



# LAWRENCEVILLE

## GEORGIA

### RECAST ADVISORY BOARD SPECIAL CALL AGENDA

---

Wednesday, March 09, 2022  
6:00 PM

Lawrenceville Police Department - Frank Otto Training Room  
70 S. Clayton St, GA 30046

---

***Please enter through the Front Door at the Lawrenceville Police Department.***

#### **Call to Order**

#### **Approval of Agenda**

#### **General Discussion**

- [1.](#) Member Introductions
- [2.](#) Introduce ReCAST
- [3.](#) Roles and Responsibilities of ReCAST Advisory Board Members
- [4.](#) Board Calendar and Meeting Schedule
- [5.](#) Community Needs and Resources Assessment and Strategic Plan Review

#### **Final Adjournment**



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: SPECIAL CALL RECAST ADVISORY BOARD

AGENDA CATEGORY: GENERAL DISCUSSION

**Item:** Member Introductions

**Department:** Community Relations

**Date of Meeting:** Wednesday, March 9, 2022

**Fiscal Impact:** \$0

**Presented By:** Marcus Thorne

**Action Requested:** Informational

---

**Summary:** Members of the ReCAST Advisory Board will introduce themselves, hear a brief ReCAST overview, receive an update regarding our community needs and resources assessment and strategic plan.

**Attachments:**  
Board Member List



# RECAST

LAWRENCEVILLE

**Advisory Board, Lawrenceville City Council Selections**  
*Selected on Monday, February 28, 2022 during the council meeting*

|                                                                                                                |
|----------------------------------------------------------------------------------------------------------------|
| <b>Constance Brown</b> / <i>Educator, Central Gwinnett HS</i>                                                  |
| <b>Chandra Floyd-Bryant</b> / <i>Parent, Discovery HS student</i>                                              |
| <b>Keira Drane</b> / <i>Deputy Director, Lawrenceville Housing Authority</i>                                   |
| <b>Alisha Jordan</b> / <i>Counselor, Phoenix HS</i>                                                            |
| <b>Nancy Martin</b> / <i>Former Assistant Superintendent of GPCS and former Principal, Central Gwinnett HS</i> |
| <b>Odile Mendez</b> / <i>Manager, Latin American Association</i>                                               |
| <b>Liliana Pino</b> / <i>Parent</i>                                                                            |
| <b>Robert Roney</b> / <i>Co-founder, Pathway Center of</i>                                                     |
| <b>Hector Sanchez</b> / <i>Assistant Principal, Central Gwinnett HS</i>                                        |
| <b>Marci Sledge</b> / <i>Principal, Discovery HS</i>                                                           |
| <b>Rachael Warnsley</b> / <i>Community Outreach, Gwinnett Police Dept.</i>                                     |
| <b>Tiffany Washington</b> / <i>Assoc. Prof, UGA School of Social Work</i>                                      |



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: SPECIAL CALL RECAST ADVISORY BOARD

AGENDA CATEGORY: GENERAL DISCUSSION

**Item:** Introduce ReCAST

**Department:** Community Relations

**Date of Meeting:** Wednesday, March 9, 2022

**Fiscal Impact:** \$0

**Presented By:** Marcus Thorne

**Action Requested:** Informational

---

**Summary:** Marcus Thorne will provide a brief overview of the Grant Program.



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: SPECIAL CALL RECAST ADVISORY BOARD

AGENDA CATEGORY: GENERAL DISCUSSION

|                          |                                                             |
|--------------------------|-------------------------------------------------------------|
| <b>Item:</b>             | Roles and Responsibilities of ReCAST Advisory Board Members |
| <b>Department:</b>       | Community Relations                                         |
| <b>Date of Meeting:</b>  | Wednesday, March 9, 2022                                    |
| <b>Fiscal Impact:</b>    | \$0                                                         |
| <b>Presented By:</b>     | Marcus Thorne                                               |
| <b>Action Requested:</b> | Informational                                               |

---

**Summary:** Marcus Thorne will provide descriptions related to the roles and responsibilities of the ReCAST Advisory Board members.

**Attachments:**  
Ordinance to create the ReCAST Advisory Board

## ORDINANCE \_\_\_\_\_

### AN ORDINANCE TO CREATE THE LAWRENCEVILLE ReCAST Advisory Board

**WHEREAS**, the Mayor and Council of the City of Lawrenceville recognize the important role of assisting youth and families to promote resiliency, mental wellbeing, and community healing for the City’s residents, and the community of the City of Lawrenceville; and

**WHEREAS**, the Mayor and Council of the City of Lawrenceville received grant funds from the Substance Abuse and Mental Health Services Administration (SAMHSA) in the form of a ReCAST grant; and

**WHEREAS**, the grant provides for – and the city authorized – the establishment of ReCAST Lawrenceville (hereafter referred to as “ReCAST”), to be administered by contracted sub-recipients; and

**WHEREAS**, one of the key commitments of that grant is the provision of wrap-around services for 400 Lawrenceville youth and families annually; and

**WHEREAS**, those key wrap-around services will include housing support, trauma-informed mental health support, and employment support

**NOW THEREFORE**, be it ordained and resolved by the Mayor and Council of the City of Lawrenceville as follows:

**Section 1. Creation.** The City of Lawrenceville Resiliency in Communities After Stress and Trauma Advisory Board, hereinafter known as “ReCAST” is hereby created and established.

