



# LAWRENCEVILLE

## GEORGIA

### STORMWATER AUTHORITY AGENDA

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Wednesday, June 12, 2024  
6:00 PM

4th Floor Council Chambers  
70 S. Clayton St, GA 30046

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#### **Call to Order**

1. Agenda Report

#### **Review of Current Projects**

#### **Approval of Prior Meeting Minutes**

#### **Review of Proposed New Projects**

- [2.](#) MS4 Annual Report

#### **Comments from Utility Board Staff**

#### **Final Adjournment**

**State of Georgia**  
**Environmental Protection Division**

**Phase I Large**  
**Municipal Separate Storm Sewer System**  
**Annual Report**

**Return To:**

Georgia Environmental Protection Division  
Watershed Protection Branch  
Nonpoint Source Program

2 Martin Luther King Jr. Dr., Suite 1462 East  
Atlanta, Georgia 30334

Version: February 2021

**Phase I Large Municipal Separate Storm Sewer (MS4)**  
**Annual Report**

**Part 1 – General Information**

- A. Name of Permittee: City of Lawrenceville
- B. Mailing Address: 70 South Clayton Street, Lawrenceville, GA 30046
- C. Contact Person: Reginald Anderson Title: City Engineer
- D. Email Address: reginald.anderson@lawrencevillega.org
- E. Telephone Number: 770-277-7537

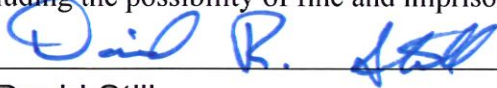
F. Reporting Period: May 1, 2023 through April 30, 2024

G. List any other party of parties (e.g. Keep America Beautiful affiliates) response for implementing the Stormwater Management Program (SWMP) or a program component during this reporting period. If no previously submitted, provide a Memorandum of Agreement:

H. Certification Statement:

I certify under penalty of law that this document and all attachments were prepared with direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:



Printed Name: David Still

Title: Mayor

Date: 06-03-2024

**Part 2 – Implementation Status of SWMP Components**

**A. Structural and Source Control Measures (Section 3.3.1)**

**Note:** The permittee must maintain an updated inventory of all permanent control structures. At a minimum, include catch basins, ditches, detention/retention ponds, and storm drain lines.

*1. Structural Controls (Table 3.3.1, Item 1)*

a. How many permanent control structures for which the MS4 is responsible were added during this reporting period? (explain type and number of each)

Type	Number
Catch Basins	210
Ditches (miles or linear feet)	0
Detention/Retention Ponds	0
Storm Drain Lines (miles or linear feet)	19,754.96 linear ft

b. Including the structures added this reporting period, what is the total number of permanent control structures which the permittee is responsible for inspecting?

Type	Number
Catch Basins	261
Ditches (miles or linear feet)	20,692 linear ft
Detention/Retention Ponds	3
Storm Drain Lines (miles or linear feet)	21,575.28 linear ft

c. Is an updated inventory and map of the permanent control structures attached?  Yes  No

*2. MS4 Inspections and Maintenance (Table 3.3.1, Item 2)*

a. Were inspections of MS4 structures performed using geographical areas or sectors?  Yes  No

b. How many permanent control structures were inspection from 2019-2024?

Catch Basins			
Year	Total Number Catch Basins	Number Catch Basins Inspected	% Inspected
2019-2020	1584	324	20%
2020-2021	1620	209	13%
2021-2022	1741	210	12%
2022-2023	1750	450	26%
2023-2024	2011	1468	72%
<b>Total</b>	1750	2661	100%

<b>Pipes</b>			
<b>Year</b>	<b>Total Pipes</b>	<b>Number Pipes Inspected</b>	<b>% Inspected</b>
2019-2020	250,536 linear ft	51,902.4 linear ft	21%
2020-2021	254,654.4 linear ft	36,537.6 linear ft	14%
2021-2022	274,560 linear ft	40,867.2 linear ft	15%
2022-2023	275,721.6 linear ft	53,539.2 linear ft	20%
2023-2024	297,296.88 linear ft	84,997.33 linear ft	30%
<b>Total</b>	<b>275,721.6 linear ft</b>	<b>267,843.73 linear ft</b>	<b>97%</b>

