LAWRENCEVILLE
GEORGIA

DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING

AGENDA

Monday, November 18, 2019	Council Assembly Room
6:30 PM	70 S. Clayton St, GA 30046

Call to Order

Approval of Agenda

Downtown Development Business

1. Approval of November 2019 Treasurer's Report
2. Budget for 2020
3. Discussion Regarding Reynolds Gas Station Property
4. Downtown Development Authority Officer Elections

Mainstreet Business

5. Training Records for Mainstreet Program

Other Business

Citizen Comments

Executive Session - Real Estate

Final Adjournment

LAWRENCEVILLE
GEORGIA

AGENDA REPORT
MEETING: DOWNTOWN DEVELOPMENT AUTHORITY
AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

Item:	Approval of November 2019 Treasurer's Report
Department:	Downtown Development Authority
Date of Meeting:	Monday, November 18, 2019
Fiscal Impact:	$0
Presented By:	Linda Nash
Action Requested:	Approval

Summary: Linda Nash will present the November 2019 Treasurer's Report for approval

Attachments/Exhibits:

November 2019 Treasurer's Report

1.

of Lawrenceville Downtown Development Authority

Report date 11/13/2019

Since Our Last Meeting

Checking Account (664)

Date	Description	Check #	Deposits	Withdrawals	Balance	
	Balance from last meeting				$ 35,221.04	
10/31/2019	Interest		$2.52			
11/12/2019	Boulder Creek 10/17, 10/24, 10/31 @ $668/week		$2,004.00			
11/12/2019	Gwinnett School of Music @ Depot, Nov rent		$900.00			
11/12/2019	Alcohol tax Sept		$5,912.87			
11/12/2019	City of Lawrenceville - Oct rent (Depot & Boulder Creek)			$4,240.00		issued, not cleared
			$8,819.39	$4,240.00		
11/12/19	**Actual Account Balance**				**$ 39,800.43**	

Money Market Account - City $1M (356)

Date	Description	Deposits	Withdrawals	Balance
	Balance from last meeting			**$ 622,547.24**
10/31/2019	Interest	$124.29		
		$124.29	$0.00	
11/12/19	**Actual Account Balance**			**$ 622,671.53**

Hotel Escrow Account (2342)

Date	Description	Deposits	Withdrawals	Balance
	Balance from last meeting			**$370,137.03**
10/31/2019	Interest	17.29		
		$17.29	$0.00	
11/12/19	**Actual Account Balance**			**$370,154.32**

1.

RENASANT BANK

Welcome BUSINESS USER.
Your last Business Internet Banking sign on was Tuesday, November 12, 2019 at 12:55 PM ET.

Deposit Account Balances as of 11/13/2019

ABA/TRC	*Account Number*	*Description*	*Accessible Balance*
Checking Accounts			
084201294	*0664	Checking *0664	$44,040.43
084201294	*2342	Checking *2342	$370,154.32
084201294	*9356	Checking *9356	$622,671.53

1.

RENASANT BANK
106 CROGAN ST
LAWRENCEVILLE GA 30043

STATEMENT OF ACCOUNT
SEPTEMBER 30, 2019: LAST STATEMENT
OCTOBER 31, 2019: THIS STATEMENT
PAGE 1 OF 1 0001160664

DIRECT INQUIRIES TO:
877 367-5371

RENASANT BANK
106 CROGAN ST
LAWRENCEVILLE GA 30043

DOWNTOWN DEVELOPMENT AUTH OF L'VILLE GA
PO BOX 502
LAWRENCEVILLE GA 30046-0502

5

>>>>>> CHANGES TO ELECTRONIC FUND TRANSFERS DISCLOSURE EFFECTIVE 11-23-19:
1) UNLIMITED NUMBER OF DEBIT CARD ALERTS AVAILABLE WITH NO BANK FEE;
2) BILL PAY PAYMENTS CONVERTED TO A CHECK ARE NOT CONSIDERED ELECTRONIC FUND TRANSFERS, AND THE TERMS OF THE ELECTRONIC FUNDS TRANSFERS DISCLOSURE DO NOT APPLY. THE BILL PAYMENT SERVICE WITHIN INTERNET BANKING WILL INDICATE WHETHER A PAYEE IS PAID ELECTRONICALLY OR BY CHECK

