol vehicle. She began banging her head against the window and was spitting on the officer. A spit hood was applied, and she was then placed in the WRAP restraint. After being cleared by the hospital, she was transported to Linn County Jail. Once at the jail, she was placed in a restraint chair as she continued to act aggressively. There were no further injuries reported.

All use-of-force incidents undergo thorough review by a Sergeant, a Lieutenant, the Police Captain, and the Chief. After review, all incidents were found to be justified and in full compliance with department policy standards.

Please do not hesitate to ask if you have any questions about this summarization.

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MEMORANDUM

Public Works

Date: June 2, 2026

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – June 2026

A. Collections (Sanitary-Storm):

- Mowing Collections R.O.W.'s and Ditches
  - Started mowing collections R.O.W.'s
- Manholes:
  - Creating list of manhole rehab project to be completed, several are on the schedule to be completed in June.
  - Inspecting manholes for I&I.
- Sewer Mains:
  - Responded to 0 reports of plugged sewer mains.
  - Cleaned 450 feet and video inspected 375 feet of sanitary sewer main line.
  - Flushed low flow, dead-end sewer mains.
- Sewer Laterals:
  - Assisted 6 customers with sewer lateral issues.
  - Video inspected 650 Feet of sanitary sewer laterals.
  - 0 clean outs installed.
  - Conducted 1 sewer lateral replacement investigations.
    - 0 -entered program
    - 0 -not eligible or did not require replacement
    - 0 -working with customer to gather more information/waiting on their application
  - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
  - Responded to three flooding concerns in private systems and educated property owners on how to maintain the system or proceed with repairs.
  - Cleaned 50 ft of storm main.
  - Video inspected 0 ft of storm main line.
- Special projects:
  - Completed monthly equipment inspections and preventive maintenance to maintain system reliability.
  - Locate Sewer and Storm mains and laterals for contractors.
  - Potholed utilities for sewer main design / construction.
  - Checked River Park RV Dump Station holding tank, and operation of the pump.
  - Checked Gill's Landing Pump Station and pump operation.

   - Reviewed pre-construction plans for Engineering.
   - Continued prep work for Strawberry Festival event.

B. Parks:

- Continued mowing.
- Opened, closed, and cleaned parks restroom buildings daily.
- Assisted with the Seven Oak Middle School – Day of Service. The students went to several park locations and completed ground maintenance, clean-up, and flower planting.
- Prepped the infield of Bob Smith Park for upcoming baseball season.
- All parks and trails system garbage's checked daily and emptied.
- The trail system is cleared of leaves and other debris on a weekly basis.
- Additionally, there has been a rise in daily vandalism and trash collection, which has extended the time required for crews to clean restrooms and carry out trash collection.
- Gills Landing
   - There were 82 RV park reservations for the month of May.
   - There were 23 shelter rentals for the month of May.

C. Streets:

- 17 – days sweeping.
- Mowed right-of-way as well as trail areas.
- Trees:
   - Trimmed trees on Oak Street around school zone signs.
   - Removed trees at the following locations (1) Academy Square, (1) Christopher Columbus Park, (2) Grove Street, and (2) on 5th Street.
   - Planted trees at Marks Slough, Academy Square, Christopher Columbus Park, and Cheadle Lake (108 trees in total). These trees were planted with funding obtained from a grant.
- Delivered bark to (10) locations.
- Signs / Banners:
   - Repaired road barricade at 5th and Hansard, 55mph on Airport, Oak Street School Zone, and new 25 mph on Park Drive.
   - Prepared signs for events to pick up – Veterans Home Spring Fling and Boys & Girls Club Auction.
   - Removed veterans' banners and placed 2026 high school graduation banners.
- Continued cold patch repairs.
- Worked on Veterans Memorial concrete project.
- Completed walk through of repairs that Zipply completed of asphalt and concrete repairs to ROW.
- Monthly equipment checks and maintenance.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for April 2026
- Flow for the month of March averaged 3.54 MGD with a peak of 5.12 MGD and a total of 106.26 MG
- OrTech Bar screen installed and working

E. Water:

- Locating and service order request. “Read’s and on/off’s, Leak checks, Customer Service.”
- Meter reading.
- Routine sampling, Along with DBP’s, TTHM, HAA5’s this month.
- Reviewed and inspected backflow abandonments.
- Changing out system meters.
- Recorded large meters that need maintenance and repair, collected cost estimates scheduling.
- Completed multiple walk throughs on new developments.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	71.74 MG
Finish Water Produced	62.53 MG
Water Sent to Cheadle Lake	0.00 MG

Water Quality					
Finish Chlorine			**CT Basin Turbidity**		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.56	1.42	1.14	0.017	0.66	0.021
Finish pH			**Raw Turbidity**		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.60	8.33	7.88	4.75	8.33	7.60

- A safety frame for the brine tank was installed.
- Began seasonal mowing.
- Completed outside seasonal cleaning.

Lebanon
OREGON

MEMORANDUM

Senior Services & LINX Transit

Date: June 1, 2026

To: Mayor Jackola and City Council

From: Kindra Oliver, Senior Center & LINX Transit Director

Subject: Monthly LINX Transit & Senior Center Report

The Senior Center & LINX Transit were invited to participate at the COMP-NW Rural Health Fair on May 2nd. We were happy to see quite a few seniors come out and take advantage of this wonderful opportunity. We were able to share information about our programs and services with attendees as well as some of the other agencies and medical professionals that were on site.

On May 29th, medical school students visited the Senior Center to interact with seniors and show them how to make paper fortune cookies. The medical students used the crafted cookies to make an encouraging display in a hallway at the school, which encourages students to persevere through their end of year exams.

We held a Wii Bowling & Corn Hole Tournament in May, which brought in quite a few new seniors. For many that do not interact with this type of technology on a regular basis it activates and stimulates important brain function and coordination as they are learning something new.

The Senior Center relies heavily on our seniors/volunteers to share their skills and talents to help provide the programming each month. Many of our craft, hobby and game groups are hosted by volunteers/seniors, including wood carving, card craft groups, cooking demos, bingo, pinochle, and more. Some volunteers have been with us for over a decade!