<b>Ditches</b>			
<b>Year</b>	<b>Total Ditches</b>	<b>Number Ditches Inspected</b>	<b>% Inspected</b>
2019-2020	20,222.4 linear ft	4,224 linear ft	21%
2020-2021	20,222.4 linear ft	0 linear ft	0%
2021-2022	20,222.4 linear ft	9,240 linear ft	46%
2022-2023	40,022.4 linear ft	22,334.4 linear ft	56%
2023-2024	60,714.4 linear ft	15,734.4 linear ft	39%
<b>Total</b>	<b>40,022.4 linear ft</b>	<b>51,532.8 linear ft</b>	<b>100%</b>

<b>Detention/Retention Ponds</b>			
<b>Year</b>	<b>Total Number Ponds</b>	<b>Number Ponds Inspected</b>	<b>% Inspected</b>
2019-2020	4	1	25%
2020-2021	4	1	25%
2021-2022	4	1	25%
2022-2023	5	1	20%
2023-2024	8	0	0%
<b>Total</b>	<b>5</b>	<b>4</b>	<b>80%</b>

c. Documentation of each inspection performed must be attached as an addendum to this report. Is documentation attached?  Yes  No

d. How many permanent control structures were maintained during this reporting period?

<b>Type</b>	<b>Number</b>
Catch Basins	64
Ditches (miles or linear feet)	0 linear ft
Detention/Retention Ponds	14
Storm Drain Lines (miles or linear feet)	989.47 linear ft

e. Documentation of each maintenance activity performed must be attached as an addendum to this report. Is documentation attached?  Yes  No

f. Describe any tasks associated with control structure inspection and maintenance (e.g. repairs), not addressed in the question above:

The City of Lawrenceville, inspected to the maximum extent practicable known catch basins, linear feet of pipe, linear feet of ditches, and detention/retention ponds as of the last recorded inventory from 2022-2023. In review of the current assets against what was determined New and Inspection Year 2023-2024 based off MS4 Contractor data, the inventory of assets had increased compared to previous years. For those which 100% were not met, the City intends to review its inspection schedule and implement an internal tracking for annual inspections. During the 2023-2024 reporting period, the City added the position of a Stormwater Coordinator. This position was created to allow the City to better internally manage the Stormwater Management Program (SWMP). During the 2023-2024 reporting period, the Stormwater Coordinator conducted an evaluation of existing inventory and found apparent additions to the system. With these inclusions, the City will be conducting a system review to determine assets to be inventoried.

3. Master Plan (Table 3.3.1, Item 3)

a. Does your municipality have a comprehensive planning document (e.g. Master Plan), which in part addresses stormwater?  Yes  No

b. If the answer to C.a was “yes”, describe any changes made to the stormwater portion of the comprehensive planning document during the reporting period:

Stormwater Master Plan was completed and adopted within the 2023-2024 Permit term. The City's Comprehensive Plan was reviewed and updated during the 2023-2024 Permit term as well.

4. Street Maintenance (Table 3.3.1, Item 4)

a. How many miles of streets were swept during the reporting period? (Provide documentation)

b. Describe any litter removal activities performed during the reporting period (e.g. dates, people performing litter pickup, etc.), including the amount of debris removed (e.g., pounds, number of bags, or area cleaned) (e.g., miles of streets, areas) (Provide documentation)

The City performs several activities to remove litter from our waterways. These activities/programs can be found in the Appendices.

c. Describe any practices for maintaining streets that were not addressed in the questions above (deicing practices, road repair procedures, etc.) that reduce pollution from stormwater runoff:

The City performs road repairs through our Street & Sanitation Department, as well as, our on-demand contractor. Evidence of these road repairs can be found in the Appendices.

5. Flood Management Projects (Table 3.3.1, Item 5)

a. New Flood Management Projects

1. Were any new flood management projects (e.g. wet or dry retention ponds, water quality vaults, channels) assessed for water quality impacts during site plan review during the reporting period?  Yes  No

2. If yes, provide the number of new projects where water quality assessments were performed:

[Empty text box]

3. Provide the number of projects that resulted in a new detention/retention structure:

[Empty text box]

**b. Existing Flood Management Projects**

1. Were any existing permittee-owned structural flood control devices (e.g. wet or dry retention basins, water quality vaults, channels) evaluated during the reporting period to determine if retrofitting the device for additional pollutant removal is feasible?  Yes  No

2. If yes, please provide details on the location of any existing flood management project(s), the evaluation performed (date, what did evaluation consist of, outcome), and documentation of any retrofitting activities:

The City identified a large facility needing retrofits and enhancements to manage flood risk downstream. This facility is located within our Sandalwood community. It was determined that the facility is to be dredged and have a permanent micropool installed. The intent of these retrofits is to produce more capacity for the facility and remove legacy sediment. The overall plan is conceptual and involves additional utility involvement. No construction has begun on this project.

