



LAWRENCEVILLE

GEORGIA

RECAST ADVISORY BOARD AGENDA

Wednesday, February 28, 2024
6:00 PM

Third Floor GwMA Conference Room
70 S. Clayton St, GA 30046

Call to Order

Approval of Agenda

Citizen Comments

To participate in the Public Comment part of this agenda, you must register with the Advisory Board Secretary before the beginning of the meeting. Presentations will be limited to two (2) minutes per person and the Board will not respond to comments.

Approval of Prior Meeting Minutes

- [1.](#) Approve Prior Meeting Minutes

General Discussion

- [2.](#) Board Check-In
- [3.](#) ReCAST Program Update
- [4.](#) Sub-Recipient Partner Update: Impact46

Other Business

Final Adjournment



LAWRENCEVILLE

GEORGIA

AGENDA REPORT
MEETING: RECAST ADVISORY BOARD
AGENDA CATEGORY: APPROVAL OF PRIOR MEETING MINUTES

- Item:** Approve Prior Meeting Minutes
- Department:** Community & Economic Development
- Date of Meeting:** Wednesday, February 28, 2024
- Fiscal Impact:** \$0
- Presented By:** ReCAST Advisory Board Chair
- Action Requested:** Approval of Minutes

Summary: The ReCAST Advisory Board Chair will ask for approval of prior meeting minutes from January 24, 2024.

Attachment:
ReCAST Advisory Board Minutes Document 1.24.2024



LAWRENCEVILLE

GEORGIA

AGENDA REPORT
MEETING: RECAST ADVISORY BOARD
AGENDA CATEGORY: GENERAL DISCUSSION

- Item:** Board Check-In
- Department:** Community & Economic Development
- Date of Meeting:** Wednesday, February 28, 2024
- Fiscal Impact:** \$0
- Presented By:** Chanda Floyd-Bryant, Board Chair
- Action Requested:** Hear brief updates from Board members

Summary: Because mental health is an essential part of the ReCAST grant, Board members are invited to take a moment to share how each member is doing mentally, physical,y and emotionally.



LAWRENCEVILLE

GEORGIA

AGENDA REPORT
MEETING: RECAST ADVISORY BOARD
AGENDA CATEGORY: GENERAL DISCUSSION

- Item:** ReCAST Program Update
- Department:** Community & Economic Development
- Date of Meeting:** Wednesday, January 24, 2024
- Fiscal Impact:** \$0
- Presented By:** Marcus Thorne, Program Manager
- Action Requested:** Hear updates from the ReCAST Program Manager

Summary: ReCAST Updates are anticipated to include:

- Reviewing grant deliverables to clarify sub-recipient responsibilities, including relevant sub-recipient contract stipulations as well as the original grant narrative
- Review the most recent milestone report
- Key personnel updates, if any

Attachments:

- Families First Sub-Recipient Contract
- Georgia Center for Opportunity Sub-Recipient Contract
- Impact46 Sub-Recipient Contract
- ReCAST Program Narrative
- ReCAST Lawrenceville Monthly Milestone 2024.02

**SUBRECIPIENT AGREEMENT
BETWEEN
CITY OF LAWRENCEVILLE AND FAMILIES FIRST, INC.**

This Agreement is made between the City of Lawrenceville (herein called the Local Government) and Families First, Inc. (herein called Subrecipient) for the Lawrenceville ReCAST Grant (herein called the Project).

As the Local Government has applied for and received a Substance Abuse and Mental Health Services Administration (SAMHSA) award, Unique Federal Award Identification Number (FAIN) H79SM084920, to fund the Project with Federal Award Identification Number 5H79SM084920-03; and

As it benefits the Local Government to engage the Subrecipient to accomplish the Scope of Work and the objectives of the local SAMHSA project;

The parties agree that:

1. SCOPE OF SERVICES

A. Local Government Responsibilities

The Local Government is responsible for administration of the ReCAST Grant, and ensuring SAMHSA funds are used in accordance with all program requirements. The Local Government will provide such assistance and guidance to the Subrecipient as may be required to accomplish the objectives and conditions set forth in this Agreement. The Local Government is responsible for completing the following tasks to accomplish the objectives of the Project:

Principal Tasks

- Coordinate project service and activities, including training, communication, and information dissemination.
- Provide program leadership and oversight for the grant, data collection, and monitoring progress.
- Coordinate the Diversity and Inclusion Committee.

B. Subrecipient Responsibilities

The Subrecipient will complete in a satisfactory and proper manner as determined by the Local Government the following tasks to accomplish the objectives. The Subrecipient will periodically meet with the Local Government to review the status of these tasks.

The ReCAST budget narrative provides more explicit guidance as to both the

resource allocation and expenditure expectations of the Subrecipient.

Principal Tasks

- Behavioral Health & Navigator Services
- Project Evaluation and Data Collection
- Violence prevention and trauma-informed training
- Client assessment and screening; case management aftercare
- Support outreach events with an organizational representative and with organizational materials

2. TIME OF PERFORMANCE

The effective date of this Agreement will be the date the parties sign and complete execution of this agreement.

3. AGREEMENT REPRESENTATIVES

Each party to this Agreement shall have a representative. Each party may change its representative upon providing written notice to the other party. The parties' representatives are as follows:

A. Subrecipient: Families First

Name of Representative:	Paula Moody
Title	Chief Executive Officer
Mailing Address:	80 Joseph E. Lowery Blvd NW
City, State, and Zip Code:	Atlanta, GA 30314
Telephone Number:	404-853-2867
Email Address:	Paula.Moody@familiesfirst.org

B. Local Government: City of Lawrenceville

Name of Representative:	Chuck Warbington
Title	City Manager
Mailing Address:	PO Box 2200
City, State, and Zip Code:	Lawrenceville, GA 30046
Telephone Number:	770-963-2414
Email Address:	chuck.warbington@lawrencevillega.org

4. BUDGET

The Local Government will pass through to the Subrecipient no more than \$368,550 in SAMHSA funds for eligible incurred costs and expenses for the Project according to the project budget, incorporated herein by reference.

The Local Government will require a more detailed budget breakdown, and the Subrecipient will provide such supplementary budget information in a timely fashion in the form and content prescribed by the Local Government.

Any amendments to this Agreement's Budget must first be determined by the Local Government as consistent with its ReCAST contract with SAMHSA and then approved in writing by the Local Government and the Subrecipient.

5. PAYMENT

The Local Government shall reimburse the Subrecipient in accordance with the payment procedures outlined in the SAMHSA Management Handbook, Financial Management Section for all allowable expenses agreed upon by the parties to complete the Scope of Service.

Reimbursement under this Agreement will be based on billings, supported by appropriate documentation of costs actually incurred. It is expressly understood that claims for reimbursement will not be submitted in excess of actual, immediate cash requirements necessary to carry out the purposes of the agreement. Funds available under this Agreement will be utilized to supplement rather than supplant funds otherwise available.

It is understood that this Agreement is funded in whole or in part with SAMHSA funds and is subject to those regulations and restrictions normally associated with federally-funded programs.

6. PERFORMANCE MONITORING

The Local Government will monitor the performance of the Subrecipient by tracking project progress, reviewing payment requests for applicable costs, overseeing compliance with SAMHSA requirements, and ensuring recordkeeping and audit requirements are met. Substandard performance as determined by the Local Government will constitute noncompliance with this Agreement.

If action to correct such substandard performance is not taken by the Subrecipient within a reasonable period of time after being notified by the Local Government, contract suspension or termination procedures will be initiated.

7. GENERAL CONDITIONS

A. Independent Contractor

Nothing contained in this Agreement is intended to, or will be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Subrecipient will at all times remain an “independent contractor” with respect to the services to be performed under this Agreement. The Local Government will be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers’ Compensation Insurance, as the Subrecipient is an independent contractor.

B. Hold Harmless

The Subrecipient will hold harmless, defend and indemnify the Local Government from any and all claims, actions, suits, charges, and judgments whatsoever that arise out of the Subrecipient’s performance or nonperformance of the services or subject matter called for in this Agreement.

C. Workers’ Compensation

The Subrecipient will provide Workers’ Compensation Insurance Coverage for all of its employees involved in the performance of this Agreement. Coverage will be maintained (at least) at minimum statutory limits. Evidence of Coverage will be provided to the Local Government. There is no additional named insured requirement for Worker’s Compensation Coverage.

D. Insurance and Bonding

The Subrecipient will carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud, and/or undue physical damage, and as a minimum will purchase a blanket fidelity bond covering all employees in an amount equal to cash advances from the Local Government.

The Subrecipient shall obtain and maintain at its own expense insurance policies for general liability insurance and professional liability insurance from commercial insurance companies licensed to transact insurance in the State of Georgia in an amount not less than one million dollars (\$1,000,000) per claim and three million dollars (\$3,000,000) in the aggregate per year for each such policy and shall, upon request, provide the Local Government a copy of the certificates of insurance as evidence of such coverage which lists the Local Government as an additional named insured. If the Subrecipient changes insurance carriers or has the coverage described herein decreased or terminated, such party will notify in writing the Local Government at least thirty (30) days prior to the expiration or termination of the current coverage.

E. Amendments

The Local Government or Subrecipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each

organization, and approved by the Local Government's governing body. Such amendments will not invalidate this Agreement, nor relieve or release the Local Government or Subrecipient from its obligations under this Agreement.

F. Suspension or Termination

The Local Government may suspend or terminate this Agreement if the Subrecipient materially fails to comply with any terms of this Agreement, which include (but are not limited to) the following:

- i. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statues, regulations, executive orders, and SAMHSA guidelines, policies or directives as may become applicable at any time;
- ii. Failure, for any reason, of the Subrecipient to fulfill in a timely and proper manner its obligations under this Agreement.
- iii. Ineffective or improper use of funds provided under this Agreement; or
- iv. Submission by the Subrecipient to the Local Government of reports that are incorrect or incomplete in any material respect.

