



LAWRENCEVILLE

GEORGIA

DOWNTOWN DEVELOPMENT AUTHORITY AGENDA

Monday, January 11, 2021
6:30 PM

Council Assembly Room
70 S. Clayton St, GA 30046

Call to Order

Approval of Agenda

Downtown Development Business

- [1.](#) Approval of January 2021 Treasurer's Report
- [2.](#) Downtown Development Authority Officer Elections
- [3.](#) \$1M IGA Account Summary
- [4.](#) Discussion Regarding Partnership Gwinnett Economic Outlook Event
- [5.](#) Budget for 2020 and looking at 2021
- [6.](#) Lose Design-Depot Area Masterplan Proposal
- [7.](#) Approval of Downtown Development Authority 2021 Calendar

Mainstreet Business

Other Business

Citizen Comments

Executive Session - Real Estate

Final Adjournment



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

Item: Approval of January 2021 Treasurer's Report

Department: Downtown Development Authority

Date of Meeting: Monday, January 11, 2021

Fiscal Impact: none

Presented By: Committee Member Linda Nash, Treasurer

Action Requested: Approval

Summary: Linda Nash will present the January 2021 Treasurer's Report for approval

Attachments/Exhibits:

- January 2021 Treasurer's Report

City of Lawrenceville Downtown Development Authority

Report date 1/5/2021

Since Our Last Meeting

Checking Account (664)

Date	Description	Check #	Deposits	Withdrawals	Balance
	Balance from last meeting				\$91,048.16
12/8/2020	Boulder Creek rent		\$ 804.30		\$91,852.46
12/8/2020	Boulder Creek rent		\$ 804.30		\$92,656.76
12/14/2020	Boulder Creek rent		\$ 804.30		\$93,461.06
12/21/2020	Boulder Creek rent		\$ 804.30		\$94,265.36
12/23/2020	City of Lawrenceville - utilities 51 S Clayton			\$54.00	\$94,211.36
12/28/2020	City of Lawrenceville - Mixed Drink Tax October 2020		\$ 11,490.08		\$105,701.44
12/28/2020	Gw School of Music - rent		\$ 900.00		\$106,601.44
12/28/2020	Boulder Creek rent		\$ 804.30		\$107,405.74
12/28/2020	Randy's Nursery - parking lot rent		\$ 500.00		\$107,905.74
12/31/2020	Interest		\$ 8.04		\$107,913.78
Totals			\$ 16,919.62	\$ 54.00	
1/5/2020	Actual Account Balance				\$107,913.78

Money Market Account - City \$1M (356)

	Balance from last meeting			\$	53,177.85
12/15/2020	Incoming Wire - City of Lawrenceville - 51 S Clayton		\$50,000.00		\$103,177.85
12/15/2020	Wire fee			\$15.00	\$103,162.85
12/24/2020	Incoming Wire - Stephens Law Firm - 189 Born St		\$220,301.16		\$323,464.01
12/24/2020	Wire fee			\$15.00	\$323,449.01
12/31/2020	Wire fee 1/2 refund		\$15.00		\$323,464.01
12/31/2020	Interest		\$11.68		\$323,475.69
1/4/2020	Wrecking Corp of America, LLC			\$5,200.00	\$318,275.69
Totals			\$ 270,327.84	\$ 5,230.00	
1/5/2021	Actual Account Balance				\$318,275.69

Hotel Escrow Account (2342)

	Balance from last meeting				\$396.08
12/14/2020	City of Lawrenceville - Parking Deck		\$899,147.78		\$899,543.86
12/14/2020	Incoming wire fee			\$15.00	\$899,528.86
12/14/2020	Frazier & Deeter, LLC - Parking Deck			\$899,147.78	\$381.08
12/14/2020	Outgoing wire fee			\$25.00	\$356.08
12/31/2020	wire fee refund		\$7.50		\$363.58
12/31/2020	Interest		\$0.01		\$363.59
Totals			899,155.29	\$ 899,187.78	
1/5/2021	Actual Account Balance				\$363.59

**Welcome BUSINESS USER.**

Your last Business Internet Banking sign on was Monday, January 4, 2021 at 12:44 PM ET.

Deposit Account Balances as of 01/05/2021

<i>ABA/TRC</i>	<i>Account Number</i>	<i>Description</i>	<i>Accessible Balance</i>
Checking Accounts			
084201294	*0664	Checking *0664	\$107,913.78
084201294	*2342	Checking *2342	\$363.59
084201294	*9356	Checking *9356	\$318,275.69



Activity - Deposit Account

Report created: 01/05/2021 11:42:32 AM (ET)

Account Information

Account: 084201294 • *0664 • Checking • Checking *0664 • Accessible \$107,913.78
 Current balance: \$107,913.78
 Accessible balance: \$107,913.78
 Ledger balance: \$107,913.78

Transaction History

Date range: 12/6/2020 to 1/5/2021
 Transaction types: All transactions
 Detail option: Includes transaction detail

Post Date	Reference	Additional Reference	Description	Debit	Credit	Calculated Balance
12/31/2020			INTEREST CREDIT		\$8.04	\$107,913.78
12/28/2020			DEPOSIT		\$500.00	\$107,905.74
12/28/2020			DEPOSIT		\$804.30	\$107,405.74
12/28/2020			DEPOSIT		\$900.00	\$106,601.44
12/28/2020			DEPOSIT		\$11,490.08	\$105,701.44
12/23/2020	CITY OF LAWRENCE BI		ACH DEBIT CITY OF LAWRENCE BILLPAY 201223	\$54.00		\$94,211.36
12/21/2020			DEPOSIT		\$804.30	\$94,265.36
12/14/2020			DEPOSIT		\$804.30	\$93,461.06
12/08/2020			DEPOSIT 709,110920314,628		\$804.30	\$92,656.76
12/08/2020			DEPOSIT 709,110220307,628		\$804.30	\$91,852.46
12/07/2020			DEPOSIT		\$804.30	\$91,048.16

↓
Dec. 2020 report

RENASANT BANK
106 CROGAN ST
LAWRENCEVILLE GA 30043

STATEMENT OF ACCOUNT
NOVEMBER 30, 2020: LAST STATEMENT
DECEMBER 31, 2020: THIS STATEMENT
PAGE 1 OF 2 0001160664

DIRECT INQUIRIES TO:
877 367-5371

DOWNTOWN DEVELOPMENT AUTH OF L'VILLE GA
PO BOX 502
LAWRENCEVILLE GA 30046-0502

RENASANT BANK
106 CROGAN ST
LAWRENCEVILLE GA 30043

8

***** COMMERCIAL CHOICE RATE CHKG - SUMMARY *****

ACCOUNT NUMBER	0001160664	PREVIOUS BALANCE	\$78,550.40
AVG COLLECTED BALANCE	94,989.00	ADDITIONS	+ 29,721.34
INTEREST EARNED YEAR TO DATE	176.30	SUBTRACTIONS	- 366.00
		INTEREST EARNED	+ 8.04
		ENDING BALANCE	\$107,913.78