**6. Municipal Facilities with the Potential to Cause Pollution (Table 3.3.1, Item 6)**

a. The permittee must maintain and provide a current inventory of municipal facilities with the potential to cause pollution. Is an updated inventory attached to this report?  Yes  No

b. Provide the date of the inventory:

c. Provide the number and percentage of these municipal facilities inspected during the period from 2019 to 2024:

<b>Municipal Facilities</b>			
<b>Year</b>	<b>Total Number Municipal Facilities</b>	<b>Number of Municipal Facilities Inspected</b>	<b>% Inspected</b>
2019-2020	3	1	33%
2020-2021	3	1	33%
2021-2022	3	1	33%
2022-2023	3	1	33%
2023-2024	4	0	0%
<b>Total</b>	<b>3</b>	<b>4</b>	<b>100%</b>

d. SWMP Compliance

1. Did you comply with the inspection frequency described in the SWMP?  Yes  No

2. If not, describe the reason and provide the steps taken to comply with the SWMP during the next reporting period:

The City had inspected 100% of the facilities to date prior to the start of the 2023-2024 reporting period. The increase in Municipal Facilities is due to the determination of including the retired Water Treatment Plant which had been inactive for several years and continues to be so. However, it does include stormwater management infrastructure and facilities within its property. For this, it was determined to be included in the City's inventory of Municipal Facilities and receive inspections.

e. Documentation of each inspection performed must be attached as an addendum to this report. Are completed inspection reports or some other type of documentation attached?  Yes  No

f. Describe any problems identified during the inspection and any corrective actions taken:

The City conducts vehicle washing of our larger commercial vehicles. A temporary vehicle wash bay was constructed to contain, collect and properly dispose of the washwater. A permanent vehicle wash bay was requested in the upcoming FY 25 budget.

g. Were any measures to control runoff from municipal facilities implemented during the reporting period?  Yes  No

If yes provide details:

An evaluation of control measures was completed. New policies and procedures are being developed to provide to all applicable departments.

7. Pesticide, Fertilizer, and Herbicide (PFH) Application (Table 3.3.1, Item 8)

a. Were any of the following tasks related to a pesticide, herbicide, fertilizer management program completed during the reporting period?

Task Completed	Yes	No	Not Applicable
Developed or updated inventory of PFH used by MS4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipal employee safety training in use, storage and disposal of PFH	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Implemented program for municipal use of native, low-maintenance, or drought-resistant vegetation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

b. Provide details for the tasks listed as completed in question Part 2.G.a above or describe any other programs or tasks performed during the reporting period (e.g. educational activities, certification of employees by Department of Agriculture, procedures or practices, etc.) related to PFH reduction at municipal facilities and rights-of-way. Where appropriate, provide date(s) and other specifications:

All pesticide, fertilizer, and herbicide application is completed by third party contractors. No application is completed by City of Lawrenceville employees.

c. Provide details for the tasks or programs performed during the reporting period (e.g. educational activities, verification of certification, permitting procedures, etc.) related to pollution reduction by commercial applicators and distributors. Where appropriate, provide date(s) and other specifications:

With the start of a new permit cycle approaching, the City will be evaluating the current procedures for providing pollution reduction opportunities to commercial applicators and distributors located within the City limits.

**B. Illicit Discharge Detection and Elimination (IDDE) Program (Section 3.3.2)**

*1. Legal Authority (Table 3.3.2, Item 1)*

a. Provide the date when the MS4’s illicit discharge ordinance was adopted or last updated:

3/17/2004

b. If the ordinance was updated during this reporting period, then a copy of the adopted ordinance must be attached to this report. Is a copy of the ordinance attached?

- Yes  
 No

*2. Outfall Inventory and Map (Table 3.3.2, Item 2)*

a. If the permittee must maintain a current inventory and map of all of the MS4 outfalls and the names and location of all waters of the State that receive discharges from those outfalls. How many outfalls, owned or operated by the MS4, were added during the reporting period?

0

b. The permittee must submit an updated inventory and map showing the outfalls and the location and names of all receiving streams with each annual report. Are the inventory and map attached?

