



LAWRENCEVILLE

GEORGIA

LAWRENCEVILLE ARTS COMMISSION

AGENDA

Thursday, November 19, 2020
6:00 PM

Council Assembly Room
70 S. Clayton St, GA 30046

Call to Order

Approval of Agenda

Approval of Prior Meeting Minutes

- [1.](#) Approval of Prior Meeting Minutes

General Discussion

- [2.](#) Lawrenceville Arts Commission By-Laws
- [3.](#) 2021 Proposed Lawrenceville Arts Commission Meeting Schedule
- [4.](#) Project for 157 North Perry Alleyway Discussion
- [5.](#) Project for The Depot District Discussion

Other Business

Citizens Comments

Comments will be limited to 2 minutes per person. Art Commission members will not respond to comments.

Final Adjournment



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AGENDA REPORT
MEETING: LAWRENCEVILLE ARTS COMMISSION
AGENDA CATEGORY: APPROVAL OF MEETING MINUTES

Item: Approval of Prior Meeting Minutes

Department: Community Relations

Date of Meeting: Thursday, November 19, 2020

Fiscal Impact: \$0

Presented By: Aura-Leigh Sanders

Action Requested: Approve Minutes

Summary: Approval of minutes from October 22, 2020

Attachments/Exhibits:
Lawrenceville Arts Commission Meeting Minutes 10.22.2020



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AGENDA REPORT

MEETING: LAWRENCEVILLE ARTS COMMISSION

AGENDA CATEGORY: GENERAL DISCUSSION

Item: Lawrenceville Arts Commission By-Laws

Department: Community Relations

Date of Meeting: Thursday, November 19, 2020

Fiscal Impact: \$0

Presented By: Jasmine Billings

Action Requested: None

Summary: Informational item only. The By-Laws were approved with the additional of Roberts Rules of Order to be included within. An updated copy of the Lawrenceville Arts Commission By-Laws is attached to show the addition.

Attachments/Exhibits:

Lawrenceville Arts Commission By-Laws

Bylaws of Lawrenceville Art Commission

Purpose & Authority

1. Work to promote and expand the presence of public arts in the daily experiences of residents, businesses and visitors and provide opportunities for artists to gather, create, exhibit and promote their art;
2. Cultivate public-private partnerships both locally and regionally for the benefit of Lawrenceville and the Greater Gwinnett region.
3. Hold pre-development meetings with applicants seeking a development permit from the City to encourage and assist in the creation of public art and art projects;
4. Prepare an annual report to the City Council on LAC activities;
5. Study, assess, render advice, and as needed make recommendations on specific projects, plans, and City programs related to private-public art partnerships, and bring forth any issues or concerns to the City's elected officials about public art, art projects and artists;
6. Develop and propose art master plans, policies and other program elements;
7. Make recommendation to City Council for the recruitment and/or commissioning of temporary and permanent public art displays and events in City facilities and City-owned property; and
8. Assist with other art initiatives and programs as appropriate, such as the Heart-Art-Smart Initiative.

Membership

LAC shall consist of seven (7) members. All members shall be volunteers and not receive compensation or reimbursement for their time, efforts or personal expense unless specifically approved by the City Council.

One (1) member of LAC may be a City Council member and one (1) member may be a City of Lawrenceville DDA member. All other members shall represent a broad diversity of experience and backgrounds and shall be selected because of their expertise, involvement or interest in arts, architecture, creative community, development, or cultural enrichment of the City. All LAC members shall be citizens of Gwinnett County or affiliated with a business or organization located within the Greater Lawrenceville/Gwinnett region.

All LAC members shall be appointed by the Mayor and City Council consistent with pre-established policies and procedures by the City of Lawrenceville through the office of the City Clerk. LAC members serve at the pleasure of the City Council and may be removed or replaced at any time at the discretion of the City Council.

