

#### CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, May 22, 2024 7:00 PM Council Chambers 70 S. Clayton St, GA 30046

#### **Call to Order**

Prayer

#### **Pledge of Allegiance**

#### **Agenda Additions / Deletions**

#### Recognitions

1. Central Gwinnett SOTA Literary 7A State Champion - Denise Keeton

#### **Approval of Prior Meeting Minutes**

- 2. April 29, 2024 Special Call and Regular Meeting
- 3. May 8, 2024 Special Call and Work Session

#### Proclamations

4. Building Safety Month

#### Announcements

#### **Public Comment**

To participate in the Public Comment part of the agenda, you must register with the City Clerk prior to the beginning of the meeting. Presentations will be limited to 2 minutes per person and Council will not respond to the comment.

#### **Consent Agenda**

These are items on which the Mayor and Council are in agreement to approve and are placed on the agenda to be approved in one vote.

5. Purchase of Electrical Lights and Materials

- 6. Timeclock Software 3 Year Renewal
- 7. Broad-Based Geographic Information Systems Services on an Annual Contract
- 8. Design Services for Raised Intersections
- <u>9.</u> Ceremonial Documents Policy

#### **Public Hearing New Business**

Discussion will be limited to 7 minutes per side including rebuttal. Discussions on Zoning issues will be limited to 10 minutes per side including rebuttal. Questions and answers from Council Members will not infringe on the time limit.

- 10. RZC2024-00053; Cam-Thuy Truong; 513 Scenic Highway
- 11. SUP2024-00086; Juanita Wade; 3130 Sugarloaf Parkway
- 12. SUP2024-00088; Jason Mundy; 562 John Connor Court
- <u>13.</u> Ordinance to Amend Article 8 General Regulations of the City of Lawrenceville Zoning Ordinance 2020
- <u>14.</u> Fiscal Year 2025 Proposed Budget

#### **Council Business Old Business**

There is no public comment during this section of the agenda unless formally requested by the Mayor and the Council.

- <u>15.</u> Amendment to Chapter 38 of the Code of the City of Lawrenceville to increase the application fee and to establish an administrative fee for billing
- <u>16.</u> Amend Chapter 16 of the Code of the City of Lawrenceville, Georgia related to Elections to update provisions related to Notice of Candidacy and Campaign Financing Disclosure
- <u>17.</u> Amendment to Chapter 2 of the Code of the City of Lawrenceville to update provisions related to Administration

#### **Council Business New Business**

There is no public comment during this section of the agenda unless formally requested by the Mayor and the Council.

- 18. Lawrenceville Highway Sidewalks Project
- 19. APPL2023-00008; United Rentals c/o Ben Baker; 255 Equipment Court

#### **Executive Session - Personnel, Litigation, Real Estate**

#### **Final Adjournment**



## LAWRENCEVILLE GEORGIA

#### AGENDA REPORT MEETING: REGULAR SESSION, MAY 22, 2024 AGENDA CATEGORY: CONSENT AGENDA

Item:	Purchase of Electrical Lights and Materials
Department:	Electric
Date of Meeting:	Wednesday, May 22, 2024
Fiscal Impact:	\$219,957.00
Presented By:	Huston Gillis, Public Works Director
Action Requested:	Award Purchase of Electrical Lights and Materials to low bidders B & S Electric Supply Company, Inc. for line items 1 and 2, Genuine Cable Group, LLC for line items 4 and 7, Stewart C. Irby Co. Inc. for line items 3, 6, and 8, and Wesco for line item 5 for a total of \$219,957.00.

**Summary:** This purchase is to provide lights and other related electrical materials for the Constitution Boulevard Street Lights Project.

**Fiscal Impact:** Amount of \$219,957.00. This purchase is funded by the Capital Outlay Fund (5114600.541000). Project 06-040.

#### **Attachments/Exhibits:**

**Bid Tabulation** 

#### SB032-24 Purchase of Electric Lights and Materials Electric Department

			B & S Electric Supply Genu Company, Inc.			nuine Cable Group, LLC Mayer		Clectric Co.	Stewart C. Irby Co. Inc.		Wesco		
ITEM #	DESCRIPTION		PROX. PTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	12' by 4" diameter, fluted, breakaway poles-Black	47	ea	\$2,245.00	\$105,515.00	Included	Included	\$4,440.00	\$208,680.00	NB	NB	\$2,581.00	\$121,307.00
	Sternberg Lights. Part# 6130CLED-1240T3-MDL014- CSA-FHC/4212FP4-188-ABC-SKT-BKT or equivalent	47	ea	\$1,910.00	\$89,770.00	\$4,970.00	\$233,590.00	Included	Included	NB	NB	\$2,196.00	\$103,212.00
3	Concrete stumps. 36" by 18" diameter with two (2) 2- inch access PVC pipes.	47	ea	NB	NB	NB	NB	NB	NB	\$410.00	\$19,270.00	\$478.00	\$22,466.00
4	Carson Hand Hole Boxes, Green. #1419-12 Custom "COL" Lids.	42	ea	\$115.00	\$4,830.00	\$68.50	\$2,877.00	\$96.50	\$4,053.00	NB	NB	\$80.00	\$3,360.00
<b>`</b>	LED Photo Cell, photocell controlled. Standard PKG Of 50.	50	pk	\$30.00	\$1,500.00	\$36.75	\$1,837.50	\$14.50	\$725.00	\$15.25	\$762.50	\$13.75	\$687.50
6	12-2 UF Wire. 250' Hand Coils.	1250	ft	\$0.58	\$718.75	\$0.70	\$875.00	\$0.63	\$787.50	\$0.56	\$700.00	\$0.75	\$937.50
7	10 AMP/600Volt Fuse.	50	ea	\$15.00	\$750.00	\$10.50	\$525.00	\$13.50	\$675.00	\$11.25	\$562.50	\$11.73	\$586.50
8	In-Line Fuse Holder	50	ea	\$65.00	\$3,250.00	\$36.00	\$1,800.00	\$15.00	\$750.00	\$12.25	\$612.50	\$44.05	\$2,202.50
TOTAL			\$206	,333.75	\$241	,504.50	\$215	,670.50	\$21,	907.50	\$254	,759.00	

#### **Recommended Vendors:**

B & S Electric Supply Company, Inc. Lines 1 & 2 Genuine Cable Group, LLC Line 4 Stewart C. Irby Co. Inc. Lines 3, 6, & 8 Wesco Line 5



## LAWRENCEVILLE GEORGIA

#### AGENDA REPORT MEETING: WORK SESSION, MAY 2, 2024 AGENDA CATEGORY: GENERAL DISCUSSION ITEM

Item:	Timeclock Software 3 Year Renewal
Department:	Information Technology
Date of Meeting:	Wednesday, May 22, 2024
Fiscal Impact:	\$33,888.20, first year cost
Presented By:	Kyle Parker, Information Technology Director
Action Requested:	Approve the renewal of the agreement with Timeclock Plus, LLC for a term of three years with a first-year cost of \$33,888.20, with subsequent annual increases of 4%.

**Summary:** Staff is requesting approval to renew the agreement with Timeclock Plus, LLC for a three-year period. This timeclock system is utilized by all employees. By entering into a three-year agreement, the vendor's annual fee increases are reduced from the usual 10% to 4%.

**Fiscal Impact:** The initial cost for the first year is \$33,888.20, with subsequent annual increases of 4%.

#### **Attachments/Exhibits:**

Q030753 - City of Lawrenceville\_preview.pdf



TIMECLOCK PLI L 1 TIMECLOCK DRIVE SAN ANGELO, TX 76904

QUOTE # : Q030753

CONTRACT START DATE : 08/17/2024

#### **CLIENT INFORMATION**

Purchased for: City of Lawrenceville Bill To: City of Lawrenceville Billing Address:	Contract Contact Name: Nathan Tullis Contract Contact Email: nathan.tullis@lawrencevillega.org
	Support Contact Name:
Billing Contact Name:	Support Contact Email:
Billing Contact Email:	Support Contact Phone:
Billing Contact Phone:	Start day of week:
Shipping Method:	

#### **BILLING TERMS**

INITIAL TERM	RENEWAL TERM	PAYMENT TERM	PAYMENT METHOD
36 MONTHS	36 MONTHS	NET 30	CREDIT CARD

ITEM DESCRIPTION	PRICE PER UNIT	QUANTITY	CHARGE TYPE	ORDER TOTAL
HARDWARE SUPPORT & Maintenance	\$7,082.60	1	RECURRING	\$7,082.60
ENTERPRISE LICENSE ANNUAL PLAN	\$78.84	340	RECURRING	\$26,805.60

\$33,888.20	SUBTOTAL
\$0.00	TAXES
\$33,888.20	GRAND TOTAL
USD	CURRENCY

**QUOTE EXPIRATION DATE : 05/24/2024** 

SPECIAL TERMS: THE CLIENT HAS TRANSITIONED TO A THREE-YEAR PLAN WITH YEARLY BILLING. LICENSES: YEAR-1: \$78.84, YEAR-2: \$81.99 AND YEAR-3: \$85.27 HSM: YEAR-1: \$7,082.60, YEAR-2: \$7,365.90 AND YEAR-3: \$7,660.54

#### **SERVICE TERMS & CONDITIONS**

TimeClock Plus, LLC ("TCP"), a Delaware limited liability company, will provide Client and its authorized Employees and Users access to the Services during the Initial Service Term in accordance with the complete terms and conditions (collectively the "Licensing Agreement") found at: https://www.tcpsoftware.com/legal

TCP reserves the right to modify the Licensing Agreement at TCP's sole discretion provided that changes shall not materially decrease the Services features and functionalities that Client has subscribed to during the then-current term. Should TCP make any modifications to the Licensing Agreement, TCP will post the amended terms on the applicable URL link and will update the "Last Updated Date" within such documents to notify Client of said changes.

This Order Form is entered into as of the Contract Start Date contained herein (the "Effective Date") by and between TimeClock Plus, LLC and the entity named in the Bill To section herein (the "Client"), and is subject to the Licensing Agreement. In the event of any conflict between the Order Form and the Terms and Conditions (as applicable), the terms of the Order Form shall control.

Client shall pay all fees or charges in accordance with those outlined on the Order Form. Except for cases of TCP breach, all fees are committed and non-cancelable during the term of the agreement.

The individuals executing this Agreement on behalf of each Party represent and warrant to the other Party that they are fully authorized and legally capable of executing this Agreement on behalf of such Party and that such execution is binding upon such Party.

Accepted by:		
Client	TimeClock Plus, LLC	
By:	 By:	
Name:	 Name:	
Title:	 Title:	



## LAWRENCEVILLE GEORGIA

#### AGENDA REPORT MEETING: REGULAR SESSION, MAY 22, 2024 AGENDA CATEGORY: CONSENT AGENDA

Item:	Broad-Based Geographic Information Systems Services on an Annual Contract
Department:	Information Technology
Date of Meeting:	Wednesday, May 22, 2024
Fiscal Impact:	\$125,000.00
Presented By:	Kyle Parker, Information Technology Director
Action Requested:	Approval to renew Broad-Based Geographic Information Systems Services on an Annual Contract to Geographic Technologies Group, Inc. amount not to exceed \$125,000.00.

**Summary:** The purpose of the contract is to provide GIS services such as data development, application development, application customization, enterprise support, and other services as required to further develop and grow the City's existing GIS. The primary emphasis will be on GIS-related improvements and projects, therefore the prime service provider should be a GIS consulting firm and/or engineering firm. This is the second of four renewal options with an hourly price increase of 3% as stipulated in the agreement.

**Background:** The original award was made at the City Council Regular Meeting on April 25, 2022 in the amount of \$150,000.00. The first renewal option was approved by the City Manager on May 5, 2023 for \$85,000.00.

**Fiscal Impact:** Amount not to exceed \$125,000.00. This service is funded by the Service Contracts Fund (1001538.522210).

#### **Attachments/Exhibits:**

**Cost Tabulation** 

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#### RP006-22 Broad-Based Geographic Information Systems Services on an Annual Contract Information Technology

		Geographic Technologies Group Inc.
ITEM #	DESCRIPTION	HOURLY PRICE
1	Project Manager	\$148.53
2	Systems Analyst/ Administrator	\$153.83
3	Database Administrator	\$143.22
4	GIS Applications Developer	\$148.53
5	GIS Analyst	\$111.39
6	Internet Web Applications and Mobile Site Developer	\$132.61
7	Administrative Support	\$44.56
<b>OTHER CH</b> A	ARGES	
8	GIS Technician	\$74.26
9	Senior GIS Analyst	\$132.61
	TOTAL PRICE	\$909.15
W	ill vendor hold pricing firm? Renewal Option 1	3% increase
W	ill vendor hold pricing firm? Renewal Option 2	3% increase
W	ill vendor hold pricing firm? Renewal Option 3	3% increase
W	ill vendor hold pricing firm? Renewal Option 4	3% increase



## LAWRENCEVILLE GEORGIA

#### AGENDA REPORT MEETING: REGULAR SESSION, MAY 22, 2024 AGENDA CATEGORY: CONSENT AGENDA

Item:	Design Services for Raised Intersections
Department:	Engineering
Date of Meeting:	Wednesday, May 22, 2024
Fiscal Impact:	\$131,300.00
Presented By:	Reginald Anderson, City Engineer
Action Requested:	Award Design Services for Raised Intersections to Columbia Engineering and Services, Inc., amount not to exceed \$131,300.00.

**Summary:** This service consists of public outreach, final design, permitting, bid assistance, and construction administration to provide traffic calming within downtown by designing two raised intersections. The raised intersections will be at E. Pike and S. Clayton Streets and E. Crogan and S. Perry Streets. This proposal is professional services and is exempt from the City's Procurement Ordinance.

**Fiscal Impact:** Amount not to exceed \$131,300.00. This project is funded by the 2017 SPLOST Fund (3244200.541000). Project #SP-024.

#### Attachments/Exhibits: Proposal

phone 770.925.0357 • 800.404.0357 www.columbia-engineering.com

> 2862 Buford Highway Suite 200 • Duluth, GA 30096

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April 17, 2024

Eranildo Lustosa, El Engineer II City of Lawrenceville 70 South Clayton Street | PO Box 2200 Lawrenceville GA 30046

Re: Final Design: Raised Intersection Designs: Pike @ Clayton & Crogan @ Perry CES# 5754.01

Dear Mr. Lustosa:

Columbia Engineering is pleased to submit our proposal to continue to provide professional design services for the raised intersection projects listed above. Columbia is excited at the prospect of completing our services for the City of Lawrenceville. We are committed to working side by side with you to make this project a success for the city.

#### **PROJECT UNDERSTANDING**

The City of Lawrenceville is looking to provide traffic calming within downtown. In order to achieve this goal, the city would like to complete the design of the raised intersections at the two intersections (Pike@Clayton and Crogan@Perry) around the courthouse. The raised intersections are proposed to be concrete framed with areas for pavers included within the intersection for potential future art. Columbia has completed the preliminary design under a separate contract. This proposal will continue that design progression through to permitting.

#### SCOPE OF WORK

The scope of work will be phased as follows:

- Task 1: Public Outreach
- Task 2: Final Design
- Task 3: Permitting
- Task 4: Bid Assistance
- Task 5: Construction Administration

#### Task 1:

We will re-start this project by having another kick-off meeting. Prior to this meeting we will re-visit the site to make sure no material changes have occurred at these two intersections. We will also review public records for any projects that may be forthcoming at these intersections. At the kickoff meeting we will review the original goals of the project and confirm that our preliminary drawings met those goals. We will address any comments that the city may have on our preliminary plans that were submitted under the original contract.

Columbia will prepare one digital rendering based on the preliminary design that illustrates one typical intersection as a raised intersection and possible application of an aesthetic treatment of the paver system. The purpose of the rendering will be to generate public interest in the project and provide a visual during public outreach meetings. This proposal assumes participation in two potential public outreach meetings.

The purpose of the rendering is to convey creative design input for a typical raised intersection described as; zero curb pedestrian access at all crosswalk entrances with high-aesthetic paver design in context with City of Lawrenceville Design Standards.

#### Task 2:

We will collect any questions from the public outreach in task 1 and either incorporate them or explain why they can't be incorporated. Once the drawings are updated and approved by the City, we can start the final design. During the final design we will incorporate the following:

- Cover Sheet,
- General Notes,
- Existing Conditions & Demo Plans,
- Detour Plans,
- Grading/Drainage Plans & Profiles,
- Erosion Control Plans & Details,
- Staging Area,
- Utility Plans,

- Layout Dimensioning Plans,
- Signing & Striping Plans,
- Quantities & Opinion of Probable Construction Cost
- Pavement Detail Plans,
- Details: Pavement, Drainage, etc.
- Prepare Specifications.
- Prepare Bid Form

We will also analyze the impacts to the MS4 system, if any. A 95% set of documents will be submitted to the city for their review and comment. We will address these comments prior to submitting the 100% documents to the city.

#### Task 3:

We assume that this project will need a land disturbance permit only. A GDOT encroachment permit will not be required. The city will notify GDOT of the project. We will submit the plans to the required agencies and departments in order to permit this project. We will coordinate with the Gwinnett County Traffic Department for all lane closures. We will follow up with the departments and coordinate with the utility companies as necessary.

#### Task 4: Bid Assistance

Columbia Engineering's involvement in the construction bid phase will include the following services:

- Initial screening of bidder inquiries to ensure that all questions are addressed promptly and accurately,
- Preparation of addenda that may arise during the bidding period,
- Attending pre-bid meetings,
- Review of bids for completeness and accuracy
- Recommendation for contract award is

Throughout the entire process, Columbia Engineering provides essential coordination assistance, facilitating the seamless execution of the construction contract, setting the stage for a successful project outcome. Our expertise not only enhances the efficiency of the bid phase but also contributes to the overall quality and reliability of the construction project.

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Task 5: Construction Administration Columbia will provide the following services:

- Maintain Document Control
- Clarify Construction Documents
- Managing RFI's
- Submittal Review
- Developing Change Orders
- Meeting Minutes/Reports
- Documents Logs, if needed
- Punchlist / Closeout Documentation

#### **ASSUMPTIONS/EXCLUSIONS**

The following is assumed:

- No traffic counts, analysis, or traffic reports will be required.
- No pavement coring will be required.
- No acquisition services will be required.
- While plans will generally adhere to the GDOT EDG, it is assumed GDOT plan formatting is not required.
- Standard retaining walls will be utilized (if necessary).
- No ROW or easements are anticipated for the project.

#### SCHEDULE

Once authorized, the CES team will begin immediately upon receiving a signed contract and notice to proceed. For planning purposes, we anticipate the following schedule:

- Task 1: Restart & Public Outreach (Rendering within 4 weeks, remainder of phase as directed by client)
- Task 2: Final Design (4 months)
- Task 3: Permitting (2 months)
- Task 4: Bid Assistance (2 months)
- Task 5: Construction Administration (5 months)

#### BUDGET

The total estimated cost, including sub-consultants and expenses, for providing the services outlined by the scope above is broken down by phase as follows:

Task No.	Task Description	Proposed Fee
1	Restart & Public Outreach	\$6,125.00
2	Final Design	\$88,750.00
3	Permitting	\$7,250.00
4	Bid Assistance	\$ 4,500.00
5	Construction Administration	\$ 24,675.00
TOTAL:		\$131,300.00

These task fees are not to exceed amounts and the work will be billed as lump sum.

Thank you for the opportunity to propose on this project. Feel free to contact me anytime if you have any questions or need additional information:

Randy Strunk, PE: Cell: 502-418-6565 | rstrunk@columbia-engineering.com

Sincerely,

Randy Strunk, P.E. Principal in Charge



## LAWRENCEVILLE GEORGIA

#### AGENDA REPORT MEETING: REGULAR MEETING, MAY 22, 2024 AGENDA CATEGORY: CONSENT AGENDA

ltem:	Ceremonial Documents Policy
Department:	City Manager
Date of Meeting:	Wednesday, May 22, 2024
Fiscal Impact:	N/A
Presented By:	Michael Fischer, Assistant City Manager - Operations
Action Requested:	Approval of policy to provide a set of standard guidelines and procedures for the issuance and to establish standards for Ceremonial Documents which include: Proclamations by the Mayor, Recognitions at City Council Regular Meetings by the Mayor, and Letters from the Mayor.

**Summary:** The City of Lawrenceville believes that individuals and/or organizations should have the opportunity to be recognized through noteworthy contributions and/or achievements of individuals and organizations that positively directly impact the City's citizens.

**Background:** Among the many ceremonial functions of the Office of Mayor, is recognizing and honoring people, events, activities, organizations, etc. that positively directly impact the City of Lawrenceville Community through Recognitions which include: the issuance of Proclamations from the Mayor, Letters from the Mayor, and Recognitions at City Council Regular Meeting by the Mayor.

Concurrences: City Manager, Assistant City Manager – Operations, City Clerk

Attachments/Exhibits: Ceremonial Documents Policy



Policy: Policy Number: Date: Authority: **Ceremonial Documents Policy** 

May 22, 2024 City Manager

#### SUBJECT

The City of Lawrenceville believes that individuals and/or organizations should have the opportunity to be recognized through noteworthy contributions and/or achievements of individuals and organizations that positively directly impact the City's citizens.

#### PURPOSE

The purpose of this policy is to provide a set of standard guidelines and procedures for the issuance and to establish standards for Ceremonial Documents which include: -; Proclamations by the Mayor, Recognitions at City Council Regular Meetings by the Mayor, and Letters from the Mayor.

#### POLICY

Among the many ceremonial functions of the Office of Mayor, is recognizing and honoring people, events, activities, organizations, etc. that positively directly impact the City of Lawrenceville Community through Recognitions which include: the issuance of Proclamations from the Mayor, Letters from the Mayor, and Recognitions at City Council Regular Meeting by the Mayor. Recognitions may or may not be issued publicly, depending on timing, the wishes of the recipient(s), and available time and space on City Council agendas.

#### **TYPES OF RECOGNITION**

- 1. Proclamation -
  - All proclamations are strictly honorary and are not legally binding. The city will consider a request for a proclamation from City of Lawrenceville residents or organizations that do direct work in the city. The request should have local appeal, have a positive direct impact on our community and promote positive quality of life activities taking place in the City of Lawrenceville. The issuance of a proclamation by the Mayor does not require action by the City Council as a whole. It should, however, comply with the guidelines below.

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- Proclamations are issued by the Mayor to typically recognize and celebrate the extraordinary achievements of local citizens, non-profit organizations, and schools within the community, to honor occasions of importance and significance to the community, and to increase public awareness of issues to improve the well-being of the citizens of Lawrenceville.
- Proclamations will not be issued for any matter with potential political controversy, or which may suggest an official City position on a matter under consideration or to be voted upon by the City Council. Additionally, the Mayor will not recognize any group whose policies or aims advocate violence, hatred, or any other position contrary to the well-being of the citizens of the City of Lawrenceville or the quality of life in Lawrenceville. No proclamation shall be used as part of an advertisement or commercial promotion without the express permission of the Mayor's Office.
- 2. Recognitions at City Council Regular Meetings -
  - When time permits, individuals and/or groups may be recognized for special achievements, such as: new staff members, accomplishments of staff, Teacher of the Year, School Championships, City Partners/Vendors special efforts within the City, City Volunteers, matching the standards provided in said policies.
- 3. Letters from the Mayor
  - Letters from the Mayor are an acknowledgement where an individual and/or group did not meet the criteria or standards when a request was made for a Proclamation or Recognition. A letter may also be issued when the Mayor wishes to recognize an individual and/or group that positively directly impacts the City of Lawrenceville community or is simply a correspondence letter. Letters from the Mayor may be presented at functions outside of City Council Meetings, delivered electronically, by mail, or made available for pickup at City Hall.

#### **QUIDELINES FOR ISSUANCE OF PROCLAMATIONS**

Proclamations may generally be issued for the following purposes:

- 1. Memorializing special or exemplary events or days, both within and outside of Lawrenceville, including certain national days of celebration, recognition, or mourning.
- 2. Recognizing Lawrenceville business anniversaries of fifty years or more.



- 3. Recognizing retirements from the City of Lawrenceville following thirty-five or more years of continuous service.
- 4. Supporting local arts and cultural celebrations.
- 5. Recognizing achievement of high rank or success within a local non-profit organization, such as scouting.
- 6. Recognizing unique or especially successful local school-related activities, such as in academics, athletics, music, etc.
- 7. Honoring local nonprofit service groups for their work in the community.
- 8. Recognizing individuals for outstanding achievements in or for contributions to the community.
- 9. Supporting public awareness campaigns that have the potential to enhance public health, safety, or wellness.
- 10. Recognizing special or unique honors.
- 11. Recognizing other exceptional events, activities, and/or people.

Unless agreed to by the City Council, proclamations may generally not be issued for the following purposes:

- 1. Groups or individuals from outside Lawrenceville.
- 2. Matters of a political nature, ideological or religious beliefs, or individual convictions.
- 3. Controversial issues or organizations.
- 4. Events or activities that do not benefit Lawrenceville.
- 5. National or international groups requesting a proclamation without an incity sponsor.
- 6. Events, campaigns, or activities that are contrary to or in opposition to adopted City policies, plans, or ordinances.
- 7. Personal activities not of a general public interest, such as deaths, family reunions, birthdays, anniversaries, groundbreakings, business endorsements, etc.

**Please note**: The above list is not exhaustive, and each request will be considered on a caseby-case basis and approved at the discretion of the Mayor.



**Limitation:** Individuals/Organizations are limited to receiving one ceremonial document per calendar year.

#### Things to keep in mind

- All requests will be evaluated through an internal review and approval process.
- Submission of a request does not guarantee the issuance of a ceremonial proclamation or letter.
- Draft language submitted may be edited or revised by the Office of the City Clerk
- Any missing information and/or documentation may result in the delayed processing of your request.
- Requests received via any other method (phone, mail, fax, verbal) or to any other person than the Office of the City Clerk will not be honored.

#### **PROCEDURES FOR REQUESTING PROCLAMATIONS**

Request and supporting documentation shall be filed with the City Clerk using the required form at least twenty (20) days prior to the appropriate council meeting or of needing the proclamation. Submission of a proclamation request does not guarantee its issuance. The Mayor shall have the right and has the final decision to modify or deny any proclamation request, consistent with this policy. Proclamations may be issued during the "Proclamations" portion of a council meeting.

Individual(s) or organization(s) seeking a proclamation must accompany the request with:

- 1. Contact person's first and last name, address, telephone number, and email address.
- 2. A brief summary or background of the event or organization and why this day should be proclaimed.
- 3. Proposed text to enable writing of the proclamation, including a minimum of four points. The body of the proclamation (the "whereas" sections) is limited to 200 words.
- 4. The name and date(s) of the day, week, month, or event to be proclaimed.



- 5. Date of event for proclamation and date proclamation is to be ready for pick up.
- 6. Please do not make announcements or plans for the proclamation until you have received confirmation of its approval from the City Clerk.

#### PROCEDURES FOR REQUESTING LETTERS FROM THE MAYOR

Request and supporting documents shall be filed with the City Clerk using the required form at least twenty (20) days prior to the appropriate council meeting or of needing the letter. Submission of a letter request does not guarantee its issuance. The Mayor shall have the final decision to modify and/or deny any recognition request, that is not consistent with this policy.

- 1. Prepare information **<u>20 days</u>** prior to the event or date needed.
- Complete the required form online at <u>https://www.lawrencevillega.org/712/Proclamations-Overview</u>, information included should be:
  - a. Contact information
  - b. Background of the event, individual, or organization
  - c. Four facts about the proposed recognition
  - d. Necessary date(s) and time(s)
- 3. Incomplete applications will not be processed.
- 4. Do not announce the recognition until you have received confirmation of its approval.
- 5. The City Clerk will confirm an official approval or denial with you after the submittal for request has been reviewed.
- 6. If approved, you may pick up your letter in person, receive by mail or email, may also be presented at your event pending the availability of the Mayor.

#### PROCEDURES FOR REQUESTING RECOGNITION AT CITY COUNCIL REGULAR MEETING

A Recognition may be recommended by the City Manager and City Council Members. The Mayor shall have the right and has the final decision to modify or deny any recognition request consistent with this policy. The Mayor must approve a recognition request made by the majority of the City Council which request is consistent with this policy.



- Request should be submitted to the City Clerk <u>20 days</u> prior to the Regular Meeting
- 2. Complete the required form online at <u>https://www.lawrencevillega.org/712/Proclamations-Overview</u>, information included should be:
  - a. Contact information
  - b. Background of the event, individual, or organization
  - c. Four facts about the proposed recognition
  - d. Necessary date(s) and time(s)
- 3. The City Clerk will confirm an official approval or denial with you after the submittal for request has been reviewed
- 4. The announcement may be made at the appropriate City Council meeting if approved.

Chuck Warbington, City Manager

ATTEST:

Karen Pierce, City Clerk



## LAWRENCEVILLE GEORGIA

#### AGENDA REPORT MEETING: CITY COUNCIL REGULAR MEETING AGENDA CATEGORY: PUBLIC HEARING NEW BUSINESS

Item:	RZC2024-00053; Cam-Thuy Truong; 513 Scenic Highway
Department:	Planning and Development
Date of Meeting:	Wednesday, May 22, 2024
Applicant Request:	Rezone property from RS-180 (Single-Family Residential District) to OI (Office Institutional District)
Presented By:	Todd Hargrave, Director of Planning and Development
Department Recommendation:	Approval with Conditions
Planning Commission Recommendation:	Approval

Summary: The applicant requests a rezoning for 513 Scenic Highway from RS-180 (Single-Family District) to OI (Office Institutional District) to allow for an insurance office at the location. The subject property is an approximately 0.58-acre parcel located along the eastern right-of-way of Scenic Highway, just south of its intersection with Hickory Lane.

#### **Attachments/Exhibits:**

- RZC2024-00053\_Report
- RZC2024-00053\_P&D Recommended Conditions ٠
- RZC2024-00053\_Application
- RZC2024-00053 Letter of Intent
- RZC2024-00053\_Legal Description
- RZC2024-00053\_Existing Survey
- RZC2024-00053\_Area Plat •

- RZC2024-00053\_Aerial Map Zoomed In (1:2,750)
- RZC2024-00053\_ Aerial Map Zoomed Out (1:5,500)
- RZC2024-00053\_Zoning Map Zoomed In (1:2,750)
- RZC2024-00053\_ Zoning Map Zoomed Out (1:5,500)
- RZC2024-00053\_Character Areas Map Zoomed In (1:2,750)
- RZC2024-00053\_ Character Areas Map Zoomed Out (1:5,500)





### Planning & Development

#### REZONING

CASE NUMBER:	RZC2024-00053		
OWNER / CONTACT:	CAM-THUY TRUONG - 404.964.0962		
LOCATION(S):	513 SCENIC HIGHWAY		
PARCEL IDENTIFICATION NUMBER(s):	5116 107		
APPROXIMATE ACREAGE:	0.58 ACRES		
CURRENT ZONING:	RS-180 (SINGLE-FAMILY RESIDENTIAL DISTRICT)		
ZONING PROPOSAL:	OI (OFFICE INSTITUTIONAL DISTRICT		
PROPOSED DEVELOPMENT:	INSURANCE OFFICE		
DEPARTMENT RECOMMENDATION:	APPROVAL W/ CONDITIONS		

#### VICINTY MAP





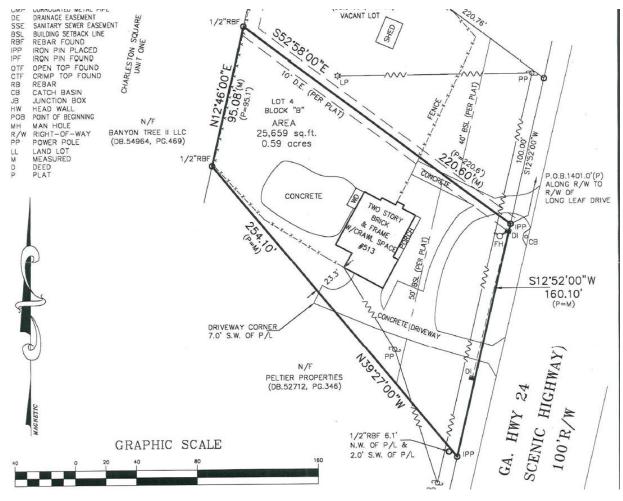
#### ZONING HISTORY

The subject property has been zoned RS-180 (Single-Family Residential District) since 1962, the earliest record on file for the parcel.

#### **PROJECT SUMMARY**

The applicant requests a rezoning of an approximately 0.58-acre parcel of land from RS-180 (Single-Family Residential District) to OI (Office Institutional District) to allow for an insurance office. The subject property is known as Lot 4, Block B of the Scenic Forest, Unit 2 subdivision, located along the western right-of-way of Scenic Highway, just south of its intersection with Hickory Lane.

#### LAND SURVEY





#### ZONING AND DEVELOPMENT STANDARDS

The existing 1,600 square foot single-family dwelling was built in 1973. The entrance, driveway, parking, and landscaping is existing nonconforming and should therefore be brought into compliance with the 2020 Zoning Ordinance. Five (5) parking spaces, or one (1) parking space per 300 SF of office space would satisfy the minimum parking and loading requirements of Article 5 - Parking.

#### CITY OF LAWRENCEVILLE OFFICIAL ZONING MAP







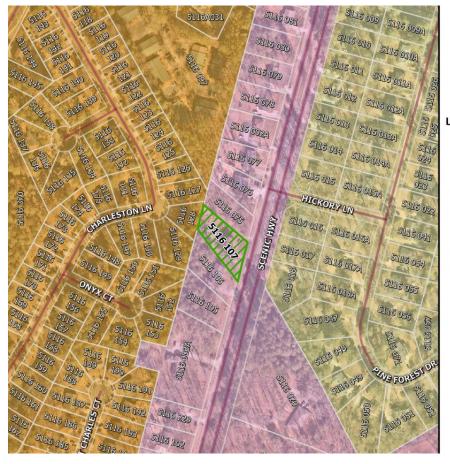
#### SURROUNDING ZONING AND USE

The Scenic Highway corridor at the intersection of Hickory Lane is an area predominately characterized by single-family dwellings, which are split between use as residential dwellings and commercial offices. While the properties on the



opposite side of Scenic Highway are mostly zoned RS-180 (Single-Family Residential District), the parcels immediately to the north and south to the subject property are currently zoned ON (Office Neighborhood District) as well as RS-180. There are other parcels on the west side of Scenic Highway zoned OI (Office Institutional District), the same zoning classification as requested.

As such, the proposed rezoning of the property to OI would be consistent with the established zoning and land use patterns of the area along the western right-ofway of Scenic Highway near its intersection with Hickory Lane. Since the parcels behind the subject property are duplexes zoned RM-12 (Multifamily Residential District), approval of this request would necessitate the establishment of a 25-foot buffer in the rear of the property.



#### LAWRENCEVILLE 2045 COMPREHENSIVE PLAN – FUTURE LAND USE PLAN MAP



The City of Lawrenceville Planning & Development Location Map & Surrounding Areas

#### File # RZC2024-00053

Applicant: Cam-Thuy Truong

Subject Property
 Parcels
 County Maintained Streets
 2045 Character Areas
 Traditional Residential
 Mixed Residential
 Office





#### **2045 COMPREHENSIVE PLAN**

The City of Lawrenceville 2045 Comprehensive Plan and Future Development Map indicate the subject property is located within the Office Character Area. The Office character area is a pivotal economic hub within Lawrenceville, catering to diverse business needs. It encompasses a range of functions such as professional office spaces, contributing to the city's economic growth and technological innovation. Example of professions are lawyers and accounting. As proposed, the requested rezoning would be consistent with the policies of the 2045 Comprehensive Plan.

#### **STAFF RECOMMENDATION**

In conclusion, the proposal is consistent with the established zoning and land use patterns in the immediate area as well as the long-term vision established by the City in its 2045 Comprehensive Plan. Policies relating to long-range planning suggest the city embrace the principles of new urbanism by creating a variety of high-quality mixed-use development as well as a housing stock that is well maintained and includes homes with a variety of forms and price points. The intent of the Comprehensive Plan is to encourage positive redevelopment by benefiting from the "halo effect" of high-quality development already happening nearby. This proposal may not meet these lofty goals, but it also does not propose any new development that is inconsistent with the current character of the surrounding area.

Given the fact that the proposal intends to update the subject property's zoning from a residential zoning district to one that is already in common use by nearby properties, the Planning and Development Department recommends the **APPROVAL WITH CONDITIONS** of the request.



# LAWRENCEVILLE

### Planning & Development

#### **CITY OF LAWRENCEVILLE DEPARTMENT COMMENTS:**

#### **ENGINEERING DEPARTMENT**

No comment

#### **PUBLIC WORKS**

No comment

#### **ELECTRIC DEPARTMENT**

No comment

#### **GAS DEPARTMENT**

No comment

#### DAMAGE PREVENTION DEPARTMENT

No comment

#### **CODE ENFORCEMENT**

No comment

#### STREET AND SANITATION DEPARTMENT

No comment





### Planning & Development

#### STATE CODE 36-67-3 (FMR.) REVIEW STANDARDS:

1. Whether a zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property;

Nearby properties along the western right-of-way of Scenic Highway are zoned OI, the same zoning classification proposed with this rezoning. While the greater area consists of some parcels designated as RS-180, most of these are relegated to the eastern side of the Scenic Highway. An office development may be suitable here considering the uses and zoning of adjacent and nearby properties.

2. Whether a zoning proposal will adversely affect the existing use or usability of adjacent or nearby property;

The area along the right-of-way of Scenic Highway has long suffered due to antiquated policies and a lack of enforcement. New decisions must be consistent with the policies relating to the long-range plans for the immediate area in order for the City to flourish.

3. Whether the property to be affected by a zoning proposal has a reasonable economic use as currently zoned;

The property has reasonable economic use as currently zoned.

4. Whether the zoning proposal will result in a use that will or could cause excessive or burdensome use of existing streets, transportation facilities, utilities, or schools;

Impacts on public facilities would be anticipated in the form of traffic and stormwater runoff. The developer would have to take the necessary precautions to ensure that these do not overwhelm local systems.

5. Whether the zoning proposal is in conformity with the policy and intent of the Comprehensive Plan;

The proposal would continue a long overdue zoning cleanup for this area.



6. Whether there are other existing or changing conditions affecting the use and development of the property, which give supporting grounds for either approval or disapproval of the zoning proposal;

While the Scenic Highway corridor has long been subject to neglect on the part of piecemeal, shortsighted rezonings, this case represents an opportunity to maintain consistency with both the character of the surrounding area and the City's long-term vision in the form of the 2045 Comprehensive Plan.

#### **PLANNING COMMISSION**

#### **RECOMMENDED CONDITIONS\_04032024**

#### RZC2024-00053

Approval as OI (Office Institutional District) for a wide range of office and institutional establishments, subject to the following enumerated conditions:

- 1. To restrict the use of the property as follows:
  - A. No tents, canopies, temporary banners, streamers, or roping decorated with flags, tinsel, or other similar material shall be displayed, hung, or strung on the site. No decorative balloons or hot-air balloons shall be displayed on the site. Yard and/or bandit signs, sign-twirlers, or sign walkers shall be prohibited;
  - **B.** Peddlers and/or any parking lot sales unrelated to the rezoning shall be prohibited;
  - *C*. Outdoor storage shall be prohibited;
  - **D.** The owner shall repaint or repair any graffiti or vandalism that occurs on the property within 72 hours;
- 2. To satisfy the following site development considerations:
  - **A.** The development shall be constructed in conformity with the City of Lawrenceville Zoning Ordinance and Development Regulations. The final design shall be subject to the review and approval of the Director of Planning and Development.
  - **B.** The building shall maintain its residential character, and repairs or modifications shall be limited to routine maintenance or repair. Any expansion to the existing footprint shall be prohibited.
  - C. Electrical, Mechanical, Plumbing or Structural modifications shall be subject to the rules and regulations of the International Building Code (IBC). Plans shall be subject to the review and approval of the Director of Planning and Development.
  - **D.** Landscape shall be designed and installed to meet the conditions of zoning, requirements of the Zoning Ordinance and Development Regulations. The final design shall be subject to the review and approval of the Director of

Planning and Development.

- **E.** Provide a minimum of one (1) parking space per 300 square feet gross floor area, all parking must be on an approved surface and stripped.
- **F.** Provide a ten (10) foot landscape strip adjacent to all public right-of-ways.
- **G.** Provide a five (5) foot concrete sidewalk adjacent to all public right-of-ways.
- H. Lighting shall be contained in cut-off type luminaries and shall be directed toward the property so as not to shine directly into adjacent properties or right-of-ways;
- Dumpsters shall be screened by solid masonry walls matching the building, with an opaque metal gate enclosure.

### HIEPLE @ BELLSOUTH. NET



**REZONING APPLICATION** 

APPLICANT INFORMATION	PROPERTY OWNER INFORMATION*		
NAME: CAM-THUT TRUONG	NAME: CAM THUY TRUONG		
ADDRESS: 406 DORSEY CHR. SW	ADDRESS: 513 SCENIC HWY		
CITY: LILBURN	CITY: LAWRENCEVILLE		
STATE: GIAZIP:30047	STATE: <u>GA</u> ZIP: <u>30046</u>		
CONTACT PERSON: CATHY TRUONG	PHONE: 404-964-0962		
* If multiple property owners, each owner must file an application form or attach a list, however only one fee. Multiple projects with one owner, must file separate applications, with separate fees.			
PRESENT ZONING DISTRICT(S): SFR REQUESTED ZONING DISTRICT: ON Office neighborhood			
PARCEL NUMBER(S): _ <u>R5116-107</u>	ACREAGE: <u>0.74</u>		
ADDRESS OF PROPERTY: 513 SCENICHIHWY, LAWRENCEVILLE GA			
ComThuy B2 3-8-202474	Con Thuy 3-8-2024		
SIGNATURE OF APPLICANT DATE AUBLIC	SIGNATURE OF OWNER DATE		
CAM THUY TRUCKET COUNTYPED OR PRINTED NAME	TYPED OR PRINTED NAME		
Church Shawel 3-11-2021	her Khewel 3 + 202 5		
NOTARY PUBLIC DATE	NOTARY PUBLIC DATE		

70 S Clayton St • PO Box 2200 • Lawrenceville, Georgia 30046-2200 770.963.2414 • www.lawrencevillega.org 10.

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#### DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Have you, within the two years immediately preceding the filing of this application, made campaign contributions aggregating \$250.00 or more to the Mayor of the City of Lawrenceville, a member of the City Council, or to a member of the Planning Commission of the City of Lawrenceville? Y/N

If the answer is yes, please complete the following section:

NAME OF GOVERNMENT OFFICIAL	CONTRIBUTIONS (List all which aggregate to \$250 or more)	DATE CONTRIBUTION WAS MADE (Within last two years)

Have you, within the two years immediately preceding the filing of this application, made gifts having in the aggregate a value of \$250.00 or more to the Mayor of the City of Lawrenceville, a member of the City Council, or to a member of the Planning Commission of the City of Lawrenceville?\_\_\_\_\_\_Y/N

If the answer is yes, please complete the following section:

NAME OF GOVERNMENT OFFICIAL	CONTRIBUTIONS (List all which aggregate to \$250 or more)	DATE CONTRIBUTION WAS MADE (Within last two years)

Attach additional sheets if necessary to disclose or describe all contributions/gifts.