This Agreement may also be terminated by either the Local Government or the Subrecipient, in whole or in part, by setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, the Local Government determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the Local Government may terminate the award in its entirety.

8. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

i. Accounting Standards

The Subrecipient agrees to comply with 2 CFR 200 and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

ii. Cost Principles

The Subrecipient will administer its program in conformance with 2 CFR 200. These principles will be applied for all costs incurred whether charged on a direct or indirect basis.

iii. Duplication of Costs

The Subrecipient certifies that work to be performed under this Agreement does not duplicate any work to be charged against any other contract, subcontract, or other source.

B. Documentation and Record Keeping

i. Records to Be Maintained

The Subrecipient will maintain all records required by the Federal regulations that are pertinent to the activities to be funded. Such records will include but not be limited to:

1. Records providing a full description of each activity undertaken;
2. Records demonstrating that each activity undertaken meets the objectives of the project;
3. Records required to determine the eligibility of activities;
4. Financial records as required by 24 CFR 570.502, and 2 CFR 200.333;
5. Other records necessary to document compliance with Subpart K of 24 CFR 570.

ii. Access to Records and Retention

The grantee and other authorized representatives of the federal government shall have access to any books, documents, papers, and records of the Subrecipient that are directly pertinent to this Agreement for the purposes of making audit, examination, excerpts, and transcriptions.

All such records and all other records pertinent to this Agreement and work undertaken under this Agreement will be retained by the Subrecipient for a period of six years after final audit of the Local Government's SAMHSA project unless a longer period is required to resolve audit findings or litigation. Additionally, if the Georgia Records Retention Act requires a longer period, then the records must be retained for that period. In such cases, the Local Government will request a longer period of record retention.

iii. Audits and Inspections

All Subrecipient records with respect to any matters covered by this Agreement will be made available to the Local Government, and duly authorized officials of the federal government, at any time during normal

business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data.

Any deficiencies noted in audit reports must be fully cleared by the Subrecipient within 30 days after receipt by the Subrecipient. Failure of the Subrecipient to comply with the above audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments.

The Subrecipient that expends \$750,000 or more in a fiscal year in federal funds from all sources hereby agrees to have an annual agency audit conducted in accordance with current Local Government policy concerning Subrecipient audits and 2 CFR 200.501. The Catalog of Federal Domestic Assistance (CFDA) number is 14.228.

C. Reporting

i. Program Income

The Subrecipient will report annually all program income (as defined at 24 CFR 570.500(a)) generated by activities carried out with SAMHSA funds made available under this Agreement. The use of program income by the Subrecipient will comply with the requirements set forth at 24 CFR 570.504.

ii. Periodic Reports

The Subrecipient, at such times and in such forms as the Local Government may require, will furnish the Local Government such periodic reports as it may request pertaining to the work or services undertaken pursuant to this Agreement, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Agreement. Such reporting will include:

1. Monthly data updates to the ReCAST Lawrenceville data tracker
2. Brief milestone reports, offering a monthly update of grant-related organizational activities and progress
3. Periodic reports offered to the ReCAST Advisory Board; reporting to the Advisory Board is anticipated to be quarterly

D. Use and Reversion of Assets

The use and disposition of real property and equipment under this Agreement will be in compliance with the requirements of 2 CFR 200.311 and 313, 24 CFR 570.502, 570.503, 570.504, as applicable, which include but are not limited to the

following:

- i. The Subrecipient will transfer to the Local Government any SAMHSA funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination.

9. PERSONNEL AND PARTICIPANT CONDITIONS

A. Conduct

- i. Assignability
The Subrecipient will not assign or transfer any interest in this Agreement without the prior written consent of the Local Government thereto; provided, however, that claims for money due or to become due to the Subrecipient from the Local Government under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer will be furnished promptly to the Local Government.

- ii. Conflict of Interest
No member of the Local Government's governing body and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning or carrying out of the project, will have any personal financial interest, direct or indirect, in this Agreement; and the Subrecipient will take appropriate steps to assure compliance.

The Subrecipient agrees to abide by the provisions of 2 CFR 200.318 and 24 CFR 570.611, which include maintaining a written standard code of conduct that will govern the performance of its officers, employees, or agents engaged in the award and administration of contracts supported by Federal funds.

The Subrecipient covenants that its employees have no interest and will not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of services hereunder. The Subrecipient further covenants that in the performance of this Agreement, no person having such interest will be employed.

- iii. Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions

1. The lower tier contractor certifies, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor will attach an explanation to this contract.

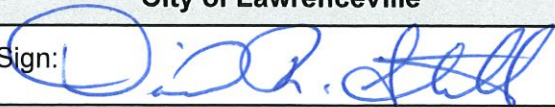
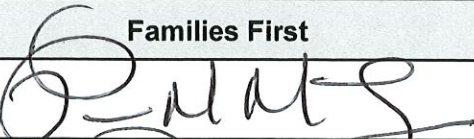
10. PERFORMANCE WAIVER

The Local Government's failure to act with respect to a breach by the Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of the Local Government to exercise or enforce any right or provision will not constitute a waiver of such right or provision.

11. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Local Government and the Subrecipient for the use of funds received under this Agreement and it supersedes all prior communications and proposals, whether electronic, oral, or written between the Local Government and the Subrecipient with respect to this Agreement.

IN WITNESS WHEREOF, the Local Government and the Subrecipient have executed this Agreement as of the date and year last written below.

City of Lawrenceville	Families First
Sign: 	Sign: 
Printed Name: David R. Hill	Printed Name: Paula M. Moody
Title: Mayor	Title: CEO
Date: 12/4/2023	Date: 11/17/2023

**SUBRECIPIENT AGREEMENT
BETWEEN
CITY OF LAWRENCEVILLE AND IMPACT 46, INC.**

This Agreement is made between the City of Lawrenceville (herein called the Local Government) and Impact46 (herein called Subrecipient) for the Lawrenceville ReCAST Grant (herein called the Project).

As the Local Government has applied for and received a Substance Abuse and Mental Health Services Administration (SAMHSA) award, Unique Federal Award Identification Number (FAIN) H79SM084920, to fund the Project with Federal Award Identification Number 5H79SM084920-03; and

As it benefits the Local Government to engage the Subrecipient to accomplish the Scope of Work and the objectives of the local SAMHSA project;

The parties agree that:

1. SCOPE OF SERVICES

A. Local Government Responsibilities

The Local Government is responsible for administration of the ReCAST Grant, and ensuring SAMHSA funds are used in accordance with all program requirements. The Local Government will provide such assistance and guidance to the Subrecipient as may be required to accomplish the objectives and conditions set forth in this Agreement. The Local Government is responsible for completing the following tasks to accomplish the objectives of the Project:

Principal Tasks

- Coordinate project service and activities, including training, communication, and information dissemination.
- Provide program leadership and oversight for the grant, data collection, and monitoring progress.
- Coordinate the Diversity and Inclusion Committee.

B. Subrecipient Responsibilities

The Subrecipient will complete in a satisfactory and proper manner as determined by the Local Government the following tasks to accomplish the objectives. The Subrecipient will periodically meet with the Local Government to review the status of these tasks.

The ReCAST budget narrative provides more explicit guidance as to both the

resource allocation and expenditure expectations of the Subrecipient.

Principal Tasks

- Case Management/Intake Specialist/Community Engagement Coordinator
- Training and delivery of Student Community Leadership Program
- Marketing/Recruitment for Summer of Impact Businesses
- Program Manager
- Support outreach events with an organizational representative and with organizational materials

2. TIME OF PERFORMANCE

The effective date of this Agreement will be the date the parties sign and complete execution of this agreement.

3. AGREEMENT REPRESENTATIVES

Each party to this Agreement shall have a representative. Each party may change its representative upon providing written notice to the other party. The parties' representatives are as follows:

A. Subrecipient: Impact46

Name of Representative:	Jen Young
Title	Executive Director
Mailing Address:	PO Box 565
City, State, and Zip Code:	Lawrenceville, GA 30046
Telephone Number:	
Email Address:	jen@impact46.org

B. Local Government: City of Lawrenceville

Name of Representative:	Chuck Warbington
Title	City Manager
Mailing Address:	PO Box 2200
City, State, and Zip Code:	Lawrenceville, GA 30046
Telephone Number:	770-963-2414
Email Address:	chuck.warbington@lawrencevillega.org

4. BUDGET

The Local Government will pass through to the Subrecipient no more than \$334,095 in SAMHSA funds for eligible incurred costs and expenses for the Project according to the project budget, incorporated herein by reference.

The Local Government will require a more detailed budget breakdown, and the Subrecipient will provide such supplementary budget information in a timely fashion in the form and content prescribed by the Local Government.

Any amendments to this Agreement's Budget must first be determined by the Local Government as consistent with its ReCAST contract with SAMHSA and then approved in writing by the Local Government and the Subrecipient.

5. PAYMENT

The Local Government shall reimburse the Subrecipient in accordance with the payment procedures outlined in the SAMHSA Management Handbook, Financial Management Section for all allowable expenses agreed upon by the parties to complete the Scope of Service.

Reimbursement under this Agreement will be based on billings, supported by appropriate documentation of costs actually incurred. It is expressly understood that claims for reimbursement will not be submitted in excess of actual, immediate cash requirements necessary to carry out the purposes of the agreement. Funds available under this Agreement will be utilized to supplement rather than supplant funds otherwise available.

It is understood that this Agreement is funded in whole or in part with SAMHSA funds and is subject to those regulations and restrictions normally associated with federally-funded programs.

