



LAWRENCEVILLE

GEORGIA

PUBLIC ARTS COUNCIL TASK FORCE AGENDA

Tuesday, October 01, 2019
6:00 PM

Council Assembly Room
70 S. Clayton St, GA 30046

Call to Order

Approval of Agenda

Approval of Prior Meeting Minutes

[Approval](#) of Meeting Minutes from September 3, 2019

Task Force Business Items

[Review](#) and Approval of Ordinance

Public Comment

Final Adjournment



LAWRENCEVILLE

GEORGIA

AGENDA REPORT
MEETING: PUBLIC ARTS TASK FORCE
AGENDA CATEGORY: APPROVAL OF MINUTES

Item: Approval of Meeting Minutes from September 3, 2019

Department: Public Arts Task Force

Date of Meeting: Tuesday, October 1, 2019

Fiscal Impact: None

Presented By: Aura-Leigh Sanders

Action Requested: Approve Minutes

Summary: Approval of minutes from the September 3, 2019 meeting.

Attachments/Exhibits:

Public Arts Task Force meeting minutes 9.3.19



LAWRENCEVILLE

GEORGIA

AGENDA REPORT
MEETING: PUBLIC ARTS TASK FORCE
AGENDA CATEGORY: TASK FORCE BUSINESS ITEMS

Item: Review and Approval of Ordinance

Department: Public Arts Task Force

Date of Meeting: Tuesday, October 1, 2019

Fiscal Impact: None

Presented By: Lisa Sherman

Action Requested: Member Approval

Summary: Lisa Sherman will present the final version of the Ordinance that was approved at Council Work Session and look to the Task Force members to give their final approval.

Attachment:
Ordinance to Create the Lawrenceville Arts Commission

ORDINANCE NO. _____

AN ORDINANCE TO CREATE THE LAWRENCEVILLE ARTS COMMISSION

WHEREAS, the Mayor and Council of the City of Lawrenceville recognize the important role of the arts in the cultural enrichment and aesthetic quality of the City's physical environment, the mental wellbeing of the City's residents, and the community heritage, character and identity of the City of Lawrenceville; and

WHEREAS, the Mayor and Council of the City of Lawrenceville are dedicated to fostering a sense of ownership and community pride by promoting the City of Lawrenceville as a livable, sustainable, vibrant hub for the arts and artists to its residents, businesses, guests, visitors and artists as part of the Heart-Art-Smart and other City art-related initiatives; and

WHEREAS, the Mayor and City Council desire to form an official entity to support the City's vision for being an arts center through the expansion, education, and enhancement of public art throughout the City; and

WHEREAS, the Mayor and City Council appointed a Public Art Task Force on March 4, 2019 to form a Public Arts Council (PAC) and establish its function as the arts advocate for the City governing body; and

NOW THEREFORE, be it ordained and resolved by the Mayor and Council of the City of Lawrenceville as follows:

Section 1. Creation. The City of Lawrenceville Arts Commission, hereinafter known as "LAC" is hereby created and established.

Section 2. Purpose and Authority. LAC is charged with the following tasks and responsibilities:

1. Work to promote and expand the presence of public arts in the daily experiences of residents, businesses and visitors and provide opportunities for artists to gather, create, exhibit and promote their art;
2. Cultivate public-private partnerships both locally and regionally for the benefit of Lawrenceville and the Greater Gwinnett region.
3. Hold pre-development meetings with applicants seeking a development permit from the City to encourage and assist in the creation of public art and art projects;
4. Prepare an annual report to the City Council on LAC activities;
5. Study, assess, render advice, and as needed make recommendations on specific projects, plans, and City programs related to private-public art partnerships, and bring forth any issues or concerns to the City's elected officials about public art, art projects and artists;
6. Develop and propose art master plans, policies and other program elements;
7. Make recommendation to City Council for the recruitment and/or commissioning of temporary and permanent public art displays and events in City facilities and City-owned property; and

8. Assist with other art initiatives and programs as appropriate, such as the Heart-Art-Smart Initiative.

Section 3. Membership. LAC shall consist of seven (7) members. All members shall be volunteers and not receive compensation or reimbursement for their time, efforts or personal expense unless specifically approved by the City Council.

One (1) member of LAC may be a City Council member and one (1) member may be a City of Lawrenceville DDA member. All other members shall represent a broad diversity of experience and backgrounds and shall be selected because of their expertise, involvement or interest in arts, architecture, creative community, development, or cultural enrichment of the City. All LAC members shall be citizens of Gwinnett County or affiliated with a business or organization located within the Greater Lawrenceville/Gwinnett region.

All LAC members shall be appointed by the Mayor and City Council consistent with pre-established policies and procedures by the City of Lawrenceville through the office of the City Clerk. LAC members serve at the pleasure of the City Council and may be removed or replaced at any time at the discretion of the City Council.

All appointments to the LAC shall be for a two (2) year term with initial appointments staggered so that three (3) of the seven (7) appointees initially serve a one (1) year term. If a Member is removed or resigns prior to completing their term, the replacement Member shall only serve that remaining term.

Section 4. Officers. The Officers of the LAC shall elect one of their members as chairperson and another as vice chairperson and shall also elect a secretary and a treasurer, either of whom may but not need to be a commissioner. Officers shall be selected by the commissioners of LAC and shall serve a one (1) year term from time of appointment. LAC shall determine the duties of the Officers.

Section 5. Meetings. LAC shall hold regularly scheduled meetings; LAC shall determine the time and location of meetings. Additional meetings may be held upon call of the LAC Chair or by a vote of at least 3 commissioners of the LAC. The LAC shall provide notice of all meetings to the Lawrenceville City Clerk a minimum of forty-eight (48) hours prior to the meeting.

All meetings shall be open to the public and shall be conducted in accordance with the Georgia Open Meetings Act and any amendments thereto. Meetings shall be held at a location within the corporate limits of Lawrenceville that is open to the public and accessible to persons with disabilities. All minutes and records of the LAC shall be public records and kept in the custody of the City Clerk.

Section 6. Conflicts of Interest. All LAC members shall comply with the City of Lawrenceville Code of Ethics, Conflicts of Interest ordinance and related policies.

Section 7. Rules of Procedure. The LAC shall make its own rules of procedure, which shall be

submitted to the City Council for formal approval.

Section 8. Legal Counsel. Upon written request by the LAC Chair, and approval by the City Manager or designee, the LAC may seek appropriate legal advice from the City Attorney.

Section 9. City Staff and Resources. The LAC bears no oversight authority over any City department, personnel, consultant, budget, or other committee. The LAC's recommendations shall be advisory to the City Council and staff.

The City Manager may assign staff to provide support and assistance for the LAC. The staff liaison may provide guidance and input to the LAC, and may be consulted on an as-needed basis for additional information. Any requests for staff support shall be coordinated with the City Manager or his/her designee.

The LAC shall have access to the following City resources for its use:

- Use of meeting rooms in City facilities
- Reasonable use of City office equipment (copier, fax, telephone, Internet access, etc.)
- Copies of publicly available reports maintained by the City that are relevant to LAC business
- Any financials held by this board would be subject to annual City Audit

IT IS SO RESOLVED AND ORDAINED, this ____ day of _____, 2019.

Judy Jordan Johnson, Mayor

Attest:

Karen Pierce, City Clerk