****************** COMMERCIAL CHOICE RATE CHKG - SUMMARY ******************

ACCOUNT NUMBER	0001160664	PREVIOUS BALANCE		$29,549.35
AVG COLLECTED BALANCE	29,671.00	ADDITIONS	+	9,578.75
INTEREST EARNED YEAR TO DATE	122.72	SUBTRACTIONS	-	3,907.06
		INTEREST EARNED	+	2.52
		ENDING BALANCE		$35,223.56

*********************************** CHECKS ***********************************

NUMBER	DATE	AMOUNT	NUMBER	DATE	AMOUNT
1381	10-08	335.06	1382	10-07	3,572.00

*********************************** CREDITS ***********************************

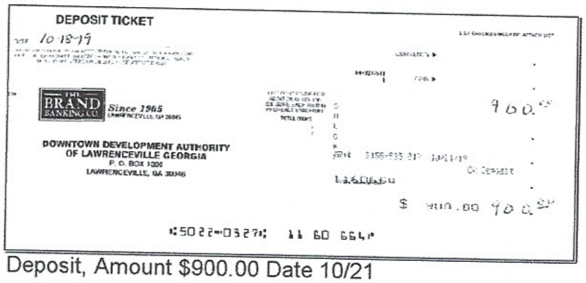
DATE	DESCRIPTION	ADDITIONS
10-21	DEPOSIT	5,338.75
10-21	DEPOSIT	3,340.00
10-21	DEPOSIT	900.00
10-31	#INTEREST	2.52

**************************** INTEREST INFORMATION ****************************

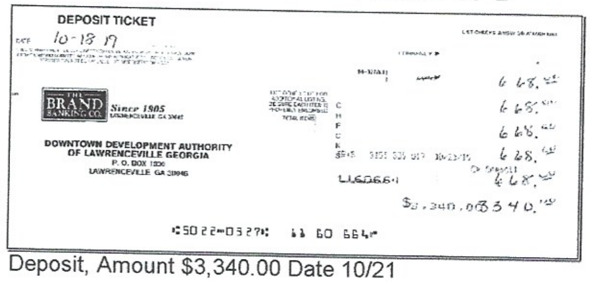
ANNUAL PERCENTAGE YIELD EARNED	0.10%
INTEREST-BEARING DAYS	31
AVERAGE BALANCE FOR APY	$29,671.44
INTEREST EARNED	$2.52

	TOTAL FOR THIS PERIOD	TOTAL YEAR-TO-DATE
TOTAL OVERDRAFT FEES	$0.00	$0.00
TOTAL RETURNED ITEM FEES	$0.00	$0.00

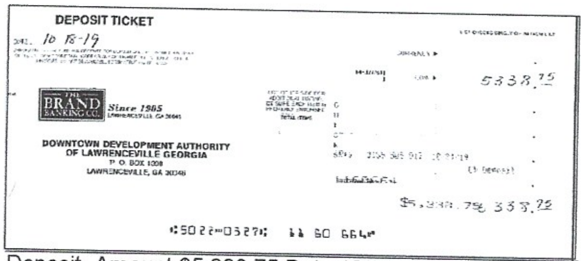
1.



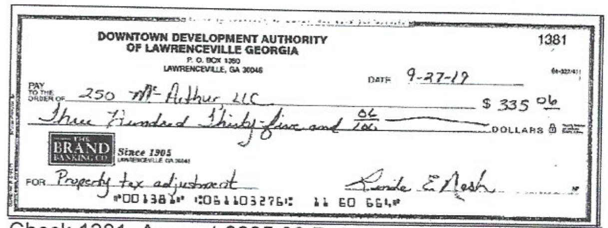
Deposit, Amount $900.00 Date 10/21



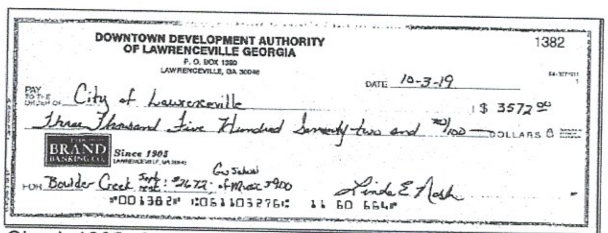
Deposit, Amount $3,340.00 Date 10/21



Deposit, Amount $5,338.75 Date 10/21



Check 1381, Amount $335.06 Date 10/8



Check 1382, Amount $3,572.00 Date 10/7

1.