6. PERFORMANCE MONITORING

The Local Government will monitor the performance of the Subrecipient by tracking project progress, reviewing payment requests for applicable costs, overseeing compliance with SAMHSA requirements, and ensuring recordkeeping and audit requirements are met. Substandard performance as determined by the Local Government will constitute noncompliance with this Agreement.

If action to correct such substandard performance is not taken by the Subrecipient within a reasonable period of time after being notified by the Local Government, contract suspension or termination procedures will be initiated.

7. GENERAL CONDITIONS

A. Independent Contractor

Nothing contained in this Agreement is intended to, or will be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Subrecipient will at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The Local Government will be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance, as the Subrecipient is an independent contractor.

B. Hold Harmless

The Subrecipient will hold harmless, defend and indemnify the Local Government from any and all claims, actions, suits, charges, and judgments whatsoever that arise out of the Subrecipient's performance or nonperformance of the services or subject matter called for in this Agreement.

C. Workers' Compensation

The Subrecipient will provide Workers' Compensation Insurance Coverage for all of its employees involved in the performance of this Agreement. Coverage will be maintained (at least) at minimum statutory limits. Evidence of Coverage will be provided to the Local Government. There is no additional named insured requirement for Worker's Compensation Coverage.

D. Insurance and Bonding

The Subrecipient will carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud, and/or undue physical damage, and as a minimum will purchase a blanket fidelity bond covering all employees in an amount equal to cash advances from the Local Government.

The Subrecipient shall obtain and maintain at its own expense insurance policies for general liability insurance and professional liability insurance from commercial insurance companies licensed to transact insurance in the State of Georgia in an amount not less than one million dollars (\$1,000,000) per claim and three million dollars (\$3,000,000) in the aggregate per year for each such policy and shall, upon request, provide the Local Government a copy of the certificates of insurance as evidence of such coverage which lists the Local Government as an additional named insured. If the Subrecipient changes insurance carriers or has the coverage described herein decreased or terminated, such party will notify in writing the Local Government at least thirty (30) days prior to the expiration or termination of the current coverage.

E. Amendments

The Local Government or Subrecipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each

organization, and approved by the Local Government’s governing body. Such amendments will not invalidate this Agreement, nor relieve or release the Local Government or Subrecipient from its obligations under this Agreement.

F. Suspension or Termination

The Local Government may suspend or terminate this Agreement if the Subrecipient materially fails to comply with any terms of this Agreement, which include (but are not limited to) the following:

- i. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statues, regulations, executive orders, and SAMHSA guidelines, policies or directives as may become applicable at any time;
- ii. Failure, for any reason, of the Subrecipient to fulfill in a timely and proper manner its obligations under this Agreement.
- iii. Ineffective or improper use of funds provided under this Agreement; or
- iv. Submission by the Subrecipient to the Local Government of reports that are incorrect or incomplete in any material respect.

This Agreement may also be terminated by either the Local Government or the Subrecipient, in whole or in part, by setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, the Local Government determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the Local Government may terminate the award in its entirety.

8. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

i. Accounting Standards

The Subrecipient agrees to comply with 2 CFR 200 and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

ii. Cost Principles

The Subrecipient will administer its program in conformance with 2 CFR 200. These principles will be applied for all costs incurred whether charged on a direct or indirect basis.

iii. Duplication of Costs

The Subrecipient certifies that work to be performed under this Agreement does not duplicate any work to be charged against any other contract, subcontract, or other source.

B. Documentation and Record Keeping

i. Records to Be Maintained

The Subrecipient will maintain all records required by the Federal regulations that are pertinent to the activities to be funded. Such records will include but not be limited to:

1. Records providing a full description of each activity undertaken;
2. Records demonstrating that each activity undertaken meets the objectives of the project;
3. Records required to determine the eligibility of activities;
4. Financial records as required by 24 CFR 570.502, and 2 CFR 200.333;
5. Other records necessary to document compliance with Subpart K of 24 CFR 570.

ii. Access to Records and Retention

The grantee and other authorized representatives of the federal government shall have access to any books, documents, papers, and records of the Subrecipient that are directly pertinent to this Agreement for the purposes of making audit, examination, excerpts, and transcriptions.

All such records and all other records pertinent to this Agreement and work undertaken under this Agreement will be retained by the Subrecipient for a period of six years after final audit of the Local Government's SAMHSA project unless a longer period is required to resolve audit findings or litigation. Additionally, if the Georgia Records Retention Act requires a longer period, then the records must be retained for that period. In such cases, the Local Government will request a longer period of record retention.

iii. Audits and Inspections

All Subrecipient records with respect to any matters covered by this Agreement will be made available to the Local Government, and duly authorized officials of the federal government, at any time during normal

business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data.

Any deficiencies noted in audit reports must be fully cleared by the Subrecipient within 30 days after receipt by the Subrecipient. Failure of the Subrecipient to comply with the above audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments.

The Subrecipient that expends \$750,000 or more in a fiscal year in federal funds from all sources hereby agrees to have an annual agency audit conducted in accordance with current Local Government policy concerning Subrecipient audits and 2 CFR 200.501. The Catalog of Federal Domestic Assistance (CFDA) number is 14.228.

C. Reporting

i. Program Income

The Subrecipient will report annually all program income (as defined at 24 CFR 570.500(a)) generated by activities carried out with SAMHSA funds made available under this Agreement. The use of program income by the Subrecipient will comply with the requirements set forth at 24 CFR 570.504.

ii. Periodic Reports

The Subrecipient, at such times and in such forms as the Local Government may require, will furnish the Local Government such periodic reports as it may request pertaining to the work or services undertaken pursuant to this Agreement, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Agreement. Such reporting will include:

1. Monthly data updates to the ReCAST Lawrenceville data tracker
2. Brief milestone reports, offering a monthly update of grant-related organizational activities and progress
3. Periodic reports offered to the ReCAST Advisory Board; reporting to the Advisory Board is anticipated to be quarterly

D. Use and Reversion of Assets

The use and disposition of real property and equipment under this Agreement will be in compliance with the requirements of 2 CFR 200.311 and 313, 24 CFR 570.502, 570.503, 570.504, as applicable, which include but are not limited to the

following:

- i. The Subrecipient will transfer to the Local Government any SAMHSA funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination.

9. PERSONNEL AND PARTICIPANT CONDITIONS

A. Conduct

- i. Assignability
The Subrecipient will not assign or transfer any interest in this Agreement without the prior written consent of the Local Government thereto; provided, however, that claims for money due or to become due to the Subrecipient from the Local Government under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer will be furnished promptly to the Local Government.

- ii. Conflict of Interest
No member of the Local Government's governing body and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning or carrying out of the project, will have any personal financial interest, direct or indirect, in this Agreement; and the Subrecipient will take appropriate steps to assure compliance.

The Subrecipient agrees to abide by the provisions of 2 CFR 200.318 and 24 CFR 570.611, which include maintaining a written standard code of conduct that will govern the performance of its officers, employees, or agents engaged in the award and administration of contracts supported by Federal funds.

The Subrecipient covenants that its employees have no interest and will not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of services hereunder. The Subrecipient further covenants that in the performance of this Agreement, no person having such interest will be employed.

- iii. Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions

1. The lower tier contractor certifies, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor will attach an explanation to this contract.


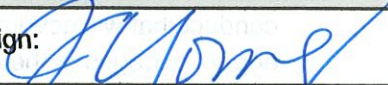
10. PERFORMANCE WAIVER

The Local Government's failure to act with respect to a breach by the Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of the Local Government to exercise or enforce any right or provision will not constitute a waiver of such right or provision.

11. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Local Government and the Subrecipient for the use of funds received under this Agreement and it supersedes all prior communications and proposals, whether electronic, oral, or written between the Local Government and the Subrecipient with respect to this Agreement.

IN WITNESS WHEREOF, the Local Government and the Subrecipient have executed this Agreement as of the date and year last written below.

City of Lawrenceville	Impact46
Sign: 	Sign: 
Printed Name: David R. Still	Printed Name: Jennifer A. Young
Title: Mayor	Title: Executive Director
Date: 11/9/2023	Date: 10.4.23

**SUBRECIPIENT AGREEMENT
BETWEEN
CITY OF LAWRENCEVILLE AND GEORGIA CENTER FOR OPPORTUNITY, INC.**

This Agreement is made between the City of Lawrenceville (herein called the Local Government) and Georgia Center for Opportunity (herein called Subrecipient) for the Lawrenceville ReCAST Grant (herein called the Project).

As the Local Government has applied for and received a Substance Abuse and Mental Health Services Administration (SAMHSA) award, Unique Federal Award Identification Number (FAIN) H79SM084920, to fund the Project with Federal Award Identification Number 5H79SM084920-03; and

As it benefits the Local Government to engage the Subrecipient to accomplish the Scope of Work and the objectives of the local SAMHSA project;

The parties agree that:

1. SCOPE OF SERVICES

A. Local Government Responsibilities

The Local Government is responsible for administration of the ReCAST Grant, and ensuring SAMHSA funds are used in accordance with all program requirements. The Local Government will provide such assistance and guidance to the Subrecipient as may be required to accomplish the objectives and conditions set forth in this Agreement. The Local Government is responsible for completing the following tasks to accomplish the objectives of the Project:

Principal Tasks

- Coordinate project service and activities, including training, communication, and information dissemination.
- Provide program leadership and oversight for the grant, data collection, and monitoring progress.
- Coordinate the Diversity and Inclusion Committee.

B. Subrecipient Responsibilities

The Subrecipient will complete in a satisfactory and proper manner as determined by the Local Government the following tasks to accomplish the objectives. The Subrecipient will periodically meet with the Local Government to review the status of these tasks.

The ReCAST budget narrative provides more explicit guidance as to both the

resource allocation and expenditure expectations of the Subrecipient.