***** OTHER DEBITS *****

DATE	DESCRIPTION	SUBTRACTIONS
12-04	#WITHDRAWAL CITY OF LAWRENCE BILLPAY 201204	312.00
12-23	#WITHDRAWAL CITY OF LAWRENCE BILLPAY 201223	54.00

***** CREDITS *****

DATE	DESCRIPTION	ADDITIONS
11-02	#DEPOSIT	804.30
11-09	#DEPOSIT	804.30
12-01	DEPOSIT	12,005.46
12-07	DEPOSIT	804.30
12-14	DEPOSIT	804.30
12-21	DEPOSIT	804.30
12-28	DEPOSIT	11,490.08
12-28	DEPOSIT	900.00
12-28	DEPOSIT	804.30
12-28	DEPOSIT	500.00
12-31	#INTEREST	8.04

***** INTEREST INFORMATION *****

ANNUAL PERCENTAGE YIELD EARNED	0.10%
INTEREST-BEARING DAYS	31
AVERAGE BALANCE FOR APY	\$94,989.87
INTEREST EARNED	\$8.04

INTEREST FOR 2020 TO BE REPORTED TO THE INTERNAL REVENUE SERVICE ON YOUR TAX
RETURN IS \$176.30 .

DATE	NUMBER	PAYEE	AMOUNT
		TOTAL	\$ _____

BANK BALANCE SHOWN ON THIS STATEMENT

\$ _____

PLUS - DEPOSITS NOT CREDITED ON THIS STATEMENT

TOTAL

\$ _____

LESS - TOTAL OF OUTSTANDING CHECKS (FROM ABOVE)

\$ _____

SHOULD AGREE WITH YOUR CHECK BOOK BALANCE AFTER
YOU DEDUCT FROM THAT BALANCE SERVICE CHARGES
(IF ANY) SHOWN ON THIS STATEMENT

\$ _____

Please examine this statement at once. If incorrect, return statement and images of your checks to **OUR BANK**. If no error is Reported within 10 days, the account will be considered correct.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS, telephone us or write us at our office shown on the front of this statement as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the **FIRST** statement on which the error appeared.

- (1) Tell us you name and account number (if any).
- (2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- (3) Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than **10** business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

RENASANT BANK

DOWNTOWN DEVELOPMENT AUTH OF L'VILLE GA
DECEMBER 31, 2020
PAGE 2 OF 2
0001160664

	TOTAL FOR THIS PERIOD	TOTAL YEAR-TO-DATE
TOTAL OVERDRAFT FEES	\$0.00	\$0.00
TOTAL RETURNED ITEM FEES	\$0.00	\$0.00



Account
1160664

Renasant Bank - Image Statement

Date 12/31/2020
PAGE 3 OF 3

1.

DEPOSIT TICKET

DATE 12/1/20

DEPOSIT TO THE ACCOUNT OF
DOWNTOWN DEVELOPMENT AUTHORITY
OF LAWRENCEVILLE GEORGIA
P.O. BOX 1200
LAWRENCEVILLE, GA 30046

CASH
CHECKS
TOTAL
\$12,005.46

1160664

12022003274 11 60 664

Deposit, Amount \$12,005.46 Date 12/1

RENASANT BANK

DATE 12/1/20

DEPOSIT TO THE ACCOUNT OF
DOWNTOWN DEV. AUTHORITY
OF LAWRENCEVILLE

CASH
CHECKS
TOTAL
\$804.30

1160664

12042012944 11 60 664

Deposit, Amount \$804.30 Date 12/7

RENASANT BANK

DATE 12/14/20

DEPOSIT TO THE ACCOUNT OF
DOWNTOWN DEV. AUTHORITY
OF LAWRENCEVILLE

CASH
CHECKS
TOTAL
\$804.30

1160664

12042012944 11 60 664

Deposit, Amount \$804.30 Date 12/14

RENASANT BANK

DATE 12/21/20

DEPOSIT TO THE ACCOUNT OF
DOWNTOWN DEV. AUTHORITY
OF LAWRENCEVILLE

CASH
CHECKS
TOTAL
\$804.30

1160664

12042012944 11 60 664

Deposit, Amount \$804.30 Date 12/21

DEPOSIT TICKET

DATE 12-26-2020

DEPOSIT TO THE ACCOUNT OF
DOWNTOWN DEVELOPMENT AUTH OF LVILLE GA
P.O. BOX 1200
LAWRENCEVILLE, GA 30046-0002

CASH
CHECKS
TOTAL
\$500.00

1160664

12042012944 000 1160664 600

Deposit, Amount \$500.00 Date 12/28

RENASANT BANK

DATE 12/21/20

DEPOSIT TO THE ACCOUNT OF
DOWNTOWN DEV. AUTHORITY
OF LAWRENCEVILLE

CASH
CHECKS
TOTAL
\$804.30

1160664

12042012944 11 60 664

Deposit, Amount \$804.30 Date 12/28

DEPOSIT TICKET

DATE 12-26-2020

DEPOSIT TO THE ACCOUNT OF
DOWNTOWN DEVELOPMENT AUTH OF LVILLE GA
P.O. BOX 1200
LAWRENCEVILLE, GA 30046-0002

CASH
CHECKS
TOTAL
\$900.00

1160664

12042012944 000 1160664 600

Deposit, Amount \$900.00 Date 12/28

DEPOSIT TICKET

DATE 12-26-2020

DEPOSIT TO THE ACCOUNT OF
DOWNTOWN DEVELOPMENT AUTH OF LVILLE GA
P.O. BOX 1200
LAWRENCEVILLE, GA 30046-0002

CASH
CHECKS
TOTAL
\$11,490.08

1160664

12042012944 000 1160664 600

Deposit, Amount \$11,490.08 Date 12/28

RANDY'S NURSERY AND GREENHOUSES, INC.

523 W. CROGAN STREET
LAWRENCEVILLE, GA 30046



64-10/610

ACH RT 061000104



12/01/2020

14187

1.

PAY TO THE
ORDER OF

Downtown Development Authority of Lawrenceville GA

\$

**500.00

Five hundred and 00/100*****

DOLLARS

Downtown Development Authority of Lawrenceville G
PO Box 502
Lawrenceville, GA 30046



[Signature]
AUTHORIZED SIGNATURE

MEMO

⑈00014187⑈ ⑆061000104⑆1000139597313⑈

RANDY'S NURSERY AND GREENHOUSES, INC.