- Yes  
 No

*3a. Outfall Inspections (Table 3.3.2, Item 3)*

a. Provide the status of the outfall inspections conducted from 2019 to 2024:

<b>Outfalls</b>			
<b>Year</b>	<b>Total Number of Outfalls</b>	<b>Number of Outfalls Inspected</b>	<b>% Inspected</b>
2019-2020	40	8	20%
2020-2021	40	8	20%
2021-2022	40	9	23%
2022-2023	40	4	10%
2023-2024	40	11	28%
<b>Total</b>	40	40	100%

b. Did you comply with the inspection frequency described in the SWMP?  Yes  No

c. If not, describe the reason and provide the steps taken to comply with the SWMP during the next reporting period:

[Empty text box for response to question c]

d. Of the outfalls screened during the reporting period, how many of the outfalls had flow?

e. Attach completed outfall inspection forms for all outfalls inspected during the reporting period. Are inspection forms attached?  Yes  No

f. For those outfalls with dry weather flow detected, provide information on the results of source identification activities. If laboratory testing was performed in order to verify a pollutant identity, then complete the last column of the table (attach additional sheets if necessary):

Outfalls with Dry Weather Flow		
Outfall Designation (number or location)	Date Field Screening Performed	Date Laboratory Testing Performed
See B. IDDE Program - Outfalls: Dry Weather Flow Detected		

g. For those outfalls with dry weather flow identified, describe the source tracing activities taken to identify the source, the identified source, and if the source was eliminated (attach additional sheets if necessary):

See B. IDDE Program Narrative Outfall Inspections: Dry Weather Flow Detection and Source Tracing

h. Provide documentation on any enforcement actions taken for each illicit discharge during the reporting period:

All dry weather flows discovered were determined to be ground water sources by the City's MS4 contractor.

3b. Stream Walks (Table 3.3.2, Item 3)

a. Were any stream walks conducted during the reporting period?  Yes  No

b. If the stream walks were performed for a reason other than part of the dry weather outfall screening, explain the reason, provide the miles of stream walked, and documentation of the activity (e.g. stream walk form, photographs, etc.):

c. Were the stream walks performed in conjunction with dry weather outfall screening?  Yes  No

d. If yes, provide the following:

<b>Stream Walks</b>			
<b>Year</b>	<b>Total Stream Miles</b>	<b>Number of Stream Miles Walked</b>	<b>% Inspected</b>
2019-2020			
2020-2021			
2021-2022			
2022-2023			
2023-2024			
<b>Total</b>			

4. *Spill Response (Table 3.3.2, Item 4)*

a. Provide information on any spill incidents which occurred during the reporting period, in which a substance entered the storm sewer system (e.g. sanitary sewer overflows, HAZMAT incidents, etc.) (attach additional sheets if necessary):

<b>Spill Date</b>	<b>Spill Location</b>	<b>Party Responsible for Spill</b>	<b>Substance(s) Spilled</b>	<b>Amount Spilled</b>
	See B. IDDE Program -			
	Spill Response			

5. *Public Reporting (Table 3.3.2, Item 5)*

a. Describe any activities performed during this reporting period to publicize and facilitate public reporting of illicit discharges (provide details, where appropriate). Provide documentation demonstrating one formal notification to the public as performed:

The City of Lawrenceville posts on our social media platforms providing constituents with information about submitting concerns regarding stormwater. Posts also include information regarding what is an illicit discharge and stormwater pollution.

b. Provide information on each complaint related to an illicit discharge received during the reporting period, including the nature of the complaint, investigatory actions, and the status of resolution (Table 3.3.2, Item 5):

See B. IDDE Program - Public Reporting: Spill Response Occurrences

6. Proper Management and Disposal (Table 3.3.2, Item 6)

a. Describe any activities performed during this reporting period to facilitate the proper management and disposal of used oil and toxic materials, including educational activities, household waste collection programs, etc. (provide details where appropriate, such as dates). Provide documentation of at least one activity being performed:

The City of Lawrenceville posted on social media and our City website about the proper management and disposal of used oil and toxic materials. The primary approved method of disposal is at an approved disposal location. The City also offers our community clean up and large bulk item pick up programs, as well, however it does exclude some items.