RENASANT BANK

Activity - Deposit Account

Report created: 11/13/2019 06:53:30 AM (ET)

Account Information

Account: 084201294 • *0664 • Checking • Checking *0664 • Accessible $44,040.43
Accessible balance: $44,040.43
Ledger balance: $44,040.43

Transaction History

Date range: 10/14/2019 to 11/13/2019
Transaction types: Selected transactions
Detail option: Includes transaction detail

Post Date	Reference	Additional Reference	Description	Debit	Credit	Calculated Balance
11/12/2019			DEPOSIT		$900.00	$44,040.43
11/12/2019			DEPOSIT		$2,004.00	$43,140.43
11/12/2019			DEPOSIT		$5,912.87	$41,136.43
10/31/2019			INTEREST CREDIT		$2.52	$35,223.56

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

CITY OF LAWRENCEVILLE
P.O. BOX 2200
LAWRENCEVILLE, GEORGIA 30046

THE BRAND BANKING COMPANY
LAWRENCEVILLE, GEORGIA

64-327/611

Check #: 323523

1.

POOLED CASH

CHECK DATE	PAY THIS AMOUNT
11/07/2019	$5,912.87

PAY ---Five Thousand Nine Hundred Twelve Dollars and 87/100 Cents---

Void after 90 days

TO THE ORDER OF
DOWNTOWN DEVELOPMENT AUTHORITY
P O BOX 502
LAWRENCEVILLE, GA 30046

HEAT SENSITIVE RUB AREA TO VERIFY

Chuck Warbington
City Manager

Judy Jordan Johnson
Mayor

⑈323523⑈ ⑆061103276⑆ ⑈10 43 757⑈

CITY OF LAWRENCEVILLE
VENDOR: 10416 DOWNTOWN DEVELOPMENT AUTHORITY 11/07/2019 323523

11/4/2019	SEPT 2019	SEPT 2019	5,912.87
		CHECK TOTAL	5,912.87

THE BACK OF THIS CHECK CONTAINS A SECURITY MARK - DO NOT ACCEPT WITHOUT HOLDING AT AN ANGLE TO VERIFY SECURITY MARK.

Please Post to Account: N/A

MORE THAN BOOKS OF GEORGIA LLC DBA
233 E. CROGAN STREET
LAWRENCEVILLE, GA 30046

Metavante Corporation
P.O. Box 7236
Sioux Falls, SD 57117-7236
payee.maintenance@billpaymentservices.com
1-877-346-5272

Payable through
BMO HARRIS BANK, NA
ANTIGO, WI

VOID

2 660 / 10 2551235861

October 18, 2019

1.

PAY Six Hundred Sixty Eight and 00/100 Dollars $ **********668.00

TO THE ORDER OF:
DDA OF LAWRENCEVILLE
PO BOX 502
LAWRENCEVILLE GA 30046-0502

#CSP01000C01379F# 69208782 VOID 90 DAYS AFTER ISSUE

Security Features Details on Back

James W Woodall

THIS IS A BILL PAYMENT DRAFT WHICH IS DRAWN BY METAVANTE CORPORATION WITHOUT RECOURSE.

Memo: WEEKLY RENT INSTALLMENT

⑈2551235861⑈ ⑆075901480⑆ 917900122110 67⑈

THE BACK OF THIS CHECK CONTAINS A SECURITY MARK - DO NOT ACCEPT WITHOUT HOLDING AT AN ANGLE TO VERIFY SECURITY MARK.