12/01/2020

Downtown Development Authority of Lawrenceville GA

14187

Date	Type	Reference	Original Amount	Balance Due	Payment
12/01/2020	Bill	Dec2020	500.00	500.00	500.00
			Check Amount		500.00

103-Checking - Suntr

500.00

DOCUMENT CONTAINS COLORED BACKGROUND ON WHITE PAPER. "VOID" FEATURE, SIMULATED WATERMARK (REVERSE SIDE) MICRO-PRINT BORDER.

Account: RENT

PLEASE POST THIS PAYMENT FOR OUR MUTUAL CUSTOMER

\$900.00

JACK BOWLIN
5198 BROWNING WAY SW
LILBURN, GA 77026-3004

Please Direct Any Questions To
877-246-7923
Payment Processing Center
P.O. Box 74618
Chicago, IL 60675-4618

-156/531

0066559418

December 03, 2020

WELLS FARGO BANK, NA

1184 0833 EPY 07 1130 1/1 38032519.1 00037844

Pay **NINE HUNDRED AND 00/100*******

DOLLARS

TO
THE
ORDER
OF

DOWNTOWN DEVELOPMENT AUTHORITY
PO BOX 502
LAWRENCEVILLE, GA 30046-0502



\$ *******900.00**

REMITTANCE VOID IF NOT CASHED WITHIN 90 DAYS.



[Signature]

AUTHORIZED SIGNATURE

WARNING: THIS BORDER CONTAINS MICROTYPE WHICH WILL NOT REPRODUCE ON A COPIER.

⑈0066559418⑈ ⑆053101561⑆ 8018001977⑈

					CHECK	1.	IT
VENDOR NUMBER	VENDOR NAME		CHECK NUMBER	CHECK DATE			
742	DOWNTOWN DEVELOPMENT AUTHORITY		332166	12/10/2020	\$11,490.08		
INVOICE DATE	INVOICE NUMBER	DESCRIPTION			INVOICE AMOUNT		
12/08/2020	MIXED DRINK OCT 2020	MIXED DRINK TAX FOR OCTOBER 2020			\$11,490.08		

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE

**CITY OF LAWRENCEVILLE**

PO Box 2200
Lawrenceville, Georgia 30046-2200
PH: (770) 963-2414

Resnant Bank
141 Hurricane Shoals Rd NE
Lawrenceville, GA 30046

Vendor Number
742

Check Number
332166

Check Date
12/10/2020

Void after 90 days

*** Eleven Thousand Four Hundred And Ninety Dollars And Eight Cents ***

\$11,490.08

Pay To
The
Order Of

DOWNTOWN DEVELOPMENT AUTHORITY
P.O BOX 502
LAWRENCEVILLE, GA 30046-0000

Chuck Warrick
City Manager

David R. Stapp
Mayor



City of Lawrenceville Utility Office Information

Office Hours: Monday - Friday, 8am to 5pm
Location: 70 S. Clayton St., Lawrenceville, GA

Phone: (678) 407-6675
Utility Emergency: Dial 911
Call Before You Dig: Dial 811

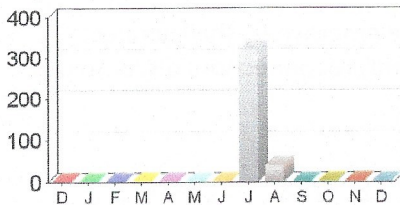
ACCOUNT INFORMATION:



Account Number 4-050500-06 **Penalty Date** 12/23/2020 **Name** DDA
Bill Date 12/02/2020 **Service Address** 51 S CLAYTON ST

Description	Meter #	Meter Read Start	Meter Read Date End	Meter Read Usage Start	Meter Read Usage End	Total Usage	Amount
PRIOR BALANCE							\$54.00
PAYMENTS APPLIED							\$54.00CR
ELECTRIC	310071629	10/19/2020	11/18/2020	9	9	0	\$21.00
GARBAGE							\$20.00
SECURITY LIGHTS							\$8.00
SEWER							\$5.00
WATER	779408	06/17/2020	00/00/0000	0	0	0	\$0.00
ROUND UP DONATION							\$0.00
Due by 12/23/2020							\$54.00
Due after 12/23/2020							\$54.00

Electric



SPECIAL MESSAGE:

THIS BILL INCLUDES PAYMENTS RECEIVED THROUGH 11/30/20. PAY ONLINE: LAWRENCEVILLEUTILITIES.COM/MAKEPAYMENT
PAY BY PHONE: 1-844-878-2841. UTILITY POLICIES MAY BE VIEWED ON THE CITY WEBSITE OR OBTAINED BY CONTACTING CUSTOMER SERVICE.

- This bill is due when rendered.
- Payment must be received by the City by due date to avoid late charge.
- Accounts with a Past Due balance (arrears) are subject to disconnection and a disconnection fee.
- Copies of all utility rates are available on the LawrencevilleUtilities.com website.



P.O. Box 2200
 Lawrenceville, GA 30046-2200



Account Number: 4-050500-06
Please Pay By: 12/23/2020
Total Due: \$54.00



2866
 DDA
 PO BOX 502
 LAWRENCEVILLE GA 30046-0502



CITY OF LAWRENCEVILLE
 PO BOX 2200
 LAWRENCEVILLE GA 30046-2200



Activity - Deposit Account

Report created: 01/05/2021 11:52:34 AM (ET)

Account Information

Account: 084201294 • *9356 • Checking • Checking *9356 • Accessible \$318,275.69
 Current balance: \$318,275.69
 Accessible balance: \$318,275.69
 Ledger balance: \$318,275.69

Transaction History

Date range: 12/1/2020 to 1/5/2021
 Transaction types: All transactions
 Detail option: Includes transaction detail

Post Date	Reference	Additional Reference	Description	Debit	Credit	Calculated Balance
01/04/2021	1	1	CHECK PAID	\$5,200.00		\$318,275.69
12/31/2020			INTEREST CREDIT		\$11.68	\$323,475.69
12/31/2020			DEPOSIT COURTESY 1/2 MONTHLY WIRE REFUND		\$15.00	\$323,464.01
12/24/2020	INCOMING WIRE FEE		MISC DEBIT INCOMING WIRE FEE	\$15.00		\$323,449.01
12/24/2020	20203590069900		INCOMING WIRE TRANSFER INCOMING WIRE GFX 20203590069900 ORG STEPHEN LAW FIRM LC OBI SELLER PROCE EDS VFG MAU		\$220,301.16	\$323,464.01
12/15/2020	INCOMING WIRE FEE		MISC DEBIT INCOMING WIRE FEE	\$15.00		\$103,162.85
12/15/2020	20203500015700		INCOMING WIRE TRANSFER INCOMING WIRE GFX 20203500015700 ORG CITY OF LAWRENCEVILLE OBI 51 S CLAYT ON ENVIRONME		\$50,000.00	\$103,177.85
12/03/2020	GWINNETT CO TAX DI		ACH DEBIT GWINNETT CO TAX DIALACHECK DED*DP*R5146B001*201201 *0000143614*R5146B001* W*NASHLIN	\$1,436.14		\$53,177.85
12/03/2020	GWINNETT CO TAX DI		ACH DEBIT GWINNETT CO TAX DIALACHECK DED*DP*R5146A094*201201 *0000076204*R5146A094*	\$762.04		\$54

