



LAWRENCEVILLE

GEORGIA

RECAST ADVISORY BOARD

AGENDA

Wednesday, May 25, 2022
6:00 PM

Third Floor GwMA Conference Room
70 S. Clayton St, GA 30046

Call to Order

Approval of Agenda

Approval of Prior Meeting Minutes

- [1.](#) Approve Prior Meeting Minutes

General Discussion

- [2.](#) Board Member Check-In
- [3.](#) Approve ReCAST Mission, Vision and Values
- [4.](#) ReCAST Sub-Grantee Partner Updates
- [5.](#) Establishing ReCAST Governance/Bylaws
- [6.](#) Discuss the Possibility of a City Council Update

Other Business

Citizen Comments

Citizen comments will be limited to two (2) minutes per person. ReCAST Advisory Board Members will not respond to comments.

Final Adjournment



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AGENDA REPORT
MEETING: RECAST ADVISORY BOARD
AGENDA CATEGORY: APPROVAL OF PRIOR MEETING MINUTES

Item: Approve Prior Meeting Minutes

Department: Community Relations

Date of Meeting: Wednesday, May 25, 2022

Fiscal Impact: \$0

Presented By: Chanda Floyd-Bryant

Action Requested: Approval of Minutes

Summary: Chanda Floyd-Bryant will ask for approval of prior meeting minutes from April 27, 2022.

Attachment:
ReCAST Advisory Board Minutes Document 4.27.2022



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AGENDA REPORT
MEETING: RECAST ADVISORY BOARD
AGENDA CATEGORY: GENERAL DISCUSSION

Item: Board Member Check-In

Department: Community Relations

Date of Meeting: Wednesday, May 25, 2022

Fiscal Impact: \$0

Presented By: Chanda Floyd-Bryant

Action Requested: Hear how each member is doing

Summary: Because mental health is an essential part of the ReCAST Grant, Board Members will spend a brief amount of time hearing how each member is doing mentally, physically, and emotionally.



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AGENDA REPORT
MEETING: RECAST ADVISORY BOARD
AGENDA CATEGORY: GENERAL DISCUSSION

Item: Approve ReCAST Mission, Vision and Values

Department: Community Relations

Date of Meeting: Wednesday, May 25, 2022

Fiscal Impact: \$0

Presented By: Marcus Thorne

Action Requested: Approve the drafted Mission, Vision and Values for the ReCAST Strategic Plan

Summary: Consider and approve the drafted Mission, Vision and Values for the ReCAST Strategic Plan. This continues and affirms the work begun April 11, 2022.

Attachments:
ReCAST Mission, Vision and Values Statement (draft)



The statements below were drafted to guide the work of ReCAST and clarify that work to the citizens of Lawrenceville. Provided for the consideration of the ReCAST Advisory Board on 5/25/2022.

Mission

To connect and empower Lawrenceville youth and families to build a stronger community.

Vision

We are a thriving Lawrenceville where all residents work together to create a sense of belonging.

Values

Empowerment
Collaboration
Connection
Accessibility
Advocacy
Inclusion



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AGENDA REPORT
MEETING: RECAST ADVISORY BOARD
AGENDA CATEGORY: GENERAL DISCUSSION

Item: ReCAST Sub-Grantee Partner Updates

Department: Community Relations

Date of Meeting: Wednesday, May 25, 2022

Fiscal Impact: \$0

Presented By: ReCAST Sub-Grantee Partners

Action Requested: Present Monthly Milestones/Updates

Summary: Present Monthly ReCAST Milestones/Updates

Attachments:
ReCAST April Milestones



April Milestones – 2022

Families First

- I. Implicit Bias Training Support
 - A. Joined a meeting with Community Engagement Officer, Jacob Baird, and Elizabeth Messick-Banks to develop and affirm evaluation questions
 - B. Coordinated with an evaluation consultant to suggest question updates
 - C. Completed implicit bias outline and evaluation questions done
 - II. Completion of our mid-annual report to SAMHSA
 - III. Strategic Plan
 - A. Attended and participated in our collective strategic planning process, 4/12
 - B. Created a logic model based on the strat plan work
 - C. Presented our logic model to our ReCAST Advisory Board
 - D. Completed 6-month required reporting
 - IV. Started brainstorming outreach support
 - V. Commenced the T3 SPARS training
-

