



LAWRENCEVILLE

GEORGIA

PUBLIC ARTS TASK FORCE AGENDA

Tuesday, June 04, 2019
6:00 PM

Council Assembly Room
70 S. Clayton St, GA 30046

Call to Order

Approval of Agenda

Approval of Prior Minutes

- [1.](#) Approval of Meeting Minutes from May 7, 2019

Task Force Business Items

- [2.](#) Begin Development of the Arts Council Ordinance

Other Business

Public Comment

Adjournment



LAWRENCEVILLE

GEORGIA

AGENDA REPORT
MEETING: PUBLIC ARTS TASK FORCE
AGENDA CATEGORY: APPROVAL OF MINUTES

Item: Approval of Meeting Minutes from May 7, 2019

Department: Public Arts Task Force

Date of Meeting: Tuesday, June 4, 2019

Fiscal Impact: None

Presented By: Anthony Rodriguez

Action Requested: Approve Minutes

Summary: Approval of minutes from the May 7, 2019 meeting.

Attachments/Exhibits:
Public Arts Task Force meeting minutes 5.7.19



LAWRENCEVILLE

GEORGIA

AGENDA REPORT
MEETING: PUBLIC ARTS TASK FORCE
AGENDA CATEGORY: PUBLIC ARTS TASK FORCE BUSINESS

Item: Begin Development of the Arts Council Ordinance

Department: Public Arts Task Force

Date of Meeting: Tuesday, June 4, 2019

Fiscal Impact: None

Presented By: Lisa Sherman

Action Requested: Discussion

Summary: To review Suwanee's Arts Ordinance and identify key rules and regulations that can serve as an outline and framework on which to begin developing an ordinance for the City of Lawrenceville.

Attachments/Exhibits:
PAC Ordinance

**ORDINANCE CREATING THE CITY OF SUWANEE PUBLIC ARTS COMMISSION
AND TO FURTHER PROVIDE FOR MEMBERSHIP, TASKS AND
RESPONSIBILITIES, OTHER ADMINISTRATIVE FUNCTIONS, AND OTHER
GENERAL PROVISIONS; AND OTHER PURPOSES**

WHEREAS, the Mayor and Council are dedicated to ensuring Suwanee is a livable and vibrant community for its residents, business owners, and visitors alike; and

WHEREAS, the Mayor and Council are advocates of public art and endeavor to foster and enrich arts and culture in the Suwanee community; and

WHEREAS, the Mayor and Council appointed a Public Art Ordinance Committee on July 24, 2007 to research public art regulations and issues. The committee found public art is a valuable community asset that should be encouraged and reported its findings and recommendations to the Mayor and Council on January 10, 2008. Specifically, the committee recommended the creation of a Council-appointed Public Arts Committee to further the arts initiative in Suwanee; and

NOW THEREFORE, be it ordained and resolved and it is hereby ordained and resolved by the Mayor and Council of the City of Suwanee this the 25th day of March, 2008, as follows:

Section 1. Creation. The Suwanee Public Arts Commission, hereinafter known as “the Commission,” is hereby created and established.

Section 2. Purpose and Authority. The Commission is charged with the following tasks and responsibilities:

- Expand community awareness and appreciation of the value of art;
- Advise the City Council and staff on art-related issues;
- Assist the City and other organizations and businesses in the commission and selection of artists for public works of art;
- Develop art master plans, policies, and other program elements;

- Serve in an advisory capacity to other organizations and businesses pursuing public art projects;
- Hold pre-development meetings with applicants seeking a development permit from the City, to encourage and assist in the creation of public art projects. The Commission is hereby authorized to convene regular meetings, no less often than once per month, or as necessary, to review the applicants' public art plans. City staff is authorized to alter local permitting procedures in order to require participation with the Commission prior to issuance of a Development Permit. The Commission's actions shall be advisory only;
- Prepare an annual report to the City Council on the Commission's activities;
- Solicit temporary and/or permanent displays of art in City facilities;
- Commission public art projects; and
- Assist with other public art initiatives, as appropriate.

The Commission shall exist until December 31, 2009, after such time the Commission shall cease to operate unless the City Council reauthorizes the Commission. However, the City Council may formally terminate the existence of the Commission at any time.

Section 3. Membership. The Commission shall be made up of seven (7) members, appointed in accordance with Section 3.11 of the Suwanee City Charter with the advice of the Commission. The City Council may, at its discretion, conduct interviews of proposed Commission members prior to appointment. Commission members shall be appointed for two-year terms, except that the City Council may designate shorter terms initially in order to ensure the terms are staggered. One (1) member of the Commission may be a City Council member and one (1) member may be a Planning Commission member. Other members shall represent a broad diversity of backgrounds and shall be selected because of their expertise and/or interest in the arts, architecture, development, etc. Members shall be citizens of Suwanee or affiliated with a business located in the corporate limits of Suwanee.