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#### VERIFICATION OF CURRENT PAID PROPERTY TAXES FOR SPECIAL USE PERMIT

THE UNDERSIGNED BELOW IS AUTHORIZED TO MAKE THIS APPLICATION. THE UNDERSIGNED CERTIFIES THAT ALL CITY OF LAWRENCEVILLE PROPERTY TAXES BILLED TO DATE FOR THE PARCEL LISTED BELOW HAVE BEEN PAID IN FULL TO THE TAX COMMISSIONER OF GWINNETT COUNTY, GEORGIA. IN NO CASE SHALL AN APPLICATION BE PROCESSED WITHOUT SUCH PROPERTY VERIFICATION.

\*Note: A SEPARATE VERIFICATION FORM MUST BE COMPLETED FOR EACH TAX PARCEL INCLUDED IN THE SPECIAL USE PERMIT REQUEST. 11

PARCEL I.D. NUMBER: (Map Reference Number)	 District	Land Lot	- <u>R5116 107</u> Parcel
Com Thuit	m		
Signature of Applicant	- A.I		Date

Signature of Applicant

THUT RUONG

Type or Print Name and Title

\*\*\*PLEASE TAKE THIS FORM TO THE TAX COMMISSIONER'S OFFICE AT THE GWINNETT JUSTICE AND ADMINISTRATION CENTER, 75 LANGLEY DRIVE, FOR THEIR APPROVAL BELOW.\*\*\*

#### TAX COMMISSIONER'S USE ONLY

(PAYMENT OF ALL PROPERTY TAXES BILLED TO DATE FOR THE ABOVE REFERENCED PARCEL HAVE BEEN VERIFIED AS PAID CURRENT AND CONFIRMED BY THE SIGNATURE BELOW)

NAME

TITLE

DATE

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6

**Cam Thuy Truong** 406 Dorsey Circle SW Lilburn, GA 30047 m: 404-964-0962

March 8, 2024

To: **Planning & Development** 

> 70 S Clayton Street City Hall Main Level Lawrenceville, GA 30046 Phone: 678-407-6583

Re: rezoning my property

Dear Sir/Madam,

Please be advised that Cam Thuy Truong is requesting for a rezoning of property located at 513 Scenic Hwy, Lawrenceville, Georgia 30046 from residential zoning to commercial zoning.

I am writing this letter requesting to rezone my property to become commercial zoning to make it use as an office for my company, and partially lease these spaces. Real estate com

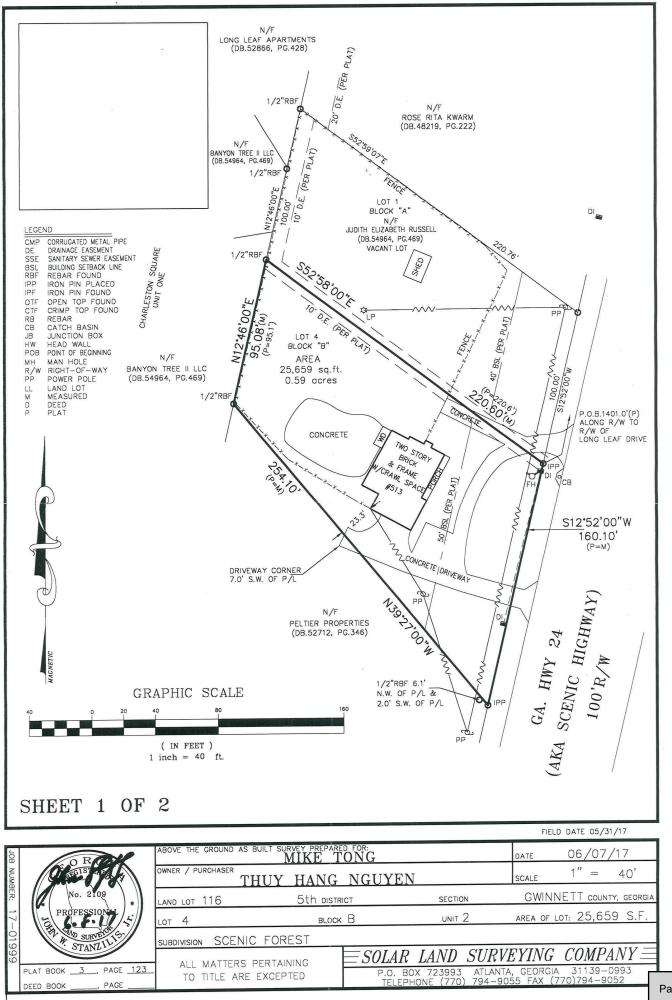
Both side neighbors of my property are currently commercial zoning status.

Thank you for your time and attention in this matter. It was a pleasure to get to speak with you.

Sincerely yours,

Can Thughtz

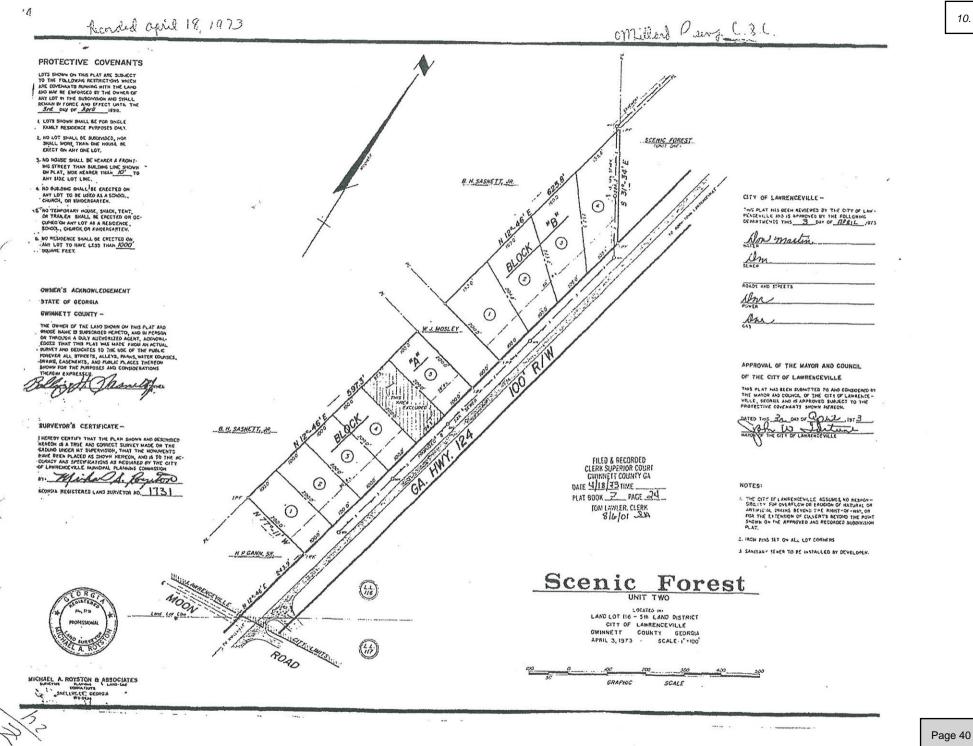
Cam Thuy Truong

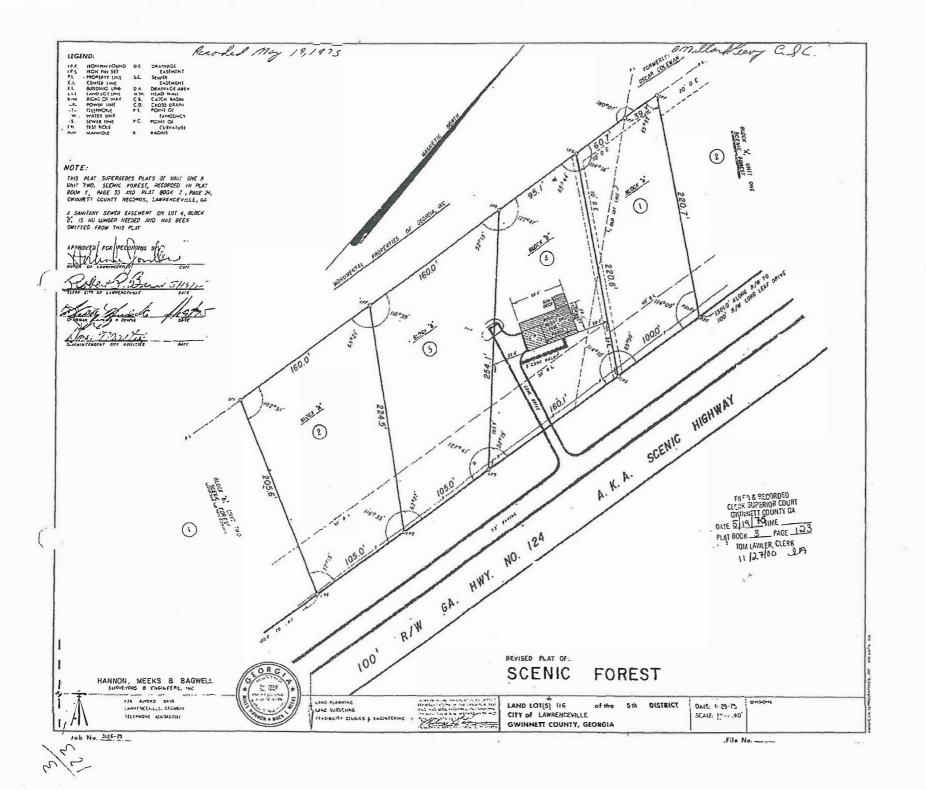


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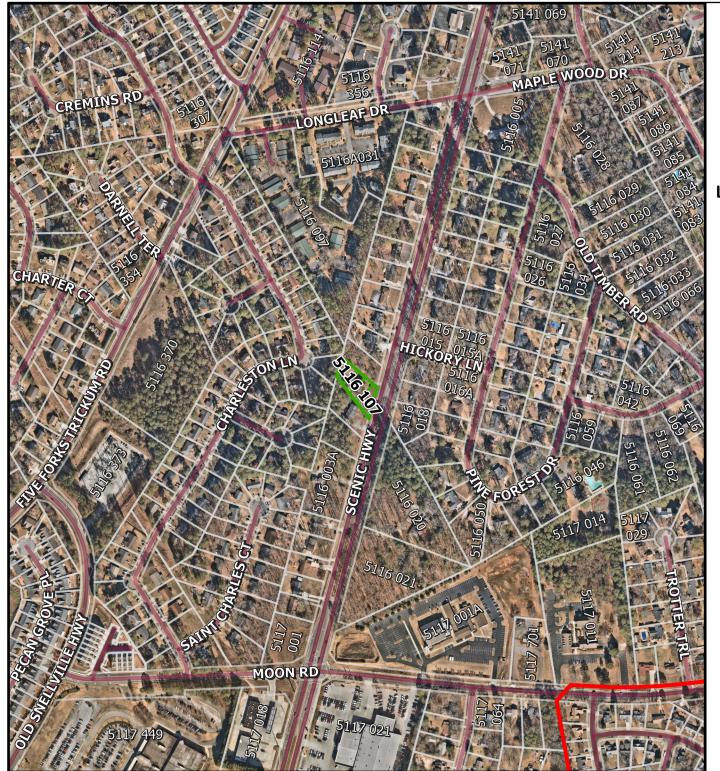
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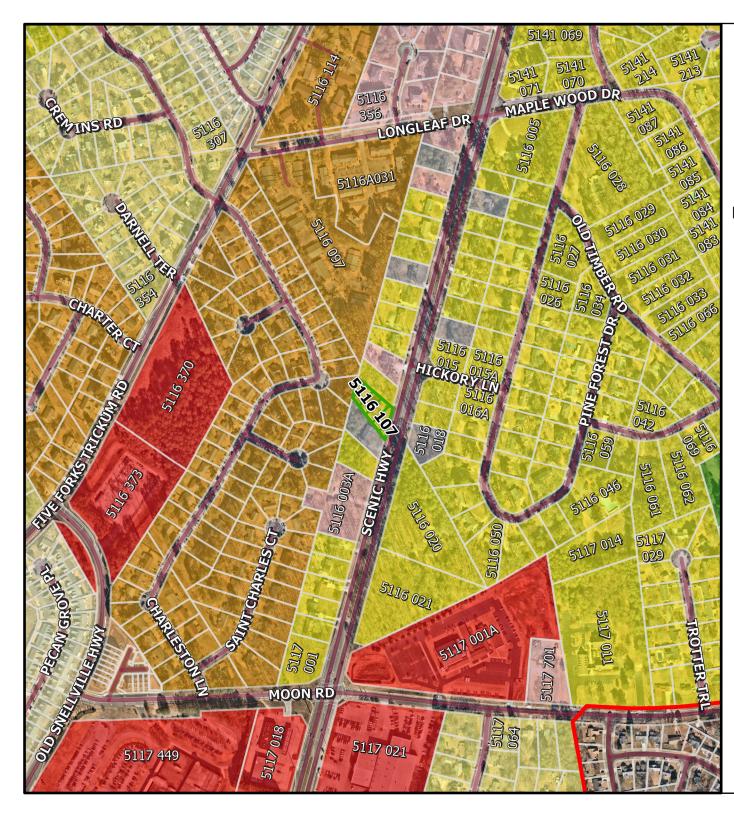
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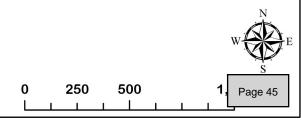


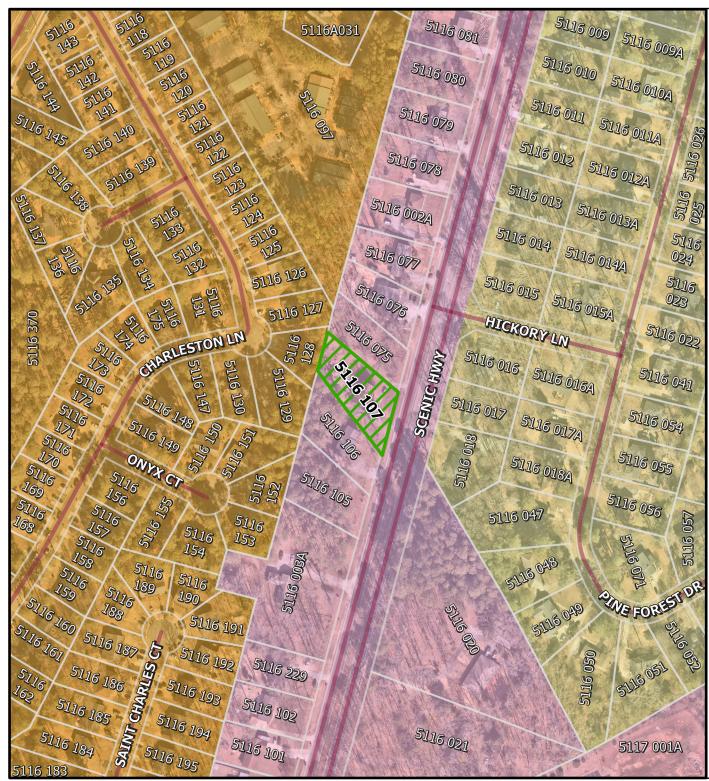




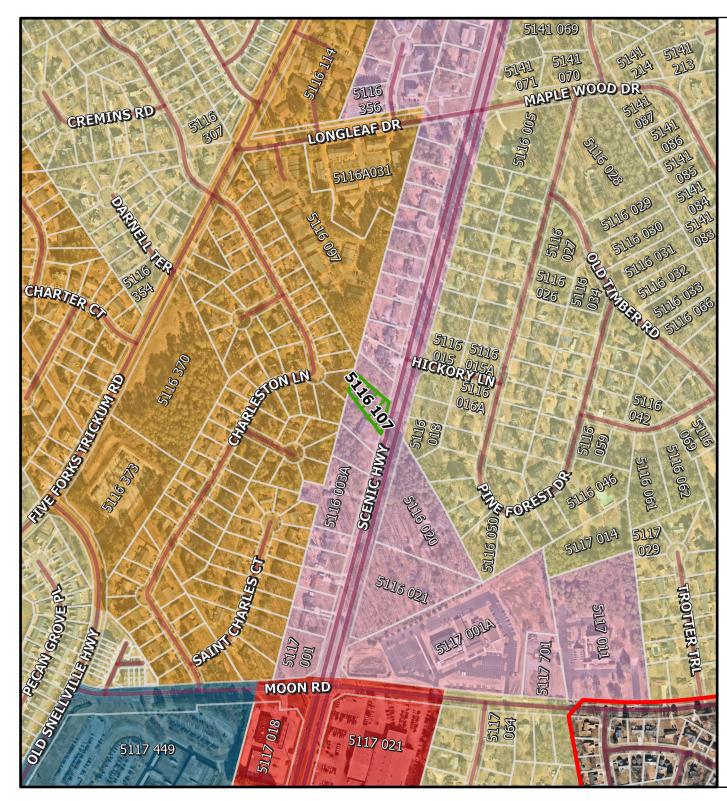














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### MAYOR AND COUNCIL

#### CITY OF LAWRENCEVILLE, GEORGIA

#### ORDINANCE

### READING AND ADOPTION:

At the regular meeting of the Mayor and Council of the City of Lawrenceville, held at City Hall, 70 S. Clayton Street, Lawrenceville, Georgia.

PRESENT	VOTE
<u>David R. Still,</u> Mayor	<u>Yes/No</u>
<u>Marlene Taylor-Crawford</u> , Mayor Pro Tem	<u>Yes/No</u>
<u>Victoria Jones</u> , Council Member	<u>Yes/No</u>
<u>Austin Thompson</u> , Council Member	<u>Yes/No</u>
<u>Bruce Johnson,</u> Council Member	<u>Yes/No</u>

On motion of <u>Council Member [INSERT NAME]</u>, seconded by <u>Council</u> <u>Member [INSERT NAME]</u>, which carried <u>[INSERT VOTE</u>, the following ordinance was <u>APPROVED/DENIED</u>:

### AN ORDINANCE TO DENY AN AMENDMENT THE OFFICIAL ZONING MAP

WHEREAS, the Planning Commission of the City of Lawrenceville has held a duly advertised public hearing and has filed a formal recommendation with the Mayor and Council of the City of Lawrenceville upon an Application to Amend the Official Zoning Map from <u>RS-180 (Single-Family Residential</u> <u>District)</u> to <u>OI (Office Institutional District)</u> by <u>Cam-Thuy Truong</u> for the proposed use of <u>Office Institutional</u> on a tract of land described by the attached legal description, which is incorporated herein and made a part hereof by reference; and

WHEREAS, notice to the public regarding said Amendment to the Official Zoning Map has been duly published in THE GWINNETT DAILY POST, the Official News Organ of the City of Lawrenceville; and

WHEREAS, a public hearing was held by the Mayor and Council of the City of Lawrenceville on May 22, 2024, and objections were not filed.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Lawrenceville this the <u>22<sup>nd</sup> day of May 2024</u>, that the aforesaid application to amend the Official Zoning Map from <u>RS-180 (Single-Family Residential</u> <u>District)</u> to <u>OI (Office Institutional District)</u> is hereby <u>APPROVED/DENIED</u>.

Approval as OI (Office Institutional District) for a wide range of office and institutional establishments, subject to the following enumerated conditions:

1. To restrict the use of the property as follows:

A. No tents, canopies, temporary banners, streamers, or roping decorated with flags, tinsel, or other similar material shall be displayed, hung, or strung on the site. No decorative balloons or hot-air balloons shall be displayed on the site. Yard and/or bandit signs, sign-twirlers, or sign walkers shall be prohibited;

- **B.** Peddlers and/or any parking lot sales unrelated to the rezoning shall be prohibited;
- **C.** Outdoor storage shall be prohibited;
- **D.** The owner shall repaint or repair any graffiti or vandalism that occurs on the property within 72 hours;
- 2. To satisfy the following site development considerations:
  - A. The development shall be constructed in conformity with the City of Lawrenceville Zoning Ordinance and Development Regulations. The final design shall be subject to the review and approval of the Director of Planning and Development.
  - **B.** The building shall maintain its residential character, and repairs or modifications shall be limited to routine maintenance or repair. Any expansion of the existing footprint shall be prohibited.
  - C. Electrical, Mechanical, Plumbing or Structural modifications shall be subject to the rules and regulations of the International Building Code (IBC). Plans shall be subject to the review and approval of the Director of Planning and Development.
  - D. Landscape shall be designed and installed to meet the conditions of zoning, requirements of the Zoning Ordinance and Development Regulations. The final design shall be subject to the review and approval of the Director of Planning and Development.
  - **E.** Provide a minimum of one (1) parking space per 300 square feet gross floor area, all parking must be on an approved surface and stripped.
  - F. Provide a ten (10) foot landscape strip adjacent to all public rights-ofway.
  - G. Provide a five (5) foot concrete sidewalk adjacent to all public right-ofway.
  - H. Lighting shall be contained in cut-off type luminaries and shall be directed toward the property so as not to shine directly into adjacent properties or right-of-way;

*I.* Dumpsters shall be screened by solid masonry walls matching the building, with an opaque metal gate enclosure.

David R. Still, Mayor

Date Signed: \_\_\_\_\_

ATTEST:

Karen Pierce, City Clerk



## LAWRENCEVILLE GEORGIA

### AGENDA REPORT MEETING: CITY COUNCIL REGULAR MEETING AGENDA CATEGORY: PUBLIC HEARING NEW BUSINESS

ltem:	SUP2024-00086; Juanita Wade; 3130 Sugarloaf Parkway
Department:	Planning and Development
Date of Meeting:	Wednesday, May 22, 2024
Applicant Request:	Table to June 2024
Presented By:	Todd Hargrave, Director of Planning and Development
Department Recommendation:	Approval with Conditions
Planning Commission Recommendation:	Table to June 2024 Meeting

Summary: The applicant requests a Special Use Permit renewal for 3130 Sugarloaf Parkway to allow a Special Event Facility/Banquet Hall in suite 1200. The subject property is an approximately 3.39-acre parcel zoned BG (General Business District), located along the southern right-of-way of Sugarloaf Parkway, between its intersections with Old Snellville Highway and Johnson Road.

### **Attachments/Exhibits:**

- SUP2024-00086\_RPRT\_03122024
- SUP2024-00086\_P&D RECO CNDS\_03132024
- SUP2024-00086 APP 01052024
- SUP2024-00086\_LOI\_01052024
- SUP2024-00086\_SITE PLAN\_01052024
- SUP2024-00086\_LEGAL DESC\_01052024
- SUP2024-00086\_AERIAL MAP ZOOMED IN
- SUP2024-00086 AERIAL MAP ZOOMED OUT

- SUP2024-00086\_ZONING MAP ZOOMED IN
- SUP2024-00086\_ZONING MAP ZOOMED OUT
- SUP2024-00086\_CHARACTER AREAS ZOOMED IN
- SUP2024-00086\_CHARACTER AREAS ZOOMED OUT



# LAWRENCEVILLE

### Planning & Development

CASE NUMBER:	SUP2024-00086
OWNER:	4SEAS INVESTMENT GROUP LLC
APPLICANT:	JUANITA WADE
CONTACT:	JUANITA WADE – 313.515.6506
LOCATION(S):	3130 SUGARLOAF PARKWAY
PARCEL ID(S):	R5085 695
APPROXIMATE ACREAGE:	3.39
ZONING PROPOSAL:	TO ALLOW AN EVENT FACILITY AS A SPECIAL USE
PROPOSED DEVELOPMENT:	SPECIAL EVENT FACILITY/BANQUET HALL
DEPARTMENT RECOMMENDATION:	APPROVAL WITH CONDITIONS







### Planning & Development

### **ZONING HISTORY**

The subject property has been zoned BG (General Business District) since 2002, the earliest record on file for the parcel. **SUP2021-00051** was approved on 12/13/2021, allowing a special events facility at the address. The Special Use Permit was conditioned with a two-year sunset, which expired January 2024, necessitating this SUP renewal (submitted 1/4/2024).

### PROJECT SUMMARY

The applicant requests a renewal for a Special Use Permit at 3130 Sugarloaf Parkway to allow a Special Event Facility/Banquet Hall in suite 1200. The subject property is an approximately 3.39-acre parcel zoned BG (General Business District), located along the southern right-of-way of Sugarloaf Parkway, between its intersections with Old Snellville Highway and Johnson Road.

### ZONING AND DEVELOPMENT STANDARDS

The property consists of an 18,531 square-foot one-story retail building, accessory driveways, and parking.

### Article 1 Districts, Section 103.2 Use Table

Standard	Requirement	Proposal	Recommendation
Special Event Facility	Special Use Permit	Special Use Permit	Approval w/ Conditions

### Article 2 Supplemental and Accessory Use Standards, Section 200.3, Subsection 200.3.73 Special Event Facility reads as follows:

- A. Such facilities shall be located on a principle arterial, major arterial, minor arterial, major collector street, or a state highway.
- B. During inclement weather, there shall be sufficient space to safely shelter guests.
- C. Adequate permanent restroom facilities shall be provided, which shall meet the minimum requirements of the Gwinnett County Environmental Health section and building code requirements.



## LAWRENCEVILLE

### Planning & Development

- D. Adequate off-street parking facilities shall be provided on-site.
- E. Such facilities shall meet the Lawrenceville Code of Ordinance: Special Events Facilities.
- F. Alcohol sales and consumption on the premises of a special event facility outside the Downtown Entertainment District is prohibited in HSB and HM zoning district.

The applicant occupies Suite 1200 of the Sugarloaf Pointe shopping center, a 2,800 square foot retail space. They are requesting a renewal for the Special Use Permit approved in December 2021 that allowed a Special Event Facility/Banquet Hall at this location (*SUP2021-00051*). Access to the property is provided via curb-cuts extending from Sugarloaf Parkway, Johnson Road, and Old Snellville Highway.

Regarding the existing business at this location, a certificate of occupancy was issued on 7/23/2021 for "Milestones Event Center" in suite 1200 (BLD2021-01465) and a business license was issued on 9/1/2021 for "Life Events Décor, Rental, and Design" (OTC-19128109).

As proposed, the parking regulations require 28 parking spaces for this type of facility, however, the existing parking lot consists of 90 parking spaces, which exceeds the minimum requirements and adequately provides enough off-street parking. Additionally, all associated parking spaces are in front of the building.

The proposal satisfies the minimum requirement of the Supplemental and Standards) Accessory Use Standards (the requiring Special Event Facilities/Banquet Halls be located along a properly classified road, as well as providing adequate restroom facilities. Additionally, the Standards require compliance with the intent of the Code of Ordinance as it relates to Special Event Facilities/Banquet Halls. The adoption of the 2020 Zoning Ordinance allows Special Events Facilities/Banquet Halls to operate throughout the city limits in specific zoning classifications, which includes the BG zoning classification. However, if the applicant chooses to serve alcohol during events an Alcoholic Beverages License allowing the retail sales of alcoholic beverages for consumption shall be required.



### SURROUNDING ZONING AND USE

The immediate surrounding area consists primarily of commercial/retail uses. The parcels immediately adjacent to the property are zoned BG (General Business District), outparcels for the Sugarloaf Pointe shopping center. There are businesses zoned BN (Neighborhood Business District) to the northwest of the subject property, across the rights-of-way of Johnson Road and Sugarloaf Parkway. Otherwise, the subject property is an island of Lawrenceville within a sea of unincorporated Gwinnett County.

Most of the surrounding unincorporated land is residential in nature, including the Tanner's Pointe subdivision immediately to the south and to the west of the subject property, across the right-of-way of Johnson Road; these residential uses are zoned R-75 (Gwinnett Single Family Residential District). The Gwinnett subdivision of Sugarloaf Manor is to the immediate north of the property, across the right-of-way of Sugarloaf Parkway, and is zoned RZT (Gwinnett Single Family Residential District). Finally, there is a veterinary clinic and a medical office zoned OI (Gwinnett Office-Institutional District) to the east of the subject property, across the right-of-way of Old Snellville Highway. The mixture of zoning and uses in the immediate area further support the requested Special Use Permit renewal.



### CITY OF LAWRENCEVILLE OFFICIAL ZONING MAP

Planning & Development Location Map & Surrounding Areas File # SUP2024-00086 Applicant: Juanita Wade Lawrenceville City Limits Subject Property Parcels County Maintained Streets County Maintained Streets City Maintained Streets Zoning Districts BN Neighborhood Business BG General Business RS-60 Single-Family Residential RS-150 Single-Family Residential

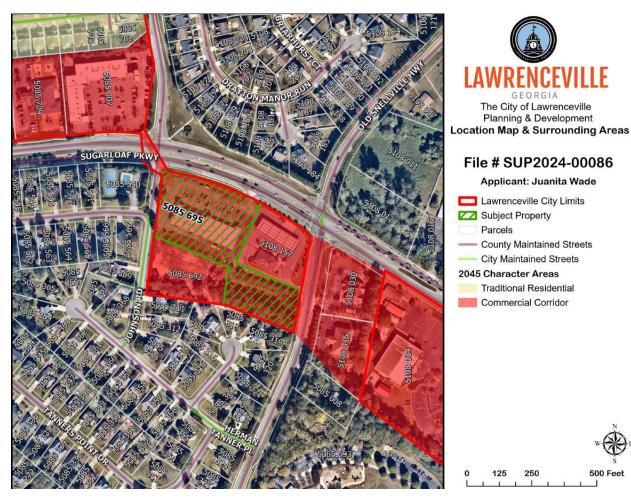
The City of Lawrenceville



#### **2045 COMPREHENSIVE PLAN**

The 2045 Comprehensive Plan and Future Development Map indicate the property lies within the Commercial Corridor Character Area. The commercial corridor character area corresponds to a major road corridor into the city. It is intended to accommodate large-scale commercial uses that serve the traveling public via automobiles. These uses include, but are not limited to, 'big box' retail stores, car dealerships, car washes, and large corporate offices. All such uses require careful site planning to ensure interconnectivity and compliance with applicable parking, lighting, landscaping, and signage standards. Commercial corridors are typically less pedestrian-oriented than neighborhood and community centers.

### LAWRENCEVILLE 2045 COMPREHENSIVE PLAN – FUTURE LAND USE PLAN MAP





### **STAFF RECOMMENDATION**

As submitted, the proposal to renew the SUP for a Special Event Facility/Banquet Hall at this location is appropriate, as it is in a mixed use area along Sugarloaf Parkway. It is located within the Commercial Corridor character area, which is appropriate for smaller-scale retail uses such as banquet halls. Furthermore, there is precedent for City Council approving such special uses in the general vicinity and for parcels currently zoned BG; in December 2021, *SUP2021-00051* was approved for a Special Event Facility/Banquet Hall at this location, *SUP2023-00083* was approved in December 2023 for the same use at a nearby location on Sugarloaf Parkway, and *SUP2023-00084* was approved in the same December 2023 City Council session for the same use at 575 West Pike Street.

In conclusion, the requested Special Use Permit for a Special Event Facility/Banquet Hall at an existing commercial development, may provide a center for local services, providing walkable connectivity, for nearby residential uses along this segment of the Sugarloaf Parkway corridor. Given the aforementioned factors, the Planning and Development Department recommends **APPROVAL WITH CONDITIONS** of this request.



## LAWRENCEVILLE

### Planning & Development

### CITY OF LAWRENCEVILLE DEPARTMENT COMMENTS:

### **ENGINEERING DEPARTMENT**

No comment

### **PUBLIC WORKS**

No comment

### **ELECTRIC DEPARTMENT**

No comment

### **GAS DEPARTMENT**

No comment

### DAMAGE PREVENTION DEPARTMENT

No comment

### **CODE ENFORCEMENT**

No comment

### STREET AND SANITATION DEPARTMENT

No comment





### Planning & Development

### STATE CODE 36-67-3 (FMR.) REVIEW STANDARDS:

1. Whether a zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property;

*In light of the mixture of uses and zoning in the immediate area the requested Special Events Facility could be suitable for the area.* 

2. Whether a zoning proposal will adversely affect the existing use or usability of adjacent or nearby property;

With the recommended conditions, potential impacts on adjacent and nearby properties could be reduced.

3. Whether the property to be affected by a zoning proposal has a reasonable economic use as currently zoned;

The property has reasonable economic use as currently zoned.

4. Whether the zoning proposal will result in a use that will or could cause excessive or burdensome use of existing streets, transportation facilities, utilities, or schools;

Impacts on public facilities would be anticipated in the form of traffic and utility demand; however, these impacts may be mitigated with appropriate conditions, site development requirements, and planning.

### 5. Whether the zoning proposal is in conformity with the policy and intent of the Comprehensive Plan;

Policies of the Commercial Corridor Character Area are intended to provide a center for a variety of retail activities. As such the proposed Special Use Permit allowing a Special Event Facility/Banquet Hall at this location could be consistent with the 2045 Comprehensive Plan.

6. Whether there are other existing or changing conditions affecting the use and development of the property, which give supporting grounds for either approval or disapproval of the zoning proposal;



In December 2021, **SUP2021-00051** was approved for a Special Event Facility/Banquet Hall at this location. This SUP expired in January of 2024 due to a two-year sunset clause.

To ensure the compatibility with rules and regulations of the City of Lawrenceville, it is suggested that conditions limit the Special Use Permit to a period of two years.

### PLANNING COMMISSION

### **RECOMMENDED CONDITIONS**

### SUP2024-00086\_03132024

Approval of Special Use Permit for a Special Event Facility/Banquet Hall, subject to the following conditions:

- General Business uses, which may include a Special Event Facility/Banquet Hall as a special use allowing conferences, galas, weddings, and other similar events.
- 2. No tents, canopies, temporary banners, streamers or roping decorated with flags, tinsel, or other similar material shall be displayed, hung, or strung on the site. No decorative balloons or hot-air balloons shall be displayed on the site. Yard and/or bandit signs, sign-twirlers or sign walkers shall be prohibited.
- **3.** Lighting shall be contained in cut-off type luminaries and shall be directed in toward the property so as not to shine directly into adjacent properties or rights-of-way.
- **4.** Peddlers and/or any parking lot sales unrelated to the Special Use shall be prohibited.
- 5. Outdoor storage shall be prohibited.
- 6. Dumpsters shall be screened by solid masonry walls matching the building, with an opaque metal gate enclosure.
- **7.** The owner shall repaint or repair any graffiti or vandalism that occurs on the property within 72 hours.
- 8. Alcohol may only be served at an indoor special events facility by a licensed caterer under the provisions set forth in the Code of the City of Lawrenceville, Georgia Chapter 4 Alcoholic Beverages or by the owner of the indoor special events facility in compliance with all applicable sections of the Code of the City of Lawrenceville, Georgia Chapter 4 Alcoholic Beverages.
- **9.** Requires proper licenses for food service; must comply with all local, county, and state laws and regulations.

- **10.** Business must acquire a new Certificate of Occupancy within 90 days of approval from City Council or this Special Use Permit is void. The name of the business/tenant name shall be consistent across the Gwinnett Fire Marshall Certificate of Occupancy, City of Lawrenceville Certificate of Occupancy, and the City of Lawrenceville Occupation Tax Certificate.
- **11.** The Special Use Permit shall be limited to a period of two years, at which time the use shall cease, or an application made for renewal.

LAWRENCEVILLE GEORGIA

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Life Firents	MIT APPLICATION
APPLICANT INFORMATION	PROPERTY OWNER INFORMATION*
NAME: Quanita Wade	NAME: 45005 INVESTMENT GROUP,
ADDRESS: 3130 Sugar JouFRakking)	ADDRESS: 8445 ST. MARLON DR
CITY: Lawrengville	CITY: DULUTH
STATE:	STATE: GA ZIP: 30097
PHONE: 313-515-6506	PHONE: 404.213.3476
CONTACT PERSON: Quanita Wade	C PHONE: 313-515-6506
CONTACT'S E-MAIL: dewadesto	7 Qyahoo. Co M
* If multiple property owners, each owner must file one fee. Multiple projects with one owner, must	e an application form or attach a list, however only file separate applications, with separate fees.
ZONING DISTRICT(S): BG ACREAGE	E: 3.4AC
PARCEL NUMBER(S): 5085 69	15
ADDRESS OF PROPERTY: 3130 SUGA	PLOAF PKINY SALITE ROO CRYSTALTJONES
PROPOSED SPECIAL USE: EVENT VE	NOTARY PUBLIC Rockdale County State of Georgia My Comm. Expires March 21, 2027
SIGNATURE OF APPLICANT DATE	Mittally D/01/2023 SIGNATURE OF OWNER DATE
TYPE OR PRINTED NAME	TYPED OR PRINTED NAME
-	Kig 12/1/23
NOTARY PUBLIC DATE	NOTARY PUBLIC DATE

70 S Clayton St • PO Box 2200 • Lawrenceville, Georgia 30046-2200 770.963.2414 • www.lawrencevillega.org



#### DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Have you, within the two years immediately preceding the filing of this application, made campaign contributions aggregating \$250.00 or more to the Mayor of the City of Lawrenceville, a member of the City Council, or to a member of the Planning Commission of the City of Lawrenceville?

If the answer is yes, please complete the following section:

NAME OF GOVERNMENT OFFICIAL	CONTRIBUTIONS (List all which aggregate to \$250 or more)	DATE CONTRIBUTION WAS MADE (Within last two years)

Have you, within the two years immediately preceding the filing of this application, made gifts having in the aggregate a value of \$250.00 or more to the Mayor of the City of Lawrenceville, a member of the City Council, or to a member of the Planning Commission of the City of Lawrenceville?\_\_\_\_\_Y/N

If the answer is yes, please complete the following section:

NAME OF GOVERNMENT OFFICIAL	CONTRIBUTIONS (List all which aggregate to \$250 or more)	DATE CONTRIBUTION WAS MADE (Within last two years)
/		

Attach additional sheets if necessary to disclose or describe all contributions/gifts.

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#### VERIFICATION OF CURRENT PAID PROPERTY TAXES FOR SPECIAL USE PERMIT

THE UNDERSIGNED BELOW IS AUTHORIZED TO MAKE THIS APPLICATION. THE UNDERSIGNED CERTIFIES THAT ALL CITY OF LAWRENCEVILLE PROPERTY TAXES BILLED TO DATE FOR THE PARCEL LISTED BELOW HAVE BEEN PAID IN FULL TO THE TAX COMMISSIONER OF GWINNETT COUNTY, GEORGIA. IN NO CASE SHALL AN APPLICATION BE PROCESSED WITHOUT SUCH PROPERTY VERIFICATION.

\*Note: A SEPARATE VERIFICATION FORM MUST BE COMPLETED FOR EACH TAX PARCEL INCLUDED IN THE SPECIAL USE PERMIT REQUEST.

025 5 00 PARCEL I.D. NUMBER: (Map Reference Number) District Land Lot Parcel Signature of Applicant 1 Owner IPresident Type or Print Name and Title \*\*\*PLEASE TAKE THIS FORM TO THE TAX COMMISSIONER'S OFFICE AT THE GWINNETT JUSTICE AND ADMINISTRATION CENTER, 75 LANGLEY DRIVE, FOR THEIR APPROVAL BELOW.\*\*\*

#### TAX COMMISSIONER'S USE ONLY

(PAYMENT OF ALL PROPERTY TAXES BILLED TO DATE FOR THE ABOVE REFERENCED PARCEL HAVE BEEN VERIFIED AS PAID CURRENT AND CONFIRMED BY THE SIGNATURE BELOW)

NAME

TITLE

DATE

70 S Clayton St • PO Box 2200 • Lawrenceville, Georgia 30046-2200 770.963.2414 • www.lawrencevillega.org

11. 21 GEORGIA SPECIAL USE PERMIT APPLICATION PROPERTY OWNER INFORMATION\* APPLICANT INFORMATION T away ! NAME: NAME: Juani 5 MAR O Sugar Daffalking) ADDRESS: ADDRESS: cuvrence ville CITY: CITY: 3009 ZIP: 30045 ZIP: STATE: STATE: 513-515-6506 PHONE: PHONE: PHONE: 3 duanit CONTACT PERSON: CONTACT'S E-MAIL: DEWLDE 8707 DURLOD. 10 \* If multiple property owners, each owner must file an application form or attach a list, however only one fee. Multiple projects with one owner, must file separate applications, with separate fees. TH DISTRICT ACREAGE: 3.4 ACIZES ZONING DISTRICT(S): 5-085-007 PARCEL NUMBER(S): ADDRESS OF PROPERTY: 3130 SUGARIOAF PALKWA AWrenceville PROPOSED SPECIAL USE: MI CHYSTAL T JONES NOTARY PUBLIC **Rockdale County** State of Georgia My Comm. Expires March 21, 2027 My SIGNATURE OF APPLICANT 0 2023 DATE SIGNATURE OF OWNER DATE itin Chusr TYPED OR PRINTED NAME TYPED OR PRINTED NAME AMAYAU AMAYAU AMAYAU AMAYAU AMACH 26, 2 COUNT 1 AMAYALWARE PUBLIC 11/13/23 DATE ARY PUBLIC DATE S Clayton St • PO Box 2200 • Lawrenceville, Georgia 300469 770.963.2414 • www.lawrencevillega.org Sta ty gia My Comm. E 2027 Page 68

### WADE MARKETING & CONSULTING SERVICES

August 6, 2021

City of Lawrenceville Planning Department 70 S. Clayton St. P.O.Box 2200 Lawrenceville, Ga 30046

Letter of Intent: 3130 Sugarloaf Parkway Ste 1200

To Whom It May Concern:

Wade Marketing & Consulting Services is submitting this Letter of Intent on behalf of Life Events Venue.