RENASANT BANK
106 CROGAN ST
LAWRENCEVILLE GA 30043

STATEMENT OF ACCOUNT
NOVEMBER 30, 2020: LAST STATEMENT
DECEMBER 31, 2020: THIS STATEMENT
PAGE 1 OF 2 0003769356



DIRECT INQUIRIES TO:
877 367-5371

DOWNTOWN DEVELOPMENT AUTH OF L'VILLE GA
PO BOX 502
LAWRENCEVILLE GA 30046-0502

RENASANT BANK
106 CROGAN ST
LAWRENCEVILLE GA 30043

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***** NON-PERSONAL MONEY MARKET ACCT - SUMMARY *****

ACCOUNT NUMBER	0003769356	PREVIOUS BALANCE	\$55,376.03
AVG COLLECTED BALANCE	137,579.00	ADDITIONS	+ 270,316.16
INTEREST EARNED YEAR TO DATE	647.56	SUBTRACTIONS	- 2,228.18
		INTEREST EARNED	+ 11.68
		ENDING BALANCE	\$323,475.69

***** OTHER DEBITS *****

DATE	DESCRIPTION	SUBTRACTIONS
12-03	#WITHDRAWAL GWINNETT CO TAX DIALACHECK DED*DP*R5146A094*2 01201*0000076204*R5146A094*W*NASHLIN	-762.04
12-03	#WITHDRAWAL GWINNETT CO TAX DIALACHECK DED*DP*R5146B001*2 01201*0000143614*R5146B001*W*NASHLIN	-1,436.14
12-15	#DIRECT S/C INCOMING WIRE FEE	-15.00
12-24	#DIRECT S/C INCOMING WIRE FEE	-15.00

***** CREDITS *****

DATE	DESCRIPTION	ADDITIONS
12-15	#INCOMING WIRE INCOMING WIRE GFX 20203500015700 ORG CITY OF LAWRENCEVILLE OBI 51 S CLAYTON ENVIRONME	50,000.00
12-24	#INCOMING WIRE INCOMING WIRE GFX 20203590069900 ORG STEPHEN LAW FIRM LC OBI SELLER PROCEEDS VFG MAU	220,301.16
12-31	#DEPOSIT COURTESY 1/2 MONTHLY WIRE REFUND	15.00
12-31	#INTEREST	11.68

***** INTEREST INFORMATION *****

ANNUAL PERCENTAGE YIELD EARNED	0.10%
INTEREST-BEARING DAYS	31
AVERAGE BALANCE FOR APY	\$137,579.32
INTEREST EARNED	\$11.68

DATE	NUMBER	PAYEE	AMOUNT
		TOTAL	\$ _____

BANK BALANCE SHOWN ON THIS STATEMENT

\$ _____

PLUS - DEPOSITS NOT CREDITED ON THIS STATEMENT

TOTAL

\$ _____

LESS - TOTAL OF OUTSTANDING CHECKS (FROM ABOVE)

\$ _____

SHOULD AGREE WITH YOUR CHECK BOOK BALANCE AFTER
YOU DEDUCT FROM THAT BALANCE SERVICE CHARGES
(IF ANY) SHOWN ON THIS STATEMENT

\$ _____

Please examine this statement at once. If incorrect, return statement and images of your checks to **OUR BANK**. If no error is reported within 10 days, the account will be considered correct.

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(1) Tell us your name and account number (if any).

(2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.

(3) Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than **10** business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

RENASANT BANK

DOWNTOWN DEVELOPMENT AUTH OF L'VILLE GA
DECEMBER 31, 2020
PAGE 2 OF 2
0003769356

INTEREST FOR 2020 TO BE REPORTED TO THE INTERNAL REVENUE SERVICE ON YOUR TAX
RETURN IS \$647.56

	TOTAL FOR THIS PERIOD	TOTAL YEAR-TO-DATE
TOTAL OVERDRAFT FEES	\$0.00	\$0.00
TOTAL RETURNED ITEM FEES	\$0.00	\$0.00

Wrecking Corp of America, LLC

7465 Brookstead Crossing
Duluth, GA 30097

Phone: 770-616-2987

Email: Dana@wreckingcorpplc.com

Bill To: City of Lawrenceville, GA

(770) 617-0295

Invoice #: 1

Lee Merritt

70 South Clayton St.
Lawrenceville, GA 30046

Email: Immerritt@officewarehouse.com

Invoice Date: 12/28/2020

Invoice For: 816 N. Clayton St, Lawrenceville,
GA 30046

Item #	Description	Unit Price	Price
1	Asbestos Removal	\$1,600	\$ 1,600.00
2	Survey Report	\$3,600	\$ 3,600.00
Invoice Total			\$5,200.00
Previous Payment		N/A	
Invoice Due			\$5,200.00

Please Mail Payment to the
following address:
Wrecking Corp of America, LLC
7465 Brookstead Crossing
Duluth, GA 30098



Activity - Deposit Account

Report created: 01/05/2021 11:48:21 AM (ET)

Account Information

Account: 084201294 • *2342 • Checking • Checking *2342 • Accessible \$363.59
 Current balance: \$363.59
 Accessible balance: \$363.59
 Ledger balance: \$363.59

Transaction History

Date range: 11/15/2020 to 1/5/2021
 Transaction types: All transactions
 Detail option: Includes transaction detail

Post Date	Reference	Additional Reference	Description	Debit	Credit	Calculated Balance
12/31/2020			INTEREST CREDIT		\$0.01	\$363.59
12/31/2020			DEPOSIT COURTESY 1/2 MONTHY WIRE REFUND		\$7.50	\$363.58
12/14/2020	OUTGOING WIRE FEE		MISC DEBIT OUTGOING WIRE FEE	\$25.00		\$356.08
12/14/2020	20203490045400		OUTGOING WIRE FEE OUTGOING WIRE GFX 20203490045400 BNF FRAZIER DEETER LAWRENCEVILLE OBI MON THLY INSTALL	\$899,147.78		\$381.08
12/14/2020	INCOMING WIRE FEE		MISC DEBIT INCOMING WIRE FEE	\$15.00		\$899,528.86
12/14/2020	20203490037500		INCOMING WIRE TRANSFER INCOMING WIRE GFX 20203490037500 ORG CITY OF LAWRENCEVILLE OBI PARKING DE CK LOAN		\$899,147.78	\$899,543.86
11/30/2020			DEPOSIT COURTESY 1/2 REFUND		\$7.50	\$396.08

