



LAWRENCEVILLE

GEORGIA

DOWNTOWN DEVELOPMENT AUTHORITY AGENDA

Monday, January 13, 2025
5:00 PM

Council Chambers
70 S. Clayton St, GA 30046

Call to Order

- [1.](#) Oath for new Downtown Development Authority Member

Approval of Agenda

Approval of Prior Meeting Minutes

- [2.](#) Approval of Special Call Meeting Minutes for December 11, 2024

Downtown Development Business

- [3.](#) January 2025 Downtown Development Authority Treasurer's Report
- [4.](#) KP Advisory Invoice
- [5.](#) College Corridor Intergovernmental Agreement
- [6.](#) Hotel Budget Amendment for Builder's Risk Insurance

Mainstreet Business

Other Business

Citizen Comments

Executive Session - Real Estate

Final Adjournment



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AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: CALL TO ORDER

Item: Oath for new Downtown Development Authority Member

Department: Downtown Development Authority

Date of Meeting: Monday, January 13, 2025

Fiscal Impact: none

Presented By: Mayor David Still

Action Requested: Oath for new Downtown Development Authority Member

Summary: Oath for new Downtown Development Authority Member



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AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: APPROVAL OF PRIOR MEETING MINUTES

Item: Approval of Special Call Meeting Minutes for December 11, 2024

Department: Downtown Development Authority

Date of Meeting: Monday, January 13, 2025

Fiscal Impact: none

Presented By: Chairman Lee Merritt

Action Requested: Approval of Special Call Meeting Minutes for December 11, 2024

Summary: Approval of Special Call Meeting Minutes for December 11, 2024



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AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

Item: January 2025 Downtown Development Authority Treasurer's Report

Department: Downtown Development Authority

Date of Meeting: Monday, January 13, 2025

Fiscal Impact: none

Presented By: Board Member Perry Ward, Treasurer

Action Requested: January 2025 Downtown Development Authority Treasurer's Report

Summary: January 2025 Downtown Development Authority Treasurer's Report

Attachment:

- January 2025 Downtown Development Authority Treasurer's Report

Downtown Development Authority of Lawrenceville**Report 1/1/2025****Since Our Last Meeting****Checking Account (978)**

Date	Description	Check/Ref #	Deposits	Withdrawals	Balance
11/30/24	Balance from last meeting				\$297,539.18
12/03/24	LoopNet - autopay	297429992		\$1,000.00	\$296,539.18
12/13/24	Mixed drink tax - October 2024	241213 742	\$14,175.78		\$310,714.96
12/16/24	Costar- autopay	301427178		\$285.60	\$310,429.36
12/31/24	LoopNet- autopay	30190976		\$1,000.00	\$309,429.36
12/16/24	Interest		\$25.91		\$309,455.27
	Totals		\$14,201.69	\$2,285.60	
12/31/24	Actual Account Balance				\$309,455.27

Money Market Account - City \$1M (995)

Date	Description	Check/Ref #	Deposits	Withdrawals	Balance
11/30/2024	Balance from last meeting				\$103,701.24
12/11/24	Lawrenceville Utility -135 Clayton			\$65.32	\$103,635.92
12/31/24	Interest		\$17.61		\$103,653.53
	Totals		\$ 17.61	\$65.32	
12/31/2024	Actual Account Balance				\$103,653.53

Hotel Escrow Account (2342)

Date	Description	Check/Ref #	Deposits	Withdrawals	Balance
11/30/2024	Balance from last meeting				\$1,335.49
12/24/2024	FPB credit card- internet See Note			\$70.00	\$1,265.49
12/31/24	Interest		\$0.11		\$1,265.60
	Totals		\$0.11	\$70.00	
12/31/2024	Actual Account Balance				\$1,265.60

Note: Charge has been disputed with Renasant Bank. The bank's resolution team is investigating.