Please Post to Account: N/A

MORE THAN BOOKS OF GEORGIA LLC DBA
233 E. CROGAN STREET
LAWRENCEVILLE, GA 30046

Metavante Corporation
P.O. Box 7236
Sioux Falls, SD 57117-7236
payee.maintenance@billpaymentservices.com
1-877-346-5272

Payable through
BMO HARRIS BANK, NA
ANTIGO, WI

VOID

2 660 / 10 2552152353

October 25, 2019

PAY Six Hundred Sixty Eight and 00/100 Dollars $ **********668.00

TO THE ORDER OF:
DDA OF LAWRENCEVILLE
PO BOX 502
LAWRENCEVILLE GA 30046-0502

#CSP01000C01379F# 69208782 VOID 90 DAYS AFTER ISSUE

Security Features Details on Back

James W Woodall

THIS IS A BILL PAYMENT DRAFT WHICH IS DRAWN BY METAVANTE CORPORATION WITHOUT RECOURSE.

Memo: WEEKLY RENT INSTALLMENT

⑈2552152353⑈ ⑆075901480⑆ 917900122110 67⑈

THE BACK OF THIS CHECK CONTAINS A SECURITY MARK - DO NOT ACCEPT WITHOUT HOLDING AT AN ANGLE TO VERIFY SECURITY MARK.

Please Post to Account: N/A

MORE THAN BOOKS OF GEORGIA LLC DBA
233 E. CROGAN STREET
LAWRENCEVILLE, GA 30046

Metavante Corporation
P.O. Box 7236
Sioux Falls, SD 57117-7236
payee.maintenance@billpaymentservices.com
1-877-346-5272

Payable through
BMO HARRIS BANK, NA
ANTIGO, WI

VOID

2 660 / 10 2553163664

November 1, 2019

PAY Six Hundred Sixty Eight and 00/100 Dollars $ **********668.00

TO THE ORDER OF:
DDA OF LAWRENCEVILLE
PO BOX 502
LAWRENCEVILLE GA 30046-0502

#CSP01000C01379F# 69208782 VOID 90 DAYS AFTER ISSUE

Security Features Details on Back

James W Woodall

THIS IS A BILL PAYMENT DRAFT WHICH IS DRAWN BY METAVANTE CORPORATION WITHOUT RECOURSE.

Memo: WEEKLY RENT INSTALLMENT

⑈2553163664⑈ ⑆075901480⑆ 917900122110 67⑈

DOCUMENT CONTAINS COLORED BACKGROUND ON WHITE PAPER. "VOID" FEATURE. SIMULATED WATERMARK (REVERSE SIDE) MICRO-PRINT BORDER.

PLEASE POST THIS PAYMENT FOR OUR MUTUAL CUSTOMER

Account: RENT **$900.00**

2 -80/710

Please Direct Any Questions To
877-246-7923
Payment Processing Center
P.O. Box 74618
Chicago, IL 60675-4618

NORTHERN TRUST

05163 6955159 005175 005175 0001/0001 k005163

JACK BOWLIN
5198 BROWNING WAY SW
LILBURN, GA 77026-3004

0076727342

November 04, 2019

Pay **NINE HUNDRED AND 00/100** -- **DOLLARS**

$ *******900.00

TO THE ORDER OF

DOWNTOWN DEVELOPMENT AUTHORITY
PO BOX 502
LAWRENCEVILLE, GA 30046-0502

05163

REMITTANCE VOID IF NOT CASHED WITHIN 90 DAYS.

AUTHORIZED SIGNATURE

WARNING: THIS BORDER CONTAINS MICRO-TYPE WHICH WILL NOT REPRODUCE ON A COPIER.

⑈0076727342⑈ ⑆071000806⑆ 0035110054⑈

1.

OFFICIAL RECEIPT

RENASANT BANK

Alcohol Tax
Sept. 2019

TR:61 3151-104 394 11/12/19 01:05 PM
XXXXXX0664 Ck Deposit $5,912.87

Thank you. Have a nice day.

All items are received by this Bank for purposes of collection and all credits for items are provisional. Currency is accepted subject to verification.

