



Lebanon Public Library  
Advisory Group Meeting  
February 13, 2024 / 4:30 – 5:30 pm / LPL Community Room

Call to order

Approval of minutes from December 2023 meeting

Library director's report:

- Statistical reports
- Recruitment status
- CMR use
- FY 24-25 outlook

Friends of the Library report:

New Business:

Unfinished business:

- Review/Amend Child Safety & Behavior policy, specifically item #4 regarding unattended children at closing time.
- Review/Amend Lost Item Policy amendment

Public comments:

Announcements:

Adjournment:

Next meeting: April 14 @ 4:30 pm

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Kendra Antila at (541) 258-4232.*



Minutes  
Lebanon Public Library  
Advisory Group Meeting  
February 13, 2024

The meeting was called to order at 4:30 p.m.

Present: Kendra Antila (Director) ,Vandy Roadifer (Friends representative), Denice Lee (Chairperson), Kristine Hunt, Jennifer Moody, Dustin Herb, Wayne Dykstra (Council Representative), Jane Turner, Russ Fish

Minutes of the December meeting were approved as presented.

**Library Director's Report:** Kendra presented statistical reports for December and January, highlighting what a busy month January was in spite of holiday and weather closures (101 new registrations). WiFi stats for January are not available at this point but IT is looking into it. If needed, an average of the last 6 months will be used. Kendra updated members on the last recruitment, an on-call staff member who is doing very well. This new position will help cover holes in the schedule now that we've lost 1 FTE. We also discussed the possibility of Council meetings being held in the Library meeting room as well as the FY 24-25 outlook.

**Friends of the Library Report:** The recent Valentine's sale was the 2<sup>nd</sup> biggest ever, with proceeds close to \$1,650. The Friends also received an \$1,800 grant from the Siletz Tribal Charitable Contribution Fund for the Summer Reading Program. The Friends then donated an additional \$2,700 for SRP. They've raised \$17,300 since July and are on target to meet their second \$20,000 donation towards the children's meeting room capital campaign this year. They also have an online donation portal for the capital campaign. The Friends have purchased a domain name and will eventually set up a website. Upcoming events include an Author Fair on February 24<sup>th</sup>, and booths at the Linn County flea market and North Albany Community Church spring bazaar.

**New Business:** None.

**Unfinished Business:** We continued discussing the Lost Item Policy and all agreed on the final draft. Members asked for more changes to the Child Safety & Behavior policy. Kendra will have those edits ready for the next meeting.

**Public Comments:** None

**Announcements:** None

The meeting was adjourned at 5:09 p.m. The next meeting will be April 9th @ 4:30.