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AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

Item: KP Advisory Invoice

Department: Downtown Development Authority

Date of Meeting: Monday, January 13, 2025

Fiscal Impact: none

Presented By: Chairman Merritt and Barry Mock

Action Requested: KP Advisory Invoice

Summary: KP Advisory Invoice

Attachment:

- KP Advisory Invoice documents



999 Peachtree Street NE, Suite 400 Atlanta GA 30309
404-845-3550

Downtown Development Authority of Lawrenceville
Barry Mock, Executive Director
70 S Clayton Street
P.O. Box 2200
[Lawrenceville, GA 30046](http://Lawrenceville.GA.30046)
'Barry Mock' <Barry.Mock@lawrencevillega.org>

Project Manager: Lee Merritt, Chair
lmerritt@officewarehouse.com

CC:

Job Title: College Corridor TAD Analysis; Lawrenceville, GA

Project Number: LVTAD24 002

Invoice Date: 12/20/2024

Invoice Period: November 01, 2024 through Lawrenceville TAD

Amount Due: \$1,750.00

Below please find KB Advisory Group's invoice covering work done on the College Corridor TAD Analysis; Lawrenceville, GA from November 01, 2024 through Lawrenceville TAD.

Phase	Task	Total Fee	Billed to Date	% this Period	% Complete	Due this Invoice	Remaining
1	Task 1: Evaluation of the Status of the TAD	\$ 1,975.00	\$ 1,975.00	0%	100%	\$ -	\$ -
2	Task 2: Determine Project Parameters	\$ 3,750.00	\$ 3,750.00	0%	100%	\$ -	\$ -
3	Task 3: TAD Analysis	\$ 5,950.00	\$ 5,950.00	0%	100%	\$ -	\$ -
4	Task 4: Final Report & Presentations	\$ 2,050.00	\$ 2,050.00	0%	100%	\$ -	\$ -
5	Implementation Assistance (Hourly @ \$250/Hr)	\$ -		7.00 Hrs.	Hourly	\$ 1,750.00	
6	Retainer		\$ 2,500.00				
7	Retainer Credit		\$ (2,500.00)				\$ -
Total		\$ 13,725.00	\$ 13,725.00			\$ 1,750.00	\$ -

Activity during this billing period:

On-Call- Update /Audit LV TAD Status -7 HRs

Upcoming Activities:

Update Memo, City Council Presentation

All invoices are due and payable per the terms of the contract agreement.
Please feel free to call if you have any questions.
Thank you for our prompt attention to this matter.

Please remit payment to:

KB Advisory Group
999 Peachtree Street NE, Suite 400 Atlanta GA 30306
404.845.3550

INVOICE

**Bleakly Advisory Group dba KB
Advisory Group**
999 Peachtree St NE Ste 400
Atlanta, GA 30309

accounting@kbagroup.com
+1 (404) 845-3550
<https://www.kbagroup.com/>

**Downtown Development Authority of Lawrenceville, GA: College Corridor TAD Analysis****Bill to**

Downtown Development Authority of
Lawrenceville, GA
70 South Clayton Street
PO Box 2200
Lawrenceville, GA 30046

Ship to

Downtown Development Authority of
Lawrenceville, GA
70 South Clayton Street
PO Box 2200
Lawrenceville, GA 30046

Invoice details

Project: College Corridor TAD Analysis

Invoice no.: 4292

Terms: Due on receipt

Invoice date: 12/20/2024

Due date: 12/20/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Services	Invoice for professional services received: College Corridor TAD Analysis	1	\$1,750.00	\$1,750.00

Total**\$1,750.00****Ways to pay**

BANK

Thank you for your business. We take ACH payments. Or reply for wire instructions.

Note to customer

All invoices are due and payable upon presentation. Retainers received are applied to the final invoice. Thank you for your prompt attention to this matter.

Please remit payment to:

KB Advisory Group
999 Peachtree St NE, Suite 400
Atlanta, GA 30309

OR via Zell using Reagan@kbagroup.com

OR reply for wire instructions.

Reply for updated W9 if needed.



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AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

Item: College Corridor Intergovernmental Agreement

Department: Downtown Development Authority

Date of Meeting: Monday, January 13, 2025

Fiscal Impact: none

Presented By: Chairman Merritt and Barry Mock

Action Requested: College Corridor Intergovernmental Agreement

Summary: College Corridor Intergovernmental Agreement



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AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

Item: Hotel Budget Amendment for Builder's Risk Insurance

Department: Downtown Development Authority

Date of Meeting: Monday, January 13, 2025

Fiscal Impact: none

Presented By: Chairman Merritt and Barry Mock

Action Requested: Hotel Budget Amendment for Builder's Risk Insurance

Summary: Hotel Budget Amendment for Builder's Risk Insurance