7. Sanitary Sewer Infiltration (Table 3.3.2, Item 7)

a. Does your MS4 own/operate the sanitary sewer system? If no, skip to Section C.  Yes  
Describe any activities performed during this reporting period to detect and eliminate seepage from municipal sanitary sewers to the storm sewer system:  No

C. Industrial Facility Stormwater Discharge Control Program (Section 3.3.3)

1. Inventory (Table 3.3.3, Item 1)

a. The permittee must maintain a current inventory of industrial facilities that discharge to the MS4. Is an updated inventory attached to this report?  Yes  No

b. Provide the date of the inventory:

2a. Inspections (Table 3.3.3, Item 2)

a. Were any inspections of industrial facilities conducted during the reporting period?  Yes  No

b. If inspections of industrial facilities were performed, then a copy of each completed inspection report form must be attached as an addendum to this report. (Note: The MS4 should ensure that the inspection report addresses stormwater issues, not just industrial pretreatment requirements). Are any industrial facility reports attached?  Yes  No

c. Provide the number and percentage of the total number of industrial facilities inspected:

<b>Industrial Facilities</b>			
<b>Year</b>	<b>Total Number of Facilities</b>	<b>Number of Facilities Inspected</b>	<b>% Inspected</b>
2019-2020	34	5	15%
2020-2021	34	9	26%
2021-2022	34	6	18%
2022-2023	38	5	13%
2023-2024	85	8	9%
<b>Total</b>	<b>38</b>	<b>33</b>	<b>86%</b>

d. SWMP Compliance

1. Did you comply with the inspection frequency described in the SWMP?  Yes  No

2. If not, describe the reason and the steps taken to comply with the SWMP during the next reporting period:

The previous inventory of Industrial Facilities was determined by our MS4 Contractor. In review of our business licenses against the SIC/NAICS Codes for our industrial site inventory, the quantity of sites increased. Due to this, the quantity and frequency of inspections based on past inventory was completed to the maximum extent practicable. The new process in updating the inventory will be utilized for future reporting periods and such the inspection frequency will be updated to provide consistent data.

2b. Monitoring (Table 3.3.3, Item 2)

a. Did the permittee determine that any industrial users are a substantial pollutant loader to the MS4?  Yes  No

b. Was any monitoring of the stormwater runoff from these industrial users conducted by the permittee or were monitoring results requested and received from the industrial facility during the reporting period?  Yes  No  N/A

c. The results of any monitoring performed should be attached as an addendum to this report. Are monitoring results attached?  Yes  No

3. Enforcement (Table 3.3.3, Item 3)

a. Were any enforcement actions taken against industrial facilities for stormwater violations during the reporting period (Table 3.3.3, Item 3)?  Yes  No

b. If yes, provide documentation, including the number and type of enforcement actions, the violations addressed, etc.:

Based on inspection results, two industrial sites had illicit discharge activities occurring. The properties were sent Notice of Violation letters. We are currently working with the property owners to remediate the illicit discharge and implement best management practices to prevent future violations.

4. Educational Activities (Table 3.3.3, Item 4)

a. Describe the educational activities performed during the reporting period which targeted industries (Table 3.3.3, Item 4). Provide documentation that at least one educational activity targeting industries were performed:

During each inspection, the industrial facility representative is provided with Industrial Facility based brochures.

D. Construction Site Management Program (Section 3.3.4)

1. Legal Authority (Table 3.3.4, Item 1)

a. Are you a Local Issuing Authority?  Yes  No

b. When was the MS4's ordinance to control soil erosion and sediment adopted or last updated?

c. If the ordinance was adopted or updated during this reporting period, then a copy of the adopted ordinance must be attached as an addendum to this report. Is a copy of the ordinance attached?  Yes  No

2. Site Plan Review (Table 3.3.4, Item 2)

a. Number of site plans received:

b. Number of site plan reviews conducted:

c. Number of site plans approved:

d. Number of site plans denied:

e. Other (please describe):

f. A list or table of site plans reviewed, denied, and/or approved during the reporting period should be provided. Is this information attached?  Yes  No

g. Number of land disturbing activity (LDA) permits issued:

h. A list or table of permits issued during the reporting period should be provided. Is this information attached?  Yes  No

3. Inspection Program (Table 3.3.4, Item 3)

a. How many active construction sites were inspected during the reporting period?

b. How many total inspections of these active construction sites were conducted during the reporting period?

c. A list or table of active sites and the number and dates of inspections conducted on each of these sites should be provided. Is this information attached?  Yes  No

4. Enforcement (Table 3.3.4, Item 4)

a. Provide information on enforcement activities (e.g. stop work orders, warning letters, etc.) at construction sites for erosion and sediment control violations taken during the reporting period (attach additional sheets if necessary):

Site Location	Type of Enforcement Action	Date of Enforcement
See D - Construction Site Management Program - Enforcement		

5. Certification (Table 3.3.4, Item 5)

a. MS4 staff involved in construction activities must be trained and certified in accordance with the rules adopted by the Georgia Soil and Water Conservation Commission (GSWCC). Provide documentation of each current certification (e.g. copies of certification cards, printouts from GSWCC website). Is the information attached?  Yes  No

**E. Highly Visible Pollutant Sources (HVPS) (e.g. commercial car washes, auto part stores, nurseries, home improvement stores, auto repair shops, gas stations, veterinary clinics, kennels) (Section 3.3.5)**

1. Inventory (Table 3.3.5, Item 1)

a. The permittee must maintain a current inventory of HVPS facilities that  Yes

discharge to the MS4. Is an updated inventory attached?  No

b. If any new HVPS were identified during the reporting period, what type(s) of facility were they?