Dec 2020 report

RENASANT BANK
106 CROGAN ST
LAWRENCEVILLE GA 30043

STATEMENT OF ACCOUNT
NOVEMBER 30, 2020: LAST STATEMENT
DECEMBER 31, 2020: THIS STATEMENT
PAGE 1 OF 2 8011792342

DIRECT INQUIRIES TO:
877 367-5371

DOWNTOWN DEVELOPMENT AUTH OF L'VILLE GA
PO BOX 502
LAWRENCEVILLE GA 30046-0502

RENASANT BANK
106 CROGAN ST
LAWRENCEVILLE GA 30043

0

***** COMMERCIAL CHOICE RATE CHKG - SUMMARY *****

ACCOUNT NUMBER	8011792342	PREVIOUS BALANCE		\$396.08
AVG COLLECTED BALANCE	373.00	ADDITIONS	+	899,155.28
INTEREST EARNED YEAR TO DATE	28.55	SUBTRACTIONS	-	899,187.78
		INTEREST EARNED	+	0.01
		ENDING BALANCE		\$363.59

***** OTHER DEBITS *****

DATE	DESCRIPTION	SUBTRACTIONS
12-14	#DIRECT S/C	15.00
	INCOMING WIRE FEE	
12-14	#OUTGOING WIRE	899,147.78
	OUTGOING WIRE GFX 20203490045400	
	BNF FRAZIER DEETER LAWRENCEVILLE OB	
	1 MONTHLY INSTALL	
12-14	#DIRECT S/C	25.00
	OUTGOING WIRE FEE	

***** CREDITS *****

DATE	DESCRIPTION	ADDITIONS
12-14	#INCOMING WIRE	899,147.78
	INCOMING WIRE GFX 20203490037500	
	ORG CITY OF LAWRENCEVILLE OBI PARKI	
	NG DECK LOAN	
12-31	#DEPOSIT	7.50
	COURTESY 1/2 MONTHLY WIRE	
	REFUND	
12-31	#INTEREST	0.01

***** INTEREST INFORMATION *****

ANNUAL PERCENTAGE YIELD EARNED	0.03%
INTEREST-BEARING DAYS	31
AVERAGE BALANCE FOR APY	\$373.10
INTEREST EARNED	\$0.01

INTEREST FOR 2020 TO BE REPORTED TO THE INTERNAL REVENUE SERVICE ON YOUR TAX
RETURN IS \$28.55 .

DATE	NUMBER	PAYEE	AMOUNT
		TOTAL	\$ _____

BANK BALANCE SHOWN ON THIS STATEMENT

\$ _____

PLUS - DEPOSITS NOT CREDITED ON THIS STATEMENT

TOTAL

\$ _____

LESS - TOTAL OF OUTSTANDING CHECKS (FROM ABOVE)

\$ _____

SHOULD AGREE WITH YOUR CHECK BOOK BALANCE AFTER
YOU DEDUCT FROM THAT BALANCE SERVICE CHARGES
(IF ANY) SHOWN ON THIS STATEMENT

\$ _____

Please examine this statement at once. If incorrect, return statement and images of your checks to **OUR BANK**. If no error is reported within 10 days, the account will be considered correct.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS, telephone us or write us at our office shown on the front of this statement as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the **FIRST** statement on which the error appeared.

(1) Tell us your name and account number (if any).

(2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.

(3) Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than **10** business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

RENASANT BANK

DOWNTOWN DEVELOPMENT AUTH OF L'VILLE GA
DECEMBER 31, 2020
PAGE 2 OF 2
8011792342

	TOTAL FOR THIS PERIOD	TOTAL YEAR-TO-DATE
TOTAL OVERDRAFT FEES	\$0.00	\$0.00
TOTAL RETURNED ITEM FEES	\$0.00	\$0.00



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

Item: Downtown Development Authority Officer Elections

Department: Downtown Development Authority

Date of Meeting: Monday, January 11, 2021

Fiscal Impact: \$0

Presented By: Chairman Lee Merritt

Action Requested: Vote for Downtown Development Authority Officers

Summary: DDA Officer Elections for 2021



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

Item: \$1M IGA Account Summary

Department: Downtown Development Authority

Date of Meeting: Monday, January 11, 2021

Fiscal Impact: none

Presented By: Committee Member Linda Nash, Treasurer

Action Requested: Review of \$1M IGA Account Summary

Summary: Review of \$1M IGA Account Summary

Attachments/Exhibits:

- \$1M IGA Account Summary 2020

City of Lawrenceville Downtown Development Authority

Money Market Account 9356, Jan 1 - Dec 7, 2020

Date	Description	check #	Amount	Balance
	Beginning Balance			\$621,682.61
1/30/2020	Sale of 225 N Perry St (Sound Associates)		\$132,925.00	\$754,607.61
1/31/2020	Interest		\$128.47	\$754,736.08
2/28/2020	Interest		\$143.92	\$754,880.00
3/6/2020	Escrow Agent MPT - Earnest Money - 51 S Clayton St	1196.00	(\$3,500.00)	\$751,380.00
3/6/2020	Escrow Agent MPT - Earnest Money - 189 Born St	1197.00	(\$2,100.00)	\$749,280.00
3/20/2020	Transfer to MPT for 51 S Clayton & 189 Born closings		(\$557,597.85)	\$191,682.15
3/31/2020	Interest		\$108.91	\$191,791.06
4/30/2020	Interest		\$37.83	\$191,828.89
5/6/2020	Transfer to DDA acct 664 - reimburse 51 S Clayton inspection		(\$720.00)	\$191,108.89
5/7/2020	Transfer from DDA acct 664, South Lawn funds moved to correct acct		\$215,911.25	\$407,020.14
5/29/2020	Interest		\$35.45	\$407,055.59
6/30/2020	Interest		\$33.45	\$407,089.04
7/14/2020	Outgoing wire fee		(\$25.00)	\$407,064.04
7/14/2020	Outgoing wire - Chicago Title		(\$125,000.00)	\$282,064.04
7/31/2020	Interest		\$28.41	\$282,092.45
8/3/2020	Outgoing wire fee		(\$25.00)	\$282,067.45
8/3/2020	Outgoing wire - Vinayak Hospitality		(\$50,000.00)	\$232,067.45
8/28/2020	Outgoing wire fee		(\$25.00)	\$232,042.45
8/28/2020	Outgoing wire - Vinayak Hospitality		(\$50,000.00)	\$182,042.45
8/31/2020	Interest		\$19.44	\$182,061.89
9/28/2020	Incoming Wire fee		(\$15.00)	\$182,046.89
9/28/2020	Incoming Wire from City - Villa Lodge closing		\$2,500,000.00	\$2,682,046.89
9/28/2020	Dickinson Property Science, Inc - 189 Born	1198.00	(\$2,990.00)	\$2,679,056.89
9/29/2020	Wire refund		\$15.00	\$2,679,071.89
9/29/2020	Incoming wire - from City of Lawrenceville		\$2,504,756.96	\$5,183,828.85
9/30/2020	Wire fee		(\$15.00)	\$5,183,813.85
9/30/2020	Outgoing Wire fee		(\$25.00)	\$5,183,788.85
9/30/2020	Outgoing Wire - MPT - purchase Villa Lodge (Vinayak Hospitality)		(\$4,774,329.94)	\$409,458.91