3130 Sugarloaf Parkway (otherwise Know as L3 BA Sugarloaf Pointe) Suite 1200 is a 2800 square foot commercial space located in a commercial strip mall in, Lawrenceville, GA.

Our intent is to utilize space as an event center, to host meetings, training sessions, pop up shops, special occasions and community events.

If you have any questions about our intended use, you can contact Juanita Wade at 313-515-6506.

Sincerely,

Juanita Wade

390 W. Pike St. Suite 311 \* Lawrenceville, GA 30046 \* Phone 678-250-6807

### TITLE DESCRIPTION PER RECORD (LOT #3)

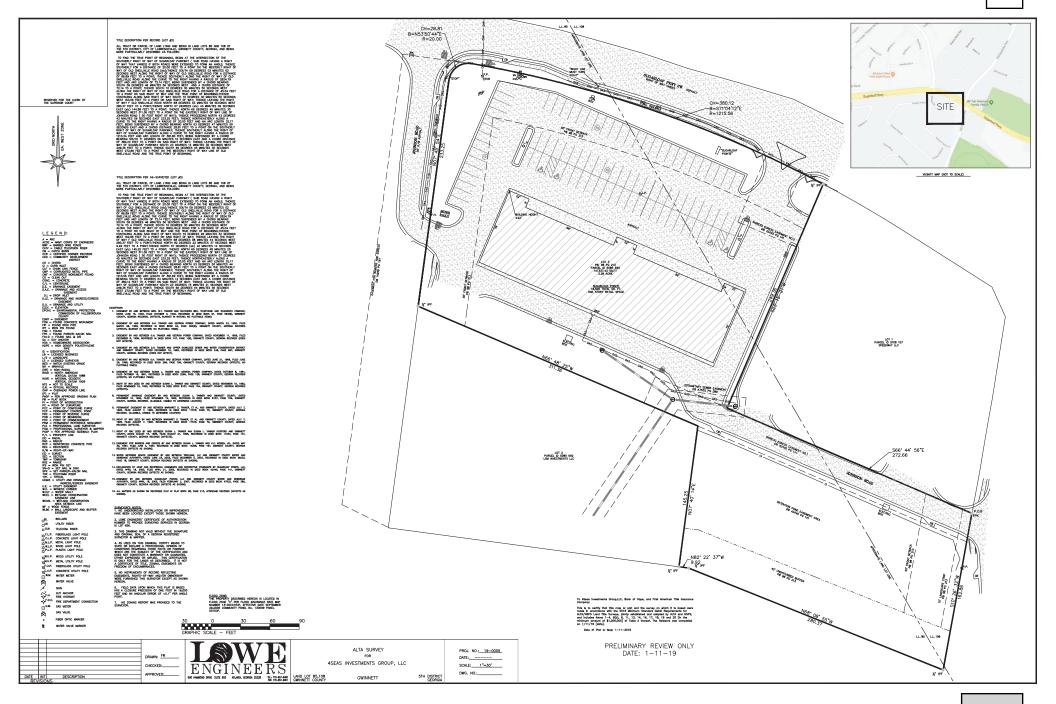
ALL TRACT OR PARCEL OF LAND LYING AND BEING IN LAND LOTS 85 AND 108 OF THE 5TH DISTRICT, CITY OF LAWRENCEVILLE, GWINNETT COUNTY, GEORGIA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

TO FIND THE TRUE POINT OF BEGINNING, BEGIN AT THE INTERSECTION OF THE SOUTHERLY RIGHT OF WAY OF SUGARLOAF PARKWAY ( SAID ROAD HAVING A RIGHT OF WAY THAT VARIES) IF BOTH ROADS WERE EXTENDED TO FORM AN ANGLE; THENCE SOUTHERLY FOR A DISTANCE OF 20.00 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY OF OLD SNELLVILLE ROAD (sic); THENCE SOUTH 09 DEGREES 03 MINUTES 02 SECONDS WEST ALONG THE RIGHT OF WAY OF OLD SNELLVILLE ROAD FOR A DISTANCE OF 86.89 FEET TO A POINT: THENCE SOUTHERLY ALONG THE RIGHT OF WAY OF OLD SNELLVILLE ROAD ALONG THE CURVE TO THE RIGHT HAVING A RADIUS OF 2824.79 FEET AND ARC LENGTH OF 72.14 FEET, BEING SUBTENDED BY A CHORD BEARING SOUTH 09 DEGREES 46 MINUTES 56 SECONDS WEST AND A CHORD DISTANCE OF 72.14 TO A POINT; THENCE SOUTH 10 DEGREES 30 MINUTES 50 SECONDS WEST ALONG THE RIGHT OF WAY OF OLD SNELLVILLE ROAD FOR A DISTANCE OF 45.04 FEET TO A POINT ON SAID RIGHT OF WAY AND THE TRUE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID RIGHT OF WAY SOUTH 10 DEGREES 30 MINUTES 50 SECONDS WEST 163.06 FEET TO A POINT ON SAID RIGHT OF WAY; THENCE LEAVING THE RIGHT OF WAY F OLD SNELLVILLE ROAD NORTH 68 DEGREES 03 MINUTES 09 SECONDS WEST 280.37 FEET TO A POINT; THENCE NORTH 07 DEGREES (sic) 43 MINUTES 09 SECONDS EAST (sic) 144.88 FEET TO A POINT: THENCE NORTH 66 DEGREES 45 MINUTES 30 SECONDS WEST 311.36 FEET TO A POINT ON THE EASTERLY RIGHT OF WAY LINE OF JOHNSON ROAD ( 50 FOOT RIGHT OF WAY); THENCE PROCEEDING NORTH 43 DEGREES 43 MINUTES 09 SECONDS EAST 233.25 FEET; THENCE NORTHEASTERLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 20.00 FEET AND AN ARC LENGTH 32.17 FEET, BEING SUBTENDED BY A CHORD BEARING NORTH 53 DEGREES 47 MINUTES 59 SECONDS EAST AND A CHORD DISTANCE 28.81 FEET TO A POINT ON THE SOUTHERLY RIGHT OF WAY OF SUGARLOAF PARKWAY; THENCE SOUTHERLY ALONG THE RIGHT OF WAY OF SUGARLOAF PARKWAY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 1213.24 FEET AND ARC LENGTH OF 381.80 FEET, BEING SUBTENDED BY A CHORD BEARING SOUTH 71 DEGREES 06 MINUTES 16 SECONDS EAST AND A CHORD DISTANCE OF 380.23 FEET TO A POINT ON SAID RIGHT OF WAY: THENCE LEAVING THE RIGHT OF WAY OF SUGARLOAF PARKWAY SOUTH 23 DEGREES 14 MINUTES 30 SECONDS WEST 249.36 FEET TO A POINT; THENCE SOUTH 66 DEGREES 45 MINUTES 30 SECONDS WEST 272.66 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF OLD SNELLVILLE ROAD AND THE TRUE POINT OF BEGINNING.

TITLE DESCRIPTION PER AS-SURVEYED (LOT #3)

ALL TRACT OR PARCEL OF LAND LYING AND BEING IN LAND LOTS 85 AND 108 OF THE 5TH DISTRICT, CITY OF LAWRENCEVILLE, GWINNETT COUNTY, GEORGIA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

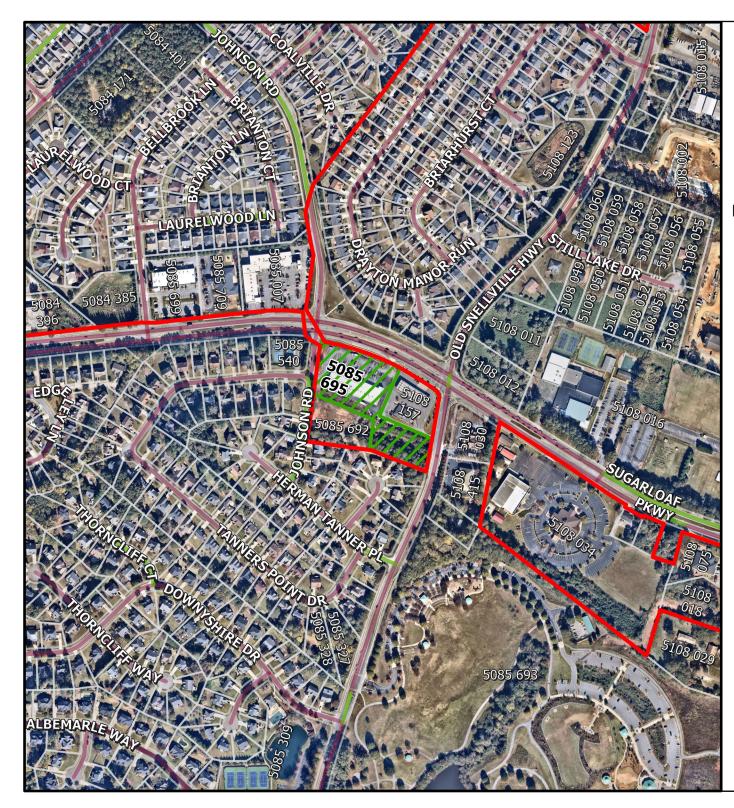
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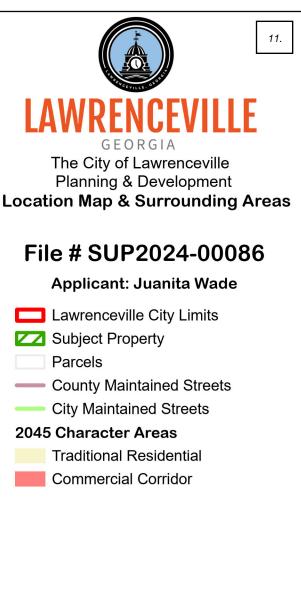
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11.			
LAWRENCEVILLE			
GEORGIA The City of Lawrenceville			
Planning & Development			
Location Map & Surrounding Areas			
File # SUP2024-00086			
Applicant: Juanita Wade			
Lawrenceville City Limits			
Subject Property			
Parcels County Maintained Streets			
<ul> <li>City Maintained Streets</li> </ul>			
Zoning Districts			
BN Neighborhood Business			
BG General Business			
RS-60 Single-Family Residential			
RS-150 Single-Family Residential			
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#### AGENDA REPORT MEETING: CITY COUNCIL WORK SESSION AGENDA CATEGORY: DISCUSSION OF GENERAL CITY BUSINESS

Item:	SUP2024-00088; Jason Mundy; 562 John Connor Court
Department:	Planning and Development
Date of Meeting:	Wednesday, May 8, 2024
Applicant Request:	Special Use Permit to allow an Automobile, Truck or Vehicle Storage Lot (excluding junk/wrecked vehicles
Presented By:	Todd Hargrave, Director of Planning and Development
Department Recommendation:	Denial
Planning Commission Recommendation:	To be provided at meeting

**Summary:** The applicant requests a Special Use Permit for 562 John Connor Court to allow for an Automobile, Truck or Vehicle Storage Lot (excluding junk/wrecked vehicles). The subject property is an approximately 1.74-acre parcel zoned LM (Light Manufacturing District), located at the end of John Connor Court, near its intersection with Hurricane Shoals Road.

#### **Attachments/Exhibits:**

- SUP2024-00088\_Report
- SUP2024-00088\_P&D Recommended Conditions
- SUP2024-00088\_Application
- SUP2024-00088\_Letter of Intent
- SUP2024-00088\_Legal Description
- SUP2024-00088\_Existing Survey
- SUP2024-00088\_Proposed Site Plan

- SUP2024-00088\_Aerial Map Zoomed In (1:2,750)
- SUP2024-00088\_ Aerial Map Zoomed Out (1:5,500)
- SUP2024-00088\_Zoning Map Zoomed In (1:2,750)
- SUP2024-00088\_ Zoning Map Zoomed Out (1:5,500)
- SUP2024-00088\_Character Areas Map Zoomed In (1:2,750)
- SUP2024-00088\_ Character Areas Map Zoomed Out (1:5,500)





## Planning & Development

#### SPECIAL USE PERMIT

CASE NUMBER:	SUP2024-00088
OWNER:	JASON MUNDY
CONTACT:	MYLES MONTGOMERY - 678.513.8836
LOCATION(S):	562 JOHN CONNOR COURT
PARCEL IDENTIFICATION NUMBER(s):	5177 063
APPROXIMATE ACREAGE:	1.74 ACRES
CURRENT ZONING:	LM (LIGHT MANUFACTURING DISTRICT
ZONING PROPOSAL:	TO ALLOW VEHICLE STORAGE AS A SPECIAL USE
PROPOSED DEVELOPMENT:	OFFICE/WAREHOUSE BUILDING W/ PAVED VEHICLE STORAGE LOT
DEPARTMENT RECOMMENDATION:	DENIAL



#### VICINTY MAP



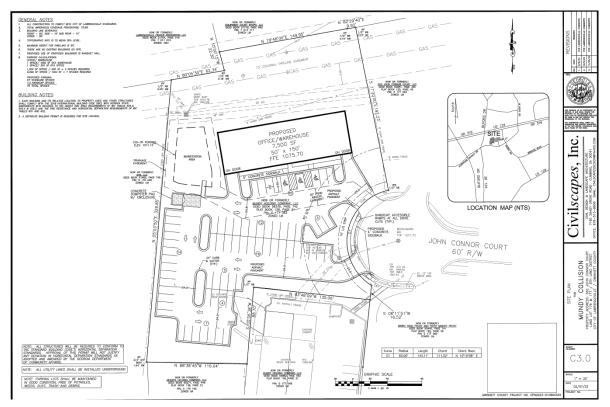
#### ZONING HISTORY

In 1972, the subject property was zoned BG (General Business District); this is the earliest record on file for the parcel. Prior to 2002, it and the surrounding properties were rezoned to LM (Light Manufacturing District). On October 7, 2013, a Special Use Permit was denied (*SU-13-07*), which was proposed for Tractor Trailer Parking and Parking on a Gravel Surface at the property.

#### **PROJECT SUMMARY**

The applicant requests a Special Use Permit for an approximately 1.74-acre parcel of land zoned LM (Light Manufacturing District) to allow for the development of a 7,500 square foot office/warehouse building with a paved storage lot for vehicles awaiting parts and repairs. The subject property is located at the end of John Connor Court, which is located just off Hurricane Shoals Road between its intersections with Buford Drive and Hosea Road.

#### PROPOSED SITE PLAN





#### ZONING AND DEVELOPMENT STANDARDS

The proposed development is a 7,500 square foot office/warehouse building with a paved storage lot for vehicles awaiting parts and repairs, as shown on the submitted site plans. The property is currently a gravel parking lot that has been used for parking of cars awaiting parts and repairs.

#### Article 1 Districts, Section 103.2 Use Table

Standard	Requirement	Proposal	Recommendation
Automobile, Truck, or Vehicle Storage Lot (excluding junk/wrecked vehicles)	LM - Special Use Permit	LM - Special Use Permit	DENIAL

#### Article 1 Districts, Section 102.14 Light Manufacturing District, Table B. Lot Development Standards

Standard	Requirement	Proposal	Recommendation
Minimum Lot Area	25,000 sq. ft.	75,794 sq. ft.	N/A
Minimum Lot Width	50 feet	143 feet	N/A
Minimum Front Yard Setback	50 feet	50 feet	N/A
Minimum Rear Yard Setback	0 feet	0 feet	N/A
Minimum Side Yard Setback	0 feet	0 feet	N/A
Impervious Surface Coverage	85%	72.6%	N/A
Maximum Building Height	50 feet	Not Provided	N/A





## Planning & Development

#### Article 4 Buffers, 403 Buffers Table

Adjacent Development	Requirement	Proposal	Recommendation
СМИ	50 feet	55 feet (existing easement)	N/A
LM	0 feet	0 feet	N/A

Article 5 Parking, Table 5-3: Number of Off-Street Parking Spaces Required

Standard	Requirement	Proposal	Recommendation
Office (Business, Government or Professional)	1 space per 300 sq. ft.	2.8 spaces per 300 sq. ft. (70 spaces)	N/A

The subject property contains a Colonial Gas Line with easements that will be located between the proposed building and the adjacent property zoned CMU (Community Mixed Use District), so no buffer can be supplemented in that area.

Both potable water and sanitary sewer are available to this tract. The industrial park has regional stormwater detention facilities, which should allow the development to forgo any on-site detention.

The site plan indicates the proposed development would disturb approximately 1.35-acres and consist of 70 parking spaces. Two access points are shown on John Connor Court. For Outdoor Storage in industrial zoning districts, the Zoning Ordinance strictly prohibits outdoor storage in a front yard area, requires landscaping within all setback areas, and prohibits outdoor storage from being visible from the various arterial and connectors traversing throughout the city limits; including Hurricane Shoals Road.

Additionally, the site plan does not specifically address the requirements of the Development Regulations; which could include improvements to the right-of-way, landscaping, sidewalks, and stormwater management facilities. As presented, the proposed outdoor storage facility may be too visible and unsightly for this



location; and may not be consistent with the policies of the Zoning Ordinance and Development Regulations.

#### SURROUNDING ZONING AND USE

The immediate surrounding area consists predominantly of light industrial and commercial uses and zoning. The parcels immediately surrounding the subject property are all zoned LM save for one to the northwest – 3675 Buford Drive (PIN: R7011 012), which is zoned CMU and is actively being developed as a mixed-use site. Otherwise, the surrounding uses are composed of auto service garages and warehouses. Furthermore, there is a funeral home zoned BG (General Business District) across the right-of-way of Hurricane Shoals Road. In terms of the existing uses and zoning surrounding the subject property, the requested SUP is accepta

#### CITY OF LAWRENCEVILLE OFFICIAL ZONING MAP





#### **2045 COMPREHENSIVE PLAN**

The 2045 Comprehensive Plan and Future Development Map indicate the property lies within the Community Mixed Use character area. The Community Mixed-Use character area seamlessly integrates a diverse array of residential options with a dynamic blend of commercial spaces, promoting walkability and enhancing the overall accessibility and convenience of the neighborhood. Pedestrian-centric streets, green parks, and inviting public spaces foster social interaction and serve as venues for cultural events. Rooted in sustainable principles and carefully curated urban design, this character area promotes a walkable and interconnected neighborhood, enriching the lives of its residents and visitors by encouraging people to live, work, and play in the same area.

While the proposed use is congruent with the existing uses and zoning of the surrounding area, it does not necessarily fit into the City's long-term vision for the Community Mixed Use character area.



#### LAWRENCEVILLE 2045 COMPREHENSIVE PLAN – FUTURE LAND USE PLAN MAP





#### **STAFF RECOMMENDATION**

The area located along this segment of Hurricane Shoals Road is developed with industrial zoning and uses, with a minor commercial component located to the south. Although the proposed development may be compatible with the antiquated policies that established the existing uses and zoning in the immediate area the proposal, if approved, would contradict the core policies created by the City Council which emphasizes land uses considered to be compatible with the vision of the City Council. The proposal as presented could be considered to be inconsistent with the vision of the future for this segment of Hurricane Shoals Road.

In conclusion, while the proposed development is consistent with the current character of the surrounding area, it does not necessarily meet the City's long-term vision as a Community Mixed Use character area. The Planning and Development Department recommends **DENIAL** for the proposed rezoning request.



# LAWRENCEVILLE

## Planning & Development

#### **CITY OF LAWRENCEVILLE DEPARTMENT COMMENTS:**

#### **ENGINEERING DEPARTMENT**

No comment

#### **PUBLIC WORKS**

No comment

#### ELECTRIC DEPARTMENT

No comment

#### **GAS DEPARTMENT**

No comment

#### DAMAGE PREVENTION DEPARTMENT

No comment

#### **CODE ENFORCEMENT**

No comment

#### STREET AND SANITATION DEPARTMENT

No comment





## Planning & Development

#### STATE CODE 36-67-3 (FMR.) REVIEW STANDARDS:

1. Whether a zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property;

Due to the site's high visibility along Hurricane Shoals Road, the requested Special Use Permit for an Outdoor Storage facility allowing the parking of tractor-trailers and recreational vehicles may not be suitable at the proposed location. However, there are currently other auto repair and warehouse facilities in the general area.

2. Whether a zoning proposal will adversely affect the existing use or usability of adjacent or nearby property;

Adverse impacts on adjacent properties could be anticipated in the form of heavy traffic, noise/light intrusion, and a degraded visual appearance for the site. The proposed use may also compromise the City of Lawrenceville's vision for the future.

3. Whether the property to be affected by a zoning proposal has a reasonable economic use as currently zoned;

The property has reasonable economic use as currently zoned.

4. Whether the zoning proposal will result in a use that will or could cause excessive or burdensome use of existing streets, transportation facilities, utilities, or schools;

Impacts on public facilities would be anticipated in the form of traffic, utility demand, and stormwater runoff. John Connor Court is classified as a local street according to GDOT; the induced demand from this development may strain its capacity. However, these impacts may be mitigated with appropriate conditions, site development requirements, and planning.

5. Whether the zoning proposal is in conformity with the policy and intent of the Comprehensive Plan;

No; the Community Mixed Use character area is intended for pedestrian-friendly, residentially-focused live/work/play development, such as that which is being developed nearby on Buford Drive; a car storage lot is the antithesis of this vision. As such, the final design must be carefully considered to ensure that it meets or exceeds local standards.



6. Whether there are other existing or changing conditions affecting the use and development of the property, which give supporting grounds for either approval or disapproval of the zoning proposal;

SU-13-07 was denied in 2013, which was proposed for Truck Storage & Gravel Parking at the subject property. Furthermore, RZM2022-00012 was approved in 2022 for the property to the northwest of the subject property. The approved proposal was for a mixed-use development that meets the City's long-term vision for the area.

#### **P&D RECOMMENDED CONDITIONS**

#### SUP2024-00088\_04152024

## Note: The following conditions are provided as a guide should the City Council choose to approve the request.

Approval of a Special Use Permit to allow an Automobile, Truck, or Vehicle Storage Lot (excluding junk/wrecked vehicles), subject to the following enumerated conditions:

- 1. <u>To restrict the use of the property as follows:</u>
  - **A.** A Flex Office Space facility not exceeding 7,500 square feet in gross floor area with a 70 space outdoor passenger vehicle storage lot.
  - B. The development shall be designed in general accordance with the site plan titled "Site Plan for Mundy Collision," prepared by Civilscapes, Inc., dated February 7, 2024, with changes necessary to meet conditions of zoning, requirements of the Zoning Ordinance and/or Development Regulations, and other minor adjustments subject to final approval by the Director of Planning and Development.
  - **C.** Prior to the issuance of a Certificate of Occupancy the development of the subject property shall be in compliance with the rules and regulations of applicable governing agencies.
  - **D.** The design of the façades shall meet minimum architectural standards and shall be clad in brick. Final designs shall be subject to the review and approval of the Director of the Planning and Development Department.
  - *E.* Roll up doors shall not be visible from the right-of-way of Hurricane Shoals Road. Roll up doors shall only be located on the rear elevation of each building.
  - F. No tents, canopies, temporary banners, streamers, or roping decorated with flags, tinsel, or other similar material shall be displayed, hung, or strung on the site. No decorative balloons or hot-air balloons shall be displayed on the site. Yard and/or bandit signs, sign-twirlers, or sign walkers shall be prohibited.
  - **G.** Peddlers and/or any parking lot sales unrelated to the rezoning shall be prohibited.

- *H.* The owner shall repaint or repair any graffiti or vandalism that occurs on the property within seventy-two (72) hours.
- *I.* The Special Use Permit shall be limited to a period of two years, at which time the use shall cease, or an application made for renewal.

#### A. <u>To satisfy the following site development considerations:</u>

- **A.** The development shall be constructed in conformity with the City of Lawrenceville Zoning Ordinance and Development Regulations. The final design shall be subject to the review and approval of the Director of Planning and Development.
- **B.** Provide a minimum of five-foot wide (5 ft.) concrete sidewalk adjacent to the public right-of-way along John Connor Court. Required five-foot wide (5 ft.) concrete sidewalk shall be a minimum of two feet (2 ft.) from the required back-of-curb.
- **C.** All grassed areas shall be sodded.
- **D.** Underground utilities shall be provided throughout the development.
- **E.** Natural vegetation shall remain on the property until the issuance of a development permit.
- F. Provide a twenty-five-foot-wide (25 ft.) Landscape Strip and earthen berm along the right-of-way of John Connor Court. The earthern berm and landscaping shall provide an opaque year round visual screening at a minimum height of six feet. The final design shall be subject to the review and approval of the Director of Planning and Development.
- **G.** Provide a fifty-foot wide (50 ft.) Landscape Strip along the northern property line, where not impeded by the Colonial Gas Pipeline easement. The final design shall be subject to the review and approval of the Director of Planning and Development.
- H. Provide a fifteen-foot wide (15 ft.) Landscape Strip along the southern and western property lines. The final design shall be subject to the review and approval of the Director of Planning and Development.
- I. Provide a solid wood fence or slatted fence at least 6-feet in height along the inside edge of the 25-foot wide landscape strip required along the eastern property line, except for approved access on John Connor Court. The location of a solid wood fence or slatted fence shall be subject to review and approval by the Director of Planning and Development.

- 12.
- J. Provide a solid wood fence, masonry wall or slatted fence at least 6-feet in height along the side and rear property lines.
- K. Landscape Strips shall be planted with one (1) Overstory Tree, one (1) Understory Tree, eighteen (18) Evergreen Shrubs, eighteen (18) Ornamental Grasses and eighteen (18) Ground Coverings per one hundred (100 ft.) of road frontage along Curtis Road. Driveway widths and other ingress and egress areas may be subtracted from the landscape strip lineal feet calculation. Landscape Plans shall be subject to the review and approval of the Director of Planning and Development.
- **L.** Planted Conifer and Evergreen trees shall be at least six feet in height at time of planting.
- M. Planted Deciduous trees shall be at least three inches caliper at time of planting.
- **N.** Ornamental Grasses and Ground Covering shall be a minimum size of onegallon container at time of planting with a minimum height of one foot.
- **O.** Preserved Trees may be counted toward fulfilling the tree requirement within the twenty-five-foot (25 ft.) Landscape Strip. Bradford Pear, Gingko (Female), Loblolly, Longleaf, Shortleaf, Slash Pine(s) shall be considered unacceptable trees.
- P. Earthen berms, fencing, landscaping and outdoor storage parking shall not be located within a drainage easement, pipeline easement or sanitary sewer easement.
- **Q.** The required fencing shall not contain any signage and shall be maintained in good repair at all times. All fencing and screening shall be subject to review and approval by the Director of Planning and Development.
- **R.** Outdoor parking/storage of passenger vehicles shall be solely within the screened parking area.
- S. During construction, a five-foot (5 ft.) Construction Tree and Landscape Setback shall be maintained, as measured horizontally, from the outer most perimeter of areas delineated as Floodplain, Landscape Strips, Stream Buffers, or Undisturbed Wetlands.
- **7.** A five-foot (5 ft.) Construction Setback shall terminate with the issuance of a Certificate of Completion, Development Conformance, and/or Occupancy.

- 12.
- **U.** Exit/entrance design and location shall be subject to review and approval of the City Engineer.
- V. Ground signage shall be limited to monument-type sign(s), and shall be subject to review and approval by the Director of Planning & Development. The sign shall include a minimum two-foot-high brick base, complementing the building's architectural treatment. The brick base shall extend at least the full width of the sign cabinet, and the sign cabinet shall be fully recessed and surrounded by the same materials. Ground sign(s) shall not exceed 6 feet in height.
- W. Lighting shall be contained in cut-off type luminaries and shall be directed toward the property so as not to shine directly into adjacent properties or public right-of-way.
- **X.** Dumpsters shall be screened by solid masonry walls matching the building, with an opaque metal gate enclosure.



#### **SPECIAL USE PERMIT APPLICATION**

APPLICANT INFORMATION	PROPERTY OWNER INFORMATION*
NAME: Jason Mundy	NAME:Mundys Holding Company LLC
ADDRESS:289 Hurricane Shoals Rd	ADDRESS:289 Hurricane Shoals Rd
CITY:Lawrenceville	CITY:Lawrenceville
STATE:ZIP:	STATE:GAZIP:30046
PHONE:	PHONE:404-925-3271
CONTACT PERSON:Myles Montgomery - Civilscapes, In	nc PHONE:C) 770-315-8274
CONTACT'S E-MAIL:civilscapesdesign@yahoo.com	
* If multiple property owners, each owner must file one fee. Multiple projects with one owner, must	
ZONING DISTRICT(S): ACREAG	E:1.74 AC
PARCEL NUMBER(S):5-177-063	
ADDRESS OF PROPERTY: 562 John Connor Ct.	
PROPOSED SPECIAL USE:Outdoor Storage (Vehic	cle Storage)
3/18/24	3/18/24
SIGNATURE OF APPLICANT DATE	SIGNATURE OF OWNER DATE
Jason Mundy	Jason Mundy
TYPED OR PRINTED NAME	TYPED OR PRINTED NAME
NOTARY BUBLIC NOTARY BUBLIC NOTARY BUBLIC NOTARY BUBLIC Stephanie Cuevas	Spharme Union 3/18/2024 NOTARY PUBLIC DATE
	Stephanie Cuevas NOTARY PUBLIC wrenceville Supervision of the supervis
BARROW/COUNTY, GEORGIA PO Box 2200 • La My Commission Expires 04/17/2026	Iwrence BARROW COUNTY, GEORGIA Iawrence My County, GEORGIA
	My Commission Expires 04/17/2026

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Have you, within the two years immediately preceding the filing of this application, made campaign contributions aggregating \$250.00 or more to the Mayor of the City of Lawrenceville, a member of the City Council, or to a member of the Planning Commission of the City of Lawrenceville?  $\underline{\Lambda/O}$  Y/N

If the answer is yes, please complete the following section:

NAME OF GOVERNMENT OFFICIAL	CONTRIBUTIONS (List all which aggregate to \$250 or more)	DATE CONTRIBUTION WAS MAD (Within last two years)

Have you, within the two years immediately preceding the filing of this application, made gifts having in the aggregate a value of \$250.00 or more to the Mayor of the City of Lawrenceville, a member of the City Council, or to a member of the Planning Commission of the City of Lawrenceville? 10 Y/N

If the answer is yes, please complete the following section:

NAME OF GOVERNMENT OFFICIAL	CONTRIBUTIONS (List all which aggregate to \$250 or more)	DATE CONTRIBUTION WAS MADE (Within last two years)
0		

Attach additional sheets if necessary to disclose or describe all contributions/gifts.

70 S Clayton St • PO Box 2200 • Lawrenceville, Georgia 30046-2200 770.963.2414 • www.lawrencevillega.org



#### VERIFICATION OF CURRENT PAID PROPERTY TAXES FOR SPECIAL USE PERMIT

THE UNDERSIGNED BELOW IS AUTHORIZED TO MAKE THIS APPLICATION. THE UNDERSIGNED CERTIFIES THAT ALL CITY OF LAWRENCEVILLE PROPERTY TAXES BILLED TO DATE FOR THE PARCEL LISTED BELOW HAVE BEEN PAID IN FULL TO THE TAX COMMISSIONER OF GWINNETT COUNTY, GEORGIA. IN NO CASE SHALL AN APPLICATION BE PROCESSED WITHOUT SUCH PROPERTY VERIFICATION.

\*Note: A SEPARATE VERIFICATION FORM MUST BE COMPLETED FOR EACH TAX PARCEL INCLUDED IN THE SPECIAL USE PERMIT REQUEST.

PARCEL I.D. NUMBER:	5 -	177	- 063	50 20
(Map Reference Number)	District	Land Lot	Parcel	
112 120 14			3/1	8/24
Signature of Applicant			Pate	/~/

Jason Mundy - Owner

Type or Print Name and Title

\*\*\*PLEASE TAKE THIS FORM TO THE TAX COMMISSIONER'S OFFICE AT THE GWINNETT JUSTICE AND ADMINISTRATION CENTER, 75 LANGLEY DRIVE, FOR THEIR APPROVAL BELOW.\*\*\*

#### TAX COMMISSIONER'S USE ONLY

(PAYMENT OF ALL PROPERTY TAXES BILLED TO DATE FOR THE ABOVE REFERENCED PARCEL HAVE BEEN VERIFIED AS PAID CURRENT AND CONFIRMED BY THE SIGNATURE BELOW)

3118124 DATE

TSA	
TITLE	

70 S Clayton St • PO Box 2200 • Lawrenceville, Georgia 30046-2200 770.963.2414 • www.lawrencevillega.org

#### REQUEST FOR SPECIAL USE PERMIT FROM CITY OF LAWRENCEVILLE ZONING BOARD

#### FOR

#### MUNDY COLLISION TRACT 562 JOHN CONNOR COURT

#### NATURE OF REQUEST

To obtain a "Special Use" permit.

#### PURPOSE OF REQUEST

To allow for development of proposed building with outdoor storage.

#### NARRATIVE

The scope of this project is to provide an 7,500 sf office-warehouse building with paved outdoor storage of parked cars waiting for parts and repair work. The property is currently a gravel parking lot that has been used for parking of cars waiting for parts and repairs. The proposed site has been submitted, reviewed and waiting approval for proposed use.

This property is a 1.74 ac. tract of land located at 562 John Connor Court. The property is zoned LM, as are all adjoining tracts except for the CMU zoned Lawrenceville Center Associates, LLC property located northeast of the subject tract. Subject property also contains a Colonial Gas Line with easements that will be located between the proposed building and the adjacent CMU zoned property, so no buffer can be supplemented in that area.

Both potable water and sanitary sewer are available to this tract. The industrial park has regional stormwater detention, which should allow us to forgo any on-site detention.

We feel that the requested special use permit to allow for outdoor storage would be an appropriate type of facility for this area, given its proximity adjacent commercial/industrial uses. We do not believe that allowing this outdoor storage use of this property would in any way devalue or pose hardships on any of the surrounding properties.

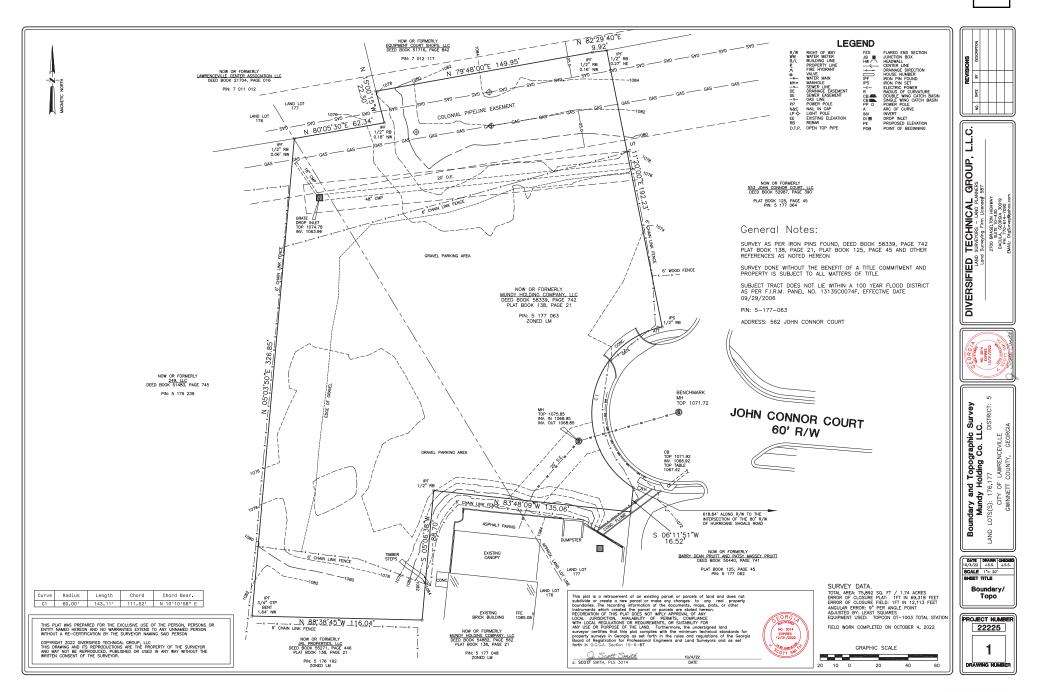
#### Legal Description 562 John Connor Court

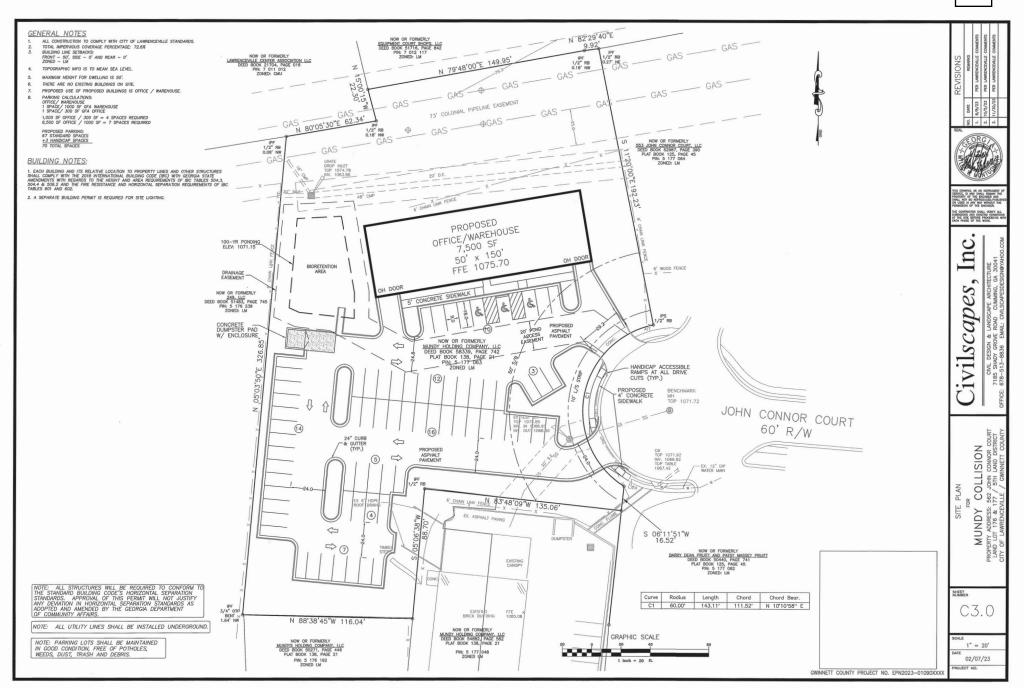
All that tract or parcel of land lying and being in Land Lot 176 and 177, District 5, Gwinnett County, Georgia and being more particularly described as follows:

Beginning at a point at the intersection of the northerly right of way of Hurricane Shoals Road (80' R/W) with the westerly right of way of John Connor Court (60' R/W): Thence along the R/W of John Connor Court a distance of 618.84' to the TRUE POINT OF BEGINNING:

Thence leaving said R/W S 06°13′27″ W – 16.52′ to a point: Thence N 83°46′33″ W – 135.06′ Thence S 05°08′14″ W – 88.70′ Thence N 88°37′09″ W – 116.04′ Thence N 05°05′26″ E – 326.85′ to a point on the land lot line common to land lots 176 and 177: Thence N 80°07′06″ E – 62.34′ Thence N 14°58′39″ W – 22.30′ Thence N 79°49′36″ E – 149.95′ Thence N 82°31′16″ E – 9.92′ Thence S 11°18′24″ E – 192.23′ to a point on the R/W of John Connor Court: Thence along the arc of a curve 143.10′, said curve having a radius of 60.00′ and a chord of S 10°12′41″ W – 111.51′, said point being the point of beginning.

Said tract contains 1.74 acres as per a minor Subdivision Plat for Stephens Industries, LP. Prepared by Conroy & Associates, PC dated 6/12/16 and recorded in Plat Book 138, Page 21.