Georgia Center for Opportunity

- I. Continued work on ReCAST referral system evaluation
 - A. Attended technical call with Findhelp
 - II. Recruited one new employer
 - III. Strategic Plan / Data
 - A. Attended and participated in our collective strategic planning process, 4/12
 - B. Completed 6-month required reporting
-

Impact46

- I. Outreach/Community Engagement
 - A. Created a ReCAST communications calendar based on grant requirements and deliverables
 - B. Actively promoting each subgrantee and tagging on all socials
- II. Youth Leadership Development
 - A. Held a successful Summer of Impact signing day for employers, students, and families
 - B. Actively working with Community Relations to develop, recruit, and promote Lawrenceville Legacy Leaders
- III. Rental Assistance via the Lawrenceville Response Center
 - A. Started the Central Park relocation project for students and families at Central Gwinnett cluster schools

1. Hired two contractual bilingual case managers
2. Intake of 28 HH (98 individuals)
3. Begin relocation services with bilingual case manager support
4. Every HH will receive a \$2800 relocation stipend
5. By the end of April, successfully relocated 12 HH

- IV. Data/Reporting
 - A. Completed 6 month required reporting
 - B. Facilitated referral meeting with Acivilate; Demo to partners in May
 - C. Attended and participated in our collective strategic planning process, 4/12

Program Manager

- I. Continued work with Gwinnett County Juvenile Justice Court
 - A. Coordinated with partners on outreach materials and referral process
 - B. Scheduled meeting with Danica Porter, Chief Probation Officer of JJ Court, and with her team
 - C. Extended our pilot to include all of our services
- II. Had a good meeting with Eric Thigpen of GCPS affirming the progress of our ReCAST MOU
- III. ReCAST Advisory Board
 - A. Worked with the consulting team, SBrand, to plan and communicate our all-day Strategic planning session, 4/11
 - B. Met with the advisory board for an all-day strategic planning meeting, on April 11
 - C. Completed drafts of our mission, vision, and values statements for the strat plan
 - D. Presented our Community Needs and Resources Assessment to our ReCAST Advisory Board
 - E. Created agendas and minutes and maintained strong communication between advisory board members
- IV. Data/Referral System
 - A. Worked with Pokket team
 - B. Attendance and understanding of findhelp software and referrals
- V. SAMHSA Presentation: Accepted an invitation to present to SAMHSA ReCAST cities about Lawrenceville's ReCAST work
- VI. Diversity and Inclusion
 - A. Worked with Jasmine Billings to establish our plan for implementing D&I training with City staff



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AGENDA REPORT
MEETING: RECAST ADVISORY BOARD
AGENDA CATEGORY: GENERAL DISCUSSION

Item:	Establishing ReCAST Governance/Bylaws
Department:	Community Relations
Date of Meeting:	Wednesday, May 25, 2022
Fiscal Impact:	\$0
Presented By:	Marcus Thorne
Action Requested:	Discuss and establish a process for establishing ReCAST Advisory Board Bylaws

Summary: The Board will discuss how it wants to establish Bylaws for its governance.



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AGENDA REPORT
MEETING: RECAST ADVISORY BOARD
AGENDA CATEGORY: GENERAL DISCUSSION

Item:	Discussing the Possibility of a City Council Update
Department:	Community Relations
Date of Meeting:	Wednesday, May 25, 2022
Fiscal Impact:	\$0
Presented By:	Marcus Thorne
Action Requested:	See guidance from ReCAST Advisory Board about when and how it wants to present a ReCAST update to City Council

Summary: See guidance from ReCAST Advisory Board about when and how it wants to present a ReCAST update to City Council. During our last meeting, the Board was given guidance that this update, at least once per year, would be helpful to provide.