The City constantly reviews business license applications. No new HVPS based on SIC or NAICS codes were completed for this year. However, as businesses either start or close down, the City tries to track as much of this change as possible during the reporting period.

c. Provide the date of the updated inventory:

2. Inspections (Table 3.3.5, Item 2)

a. Were any inspections performed on HVPS during the reporting period?  Yes  No

b. Are copies of completed inspection forms attached?  Yes  No

c. Provide the number and percentage of the total number of HVPS facilities inspected:

<b>HVPS Facilities</b>			
<b>Year</b>	<b>Total Number of Facilities</b>	<b>Number of Facilities Inspected</b>	<b>% Inspected</b>
2019-2020	214	92	43%
2020-2021	197	50	25%
2021-2022	198	49	25%
2022-2023	196	7	4%
2023-2024	154	46	26%
<b>Total</b>	<b>154</b>	<b>244</b>	<b>100%</b>

d. Did you comply with the inspection frequency described in the SWMP?  Yes  No

e. If not, describe the reason and the steps taken to comply with the SWMP during the next reporting period:

Due to the frequency of businesses opening and closing, the total number of facilities inspected against the total number of facilities does not match because of this variable. However, the City has completed 100% of its inspections for HVPS sites which are located within the City during the applicable reporting period and inspection area.

3. Enforcement (Table 3.3.5, Item 3)

a. For those HVPS facilities inspected during the reporting period at which the MS4 identified a problem, provide details as to any enforcement action taken by the MS4:

Facility Name	Facility Location	Action Taken by MS4
See E. HVPS Program - Enforcement		

4. Education Activities (Table 3.3.5, Item 4)

a. Describe the educational activities performed during the reporting period that targeted HVPS facilities. Provide documentation that at least one educational activity targeting HVPS facilities were performed (Table 3.3.5, Item 4):

All facilities which are inspected receive a brochure on education related to common pollution sources and how to mitigate the potential for pollution.

**Part 3 – Changes to the SWMP (Section 4.1)**

**A. Update of MS4 Areas**

- 1. Were any additional areas added to the MS4 system?
  - Yes
  - No
- a. If yes, was it through development of a previously undeveloped area?
  - Yes
  - No
- b. If yes, was it through annexation of an area?
  - Yes
  - No
- 2. Are an inventory and map of the MS4 permanent control structures in the additional areas attached?
  - Yes
  - No

**B. Staffing**

1. How many full-time equivalents were dedicated to implementing the SWMP during the reporting period? 5

2. Did the amount of full-time equivalents dedicated to implementing the SWMP during this reporting period differ from the previous reporting period either by an increase or decrease in numbers?
 Yes
 No

a. If yes, please explain whether it was a decrease or increase and the reason for the man-hour differences:

Increase: The City created a new position (Stormwater Coordinator) for the management and implementation of the Stormwater Management Program (SWMP) and MS4 Permit requirements.

**C. Are there any changes to the SWMP proposed for the upcoming reporting period? If so, please describe:**

The City intends to conduct an immense review of the current SWMP tasks and with the start of the new permit cycle, implement the changes proposed.

**Part 4 – Enforcement Response Plan (ERP) (Section 3.3.6)**

**A. The permittee was required to develop an ERP describing the action to be taken for violations associated with IDDE, industrial, construction, HVPS, and other SWMP programs. Has an ERP been completed?**  Yes  No

**B. If the ERP was not completed, explain why and provide the status of the document development:**

**Part 5 – Impaired Waterbodies (Section 3.3.7)**

**A. Provide the following information for any impaired waterbodies located within your jurisdictional area that are included on the latest approved 305(b)/303(d) list:**

Name of Water	Pollutant of Concern
Little Suwanee Creek	Bio F
Shoal Creek	Fecal Coliform
Pew Creek	Fecal Coliform, Bio F
Yellow River	Fecal Coliform
Pughs Creek	Fecal Coliform, Bio F

1. Was a new waterbody added to the 305(b)/303(d) list during **this** reporting period?  Yes  No

a. If yes, then you must develop a Monitoring and Implementation Plan (Plan). As part of the Plan, you must:

i. Provide a map showing the impaired waterbodies, all MS4 outfalls occurring on these waters or within one linear mile upstream, and sampling location(s). Is the map attached?  Yes  No

ii. If not, provide a schedule for completing the map:

The Stormwater Coordinator is working with the GIS department to gather all pertinent information to be represented on this map. The map of all impaired waterbodies, all MS4 outfalls occurring on these waters or within one linear mile upstream, and applicable sampling locations shall be included with the update of the SWMP and the start of the new permit cycle.