Principal Tasks

- Hiring Well, Doing Good Program Specialist
- Soft-skills training.
- Mentoring.
- Support outreach events with an organizational representative and with organizational materials.

2. TIME OF PERFORMANCE

The effective date of this Agreement will be the date the parties sign and complete execution of this agreement.

3. AGREEMENT REPRESENTATIVES

Each party to this Agreement shall have a representative. Each party may change its representative upon providing written notice to the other party. The parties' representatives are as follows:

A. Subrecipient: Georgia Center for Opportunity

Name of Representative:	Randy Hicks
Title	President & CEO
Mailing Address:	333 Research Court
City, State, and Zip Code:	Peachtree Corners, GA 30092
Telephone Number:	770-242-0001
Email Address:	

B. Local Government: City of Lawrenceville

Name of Representative:	Chuck Warbington
Title	City Manager
Mailing Address:	PO Box 2200
City, State, and Zip Code:	Lawrenceville, GA 30046
Telephone Number:	770-963-2414
Email Address:	chuck.warbington@lawrencevillega.org

4. BUDGET

The Local Government will pass through to the Subrecipient no more than \$110,000 in SAMHSA funds for eligible incurred costs and expenses for the Project according to the project budget, incorporated herein by reference.

The Local Government will require a more detailed budget breakdown, and the Subrecipient will provide such supplementary budget information in a timely fashion in the form and content prescribed by the Local Government.

Any amendments to this Agreement's Budget must first be determined by the Local Government as consistent with its ReCAST contract with SAMHSA and then approved in writing by the Local Government and the Subrecipient.

5. PAYMENT

The Local Government shall reimburse the Subrecipient in accordance with the payment procedures outlined in the SAMHSA Management Handbook, Financial Management Section for all allowable expenses agreed upon by the parties to complete the Scope of Service.

Reimbursement under this Agreement will be based on billings, supported by appropriate documentation of costs actually incurred. It is expressly understood that claims for reimbursement will not be submitted in excess of actual, immediate cash requirements necessary to carry out the purposes of the agreement. Funds available under this Agreement will be utilized to supplement rather than supplant funds otherwise available.

It is understood that this Agreement is funded in whole or in part with SAMHSA funds and is subject to those regulations and restrictions normally associated with federally-funded programs.

6. PERFORMANCE MONITORING

The Local Government will monitor the performance of the Subrecipient by tracking project progress, reviewing payment requests for applicable costs, overseeing compliance with SAMHSA requirements, and ensuring recordkeeping and audit requirements are met. Substandard performance as determined by the Local Government will constitute noncompliance with this Agreement.

If action to correct such substandard performance is not taken by the Subrecipient within a reasonable period of time after being notified by the Local Government, contract suspension or termination procedures will be initiated.

7. GENERAL CONDITIONS

A. Independent Contractor

Nothing contained in this Agreement is intended to, or will be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Subrecipient will at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The Local Government will be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance, as the Subrecipient is an independent contractor.

B. Hold Harmless

The Subrecipient will hold harmless, defend and indemnify the Local Government from any and all claims, actions, suits, charges, and judgments whatsoever that arise out of the Subrecipient's performance or nonperformance of the services or subject matter called for in this Agreement.

C. Workers' Compensation

The Subrecipient will provide Workers' Compensation Insurance Coverage for all of its employees involved in the performance of this Agreement. Coverage will be maintained (at least) at minimum statutory limits. Evidence of Coverage will be provided to the Local Government. There is no additional named insured requirement for Worker's Compensation Coverage.

D. Insurance and Bonding

The Subrecipient will carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud, and/or undue physical damage, and as a minimum will purchase a blanket fidelity bond covering all employees in an amount equal to cash advances from the Local Government.

The Subrecipient shall obtain and maintain at its own expense insurance policies for general liability insurance and professional liability insurance from commercial insurance companies licensed to transact insurance in the State of Georgia in an amount not less than one million dollars (\$1,000,000) per claim and three million dollars (\$3,000,000) in the aggregate per year for each such policy and shall, upon request, provide the Local Government a copy of the certificates of insurance as evidence of such coverage which lists the Local Government as an additional named insured. If the Subrecipient changes insurance carriers or has the coverage described herein decreased or terminated, such party will notify in writing the Local Government at least thirty (30) days prior to the expiration or termination of the current coverage.

E. Amendments

The Local Government or Subrecipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each

organization, and approved by the Local Government's governing body. Such amendments will not invalidate this Agreement, nor relieve or release the Local Government or Subrecipient from its obligations under this Agreement.

F. Suspension or Termination

The Local Government may suspend or terminate this Agreement if the Subrecipient materially fails to comply with any terms of this Agreement, which include (but are not limited to) the following:

- i. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statues, regulations, executive orders, and SAMHSA guidelines, policies or directives as may become applicable at any time;
- ii. Failure, for any reason, of the Subrecipient to fulfill in a timely and proper manner its obligations under this Agreement.
- iii. Ineffective or improper use of funds provided under this Agreement; or
- iv. Submission by the Subrecipient to the Local Government of reports that are incorrect or incomplete in any material respect.

This Agreement may also be terminated by either the Local Government or the Subrecipient, in whole or in part, by setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, the Local Government determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the Local Government may terminate the award in its entirety.

8. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

i. Accounting Standards

The Subrecipient agrees to comply with 2 CFR 200 and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

ii. Cost Principles

The Subrecipient will administer its program in conformance with 2 CFR 200. These principles will be applied for all costs incurred whether charged on a direct or indirect basis.

iii. Duplication of Costs

The Subrecipient certifies that work to be performed under this Agreement does not duplicate any work to be charged against any other contract, subcontract, or other source.

B. Documentation and Record Keeping

i. Records to Be Maintained

The Subrecipient will maintain all records required by the Federal regulations that are pertinent to the activities to be funded. Such records will include but not be limited to:

1. Records providing a full description of each activity undertaken;

2. Records demonstrating that each activity undertaken meets the objectives of the project;

3. Records required to determine the eligibility of activities;

4. Financial records as required by 24 CFR 570.502, and 2 CFR 200.333;

5. Other records necessary to document compliance with Subpart K of 24 CFR 570.

ii. Access to Records and Retention

The grantee and other authorized representatives of the federal government shall have access to any books, documents, papers, and records of the Subrecipient that are directly pertinent to this Agreement for the purposes of making audit, examination, excerpts, and transcriptions.

All such records and all other records pertinent to this Agreement and work undertaken under this Agreement will be retained by the Subrecipient for a period of six years after final audit of the Local Government's SAMHSA project unless a longer period is required to resolve audit findings or litigation. Additionally, if the Georgia Records Retention Act requires a longer period, then the records must be retained for that period. In such cases, the Local Government will request a longer period of record retention.

iii. Audits and Inspections

All Subrecipient records with respect to any matters covered by this Agreement will be made available to the Local Government, and duly authorized officials of the federal government, at any time during normal

business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data.

Any deficiencies noted in audit reports must be fully cleared by the Subrecipient within 30 days after receipt by the Subrecipient. Failure of the Subrecipient to comply with the above audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments.

The Subrecipient that expends \$750,000 or more in a fiscal year in federal funds from all sources hereby agrees to have an annual agency audit conducted in accordance with current Local Government policy concerning Subrecipient audits and 2 CFR 200.501. The Catalog of Federal Domestic Assistance (CFDA) number is 14.228.

C. Reporting

i. Program Income

The Subrecipient will report annually all program income (as defined at 24 CFR 570.500(a)) generated by activities carried out with SAMHSA funds made available under this Agreement. The use of program income by the Subrecipient will comply with the requirements set forth at 24 CFR 570.504.

ii. Periodic Reports

The Subrecipient, at such times and in such forms as the Local Government may require, will furnish the Local Government such periodic reports as it may request pertaining to the work or services undertaken pursuant to this Agreement, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Agreement. Such reporting will include:

1. Monthly data updates to the ReCAST Lawrenceville data tracker
2. Brief milestone reports, offering a monthly update of grant-related organizational activities and progress
3. Periodic reports offered to the ReCAST Advisory Board; reporting to the Advisory Board is anticipated to be quarterly

D. Use and Reversion of Assets

The use and disposition of real property and equipment under this Agreement will be in compliance with the requirements of 2 CFR 200.311 and 313, 24 CFR 570.502, 570.503, 570.504, as applicable, which include but are not limited to the

following:

- i. The Subrecipient will transfer to the Local Government any SAMHSA funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination.

9. PERSONNEL AND PARTICIPANT CONDITIONS

A. Conduct

i. Assignability

The Subrecipient will not assign or transfer any interest in this Agreement without the prior written consent of the Local Government thereto; provided, however, that claims for money due or to become due to the Subrecipient from the Local Government under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer will be furnished promptly to the Local Government.

ii. Conflict of Interest

No member of the Local Government's governing body and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning or carrying out of the project, will have any personal financial interest, direct or indirect, in this Agreement; and the Subrecipient will take appropriate steps to assure compliance.

The Subrecipient agrees to abide by the provisions of 2 CFR 200.318 and 24 CFR 570.611, which include maintaining a written standard code of conduct that will govern the performance of its officers, employees, or agents engaged in the award and administration of contracts supported by Federal funds.

The Subrecipient covenants that its employees have no interest and will not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of services hereunder. The Subrecipient further covenants that in the performance of this Agreement, no person having such interest will be employed.

iii. Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions

1. The lower tier contractor certifies, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor will attach an explanation to this contract.



10. PERFORMANCE WAIVER

The Local Government's failure to act with respect to a breach by the Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of the Local Government to exercise or enforce any right or provision will not constitute a waiver of such right or provision.

11. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Local Government and the Subrecipient for the use of funds received under this Agreement and it supersedes all prior communications and proposals, whether electronic, oral, or written between the Local Government and the Subrecipient with respect to this Agreement.

IN WITNESS WHEREOF, the Local Government and the Subrecipient have executed this Agreement as of the date and year last written below.

City of Lawrenceville	Georgia Center for Opportunity
Sign: 	Sign: 
Printed Name: David R. Still	Printed Name:
Title: Mayor	Title:
Date: 11/9/2023	Date:

The following contract... excluded from evaluation in the context of a... department or agency...

Where the lawer for or... statement in this contract... exclusion in the contract...

10. PERFORMANCE WAIVER

The Local Government's failure to... not waive its right to act with respect to subsequent or similar projects... the Local Government to exercise or enforce any right or provision... waiver of such right or provision.

11. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Local Government and the Subrecipient for the use of funds received under this Agreement and... all prior communications and proposals, whether electronic, oral, or written between the Local Government and the Subrecipient with respect to this Agreement.

IN WITNESS WHEREOF, the Local Government and the Subrecipient have hereunto set their hands and seals on the date and year first written below.

City of Lawrenceville	Georgia Center for Opportunity
Signature: <i>[Handwritten Signature]</i>	Signature: <i>[Handwritten Signature]</i>
Printed Name: <i>[Handwritten Name]</i>	Printed Name: <i>[Handwritten Name]</i>
Title: <i>[Handwritten Title]</i>	Title: <i>[Handwritten Title]</i>
Date: <i>[Handwritten Date]</i>	Date: <i>[Handwritten Date]</i>

FY 2021 City of Lawrenceville, Georgia ReCAST Grant

A-1. The City of Lawrenceville, Georgia 30 miles to the northeast of Atlanta and is the county seat of Gwinnett County, the second largest county in the state. Local government consists of a Mayor and four City Council Members with a City Manager responsible for operations. With a population of 29,401 residents in a county of almost 1 million, Lawrenceville faces unique challenges including citizenry who are unaware of the borders and differences in city and county jurisdictions; a majority minority population (45.5% white, 34.7% Black, 6% Asian, 25% Hispanic/Latinx) with leadership that is not representative of the people served; and increasing rates of poverty in a suburban community where social services organizations lack capacity to meet the growing needs of their diverse citizens. Over 20% (20.1%) of the population lives below the poverty line, including 30.5% of children under 18 and 23.7% of adults ages 18-34. Long-term effects of poverty lead to many citizens living with high levels of trauma and uncertainty. The events of civil unrest and the COVID-19 pandemic have heightened the levels of trauma and anxiety for citizens, for youth, and for community leaders¹.

Youth in Lawrenceville are impacted by higher rates of poverty than their peers in other areas of the county. The youth we serve with this project attend two school clusters (Central Gwinnett and Discovery) where 75.57% and 78.84% percent of youth are enrolled in free or reduced lunch program, and the ethnicity of students averages 8.5% White, 32.5% Black, 6% Asian, and 45.5% Hispanic across the two clusters. The city’s poverty rate is 21.5% with a median household income of \$47,169 contrasted with Suwanee, another Gwinnett County city, where the poverty rate is 5.3% and the average income is \$86,890².

The City of Lawrenceville police department is comprised of 73 sworn positions, 85% white and 12% Black with one Latinx and one Bosnian staff. The police force is 90% male and 5% female. The police department has three bureaus, Uniform Services, Criminal Investigations, and Administrative, each represented by one Captain who reports to the Assistant Chief of Police. There have been six external complaints and three internal investigations. Community policing efforts include a full-time Community Outreach Officer, an eleven-week Citizens Police Academy held annually, firearms safety and first aid courses, and social media outreach.

Civil Unrest:In May 2020, the murder of Ahmaud Arbery in south Georgia followed by the officer-involved death of George Floyd led to large scale protests in the metro Atlanta area, including the City of Lawrenceville. Youth groups organized and led half a dozen of Black Lives Matter protests. Many were peaceful, but some instances of violence including clashes with police, destruction of city and government properties, early closures of area businesses, curfews, loss of revenue, and arrests occurred.

Population of Focus-High-risk youth and their families face inequities in education with degree attainment almost 70% lower than the US average³; underinvestment in community, and unjust policies that limit access to economic opportunity and have led to generations of families living in poverty. The second primary population we will serve consists of a wide scope of Lawrenceville citizens, including City of Lawrenceville staff, first responders, educators, church

¹ 2019 American Community Survey 5-Year Estimates Data Profile

² Retrieved from <https://datausa.io/>, February 9, 2021.

³ Retrieved from <https://www.usnews.com/news/healthiest-communities/georgia/gwinnett-county>, Feb. 1, 2021.

leaders, health and human service providers, local business owners, and members of the community. These populations interact with high-risk youth and their families through schools, churches, social and professional networks, support services, law enforcement, and beyond.

A-2. Lawrenceville ReCAST will provide funding to address the city’s resource needs and leverage existing assets to serve the target populations.

Needs 1: Lack of civics education and understanding of policies and procedures of local government. Conversations with protestors initiated by city leaders in June 2020 revealed many residents and youth did not understand the differences between city and county government jurisdictions, creating confusion about who is responsible for what amongst citizens, especially youth. The county jail located on their border also leads to individuals, some with a propensity for violence or higher rates of untreated illness, walking into the city limits, including an incident resulting in an officer-involved shooting in January 2020⁴. The city does not have formal resources for addressing gaps in understanding of civic matters or police procedures. The Chief of Police and Mayor set a precedent for open dialogue between city leadership and citizens of Lawrenceville during and immediately after the May 2020 racial justice protests. Youth organizers requested to learn how they can affect change in their community by partnering with city leadership and law enforcement and increasing their civic education and engagement.

Needs 2: Lack of trauma informed practices. The City of Lawrenceville proactively implemented Mental Health First Aid for Lawrenceville Police and staff and actively seek more opportunities to implement trauma-informed practices in all aspects of their work. However, health disparities remain a concern. In 2019 Lawrenceville residents identified mental health services as inadequate and inaccessible and community awareness of resources available within the county was low⁵. The Chief of Police also identified inadequate mental health supports for officers and supportive services for crisis intervention. While new partnerships are forming with providers to address mobile crisis intervention, these resource intensive needs often leave no room to support ongoing mental healthcare needs.

Needs 3: Lack of a cohesive system to address social determinants of health. The City of Lawrenceville will work collaboratively with community partners who impact factors that influence social determinants of health(SDH). Current human service providers operate in siloes, only addressing single issues at a time. Our proposed partners have integrated SDH assessment and outcomes measures into program delivery; provide basic needs, housing support, workforce development, and; and track outcomes that influence social determinants of health.

Needs 4: Lack of community engagement. The City of Lawrenceville has no formal process to engage citizens in local government or community development campaigns beyond standard government procedures. The city allows for review and comment on city council meetings and makes meeting agendas, minutes, and video recordings available on their website.

⁴ Retrieved from <https://gbi.georgia.gov/press-releases/2020-01-16/gbi-investigates-officer-involved-shooting-lawrenceville-ga>, Feb. 1, 2021.

⁵ Retrieved from http://chnadashboard.gwinnettmedicalcenter.org/content/sites/gwinnetthospital/FY2019_Community_Health_Needs_Assessment.pdf, Feb. 1, 2021.

Needs 5: Lack of diversity and cultural competency. The city leverages relationships with community and civic leaders, and clergy across diverse faiths and ethnic groups. However, there is no formal diversity and inclusion committee or practice in the city as this time. Informal relationships exist but no process for seeking or integrating diverse and culturally appropriate perspectives into policy development.

B-1. The City of Lawrenceville has developed the following program goals and objectives that mirror the 5 national ReCast Program goals to develop and provide our high-risk youth and their families access to evidence-based violence prevention, community youth engagement efforts, and linkages to trauma-informed behavioral health services, to strengthen the integration of behavioral health services and other community systems, and to build resilient and trauma-informed within our community.

Table 1: Program Goals & Objectives
Goal 1: Increase well-being, resiliency, and community healing through community-based, participatory approaches (Needs 3, 4, 5)
Goal 1 Objectives
1.1. By the end of 2022, City of Lawrenceville will offer 50 youth with 8 number of trainings/workshops to increase leadership opportunities for youth involvement in projects that support community resilience and healing. 1.2. By the end of the first grant year, the City of Lawrenceville will establish community-based ReCast Advisory Board that meets 4 times per year to provide oversight and input to all project activities. 1.3. Mitigate the presence of community trauma due to structural violence by offering 4 annual trainings or presentations to law enforcement by the end of 2022; create 3-4 annual opportunities for community training and engagement with law enforcement starting at the beginning of the second year of the project and occurring each year.
Goal 2: Increase community and youth engagement, leadership development, improved governance, and capacity building by creating community change through community-based, participatory approaches (Needs 1, 3, 4, 5)
Goal 2 Objectives
2.1. By April 2022, update the Summer of Impact internship program to include trauma informed and diversity inclusion best practices. 2.2. By August 2022, launch the Youth Council to engage 20 high-risk youth annually in civic education and leadership development programs designed to increase youth participation in city government. 2.3. By August 2023, increase the capacity of youth to deliver 4 annual trainings and workshops to educate and engage 200 of their peers in civic education and opportunities for participation in local government.
Goal 3: Increase access to trauma informed community behavioral health resources through more equitable access (Needs 2, 3, 5)
Goal 3 Objectives
3.1. Create referral process to connect 400 families from partner schools, churches, or city agency referrals who are experiencing homelessness or housing insecurity, food insecurity or childcare needs to community partners for direct assistance. 3.2. Provide individual therapy, group therapy, family therapy, peer counseling or other modalities determined through an assessment and intake process for 1500 (Total served less committee and advisory board) Lawrenceville residents by the end of the grant term.
Goal 4: Increase the level of cultural competency of the City of Lawrenceville’s employees and citizens to promote understanding and developmentally appropriate city-led policies and programs. (Needs 1, 3, 4, 5)
Goal 4 Objectives
4.1: By the end of the first year of the program, establish a diversity and inclusion counsel to engage 6-10 diverse city employees. 4.2. By the end of the first year of the program, develop and deliver recurring training on implicit bias to 100% of city employees.