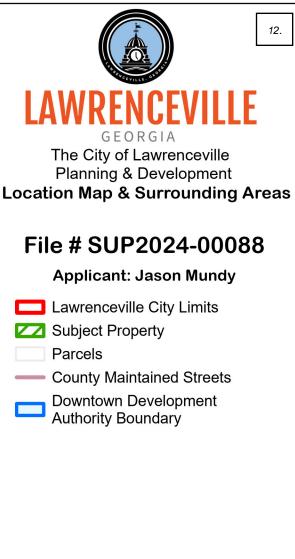




SUP2024-00088 RECEIVED: APRIL 4, 2024 PLANNING AND DEVELOPMENT DEPARTMENT

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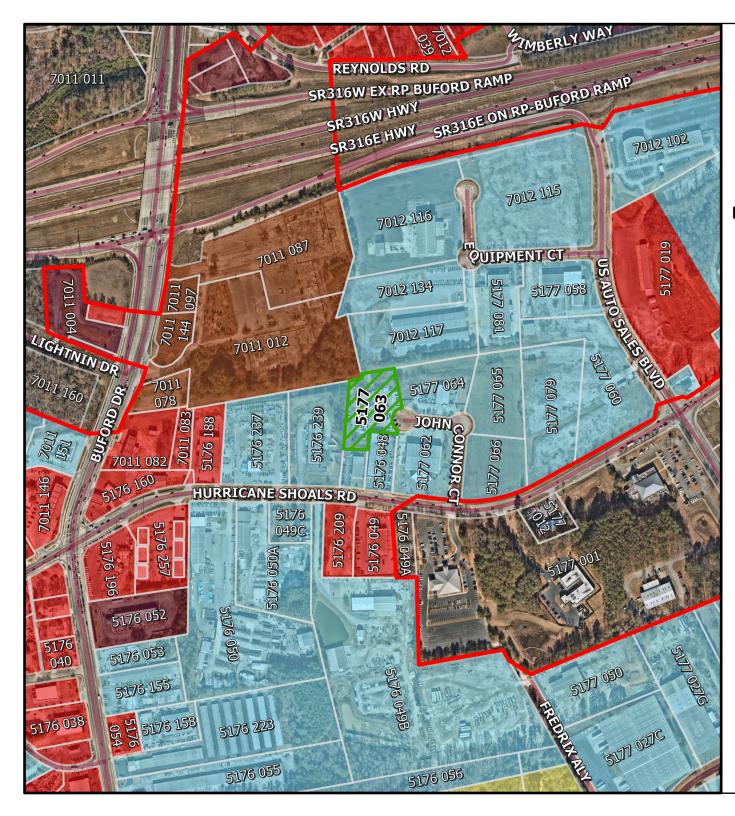


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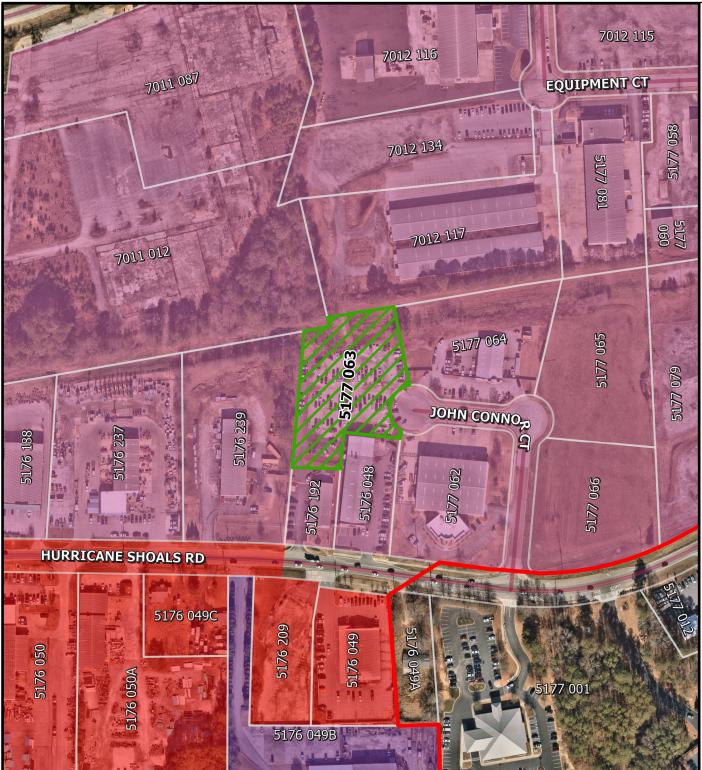


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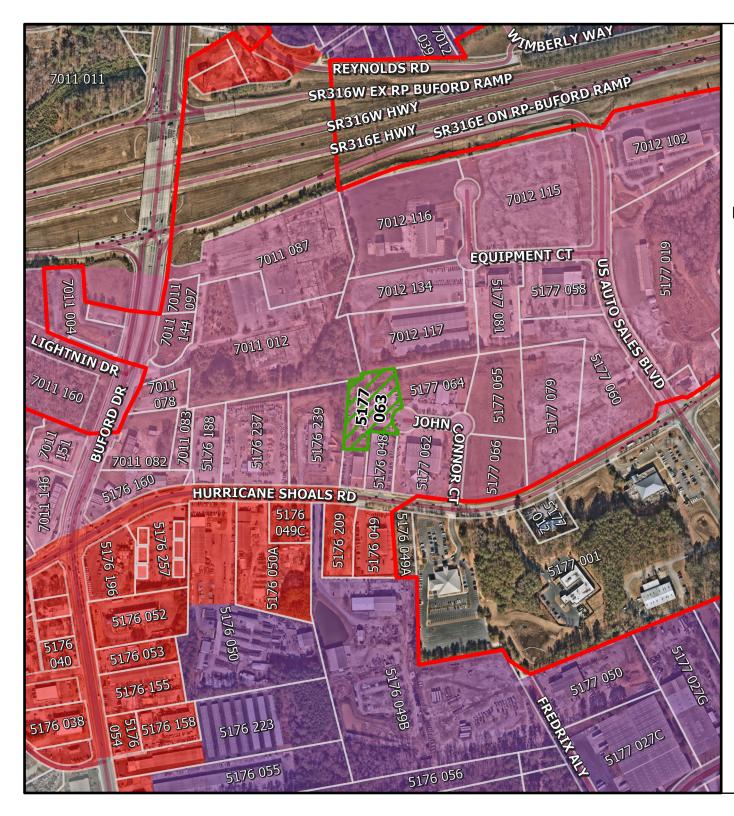


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### MAYOR AND COUNCIL CITY OF LAWRENCEVILLE, GEORGIA ORDINANCE

**READING AND ADOPTION:** 

At the regular meeting of the Mayor and Council of the City of Lawrenceville, held at City Hall, 70 S. Clayton Street, Lawrenceville, Georgia.

PRESENT	VOTE
David R. Still, Mayor	Yes/No
Austin Thompson, Mayor Pro Tem	Yes/No
Glenn Martin, Council Member	Yes/No
	163/110
Marlene Taylor-Crawford, Council Member	Yes/No
Victoria Jones, Council Member	Yes/No

On motion to <u>APPROVE/DENY</u> the requested Special Use Permit by <u>Council Member [INSERT NAME]</u>, seconded by <u>Council Member [INSERT NAME]</u>, which carried <u>[INSERT VOTE</u>, the following ordinance was <u>ADOPTED/DENIED</u>:

AN ORDINANCE TO APPROVE/DENY A SPECIAL USE PERMIT

WHEREAS, the Planning Commission of the City of Lawrenceville has held a duly advertised public hearing and has filed a formal recommendation with the Mayor and Council of the City of Lawrenceville upon an Application for a Special Use Permit from <u>Jason Mundy and/or Mundy's Holding, LLC</u> for the proposed use of <u>Passenger Vehicle and Light Truck Storage Lot (Excluding</u> <u>Junk/Wrecked Vehicles</u>) on a tract of land described by the attached legal description, which is incorporated herein and made a part hereof by reference; and

WHEREAS, notice to the public regarding said Amendment to the Official

Zoning Map has been duly published in THE GWINNETT DAILY POST, the

Official News Organ of the City of Lawrenceville; and

WHEREAS, a public hearing was held by the Mayor and Council of the

City of Lawrenceville on May 22, 2024, and objections were not filed.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City

of Lawrenceville this the <u>22<sup>nd</sup></u> day of May 2024, that the aforesaid application

for a Special Use Permit is hereby <u>APPROVED/DENIED</u>.

Approval of a Special Use Permit to allow a passenger vehicle and light truck storage lot (excluding junk/wrecked vehicles), subject to the following enumerated conditions:

- 1. To restrict the use of the property as follows:
  - A. A Flex Office Space facility not exceeding 7,500 square feet in gross floor area with a 70-space outdoor passenger vehicle and light truck storage lot. Tractor trailer truck parking is prohibited.
  - B. The development shall be designed in general accordance with the site plan titled "Site Plan for Mundy Collision," prepared by Civilscapes, Inc., dated February 7, 2024, with changes necessary to meet conditions of zoning, requirements of the Zoning Ordinance and/or Development Regulations, and other adjustments subject to final approval by the Director of Planning and Development.

- **C.** Prior to the issuance of a Certificate of Occupancy the development of the subject property shall be in compliance with the rules and regulations of applicable governing agencies.
- **D.** The design of the façades shall be clad in brick. Final designs shall be subject to the review and approval of the Director of the Planning and Development Department.
- **E.** Roll up doors shall not be visible from the right-of-way of Hurricane Shoals Road.
- F. No tents, canopies, temporary banners, streamers, or roping decorated with flags, tinsel, or other similar material shall be displayed, hung, or strung on the site. No decorative balloons or hot-air balloons shall be displayed on the site. Yard and/or bandit signs, sign-twirlers, or sign walkers shall be prohibited.
- **G.** Peddlers and/or any parking lot sales unrelated to the rezoning shall be prohibited.
- *H.* The owner shall repaint or repair any graffiti or vandalism that occurs on the property within seventy-two (72) hours.
- I. The Special Use Permit shall only be valid during the Applicant and/or the Property Owner's (Jason Mundy and/or Mundy's Holding, LLC) property ownership and operation on the property, and in the event of a transfer, this special use permit shall expire. The Applicant shall notify the City's Planning and Development Department within 30 days of transfer of property ownership and operation.
- J. In the event that the property is issued three (3) Citations by the City's Code Enforcement department in one 365-day period, this Special Use Permit shall be revoked.

#### A. To satisfy the following site development considerations:

- A. The development shall be constructed in conformity with the City of Lawrenceville Zoning Ordinance and Development Regulations. The final design shall be subject to the review and approval of the Director of Planning and Development.
- **B.** Provide a minimum of five-foot wide (5 ft.) concrete sidewalk adjacent to the public right-of-way along John Connor Court. Required five-foot

wide (5 ft.) concrete sidewalk shall be a minimum of two feet (2 ft.) from the required back-of-curb.

- **C.** All grassed areas shall be sodded.
- **D.** Underground utilities shall be provided throughout the development.
- *E.* Natural vegetation shall remain on the property until the issuance of a development permit.
- F. Provide a minimum ten-foot (10ft) wide Landscape Strip and a six-foot (6ft) high stained wooden double shadow box fence along the right-ofway of John Connor Court ending at the existing retaining wall at tax parcel 5176 048. The fence and landscaping shall provide an opaque year-round visual screening at a minimum height of six feet. The final design shall be subject to the review and approval of the Director of Planning and Development.
- **G.** Provide a fifty-foot wide (50 ft.) Landscape Strip along the northern property line, where not impeded by the Colonial Gas Pipeline or the drainage easement. The final design shall be subject to the review and approval of the Director of Planning and Development.
- H. Provide a fifteen-foot wide (15 ft.) replanted buffer along the southern and western property lines. The replanted buffer shall contain a mixture of at least two native evergreen species as provided in Section 402 of the Zoning Ordinance, one of which shall be replanted every twenty feet (20ft). The final design shall be subject to the review and approval of the Director of Planning and Development.
- I. Provide a solid wood stained fence at least 6-feet in height along the inside edge of the eastern property line for the entire property, except for approved access on John Connor Court. The location of a solid wood fence shall be subject to review and approval by the Director of Planning and Development.
- J. Landscape Strips shall be planted with one (1) Overstory Tree, one (1) Understory Tree, eighteen (18) Evergreen Shrubs, eighteen (18) Ornamental Grasses and eighteen (18) Ground Coverings per one hundred (100 ft.) of road frontage along John Conner Court. Driveway widths and other ingress and egress areas may be subtracted from the landscape strip lineal feet calculation. Landscape Plans shall be subject to the review and approval of the Director of Planning and Development.

- **K.** Planted Conifer and Evergreen trees shall be at least six feet in height at time of planting.
- L. Planted Deciduous trees shall be at least three inches caliper at time of planting.
- *M.* Ornamental Grasses and Ground Covering shall be a minimum size of one-gallon container at time of planting with a minimum height of one foot.
- N. Preserved Trees may be counted toward fulfilling the tree requirement within the twenty-five-foot (25 ft.) Landscape Strip. Bradford Pear, Gingko (Female), Loblolly, Longleaf, Shortleaf, Slash Pine(s) shall be considered unacceptable trees.
- **0.** Fencing, landscaping, and outdoor storage parking shall not be located within a drainage easement, pipeline easement or sanitary sewer easement.
- P. The required fencing shall not contain any signage and shall be maintained in good repair at all times. All fencing and screening shall be subject to review and approval by the Director of Planning and Development.
- **Q.** All outdoor parking/storage of passenger vehicles and light truck storage shall be limited to the enclosed area within the property. Storage of vehicles shall be prohibited within the boundaries of any easements or buffers.
- **R.** Any one passenger vehicle or light truck shall not be parked in the same location for more than thirty (30) consecutive days. The intent of this condition is to limit storage of passenger vehicles for more than thirty (30) consecutive days and moving a vehicle from one space to another within the property counts towards the thirty (30) consecutive days.
- S. During construction, a five-foot (5 ft.) Construction Tree and Landscape Setback shall be maintained, as measured horizontally, from the outer most perimeter of areas delineated as Floodplain, Landscape Strips, Stream Buffers, or Undisturbed Wetlands.
- A five-foot (5 ft.) Construction Setback shall terminate with the issuance of a Certificate of Completion, Development Conformance, and/or Occupancy.
- **U.** Exit/entrance design and location shall be subject to review and approval of the City Engineer.

- V. Ground signage shall be limited to monument-type sign(s), and shall be subject to review and approval by the Director of Planning & Development. The sign shall include a minimum two-foot-high brick base, complementing the building's architectural treatment. The brick base shall extend at least the full width of the sign cabinet, and the sign cabinet shall be fully recessed and surrounded by the same materials. Ground sign(s) shall not exceed 6 feet in height.
- W. Lighting shall be contained in cut-off type luminaries and shall be directed toward the property so as not to shine directly into adjacent properties or public right-of-way.
- **X.** Dumpsters shall be screened by solid masonry walls matching the building, with an opaque metal gate enclosure.

David R. Still, Mayor

Date Signed: \_\_\_\_\_

ATTEST:

Karen Pierce, City Clerk



# LAWRENCEVILLE GEORGIA

#### AGENDA REPORT MEETING: REGULAR MEETING, MAY 22, 2024 AGENDA CATEGORY: PUBLIC HEARING NEW BUSINESS

ltem:	Ordinance to Amend Article 8 General Regulations of the City of Lawrenceville Zoning Ordinance 2020
Department:	Planning and Development
Date of Meeting:	Wednesday, May 22, 2024
Applicant Request:	Approval of Amendment
Presented By:	Todd Hargrave, Director of Planning and Development
Department Recommendation:	Approval
Planning Commission Recommendation:	Approval

**Summary:** The City of Lawrenceville needs to revise Article 8 General Regulations to incorporate provisions for properties not currently designated with zoning classifications on the zoning map.

#### **Attachments/Exhibits:**

Ordinance Amendment

#### ORDINANCE TO AMEND ARTICLE 8 GENERAL REGULATIONS OF THE CITY OF LAWRENCEVILLE ZONING ORDINANCE 2020 AND FOR OTHER PURPOSES

The City Council of the City of Lawrenceville, Georgia hereby ordains that the City of Lawrenceville Zoning Ordinance 2020 shall be amended as follows:

#### Section 1:

That subsection A. of Section 803, related to official zoning map, is deleted in its entirety and replacing the language to read as follows:

#### 803 Map and Districts Established

- A. Official Zoning Map
  - 1. There is hereby established a zoning plan for the City of Lawrenceville, Georgia, which plan is set forth in the text, map, and descriptions which constitute this Ordinance.
  - 2. The City of Lawrenceville is hereby divided into zoning districts, as shown on the Official Zoning Map which is hereby adopted by reference and declared to be a part of this Ordinance.
  - 3. Any property that is located within the municipal boundaries of the City of Lawrenceville that is not shown on the zoning map attached hereto or that is not shown within a specific zoning classification on the zoning map attached hereto shall be classified as AR (Agricultural Residential District). All conditions of zoning that were placed on any land in the City of Lawrenceville at the time of any prior zoning of that property shall be and shall remain in full force and effect.
  - 4. The Official Zoning Map shall be identified by a signature block that includes the signature of the Mayor, and attested by the City Clerk, over the following words: "This is to certify that this is the Official Zoning Map referred to in the Lawrenceville Zoning Ordinance," together with the date of its adoption.
  - 5. The location and boundaries of the zoning districts established by this Zoning Ordinance are depicted on and maintained as part of the City's geographic information system (GIS), under the direction of the City Manager. A print-out or plot of this "zoning" geographic coverage layer that includes the signature block described in subsection (A)(3) above constitutes the City of Lawrenceville Official Zoning Map.
  - 6. The latest adopted version of the Official Zoning Map shall be available for inspection in the offices of the City of Lawrenceville Planning & Development Department during regular business hours of the City, and a copy will be available for general public reference on the City's official website.
  - 7. Maintenance and updates. The Director of Planning and Development is responsible for directing revisions to the Official Zoning Map to reflect its amendment as soon as possible after the effective date of zoning map amendments. No unauthorized person may alter

13.

or modify the Official Zoning Map. The Director of Planning and Development may authorize printed copies of the Official Zoning Map to be produced, and must maintain digital or printed copies of superseded versions of the Official Zoning Map for historical reference.

8. Annexation. Any land subsequently annexed to the City shall be annexed in accordance with the procedures adopted by the mayor and council that are based upon state law and are part of the City Code. It shall, immediately upon annexation, be classified into a zoning category compatible with adjacent zoning, land uses, and sound planning principles.

#### Section 2:

Except as specifically amended as set forth above, all other sections, subsections, subsubsections, etc. of Article 8 shall remain in full force and affect.

#### Section 3:

All ordinances, regulations, or parts of the same in conflict with this Ordinance are hereby rescinded to the extent of said conflict and only to the extent of said conflict.

#### Section 4:

If any section, article, paragraph, sentence, clause, phrase, or word in this ordinance, or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance; and the City Council hereby declares it would have passed such remaining portions of the ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

#### Section 5:

This ordinance shall become effective upon its adoption by the City Council.

**IT IS SO ORDAINDED** this \_\_\_\_\_ day of May, 2024.

David R. Still, Mayor

Attest:

Karen Pierce, City Clerk





#### AGENDA REPORT MEETING: REGULAR MEETING, MAY 22, 2024 AGENDA CATEGORY: PUBLIC HEARING NEW BUSINESS

Item:	Fiscal Year 2025 Proposed Budget
Department:	Finance
Date of Meeting:	Wednesday, May 22, 2024
Fiscal Impact:	N/A
Presented By:	Keith Lee, Chief Financial Officer
Action Requested:	Public Hearing of Proposed Budget

**Summary:** Public Hearing on the Proposed Fiscal Year 2025 Budget including salary increases, revenue changes, and capital expenditures.

Fiscal Impact: N/A

#### **Attachments/Exhibits:**

**Power Point Presentation** 

### FY 2025 Proposed Budget

April 17, 2024



VILLE



## Agenda

- Overview
- Personnel
  - Proposed Salary Adjustments
  - New Positions
- Changes at the Fund Level
- Capital Projects Plan



### FY 2025 Budget Calendar

- Developed revenue projections in late December & early January
- Departments submitted operating, personnel and capital requests in January and February
- Finance Citizen's Committee meetings and input during the month of March
- City Manager review of the requests in March
- Budget submitted to Council in April
  - Public Hearings and Council input in April and May
  - Adoption of Budget in June and millage in July

14.



### FY 2025 Revenue Projections

- Proposing Millage Rate increase from 2.228 to 3.26
  - As part of FY 2024 Budget discussion, the City informed the public the City would increase the millage rate by one mill.
  - \$1,679,110 increase in property taxes (real and personal)
- Proposing to change Occupation Tax to a gross receipt
  - Increase in revenue from \$300,000 to \$2,000,000
    - Changes are in the Add/Delete List
- Proposing adding admin fee for utility accounts of \$2.95 per month
  - Increase in revenue of \$1,800,000
- Increase in Utility Account Connect Fee change from \$50 to \$75 per application
  - Increase in revenue of \$315,000

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### FY 2025 Revenue Projections con't

- Electric Rates
  - Third Year of Electric Rate Study will be implemented in January of 2025. The increase is an average 1.0% across all charges.
    - No base rate increase for Residential
    - Will conduct a Rate Study for FY 2025 and the following years
- Gas Rates
  - Second Year of Gas Rate Study will be implemented in July of 2024. The increase is an average 1.3% across all charges
    - Residential Base Rate will increase from \$25 to \$26 per month
    - Will update the Rate Study for FY 2026 and the following years
- Sanitation Rates
  - No Proposed Changes
    - Will conduct a rate study for FY 2026 and the following years



### FY 2025 Revenue Projections con't

- Operating Transfers in
  - \$18,431,234
    - Decrease of \$1,798,289 (8.9%)
    - \$7,962,203 from Electric
    - \$9,629,031 from Gas
- Charges for Service (Indirect or Overhead)
  - \$9,131,575
    - \$2,596,045 Electric Fund
    - \$5,836,115 Gas Fund
    - \$516,715 Sanitation Fund
    - \$182,700 Stormwater Fund
  - \$112,126 increase from FY 2024



### FY 2025 Revenue Projections con't

- Fines & forfeitures
  - \$1,500,000, same as FY 2024
  - Does not include School Speed Zone Fines (New Fund 285)
- Licenses and Permits
  - \$424,000, decrease of \$16,000 from FY 2024
- Miscellaneous Revenue
  - \$1,892,500 (includes Aurora Capital Contribution)



### FY 2025 Expense Highlights

- 9 New Positions funded through City Revenues
- 1 New Position funded through a grant
- Salary Increases
  - 4% salary increase
    - Changes are in the Add/Delete List
- Additional projected costs for Health Benefit (Active and Retired Employees) of \$952,000 or 9.0% increase
- \$23,000 for Tuition Reimbursement
- \$25,000 for City Housing program
- \$100,000 for Nightshift differential for Police Officers
- \$105,000 for Police Self Defense and Defensive Tactics training



### FY 2025 Salary Adjustments

- Proposed FY 2025 Salary Adjustments
  - \$1,160,951
    - \$986,700 Salaries
    - \$61,200 Social Security
    - \$14,300 Medicare
    - \$98,751 Retirement
  - 4% average increase implemented on July 1, 2024
    - Metro Atlanta MSA Wage and Salary Increases for 12 months prior to December 2023 was 4.0%
  - Changes are in the Add/Delete List

14.



### FY 2025 Personnel – New Positions

Department	Count	Month	Position Title
Electric	1	July	Superintendent
Gas	1	July	Distribution Operation Supervisor
HR	1	July	Human Resources Specialist
IT	1	July	Tech Support Analyst
Police	2	July	Bike Unit Patrol
Government Building	2	July	Facility Maintenance Assistant
Government Building	1	July	Maintenance Tec Supervisor
TOTAL Cost of Positions			\$1,333,343

- \$1,001,843 in salary, benefits, supplies, and operating costs
- \$331,500 in capital costs
  - Converts temporary part-time HR Specialist to full-time
  - Government Building positions are primarily funded through reduced ongoing maintenance costs.
- Convert ReCAST Program Manager from contract services to Grant Funded Employee
  - No change in costs to the program
- Total of 9 new positions and 1 grant funded position (10 total)



### FY 2025 Overview – Operating

Fund		Source of Funds	Use of Fund Balance	Use of Funds
100	GENERAL FUND	\$49,630,393		\$49,630,393
210	CONFISCATED ASSETSFEDERAL	\$60,300		\$60,300
211	CONFISCATED ASSETSLOCAL	\$10,500		\$10,500
215	911 FUND	\$1,333,355		\$1,333,355
230	ARPA FUND	\$0	\$819,000	\$819,000
270	LAWRENCEVILLE TAD	\$500,000		\$500,000
275	HOTEL/MOTEL TAX	\$300,000		\$300,000
280	MOTOR VEHICLE TAX	\$140,000		\$140,000
285	SCHOOL ZONE CAMERAS	\$2,227,000		\$2,227,000
510	ELECTRIC FUND	\$41,336,500		\$41,336,500
515	GAS FUND	\$56,239,000		\$56,239,000
540	SANITATION FUND	\$3,110,292		\$3,110,292
560	STORMWATER FUND	\$2,454,500		\$2,454,500
610	GROUP HEALTH FUND	\$8,750,000		\$8,750,000
615	WORKERS COMP FUND	\$559,000		\$559,000
620	FLEET FUND	\$2,332,125		\$2,332,125
625	RISK MANAGEMENT FUND	\$1,877,046		\$1.877.046
		\$170,860,011	\$819,000	<b>\$171</b> Page 128



### FY 2025 Overview – Capital

Fund		Source of Funds	Use of Fund Balance	Use of Funds
326	2023 SPLOST	\$6,559,140		\$6,559,140
355	CAPITAL PROJECTS	\$5,318,060		\$5,318,060
511	ELECTRIC FUND CAPITAL *	\$1,715,000		\$1,715,000
516	GAS FUND CAPITAL*	\$3,344,520		\$3,344,520
541	SANITATION CAPITAL	\$28,000		\$28,000
561	STORMWATER CAPITAL	\$1,453,075	\$146,925	\$1,600,000
		\$17,917,795	\$146,925	\$18,564,720
		\$189,277,856	\$965,925	\$190,243,781



### FY 2025 General Fund

Revenue		Amount
31	Taxes	\$14,177,794
32	Licenses & Permits	\$768,100
33	Intergov Revenues	\$1,293,990
34	Charges for Services	\$10,540,275
35	Fines & forfeitures	\$2,041,500
36	Investment Income	\$445,000
38	Miscellaneious	\$1,892,500
39	Other Financing	\$18,471,234
		\$49,630,393

Expense		Amount
51	Personal Services	\$21,763,271
52	Contracted Services	\$10,548,341
53	Supplies	\$1,817,725
55	Interfund Charges	\$9,461,665
57	Other costs	\$4,604,292
58	Debt Services	\$902,044
61	Other Financing Uses	\$533,055
		\$49,630,393



### FY 2025 Electric Fund

- \$41,336,500 Proposed Budget
  - Fund Transfers Out
    - \$7,962,203 General Fund Operating
    - \$1,715,000 Electric Fund Capital
  - Indirect Costs
    - \$2,596,045
  - Purchase of Electricity for Resale
    - \$24,400,100
  - The last increase to Electric Rates was January 2024 (3year program)
    - Last increase is scheduled for January 2025 (Average 1.0% increase)
      - No Residential Base increase
    - This is the last year of the Rate Study.
    - A new rate study with ECG will be completed and presented to council.



### FY 2025 Gas Fund

- \$56,239,000 Proposed Budget
  - Fund Transfers Out
    - \$9,629,031 General Fund Operating
    - \$3,902,060 General Fund Capital
    - \$3,344,520 Gas Fund Capital
  - Indirect Costs
    - \$5,836,115
  - Purchase of Gas for Resale
    - \$20,974,250
  - Next Rate increase July 1, 2024 (2<sup>nd</sup> year of 3<sup>rd</sup> year of rate study)
    - Base Rate increase from \$25 to \$26
    - An updated rate study will be completed and proposed to Council



### FY 2025 Solid Waste & Recycling

- \$3,110,292 Budget
  - Solid Waste Disposal \$975,000
  - Indirect Cost \$516,715



### FY 2025 Capital Projects Plan

Department	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
SPLOST	\$6,559,140	\$1,300,000	\$850,000	\$2,750,000	\$500,000	\$500,000
Special Events	\$8,000	\$0	\$0	\$0	\$0	\$0
Engineering	\$660,000	\$0	\$0	\$0	\$0	\$0
IT	\$546,000	\$292,950	\$295,490	\$223,070	\$224,700	\$226,380
Police	\$1,315,575	\$715,575	\$639,199	\$639,199	\$240,549	\$240,549
Streets	\$2,442,000	\$2,516,160	\$2,438,093	\$2,754,785	\$3,065,280	\$1,874,585
Economic Development	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Damage Prevention	\$7,060	\$14,120	\$7 <i>,</i> 060	\$14,120	\$7,060	\$14,120
Fleet	\$1,740,000	\$1,790,000	\$1,900,000	\$1,982,500	\$2,072,500	\$2,132,250
Sanitation	\$28,000	\$205,500	\$0	\$0	\$0	\$0
Electric	\$1,715,000	\$6,326,000	\$5,954,000	\$6,906,250	\$9,100,000	\$8,482,500
Gas	\$3,344,520	\$5 <i>,</i> 274,520	\$4,899,580	\$5,638,660	\$5,020,780	\$5,068,070
Stormwater	\$1,600,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000
Gov Bldgs	\$100,000	\$210,000	\$252,000	\$210,000	\$297,000	\$1,182,000
	\$20,115,295	\$19,994,825	\$18,585,422	\$22,468,584	\$21,877,869	\$21,070,454

14.



### FY 2025 Capital Projects con't

- \$20,115,229 Proposed Budget
  - \$2,202,000 Street Resurfacing
    - ARPA: \$660,000
    - Capital Project Fund: \$1,042,000
    - 2023 SPLOST: \$500,000
  - \$50,000 Arts' Commission
  - \$1,700,000 Vehicle Replacement
  - \$400,000 Camelot Subdivison
  - \$815,575 Speed Zone Camera Funds
    - Police Radios, SRT Uniforms and Equipment, Axon body & Vehicle Cameras
  - \$300,000 vehicle wash bay at Public Works



### **Upcoming Dates**

### JUNE 2024

- Wednesday, 5:
- Wednesday, 5:
- Wednesday, 26:

3rd Council Budget work day (3pm) If necessary

- 2nd Public Budget Hearing (5pm)
- Adopt Budget at Council Meeting (7pm)



# LAWRENCEVILLE GEORGIA

#### AGENDA REPORT MEETING: REGULAR MEETING, MAY 22, 2024 AGENDA CATEGORY: COUNCIL BUSINESS OLD BUSINESS

Item: Department:	Amendment to Chapter 38 of the Code of the City of Lawrenceville to increase the application fee and to establish an administrative fee for billing Finance
Date of Meeting:	Wednesday, May 22, 2024
Fiscal Impact:	Increase revenues for application fees by \$300,000 annually and increase general revenues by \$1,800,000 based on the administrative fee
Presented By:	Keith Lee, Chief Financial Officer
Action Requested:	Adopt Ordinance to amend Chapter 38 of the Code of the City of Lawrenceville to increase the application fee and to establish an administrative fee for billing.

**Summary:** The City currently charges \$50 per utility application to setup service. This fee is to recoup costs related to staff and equipment time for establishing the customer, account and conducting meter reads. This amount does not cover the City's costs, as a result the request is to raise the fee to \$75.

The City sends around 60,000 utility bills each month. Bills that are mail have postage and printing costs. For bills paid in person or online have credit card processing or in-person costs for processing the payment. The admin fee is designed to recover the costs. The ordinance allows the City Manager to create policies to reduce the admin fee for customers. The policies will include ways for the customer to have the fees waived as well as an exemption for customers over the age of 65.

**Fiscal Impact:** Increase revenues for application fees by \$300,000 annually and increase general revenues by \$1,800,000 based on the administrative fee.

#### **Attachments/Exhibits:**

Ordinance

ORDINANCE \_\_\_\_\_

#### ORDINANCE TO AMEND CHAPTER 38 OF THE CODE OF THE CITY OF LAWRENCEVILLE, GEORGIA REGARDING UTILITIES TO UPDATE PROVISIONS RELATED TO APPLICATIONS FOR SERVICE AND BILLING AND FOR OTHER PURPOSES

The City Council of the City of Lawrenceville, Georgia hereby ordains that the Code of the City of Lawrenceville, Georgia shall be amended as follows:

#### Section 1:

That Section 38-2 is hereby amended by deleting said section in its entirety and replacing the language with the text set forth below to read as follows:

#### Sec. 38-2. – Application for utility service.

Application for the use of city utilities shall be made to the City by the owner or agent of the property to be benefited, designating the location of the property, and stating the purpose for which the utility may be required. The city manager or designee shall prescribe the forms, information, and processes necessary for obtaining an application for utility service. An application fee of \$75.00 shall be charged for processing utility service applications.

#### Section 2:

That Section 38-3 is hereby amended by deleting said section in its entirety and replacing the language with the text set forth below to read as follows:

#### Sec. 38-3. – Billing.

The city manager or designee may set billing schedules for various customers to ensure efficiency in government operations and collection of fees. The utility bills shall be due 21 days from the statement date. Disconnection of services for non-payment may occur 45 days from the statement date. An administrative fee of \$2.95 shall be charged for each utility account. The city manager or designee may implement rules to implement the fee through utility base charges and reduce this fee based on electronic billing and payment methods.

#### Section 3:

Except as specifically amended as set forth above, all other sections and provisions of Chapter 38 shall remain unchanged and in full force and affect.

#### Section 4:

All ordinances, regulations, or parts of the same in conflict with this ordinance are hereby rescinded to the extent of said conflict and only to the extent of said conflict.

#### Section 5:

If any section, article, paragraph, sentence, clause, phrase, or word in this ordinance, or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance; and the City Council hereby declares it would have passed such remaining portions of the ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

#### Section 6:

This ordinance shall become effective upon its adoption by the City Council.

IT IS SO ORDAINED, this \_\_\_\_\_ day of May, 2024.

David R. Still, Mayor

Attest:

Karen Pierce, City Clerk



# LAWRENCEVILLE GEORGIA

#### AGENDA REPORT MEETING: REGULAR MEETING, MAY 22, 2024 AGENDA CATEGORY: COUNCIL BUSINESS

ltem:	Amend Chapter 16 of the Code of the City of Lawrenceville, Georgia related to Elections to update provisions related to Notice of Candidacy and Campaign Financing Disclosure
Department:	City Manager
Date of Meeting:	Wednesday, May 22, 2024
Fiscal Impact:	N/A
Presented By:	Michael Fischer – Assistant City Manager - Operations
Action Requested:	Ordinance to Amend Chapter 16 of the Code of the City of Lawrenceville, Georgia related to Elections to update provisions related to Notice of Candidacy and Campaign Financing Disclosure

**Summary:** The purpose of this amendment is to update Chapter 16 of the code of ordinances to increase clarification regarding Elections.

**Background:** Chapter 16 of the code of ordinances focuses on Elections. From time-to-time city staff review the code sections to update for legality, clarification, and typographical errors. This amendment is an update to clarify how a candidate shall identify the position he or she is seeking for office. The update also includes adding State Law titles as reference where needed for better understanding of the City of Lawrenceville Code.

Concurrences: City Manager, City Clerk, City Attorney

#### Attachments/Exhibits:

Chapter Elections 16 5-22-2024

#### ORDINANCE TO AMEND CHAPTER 16 OF THE CODE OF THE CITY OF LAWRENCEVILLE, GEORGIA RELATED TO ELECTIONS TO UPDATE PROVISIONS RELATED TO NOTICE OF CANDIDACY AND CAMPAIGN FINANCING DISCLOSURE AND FOR OTHER PURPOSES

The City Council of the City of Lawrenceville, Georgia hereby ordains that the Code of the City of Lawrenceville, Georgia shall be amended as follows:

#### Section 1:

That subsection (a) Sec. 16-23, related to notice of candidacy is hereby amended by deleting subsection (a) in its entirety and replacing the language to read as follows:

Sec 16-23. Notice of candidacy.

(a) *Filing*. Each candidate desiring to have his name placed on the ballot for an office to be filled by a municipal general or special election shall file personally or by agent notice of his candidacy in the manner required by O.C.G.A. § 21-3-132 as amended. The notice shall be accompanied by the documents and information required by said section. The time for qualification shall be as established by State law. Qualification fees for each office are hereby set at three percent of the annual salary of the office, pursuant to O.C.G.A. § 21-2-131 as amended.

#### Section 2:

That subsection (b) of Sec. 16-23, related to notice of candidacy is hereby amended by deleting subsection (b) in its entirety and replacing the language to read as follows:

Sec 16-23. Notice of candidacy.

(b) Designation of office sought. The city council is comprised of a mayor and four city council seats. Each city council seat is designated by post numbered 1 through 4. The mayor, city council Post 1 and city council Post 2 shall be elected in the same year (election held in November 2023 and every 4 years therefore). City council Post 3 and city council Post 4 shall be elected in the same year (election held in November 2021 and every 4 years therefore). All persons giving notice of candidacy for a city council seat shall designate the post being sought (Mayor, City Council Post 1, City Council Post 2, City Council Post 3, or City Council Post 4).

#### Section 3:

That Sec. 16-25, relating to campaign financing disclosure is hereby amended by deleting Sec. 16-25 in its entirety and replacing the language to read as follows:

Sec. 16-25 Campaign financing disclosure.

16.

All candidates for municipal public office shall keep all such records and file all such records as are required by the Georgia Campaign and Financial Disclosure Act Title 21 – Elections, Chapter 5 Government Transparency and Campaign Finance. Section 4:

That Sec. 16-57, relating to contested elections is hereby amended deleting Sec. 16-57 in its entirety and replacing the language to read as follows:

Sec. 16-57 Contested elections.

Contested elections shall be governed by the provisions of O.C.G.A. §§ 21-2-520—21-2-529 as amended.

#### Section 5:

Except as specifically amended as set forth above, all other subsections of Sections 16-23, 16-25, and 16-57 shall remain in full force and affect. Further, all other sections of Chapter 16 shall remain materially unchanged and in full force and affect.

#### Section 6:

All ordinances, regulations, or parts of the same in conflict with this Ordinance are hereby rescinded to the extent of said conflict and only to the extent of said conflict.

#### Section 7:

If any section, article, paragraph, sentence, clause, phrase, or word in this ordinance, or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance; and the City Council hereby declares it would have passed such remaining portions of the ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

#### Section 8:

This ordinance shall become effective upon its adoption by the City Council.

IT IS SO ORDAINED this \_\_\_\_\_ day of May, 2024.

David R. Still, Mayor

Attest:

Karen Pierce, City Clerk



# LAWRENCEVILLE GEORGIA

#### AGENDA REPORT MEETING: REGULAR MEETING, MAY 22, 2024 AGENDA CATEGORY: COUNCIL BUSINESS OLD BUSINESS

Item:	Amendment to Chapter 2 of the Code of the City of Lawrenceville to update provisions related to Administration
Department:	City Manager
Date of Meeting:	Wednesday, May 22, 2024
Fiscal Impact:	N/A
Presented By:	Michael Fischer, Assistant City Manager - Operations
Action Requested:	Adopt Ordinance to Amend Chapter 2 of the Code of the City of Lawrenceville, Georgia related to Administration to update provisions related to the administration of the City and other purposes

**Summary:** The purpose of this amendment is to update Chapter 2 of the code of ordinances to increase clarity, increase efficiency and align operations and the code of ordinances.

**Background:** Chapter 2 of the code of ordinances focuses on Administration. From time-to-time city staff review the code sections to update for legality, clarification, typographical errors and to align operations for increased efficiency. This amendment is an update to clarify Administration of the General Government Operations.

**Concurrences:** City Manager, City Clerk, City Executive Staff, City Attorney

#### Attachments/Exhibits:

Chapter 2 Administration Final 05-22-2024

ORDINANCE \_\_\_\_\_

#### ORDINANCE TO AMEND CHAPTER 2 OF THE CODE OF THE CITY OF LAWRENCEVILLE, GEORGIA RELATED TO ADMINISTRATION TO UPDATE VARIOUS PROVISIONS RELATED TO THE ADMINISTRATION OF THE CITY AND FOR OTHER PURPOSES

The City Council of the City of Lawrenceville, Georgia hereby ordains that the Code of the City of Lawrenceville, Georgia shall be amended as follows:

#### Section 1:

That of Sec. 2-1, related to exercise of governmental authority, is hereby amended by deleting Sec. 2-1 in its entirety and replacing the language to read as follows:

#### Sec. 2-1. Exercise of governmental authority.

The corporation governmental powers of the City shall be exercised by the Council in the manner provided by the Charter and by the provisions of this chapter.

#### Section 2:

That subsection (a)(1)d. of Sec. 2-2, related to code of ethics for city employees, is hereby amended by deleting (a)(1)d. and replacing the language to read as follows:

#### Sec. 2-2. Code of Ethics.

- (a) Code of Ethics for City employees.
  - (1) *Prohibited conduct.* 
    - d. Accepting gifts with a value equal to or more than \$100.00, whether in the form of money, things, favors, loans, or promises, that would not be offered or given to them if they were not an employee. A gift of \$50.00 or less is exempt from reporting. A gift of \$50.01 to \$99.99 is only exempt if the gift is reported in writing to the City Clerk within 30 days of receipt. The Clerk shall disclose all such gifts in a consent agenda report published on a quarterly basis.

#### Section 3:

That subsection (a)(2) of Sec. 2-2, related to hearings and determinations, is hereby amended by deleting (a)(2) and replacing the language to read as follow:

#### Sec. 2-2. Code of Ethics.

- (a) Code of Ethics for City employees.
  - (2) *Hearings and determinations*. If an employee is found guilty of an ethics violation, a name clearing hearing may be held as described in the City of Lawrenceville Personnel Policy.

#### Section 4:

That subsection (b) Sec. 2-2, related to code of ethics for city officials, is hereby amended by deleting (b) in its entirety and replacing the language to read as follows:

#### Sec. 2-2. Code of Ethics.

- (b) Code of Ethics for City Officials.
  - (1) *Definitions.* As used in this section, the following words shall have the meaning ascribed to them below (unless otherwise required by context):
    - a. *Benefit* means anything of monetary value that a reasonably prudent person would recognize as being likely to be intended to influence a City of Lawrenceville Official in the performance or non-performance of an official action.
    - b. *Confidential information* means information which has been obtained in the course of holding public office, employment, an independent contract or otherwise acting as a public servant, and which information is not available to members of the public under the Georgia Open Records Act or other law or regulation and which the public servant is not authorized to disclose, including:
      - 1. Any written information that could lawfully be exempted from disclosure pursuant to state law, unless the public servant disclosing it is authorized to do so by state law, or pursuant to some other pertinent law, policy, or procedure;
      - 2. Any non-written information which, if it were written, could be excepted from disclosure under state law, unless the public servant disclosing it is authorized to do so by the state law, or pursuant to some other pertinent law, policy or procedure; and
      - Information which was obtained in the course of or by means of a record or oral report of a lawful executive or closed session, whether or not the disclosure of the information would violate state law, unless the public servant disclosing it is authorized by

state law to do so, or unless the public servant disclosing it has been properly authorized to disclose it pursuant to an applicable law, policy or procedure; however, when such information is also available through channels which are open to the public, this provision does not prohibit public servants from disclosing the availability of those channels.