**Section 2. Purpose and Authority.** ReCAST Advisory Board is charged with the following tasks and responsibilities:

1. Increase well-being and community engagement through community-based participatory approaches;
2. Increase youth engagement and youth leadership development;
3. Increase access to trauma informed community behavioral health resources;
4. Increase level of cultural understanding with the City of Lawrenceville’s employees and citizens;
5. Strengthen the integration of community-based services addressing the social determinants of health for high risk youth and their families;
6. Prepare an annual report to the City Council on ReCAST activities;
7. Study, assess, render advice, and as needed make recommendations on specific projects, plans, and City programs related to the ReCAST Grant, and bring forth any issues or concerns to the City’s elected officials about behavioral health services;
8. Assist with the development of the Strategic plan based on the Community Needs Assessment.

**Section 3. Membership.** ReCAST shall consist of twelve (12) members. All members shall be volunteers and not receive compensation or reimbursement for their time, efforts or personal expense unless specifically approved by the City Council.

One (1) member of ReCAST may be a City Council member. All other members shall represent a broad diversity of experience and backgrounds and shall be selected because of their expertise, involvement or interest in behavioral health, substance and mental health awareness, youth advocacy, minority and ethnic advocacy. All ReCAST members shall be citizens of Gwinnett County or affiliated with a business or organization located within the Greater Lawrenceville/Gwinnett region.

Six (6) ReCAST members shall be appointed by the Mayor and City Council consistent with pre-established policies and procedures by the City of Lawrenceville through the office of the City Clerk. In addition, six (6) ReCAST members can be residents at large approved by a public online application process, appointed by council. ReCAST members serve at the pleasure of the City Council and may be removed or replaced at any time at the discretion of the City Council.

All appointments to the ReCAST shall be for a two (2) year term with initial appointments staggered so that six (6) of the twelve (12) appointees initially serve a one (1) year term. If a Member is removed or resigns prior to completing their term, the replacement Member shall only serve that remaining term.

**Section 4. Officers.** The Officers of the ReCAST shall elect one of their members as chairperson and another as vice chairperson and shall also elect a secretary and a treasurer, either of whom may be – but not need to be – a board member. Officers shall be selected by the commissioners of ReCAST and shall serve a one (1) year term from time of appointment. ReCAST shall determine the duties of the Officers.

**Section 5. Meetings.** ReCAST shall hold regularly scheduled meetings; ReCAST shall determine the time and location of meetings. Additional meetings may be held upon call of the ReCAST Chair or by a vote of at least seven (7) board members of the ReCAST Advisory Board. The ReCAST Advisory Board shall provide notice of all meetings to the Lawrenceville City Clerk a minimum of forty-eight (48) hours prior to the meeting. There must be seven (7) board members present to maintain a quorum.

All meetings shall be open to the public and shall be conducted in accordance with the Georgia Open Meetings Act and any amendments thereto. Meetings shall be held at a location within the corporate limits of Lawrenceville that is open to the public and accessible to persons with disabilities. All minutes and records of the ReCAST shall be public records and kept in the custody of the City Clerk.

**Section 6. Conflicts of Interest.** All ReCAST Advisory Board members shall comply with the City of Lawrenceville Code of Ethics, Conflicts of Interest ordinance and related policies.

**Section 7. Rules of Procedure.** The ReCAST Advisory Board shall make its own rules of procedure, which shall be submitted to the City Council for formal approval.

**Section 8. Legal Counsel.** Upon written request by the ReCAST Chair, and approval by the City Manager or designee, the ReCAST may seek appropriate legal advice from the City Attorney.

**Section 9. City Staff and Resources.** The ReCAST Advisory Board bears no oversight authority over any City department, personnel, consultant, budget, or other committee. ReCAST Board recommendations shall be advisory to the City Council and staff.

The City Manager may assign staff to provide support and assistance for the ReCAST. The staff liaison may provide guidance and input to the ReCAST, and may be consulted on an as-needed basis for additional information. Any requests for staff support shall be coordinated with the City Manager or his/her designee.

The ReCAST shall have access to the following City resources for its use:

- Use of meeting rooms in City facilities
- Reasonable use of City office equipment (copier, fax, telephone, Internet access, etc.)
- Copies of publicly available reports maintained by the City that are relevant to ReCAST business
- Any financials held by this board would be subject to annual City Audit

**IT IS SO ORDAINED**, this 13th day of December, 2021.

---

David Still, Mayor

Attest:

---

Karen Pierce, City Clerk





# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: SPECIAL CALL RECAST ADVISORY BOARD

AGENDA CATEGORY: GENERAL DISCUSSION

|                          |                                                 |
|--------------------------|-------------------------------------------------|
| <b>Item:</b>             | Board Calendar and Meeting Schedule             |
| <b>Department:</b>       | Community Relations                             |
| <b>Date of Meeting:</b>  | Wednesday, March 9, 2022                        |
| <b>Fiscal Impact:</b>    | \$0                                             |
| <b>Presented By:</b>     | Marcus Thorne                                   |
| <b>Action Requested:</b> | Approval of Board Calendar and Meeting Schedule |

---

**Summary:** Marcus Thorne will ask the ReCAST Advisory Board Members to approve the board calendar and meeting schedule that was previously provided in an e-mail for the members to review.



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: SPECIAL CALL RECAST ADVISORY BOARD

AGENDA CATEGORY: GENERAL DISCUSSION

|                          |                                                                    |
|--------------------------|--------------------------------------------------------------------|
| <b>Item:</b>             | Community Needs and Resources Assessment and Strategic Plan Review |
| <b>Department:</b>       | Community Relations                                                |
| <b>Date of Meeting:</b>  | Wednesday, March 9, 2022                                           |
| <b>Fiscal Impact:</b>    | \$0                                                                |
| <b>Presented By:</b>     | Sheryl Trent - SBrand Consulting                                   |
| <b>Action Requested:</b> | Informational                                                      |

---

**Summary:** Sheryl Trent with SBrand Consulting will present the Community Needs and Resources Assessment, as well as provide a review of the Strategic Plan progress.