4.3. By the end of the first year of the program develop a process to integrate recommendations from the council into city and law-enforcement policy. By the end of the second year of the program expand the council to include diverse citizen representation.
4.4. By the end of the second year of the program, leverage training to develop and deliver youth and community facing <u>implicit bias training workshops and webinars available 6 times per year.</u>
Goal 5: Strengthen the integration of community-based services addressing the social determinants of health for high-risk youth and their families. (Needs 1, 2, 3, 4, 5)
Goal 5 Objectives
5.1. Screen 400 referred families utilizing FF SDOH, FFRNS, and Connor-Davidson assessments to measure resiliency and social determinants of health and analyze changes pre- and post- service.
5.2. Create referral process to identify and connect 300 families to workforce preparedness, skills development and employment mentoring services provided by community partners.

The City of Lawrenceville is proposing to serve up to 1,700 high-risk youth throughout the neediest pockets of the city (See Table 2).

Table 2: Number of Unduplicated Individuals to be Served with Grant Funds					
Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
200	300	400	400	400	1,700

In addition to the unduplicated individuals to be served, the proposed initiatives are designed to directly and indirectly impact each of the nearly 30,000 citizens of Lawrenceville over the life of the project while specifically targeting the most at-risk populations in need of trauma-informed behavioral supports and connection to community.

B-2. Table 3 below demonstrates the service areas activities as well as how they relate to the Required Activities (RA) or Other Allowable Activities (OAA) under national ReCast program.

RA or OAA	Table 3: Services & Activities
RA1	Within 60 days of funding, we will formalize a Lawrenceville ReCast Advisory Board . Expanding on existing collaborative relationships, this Board will formalize the team. The Board will include representatives from city government, law enforcement, our nonprofit partners, youth, school leadership, business owners, minority and ethnic advocates who are the conduits to the voice of many immigrant populations who live in our city.
RA2	Within 3 months of award we will conduct a comprehensive community needs assessment .
RA3	Within 6 months of the grant award, we will leverage the community needs assessment and our ReCast Advisory Board to develop a community strategic plan detailing our common vision, goals, and partnerships to address the issues high-risk youth and their families face in our community.
RA4	As part of our strategic plan development, within 6 months of the award we will develop a Memorandum of Understanding that demonstrates the commitment of city leadership and community partners and stakeholders to support all planned program activities.
RA5	The City of Lawrenceville will offer trauma-informed and evidence-based violence prevention programs sourced from the CDC – Division of Violence Prevention facilitated by Families First Behavioral Health Specialists. Specialists will utilize the CDC prepared training material that includes manuals, video presentations, and topic specific packages to educate the public in violence prevention from the latest evidence-based aspects. The topics may include, but are not limited to Adverse Childhood Experiences, Youth Violence, Suicide Risks, Intimate Partner Violence, and various factors of violent behaviors. The model was selected because it provides the latest evidence of the current challenges with violence. This model can and will be customized based on outcomes from our community needs

	<p>assessment, guidance from the Advisory Board. Current events can be easily discussed while presenting the CDC violence prevention topics.</p> <p>Youth in the community will be engaged in two ways. A new Youth Council will recruit diverse, high-risk and other students at two local high schools (rising sophomores – rising seniors), and will give students the opportunity to build a sense of place through leadership development, civic engagement, and provide opportunities to have open dialogue with city officials. This program is designed to educate youth about local government, engage youth in civic affairs, and provide an opportunity for youth to affect change in their community. The Youth Council will allow the voice of youth in the creation of city events, public forums. Serving as youth ambassadors for the city, will create a Legacy of Leadership in Lawrenceville. Youth Council members will also receive trauma-informed training and support from behavioral health specialists to learn to become peer mentors, to form their own peer mentorship groups. The goal is to provide needed support for the youth but to also normalize behavioral healthcare for the youth that may lead to decreased stigma, reduced health disparities, and increased access of behavioral health resources within the community.</p> <p>A youth internship program launched in the summer of 2018, Summer of Impact, will be updated and expanded. This 8-week program offers paid internships with local businesses for rising juniors, rising seniors, and graduated seniors at Central Gwinnett High School and Discovery High School. Summer of Impact is designed to engage with youth, both at risk and high performing students, through workforce development, youth engagement, and to expand their social, personal, and professional networks through volunteerism and a Community Impact Plan. Lawrenceville ReCast will allow the inclusion of trauma informed practices to ensure all needs of high-risk youth are met. Summer of Impact decreases the opportunity gap for students living in the city limits.</p>
<p>RA6</p>	<p>Training in trauma-informed approaches for first responders, educators, healthcare providers, and clergy will be provided by partner Families First and their Behavioral Health Specialists utilizing the SAMHSA GAINS Center for Behavioral Health and Justice Transformation. Families First Behavioral Health professionals will work with other stakeholders to adapt the training and deliver to other stakeholder audiences throughout the project period.</p>
<p>RA7</p>	<p>Through partnership with Families First, peer-support services for high-risk youth including support group facilitation will be provided to youth participants of the Summer of Impact internships and the Youth Council and their respective families. These services will include linkages to the trauma-informed behavioral health services provided by Families First. Housing and other basic needs support provided by Impact46, and Employment mentoring and supports provided by Georgia Center for Opportunity.</p>
<p>OAA</p>	<p>Unmet basic needs like housing, food, and childcare along with unemployment or underemployment add to the trauma impacting many of our citizens that add to increase rates of mental health issues. Lawrenceville will collaborate with an initiative known as Crisis to Career comprised of Families First, Impact46, and Georgia Center for Opportunity to help members of our community receive the right services at the right time for their family.</p> <p>Impact46 operates a Lawrenceville based emergency intake center and will serve as the front door to individuals in need offering homelessness prevention services, utility assistance, childcare assistance, and food distribution. Impact46 will manage the cases and collaborate with Families First to have families screened for resilience. Families First will assign an individual known as a Navigator to each family in care who will serve as the quarterback for the family and help define a comprehensive care plan that may include trauma-informed behavioral health services connections to employment services or other services provided by local nonprofits. The Navigator stays with the family long-term to ensure compliance, support, adjustment to plan and long-term aftercare to ensure stability. When needed, peer-support specialists known as coaches, will be used to provide support. The Navigator ensures a client never faces a dead-end or a referral with no support. They will work across the community to ensure family success. Georgia Center for Opportunity will provide those seeking work skills assessment, job training, mentorship, and connections to employment through their Hiring Well Doing Good program.</p> <p>This collaboration between nonprofit partners is designed to meet the holistic needs of families in our community in crisis by addressing basic needs, ensuring they are mentally strong, have the tools to build</p>

	resilience, then find and obtain work. We acknowledge that each individual and family are different, and a one-size fits all approach to social services often results in siloed services. This collaboration strives to transform how supportive services are delivered and backs the work with evidence-based interventions and measures to track and ensure success.
OAA	Through partnership with Families First, Impact46, and Georgia Center for Opportunity, high-risk youth and their families will have access to activities and services that address the social determinants of health. Families First will screen to measure their resilience and economic stability, environment, education, access to food, community, and health-care access to develop individual family care plans connecting needed supports and interventions.
OAA	Families First will provide high-risk youth, their families and other Lawrenceville residents access to trauma-informed behavioral health services. Families First focuses on the psychosocial health of families as a holistic approach to social wellness by employing a team approach and a variety of modalities of care to tackle the complexities of community challenges. Offering an assessment unit, psychotherapy and psychiatric services including individual and group counseling for grief and loss support to children and adolescents and other family members as well as case management services, Families First behavioral health services will be centered on building social and emotional resiliency in a manner that is measurable, trackable, and reportable. The Conner/Davidson-RISK assessment will be used as a bridge to Families First’s very own evidence-based community resiliency screening tool, Families First Resiliency Needs Screener (FFRNS-14). This model comes with intervention guidelines designed to facilitate significant changes that helps clients thrive. Families First will offer services at no cost to clients through ReCast grant funding if clients are uninsured to minimize barriers when care is needed, but will work with the client and family to facilitate the application and enrollment process for eligible uninsured clients to minimize the use of grant funds.
OAA	We will create a Diversity and Inclusion Committee in the first year of the program starting with 6-8 City of Lawrenceville employees from diverse backgrounds. Committee members will come together to educate city leaders, celebrate differences, develop goals, measure progress, and create programming around culturally specific and developmentally appropriate strategies that address the needs of high-risk youth, families, and community members and that build community resilience. Programming such as Lawrenceville Unplugged, as series hosted as public forums to better engage with community members, gain insight on various topics that plague society, and better learn about the diverse backgrounds of people within the city. In partnership with selected consultants training on implicit bias, micro-messaging and other relevant topics will be delivered.

B-3. Our management plan is based on a structured system with a proven track-record of managing high-level collaborative programs serving community youth. We have a strong management plan, program goals and objectives are attainable and realistic, activities will be monitored to assure they meet ReCast goals and are achieved on time and within budget. The procedures below demonstrate the adequacy of our management plan and the overall timeline.