- c. *Entity* means a sole proprietorship, partnership, limited partnership, firm, corporation, professional corporation, holding company, joint stock company, receivership, trust or any other entity recognized by law through which business may be conducted.
- d. *Immediate family* means the spouse, mother, father, grandparent, brother, sister, son or daughter of any City of Lawrenceville Official related by blood, adoption, or marriage. The relationship by marriage shall include in-laws.
- e. *City of Lawrenceville Official* means the members of the City Council, Municipal Court Judges (including substitute judges), City Manager, Assistant City Manager(s), Public Works Director, Police Chief, Chief Communications Officer, City Clerk, Assistant City Clerk, City Attorney, Chief Financial Officer, and all other persons holding positions designated by the City Charter. The term City Official also includes all individuals appointed by the City Council to all City authorities, boards, commissions, committees, task forces, or other bodies unless specifically exempted from this article by the City Council.
- f. Interest means any personal pecuniary benefit accruing to a public servant or the public servant's partner in interest, whether in the public servant's own name or the name of any person or business from which the public servant is entitled to receive any personal benefit, as a result of a matter which is or which is expected to become the subject of an official action by or with the City.
- g. *Incidental interest* means an interest in a person, entity or property which is not a substantial interest as defined herein and which has insignificant value.
- h. *Partner in interest* means, when used in this article in connection with a public servant, as in the phrase "a public servant or a partner in interest," any and all of the following:
  - 1. A member of the public servant's immediate family;
  - 2. A business with which the public servant or a member of the public servant's immediate family is associated;

- 3. Any other person with whom the public servant or a member of their immediate family is in business, or is negotiating or has an agreement concerning future employment or the future conferring of any personal benefit, whether in the public servant's own name or the name of any business or person from whom the public servant is entitled, or expects to become entitled, to receive any personal benefit, as a result of a contract or transaction which is, or which is expected to become, the subject of an official action by or with the City. The term "partner in interest" does not imply or require any form of legal partnership or formal agreement; or
- 4. When used in the phrase "a public servant or partner in interest," the term "partner in interest" refers only to a partner in interest of the public servant to whom reference is being made, and not to any other person's partner in interest.
- *Remote interest* means an interest of a person or entity, including a City Official, which would be affected in the same way as the general public.
   For example, the interest of an official in the property tax rate, general City fees, City utility charges, comprehensive zoning ordinance, or similar matters is deemed remote to the extent that the official would be affected in common with the general public.
- j. *Substantial interest* means an interest, either directly or through a member of the immediate family, in another person or entity, where:
  - 1. The interest is as follows:
    - (a) Ownership of five percent or more of the voting stock, shares or equity of the entity; or
    - (b) Ownership of \$5,000.00 or more of the equity or market value of the entity.
  - 2. The funds received by the person from the other person or entity during the previous 12 months either equal or exceed:
    - \$5,000.00 in salary, bonuses, commissions, or professional fees, or \$5,000.00 in payment for goods, products or services, or ten percent of the recipient's gross income during that period, whichever is less;
    - (b) The person serves as a corporate officer or member of the board of directors or other governing board of a for-profit entity other than a corporate entity owned or created by the City Council; or which entity receives an amount of \$5,000.00 or more; or

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- (c) The person is a creditor, debtor, or guarantor of the other person or entity in an amount of \$5,000.00 or more.
- (2) *Principal policies.* The public trust requires public servants to fulfill their duties faithfully and honestly and to subordinate any personal interest, which conflicts with the public interest. A public servant is a trustee of the people and should strive to further the general welfare of the public and not use his/her public office or position to unethically improve their own private standing. The principal policies that form the foundation of this Code of Ethics are as follows:
  - a. The trust of citizens in their government is cultivated when individual public servants act with integrity and when the public is aware that its servants act with integrity.
  - b. The constitutions, laws and regulations of the United States and the State of Georgia and ordinances of the City of Lawrenceville should be upheld as a minimum standard of conduct.
  - c. The most effective way to eradicate unethical practices is to consistently act with the highest moral principles and react appropriately to the ethical decisions of others.
  - d. City of Lawrenceville Officials should exercise sound judgment and apply ethical principles in making decisions that in any manner reflect upon their elected office.
  - e. All citizens should be treated with courtesy, impartiality, and equality.
- (3) Intent. It is the intent of this Code of Ethics that City of Lawrenceville officials shall not knowingly engage in any activity that is incompatible with the proper discharge of their official duties or which would tend to impair their judgment or actions in the performance of their official duties. Furthermore, City of Lawrenceville Officials should avoid any action that might result in or create the appearance of:
  - a. Using public office or position in an unethical manner for private gain;
  - b. Impeding City of Lawrenceville efficiency or economy; or
  - c. Affecting adversely the confidence of the public in the integrity of those who conduct the affairs and business of the City of Lawrenceville.
- (4) Conduct.
  - 1. Expected
    - a. City of Lawrenceville Officials shall treat all citizens with courtesy, impartiality, fairness, and equality under the law, and;

- City of Lawrenceville Officials shall avoid both actual and potential conflicts between their private self-interest and the public interest.
- c. *Disclosure*. City of Lawrenceville Officials shall disclose the nature of any substantial interest they have in a matter at the time such matter is presented to the City Council for discussion and/or action. Such disclosure shall be recorded in the minutes of the meeting and become part of the public record.
- d. Duty to leave meeting. To avoid the appearance of impropriety, after any member of the City Council or Council appointed Board or Committee member is determined to have a substantial interest or a potential substantial interest in any matter, they shall leave their regular seat as a member of the City Council or Council appointed Board or Committee and not return to it until deliberation and action on the matter is completed. Provided, however, that such official shall not be precluded from addressing an appointed Council Board or Committee or the City Council during the discussion of any agenda item or any official act or action in the same manner as a member of the general public.
- 2. Prohibited
  - a. City of Lawrenceville Officials shall not have a substantial interest that conflicts with their responsibilities and duties as trustees of the public good; or
  - b. City of Lawrenceville Officials shall not directly or indirectly engage in financial transactions as a result of, or primarily rely upon, confidential information obtained in the course of their office or received due to their position.
  - c. Acceptance of gifts. City of Lawrenceville Officials shall not solicit or accept, directly or indirectly, any benefit or payment from any person, corporation or group that has, or is seeking to obtain, a contractual or other business or financial relationship with the City of Lawrenceville.
    - 1. The above prohibitions shall not apply in the case of:
      - (a) Occasional nonmonetary gift(s) of insignificance or trinkets or gifts, such as a calendar, memento, or pen, received in the normal course of business with a value of/or less than \$100.00. A gift of \$50.00 or less is exempt from reporting. A gift of \$50.01 to \$99.99 is only exempt if the gift is reported in writing to the City Clerk within 30 days of receipt. Page 6 of 24

The Clerk shall disclose all such gifts in a consent agenda report published on a quarterly basis.

- (b) Award publicly presented in recognition of public service;
- Transaction authorized by and performed in accordance with O.C.G.A. § 16-10-6 as now or hereafter amended;
- (d) A commercially reasonable loan or other financial transaction made in the ordinary course of business by an institution or individual authorized by the laws of the State of Georgia to engage in the making of such loan or financial transaction;
- (e) Campaign contributions made and reported in accordance with State of Georgia laws;
- (f) Items listed under O.C.G.A. § 16-10-2 that are specifically itemized as "a thing of value shall not include" as now or hereafter amended;
- (g) Promotional items generally distributed to the general public or to public officials; or
- (h) Food, beverage, admission or expenses afforded City Officials, members of their immediate families, or others that are associated with normal and customary business or social functions, activities, or events.
- d. Use of public property. City of Lawrenceville Officials shall not use City of Lawrenceville property of any kind for other than officially approved activities, nor shall they direct a City of Lawrenceville employee to use such property for other than official purposes.
- e. Use of confidential information. City of Lawrenceville Officials shall not directly make use of, or permit others to make use of, for the purpose of furthering a private interest, City of Lawrenceville information not made available to the general public.
- f. *Coercion*. City of Lawrenceville Officials shall not use their position in any way to coerce, or give the appearance of coercing:
  - 1. Another person to provide any benefits to themselves or to their immediate family as defined herein;
  - A City of Lawrenceville employee, an appointed official of the City of Lawrenceville, or a contract employee to

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provide any benefit to themselves or to their immediate family as defined herein; or

- 3. Any judge in the outcome of matters before the court.
- g. *Purchases*. City of Lawrenceville Officials shall not order any goods or services for the City of Lawrenceville or on behalf of the City of Lawrenceville without proper authorization in compliance with the City of Lawrenceville Code.
- h. *Conflicts of interest*. City of Lawrenceville Officials shall not represent private interests, other than their own, in any action or proceeding against the City of Lawrenceville or any portion of its government; or vote or otherwise actively participate in the negotiation or the making of any contract between the City of Lawrenceville government and any business or entity in which they have a substantial interest. City of Lawrenceville Officials shall not enter into any contract with, or have any interest in, either directly or indirectly, the City except as authorized by state law.
  - This prohibition shall not be applicable to the professional activities of the City Attorney in their work as an independent contractor and legal advisor on behalf of the City.
  - 2. This prohibition shall not be applicable to an otherwise valid employment contract between the City and a City Official who is not elected (such as, by way of example, a City Manager).
  - 3. Any official who has a proprietary interest in an entity doing business with the City shall make that interest known in writing to the City Council and the City Clerk.
- i. *City of Lawrenceville employees.* City of Lawrenceville Officials shall not use a City of Lawrenceville employee for personal or private business during regular business hours or during the employee's scheduled shift.
- j. *Travel expenses.* City of Lawrenceville Officials shall not draw per diem or expense money from the City of Lawrenceville to attend a seminar, convention, conference, or similar meeting and then fail to attend the seminar, conference, convention, or similar meeting without promptly reimbursing the City thereafter.
- k. *Commitments*. City of Lawrenceville Officials shall not act or create the appearance of acting on behalf of the City of

Lawrenceville by promising to authorize or prevent any future official action of any nature, without proper authorization.

- I. *False statements.* City of Lawrenceville Officials shall not make an intentionally false or materially misleading statement or in any manner commit fraud in relation to any City of Lawrenceville or public business.
- m. Deliberation and vote prohibited. City of Lawrenceville Officials shall not participate in a City of Lawrenceville Council appointed Board, Committee or Council meeting during the discussion, debate, deliberation or vote, or otherwise take part in the decision-making process on any agenda item, or any official act or action in which he or she has a substantial interest. Provided, however, that such officials shall not be precluded from addressing a Council appointed Board, Committee, or the City Council during the discussion of any agenda item or any official act or action in the same manner as a member of the general public. Where the interest of a City Official in the subject matter of a vote or decision is remote or incidental, the City Official may participate in the vote or decision and need not disclose the interest.
- (5) Ethics Hearings
  - a. *Ethics hearing officer.* The Chief Judge of Municipal Court, or, in their absence, their designee who shall be another municipal court judge, or if no municipal court judge is available, the City of Lawrenceville Attorney, is hereby designated as the Ethics Hearing Officer. The Ethics Hearing Officer shall serve without compensation and may be removed for cause by a majority vote of the City of Lawrenceville Council. If the hearing officer is removed for cause, the next most senior Municipal Court Judge or the City of Lawrenceville Attorney shall serve as hearing officer.
  - b. Receipt of complaints. All complaints against a City of Lawrenceville Official shall be filed in writing with the City Clerk to be referred to the Ethics Hearing Officer in such form as may be prescribed by the Ethics Hearing Officer. All complaints shall be submitted and signed under oath, shall be legibly drawn, and shall clearly address matters within the scope of this ordinance. Upon receipt of a complaint in proper form, the City Clerk will deliver a copy of the complaint to the Ethics Hearing Officer, who shall:
    - 1. Review it to determine whether the complaint is unjustified, frivolous, patently unfounded or fails to state facts sufficient to

invoke disciplinary action or is to be considered for further investigation.

- 2. Be empowered to dismiss those complaints that are unjustified, frivolous, patently unfounded or that fail to state facts sufficient to constitute a violation of this article; provided, however, that a rejection of such complaint by the Ethics Hearing Officer shall not deprive the complaining party of any action he or she might otherwise have at law or in equity against the City of Lawrenceville Official.
- 3. Notify the City of Lawrenceville Official charged in the complaint as soon as practicable but in no event later than seven calendar days after receipt of a verified complaint.
- 4. Be empowered to collect evidence and information concerning any complaint and to add to the findings and results of its investigation to the file containing such complaint.
- 5. Be empowered to conduct probable cause investigations, to take evidence and hold hearings. The Ethics Hearing Officer shall give the City of Lawrenceville Official notice and an opportunity for a hearing.
- 6. Be empowered to recommend to the City of Lawrenceville Council that any City of Lawrenceville Official found to have violated any provision of this article receive a reprimand, censure or be requested to resign from their office.
- 7. Be empowered to refer a complaint to the appropriate law enforcement agent or agency for investigation and possible prosecution.
- 8. Take action within 60 days of receipt of the complaint. The decision by the Ethics Hearing Officer shall be reduced to writing and served upon all parties of interest within five days of reaching a decision.
- 9. The Ethics Hearing Officer shall appear in a public hearing before the City of Lawrenceville Council to present argument and evidence to justify the recommendation contained in paragraph (6) above and make a recommendation of the proper penalty to be imposed. The City of Lawrenceville Council shall have the final authority to act on or reject the recommendation within 30 days of the presentation by the Hearing Officer.
- c. *City of Lawrenceville Council action.* Within 30 days following the presentation of the findings of the Ethics Hearing Officer, the City of

Lawrenceville Council shall have the final authority to act on or reject the recommendations of the Ethics Hearing Officer. If the subject of the complaint is a member of the City of Lawrenceville Council, he or she will not be allowed to vote pursuant to this section or participate in any discussion related thereto. Nor shall such position be counted for the

d. *Penalties*. Upon majority vote of the City of Lawrenceville Council, any violation of this Code of Ethics shall subject the offender to disciplinary action including reprimand, censure, or a request to the offending City of Lawrenceville Official that he or she resign their office.

purpose of establishing a quorum for this particular purpose.

- e. *Right to appeal.* Any City of Lawrenceville Official adversely affected by a disciplinary action taken by the City of Lawrenceville Council may appeal the decision to the Gwinnett County Superior Court in accordance with the laws of the State of Georgia. Provided, however, that no action of the Hearing Officer refusing or failing to take action pursuant to this Code of Ethics shall be reviewable by the Superior Court.
- f. *Election tolling.* To discourage the filing of ethics complaints solely for political purposes, complaints will not be accepted against a person seeking election as a City of Lawrenceville official, whether currently serving as a City of Lawrenceville official or not, from the date qualifying opens for the elected office at issue through the date the election results for that office are certified. The time for filing complaints will not run during this period. Properly filed complaints will be accepted and processed after the election results have been certified.

#### Section 5:

That subsection (b) of Sec. 2-3, related to administrative policy and procedures, is hereby amended by deleting subsection (b) in its entirety and replacing the language to read as follows:

#### Sec. 2-3. Administrative policy and procedures.

- (b) Department directors. All department directors shall:
  - (1) Be responsible to the City Manager for the effective administration of their respective department and all activities assigned thereto;
  - (2) Keep informed as to the latest practices in their particular field and inaugurate, with the approval of the City Manager, such new practices as appear to be of benefit to the service and to the public;
  - (3) Have power, when authorized by the City Manager, to appoint and remove, subject to personnel regulations, all subordinates under him; and

(4) Be responsible for the proper maintenance of all City property and equipment used in their respective departments.

#### Section 6:

That Sec. 2-26, related to qualifications for office, is hereby amended by deleting Sec. 2-26 in its entirety and replacing the language to read as follows:

#### Sec. 2-26. Qualifications for office.

The qualification fee for candidates filing a notice of candidacy in any general or special election shall be set by the Mayor and Council in accordance with State law. Fees are covered in Elections portion of the Code, Chapter 16. Qualifications for office are set out in the City Charter.

#### Section 7:

That Sec. 2-27, related to meetings, is hereby amended by deleting Sec. 2-27 in its entirety and replacing the language to read as follows:

#### Sec. 2-27. Meetings.

The City Council shall hold regular meetings as prescribed annually by ordinance adopted by the City Council. The City Council shall hold work session meetings as prescribed annually by ordinance adopted by the City Council. A special called meeting of the City Council may be convened at any time in accordance with Georgia law. All meetings at which official actions are to be taken shall be open to the public in accordance with the Open Meetings Act, O.C.G.A. § 50-14-1 et seq.

#### Section 8:

That Sec. 2-29, related to rules for the conduct of business, is hereby amended by deleting Sec. 2-29 in its entirety and replacing the language to read as follows:

#### Sec. 2-29. Rules for the conduct of business.

Robert's Rules of Order, most recent edition, may be used as a guide to govern the conduct of Council meetings.

#### Section 9:

That subsection (c) of Sec. 2-49, related to city attorney, is hereby amended by deleting subsection (c), in its entirety and replacing the language to read as follows:

#### Sec. 2-49. City Attorney.

(c) *Powers and duties*. The City Attorney shall be the legal advisor and representative of the

City and in such capacity shall:

- (1) Advise the City Council or its committees or any City Official, when thereto requested, upon all legal questions arising in the conduct of City business;
- (2) Prepare or revise ordinances when so requested by the City Council or any City Official;
- (3) Give his opinion upon any legal matter or question submitted to him by the City Council, or any of its committees, or by any City Official;
- (4) Prepare for execution all contracts and instruments to which the City is a party and approve, as to form, all bonds required to be submitted to the City;
- (5) Prepare, when authorized by the City Council, all charges, and complaints against, and appear in the Municipal Court in the prosecution of, every person charged with a violation of this Code or of a City ordinance or of any regulations adopted under authority of the Charter, and see to the full enforcement of all judgments or decrees rendered or entered in favor of the City;
- (6) Defend any and all suits and actions at law or equity brought against the City unless otherwise directed by the City Council;
- (7) Make immediate report to the City Council of the outcome of any litigation in which the City has an interest;
- (8) Make an annual report to the City Council of all pending litigation in which the City has an interest and the status thereof;
- (9) Keep complete and accurate records of the following, which records shall forever remain the property of the City:
  - a. All suits in which the City had or has an interest, giving the names of the parties, the nature of the action, the disposition of the case or its status, if pending, and the briefs of counsel; and
  - b. All written opinions prepared by the City Attorney and all certificates or abstracts of titles furnished by him to the City, or any department or official thereof; and
- (10) Render such other legal services as may be required by the City Council.

#### Section 10:

That Sec. 2-50, related to city manager, is hereby amended by deleting Sec. 2-50 in its entirety and replacing the language to read as follows:

#### Sec. 2-50. City Manager.

The City Manager shall have the following powers and duties:

- (1) To be responsible for supervising all paid employees of the City.
  - a. The City Manager shall have the authority to supervise all City employees, and this authority shall include the ability to hire, discipline, or dismiss any such employee within the limits created under the City's personnel policies.
  - b. The City Manager shall be responsible for the supervision and control of the City Clerk, and all employees reporting to the City Clerk. Actions of the City Manager regarding hiring, disciplinary, and termination decisions related to the City Clerk shall be submitted for prior approval by the City Council.
- (2) To sign and execute deeds and bonds of the City duly authorized by the City Council and permitted by the City Charter or by State law.
- (3) To investigate, examine, or inquire into, either personally or by any employee or person designated by the City Manager for that purpose, the affairs or operation of any department of the City, including the power to employ consultants and other professionals, when so authorized by the City Council, to aid in such investigations, examinations, or inquiries.
- (4) To set aside, in his discretion, any action taken by a department head and supersede the department head in the functions of that office.
- (5) To direct any department to perform the work for any other department and to authorize any department head or officer responsible to him to appoint and remove subordinates serving under such person.
- (6) To examine all proposed contracts to which the City may be a party, and to sign and execute or to have signed and executed on behalf of the City any contracts authorized by the City Council, except where the City Council directs that some other office or officer shall do so.
- (7) To assist all boards, authorities, commissions, and committees created by the City Council, as requested by the City Council.
- (8) To perform such other tasks as may be delegated or assigned by the City Council.

#### Section 11:

That Sec. 2-51, related to city clerk, is hereby amended by deleting Sec. 2-51 in its entirety and replacing the language to read as follows:

#### Sec. 2-51. City Clerk.

The City Clerk shall have the following powers and duties:

(1) To prepare and distribute City Council agenda packets, provide notice of all City Council meetings, and publish other public notices that are required by law, including notifying the news media of the same.

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- (2) To attend all meetings of the City Council and to take and transcribe minutes of all City Council meetings.
- (3) To catalog and publish City Council minutes and City ordinances and ensure Code books are revised to reflect City Council action.
- (4) To maintain the City Charter.
- (5) To serve as the Municipal Election Superintendent.
- (6) To provide administrative support to the City Council.
- (7) To support the maintenance of City records and public documents and perform certification and recording for the City as required on legal documents.
- (8) To maintain all records and invoices on City quality of life, nuisance and abatement cases, and to coordinate with the City Attorney on the filing of liens and collection of payments.
- (9) To provide public records and information to citizens, civic groups, the media, and other agencies as requested.
- (10) Shall be custodian of the official city seal.

#### Section 12:

That Sec. 2-78, related to municipal planning commission, is hereby amended by deleting Sec. 2-78 in its entirety and replacing the language to read as follows:

#### Sec. 2-78. Municipal Planning Commission.

- (a) *Regulations*. The Municipal Planning Commission shall be bound by the rules and ordinances of the Zoning Ordinance of the City of Lawrenceville, as amended. The Municipal Planning Commission shall also abide by the terms and provisions of the Official Code of Georgia Annotated as amended which define the function and regulations of the Municipal Planning Commission.
- (b) *Composition, appointment, and tenure period.* The Municipal Planning Commission shall consist of five members appointed by the Mayor, by and with the consent of the City Council. The terms of the members shall be four years each.
- (c) *Vacancies*. Vacancies shall be filled by appointments for unexpired terms only and in the same manner as for original appointments.
- (d) Removal. Members of the Planning Commission serve at the pleasure of the City Council and may be removed for any reason at any time. Any member who misses more than three meetings in any one calendar year without excuse shall be removed from the Commission by the Council. The Chairman of the Commission shall keep an attendance record and report attendance to the Mayor's office on a monthly basis.

- (e) *Compensation*. All members of the Municipal Planning Commission shall receive compensation in an amount to be determined by the Council.
- (f) Officers and rules of procedure. The Planning Commission shall elect one of its members as Chairperson, who shall serve for one year or until such person is reelected or a successor is elected. A second appointive member shall be elected as Vice-chairperson and shall serve for one year or until such person is reelected or a successor is elected. The Commission shall appoint a Secretary, who may be an employee of the City or a member of the Planning Commission. The Planning Commission shall meet at least once each month as required at the call of the Chairperson and at such other times as the transaction of business requires. The Planning Commission shall keep a record of its proceedings, which record shall be open to public inspection.
- (g) *Powers and duties*. The Municipal Planning Commission shall make careful and comprehensive surveys and studies of existing conditions and probable future developments and prepare plans for physical, social, and economic growth in an effort to promote the public health, safety, morals, convenience, prosperity, or general welfare of the Municipality. In carrying out its objectives, the Planning Commission shall have the following specific powers and duties:
  - (1) To prepare a master plan or parts thereof for the development of the City;
  - (2) To prepare and recommend for adoption a zoning ordinance and map for the City;
  - (3) To prepare and recommend for adoption regulations for the subdivisions of land within the City limits to administer the regulations that may be adopted; and
  - (4) To prepare and recommend for adoption a plat or an official map showing the exact location of the boundary lines of existing, proposed, extended, unlined or narrowed streets, public open spaces, or public building sites and provide for the regulation of construction of buildings or other structures within such lines.
- (h) Meetings. The meetings of the Municipal Planning Commission shall be held once a month as determined by the Planning and Development Director, provided that notification of such is given to the members of the commission by the Director of Planning and Development. Meeting dates shall be available online and in person at the Planning and Development Department. All meetings shall be held in accordance with the Open Meetings Act, O.C.G.A. § 50-14-1 et seq.
- (i) *Quorum*. For the purpose of transacting business, a quorum of the Municipal Planning Commission shall be deemed to be three of the five members.
- (j) City appointment to Municipal-County Planning Commission.
  - (1) There is hereby determined and declared to be a present and future need for the City to participate in the Municipal-County Planning Commission established under the Code of Gwinnett County, Georgia.

- (2) There is hereby created and activated in the City a position titled "Representative of the City of Lawrenceville to the Municipal-County Planning Commission."
- (3) The appointed representative for the City shall be the Director of Planning and Development.
- (4) The Board of Commissioners of Gwinnett County shall have the power to remove the representative appointed under this section for cause, after written charges have been drawn and after a public hearing has been held.
- (5) The representative may participate in all discussions before the Municipal-County Planning Commission to represent the interest of the City of Lawrenceville and is hereby empowered to vote in the City's best interest on any issue which affects property within the City limits.
- (6) The representative shall receive all rights and privileges of this position provided by law and shall be reimbursed for expenses incurred in connection with official duties on behalf of the City while serving on the Municipal-County Planning Commission. Compensation shall be set by the Council.

#### Section 13:

That subsection (b) of Sec. 2-104, related to findings, is hereby amended by deleting subsection (b) in its entirety and replacing the language to read as follows:

#### Sec. 2-104. Findings.

(b) A covered account offered to customers for the provision of City services may include gas, sanitation, general billing, and/or electric accounts.

#### Section 14:

That Sec. 2-106, related to access to covered account information, is hereby amended by deleting Sec. 2-106 in its entirety and replacing the language to read as follows:

#### Sec. 2-106. Access to covered account information.

- (a) Access to customer accounts shall be limited to authorized city personnel based on software privileges managed by the Information Technology Staff.
- (b) Any unauthorized access to or other breach of customer accounts is to be reported immediately to the City Manager and Chief Financial Officer. Software system and user access shall be updated by changing passwords and access to system modules.
- (c) Personal identifying information included in customer accounts is considered confidential and any request or demand for such information shall be immediately forwarded to the City Manager, Chief Financial Officer, and the City Attorney.

#### Section 15:

That subsection (b) of Sec. 2-107, related to credit card payments, is hereby amended by deleting subsection (b) in its entirety and replacing the language to read as follows:

#### Sec. 2-107. Credit card payments.

(b) All credit card payments made over the telephone or the City's website shall be entered directly into the customer's account information in the computer database.

#### Section 16:

That Sec. 2-109, related to prevention and mitigation of identity theft, is hereby amended by deleting Sec. 2-109 in its entirety and replacing the language to read as follows:

#### Sec. 2-109. Prevention and mitigation of identity theft.

- (a) In the event that any City employee responsible for or involved in restoring an existing covered account or accepting payment for a covered account becomes aware of red flags indicating possible identity theft with respect to existing covered accounts, such employee shall use his discretion to determine whether such red flag or combination of red flags suggests a threat of identity theft. If, in his discretion, such employee determines that identity theft or attempted identity theft is likely or probable, such employee shall immediately report such red flags to the Chief Financial Officer. If, in his discretion, such employee deems that identity theft is unlikely or that reliable information is available to reconcile red flags, the employee shall convey this information to a supervisor, who may, in his discretion, determine that no further action is necessary. If the supervisor, in his discretion, determines that further action is necessary, a City employee shall perform one or more of the following responses, as determined to be appropriate by the Chief Financial Officer:
  - (1) Contact the customer;
  - (2) Make the following changes to the account if, after contacting the customer, it is apparent that someone other than the customer has accessed the customer's covered account:
    - a. Change any account numbers, passwords, security codes, or other security devices that permit access to an account; or
    - b. Close the account;
  - (3) Cease attempts to collect additional charges from the customer and decline to sell the customer's account to a debt collector in the event that the customer's account has been accessed without authorization and such access has caused additional charges to accrue;

- (4) Notify a debt collector within two business days of the discovery of likely or probable identity theft relating to a customer account that has been sold to such debt collector in the event that a customer's account has been sold to a debt collector prior to the discovery of the likelihood or probability of identity theft relating to such account;
- (5) Notify law enforcement, in the event that someone other than the customer has accessed the customer's account causing additional charges to accrue or accessing personal identifying information; or
- (6) Take other appropriate action to prevent or mitigate identity theft.
- (b) In the event that any City employee responsible for or involved in opening a new covered account becomes aware of red flags indicating possible identity theft with respect to an application for a new account, such employee shall use his discretion to determine whether such red flag or combination of red flags suggests a threat of identity theft. If, in his discretion, such employee determines that identity theft or attempted identity theft is likely or probable, such employee shall immediately report such red flags to the Chief Financial Officer. If, in his discretion, such employee deems that identity theft is unlikely or that reliable information is available to reconcile red flags, the employee shall convey this information to the supervisor, who may, in his discretion, determines that further action is necessary. If the supervisor, in his discretion, determines that further action is necessary, a City employee shall perform one or more of the following responses, as determined to be appropriate by the Chief Financial Officer:
  - (1) Request additional identifying information from the applicant;
  - (2) Deny the application for the new account;
  - (3) Notify law enforcement of possible identity theft; or
  - (4) Take other appropriate action to prevent or mitigate identity theft.

#### Section 17:

That Sec. 2-110, related to updating the program, is hereby amended by deleting Sec. 2-110 in its entirety and replacing the language to read as follows:

#### Sec. 2-110. Updating the program.

The City Manager shall from time to time have reviewed as deemed necessary and update the Identity Theft Prevention Program along with any relevant red flags in order to reflect changes in risks to customers or to the safety and soundness of the City and its covered accounts from identity theft. In so doing, the City Manager shall have considered the following factors and exercise his discretion in amending the program:

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(1) The City's experiences with identity theft;

- (2) Updates in methods of identity theft;
- (3) Updates in customary methods used to detect, prevent, and mitigate identity theft;
- (4) Updates in the types of accounts that the City offers or maintains; and
- (5) Updates in service provider arrangements.

#### Section 18:

That Sec. 2-111, related to program administration, is hereby amended by deleting Sec. 2-111 in its entirety and replacing the language to read as follows:

#### Sec. 2-111. Program administration.

- (a) The City Manager is responsible for oversight of the program and for program implementation. The Chief Financial Officer is responsible for reviewing reports prepared by staff regarding compliance with red flag requirements and with recommending material changes to the program, as necessary in the opinion of the Chief Financial Officer, to address changing identity theft risks and to identify new or discontinued types of covered accounts. Any recommended material changes to the program shall be submitted to the City Council for consideration.
- (b) The Chief Financial Officer at least annually, in compliance with the red flag requirements will review and address material matters related to the program and evaluate issues such as:
  - (1) The effectiveness of the policies and procedures of City in addressing the risk of identity theft in connection with the opening of covered accounts and with respect to existing covered accounts;
  - (2) Service provider arrangements;
  - (3) Significant incidents involving identity theft and management's response; and
  - (4) Recommendations for material changes to the program.
- (c) The Chief Financial Officer is responsible for providing training to all employees responsible for or involved in opening a new covered account, restoring an existing covered account, or accepting payment for a covered account with respect to the implementation and requirements of the Identity Theft Prevention Program. The Chief Financial Officer shall exercise his discretion in determining the amount and substance of training necessary.

#### Section 19:

That Sec. 2-112, related to outside service providers, is hereby amended by deleting Sec. 2-112 in its entirety and replacing the language to read as follows:

#### Sec. 2-112. Outside service providers.

In the event that the City engages a service provider to perform an activity in connection with one or more covered accounts, the Chief Financial Officer shall exercise his discretion in reviewing such arrangements in order to ensure, to the best of his ability, that the service provider's activities are conducted in accordance with policies and procedures, agreed upon by contract, that are designed to detect any red flags that may arise in the performance of the service provider's activities and take appropriate steps to prevent or mitigate identity theft.

#### Section 20:

That Sec. 2-141, related to state income tax withholding, is hereby amended by deleting Sec. 2-141 in its entirety and replacing the language to read as follows:

#### Sec. 2-141. State income tax withholding.

The City will withhold a percent of an employee's compensation for State income tax if the employee fails to provide a taxpayer identification number, fails to provide a correct taxpayer identification number, or provides a taxpayer identification number issued for nonresident aliens. The percentage shall be consistent with Georgia Code 48-7-20.

#### Section 21:

That Sec. 2-166, related to recognition of beneficial qualities, is hereby amended by deleting Sec. 2-166 in its entirety and replacing the language to read as follows:

#### Sec. 2-166. Recognition of beneficial qualities.

The City recognizes that certain targeted businesses in fields, such as healthcare, advanced manufacturing, and technology bring high level jobs to the City and are especially beneficial to the community.

#### Section 22:

That Sec. 2-170, related to possible inducements for businesses, is hereby amended by deleting Sec. 2-170 in its entirety and replacing the language to read as follows:

#### Sec. 2-170. Possible inducements for businesses.

The City Council, at the recommendation of City management and economic development staff, shall be authorized to offer inducements to targeted businesses meeting threshold requirements and those inducements may include the following:

- (1) Reduction of development permit fees.
- (2) Reduction of building permit fees.
- (3) Reduction of inspection and re-inspection fees.
- (4) Reduction of application fees for public hearings.

- (5) Reduction of any current or future impact fees.
- (6) Reduction of utilities deposit and/or incremental financing on rates based on forecasted load and/or consumption.
- (7) Acceleration of the plan review and permitting process.
- (8) Reduction in Occupation Tax pursuant to O.C.G.A. 48-13-10(f)

#### Section 23:

That Sec. 2-171, related to business tier levels and thresholds, is hereby amended by deleting Sec. 2-171 in its entirety and replacing the language to read as follows:

#### Sec. 2-171. Business tier levels and thresholds.

Inducements may be offered to targeted businesses which meet the following threshold levels:

- (1) Tier 1. Targeted business adds at least 25 new jobs, and the jobs pay an average salary at least three times the most recently published Federal Poverty Guidelines as calculated and prepared by the Office of Health Planning, Georgia Department of Community Health. For the purpose of this calculation use a Family Size of two for the Federal Poverty Guideline.
- (2) *Tier 2.* Targeted business adds at least 100 new jobs, and the jobs pay an average annual salary of at least three times the most recently published Federal Poverty Guidelines as calculated and prepared by the Office of Health Planning, Georgia Department of Community Health. For the purpose of this calculation use a Family Size of two for the Federal Poverty Guideline.

#### Section 24:

That Sec. 2-173, related to requirement for targeted business, is hereby amended by deleting Sec. 2-173 in its entirety and replacing the language to read as follows:

#### Sec. 2-173. Requirement for targeted business.

The targeted business must build a new building, purchase an existing building and renovate, or make a lease commitment of at least three years for space within the City.

#### Section 25:

That subsection (h) of Sec. 2-257, related to informal purchases, is hereby amended by deleting subsection (h) in its entirety and replacing the language to read as follows:

#### Sec. 2-257. Informal purchases.

(h) *Approval and signing of contracts.* Contracts and agreements required by a purchase of less than \$100,000.00 shall be authorized to be approved and signed by the Purchasing

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Manager for values of \$10,000.00 or less and the City Manager for purchases over \$10,000.00. Contracts for purchases over \$100,000.00 require City Council approval prior to signing. All contracts shall be drafted or reviewed by the city attorney and signed by the city attorney to indicate such drafting or review.

#### Section 26:

That subsection (I) of Sec. 2-258, related to exemptions, is hereby amended by deleting subsection (I) in its entirety and replacing the language to read as follows:

#### Sec. 2-258. Exemptions.

(I) Works of art or other creative/artistic endeavors that require a demonstrated skill or talent to include, but not limited to, artists, musicians, and writers.

#### Section 27:

That Sec. 2-264, related to standardization, is hereby amended by deleting Sec. 2-264 in its entirety and replacing the language to read as follows:

#### Sec. 2-264. Standardization.

For efficient operations, departments may standardize equipment or supplies. Requests to standardize equipment or supplies shall be submitted to the Purchasing Manager. The requests shall be submitted on the Request to Standardize form created by the Purchasing Manager. The Purchasing Manager shall review the request and document any alternatives not considered. The Request to Standardize Form and Purchasing Manager Review shall be submitted to the Chief Financial Officer to determine the financial impact. The Chief Financial Officer shall submit the Request to Standardize and financial implications to the City Manager for approval. If approved, the standardization shall be reviewed every seven years.

#### Section 28:

Except as specifically amended as set forth above, all other sections, subsections, subsubsections, etc. of Chapter 2 shall remain in full force and affect.

#### Section 29:

All ordinances, regulations, or parts of the same in conflict with this Ordinance are hereby rescinded to the extent of said conflict and only to the extent of said conflict.

#### Section 30:

If any section, article, paragraph, sentence, clause, phrase, or word in this ordinance, or application thereof to any person or circumstance is held invalid or unconstitutional by a Court

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of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance; and the City Council hereby declares it would have passed such remaining portions of the ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

#### Section 31:

This ordinance shall become effective upon its adoption by the City Council.

IT IS SO ORDAINED this \_\_\_\_\_ day of May, 2024.

David R. Still, Mayor

Attest:

Karen Pierce, City Clerk



## LAWRENCEVILLE GEORGIA

#### AGENDA REPORT MEETING: REGULAR SESSION, MAY 22, 2024 AGENDA CATEGORY: COUNCIL BUSINESS NEW BUSINESS

Item:	Lawrenceville Highway Sidewalks Project
Department:	Engineering
Date of Meeting:	Wednesday, May 22, 2024
Fiscal Impact:	\$278,466.60
Presented By:	Reginald Anderson, City Engineer
Action Requested:	Award Lawrenceville Highway Sidewalks Project to low responsive bidder, Azimuth Contractors LLC, amount not to exceed \$278,466.60. Authorization for Mayor or City Manager to execute contracts subject to approval by the City Attorney. Contracts to follow award.

**Summary:** This project consists of demolition, site clearing, grading, and excavation of the current site and the construction of concrete curbs & gutters, five-foot sidewalks, guardrails, and storm drain structures. This project is within budget.

**Fiscal Impact:** Amount not to exceed \$278,466.60. This project is funded by the Capital Outlay Fund (3554200.541000). Project 08-005.