9/30/2020 Interest		\$36.13	\$409,495.04
10/8/2020 Chapman Services, Inc - 51 S Clayton Street	check destroyed, reissue after 1/1/2021	(\$200,270.24)	
10/30/2020 Interest		\$34.78	\$409,529.82
11/2/2020 Wire fee		(\$25.00)	\$409,504.82
11/2/2020 MPT - earnest money - 816 N Clayton Street		(\$10,000.00)	\$399,504.82
11/27/2020 Outgoing Wire fee		(\$25.00)	\$399,479.82
11/27/2020 Outgoing Wire - MPT - purchase 816 N Clayton		(\$344,132.88)	\$55,346.94
11/30/2020 Interest		\$29.09	\$55,376.03
12/3/2020 Gwinnett Co Property Tax - Atha Street		(\$762.04)	\$54,613.99
12/3/2020 Gwinnett Co Property Tax - 400 N Clayton (parking lot)		(\$1,436.14)	\$53,177.85

Summary - DDA acct 9356 - 1/1/2020 thru 12/3/2020

Income

Sale of 225 N Perry St (Sound Associates)	\$	132,925.00	
Total Interest	\$	635.88	
South Lawn funds moved from DDA 664 to correct acct	\$	215,911.25	
from City of Lawrenceville for Villa Lodge closing	\$	5,004,756.96	
Total Income			\$5,354,229.09

Expenses

51 S Clayton St	\$	352,439.02	
189 Born St	\$	214,468.83	
Villa Lodge	\$	4,999,329.94	
816 N Clayton	\$	354,132.88	
net wire fees	\$	165.00	
property taxes - Atha St & 400 N Clayton (parking lot)	\$	2,198.18	
Total Expenses			\$5,922,733.85

Account balance check

beginning balance	\$	621,682.61	
plus income	\$	5,354,229.09	\$5,975,911.70
minus expenses	\$	(5,922,733.85)	\$53,177.85
ding balance			\$ 53,177.85



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

Item: Discussion Regarding Partnership Gwinnett Economic Outlook Event

Department: Downtown Development Authority

Date of Meeting: Monday, January 11, 2021

Fiscal Impact: \$0

Presented By: Chairman Lee Merritt

Action Requested: Discussion Regarding Partnership Gwinnett Economic Outlook Event

Summary: Discussion Regarding Partnership Gwinnett Economic Outlook Event



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

Item: Budget for 2020 and looking at 2021

Department: Downtown Development Authority

Date of Meeting: Monday, January 11, 2021

Fiscal Impact: none

Presented By: Committee Member Linda Nash, Treasurer

Action Requested: Budget for 2020 and looking at 2021

Summary: Budget for 2020 and looking at 2021

Attachments/Exhibits:

- Budget

Downtown Development Authority of the City of Lawrenceville

2020 Budget - Cash Basis - No Real Estate Included

5.

Revenue		Approved 2019 Budget	2019 Actual	Proposed 2020 Budget	Comments
	Liquor Tax	\$56,000.00	\$ 63,054.39	\$ 75,000.00	2019 Actual + Oct tax + 10% projected increase
	Interest	\$150.00	\$ 122.72	\$ 150.00	
	Rent	\$0.00	\$ 29,310.15	\$ -	Exchange for City Upkeep
	Depot	\$0.00	\$ 9,900.00	\$ -	Exchange for City Upkeep
Total Revenue		<u>\$56,150.00</u>	<u>\$ 102,387.26</u>	<u>\$ 75,150.00</u>	
Expenses					
	Depot Repairs	\$0.00	\$ -		Exchange for Rent to City
	Boulder Creek Repairs	\$0.00			Exchange for Rent to City
			\$ 7,812.00		Sept & Oct 2019 rents transferred to City
	Real Estate	\$5,000.00		\$ 1,000.00	
	Utilities on Properties	\$0.00			Not typical, but could occur
	Sponsorships	\$5,000.00		\$ 5,000.00	
	DDA Attorney	\$15,000.00	\$ 11,636.00	\$ 15,000.00	2019 expense - hotel & parking deck
	Specialty Attorneys		\$ 20,573.26	\$ 20,000.00	Not previously budgeted
	Main Street	\$0.00	\$ -	\$ -	
	Sales & Marketing	\$5,000.00	\$ 6,000.00	\$ 20,000.00	change name to Professional Services
	Admin Support	\$1,080.00	\$ 85.85	\$ -	
	Miscellaneous: Post Office	\$88.00		\$ 100.00	
	Training	\$5,500.00	\$ 5,585.60	\$ 10,000.00	
	Other	\$2,000.00		\$ 2,000.00	
Total Expenses		<u>\$38,668.00</u>	<u>\$ 51,692.71</u>	<u>\$ 73,100.00</u>	
NET		<u><u>\$17,482.00</u></u>	<u><u>\$ 50,694.55</u></u>	<u><u>\$ 2,050.00</u></u>	



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

Item:	Lose Design-Depot Area Masterplan Proposal
Department:	Downtown Development Authority
Date of Meeting:	Monday, January 11, 2021
Fiscal Impact:	none
Presented By:	Chairman Lee Merritt
Action Requested:	Discussion of Lose Design-Depot Area Masterplan Proposal

Summary: Discussion of Lose Design-Depot Area Masterplan Proposal

Attachments/Exhibits:

- Lose Design – Depot Area Masterplan Proposal

January 6, 2021

Ms. Lee Merritt
Downtown Development Authority of Lawrenceville, GA
70 S. Clayton Street
Lawrenceville, GA 30046

RE: Proposal- Lawrenceville Depot Area Master Plan

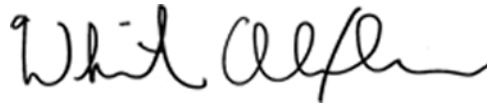
Dear Lee,

Thank you for contacting us about a proposal for professional design services to master plan potential development areas in the Depot area. As a local business in Downtown Lawrenceville, we are familiar with the project area and we have an understanding of the unique opportunities that developments such as this can bring to our community.