Table 4: Key Activities/Milestones	Y 1	Y 2	Y 3	Y 4	Y 5	Responsible Staff
KEY: PM - Program Manager; PD - Project Director; P - Partner(s); E-Evaluator; BHS - Behavioral Health Specialist						
<i>Project Startup</i>						
Recruit and contract with consultant for Community Needs Assessment and Strategy by October 15	X					PM
Establish fiscal and program monitoring processes by month 2.	X					PM, PD, P
Have established agreements and signed MOU in place with local stakeholders and partners by October 31	X					PM, P
Recruit and contract with constant for Diversity and Inclusion program design and workshops by October 15	X					PM

Recruit Diversity and Inclusion Committee members from city employees within 90 days of grant award.	X						PM
Convene and establish process to recruit Community Advisory Board by October 1	X						PD, PM
Develop a behavioral health disparities impact statement within 60 days of award.	X						PD, PM
Establish criteria for Youth Council and launch recruitment process by the end of Month 3	X						PM
Review and refine referral process by month end of month 1	X						PD, PC, P
By month 3, hold Community listening Session with key stakeholders and partners to educate referral and linkage partners on program deliverables and specific strategies for success	X						PD, PM, P
Review plan for Summer of Impact and revise to include Peer Mentoring component; launch application with schools for 2022 by the end of February 2022.	X						PD, PM, P
<i>Project Implementation</i>							
Initiate behavioral health, workforce, and emergency intake/case management services within 30 days of award. Duration is ongoing.	X	X	X	X	X	X	P
Deliver GAINS Training. Ongoing through the project based on city needs	X	X	X	X	X	X	P
Collaborate with and Advisory Board, Your Council and D&I Committee to determine Violence Prevention Focus needs; design and deploy trainings. Schedule determines annually with city oversight. Ongoing through project term.	X	X	X	X	X	X	P, PM, PD, BHS
Select Youth Council Members; establish meeting schedule and execute programs and workshops. Ongoing each year for 8-10 weeks. Dates to be determined annual in conjunction with schools.	X	X	X	X	X	X	PM, P
Select Diversity & Inclusion Committee; Initiate regular meetings to oversee and plan workshops and trainings. Estimated state date April 2022.	X	X	X	X	X	X	P
Deliver Diversity and Inclusion trainings to city staff, partners, community members and high risk youth. Starting with city staff in year one and scaling to new audiences through the project term. Estimated start date May 2022.	X	X	X	X	X	X	PM, P
Select Summer of Impact Interns. Annual task in Spring.	X	X	X	X	X	X	PM, P
Summer of Impact Internships, Trainings and Peer Mentoring sessions. Ongoing May-July for the project term.	X	X	X	X	X	X	PM, P
Provide mental health care, including trauma informed assessments, interventions, and job skills building for project Consumers.	X	X	X	X	X	X	P
Provide case management, assessment and Navigator services for project Consumers.	X	X	X	X	X	X	P
Connect project Consumers to education, health, and/or housing resources as needed, based on individual service plans.	X	X	X	X	X	X	P
<i>Data Collection and Project Monitoring</i>							
Refine data collection plan. Plan revised by month 3. Reviewed and updated at least annually.	X	X	X	X	X	X	E, PM, PD, P
Collect and analyze project data. Ongoing	X	X	X	X	X	X	PM, P, E
Use project data to monitor project implementation continuously and make adjustments as needed. Ongoing monitoring conducted and adjustments made as needed.	X	X	X	X	X	X	PM, P, E
Complete six month project midpoint report.	X						PM, E
Complete annual and final project evaluation reports.	X	X	X	X	X	X	PM, E
Complete and submit all required federal reports by established deadlines. All required reports submitted by deadlines.	X	X	X	X	X	X	PM, E

C-1. The City of Lawrenceville’s staff and partners Families First, Impact46, the GA Center for Opportunity, and PFM include highly qualified professionals with teams that mirror the diverse ethnic and social composition of our underrepresented communities. Our staff and partners are committed to fair hiring practices that will recruit diverse project teams. Staff and partners will

be expected to demonstrate professionalism and sensitivity to the needs of the target population to achieve program goals.

The City of Lawrenceville and Impact 46 have worked with Central Gwinnett and Discovery High School for 3 years on the Summer of Impact. This successful internship program has led to youth who were failing, graduating and moving on to trade school and work with the city – a path not seen or known prior to this collaboration. Impact46 has facilitated a Community Needs Assessment with over 400 city residents and presented results and plans to City Council. Families First has worked communities of color at risk since 1890 and provided mental health services across the metro areas since 1942. Their psychosocial behavioral health department offers numerous modalities of clinical assessment and treatment. They are licensed by the state and accredited by the Council on Accreditation (COA) and Commission on Accreditation and Rehabilitation Facilities (CARF) and serve an average of 16,000 families annually. GA Center for Opportunity (GCO) has put 100 families in Lawrenceville through their Hiring Well, Doing Good platform, helping them obtain work. GCO will also work with jobseekers to connect them with job mentors, assist them with resume creation, soft skills development, and, ultimately, job placement. To do this, GCO will be expanding its network of employment mentors and business partners who have expressed a willingness to work with our target populations.

These partnerships are critical as we know that the “one size fits all” approach in social services does not work. By engaging more deeply with a myriad of new and existing networks and stakeholders, we are developing an ecosystem capable of achieving long-term resiliency and strong outcomes collectively, instead of the silos in which many programs continue to exist.

C.2.

Table 5: Key Staff Positions

Project Director	Dr. Edward Valentin	Holds a PhD in Social Work and is currently a Post-doctoral Fellow at Emory School of Medicine. Dr. Valentin has focused his 10 years of research and clinical social work on suicide reduction, anxiety, depression, and access to care for individuals at every socio-economic status. Dr. Valentin is a veteran and native Spanish speaker, bringing with him a culturally responsive approach to serving high-risk youth and their families and providing training on trauma-informed approaches and evidence-based violence prevention strategies.
Program Manager	Jasmine Billings	Responsible for coordinating with community partners and facilitating grant activities. She will devote 100% of her time to Lawrenceville ReCAST. She has a Master’s degree in Sports Administration and six years of event management and community engagement experience
Evaluator	Elizabeth Messick	Will serve as the primary evaluator. Member of Families First team, Elizabeth holds BA in Kinesiology and master’s in public health from Emory University. Prior to her tenure at Families First she served as an evaluation consultant and clinical research coordinator and has worked across diverse communities including leading a community-wide behavioral health needs evaluation in Atlanta’ underserved Westside neighborhoods.

D.1. The City of Lawrenceville will create outreach materials in multiple languages to reach a wider audience. All Families First services are equipped with bilingual staff and data collection tools and assessments (English and Spanish). Data will be collected bi-monthly from partner agencies, participants, forums, and attendance surveys. Data collection methods include surveys

via SurveyMonkey, email blasts to attendee lists, headcounts at all forums and meetings, and QR Codes at events with survey hosting site. Lawrenceville Human Resources manages applications for the Youth Council and Diversity and Inclusion Committee with password protected access through Civic Plus. Software used to collect data will include Salesforce, Exponent Case Management(ECM) electronic client record system (ECR), Microsoft Excel & Microsoft Forms via Office 365, Go To Meeting for Virtual coaching and trainings. Please see Table 6 for our data collection and evaluation plan. The City of Lawrenceville Utilization of Technologies Policy includes Protection Against Unauthorized Access. Each individual is responsible for choosing and protecting an appropriate password for access to the computer systems. All City computers are protected by an enterprise version of anti-virus software. Hard copies of data collection measures and participant/client information will be stored in a locked cabinet in the Behavioral Health and Navigator Program offices. Physical documentation will be uploaded into the ECR system and then shredded upon confirmation of upload into the Exponent Case Management ECR system. Elizabeth Messick, evaluator, will use measurement tools and data from partners to compare overall grant performance to goals and recommend adjustments. The behavioral health and navigator teams will compare client progress against their developed care plan and compare client resilience assessment scores at beginning and end of service. If this evaluation shows clients are not progressing, the city and its partners will use this analysis to recommend adjustments to care plans and services. The evaluator will use all compiled data (quantitative and qualitative) to prepare all required reporting summaries for SAMHSA reports. This will include an analysis and description of the progress to achieving outcomes on all performance measures defined for the project. Reports will also be shared with youth, parents, and community stakeholders; and will be used to make improvements in programming.

Table 6: Data Collection and Evaluation Plan

Performance Measure	Data Source	Data Collection Frequency	Staff Responsible for Data Collection	Method of Data Analysis
Number of youth attending trainings/workshops to increase leadership opportunities for youth involvement in projects that support community resilience and healing	Attendance rosters	Each training session	PM	Attendee List
Number of annual trainings or presentations to law enforcement	Attendance rosters, pre/post training surveys	At each training	PM	Pre/Post Survey
Number of high-risk youth participating in Youth Council	Attendance rosters, Google Docs, Civic Plus for any applications	Each training session	PM	Attendee List
Number of participants in Youth Council-led trainings and workshops	Attendance rosters, pre/post training surveys	Each training session	PM	Pre/Post Survey
Number of referrals from partner schools, churches, or city agency referrals who are	Google Docs, ECM, ECR	Every 6 months 1. Navigator Screening & Intake (Once)	Community organizations	Reporting from ECM