Attachments/Exhibits: Bid Tabulation Plans

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#### SB031-24 Lawrenceville Highway Sidewalks Project Engineering Department

					Contracting, nc.		Contractors LC		ıfrastructure, LC		ving Company, nc.
ITEM #	DESCRIPTION		PROX. TY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	TRAFFIC CONTROL	1	LS	N/R	N/R	\$19,991.00	\$19,991.00	\$26,850.00	\$26,850.00	\$121,030.00	\$121,030.00
2	TEMPORARY GRASSING	0.76	AC	N/R	N/R	\$600.00	\$456.00	\$500.00	\$380.00	\$740.00	\$562.40
3	MULCH	3	TN	N/R	N/R	\$465.00	\$1,395.00	\$285.00	\$855.00	\$494.00	\$1,482.00
4	CONSTRUCT AND REMOVE SILT CONTROL GATE, TP 3	3	EA	N/R	N/R	\$750.00	\$2,250.00	\$300.00	\$900.00	\$350.00	\$1,050.00
5	CONSTRUCT AND REMOVE TEMPORARY SEDIMENT BARRIER OR BALED STRAW CHECK DAM	300	LF	N/R	N/R	\$15.00	\$4,500.00	\$7.50	\$2,250.00	\$28.50	\$8,550.00
6	CONSTRUCT AND REMOVE INLET SEDIEMNT TRAP	3	EA	N/R	N/R	\$200.00	\$600.00	\$250.00	\$750.00	\$558.00	\$1,674.00
7	MAINTENANCE OF TEMPORARY SILT FENCE, TP A	405	LF	N/R	N/R	\$0.50	\$202.50	\$0.50	\$202.50	\$2.50	\$1,012.50
8	MAINTENANCE OF CHECK DAMS – ALL TYPES	300	LF	N/R	N/R	\$4.00	\$1,200.00	\$0.50	\$150.00	\$9.15	\$2,745.00
9	MAINTENANCE OF SILT CONTROL GATE, TP 3	3	EA	N/R	N/R	\$300.00	\$900.00	\$50.00	\$150.00	\$362.50	\$1,087.50
10	MAINTENANCE OF INLET SEDIMENT TRAP	3	EA	N/R	N/R	\$75.00	\$225.00	\$50.00	\$150.00	\$362.50	\$1,087.50
11	TEMPORARY SILT FENCE, TYPE A	805	LF	N/R	N/R	\$1.50	\$1,207.50	\$3.40	\$2,737.00	\$3.15	\$2,535.75
12	GRADING COMPLETE	1	LS	N/R	N/R	\$112,559.51	\$112,559.51	\$142,538.10	\$142,538.10	\$81,185.00	\$81,185.00
13	GR AGGR BASE CRS, 8 INCH, INCL MATL	530	SY	N/R	N/R	\$18.50	\$9,805.00	\$24.00	\$12,720.00	\$66.75	\$35,377.50
14	DRIVEWAY CONCRETE, 6 IN TK	315	SY	N/R	N/R	\$50.00	\$15,750.00	\$58.00	\$18,270.00	\$64.75	\$20,396.25
15	CONC SIDEWALK, 4 IN	790	SY	N/R	N/R	\$27.00	\$21,330.00	\$44.00	\$34,760.00	\$47.50	\$37,525.00
16	CONC CURB & GUTTER, 8 IN X 30 IN, TP 2	1580	LF	N/R	N/R	\$15.00	\$23,700.00	\$28.00	\$44,240.00	\$34.25	\$54,115.00
	CURB CUT WHEELCHAIR RAMP, TYPE B	1	EA	N/R	N/R	\$836.65	\$836.65	\$1,250.00	\$1,250.00	\$5,621.00	\$5,621.00
	42 IN METAL SAFETY RAIL	15	LF	N/R	N/R	\$190.00	\$2,850.00	\$150.00	\$2,250.00	\$150.00	\$2,250.00
19	STORM DRAIN PIPE, 18 IN, H 1-10	54	LF	N/R	N/R	\$54.54	\$2,945.16	\$80.00	\$4,320.00	\$224.50	\$12,123.00
20	SAFETY END SECTION, 18 IN	4	EA	N/R	N/R	\$2,284.27	\$9,137.08	\$2,250.00	\$9,000.00	\$2,042.00	\$8,168.00
21	STN DUMPED RIP RAP, TP 3, 18 IN	100	SY	N/R	N/R	\$65.00	\$6,500.00	\$85.00	\$8,500.00	\$48.75	\$4,875.00
	PLASTIC FILTER FABRIC	100	SY	N/R	N/R	\$3.00	\$300.00	\$5.00	\$500.00	\$6.75	\$675.00
23	REM GUARDRAIL	180	LF	N/R	N/R	\$15.00	\$2,700.00	\$26.00	\$4,680.00	\$31.50	\$5,670.00
	REM HIGHWAY, STD	6	EA	N/R	N/R	\$50.00	\$300.00	\$100.00	\$600.00	\$168.95	\$1,013.70
25	RESET HIGHWAY SIGN	6	EA	N/R	N/R	\$50.00	\$300.00	\$150.00	\$900.00	\$168.95	\$1,013.70
26	GUARDRAIL, TP W	180	LF	N/R	N/R	\$53.00	\$9,540.00	\$53.00	\$9,540.00	\$53.00	\$9,540.00
	GUARDRAIL TERMINAL, TP 12A, 31 IN, TANGENT, ENERGY-ABSORBING	1	EA	N/R	N/R	\$3,402.00	\$3,402.00	\$3,402.00	\$3,402.00	\$3,402.00	\$3,402.00
	CATCH BASIN, GP 1, SPCL DES	3	EA	N/R	N/R	\$3,461.40	\$10,384.20	\$5,500.00	\$16,500.00	\$8,700.00	\$26,100.00
29	SOD	2200	SY	N/R	N/R	\$6.00	\$13,200.00	\$9.00	\$19,800.00	\$14.50	\$31,900.00
			TOTAL	Ν	√R	\$278,	,466.60	\$369,144.60		\$483,766.80	

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				СМС	C, Inc.		uction 57 porated	8 11	Development , Inc.		Construction, LC
ITEM #	DESCRIPTION		PROX. TY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	TRAFFIC CONTROL	1	LS	\$43,952.24	\$43,952.24	\$20,000.00	\$20,000.00	\$9,000.00	\$9,000.00	\$30,000.00	\$30,000.00
2	TEMPORARY GRASSING	0.76	AC	\$750.00	\$570.00	\$750.00	\$570.00	\$2,200.00	\$1,672.00	\$750.00	\$570.00
3	MULCH	3	TN	\$525.00	\$1,575.00	\$400.00	\$1,200.00	\$775.00	\$2,325.00	\$200.00	\$600.00
4	CONSTRUCT AND REMOVE SILT CONTROL GATE, TP 3	3	EA	\$780.00	\$2,340.00	\$1,000.00	\$3,000.00	\$1,250.00	\$3,750.00	\$250.00	\$750.00
5	CONSTRUCT AND REMOVE TEMPORARY SEDIMENT BARRIER OR BALED STRAW CHECK DAM	300	LF	\$15.00	\$4,500.00	\$13.00	\$3,900.00	\$14.50	\$4,350.00	\$3.50	\$1,050.00
6	CONSTRUCT AND REMOVE INLET SEDIEMNT TRAP	3	EA	\$280.00	\$840.00	\$150.00	\$450.00	\$1,300.00	\$3,900.00	\$100.00	\$300.00
7	MAINTENANCE OF TEMPORARY SILT FENCE, TP A	405	LF	\$1.00	\$405.00	\$1.00	\$405.00	\$3.00	\$1,215.00	\$0.50	\$202.50
8	MAINTENANCE OF CHECK DAMS – ALL TYPES	300	LF	\$6.15	\$1,845.00	\$3.00	\$900.00	\$5.78	\$1,734.00	\$1.00	\$300.00
9	MAINTENANCE OF SILT CONTROL GATE, TP 3	3	EA	\$250.00	\$750.00	\$200.00	\$600.00	\$1,350.00	\$4,050.00	\$100.00	\$300.00
10	MAINTENANCE OF INLET SEDIMENT TRAP	3	EA	\$130.00	\$390.00	\$50.00	\$150.00	\$875.00	\$2,625.00	\$50.00	\$150.00
11	TEMPORARY SILT FENCE, TYPE A	805	LF	\$3.25	\$2,616.25	\$2.50	\$2,012.50	\$6.50	\$5,232.50	\$2.25	\$1,811.25
12	GRADING COMPLETE	1	LS	\$109,898.12	\$109,898.12	-	\$110,000.00	\$92,950.00	\$92,950.00	\$140,692.00	\$140,692.00
13	GR AGGR BASE CRS, 8 INCH, INCL MATL	530	SY	\$18.20	\$9,646.00	\$22.00	\$11,660.00	\$51.49	\$27,289.70	\$18.00	\$9,540.00
14	DRIVEWAY CONCRETE, 6 IN TK	315	SY	\$68.30	\$21,514.50	\$65.00	\$20,475.00	\$140.15	\$44,147.25	\$55.00	\$17,325.00
	CONC SIDEWALK, 4 IN	790	SY	\$48.25	\$38,117.50	\$40.00	\$31,600.00	\$69.71	\$55,070.90	\$44.00	\$34,760.00
16	CONC CURB & GUTTER, 8 IN X 30 IN, TP 2	1580	LF	\$26.35	\$41,633.00	\$25.00	\$39,500.00	\$44.84	\$70,847.20	\$25.00	\$39,500.00
17	CURB CUT WHEELCHAIR RAMP, TYPE B	1	EA	\$1,260.00	\$1,260.00	\$1,500.00	\$1,500.00	\$2,850.00	\$2,850.00	\$1,700.00	\$1,700.00
18	42 IN METAL SAFETY RAIL	15	LF LF	\$118.50	\$1,777.50	\$450.00	\$6,750.00	\$200.00	\$3,000.00	\$110.00	\$1,650.00
19 20	STORM DRAIN PIPE, 18 IN, H 1-10 SAFETY END SECTION, 18 IN	54 4	EA	\$76.85 \$2,250.00	\$4,149.90 \$9,000.00	\$80.00 \$2,400.00	\$4,320.00 \$9,600.00	\$290.00 \$4,650.00	\$15,660.00 \$18,600.00	\$80.00 \$1,650.00	\$4,320.00 \$6,600.00
	STN DUMPED RIP RAP, TP 3, 18 IN	4	EA SY	\$2,230.00	\$9,000.00	\$2,400.00	\$9,600.00	\$4,630.00	\$18,600.00	\$60.00	\$6,000.00
	PLASTIC FILTER FABRIC	100	SY	\$4.00	\$400.00	\$5.00	\$500.00	\$40.46	\$4,046.00	\$4.00	\$400.00
	REM GUARDRAIL	180	LF	\$12.00	\$2,160.00	\$20.00	\$3,600.00	\$38.00	\$6,840.00	\$15.00	\$2,700.00
23	REM HIGHWAY, STD	6	EA	\$75.00	\$450.00	\$50.00	\$300.00	\$200.00	\$1,200.00	\$100.00	\$600.00
25	RESET HIGHWAY SIGN	6	EA	\$100.00	\$600.00	\$100.00	\$600.00	\$200.00	\$1,200.00	\$125.00	\$750.00
26	GUARDRAIL, TP W	180	LF	\$46.25	\$8,325.00	\$65.00	\$11,700.00	\$71.75	\$12,915.00	\$56.00	\$10,080.00
27	GUARDRAIL TERMINAL, TP 12A, 31 IN, TANGENT, ENERGY-ABSORBING	1	EA	\$3,910.00	\$3,910.00	\$4,250.00	\$4,250.00	\$5,100.00	\$5,100.00	\$3,500.00	\$3,500.00
28	CATCH BASIN, GP 1, SPCL DES	3	EA	\$4,800.00	\$14,400.00	\$4,000.00	\$12,000.00	\$6,000.00	\$18,000.00	\$4,250.00	\$12,750.00
29	SOD	2200	SY	\$8.25	\$18,150.00	\$12.00	\$26,400.00	\$18.34	\$40,348.00	\$8.00	\$17,600.00
TOTAL		\$351,	\$351,975.01		\$333,942.50		\$467,237.55		\$346,500.75		

		Peach State Construction Co, LLC		R&B Developer, Inc.		Sol Construction, LLC		Surfaces Group			
ITEM #	DESCRIPTION		PROX. TY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	TRAFFIC CONTROL	1	LS	\$31,500.00	\$31,500.00	\$11,500.00	\$11,500.00	\$6,060.00	\$6,060.00	\$151,738.00	\$151,738.00
2	TEMPORARY GRASSING	0.76	AC	\$1,000.00	\$760.00	\$746.00	\$566.96	\$842.10	\$640.00	\$2,421.05	\$1,840.00
3	MULCH	3	TN	\$250.00	\$750.00	\$500.00	\$1,500.00	\$562.00	\$1,686.00	\$1,906.00	\$5,718.00
4	CONSTRUCT AND REMOVE SILT CONTROL GATE, TP 3	3	EA	\$450.00	\$1,350.00	\$1,300.00	\$3,900.00	\$398.00	\$1,194.00	\$4,660.00	\$13,980.00
5	CONSTRUCT AND REMOVE TEMPORARY SEDIMENT BARRIER OR BALED STRAW CHECK DAM	300	LF	\$15.00	\$4,500.00	\$20.00	\$6,000.00	\$35.00	\$10,500.00	\$65.40	\$19,620.00
6	CONSTRUCT AND REMOVE INLET SEDIEMNT TRAP	3	EA	\$250.00	\$750.00	\$250.00	\$750.00	\$318.00	\$954.00	\$230.00	\$690.00
7	MAINTENANCE OF TEMPORARY SILT FENCE, TP A	405	LF	\$1.00	\$405.00	\$1.50	\$607.50	\$0.50	\$202.50	\$3.70	\$1,498.50
8	MAINTENANCE OF CHECK DAMS – ALL TYPES	300	LF	\$1.00	\$300.00	\$2.50	\$750.00	\$2.50	\$750.00	\$36.70	\$11,010.00
9	MAINTENANCE OF SILT CONTROL GATE, TP 3	3	EA	\$1.00	\$3.00	\$350.00	\$1,050.00	\$114.00	\$342.00	\$698.90	\$2,096.70
10	MAINTENANCE OF INLET SEDIMENT TRAP	3	EA	\$1.00	\$3.00	\$130.00	\$390.00	\$68.00	\$204.00	\$400.00	\$1,200.00
11	TEMPORARY SILT FENCE, TYPE A	805	LF	\$5.00	\$4,025.00	\$3.00	\$2,415.00	\$3.00	\$2,415.00	\$7.30	\$5,876.50
12	GRADING COMPLETE	1	LS	\$185,000.00		\$177,850.00	\$177,850.00	\$84,800.00	\$84,800.00	\$420,158.15	\$420,158.15
13	GR AGGR BASE CRS, 8 INCH, INCL MATL	530	SY	\$15.00	\$7,950.00	\$17.00	\$9,010.00	\$14.00	\$7,420.00	\$60.75	\$32,197.50
14	DRIVEWAY CONCRETE, 6 IN TK	315	SY	\$58.00	\$18,270.00	\$50.00	\$15,750.00	\$75.50	\$23,782.50	\$132.20	\$41,643.00
15	CONC SIDEWALK, 4 IN	790	SY	\$45.00	\$35,550.00	\$40.00	\$31,600.00	\$42.50	\$33,575.00	\$102.70	\$81,133.00
16	CONC CURB & GUTTER, 8 IN X 30 IN, TP 2	1580	LF	\$26.00	\$41,080.00	\$25.00	\$39,500.00	\$26.00	\$41,080.00	\$59.35	\$93,773.00
17	CURB CUT WHEELCHAIR RAMP, TYPE B	1	EA	\$450.00	\$450.00	\$1,200.00	\$1,200.00	\$2,130.00	\$2,130.00	\$2,542.80	\$2,542.80
18	42 IN METAL SAFETY RAIL	15	LF	\$150.00	\$2,250.00	\$170.00	\$2,550.00	\$432.00	\$6,480.00	\$644.00	\$9,660.00
19	STORM DRAIN PIPE, 18 IN, H 1-10	54	LF	\$90.00	\$4,860.00	\$115.00	\$6,210.00	\$87.50	\$4,725.00	\$205.40	\$11,091.60
20	SAFETY END SECTION, 18 IN	4	EA	\$850.00	\$3,400.00	\$3,000.00	\$12,000.00	\$2,880.00	\$11,520.00	\$2,431.25	\$9,725.00
21	STN DUMPED RIP RAP, TP 3, 18 IN	100	SY	\$40.00	\$4,000.00	\$75.00	\$7,500.00	\$71.00	\$7,100.00	\$105.35	\$10,535.00
22	PLASTIC FILTER FABRIC	100	SY	\$2.50	\$250.00	\$5.00	\$500.00	\$8.00	\$800.00	\$47.10	\$4,710.00
23	REM GUARDRAIL	180	LF	\$20.00	\$3,600.00	\$26.00	\$4,680.00	\$29.60	\$5,328.00	\$44.80	\$8,064.00
24	REM HIGHWAY, STD	6	EA	\$50.00	\$300.00	\$100.00	\$600.00	\$78.00	\$468.00	\$274.50	\$1,647.00
25	RESET HIGHWAY SIGN	6	EA	\$50.00	\$300.00	\$150.00	\$900.00	\$166.00	\$996.00	\$274.50	\$1,647.00
26	GUARDRAIL, TP W	180	LF	\$60.00	\$10,800.00	\$54.00	\$9,720.00	\$60.25	\$10,845.00	\$89.85	\$16,173.00
27	GUARDRAIL TERMINAL, TP 12A, 31 IN, TANGENT, ENERGY-ABSORBING	1	EA	\$5,000.00	\$5,000.00	\$3,500.00	\$3,500.00	\$3,870.00	\$3,870.00	\$5,765.00	\$5,765.00
28	CATCH BASIN, GP 1, SPCL DES	3	EA	\$3,000.00	\$9,000.00	\$3,000.00	\$9,000.00	\$4,150.00	\$12,450.00	\$4,356.00	\$13,068.00
29	SOD	2200	SY	\$8.00	\$17,600.00	\$8.00	\$17,600.00	\$8.00	\$17,600.00	\$18.25	\$40,150.00
	TOTAL					\$299,917.00		\$1,018,950.75			

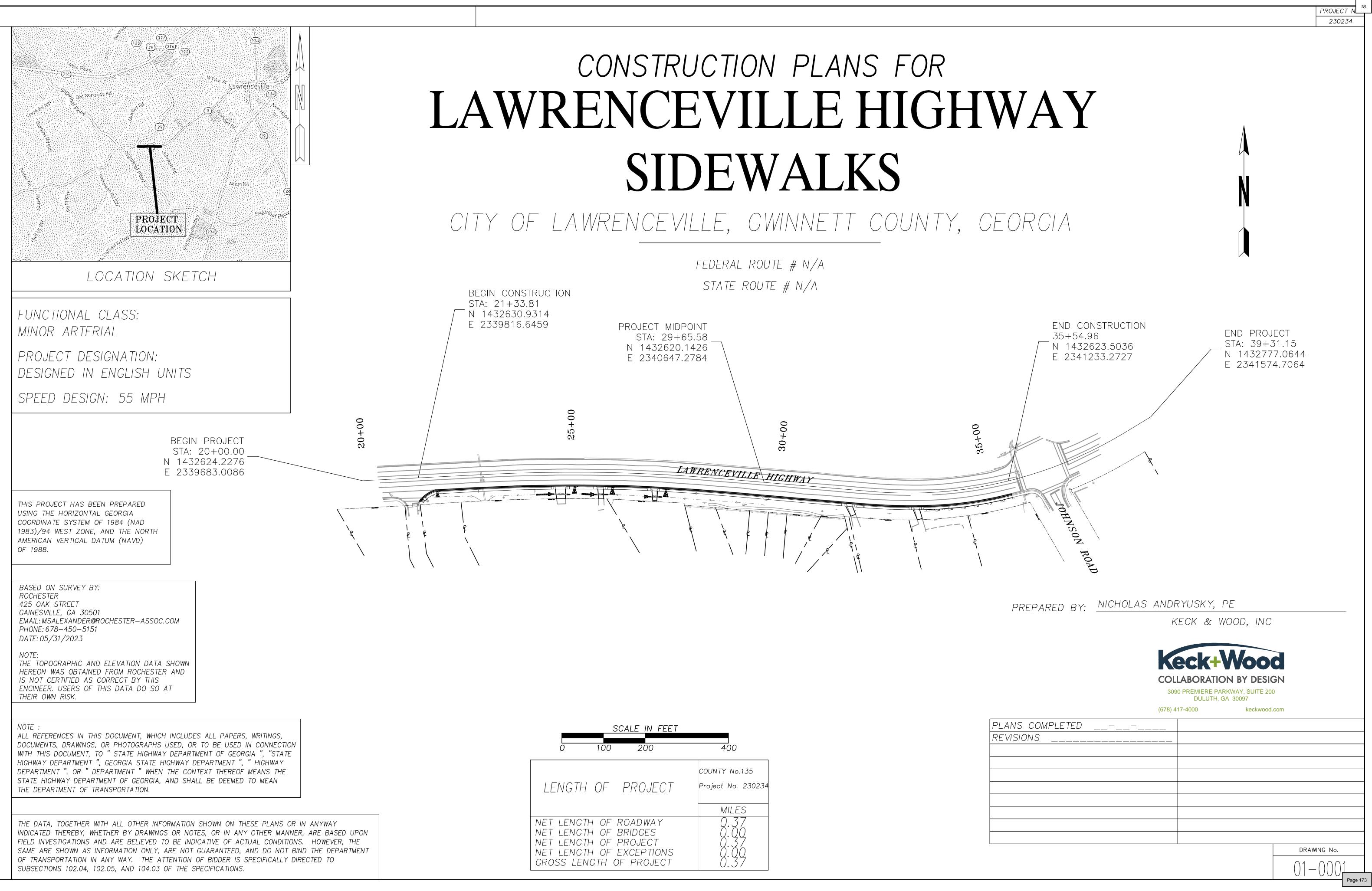
18.

		Vertical l	Earth, Inc.	9 Yards Infrastucture, LLC			
ITEM #	DESCRIPTION		PROX. TY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	TRAFFIC CONTROL	1	LS	\$20,800.00	\$20,800.00	\$16,602.00	\$16,602.00
2	TEMPORARY GRASSING	0.76	AC	\$896.00	\$680.96	\$150.00	\$114.00
3	MULCH	3	TN	\$728.00	\$2,184.00	\$550.00	\$1,650.00
4	CONSTRUCT AND REMOVE SILT CONTROL GATE, TP 3	3	EA	\$655.20	\$1,965.60	\$100.00	\$300.00
5	CONSTRUCT AND REMOVE TEMPORARY SEDIMENT BARRIER OR BALED STRAW CHECK DAM	300	LF	\$10.08	\$3,024.00	\$12.00	\$3,600.00
6	CONSTRUCT AND REMOVE INLET SEDIEMNT TRAP	3	EA	\$280.00	\$840.00	\$250.00	\$750.00
7	MAINTENANCE OF TEMPORARY SILT FENCE, TP A	405	LF	\$1.34	\$542.70	\$0.10	\$40.50
8	MAINTENANCE OF CHECK DAMS – ALL TYPES	300	LF	\$5.60	\$1,680.00	\$0.50	\$150.00
9	MAINTENANCE OF SILT CONTROL GATE, TP 3	3	EA	\$392.00	\$1,176.00	\$40.00	\$120.00
10	MAINTENANCE OF INLET SEDIMENT TRAP	3	EA	\$140.00	\$420.00	\$25.00	\$75.00
11	TEMPORARY SILT FENCE, TYPE A	805	LF	\$1.85	\$1,489.25	\$3.00	\$2,415.00
12	GRADING COMPLETE	1	LS	\$141,638.46	\$141,638.46	\$125,792.00	\$125,792.00
13	GR AGGR BASE CRS, 8 INCH, INCL MATL	530	SY	\$67.25	\$35,642.50	\$9.00	\$4,770.00
14	DRIVEWAY CONCRETE, 6 IN TK	315	SY	\$69.95	\$22,034.25	\$40.00	\$12,600.00
15	CONC SIDEWALK, 4 IN	790	SY	\$44.85	\$35,431.50	\$30.00	\$23,700.00
16	CONC CURB & GUTTER, 8 IN X 30 IN, TP 2	1580	LF	\$28.27	\$44,666.60	\$20.00	\$31,600.00
17	CURB CUT WHEELCHAIR RAMP, TYPE B	1	EA	\$2,962.14	\$2,962.14	\$900.00	\$900.00
18	42 IN METAL SAFETY RAIL	15	LF	\$425.04	\$6,375.60	\$200.00	\$3,000.00
19	STORM DRAIN PIPE, 18 IN, H 1-10	54	LF	\$103.71	\$5,600.34	\$70.00	\$3,780.00
20	SAFETY END SECTION, 18 IN	4	EA	\$1,669.45	\$6,677.80	\$2,250.00	\$9,000.00
21	STN DUMPED RIP RAP, TP 3, 18 IN	100	SY	\$87.34	\$8,734.00	\$36.00	\$3,600.00
22	PLASTIC FILTER FABRIC	100	SY	\$4.00	\$400.00	\$1.00	\$100.00
23	REM GUARDRAIL	180	LF	\$5.60	\$1,008.00	\$30.00	\$5,400.00
24	REM HIGHWAY, STD	6	EA	\$100.00	\$600.00	\$100.00	\$600.00
25	RESET HIGHWAY SIGN	6	EA	\$150.00	\$900.00	\$100.00	\$600.00
26	GUARDRAIL, TP W	180	LF	\$50.40	\$9,072.00	\$36.00	\$6,480.00
27	GUARDRAIL TERMINAL, TP 12A, 31 IN, TANGENT, ENERGY-ABSORBING	1	EA	\$10,192.00	\$10,192.00	\$4,025.00	\$4,025.00
28	CATCH BASIN, GP 1, SPCL DES	3	EA	\$6,000.00	\$18,000.00	\$3,000.00	\$9,000.00
29	SOD	2200	SY	\$15.00	\$33,000.00	\$6.00	\$13,200.00
			TOTAL	\$417,	737.70	\$283,	963.50

**Recommended vendor:** Azimuth Contractors LLC

Suwanee, GA 30024

\$2000 deduct



	SCALE IN FEET	
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LENGTH OF	PROJECT	COUNTY No.135 Project No. 230234
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SHEET NO.	DRAWING NO.	DESCRIPTION		SHEET NO.	DRAWING NO.	DESCRI
	1					
	01-0001	COVER SHEET				GEORGIA
	02-0001	INDEX		41-0001	1030D	CONCR
	04-0001	GENERAL NOTES		41-0002	1030D	CONCR
	05-0001 TO 05-0002			41-0003	1122	SAFETY
	06-0001	SUMMARY OF QUANTITIES		41 0004	1390	MAINLI
		CONSTRUCTION PLANS		41-0004	4380	"W" B
	17-0001 22-0001	DRIVEWAY PROFILES DRAINAGE PROFILES		41-0005 41-0006	4384 4388	GUARD
	22-0001 23-0001 TO 23-0005			47-0000	4300	TO TH
		SPECIAL CONSTRUCTION DETAILS				
	41-0001 TO 41-0006					
	52-0001	EROSION CONTROL LEGEND & UNIFORM CODE SHEET, 1 OF 7				EROSIO
	52-0002	EROSION CONTROL LEGEND & UNIFORM CODE SHEET, 2 OF 7		56-0001	D-20	SILT C
	52-0003	EROSION CONTROL LEGEND & UNIFORM CODE SHEET, 3 OF 7		56-0002	D-24A	TEMPO
	52-0004	EROSION CONTROL LEGEND & UNIFORM CODE SHEET, 4 OF 7		56-0003	D-24C	TEMPO
	52-0005	EROSION CONTROL LEGEND & UNIFORM CODE SHEET, 5 OF 7		56-0004	D-35	PERMA
	52-0006	EROSION CONTROL LEGEND & UNIFORM CODE SHEET, 6 OF 7		56-0005	D-52	BALED
	52-0007	EROSION CONTROL LEGEND & UNIFORM CODE SHEET, 7 OF 7			Ds1	DISTU
		EROSION, SEDIMENTATION, AND POLLUTION CONTROL PLANS		56-0006		DISTUR
		EROSION CONTROL DETAILS			 	DISTUR
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			Keck+Woo			
			<b>Keck+Woo</b>			
			COLLABORATION BY DESIG			
			3090 PREMIERE PARKWAY, SUITE 20			
			DULUTH, GA 30097	~		



			PROJECT N
			230234
DS METAL PIPE CULVERTS (09/01)	(SHEET 1 C	DF 3)	
METAL PIPE CULVERTS (09/01)			
`TION (CONCRETE) (FOR SIDE D T 3 OF 3) (10/00)	RAIN PIPE-C	OR STORM DRAIN PIPE PARALLE	L TO
DRAIL 31 INCH GUARDRAIL HEIG	HT (08/11)		
INALS, TYPE 12A, 12B, AND 12			
TION DETAILS FOR UNDIVIDED H Y), 31 INCH GUARDRAIL HEIGHT		D ROADS (WITH SHOULDERS AD	JACENT
, or men coardrail fieldin	(00/11/		
. DETAILS NTES FOR STRUCTURES TYPE –	- 1. 2. AND	.3 (4/16)	
FENCE (1/11)			
FENCE J-HOOK, INLET SEDIME			
REINFORCING MAT (TURF REIN COMPOST FILTER SOCK CHECK			(1/11)
STABILIZATION (WITH MULCHING			
STABILIZATION (WITH TEMPORAL			
STABILIZATION (WITH SODDING)			
REVISION DATES		INDEX	
	LAWR	ENCEVILLE HIGHWAY	SIDEWALKS
	С	TY OF LAWRENCEVIL	LE, GA
	HECKED:	DATE:	DRAWING No.
	ACKCHECKED: DRRECTED:	DATE: DATE:	()2 - ()()()1
VF	ERIFIED:	DATE:	VL VVV

GENERAL	NOTES
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- 1. ALL WORK TO BE DONE IN ACCORDANCE WITH THE CURRENT GEORGIA DEPARTMENT OF TRANSPORTATION (GDOT) STANDARD DETAILS AND THE GDOT STANDARD SPECIFICATIONS FOR THE CONSTRUCTION OF TRANSPORTATION SYSTEMS, LATEST EDITION, AND
- SUPPLEMENTS THERETO, AS APPROVED BY THE FEDERAL HIGHWAY ADMINISTRATION. 2. ALL KNOWN UTILITY FACILITIES ARE SHOWN SCHEMATICALLY ON THE PLANS AND ARE NOT NECESSARILY ACCURATE IN LOCATION AS TO PLAN OR ELEVATION. UTILITY FACILITIES SUCH AS SERVICE LINES OR UNKNOWN FACILITIES NOT SHOWN ON THE PLANS WILL NOT RELIEVE THE CONTRACTOR OF HIS OR HER RESPONSIBILITY UNDER THIS REQUIREMENT EXCEPT AS NOTED BELOW. "EXISTING UTILITY FACILITIES" MEANS ANY UTILITY THAT EXISTS ON THE PROJECT IN ITS ORIGINAL, RELOCATED, OR NEWLY INSTALLED POSITION. THE CONTRACTOR WILL NOT BE HELD RESPONSIBLE FOR THE COST OF REPAIRS TO DAMAGED UTILITY FACILITIES OTHER THAN SERVICE FROM STREET MAINS TO ABUTTING PROPERTY, WHEN SUCH FACILITIES ARE NOT SHOWN ON THE PLANS AND THEIR EXISTENCE IS UNKNOWN TO THE CONTRACTOR PRIOR TO THE DAMAGES OCCURING, PROVIDED THE ENGINEER DETERMINES THE CONTRACTOR HAS OTHERWISE FULLY COMPLIED WITH THE SPECIFICATIONS. ALL UTILITY FACILITIES WHICH ARE IN CONFLICT WITH CONSTRUCTION AND ARE NOT COVERED AS SPECIFIC ITEMS IN THE DETAILED ESTIMATE ARE TO BE REMOVED OR RELOCATED TO CLEAR CONSTRUCTION IN ADVANCE OF THE WORK.
- 3. UTILITY WORK COORDINATION WILL BE REQUIRED AS PART OF THIS CONTRACT. THE CONTRACTOR WILL BE REQUIRED TO USE THE ONE-CALL CENTER TELEPHONE NUMBER, 811, FOR THE PURPOSE OF COORDINATING THE MARKING OF UNDERGROUND UTILITIES. THE CONTRACTOR'S ATTENTION IS CALLED TO SUBSECTION 105.06 OF THE GDOT STANDARD SPECIFICATIONS "COOPERATION WITH UTILITIES"
- 4. ALL UNDERGROUND UTILITIES ARE TO BE LOCATED BY THE UTILITY OWNER OR A "LOCATE" FIRM PRIOR TO EARTH DISTURBING ACTIVITIES.
- 5. IF PERMIT WORK IS WITHIN 1000 FEET OF A GDOT TRAFFIC SIGNAL, A SEPARATE LOCATE REQUEST IS REQUIRED. FOR MORE INFORMATION, CALL 770-531-5856. 6. THE CONTRACTOR SHALL STRICTLY ADHERE TO DUST CONTROL REGULATIONS. ALL AREAS
- SUBJECTED TO DUST FORMATION MUST BE PERIODICALLY WATERED SUFFICIENT TO RETARD DUST. ALL COSTS FOR DUST CONTROL SHALL BE INCLUDED IN PRICE BID FOR GRADING COMPLETE - LUMP SUM.
- 7. TYPE OF GRASS OR SOD USED ON THIS PROJECT WILL BE REQUIRED TO MATCH ANY TYPE OF GRASS OR SOD WHICH MAY BE PLANTED AND GROWING ON THE ADJACENT LAWN. I.E. BERMUDA SOD FOR BERMUDA SOD, ZOYSIA FOR ZOYSIA ETC. NO SEPERATE PAYMENT WILL BE MADE FOR ANY COST INCURRED TO COMPLY WITH THIS REQUIREMENT.
- 8. INGRESS AND EGRESS SHALL BE MAINTAINED AT ALL TIMES TO ADJACENT PROPERTIES. REFER TO SUB-SECTION 107.07 OF THE GDOT STANDARD SPECIFICATIONS.
- 9. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO FURNISH SUITABLE BORROW MATERIAL FOR THE PROJECT AND DISPOSE OF ANY UNSUITABLE OR WASTE MATERIAL.
- 10. HORIZONTAL CONTROL IS BASED UPON GEORGIA STATE PLANE COORDINATION SYSTEM. 11. ALL DRIVEWAYS THAT ARE TO BE RECONSTRUCTED SHALL BE IN KIND I.E. CONCRETE FOR CONCRETE. OFTEN WITH URBAN SHOULDERS, VALLEY GUTTER IS USED. THIS IS A SEPARATE PAY ITEM FROM THE REST OF THE DRIVEWAY PAVEMENT MATERIALS. WITH CONCRETE DRIVEWAYS THE VALLEY GUTTER THICKNESS SHOULD NOT BE LESS THAN THE CONCRETE THICKNESS.

RESIDENTIAL DRIVEWAY DRIVES SHALL BE CONSTRUCTED USING:

CONCRETE – DRIVEWAY CONCRETE, 6" THICK

COMMERCIAL DRIVEWAY

DRIVES NOT USING THE MAINLINE PAVEMENT SHALL BE CONSTRUCTED USING:

CONCRETE – DRIVEWAY CONCRETE, 8" THICK

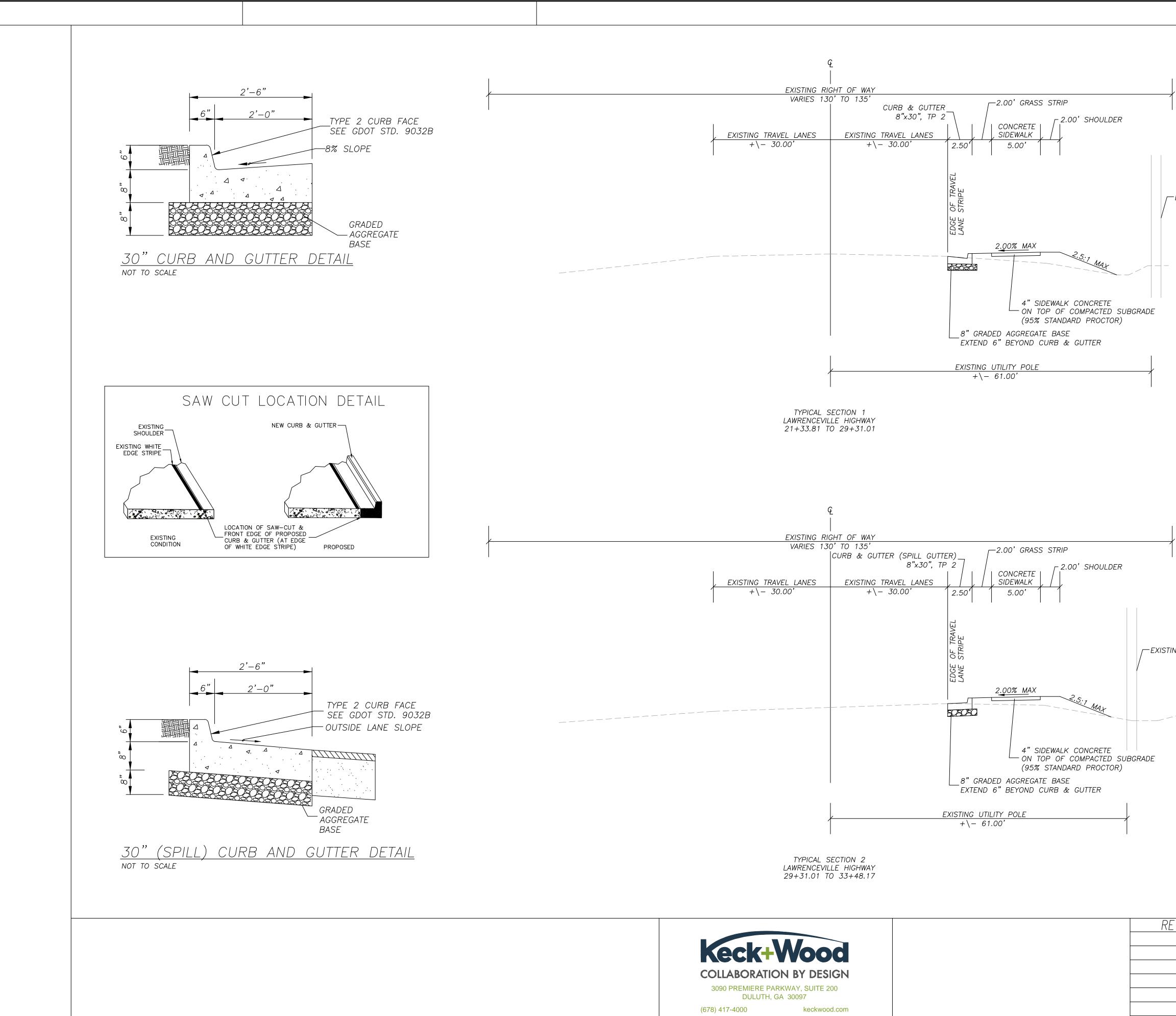
- 12. THE CONTRACTOR SHALL OBSERVE ALL APPLICABLE LOCAL, STATE, AND FEDERAL SA REGULATIONS REGARDING PIPE INSTALLATION IN TRENCHES.
- 13. THE CONTRACTOR'S ATTENTION IS DIRECTED TO ARTICLES 104.05 AND 107.07 OF TH STANDARD SPECIFICATIONS AND THE SPECIAL PROVISIONS FOR TRAFFIC CONTROL AN SEQUENCE OF OPERATIONS IN REGARDS TO MAINTENANCE OF TRAFFIC DURING CONSTRUCTION.
- 14. ALL TEMPORARY SIGNING AND PAVEMENT MARKING SHALL BE IN ACCORDANCE WITH "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES", CURRENT EDITION AND/OR AS DIRECTED BY THE ENGINEER.
- 15. ALL CUT AND FILL SLOPES SHALL BE GRASSED AS DIRECTED BY THE ENGINEER IMMEDIATELY AFTER THE SLOPES ARE ESTABLISHED IN ORDER TO REDUCE EROSION. SEASON DOES NOT PERMIT GRASSING, TEMPORARY MULCH SHALL BE USED AS DIREC BY THE ENGINEER. REFER TO SECTION 161 OF THE STANDARD SPECIFICATIONS.
- 16. EROSION CONTROL MEASURES SHALL BE INSTALLED PRIOR TO OR CONCURRENT WITH DISTURBANCE ACTIVITIES AND SHALL BE MAINTAINED AT ALL TIMES. ADDITIONAL ERO AND SEDIMENT CONTROL DEVICES SHALL BE INSTALLED IF DEEMED NECESSARY BY C INSPECTION OR AS DIRECTED BY THE ENGINEER.
- 17. ALL SILT FENCES MUST BE PLACED AS ACCESS IS OBTAINED DURING CLEARING, NO GRADING SHALL BE DONE UNTIL SILT FENCE INSTALLATION IS COMPLETE. IT IS THE CONTRACTOR'S RESPONSIBILITY TO MAINTAIN ALL SILT FENCES AND TO REPAIR OR REPLACE ANY SILT FENCE THAT IS NOT SATISFACTORY. EROSION CONTROL GATES SH BE PLACED IMMEDIATELY AFTER DRAINAGE STRUCTURES ARE IN PLACE. ALL EROSION CONTROL DEVICES SHALL BE PLACED ACCORDING TO THE PLANS AND AS DIRECTED ENGINEER. SEE THE GEORGIA STANDARD SPECIFICATIONS AND THE "MANUAL FOR ER AND SEDIMENT CONTROL IN GEORGIA", CURRENT EDITION REGARDING EROSION CONTR
- 18. CITY OF LAWRENCEVILLE, GWINNETT COUNTY DOT, AND GEORGIA DOT SHALL BE NOTII MINIMUM OF 72 HOURS IN ADVANCE OF ALL CONSTRUCTION ACTIVITIES. THE CONTRA SHALL COORDINATE THIS ACTION WITH THE PROJECT ENGINEER.
- 19. CONTRACTOR TO ADJUST ALL UTILITIES TO FINISHED GRADE UNLESS NOTED OTHERWI INCLUDING SANITARY SEWER MANHOLES, WATER METERS, WATER VALVES, GAS METER VALVES.
- 20. ANY ADJUSTMENTS OR RELOCATIONS OF GWINNETT COUNTY DEPARTMENT OF PUBLIC WORKS' FACILITIES SHALL BE IN ACCORDANCE WITH THE DEPARTMENT'S "SPECIFICATION FOR THE CONSTRUCTION OF SEWER MAINS", WHICH IS AVAILABLE AT THE DEPARTME WEBSITE; WWW.GWINNETTCOUNTY.COM. TELEPHONE 770.822.8000
- 21. CONTRACTOR TO CONFIRM LOCATIONS OF ALL UTILITIES AND INFORM ENGINEER OF A CONFLICTS PRIOR TO CONSTRUCTION.
- 22. THE USE OF PRECAST STRUCTURES FOR STORM SEWER IMPROVEMENTS WILL BE DONE AT THE CONTRACTOR'S RISK. NO ADDITIONAL PAYMENT WILL BE MADE FOR A REPLACEMENT STRUCTURE DUE TO UTILITY CONFLICTS.
- 23. ALL ADA WHEELCHAIR RAMPS WITHIN RADII SHALL BE 8 INCH THICK CONCRETE.
- 24. CONTRACTOR IS RESPONSIBLE FOR IDENTIFYING AND LOCATING ALL EXISTING IRRIGAT SYSTEMS WITHIN THE PROJECT LIMITS (IF APPLICABLE). NO ADDITIONAL PAYMENT WIL MADE FOR REMOVING RELOCATING, OR REPLACING DAMAGED IRRIGATION SYSTEMS.
- 25. THE CONTRACTOR SHALL ENSURE THAT POSITIVE AND ADEQUATE DRAINAGE IS MAINTAINED AT ALL TIMES WITHIN THE PROJECT LIMITS. SLOPE STABILIZATION (MATT SHALL BE PLACED ON CUT AND FILL SLOPES THAT ARE 2.5:1 OR GREATER.
- 26. AT LOCATIONS WHERE NEW PAVEMENT IS TO BE PLACED ADJACENT TO EXISTING PAVEMENT WITHOUT AN OVERLAY OR WHERE CURBING IS TO BE PLACED ACROSS A PAVED AREA. A JOINT SHALL BE SAWED ON A LINE ESTABLISHED BY THE ENGINEER ENSURE PAVEMENT REMOVAL TO A NEAT LINE.
- 27. THE CONTRACTOR SHALL ENSURE THAT NO CONSTRUCTION-RELATED ACTIVITIES (SUC THE USE OF EASEMENTS, STAGING, CONSTRUCTION, VEHICULAR USE, BORROW OR WA ACTIVITIES, SEDIMENT BASINS, TRAILER PLACEMENT, ETC.) OCCUR IN THE CRITICAL RO ZONE (CRZ) OF EXISTING TREES TO REMAIN IN THE RIGHT OF WAY.