The following pages outline a scope of services for the project and fees, as well as a contract for signature. I hope to be in touch soon.

Sincerely,

LOSE DESIGN



Whit Alexander, PLA, LEED® AP
Executive Vice President, CCO

Attachments:

Professional Services Agreement
--Scope of Services/Fees
--Terms and Conditions
--Hourly Rate Schedule
--Signature Page

PROFESSIONAL SERVICES AGREEMENT

SCOPE OF SERVICES/FEES

SCOPE OF SERVICES

The Downtown Development Authority of Lawrenceville, GA wishes to master plan potential development areas associated with the Depot area, located along the north side of downtown. The master plan will consider available greenspace areas, residential and commercial plats, as well as consideration for additional land acquisition for inclusion in the redevelopment area.

PROJECT APPROACH

TASK 1- KICKOFF/ PROJECT INITIATION

To initiate the project, Lose Design will meet with the Client Team to review the scope of the master plan, identify the Client Team's known goals, programs and any other specific issues or known concerns. Prior to this meeting, we will collect available base data (tax maps, aerial photos, GIS information, construction documents, etc.) from the Client Team to assist in facilitating the discussion.

Immediately following the kickoff meeting, Lose Design team members will visit the development area to confirm base map data, identify issues and opportunities that may influence the master plan, and evaluate opportunities for additional land acquisition for inclusion in the redevelopment area.

TASK 2- DRAFT MASTER PLAN

Upon the completion of Task 1, Lose Design team members will develop a draft master plan, supporting example photography of similar developments, along with a supporting legend and tables indicating pertinent data proposed in the master plan, which will be presented to the Client Team in a meeting.

TASK 3- FINAL MASTER PLAN

Upon receipt of all comments from the Client Team, we will provide the necessary revisions to the documents and develop a final master plan and report. The final master plan will then be presented to the Client Team in a meeting.

Our master plan deliverables will include a plan-view graphic of the development area, supporting example photography of similar developments, along with a supporting legend and tables indicating pertinent data proposed in the master plan.

If the Client Team wishes, we can provide 3D renderings of the proposed development areas to further convey spatial relationships and illustrate the overall character of the development area. These renderings will be provided for an additional fee at the Client's request.

ADDITIONAL SERVICES

Only items of work specifically called out under the Scope of Services section of this agreement are to be performed for the specified fees as a part of the contract. The Design Professional will consider any items not so specified as "Additional Services" and will perform those services upon request on an hourly fee basis. Such Additional Services may include, but are not limited to, the following:

- Additional site visits or meetings;
- Public input meetings;
- Professional 3D renderings;
- Changes to master plans, reports or graphics after acceptance by the Client
- Additional changes resulting from Client comments following receipt of initial comments after presentation of draft master plans and final master plans.

EXCLUSIONS

The following services are hereby excluded from the Scope of Services:

- Surveying
- Detailed Cost Estimating Services;
- Detailed Construction Documents

PROJECT FEES

We propose to provide the scope of services described herein on a Lump Sum or Hourly Rate fee basis as follows:

- We will provide the base services described in Tasks 1-3 for a lump sum fee of \$7,500.00, to be invoiced monthly as a percentage of completion.
- We will provide the optional 3D renderings of the project area, as an additional service, for a lump sum fee to be negotiated with the Client once the scope of the renderings has been identified. These renderings typically range from \$1,000.00- \$2,000.00 per image, depending on the desired level of detail.
- Any requested additional services and reimbursable expenses associated with those services will be charged per the following rate schedule.



Remit Payment To:
Lose Design
Attn: Accounts Receivable
2809 Foster Avenue
Nashville, TN 37210

Questions May Be Directed to:
Tammy Boyte
Controller
tboyte@lose.design
615-767-5811

TERMS AND CONDITIONS

Payment Schedule and Terms – Progress payments for the fees described previously will be due monthly, based on the Design Professional's estimate of the percentage of the work complete. If payment is not received by the Design Professional within 30 calendar days of the invoice date, the Client shall pay as interest an additional charge of 1.5% of the past due amount per month. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal. Failure to make payments when due shall be cause for suspension of the Design Professional's services, and the filing of a lien against the property.

Current Hourly Rates - An attached table, dated January 1, 2020, outlines our current hourly rates and reimbursable expenses. These rates are current until January 1, 2021, at which time they may be adjusted by the Design Professional.

Additional Services – Only items of work specifically called out under the Scope of Services section of this Agreement are to be performed for the specified Fees. The Design Professional will consider any items not so specified as "Additional Services" and will perform those services upon request on an hourly fee basis as outlined on the attached Hourly Rate Schedule. If any Additional Services are requested, the Design Professional shall be reimbursed for associated out-of-pocket expenses as reflected on the attached Hourly Rate Schedule.

Term of Proposal – It is understood that this document outlines proposed Services and Fees to be provided in relation to the Client's project, and that this offer of proposed Services and Fees remains open for sixty (60) days from the date this document is issued. If the Client does not indicate acceptance by signing and returning one copy to the Design Professional within sixty days, this document becomes null and void.

Fee Adjustment – It is understood that in the event this project extends over a period of more than one year from the date of this Agreement, the fees for any remaining services will be adjusted proportionately to the "all items" group of the U.S. Department of Labor's Bureau of Labor Statistics Consumer Index.

Ownership of Documents – All reports, plans, specifications, computer files, field data, notes and other documents and instruments prepared by the Design Professional as instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto. Reuse for extensions of the project or for new projects shall require written permission of the Design Professional and further compensation at a rate agreed upon by both parties. Any changes made to the construction documents by the Client, or by the Client's representatives, are strictly prohibited without the knowledge and written consent of the Design Professional. The Design Professional shall be released from any liability resulting from the unauthorized alteration of construction documents. The Design Professional grants the Client the right to use the drawings for their use in publications, public meetings, planning efforts, award submittals and the right to reproduce the drawing as needed for stated uses without requesting authorization from the Design Professional.

Jobsite Safety – The Design Professional is not responsible for job site safety during the master planning process. The owner retains sole responsibility and liability associated with securing the site and maintaining job site safety during the planning process.

Applicable Law – Unless otherwise provided, this Agreement shall be governed by Georgia state law.