2. Was a Sampling and Quality Assurance Plan (SQAP) submitted to EPD?  Yes  No

a. If yes, has the SQAP been approved by EPD?  Yes  No

3. Provide a list of best management practices (BMPs) to be implemented to address the POC, including a description of each BMP and a schedule for implementation of the BMPs:

See the 2023/2024 Impaired Waters Monitoring and Evaluation document in Appendices Part 5 Impaired Waters section.

***B. Was a Monitoring and Implementation Plan developed during a previous reporting period?***  Yes  No

1. If yes, then you must:

a. Attach a copy of the approved Monitoring and Implementation Plan. Is the Plan attached?  Yes  No

b. Provide monitoring data for each POC. Is the monitoring data attached?  Yes  No

c. Provide an assessment of the monitoring data related to water quality (e.g. line graphs, narrative). Is the assessment attached?  Yes  No

d. If the monitoring data and assessment are not attached, explain the reason:

e. Provide an assessment of the effectiveness of each BMP chosen to address the POC. Is the BMP assessment attached:  Yes  No

f. If an assessment was not performed, explain why:

g. If you plan to delete any BMPs, modify any existing BMPs, or use any new BMPs during the next reporting period, describe the revisions:

**Part 6 – Municipal Employee Training, Public Education/Public Involvement (Sections 3.3.8, 3.3.9, and 3.3.10)**

***A. Municipal Employee Training***

1. Provide information on any employee training provided during the reporting period:

Date of Training	Topic(s) of Training	# of Employees Trained	Who Conducted Training	Method of Training
	See Part 6. Municipal Employee Training			

2. The permittee must provide documentation of the training provided, such as through sign-in sheets, photographs, or other. Is documentation attached?  Yes  No

***B. Public Education Program***

1. Did you participate in a regional public education program, such as the Clean Water Campaign?  Yes  No

2. Did you implement your own public education program?  Yes  No

3. Describe any SWMP educational activities undertaken during the reporting period, (include details as to the nature of the activity, date, number of people attending, etc.), and provide documentation of each activity:

PEOP Activity	Provide Measurable Goal	Complied with Goal	If No, Why?	Documentation Attached?
	See SWMP Educational Activities			

**C. Public Involvement**

1. Did you implement a public involvement program?  Yes  
 No

2. Describe any SWMP activities performed during the reporting period to involve the public in the program (e.g. Adopt-A-Stream, Adopt-A-Road, storm drain stenciling, Rivers Alive). Provide details such as the nature of the activity, the date(s), the number of volunteers.)

PIPP Activity	Provide Measurable Goal	Complied with Goal	If No, Why?	Documentation Attached?
	See Public Involvement			
	Activities			

**Part 7 – Post-Construction (Section 3.3.11(b)(2))**

**A. Legal Authority (Table 3.3.11(b)(2), Item 1)**

1. Provide the date when the MS4 post-construction ordinance(s) was adopted or updated: March 17, 2004

2. If required, provide the date 2019 Metropolitan North Georgia Water Planning District post-construction ordinance was adopted: N/A

3. If an ordinance was updated during this reporting period, then a copy of the adopted ordinance must be attached. Is a copy of the ordinance attached?  Yes  
 No

4. Does the ordinance include the adoption and implementation of the Georgia Stormwater Management Manual or an equivalent local design manual?  Yes  
 No

5. Provide either the date the design manual was adopted or a schedule for completing adoption: March 2018

6. The permittee was required to implement the Stormwater Runoff Quality/Reduction Performance Standards contained in the 2016 Georgia Stormwater Management Manual by no later than December 10, 2020. Provide the status of the implementation of this standard:

Previously, the City developed a GI/LID Program which established the use of the new performance standards. These standards were enforced on December 10, 2020.

7. The permittee is required to continue to evaluate its ordinances, building codes, and other regulations to ensure they do not prohibit or impede the use of GI/LID practices.