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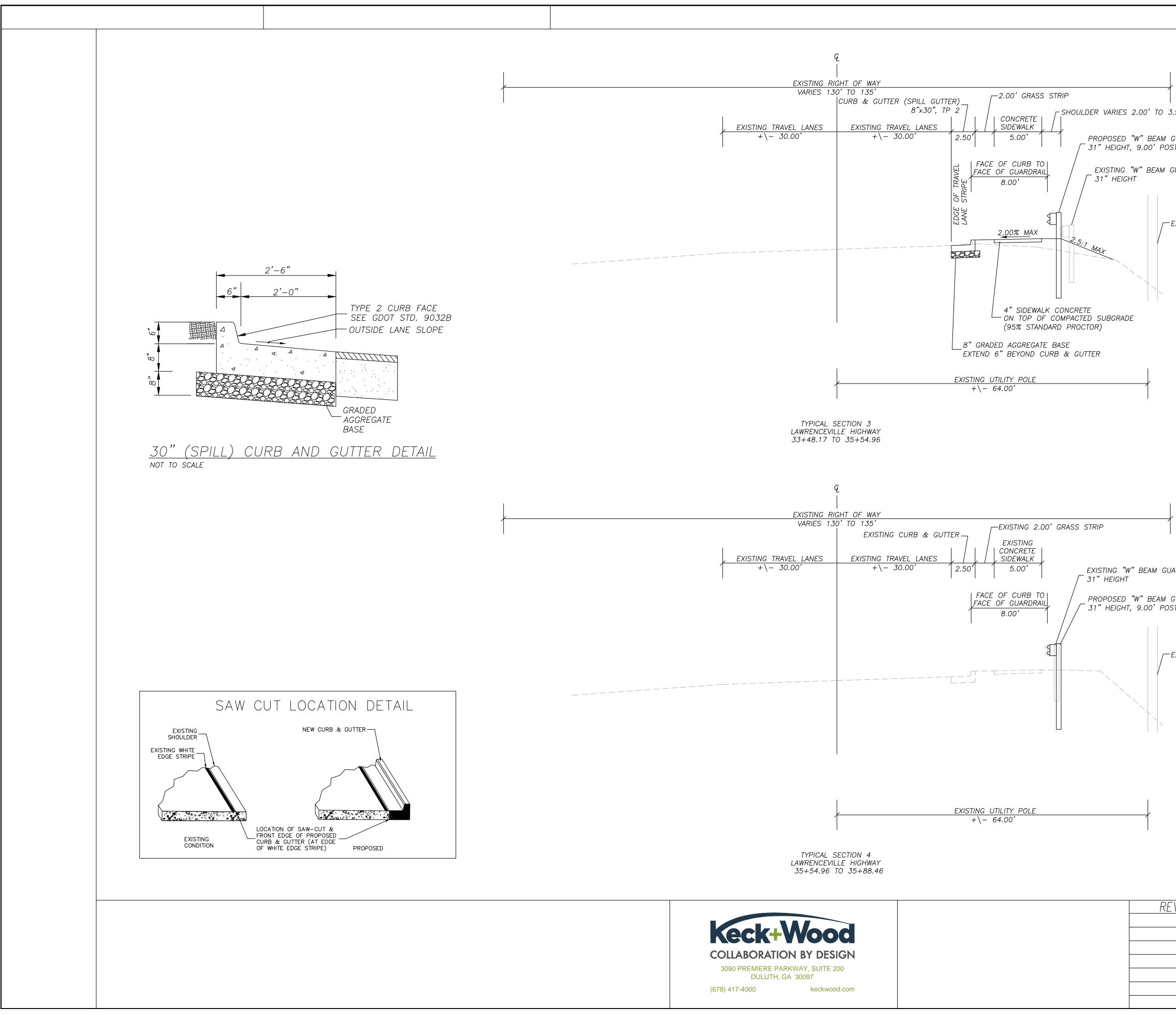
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<ul> <li>A DO MOBILIZATION, CLEARNO, CEUBING, CRADING, DEMOLTION, TEMPORARY MEASURES, SAWQUTING PAVEMEN, RESETTING FENCE, RESETTING WALBOXES, REVOVAL OF TREES AND STUMPS, REMOVAL OF TREES AND STUMPS, REMOVAL OF CLEAR AND PAVEWINT, ADJUSTING VANHOLES, WANHOLE CURB END PAVEWINT, ADJUSTING VANHOLES, MAND OLE CURB END PAVEWINT, ADJUSTING VANHOLES, MAND OLE CURB END PEDIAL DESIGN AND STANDARD CATCH BASIN TOPS SPECIAL DESIGN AND SPECIED SHALL BE CONSTRUCTION OF THE LUMP SUM PRICE FOR CRADING CONFILETE.</li> <li>HALL NEE THE RESIDENT OF THE LUMP SUM PRICE FOR CRADING CONFILETE.</li> <li>HALL NEE THE RESIDENT OF THE LUMP SUM PRICE FOR CRADING CONFILETE.</li> <li>HALL NEE THE RESIDENT OF THE LUMP SUM PRICE FOR CRADING CONFILETE.</li> <li>THE RESIST ACTION THE LUMP SUM PRICE FOR CRADING CONFILETE.</li> <li>HALL NEE THE RESIST AND SUMPRICE FOR CRADING CONFILETE.</li> <li>HALL NEE THE RESIST AND SUMPRICE FOR CRADING CONFILETE.</li> <li>THE RESIST AND AND SPECTED SHALL BE REMOVED CONSTRUCTION THE LUMP SUM PRICE FOR CRADING CONFILETE.</li> <li>TO CH AS ASTE RESIST AND SUMPRICE FOR CENTER, INC.</li> <li>KIDU CH AS ASTE RESIST AND SUMPRICE FOR CENTER, INC.</li> <li>KIDU CHILDES PROTECTION CENTER, INC.</li> </ul>					PROJECT N 230234
<ul> <li>A DO MOBILIZATION, CLEARNO, CEUBING, CRADING, DEMOLTION, TEMPORARY MEASURES, SAWQUTING PAVEMEN, RESETTING FENCE, RESETTING WALBOXES, REVOVAL OF TREES AND STUMPS, REMOVAL OF TREES AND STUMPS, REMOVAL OF CLEAR AND PAVEWINT, ADJUSTING VANHOLES, WANHOLE CURB END PAVEWINT, ADJUSTING VANHOLES, MAND OLE CURB END PAVEWINT, ADJUSTING VANHOLES, MAND OLE CURB END PEDIAL DESIGN AND STANDARD CATCH BASIN TOPS SPECIAL DESIGN AND SPECIED SHALL BE CONSTRUCTION OF THE LUMP SUM PRICE FOR CRADING CONFILETE.</li> <li>HALL NEE THE RESIDENT OF THE LUMP SUM PRICE FOR CRADING CONFILETE.</li> <li>HALL NEE THE RESIDENT OF THE LUMP SUM PRICE FOR CRADING CONFILETE.</li> <li>HALL NEE THE RESIDENT OF THE LUMP SUM PRICE FOR CRADING CONFILETE.</li> <li>THE RESIST ACTION THE LUMP SUM PRICE FOR CRADING CONFILETE.</li> <li>HALL NEE THE RESIST AND SUMPRICE FOR CRADING CONFILETE.</li> <li>HALL NEE THE RESIST AND SUMPRICE FOR CRADING CONFILETE.</li> <li>THE RESIST AND AND SPECTED SHALL BE REMOVED CONSTRUCTION THE LUMP SUM PRICE FOR CRADING CONFILETE.</li> <li>TO CH AS ASTE RESIST AND SUMPRICE FOR CENTER, INC.</li> <li>KIDU CH AS ASTE RESIST AND SUMPRICE FOR CENTER, INC.</li> <li>KIDU CHILDES PROTECTION CENTER, INC.</li> </ul>					
THE MAILBOXES, REPLACING EXISTING SIGNS AND SIGN MOSIS, REMOVAL OF TREES AND SIJUMPS, REMOVAL OF CURB AND PAYEMENT, ADJUSTING MANHOLES, MANHOLE CURB ENTRANCE, 8' UNDERWAY PIPE, AND OTHER UTILITES TO FIN SH GRADE, REPLACING SPECIAL DESIGN AND STANDARD CATCH BASIN TO'S SPECIAL DESIGN AND STANDARD AND STANDARD SPECIAL DESIGN AND	ΗE	Ē	O MOBILIZATION, CLEARING, GR EMOLITION, TEMPORARY MEASU	RUBBING, GRAD JRES, SAWCUT	DING,
ANNOLE CURB ENTRANCE, 8" UNDERWAY PIPE, PRE HYDRANTS, WATER VALVES, WATER METERS, AND OTHER UIL TES TO FINISH GRADE, REPLACING SECONSTRUCTION TESTING, REPLACEMENT OF PRIVATE SPECIAL DESIGN AND STANDARD CATCH BASIN TOPS CONSTRUCTION TESTING, REPLACEMENT OF PRIVATE SPECIAL DESIGN AND STANDARD CATCH BASIN TO THE SPECIAL DESIGN AND STANDARD CATCH BASIN TOPS CONSTRUCTION TESTING, REPLACEMENT OF PRIVATE SPECIAL DESIGN AND STANDARD CATCH BASIN TOPS SATISFACTION OF THE PRIVATE OWNER (IN KIND OR TO THE SATISFACTION OF THE PRIVATE OWNER) DAMAGED OR REMOVED DURING CONSTRUCTION (THIS INCLUDES DA STIFS INSIDE AND OUTSIDE THE CONSTRUCTION UMITS) ANY ITEM NOT SPECIFIED SHALL BE CONSIDERED INCIDENTAL TO THE WORK AND SHALL BE INCLUDED IN THE LUMP SUM PRICE FOR GRADING COMPLETE. NMY NE SO TION LL BE TING) R TO CIT AS ASTE ROOT CIT AS ASTE ROOT CIT AS ASTE ROOT CIT AS MAXIMALES ROOT CONS WHAT'S DEIOW. CONS WHAT'S DEIOW. CATCH DEION LIMITS DEIOW. CONS WHAT'S DEIOW.		N F	AILBOXES, REPLACING EXISTING OSTS, REMOVAL OF TREES AN	G SIGNS AND D STUMPS, RE	EMOVAL
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(678) 417-4000	keckwood.com

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	DRAINAG	EITEMS		
STRUCTURE NUMBER	LOCATION	CATCH BASIN , GP 1, SPCL DESIGN	STORM DRAIN PIPE 18", H1-10, RCP	SAFETY END SECTION, 18 IN
່ ເ		EA	LF	EA
A1	21+78.13, 34.87'	1		
A2	25+09.72, 34.89'	1		
A3	26+01.32, 34.67'	1		
A4	27+31.35, 34.81'	1		
B1	24+59.23, 52.47'			1
B2	24+92.40, 53.39'		33	1
B3	25+62.62, 53.20'			1
B4	25+85.17, 52.86'		22	1
<b>B</b> 5	26+94.26, 54.66'			1
B6	27+15.31, 54.17'		21	1
TOTAL		4	76	6

### GRADING COMPLETE

#### GDOT ITEM #: 210-0100

#### LUMP SUM

GRADING COMPLETE INCLUDES, BUT IS NOT LIMITED TO, MOBILIZATION, CLEARING, GRUBBING, GRADING, DEMOLITION, TEMPORARY MEASURES, AGGREGATE FOR TEMPORARY DRIVEWAY ACCESS, SAWCUTTING PAVEMENT, MILLING PAVEMENT, RESETTING FENCE, RESETTING MAILBOXES, REMOVAL OF TREES AND STUMPS, REMOVAL OF CURB AND PAVEMENT, ENSURING THAT ALL EXISTING AND PROPOSED FEATURES ARE FLUSH WITH PROPOSED GRADE, CONSTRUCTION TESTING, REPLACEMENT OF PRIVATE PROPERTY OWNED FEATURES (IN KIND OR TO THE SATISFACTION OF THE PROPERTY OWNER) DAMAGED OR REMOVED DURING CONSTRUCTION (THIS INCLUDES ITEMS INSIDE AND OUTSIDE THE CONSTRUCTION LIMITS), REMOVAL OF EXISTING PIPES. ANY ITEM NOT SPECIFIED SHALL BE CONSIDERED INCIDENTAL TO THE WORK AND SHALL BE INCLUDED IN THE LUMP SUM PRICE FOR THE GRADING COMPLETE.



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GDOT ITEM #: 150-1000

TRAFFIC MARKING ITEN
DESCRIPTION
REM HIGHWAY SIGN, STD
RESET HIGHWAY SIGN

			ROA		EMS		
GR AGGR BASE CRS, 8 INCH, INCL MATL	CONCRETE SIDEWALK, 4 IN	DRIVEWAY CONCRETE, 6" THICK	CONCRETE CURB AND GUTTER, 8X30, TP 2	ADA RAMP, TP B	REMOVE AND REPLACE GUARDRAIL, TP W	GUARDRAIL TERMINAL, TP 12A, 31 IN, TANGENT, ENERGY-ABSORBING	42" SAFETY RAILING
SY	SY	SY	LF	EA	LF	EA	LF
530	755	375	1580	1	180	1	20

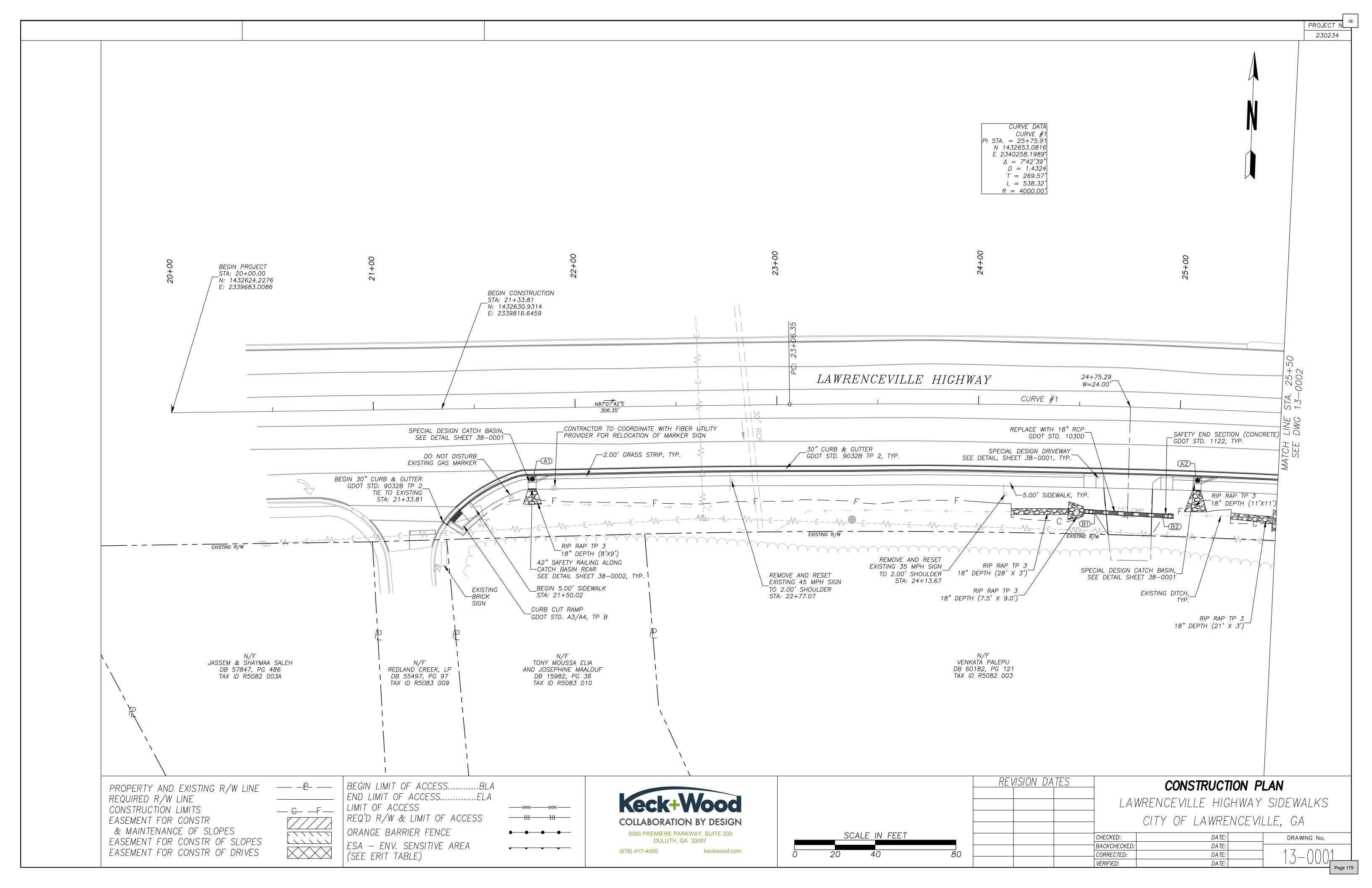
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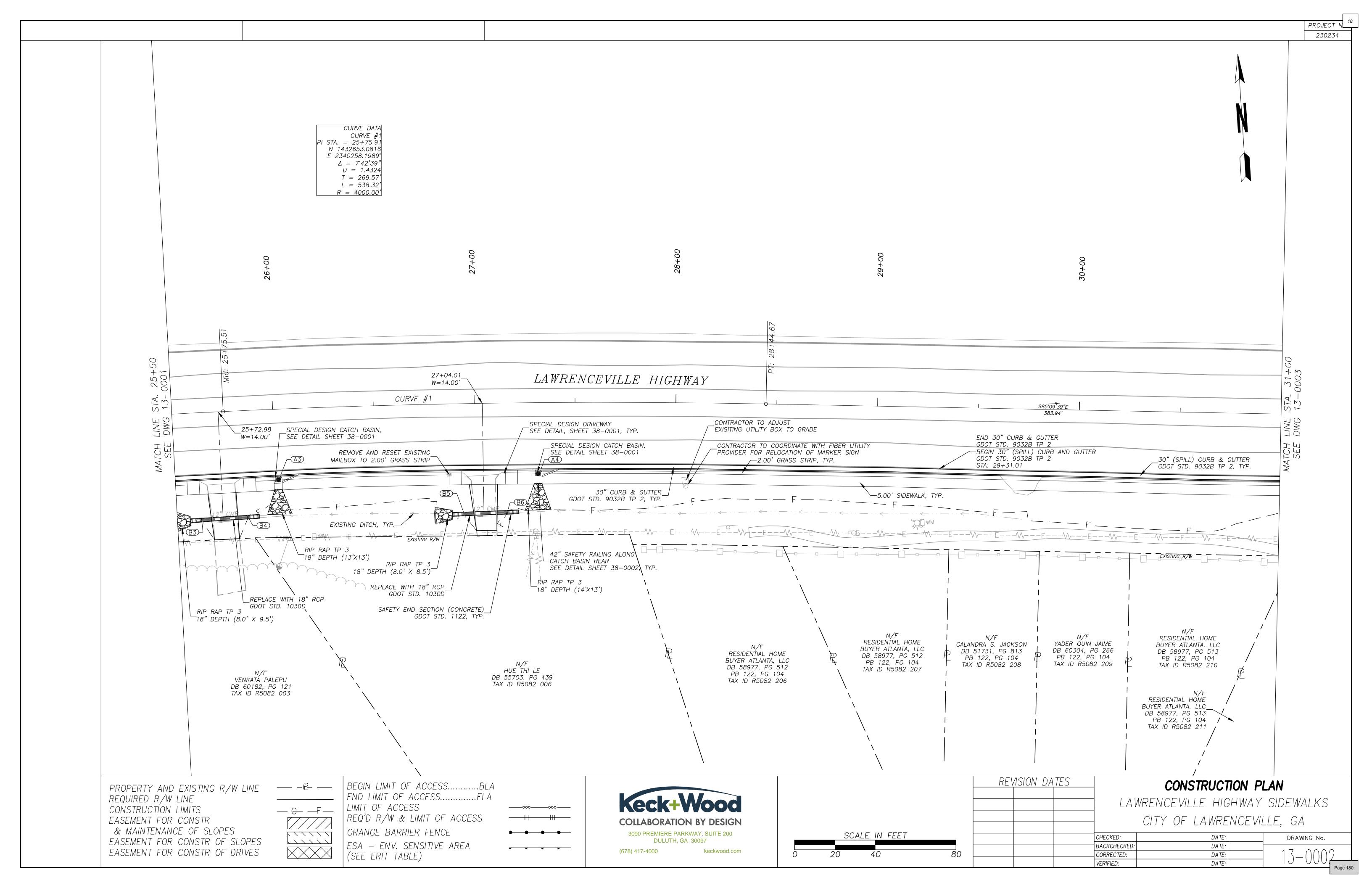
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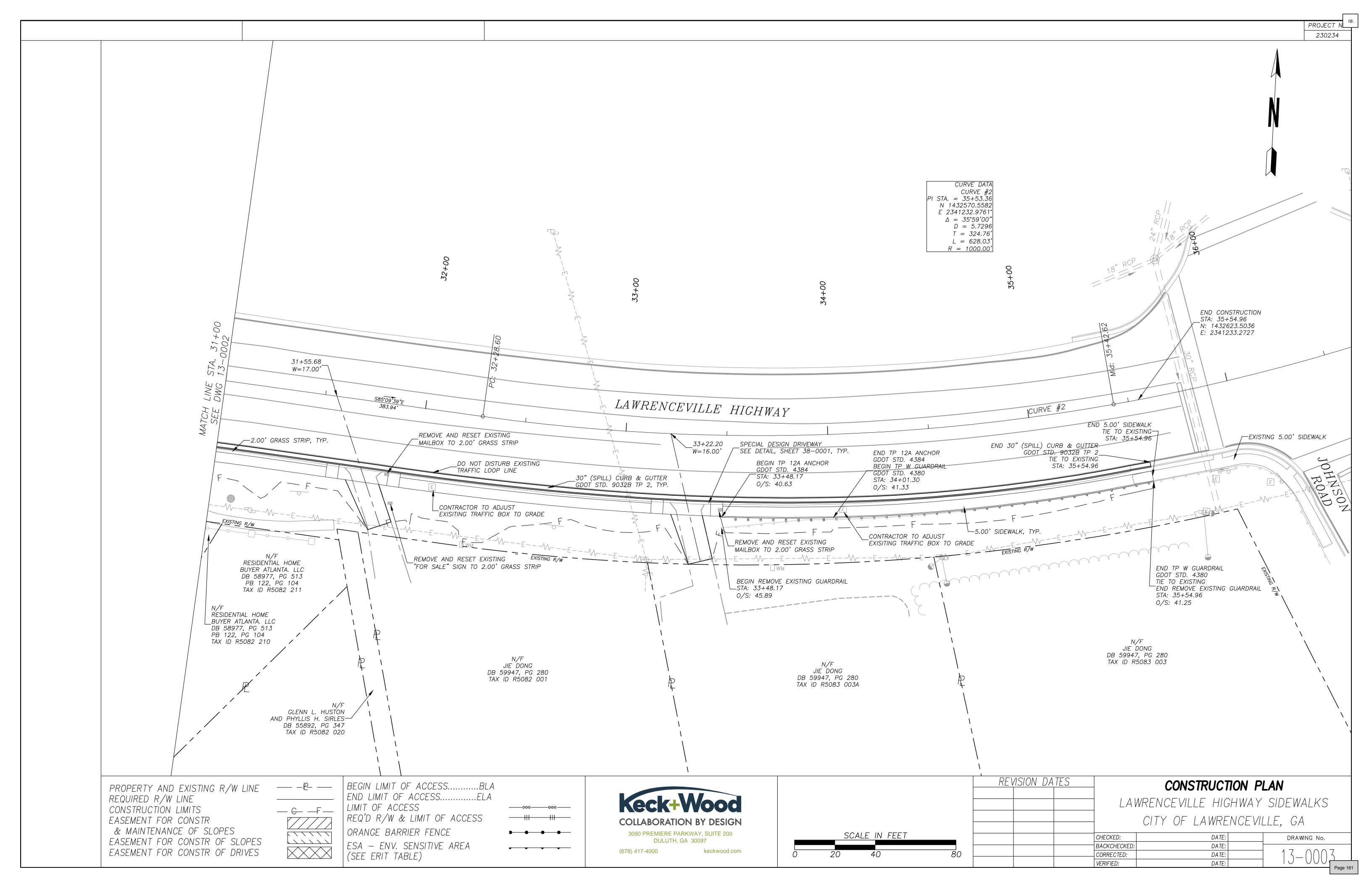
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# **TRAFFIC CONTROL**

<u>REVISION DATES</u>		SUMMARY OF QUANTITIES LAWRENCEVILLE HIGHWAY SIDEWALKS CITY OF LAWRENCEVILLE, GA		
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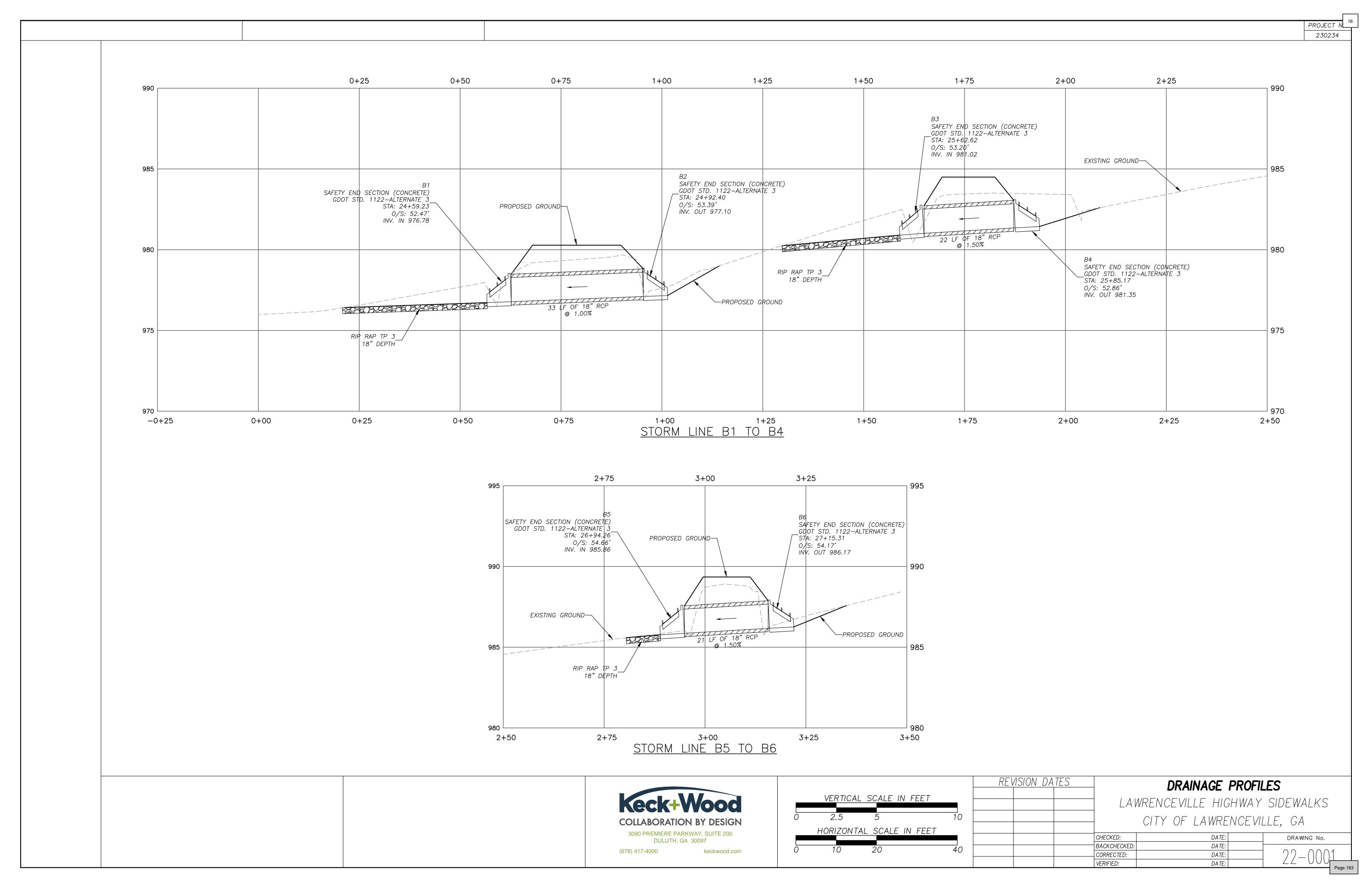




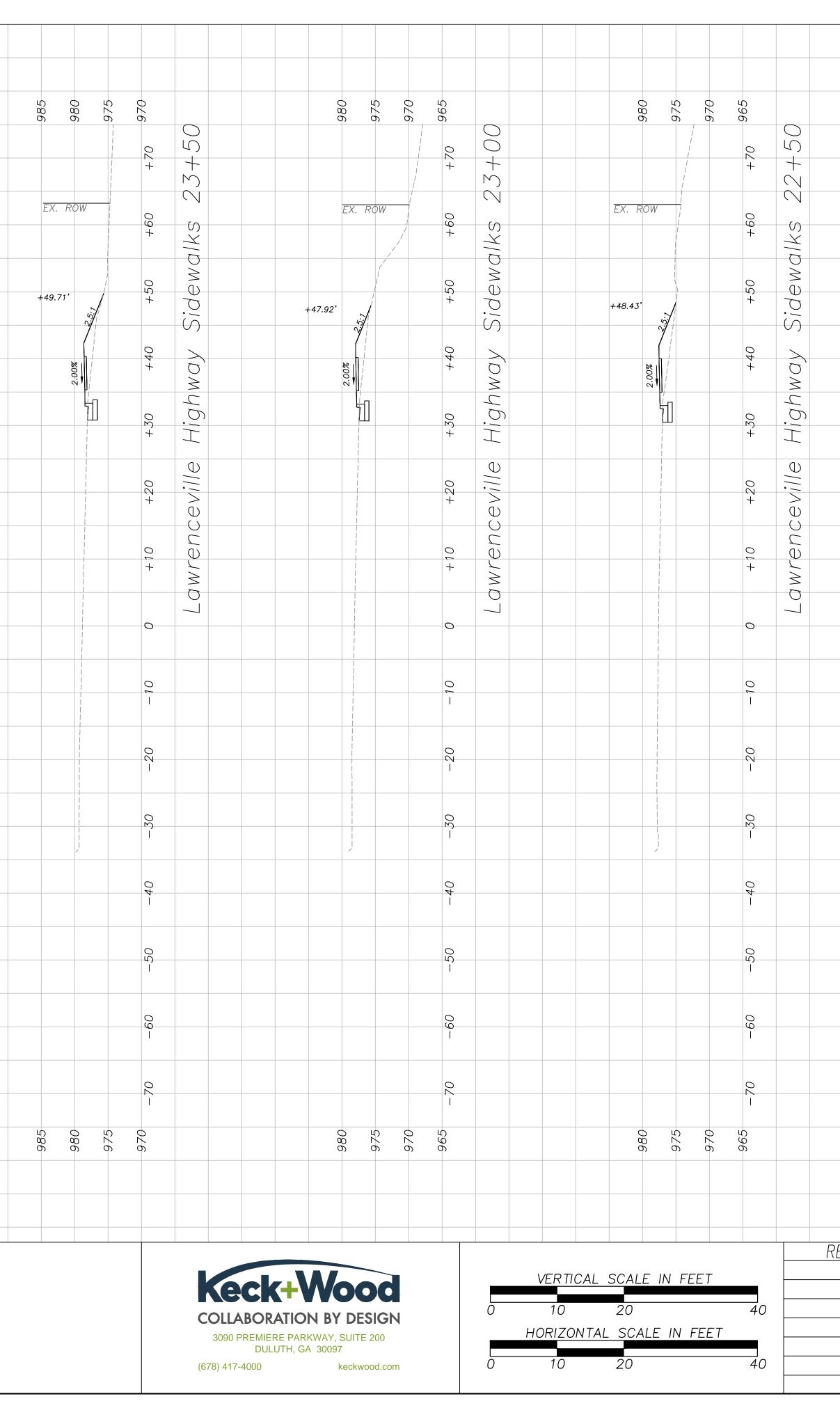


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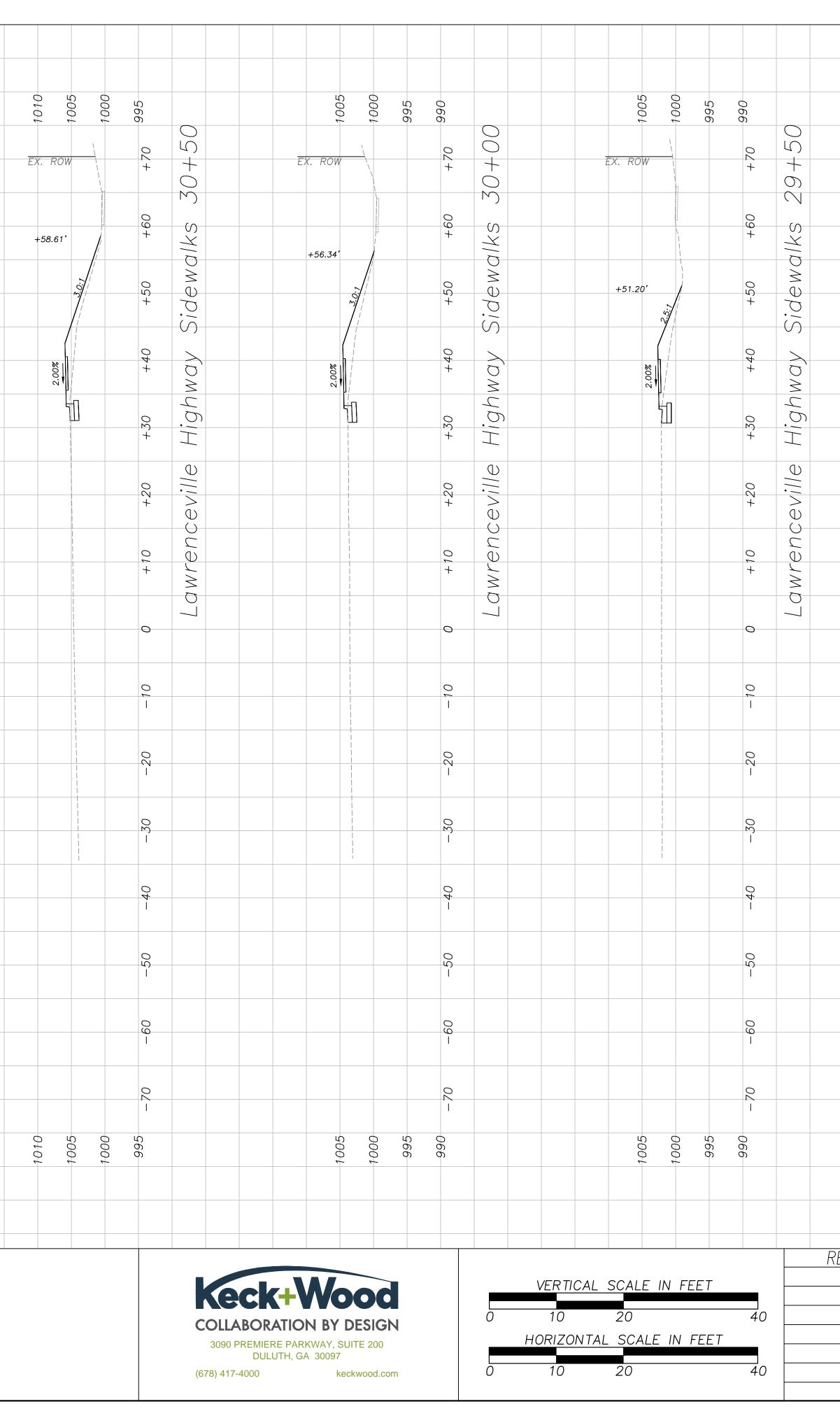


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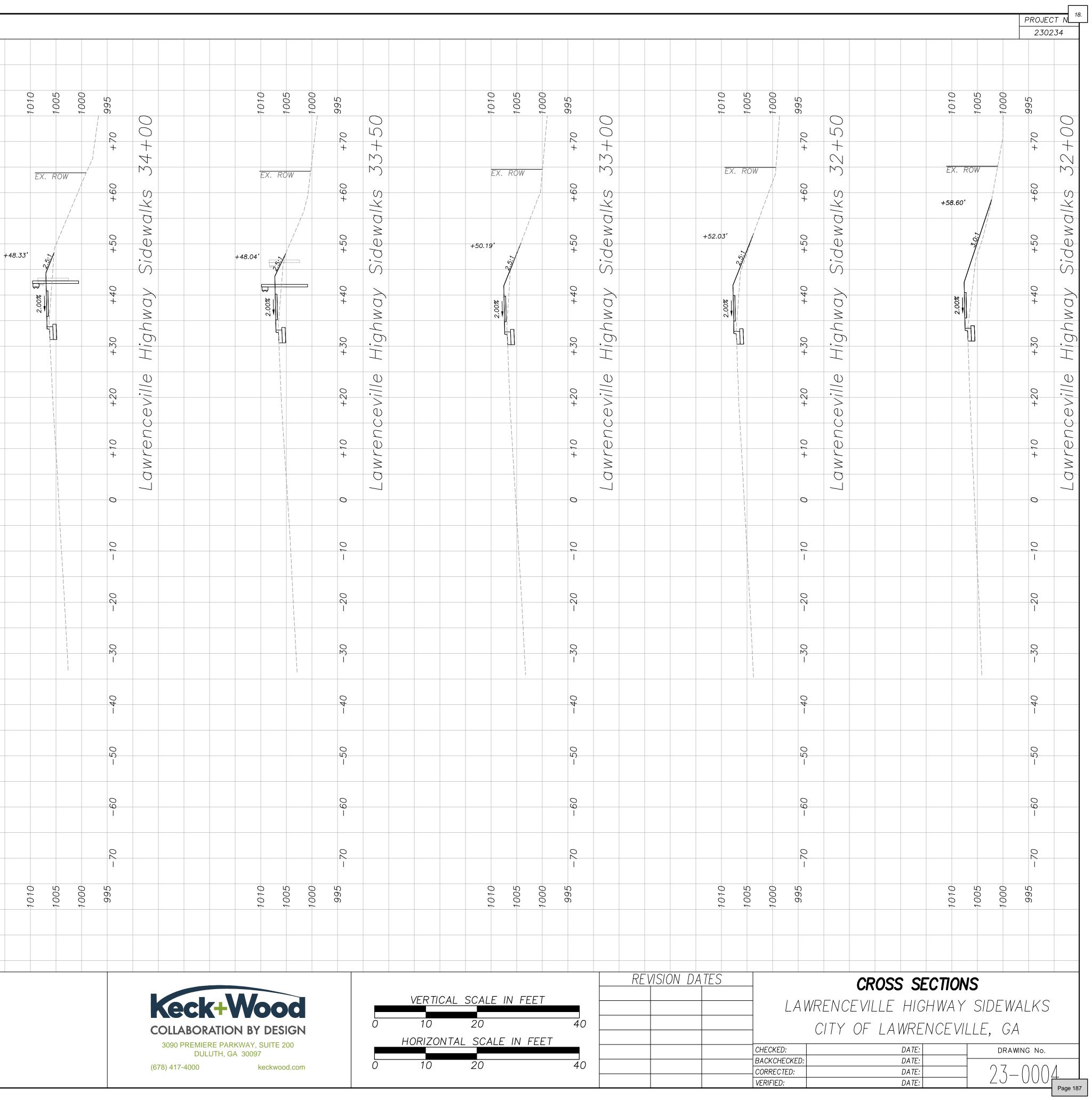
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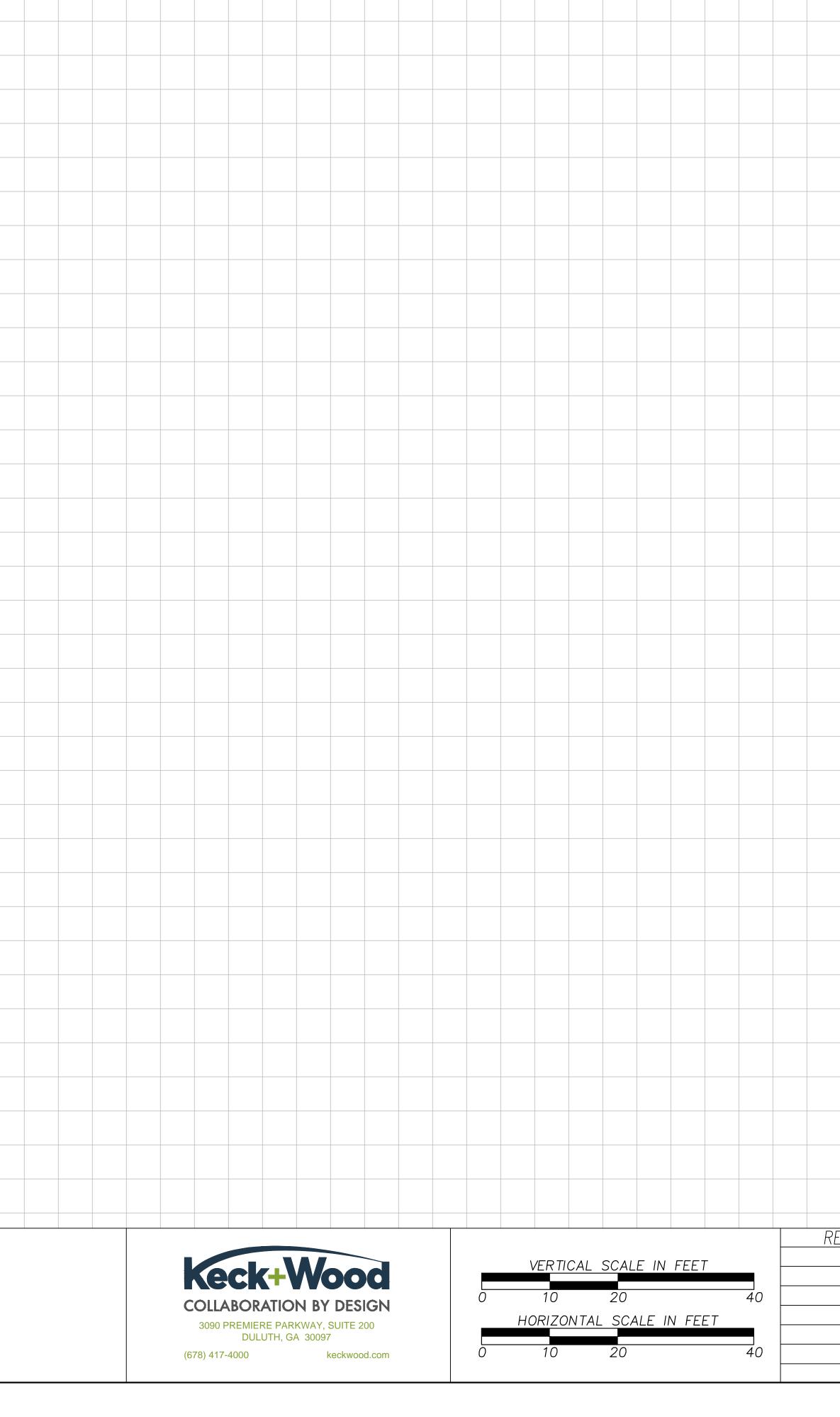