DSS
16010 (Rev 4/10)

OFFICIAL RECEIPT

RENASANT BANK

Boulder Creek
$668 x 3

TR:60 3151-104 394 11/12/19 01:04 PM
XXXXXX0664 Ck Deposit $2,004.00

Thank you. Have a nice day.

All items are received by this Bank for purposes of collection and all credits for items are provisional. Currency is accepted subject to verification.

DSS
16010 (Rev 4/10)

OFFICIAL RECEIPT

RENASANT BANK

GW School of Music
(Depot)

TR:62 3151-104 394 11/12/19 01:06 PM
XXXXXX0664 Ck Deposit $900.00

Thank you. Have a nice day.

All items are received by this Bank for purposes of collection and all credits for items are provisional. Currency is accepted subject to verification.

DSS
16010 (Rev 4/10)

1.

RENASANT BANK

Activity - Deposit Account

Report created: 11/13/2019 06:56:56 AM (ET)

Account Information

Account: 084201294 • *9356 • Checking • Checking *9356 • Accessible $622,671.53
Accessible balance: $622,671.53
Ledger balance: $622,671.53

Transaction History

Date range: 10/14/2019 to 11/13/2019
Transaction types: Selected transactions
Detail option: Includes transaction detail

Post Date	***Reference***	***Additional Reference***	***Description***	***Debit***	***Credit***	***Calculated Balance***
10/31/2019			INTEREST CREDIT		$124.29	$622,671.53

RENASANT BANK
106 CROGAN ST
LAWRENCEVILLE GA 30043

STATEMENT OF ACCOUNT
SEPTEMBER 30, 2019: LAST STATEMENT
OCTOBER 31, 2019: THIS STATEMENT
PAGE 1 OF 1 0003769356

DIRECT INQUIRIES TO:
877 367-5371

RENASANT BANK
106 CROGAN ST
LAWRENCEVILLE GA 30043

DOWNTOWN DEVELOPMENT AUTH OF L'VILLE GA
PO BOX 502
LAWRENCEVILLE GA 30046-0502

2

>>>>>> CHANGES TO ELECTRONIC FUND TRANSFERS DISCLOSURE EFFECTIVE 11-23-19:
1) UNLIMITED NUMBER OF DEBIT CARD ALERTS AVAILABLE WITH NO BANK FEE;
2) BILL PAY PAYMENTS CONVERTED TO A CHECK ARE NOT CONSIDERED ELECTRONIC FUND TRANSFERS, AND THE TERMS OF THE ELECTRONIC FUNDS TRANSFERS DISCLOSURE DO NOT APPLY. THE BILL PAYMENT SERVICE WITHIN INTERNET BANKING WILL INDICATE WHETHER A PAYEE IS PAID ELECTRONICALLY OR BY CHECK

****************** NON-PERSONAL MONEY MARKET ACCT - SUMMARY ******************

ACCOUNT NUMBER	0003769356	PREVIOUS BALANCE		$475,244.87
AVG COLLECTED BALANCE	609,771.00	ADDITIONS	+	150,000.00
INTEREST EARNED YEAR TO DATE	408.39	SUBTRACTIONS	-	2,697.63
		INTEREST EARNED	+	124.29
		ENDING BALANCE		$622,671.53

*********************************** CHECKS ***********************************

NUMBER	DATE	AMOUNT	NUMBER	DATE	AMOUNT
1194	10-21	2,697.63			

*********************************** CREDITS ***********************************

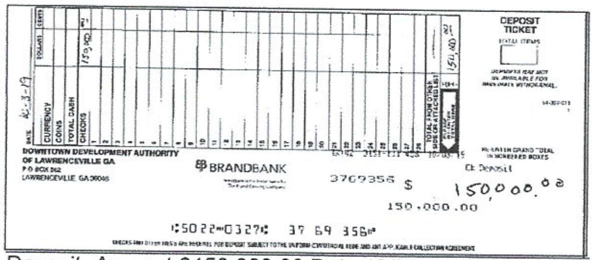
DATE	DESCRIPTION	ADDITIONS
10-03	DEPOSIT	150,000.00
10-31	#INTEREST	124.29

***************************** INTEREST INFORMATION *****************************

ANNUAL PERCENTAGE YIELD EARNED	0.24%
INTEREST-BEARING DAYS	31
AVERAGE BALANCE FOR APY	$609,771.52
INTEREST EARNED	$124.29

	TOTAL FOR THIS PERIOD	TOTAL YEAR-TO-DATE
TOTAL OVERDRAFT FEES	$0.00	$0.00
TOTAL RETURNED ITEM FEES	$0.00	$0.00

1.