Disputes Resolution - All claims, counterclaims, disputes and other matters in question between the parties hereto arising out of or relating to this Agreement or breach thereof shall be presented to non-binding mediation, subject to the parties agreeing to a mediator.

Termination of Services – This Agreement may be terminated by either party upon not less than seven (7) days written notice should the other party fail to perform substantially in accordance with the terms of this Agreement through no fault of the party initiating termination. If this Agreement is terminated by the Client, the Design Professional shall be paid for services performed to the termination notice date, including reimbursable expenses due plus termination expenses. Termination expenses are defined as reimbursable expenses directly attributable to termination, plus 15 percent of the total compensation earned to the time of termination to account for the Design Professional's rescheduling adjustments, reassignment of personnel, and related costs incurred due to the termination.

Opinion of Probable Cost – In providing opinions of probable construction cost, the Client understands that the Design Professional has no control over costs or the price of labor, equipment, or materials, or over the contractor's method of pricing, and that the opinions of probable construction costs provided are to be made on the basis of the Design Professional's qualifications and experience. The Design Professional makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

Limit of Liability - In recognition of the relative risks and benefits of the project to both the Client and the Design Professional, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Design Professional and its subconsultants to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of the Design Professional and its subconsultants to all those named shall not exceed **\$50,000** or the Design Professional's total fee for services rendered on this project, whichever is greater. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract or warranty.

In addition, the Client agrees to indemnify and hold the Design Professional harmless for any damage, liability or cost, including reasonable attorney's fees and defense costs, arising from any errors or omissions contained in the plans, specifications or other contract documents prepared by others. The Client agrees to extend any and all liability limitations and indemnifications provided by the Client to the Design Professional to those individuals and entities the Design Professional retains for performance of the services under this Agreement, including but not limited to the Design Professional's subconsultants and their officers, employees, heirs and assigns. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

Betterment - If, due to the Design Professional's error, any required item or component of the project is omitted from the Design Professional's construction documents, the Design Professional shall not be responsible for paying the cost to add such item or component to the extent that such item or component would have been otherwise necessary to the project or otherwise adds value or betterment to the project. In no event will the Design Professional be responsible for any cost or expense that provides betterment, upgrade or enhancement of the project.

Contract Termination – Upon giving the other party five (5) calendar days prior written notice, this Agreement may be terminated by either party in the event of substantial failure to perform in accordance with the terms hereof by the other party through no fault of the terminating party. If this agreement is so terminated, the Design Professional shall be paid for all services rendered and all costs incurred up to the date of termination, in accordance

with the compensation provisions of this contract. The Client shall pay the Design Professional in full within ten (10) calendar days of termination.

ATTACHMENT A

Professional Services Hourly Rate (only for additional service requests)

Principal/President	\$240.00
Executive Vice President	\$220.00
Vice President.....	\$200.00
Division Director	\$185.00
Senior Landscape Architect, PM, Architect, Engineer, and Planner	\$150.00
Marketing Director	\$135.00
Landscape Architect, Architect, Engineer, Project Manager.....	\$120.00
Certified Planner, Senior Proposal Coordinator	\$110.00
Land Planner, Intern Architect, Engineer in Training, BIM Specialist, GIS Specialist, Graphic Designer, Interior Designer.....	\$100.00
Technician.....	\$80.00
Marketing Coordinator, Proposal Coordinator	\$80.00
Administrative Assistant	\$65.00

Reimbursable Expenses (only for additional service requests)

Consultants' Services	cost
Prints	cost
Postage and Shipping	cost
Mileage and Travel Expenses	cost
Copies	cost

January 1, 2021

NOTE: All the above-stated fees and expenses are to be billed monthly, and the invoices are due and payable upon receipt. Other reimbursable expenses not shown hereon will be invoiced at our cost. These rates are current until January 1, 2022, at which time they may be adjusted by the Design Professional.

SIGNATURE PAGE

This is an Agreement made as of January __, 2021 between The Downtown Development Authority of Lawrenceville, Georgia (herein called the CLIENT), and Lose & Associates, Inc., dba Lose Design (herein called Lose Design or the DESIGN PROFESSIONAL).

- I. Client and Lose Design, for the mutual considerations hereinafter set forth agree that the services for the Lawrenceville Depot Area Master Plan shall conform to the Scope of Services.
- II. Client agrees to pay Lose Design as compensation for its services in accordance with the Fees Section in the proposal. Fees and other charges will be invoiced monthly by Lose Design. The amount of each invoice shall be due at the time of billing.
- III. The person signing this Agreement warrants he has authority to sign as, or on behalf of, the Client. If such person does not have such authority, he agrees that he is personally liable for all breaches of this contract, and that in any action against him for breach of such warranty, a reasonable attorney's fee shall be included in any judgment rendered.
- IV. When signed by both parties, this Professional Services Agreement, including the attached Scope of Services/Fees, Terms and Conditions, and Hourly Rate Schedule attached to this document, constitutes a final written expression of all terms of this Agreement and is a complete and exclusive statement of those terms. Any and all prior representations, promises, warranties, or statements by Lose Design that differ in any way from the terms of this written Agreement shall be given no force or effect. The terms of this Agreement can be modified only in writing which must be signed by both parties.

Agreed to:

Agreed to:

The Downtown Development Authority
Of Lawrenceville, Georgia
Client Name

Lose Design
Lose & Associates, Inc., dba Lose Design

Signer's Name (Typed or Printed)

Whit Alexander
Signer's Name (Typed or Printed)

BY: _____
Authorized Signature

BY: _____
Authorized Signature

Date: _____

Date: _____

Title: _____

Title: _____

To Whom Should Invoices Be Directed:

NAME: _____

EMAIL ADDRESS: _____



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

Item:	Approval of Downtown Development Authority 2021 Calendar
Department:	Downtown Development Authority
Date of Meeting:	Monday, January 11, 2021
Fiscal Impact:	\$0
Presented By:	Chairman Lee Merritt
Action Requested:	Approval of Downtown Development Authority 2021 Calendar

Summary: Approval of Downtown Development Authority 2021 Calendar

Attachments/Exhibits:

- Proposed 2021 Downtown Development Authority Calendar



LAWRENCEVILLE

GEORGIA

2021 DOWNTOWN DEVELOPMENT AUTHORITY MEETING SCHEDULE

DDA MEETINGS ARE HELD AT 6:30 pm IN THE COUNCIL CHAMBERS OF CITY HALL on the 2nd
Monday of every month
Meetings are held on the 3rd floor if there is conflict.

Meeting Date
01-11-2021
02-08-2021
03-08-2021
04-12-2021
05-10-2021
06-14-2021
07-12-2021
08-09-2021
09-13-2021
10-11-2021
11-08-2021
12-13-2021