- a. Was an evaluation performed?  Yes  No

b. If yes, then describe the method used to conduct the evaluation (attach documentation of the evaluation performed):

c. If no, explain the reason:

After the previous evaluation it was determined that no changes were necessary at this time.

- 8. Were any revisions to the ordinances or regulations completed during this reporting period?  Yes  No

- 9. If any ordinances or regulations were revised to remove obstacles to GI/LID during this reporting period, then a copy of the adopted document(s) must be attached to this report. Provide a list, table, or chart of the GI/LID changes. Include the document name and section affected in the list, table, or chart. Is a copy of any modified ordinance or regulation attached?  Yes  No

- a. If yes then is a list, table or chart of the GI/LID changes attached?  Yes  No

**B. GI/LID Program (Table 3.3.II(b)(2), Item 2)**

- 1. The permittee was required to develop a program for implementing GI/LID practices. Has the program been submitted to EPD?  Yes  No

- a. If yes, has the program been approved by EPD?  Yes  No

- 2. Was a Linear Transportation Feasibility Program developed?  Yes  No

- a. If yes, has the program been approved by EPD?  Yes  No

- 3. Were any revisions made to the GI/LID program during the reporting period?  Yes  No

- a. If yes, then the revised program must be submitted to EPD for review. Is the revised GI/LID program attached?  Yes  No

**C. GI/LID Structure Inventory (Table 3.3.11(b)(2), Item 3)**

1. The permittee must maintain an inventory of privately-owned non-residential and permittee-owned water quality-related GI/LID structures within the permittee’s jurisdiction. Is an updated inventory attached to this report?  Yes  No

2. Provide the total number of GI/LID structures included on the inventory:  
 a. Privately-owned non-residential: 26  
 b. Publicly-owned: 2

**D. GI/LID Structure Inspection and Maintenance (Table 3.3.11(b)(2), Item 4)**

1. Were any inspections of GI/LID structures conducted during the reporting period?  Yes  No

2. If inspections of GI/LID structures were performed, then a copy of each completed inspection form must be attached to this report. Are any GI/LID structure inspection forms attached?  Yes  No

3. Provide the number and percentage of total number of GI/LID structures inspected during the reporting period:

<b>Publicly-Owned Structures</b>			
<b>Year</b>	<b>Total Number GI/LID Structures</b>	<b>Number Inspected</b>	<b>% Inspected</b>
2019-2020	1	1	100%
2020-2021	1	0	100%
2021-2022	1	0	0%
2022-2023	1	0	0%
2023-2024	2	0	0%
<b>Total</b>	<b>2</b>	<b>1</b>	<b>50%</b>

<b>Privately-Owned Non-Residential Structures</b>			
<b>Year</b>	<b>Total Number GI/LID Structures</b>	<b>Number Inspected</b>	<b>% Inspected</b>
2019-2020	1	0	0%
2020-2021	4	1	25%
2021-2022	5	1	20%
2022-2023	7	1	14%
2023-2024	26	0	0%
<b>Total</b>	<b>26</b>	<b>3</b>	<b>11%</b>

4. How many publicly-owned GI/LID structures were maintained during the reporting period? Attach documentation of the activities: 2

5. Describe any activities performed to ensure privately-owned non-residential GI/LID structures were maintained. Provide documentation of the activities:

During the 2023-2024 reporting period, the City added the position of a Stormwater Coordinator. This position was created to allow the City to better internally manage the Stormwater Management Program (SWMP). During the 2023-2024 reporting period, the Stormwater Coordinator conducted an evaluation of existing inventory and found apparent additions to the system. With these inclusions, the City will be conducting a system review to determine assets to be inventoried and work to address

**Part 8 – Assessment of Controls/Fiscal Analysis (Section 4.1)**

**A. Assessment of Controls**

1. Are revisions to the assessment of controls included in the approved SWMP necessary?  Yes  No

2. If yes, describe the necessary revisions:

[Empty text box for describing necessary revisions]

**B. Fiscal Analysis**

1. Reporting Period Expenditures

a. What was the funding source(s) for this reporting period’s expenditures?

Stormwater Utility Fee

b. A summary of the expenditures for the SWMP during the reporting period must be attached as an addendum to this report. Is a copy of the reporting period’s expenditures attached?  Yes  No

2. Next Reporting Period’s Budget

a. What will be the funding source for the next reporting period’s budget?

Stormwater Utility Fee

b. A summary of the proposed budget for the SWMP for the next reporting period must be attached as an addendum to this report. Is a copy of the proposed budget for the next reporting period attached?  Yes  No