DEPOSIT TICKET

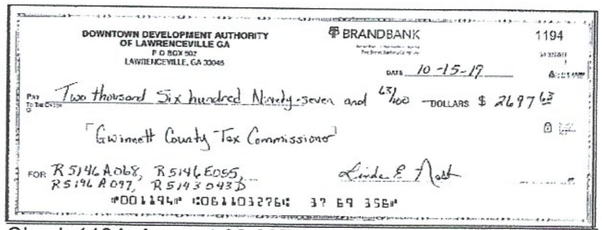
DOWNTOWN DEVELOPMENT AUTHORITY OF LAWRENCEVILLE GA
P O BOX 562
LAWRENCEVILLE, GA 30046

BRANDBANK

3769356 $ 150000.00

150,000.00

Deposit, Amount $150,000.00 Date 10/3



DOWNTOWN DEVELOPMENT AUTHORITY OF LAWRENCEVILLE GA
P O BOX 502
LAWRENCEVILLE, GA 30046

BRANDBANK

1194

DATE 10-15-19

PAY TO THE ORDER OF Two thousand Six hundred Ninety-seven and 63/100 DOLLARS $ 2697.63

Gwinnett County Tax Commissioner

FOR R5146A068, R5146E055, R5146A097, R5143043D

⑈001194⑈ ⑆061103276⑆ 37 69 356⑈

Check 1194, Amount $2,697.63 Date 10/21

1.

RENASANT BANK

Activity - Deposit Account

Report created: 11/13/2019 06:55:10 AM (ET)

Account Information

Account: 084201294 • *2342 • Checking • Checking *2342 • Accessible $370,154.32
Accessible balance: $370,154.32
Ledger balance: $370,154.32

Transaction History

Date range: 10/14/2019 to 11/13/2019
Transaction types: All transactions
Detail option: Includes transaction detail

Post Date	Reference	Additional Reference	Description	Debit	Credit	Calculated Balance
10/31/2019			INTEREST CREDIT		$17.29	$370,154.32

AGENDA REPORT
MEETING: DOWNTOWN DEVELOPMENT AUTHORITY
AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

Item: Budget for 2020

Department: Downtown Development Authority

Date of Meeting: Monday, November 18, 2019

Fiscal Impact: $0

Presented By: Linda Nash

Action Requested: Discussion and Approval

Summary: Linda Nash will present possible Budget for 2020

LAWRENCEVILLE
GEORGIA

AGENDA REPORT
MEETING: DOWNTOWN DEVELOPMENT AUTHORITY
AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

Item:	Discussion Regarding Reynolds Gas Station Property
Department:	Downtown Development Authority
Date of Meeting:	Monday, November 18, 2019
Fiscal Impact:	
Presented By:	Lee Merritt
Action Requested:	Discussion on how to proceed

Summary: Discussion Regarding Reynolds Gas Station Property

AGENDA REPORT
MEETING: DOWNTOWN DEVELOPMENT AUTHORITY
AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

Item:	Downtown Development Authority Officer Elections
Department:	Downtown Development Authority
Date of Meeting:	Monday, November 18, 2019
Fiscal Impact:	$0
Presented By:	Lisa Sherman
Action Requested:	Approval

Summary: Officer Elections for 2020

LAWRENCEVILLE
GEORGIA

AGENDA REPORT
MEETING: DOWNTOWN DEVELOPMENT AUTHORITY
AGENDA CATEGORY: MAINSTREET BUSINESS

Item:	Training Records for Mainstreet Program
Department:	Downtown Development Authority
Date of Meeting:	Monday, November 18, 2019
Fiscal Impact:	$0
Presented By:	Lisa Sherman
Action Requested:	Approval

Summary: Training records for events attended by DDA members.