



# LEBANON CITY COUNCIL WORK SESSION MINUTES

April 24, 2024 at 12:00 PM

Santiam Travel Station – 750 3rd Street, Lebanon, Oregon

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## MISSION STATEMENT

*The City of Lebanon is dedicated to providing exceptional services and opportunities that enhance the quality of life for present and future members of the community.*

**Mayor: Kenneth Jackola**

**Council President Michelle Steinhebel | Councilor Wayne Dykstra | Councilor Carl Mann**

**Councilor Jeremy Salvage | Councilor Kim Ulfers | Councilor Dave Workman**

## ROLL CALL

### PRESENT

Mayor Kenneth Jackola  
Councilor - Ward 1 Wayne Dykstra  
Councilor - Ward 1 Carl Mann  
Councilor - Ward 2 Kim Ulfers  
Councilor - Ward 2 Dave Workman  
Council President - Ward 3 Michelle Steinhebel

### ABSENT

Councilor - Ward 3 Jeremy Salvage

### STAFF

Interim City Manager Ron Whitlatch  
Finance Director Brandon Neish  
Public Works Director Jason Williams  
City Attorney Tre Kennedy  
City Recorder Julie Fisher  
Library Director Kendra Antila  
Community and Economic Development Director Kelly Hart  
Human Resources Director Angela Solesbee  
Police Chief Frank Stevenson  
Senior Center Director Kindra Oliver  
IT Director Brent Hurst  
IT Administrative Assistant Erin Gomez

## CALL TO ORDER WORK SESSION

*City of Lebanon Work Sessions are less formal meetings that enable the Council to focus on and explore in detail a topic with staff and/or consultants. Like regular Council meetings, citizens are encouraged to attend and observe work sessions. Unlike regular Council meetings, work sessions do not include public hearings or other opportunities for citizen comments. Should action be required, that*

*topic would be brought back to the next available regular session, at which time citizens would have the opportunity to comment before a formal action is taken.*

The Work Session was Called to Order at 12:00 PM.

## **DISCUSSION ITEMS**

### **1. 5 Year Budget Projection Discussion**

Interim City Manager Ron Whitlatch and Finance Director Brandon Neish presented the 5 Year Budget Projection discussion. Previous Work Sessions noted a significant shortage in the ending fund balances of approximately 2 million by the year 2027. City Council requested current City services remain. Staff presented a snapshot of what other cities are doing to supplement budget shortages. Options for the Council to consider moving forward included alternative revenue sources such as service fees and/or levy options. Both options were discussed and how either option would affect City partners and the public. Consensus of the Council was that both options are needed to correct the deficit. Staff will bring options back to the Council for review.

### **2. Council Chambers Discussion**

Discussion of moving the Council Chambers from the Santiam Travel Station to the Lebanon Public Library included considerations of cost and timing. Staff presented options for a dais and room configuration.

With no further business, the meeting adjourned at 1:14 PM.