



LAWRENCEVILLE

GEORGIA

CITY COUNCIL SPECIAL CALL AGENDA

Wednesday, December 20, 2023
6:00 PM

Council Chambers
70 S. Clayton St, GA 30046

Call to Order

Prayer

Pledge of Allegiance

Approval of Agenda

Council Business

There is no public comment during this section of the agenda unless formally requested by the Mayor and the Council.

- [1.](#) Swearing in of Newly Elected Mayor and Council Members
- [2.](#) Appointment of Mayor Pro-Tem
- [3.](#) Approval of City Manager Contract
- [4.](#) Approval of Bond Intent and Reimbursement Resolution

Final Adjournment



LAWRENCEVILLE

GEORGIA

AGENDA REPORT
MEETING: SPECIAL CALL, DECEMBER 20, 2023
AGENDA CATEGORY: COUNCIL BUSINESS

Item: Swearing in of Newly Elected Mayor and Council Members

Department: City Council

Date of Meeting: Wednesday, December 20, 2023

Fiscal Impact:

Presented By:

Action Requested:



LAWRENCEVILLE

GEORGIA

AGENDA REPORT
MEETING: SPECIAL CALL, DECEMBER 20, 2023
AGENDA CATEGORY: COUNCIL BUSINESS

Item: Appointment of Mayor Pro-Tem

Department: City Council

Date of Meeting: Wednesday, December 20, 2023

Fiscal Impact:

Presented By: Mayor David Still

Action Requested: Appoint Mayor Pro-Tem for 2024



LAWRENCEVILLE

GEORGIA

AGENDA REPORT
MEETING: SPECIAL CALL, DECEMBER 20, 2023
AGENDA CATEGORY: COUNCIL BUSINESS

- Item:** Approval of City Manager Contract
- Department:** City Council
- Date of Meeting:** Wednesday, December 20, 2023
- Fiscal Impact:**
- Presented By:** Mayor David Still
- Action Requested:** Approval of City Manager Contract
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AMENDMENT TO EMPLOYMENT AGREEMENT

WHEREAS, the City of Lawrenceville, Georgia, a Georgia Municipal Corporation, as Employer, and Charles (Chuck) Warbington, as Employee, entered into an Employment Agreement (“the Agreement”) having a term of April 1, 2016, through March 31, 2018; and

WHEREAS, the Agreement provides that the Agreement may be extended for additional periods not to exceed two years, by affirmative vote of the governing Authority of the Employer with consent of the Employee: and

WHEREAS, the Employer and the Employee agreed to extend the Agreement for a term of April 1, 2018 through March 31, 2020; and

WHEREAS, the Employer and the Employee agreed to extend the Agreement for a term of April 1, 2020 through March 31, 2022; and

WHEREAS, the Employer and the Employee agreed to extend the Agreement for a term of April 1, 2022 through March 31, 2024; and

WHEREAS, the Employer and the Employee desire to extend the term of the Agreement and to provide for an annual base salary during the term of said extension;

NOW THEREFORE, in consideration of the mutual covenants herein, and other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, the parties do hereby agree as follows:

1. In accordance with the provisions of Section 2 of the Agreement, the Agreement for employment is hereby extended for a term of two years beginning on April 1, 2024, and ending on March 31, 2026.
2. Section 5 of the Agreement is hereby amended to provide that the Employer agrees to provide the Employee with a five per cent (5%) pay increase and to pay Employee for his services rendered during the extension period of April 1, 2024, through March 31, 2025, at an annual base salary of Two Hundred Eighty-Seven Thousand Four Hundred Eighty Nine Dollars (\$287,489.00), and to provide the Employee with a 5% pay increase for the extension period of April 1, 2025, through March 31, 2026, and to pay the Employee for that period at an annual base salary of Three Hundred One Thousand Eight Hundred Sixty-Three Dollars (\$301,863.00). The pay increase for the extension period of April 1, 2025, through March 31, 2026, is subject to a performance review and approval of the Employer prior to the date that the pay increase takes effect. The City Manager’s salary shall be payable in installments at the same time as other management employees of the Employer are paid. In addition, Employer may increase said base salary and/or benefits of the Employee in such amounts and to such

extent as Mayor and Council may determine if it is desirable to do on the basis of annual salary review of said Employee conducted prior to the end of each fiscal year.