Commission members are volunteers and shall serve without compensation or reimbursement for personal expenses, unless specifically approved by the City Council. The Commission members serve at the pleasure of the City Council and may be terminated at any time by the City Council.

Section 4. Officers. There shall be a Chair and Vice-Chair of the Commission. The Commission shall elect all officers from its membership for a term of one (1) year. The Commission shall determine responsibilities of the officers.

Section 5. Meetings. The Commission shall hold regularly scheduled monthly meetings; the Commission shall determine the time and location of meetings. Special meetings may be held upon call of the Commission Chair, at the request of any four (4) Commission members, or by a vote of the Commission. The Commission shall provide notice of all meetings to the Suwanee City Clerk a minimum of forty-eight (48) hours prior to the meeting.

All meetings shall be open to the public and shall be conducted in accordance with the Georgia Open Meetings Act and any amendments thereto. Meetings shall be held at a location within the corporate limits of Suwanee that is open to the public and accessible to persons with disabilities. All minutes and records of the Commission shall be public records and kept in the custody of the City Clerk.

Commission members are expected to attend all regularly scheduled meetings and to make efforts to minimize and avoid absences. Any three consecutive absences or any four absences within a span of twelve meetings shall serve as prima facie evidence of abandonment of duties and shall be cause for removal by the City Council, absent a showing of good cause or extenuating circumstances (e.g. illness).

Section 6. Conflicts of Interest. All Commission members shall comply with Section 2.14 of the City Charter.

Section 7. Rules of Procedure. The Commission shall make its own rules of procedure, which shall be submitted to the City Council for formal approval.

Section 8. Legal Counsel. Upon written request by the Chair, and approval by the City, the Commission may seek appropriate legal advice from the City Attorney.

Section 9. City Staff and Resources. The Commission bears no oversight authority over any City department, personnel, consultant, budget, or other committee. The Commission's recommendations shall be advisory to the City Council and staff.

The City Manager may assign staff to provide support and assistance for the Commission. The staff liaison may provide guidance and input to the Commission and may be consulted on an as-needed for additional information. Any requests for staff support shall be coordinated with the City Manager, or his/her designee.

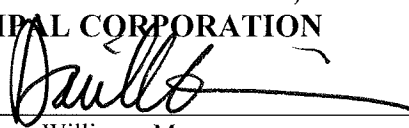
The Commission shall have access to the following City resources for its use:

- Use of meeting rooms in City facilities
- Reasonable use of City equipment (copier, fax, telephone, etc.)
- Copies of publicly available reports maintained by the City that are relevant to the Commission's business

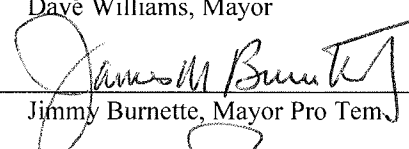
APPROVED AND ADOPTED THIS 25th DAY OF MARCH, 2008.

**SUWANEE CITY COUNCIL, A GEORGIA
MUNICIPAL CORPORATION**

BY: _____

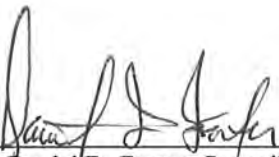

Dave Williams, Mayor

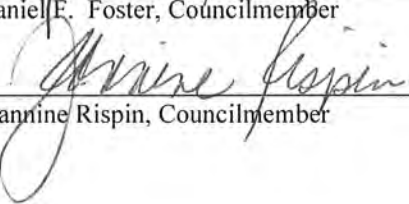
BY: _____


Jimmy Burnette, Mayor Pro Tem

BY: _____


Jace Brooks, Councilmember

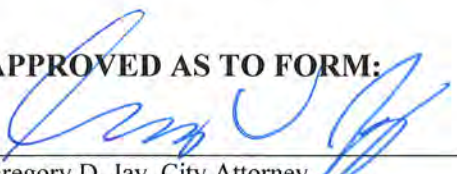
BY: 
Daniel E. Foster, Councilmember

BY: 
Jeannine Rispin, Councilmember

ATTESTED TO BY:


Elvira Rogers, City Clerk

APPROVED AS TO FORM:


Gregory D. Jay, City Attorney
Chandler, Britt, Jay & Beck, LLC