All appointments to the LAC shall be for a two (2) year term with initial appointments staggered so that three (3) of the seven (7) appointees initially serve a one (1) year term. If a Member is removed or resigns prior to completing their term, the replacement Member shall only serve that remaining term.

Officers

The Officers of the LAC shall elect one of their members as chairperson and another as vice chairperson and shall also elect a secretary and a treasurer, either of whom may but not need to be a commissioner. Officers shall be selected by the commissioners of LAC and shall serve a one (1) year term from time of appointment. LAC shall determine the duties of the Officers.

Meetings

LAC shall hold regularly scheduled meetings; LAC shall determine the time and location of meetings. Additional meetings may be held upon call of the LAC Chair or by a vote of at least 3 commissioners of the LAC. The LAC shall provide notice of all meetings to the Lawrenceville City Clerk a minimum of forty-eight (48) hours prior to the meeting.

All meetings shall be open to the public and shall be conducted in accordance with the Georgia Open Meetings Act and any amendments thereto. Meetings shall be held at a location within the corporate limits of Lawrenceville that is open to the public and accessible to persons with disabilities. All minutes and records of the LAC shall be public records and kept in the custody of the City Clerk.

Conflicts of Interest

All LAC members shall comply with the City of Lawrenceville Code of Ethics, Conflicts of Interest ordinance and related policies.

Rules & Procedures

The LAC shall operate based on Roberts Rules of Order

Legal Counsel

Upon written request by the LAC Chair, and approval by the City Manager or designee, the LAC may seek appropriate legal advice from the City Attorney.

City Staff & Resources

The LAC bears no oversight authority over any City department, personnel, consultant, budget, or other committee. The LAC's recommendations shall be advisory to the City Council and staff.

The City Manager may assign staff to provide support and assistance for the LAC. The staff liaison may provide guidance and input to the LAC, and may be consulted on an as-needed basis for additional information. Any requests for staff support shall be coordinated with the City Manager or his/her designee.

The LAC shall have access to the following City resources for its use:

- o Use of meeting rooms in City facilities o Reasonable use of City office equipment (copier, fax, telephone, Internet access, etc.)
- o Copies of publicly available reports maintained by the City that are relevant to LAC business
- o Any financials held by this board would be subject to annual City Audit



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AGENDA REPORT

MEETING: LAWRENCEVILLE ARTS COMMISSION

AGENDA CATEGORY: GENERAL DISCUSSION

Item: 2021 Proposed Lawrenceville Arts Commission Meeting Schedule

Department: Community Relations

Date of Meeting: Thursday, November 19, 2020

Fiscal Impact: \$0

Presented By: Aura-Leigh Sanders

Action Requested: Approval

Summary: The 2021 Proposed Meeting Schedule will be presented for approval from the Commission Members

Attachments/Exhibits:
2021 Lawrenceville Arts Commission Meeting Schedule



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AGENDA REPORT

MEETING: LAWRENCEVILLE ARTS COMMISSION

AGENDA CATEGORY: GENERAL DISCUSSION

Item:	Project for 157 North Perry Alleyway Discussion
Department:	Community Relations
Date of Meeting:	Thursday, November 19, 2020
Fiscal Impact:	\$0
Presented By:	Aura-Leigh Sanders
Action Requested:	Discussion

Summary: Chad Smith with CAS Architecture presented this project at the October 22, 2020 meeting. This will be a general discussion to collect additional ideas or suggestions to pass on to Chad for possible inclusion into this project.



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AGENDA REPORT

MEETING: LAWRENCEVILLE ARTS COMMISSION

AGENDA CATEGORY: GENERAL DISCUSSION

Item:	Project for The Depot District Discussion
Department:	Community Relations
Date of Meeting:	Thursday, October 22, 2020
Fiscal Impact:	\$0
Presented By:	Aura-Leigh Sanders
Action Requested:	Discussion

Summary: Chad Smith with CAS Architecture presented this project at the October 22, 2020 meeting. This will be a general discussion to collect additional ideas or suggestions to pass on to Chad for possible inclusion into this project.