Except as specifically amended herein, all other provisions of the Agreement as amended shall remain in full force and effect and be extended for the period of April 1, 2024 through March 31, 2026.

This Agreement shall become effective on April 1, 2024.

David R. Still
Mayor, City of Lawrenceville

ATTEST:

Karen Pierce
City Clerk

Charles (Chuck) Warbington
City Manager



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: SPECIAL CALL, DECEMBER 20, 2023

AGENDA CATEGORY: COUNCIL BUSINESS

- Item:** Approval of Bond Intent and Reimbursement Resolution
- Department:** Finance
- Date of Meeting:** Wednesday, December 20, 2023
- Fiscal Impact:** N/A
- Presented By:** Keith Lee, Chief Financial Officer
- Action Requested:** Approval of Intent and Reimbursement Resolution for bonds to cover hotel expense.

Summary: The estimated amount of the Bonds will be \$35,000,000. It will take approximately 90 days to work through the legal and financial process to issues bonds. While we are working through these processes the Downtown Development Authority may begin work on their projects; however, in order to used the bonds funds for these interim expenditures, Mayor and Council will need to declare our intent to reimburse ourselves. This resolution declares such intent.

Attachments/Exhibits: Resolution

OFFICIAL INTENT RESOLUTION

WHEREAS, the City of Lawrenceville (the “City”) expects to request the Downtown Development Authority of the City of Lawrenceville, Georgia to issue tax-exempt revenue bonds (the “Bonds”) in an aggregate principal amount not presently expected to exceed \$40,000,000 to finance the costs of acquiring, constructing, and installing an approximately 120-room upscale class hotel with approximately 5,000 square feet of meeting space and related facilities to be located on an approximately 1.98 acre site located at 132 East Crogan Street in downtown Lawrenceville (the “Project”); and

WHEREAS, the City has used or will use, before the issuance of the Bonds, moneys in its General Fund (the “General Fund”) to pay expenditures related to the Project and reasonably expects to use proceeds of the Bonds to reimburse the General Fund for these expenditures; and

WHEREAS, Treasury Regulation Section 1.150-2 requires the City to declare its intent to use proceeds of the Bonds to reimburse the General Fund for moneys used to pay expenditures related to the Project;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lawrenceville, Georgia and it is hereby resolved by authority of the same, as follows:

- 1. The City declares its intent to use proceeds of the Bonds to reimburse the General Fund for moneys used to pay expenditures related to the Project.
- 2. This Resolution shall take effect immediately upon its adoption.

PASSED, ADOPTED, SIGNED, APPROVED, AND EFFECTIVE this 20th day of December 2023.

**CITY OF LAWRENCEVILLE,
GEORGIA**

(SEAL)

By: _____
Mayor

Attest:

City Clerk

CITY CLERK’S CERTIFICATE

I, **KAREN PIERCE**, the duly appointed, qualified, and acting City Clerk of the City of Lawrenceville, Georgia (the “City”), **DO HEREBY CERTIFY** that the foregoing pages of typewritten matter constitute a true and correct copy of a resolution adopted on December 20, 2023, by the City Council of the City in a meeting duly called and assembled in accordance with applicable laws and with the procedures of the City, by a vote of ____ Yea and ____ Nay, which meeting was open to the public and at which a quorum was present and acting throughout, and that the original of the foregoing resolution appears of public record in the Minute Book of the City, which is in my custody and control.

GIVEN under my hand and the seal of the City, this ____ day of December 2023.

(SEAL)

City Clerk, City of Lawrenceville, Georgia