<p>experiencing homelessness or housing insecurity, food insecurity or childcare needs to community partners for direct assistance.</p> <p>Number of Navigator service assessments</p>	<p>1.Navigator Screening & Intake 2.FFRNS-14 3.CD-RISC 4.Adverse Childhood Experience (ACE) 5.SDOH Survey 6.Family Care Plan</p>	<p>2.FFRNS-14 (Q 3-Months) 3.CD-RISC (Q 8-Sessions) 4.Adverse Childhood Experience (ACE) (Once) 5.SDOH Survey (Q6 Months) 6.Family Care Plan (Q6 Months)</p>		
<p>Number of behavioral health service assessments</p> <p>Number of behavioral health therapy sessions</p>	<p>1.Intake (Adults and Minor) 2. FF Behavioral Health Assessment 3.FFRNS-14 4.CD-RISC 5. PCL-5 (Trauma Measure) 6. C-SSRS (Suicide Risk) 7. Georgia HIPPA 8. SDOH Survey</p>	<p>1.Intake (Adults and Minor) (Once) 2. FF Behavioral Health Assessment (Once) 3.FFRNS-14 (Q 3 Months) 4.CD-RISC (Q 8 Sessions) 5. PCL-5 (Trauma Measure) 6. C-SSRS (Suicide Risk) 7. Georgia HIPPA (Once) 8. SDOH Survey (Q6 Months)</p>	Behavioral Health Specialists	Comparison of client progress to developed care plan
<p>Number of staff participating in the diversity and inclusion counsel</p>	Attendance rosters	Each meeting	PM	Pre/Post Survey
<p>Number and percentage of city employees who received implicit bias training</p>	Attendance rosters, pre/post training surveys	Each training session	PM	Pre/Post Survey
<p>Number of civilians participating in the diversity and inclusion counsel</p>	Attendance rosters	Each meeting	PM	Attendee List
<p>Number of youth attending implicit bias training workshops.</p> <p>Number of adult community residents attending implicit bias training workshops</p>	Attendance rosters, pre/post training surveys	Each training session	PM	Pre/Post Survey
<p>Number of referrals to community partners for direct assistance.</p>	Google Docs, ECM, ECR	Every 6 months	Navigator	Reporting from ECM
<p>Number of referrals to community partners for workforce development services.</p>	Google Docs, ECM, ECR	Every 6 months	Navigator	Reporting from ECM

Section E: Letter of Commitment and Statement of Assurance (10 Points)

- E.1. Letter of Commitment from our Local Educational Agency is included in Attachment 1.
- E.2. Signed Statement of Assurance per Appendix C is included in Attachment 5.



ReCAST GRANT MONTHLY UPDATE

GPO: Adam Wheeler

GRANTEE: City of Lawrenceville, Georgia

DATE: February 20, 2024

Activities	Program Highlights
Program Implementation Activities	<ul style="list-style-type: none"> We report a solid start to the Diversity, Equity, Inclusion & Belonging (DEIB) training for City of Lawrenceville employees – which began in early February. We have received good feedback from the training (“Engaging in a Multigenerational Organization”) led by Freddie Broome of the Georgia Municipal Association.
Coalition / Stakeholder Activities	<ul style="list-style-type: none"> Held the first meeting of 2024 of the ReCAST Advisory Board, with new members Winifred Olumba, Michael Davis, Tawny Waltz, and Tracy Joseph joining.
Youth / Family Engagement Activities	<ul style="list-style-type: none"> Continued collaborative outreach to Families First and ReCAST – specifically to schools: Phoenix High (2/1), Georgia Gwinnett College (2/6), and Discovery High (2/8). Additionally, ReCAST joined separate outreach events at Central Gwinnett (1/26), and Discovery (1/31).
Other Significant Activities/Accomplishments	
City of Lawrenceville	<ul style="list-style-type: none"> Continued outreach support and coordination with Impact46 and other sub-grantee partners Continued coordination with (and on behalf of) sub-grantee partners; ongoing monitoring of our budget with our Project Director / Primary Investigator (PD/PI) and the City’s CFO. Met with Project Director to discuss an operational audit for each sub-recipient that will include collecting information on 2 –3 items per goal based on partners' requirements. Legacy Leaders meeting canceled due to inclement weather, however February meetings are on track to plan Wellfest for March 22, 2024. As of this writing, the scheduled Embrace 102 training, “Engaging in a Multigeneration Organization,” is complete with 93% of employees joining. An additional training date will be scheduled for employees who were not able to join. Anticipate evaluation data in the next ReCAST report.
Families First	<ul style="list-style-type: none"> Raised ReCAST awareness through social media posts (via Instagram, Facebook, and LinkedIn) – garnering 2,042 impressions (i.e. people who spent the time engaging with the social media post) Conducted 2 ReCAST assessments Continued behavioral health consultations. Such consultations include: speaking with clients, listening to their problems, and providing insight into the client's mental health situation. Each consultation usually takes about 30 minutes depending on the client's situation Provided consultations and behavioral health assessments to 4 new clients Continue to support 14 active cases receiving counseling via ReCAST

	<ul style="list-style-type: none"> ● Outreach <ul style="list-style-type: none"> ○ <i>Discovery High School</i> – reached many students communicating mental health services; also explained the importance of mental health (estimated between 20 students passing cards and having interactions). ○ <i>Central Gwinnett High School</i> – reached many students, communicating mental health services; an estimate of 20 students engaged and having interactions. ○ <i>United Ebony Society MLK Parade</i> – raised ReCAST awareness with parade participants. Many were able to see and hear about ReCAST and the services being provided for the community. Note: This last item was reported previously, but it is shared again now with additional details.
<p>Georgia Center for Opportunity</p>	<ul style="list-style-type: none"> ● Missed ReCAST Partner Meeting due to GCO’s organization-wide yearly retreat. Communicated reason to the Project Manager ahead of time. ● Updated metrics and reports ● Participated in monthly Pokket check-in with ReCAST partners ● Continued updates with partners about clients’ progress ● Recruited two new employers ● Presented at the ReCAST Advisory Board meeting, providing GCO’s quarterly update ● Joined the recent Housing Expo, hosted by the Gwinnett Housing Corporation at the Aurora Theatre
<p>Impact46</p>	<ul style="list-style-type: none"> ● Students46 (Student Programming) <ul style="list-style-type: none"> ○ Continues to coordinate with the City for youth engagement, Lawrenceville Legacy Leaders (L3). <ul style="list-style-type: none"> ■ L3 did not meet on 1/16 due to inclement weather. ○ Continued preparation for WellFest, an L3-led, mental health-focused community event (to be held in March). This is the second year WellFest is being held. This event is also supported by L3 Mentors (L3M), a cohort of students who completed the Lawrenceville Legacy Leaders program last year and desired to help guide the current cohort of L3. ○ Continued work through the ReCAST referral platform, Pokket ○ Continued work to increase outreach ● Lawrenceville Response Center (Rental/Shelter Assistance) <ul style="list-style-type: none"> ○ Served 3 shelter clients with intensive case management, 2 new intakes/processing for shelter, 1 emergency short-term shelter from an encampment ○ Processed 5 new applications and intensive case management for 2 ongoing clients ○ Provided utilities assistance to 22 households ○ Trained 3 new bilingual case managers and began intake for 68 families for the Deauville relocation project
<p>Evaluation Activities</p>	<p>We continue to use our data tracking tool, collecting new monthly updates from our sub-grantee partners.</p>
<p>Disparities Impact Activities</p>	<p>Our Disparities Impact Statement named five needs. In addressing...</p>

	<ul style="list-style-type: none"> ● <i>A lack of civics education and understanding of policies and procedures of local government:</i> Lawrenceville Legacy Leaders (L3) continues to flourish ● <i>A lack of trauma-informed practices:</i> Diversity, Equity, Inclusion, and Belonging (DEIB) Training for City employees began again with a focus on “Engaging in a Multi-Generational Organization.” ● <i>A lack of a cohesive system to address social determinants of health:</i> we continue to refine our referral process, working toward greater efficacy ● <i>A lack of community engagement:</i> Community Connection Workshops are being planned, and a request for proposal is under review and is expected to published before 3/16 to hire a consultant to conduct the workshops. ● <i>A lack of diversity and cultural competency:</i> Implicit bias and Diversity, Equity, Inclusion, and Belonging (DEIB) Training for City employees began again with a focus on “Engaging in a Multi-Generational Organization.” Similar training will continue throughout the remainder of the grant period (9/29/2024).
<p>Budget Update</p>	<p>During my most recent report, I shared an unencumbered balance of \$62,803; it appears the correct balance is \$63,862.78 (a \$1059.78 correction). Additionally, SAMHSA has approved carryover from our Year 2 grant allocation for use in Year 3. The City has worked to develop a specific allocation plan for carryover funds, inclusive of the opportunity to strategically apportion funds based on sub-recipient partner requests. The Finance department has provided a list of approved request categories. The program has plans to expend all of the remaining balance by the end of the grant period.</p>
<p>Sustainability Activities <i>What remains when the grant period ends?</i></p>	<p>Based upon the understanding of the ReCAST Program Manager, each sub-recipient partner is actively pursuing additional funding to sustain activities currently funded through ReCAST.</p>
<p>SPARS SAMHSA’s Performance Accountability and Reporting System</p>	<p>We continue to collect internal data and metrics. This data collection is the foundation of our SPARS reporting. Note: SPARS stands for “SAMHSA’s Performance Accountability and Reporting System,” and is the place where data is submitted, reporting on the required deliverables of the ReCAST grant.</p>
<p>Testimonials of the ReCAST work</p>	<p>Please see a recent Instagram post featuring Lawrenceville Legacy Leaders (L3). https://www.instagram.com/p/C2lF429g3Y7/?img_index=1</p>



LAWRENCEVILLE

GEORGIA

AGENDA REPORT
MEETING: RECAST ADVISORY BOARD
AGENDA CATEGORY: GENERAL DISCUSSION

- Item:** Sub-Recipient Partner Update: Impact46
- Department:** Community & Economic Development
- Date of Meeting:** Wednesday, February 28, 2024
- Fiscal Impact:** \$0
- Presented By:** Kim Parson, Program Coordinator
Josiah Vega, Community Outreach & Engagement Specialist
Jen Young, Executive Director
- Action Requested:** Hear updates about the ReCAST Program, specifically regarding the continuing results of Impact46

Summary: Members of the Impact46 team will share program updates.