



# LAWRENCEVILLE

## GEORGIA

### HERITAGE TRAIL MEDALLION COMMITTEE AGENDA

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Monday, April 28, 2025  
5:30 PM

Third Floor GwMA Conference Room  
70 S. Clayton St, GA 30046

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#### **Call to Order**

#### **Approval of Agenda**

#### **Swearing in of New Commission Members**

- [1.](#) Swearing in of Commission Members

#### **2025 Officer Elections**

- [2.](#) 2025 Officer Elections

#### **General Discussion**

- [3.](#) 2025 Meeting Schedule
- [4.](#) Approval of Heritage Trail Medallion Application

#### **Final Adjournment**



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: HERITAGE TRAIL MEDALLION COMMISSION

AGENDA CATEGORY: SWEARING IN OF COMMISSION MEMBERS

<b>Item:</b>	Swearing in of Commission Members
<b>Department:</b>	Communications
<b>Date of Meeting:</b>	Monday, April 28, 2025
<b>Fiscal Impact:</b>	\$0
<b>Presented By:</b>	Melissa Hardegree
<b>Action Requested:</b>	Swearing in of Commission Members

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**Summary:** Mayor David Still will be present to swear in Commission Members.



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: HERITAGE TRAIL MEDALLION COMMISSION

AGENDA CATEGORY: ELECTION OF OFFICERS

<b>Item:</b>	2025 Officer Elections
<b>Department:</b>	Communications
<b>Date of Meeting:</b>	Monday, April 28, 2025
<b>Fiscal Impact:</b>	\$0
<b>Presented By:</b>	Melissa Hardegree
<b>Action Requested:</b>	Vote for Heritage Trail Commission Officers

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**Summary:** Melissa Hardegree will provide an overview of the two Officer positions. The Heritage Trail Medallion Commission members will vote for Chairman, Vice-Chairman.



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: HERITAGE TRAIL MEDALLION COMMISSION

AGENDA CATEGORY: GENERAL DISCUSSION

**Item:** 2025 Meeting Schedule

**Department:** Communications

**Date of Meeting:** Monday, April 28, 2025

**Fiscal Impact:** \$0

**Presented By:** Melissa Hardegree

**Action Requested:** Approval of 2025 Meeting Schedule

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**Summary:** Melissa Hardegree will provide a proposed meeting schedule for 2025.

**Attachments/Exhibits:**

Proposed 2025 Heritage Trail Medallion Commission meeting schedule



# LAWRENCEVILLE

GEORGIA

**2025 HERITAGE TRAIL MEDALLION COMMISSION MEETING SCHEDULE**

The Heritage Trail Medallion Commission Meetings will take place on the third floor of City Hall in the GwMA Large Conference room. Meeting time will be 5:30 PM – 6:30 PM

Meeting Dates
04-28-2025
05-27-2025
07-09-2025
08-04-2025
08-26-2025



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: HERITAGE TRAIL MEDALLION COMMISSION

AGENDA CATEGORY: GENERAL DISCUSSION

<b>Item:</b>	Approval of Heritage Trail Medallion Application
<b>Department:</b>	Communications
<b>Date of Meeting:</b>	Monday, April 28, 2025
<b>Fiscal Impact:</b>	\$0
<b>Presented By:</b>	Melissa Hardegree
<b>Action Requested:</b>	Approve Application

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**Summary:** Melissa Hardegree will review the Heritage Trail Medallion Application with the members and ask for approval.

**Attachment:**  
Heritage Trail Medallion Application (manual)



# LAWRENCEVILLE

## GEORGIA

### HERITAGE TRAIL MEDALLION NOMINEE APPLICATION

NOMINATION SUBMITTED BY

Name \_\_\_\_\_  
First Middle Last

Name of Organization (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ e-mail \_\_\_\_\_

### MEDALLION HONOREE CANDIDATE INFORMATION

*(Name as you would like it to appear on Medallion, if selected)*

Name \_\_\_\_\_  
First Middle Last

Nickname \_\_\_\_\_

Date of Birth \_\_\_\_\_ Date of Death (if applicable) \_\_\_\_\_

Address in Lawrenceville \_\_\_\_\_

Please submit a brief summary (not to exceed 375 words) describing the proposed candidate's qualifications for nomination. This description is required for consideration and will not be reviewed should the word limit be exceeded. You are also invited to submit a photo and the nominee's biography with your nomination.

Send your application along with your explanation and other documents, if desired, to:

**Heritage Trail Medallion Commission**

City of Lawrenceville

ATTN: Melissa Hardegree, Chief Communications Officer

70 S. Clayton Street

P.O. Box 2200

Lawrenceville, GA 30046

If preferred, the completed application may be scanned and emailed to [arlene.paris@lawrencevillega.org](mailto:arlene.paris@lawrencevillega.org).

For additional information about the Heritage Trail Medallion Commission and to submit your nomination electronically, visit [ville.city/heritage-trail](http://ville.city/heritage-trail)