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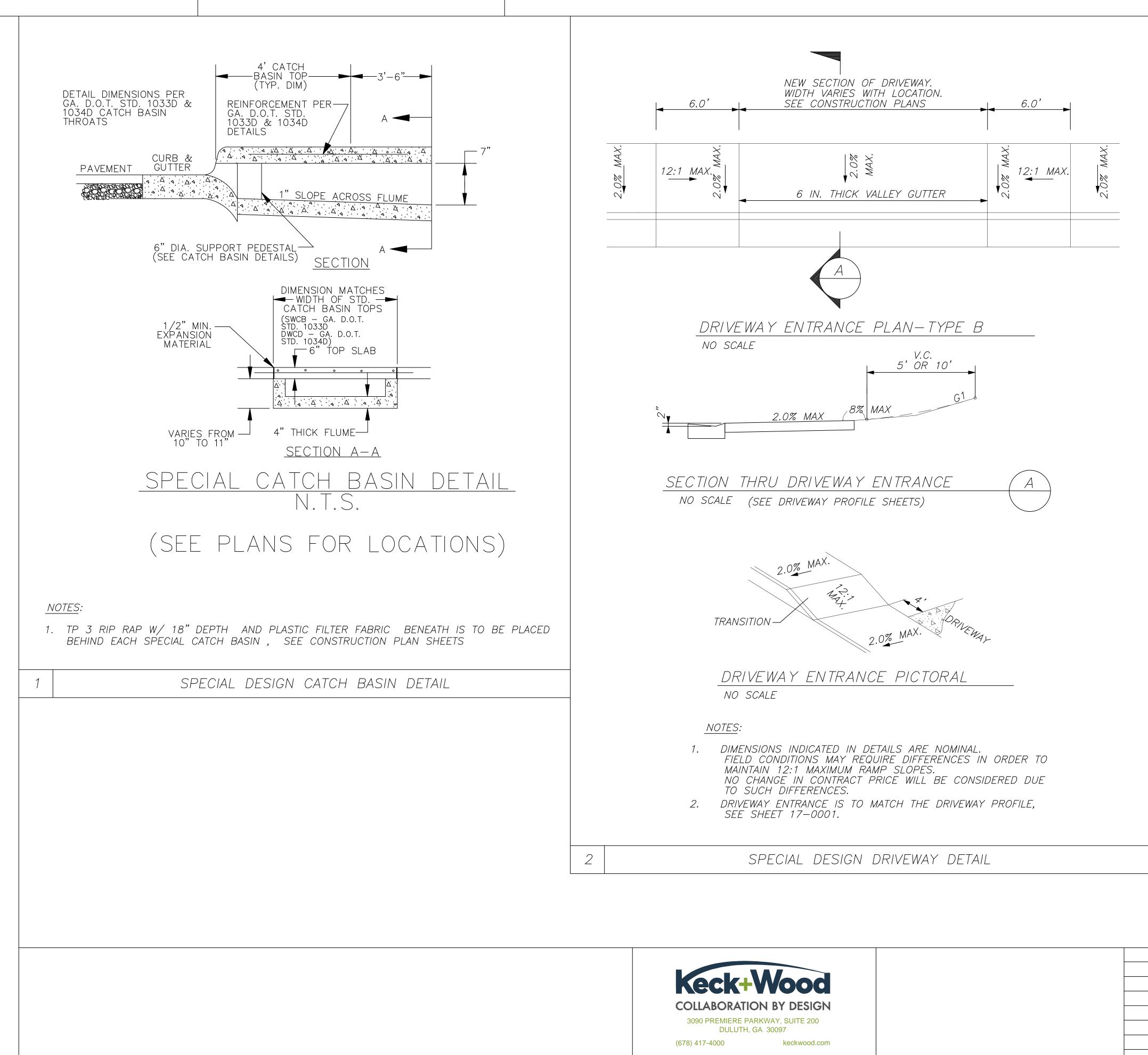
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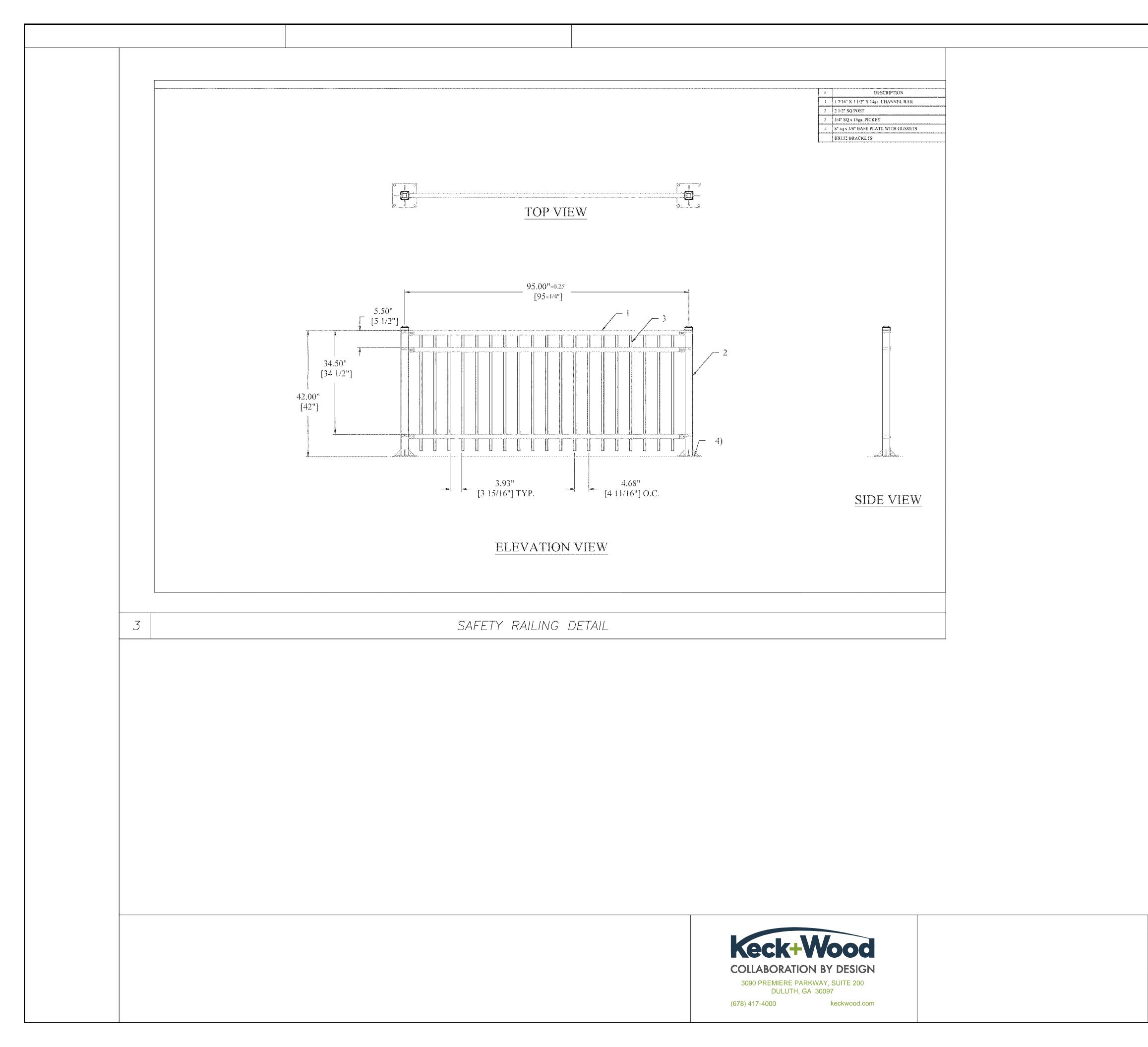
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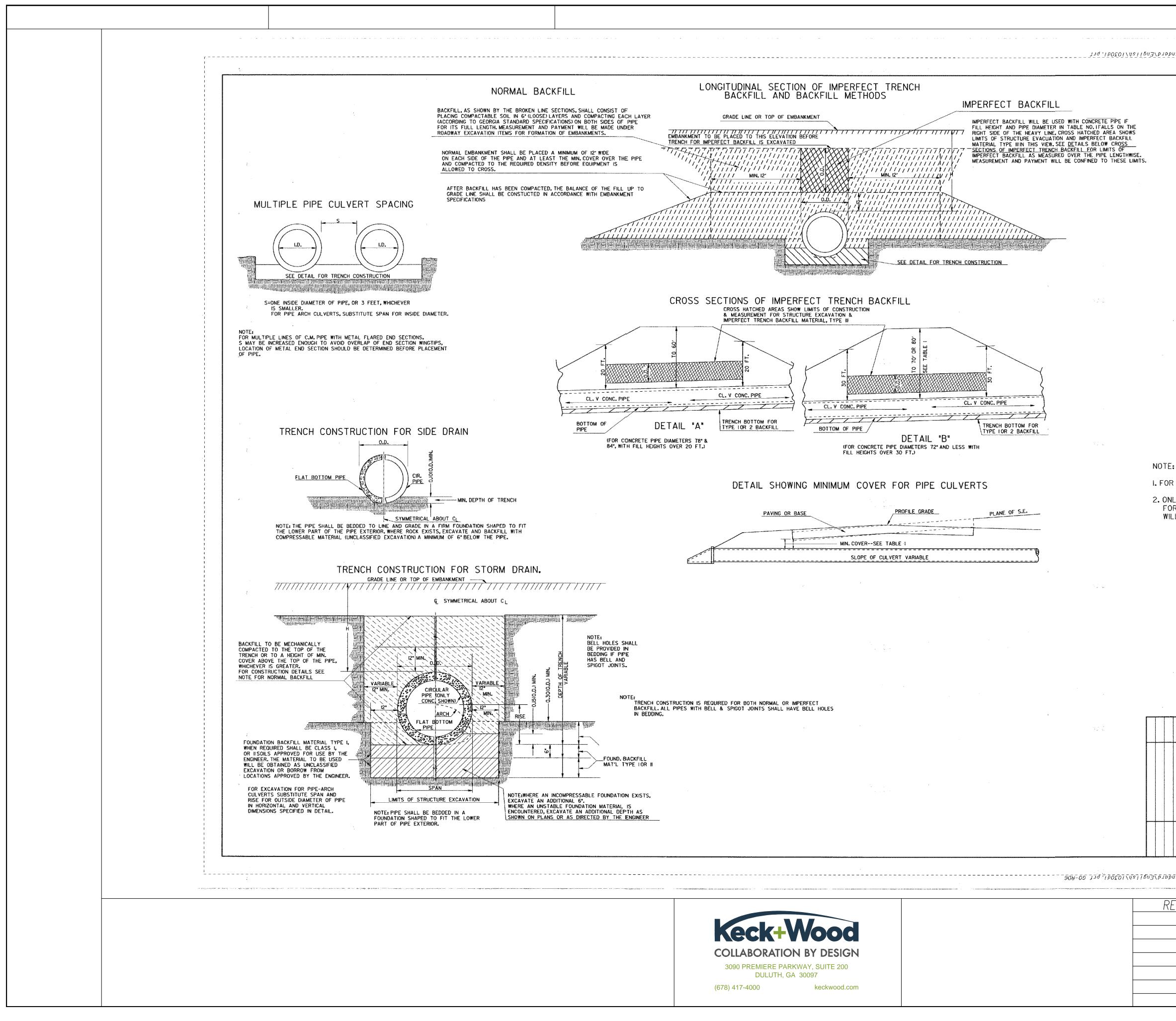
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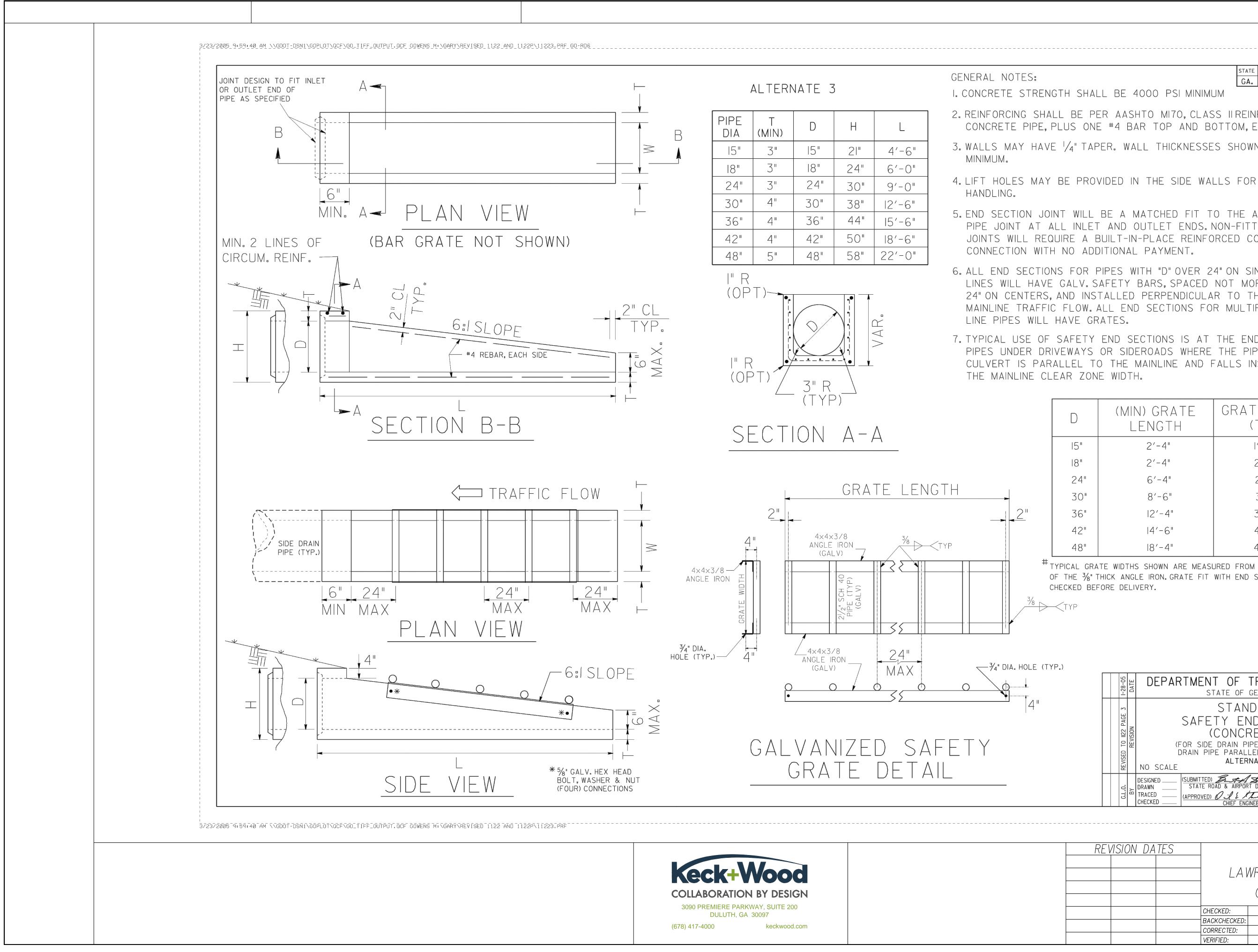


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						state GA.	PROJECT NUMBER	SHEET NO.	TOTAL SHEETS		
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		I" FOR STEEL PIPE ONLY)	(HELICAL) CONSTRUCTION.	) FOR CONSTRUC		CT BACKFILL AC	PIPE) ARE COMPUTED IF ALUMINUM PIPE IS HEIGHTS SHALL BE A	(EXAMPLE: 12 INCHES	. (EXAMPLE: 35-40 F		
	1			NEEDE	OF HEA	IMPERFI	al RIB 10 PSI, I E FILL		CENT. (E		
all "A OR "B" ON	-E 2 2/3" X 1/2"	LUM 2 DENOTES CORRUGATION PROFILE 3" X 1" (OR 5" X	D ALUMINUM PIPE SHALL BE LOCK-SEAM OR WELDED-SEAM	COVER VALUES APPLY TO HS-20 LIVE LOAD. MINIMUM COVER NEEDED FOR CONSTRUCTION VEHICLES MAY AND IS THE RESPONSIBILITY OF THE CONTRACTOR.	RUCTION IS REQUIRED FOR CONDITIONS ON BOTH SIDES OF HEAVY LINE. SEE	FOR CONDITIONS TO RIGHT OF HEAVY LINE, CONCRETE PIPE REQUIRES IMPERFECT BACKFILL ACCORDING SPECIFICATIONS AND THIS STANDARD.	FOR ALUMINUM CORRUGATED PIPE (OR ALUMINUM SPIRAL RIB 3004-H34 HAVING MINIMUM YIELD STRENGTH, Fy=24,000 PSI. 3004-H32 (fy=20,000 PSI), THE TABLE NO.IALLOWABLE FILL	IIMUM COVER VALUES SHALL BE INCREASED BY IS PERCENT.	GHT OF FILL VALUES SHALL BE DECREASED BY 15 PERCENT .O FEET)		
PIPE REQUIRES IMPERFECT BACKFILL ACCORDING TO DETAIL "A" OR "B" ON SHEET IOF 3.	IOR ALUM I DENOTES CORRUGATION PROFILE 2 2/3" X 1/2"	TES CORRUGATION PF	PIPE SHALL BE LOCK-	NSIBILITY OF THE CC	COURED FOR CONDITIC	DF HEAVY LINE, CONCI Fandard.	JM CORRUGATED PIPE Aving Minimum yield y=20,000 psi), the t	VALUES SHALL BE IN	VALUES SHALL BE DE		
LINE LEFT SIDE UF LINE. USE NORMAL	OR ALUM I DENOTES	or a	AN	COVER VALUES APF R AND IS THE RESPO		ADITIONS TO RIGHT C ATIONS AND THIS S <sup>7</sup>	LUES LLOY AS	CHES)	9.7-34		
SHUWN UN The Heavy Backfill,	STEEL I	STEEL 2	ALL STEEL	MINIMUM GREATER	TRENCH CONST	FOR COI SPECIFIC	TABLE VA ALCLAD A FURNISHEC FOLLOWS:	A. AL IN	B. S. A.		
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GEN. REV.	REVISION		(FI	_	GHTS	5 FOR	CONCRETE TAL PIPE)	&			
GJP	DES.		E SUB <u>MI</u> (AP <u>PR(</u>	STAT	and	A. Ko & AIRPOR	OCTOB	NUM	BER OD		
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EVISION	DATE	<u> </u>		L	.AW	(REN (	GEORGIA CEVILLE	HIG	HWAY	SIDE WA	
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PIPE DIA	T (MIN)	D	Н	L
15"	3"	15"	21"	4'-6"
18"	3"	18"	24"	6'-0"
24"	3"	24"	30"	9'-0"
30"	4"	30"	38"	12'-6"
36"	4"	36"	44"	15'-6"
42"	4"	42"	50"	18'-6"
48"	5"	48"	58"	22'-0"

230234 STATE PROJECT NUMBER SHEETS GA. 2. REINFORCING SHALL BE PER AASHTO MI70, CLASS II REINFORCED CONCRETE PIPE, PLUS ONE #4 BAR TOP AND BOTTOM, EACH SIDE. 3. WALLS MAY HAVE  $\frac{1}{4}$ " TAPER. WALL THICKNESSES SHOWN ARE THE 5. END SECTION JOINT WILL BE A MATCHED FIT TO THE ADJOINING PIPE JOINT AT ALL INLET AND OUTLET ENDS. NON-FITTING JOINTS WILL REQUIRE A BUILT-IN-PLACE REINFORCED COLLAR 6. ALL END SECTIONS FOR PIPES WITH "D" OVER 24" ON SINGLE LINES WILL HAVE GALV. SAFETY BARS, SPACED NOT MORE THAN 24" ON CENTERS, AND INSTALLED PERPENDICULAR TO THE MAINLINE TRAFFIC FLOW. ALL END SECTIONS FOR MULTIPLE 7. TYPICAL USE OF SAFETY END SECTIONS IS AT THE ENDS OF PIPES UNDER DRIVEWAYS OR SIDEROADS WHERE THE PIPE CULVERT IS PARALLEL TO THE MAINLINE AND FALLS INSIDE GRATE WIDTH (MIN) GRATE (TYP) # LENGTH |′-9<sup>5</sup>⁄8" 2'-4" 2′-05⁄8" 2'-4" 2′-65⁄8" 6'-4" 3'-25/8" 8′-6" 3′-85⁄8" 12'-4" 4′-25⁄8" |4'-6" 4'-105/8" |8'-4"  $^{\pm}$  typical grate widths shown are measured from inside to inside OF THE  $\frac{3}{8}$ " THICK ANGLE IRON. GRATE FIT WITH END SECTION SHALL BE DEPARTMENT OF TRANSPORTATION STATE OF GEORGIA STANDARD SAFETY END SECTION (CONCRETE) (FOR SIDE DRAIN PIPE-OR FOR STORM DRAIN PIPE PARALLEL TO MAINLINE) ALTERNATE 3 NO SCALE OCT., 2000 DESIGNED -DRAWN TRACED (SUBMITTED) A A STATE ROAD & AIRPORT DESIGN ENGINEER NUMBER 1122 (APPROVED) OIL TUTULI SHEET 3 OF CHECKED REVISION DATES GEORGIA STANDARDS LAWRENCEVILLE HIGHWAY SIDEWALKS CITY OF LAWRENCEVILLE, GA

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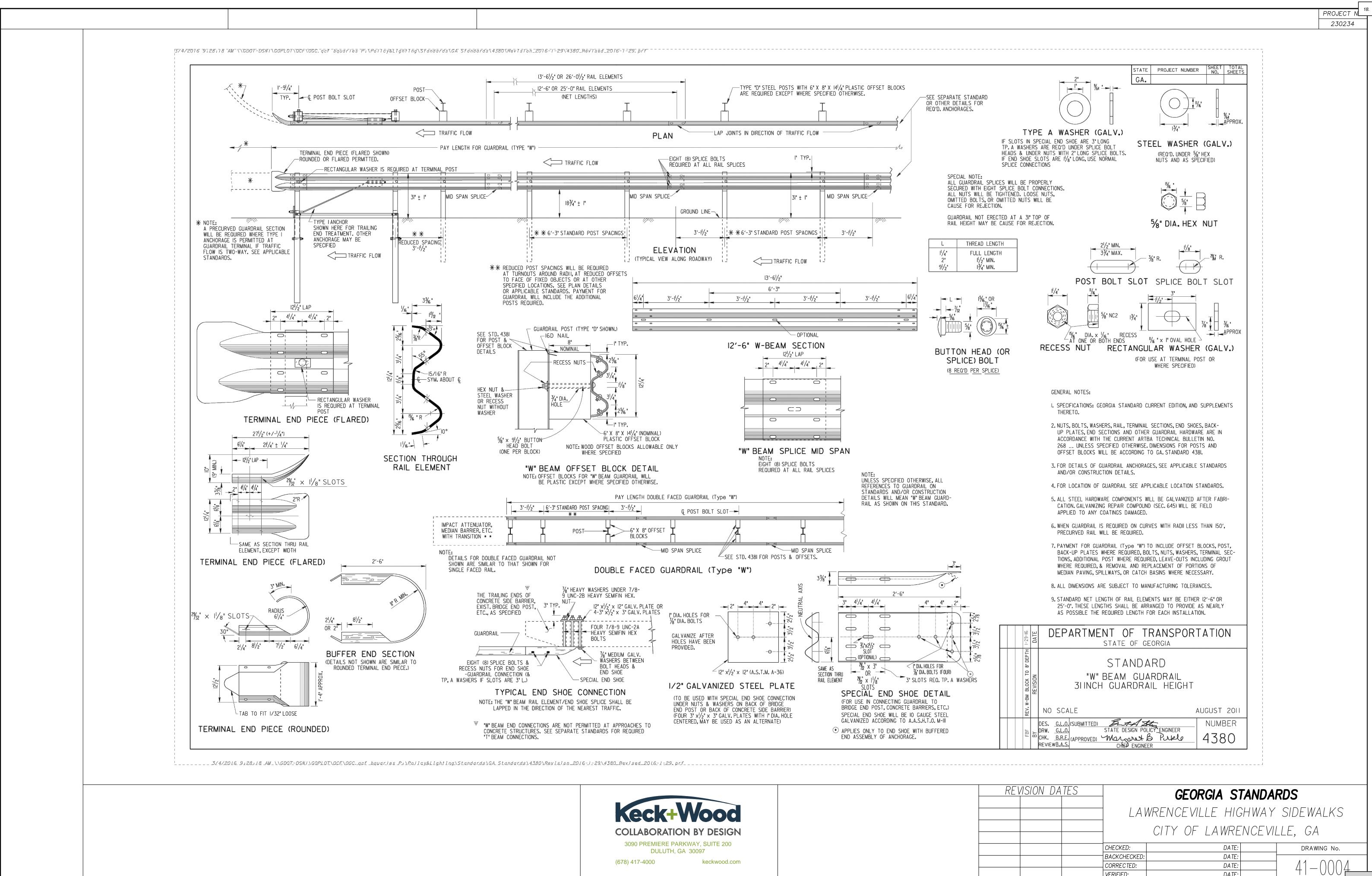
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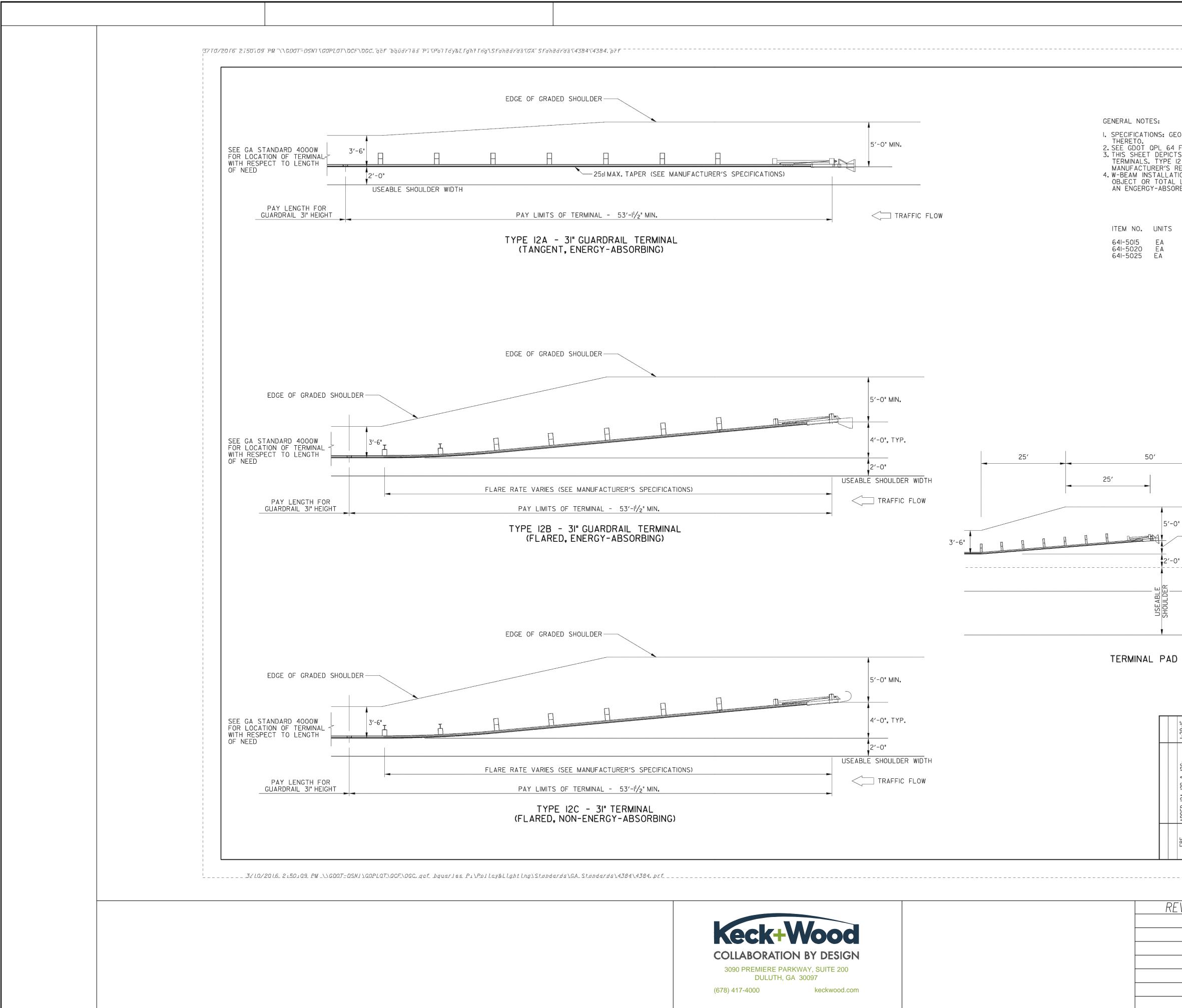
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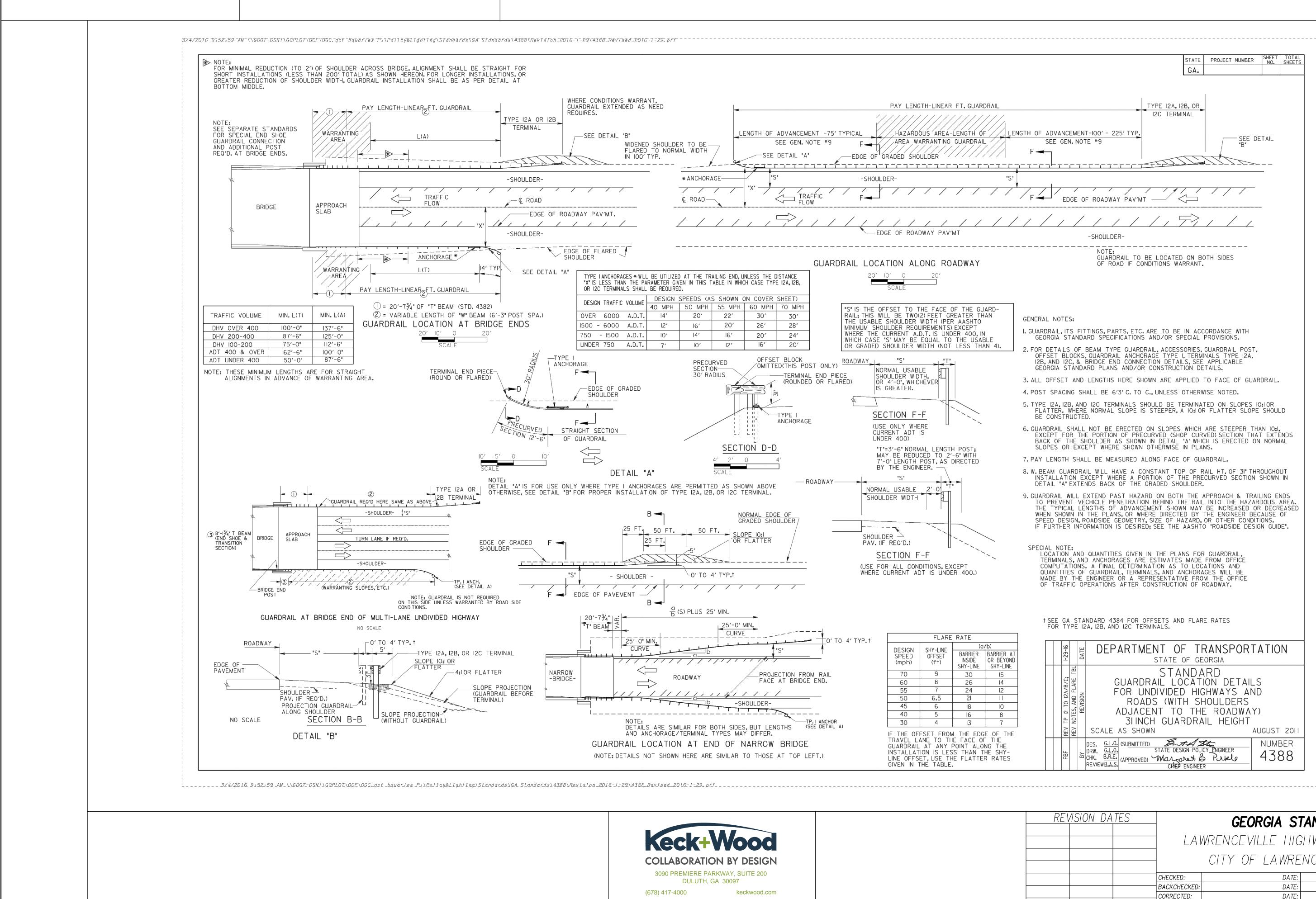
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	STATE GA.	PROJECT NUMBER	SHEET TOTAL NO. SHEETS		
	GA.				
ORGIA STANDARD CURRENT EDI FOR APPROVED PRODUCTS.	TION, AND SUPP	LEMENTS			
S THE PAY LIMITS FOR GUARD 2 TERMINALS SHALL BE INSTAL RECOMMENDATIONS.	LED ACCORDING	; ТО			
IONS LESS THAN 150 FEET IN LENGTH OF W-BEAM INSTALLA RBING TERMINAL SHOULD BE SE	TION IS LESS T	NY SHIELDED THAN ABOUT 150	FEET,		
DESCRIPTION					
GUARDRAIL TERMINAL, TP 12 GUARDRAIL TERMINAL, TP 12 GUARDRAIL TERMINAL, TP 12	B – 31". FLARED	). ENERGY-ABSORI	BING		
	50′				
3" MIN.	~				
(O TO 4 FT, TYP.)	SLOPE R FLATTER				
	GRADED S	HOULDER			
	PAVED SH	OULDER			
GRADING DETAIL	C TRAFFIC	FLOW			
ORADINO DETAIE					
: 브 DEPARTMEN			ΔΤΙΩΝ		
	TATE OF GEO	ORGIA		-	
GUAF	STANDA				
	DRAIL TEI 12A, 12B,	AND 12C			
Image: State     State       Image: State     State	GUARDRA	NL HEIGHT	AUGUST 201		
DES. <u>G.L.O.</u> (SU <u>BMITTED)</u>	BAAZ		NUMBER		
$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$	CHIEF ENGINEER		4384		
VISION DATES	,			<b>TANDARDS</b>	
				HWAY SIL	
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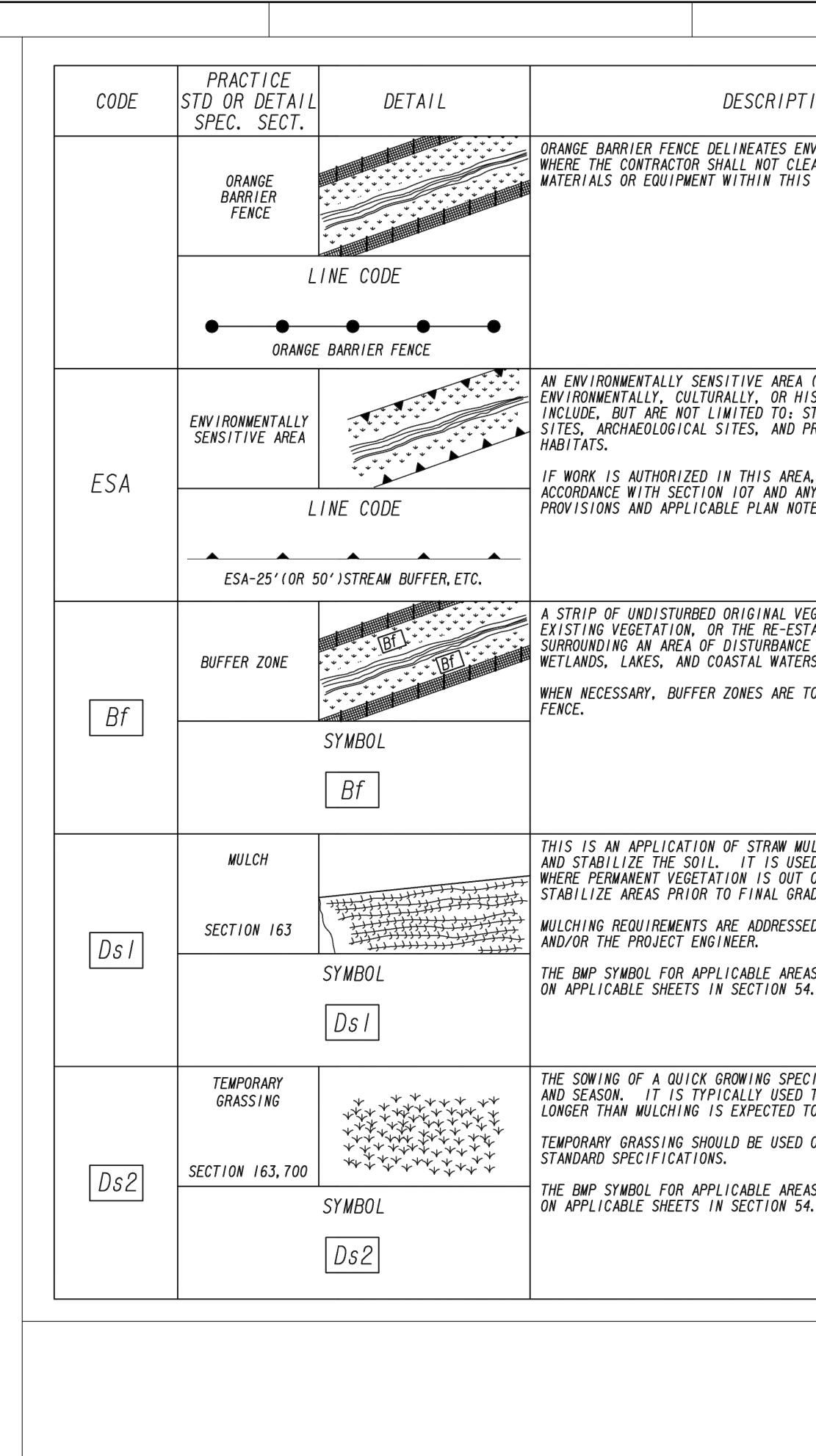
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	REVISION DATES		GEORGIA STANDARDS							
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_		_	CITY OF LAWRENCEVILLE, GA							
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230234 STATE PROJECT NUMBER SHEET GA. TYPE 12A, 12B, OR -I2C TERMINAL LENGTH OF ADVANCEMENT-100' - 225' TYP. SEE DETAIL SEE GEN. NOTE #9 EDGE OF ROADWAY PAV'MT -SHOULDER-NOTE: GUARDRAIL TO BE LOCATED ON BOTH SIDES OF ROAD IF CONDITIONS WARRANT. I. GUARDRAIL, ITS FITTINGS, PARTS, ETC. ARE TO BE IN ACCORDANCE WITH GEORGIA STANDARD SPECIFICATIONS AND/OR SPECIAL PROVISIONS. 2. FOR DETAILS OF BEAM TYPE GUARDRAIL, ACCESSORIES, GUARDRAIL POST, OFFSET BLOCKS, GUARDRAIL ANCHORAGE TYPE I, TERMINALS TYPE 12A, 2B, AND 12C, & BRIDGE END CONNECTION DETAILS, SEE APPLICABLE GEORGIA STANDARD PLANS AND/OR CONSTRUCTION DETAILS. 3. ALL OFFSET AND LENGTHS HERE SHOWN ARE APPLIED TO FACE OF GUARDRAIL. 4. POST SPACING SHALL BE 6'3" C. TO C., UNLESS OTHERWISE NOTED. 5. TYPE 12A, 12B, AND 12C TERMINALS SHOULD BE TERMINATED ON SLOPES 10:1 OR FLATTER. WHERE NORMAL SLOPE IS STEEPER, A 10:1 OR FLATTER SLOPE SHOULD 6. GUARDRAIL SHALL NOT BE ERECTED ON SLOPES WHICH ARE STEEPER THAN IO:I, EXCEPT FOR THE PORTION OF PRECURVED (SHOP CURVED) SECTION THAT EXTENDS BACK OF THE SHOULDER AS SHOWN IN DETAIL "A" WHICH IS ERECTED ON NORMAL SLOPES OR EXCEPT WHERE SHOWN OTHERWISE IN PLANS. 7. PAY LENGTH SHALL BE MEASURED ALONG FACE OF GUARDRAIL. 8. W. BEAM GUARDRAIL WILL HAVE A CONSTANT TOP OF RAIL HT. OF 31" THROUGHOUT INSTALLATION EXCEPT WHERE A PORTION OF THE PRECURVED SECTION SHOWN IN DETAIL "A" EXTENDS BACK OF THE GRADED SHOULDER. 9. GUARDRAIL WILL EXTEND PAST HAZARD ON BOTH THE APPROACH & TRAILING ENDS TO PREVENT VECHICLE PENETRATION BEHIND THE RAIL INTO THE HAZARDOUS AREA. THE TYPICAL LENGTHS OF ADVANCEMENT SHOWN MAY BE INCREASED OR DECREASED WHEN SHOWN IN THE PLANS, OR WHERE DIRECTED BY THE ENGINEER BECAUSE OF SPEED DESIGN, ROADSIDE GEOMETRY, SIZE OF HAZARD, OR OTHER CONDITIONS. IF FURTHER INFORMATION IS DESIRED; SEE THE AASHTO "ROADSIDE DESIGN GUIDE". LOCATION AND QUANTITIES GIVEN IN THE PLANS FOR GUARDRAIL. TERMINALS, AND ANCHORAGES ARE ESTIMATES MADE FROM OFFICE COMPUTATIONS. A FINAL DETERMINATION AS TO LOCATIONS AND QUANTITIES OF GUARDRAIL, TERMINALS, AND ANCHORAGES WILL BE MADE BY THE ENGINEER OR A REPRESENTATIVE FROM THE OFFICE OF TRAFFIC OPERATIONS AFTER CONSTRUCTION OF ROADWAY. † SEE GA STANDARD 4384 FOR OFFSETS AND FLARE RATES FOR TYPE 12A, 12B, AND 12C TERMINALS. DEPARTMENT OF TRANSPORTATION STATE OF GEORGIA STANDARD TO IZA/B/C; AND FLARE GUARDRAIL LOCATION DETAILS FOR UNDIVIDED HIGHWAYS AND ROADS (WITH SHOULDERS ADJACENT TO THE ROADWAY) ES, NO 31 INCH GUARDRAIL HEIGHT REV SCALE AS SHOWN AUGUST 2011 STATE DESIGN POLICY ENGINEER NUMBER DES. <u>G.L.O.</u> (SUBMITTED) DRW. G.L.O. CHK. B.R.E. (APPROVED) March B Puelo CHK. B.R.E. (APPROVED) March B Puelo CHK. FINGINEER 4388

PROJECT



DESCRIPTION		CODE	PRACTICE STD OR DETAIL SPEC. SECT.	DETAIL
INEATES ENVIRONMENTALLY SENSITIVE AREAS LL NOT CLEAR, GRUB, OR PLACE CONSTRUCTION ITHIN THIS AREA.		Ds3	PERMANENT GRASSING SECTION 700	++++++++++++++++++++++++++++++++++++++
				Ds3
TIVE AREA (ESA) CONTAINS RESOURCES THAT ARE LLY, OR HISTORICALLY SENSITIVE. ESAS ITED TO: STATE WATER BUFFERS, HISTORIC TES, AND PROTECTED ANIMAL AND PLANT SPECIES THIS AREA, THE WORK MUST BE PERFORMED IN 107 AND ANY OTHER APPLICABLE SPECIAL E PLAN NOTES.		Ds4	SODDING CONSTRUCTION DETAIL D-54 SECTION 700,890	PATTERN State DS4
RIGINAL VEGETATION, ENHANCED OR RESTORED THE RE-ESTABLISHMENT OF VEGETATION ISTURBANCE OR BORDERING STREAMS, PONDS, STAL WATERS. ONES ARE TO BE PROTECTED BY ORANGE BARRIER		FI-Co	FLOCCULANTS COAGULANTS SECTION 163,700, 895	SYMBOL F1-Co
F STRAW MULCH USED TO REDUCE SOIL EROSION IT IS USED TO CONTROL EROSION IN AREAS ON IS OUT OF SEASON OR TO TEMPORARILY FINAL GRADING. E ADDRESSED BY STANDARD SPECIFICATIONS EER. CABLE AREAS AND/OR A NOTE SHALL BE INCLUDED SECTION 54.		Sb	STREAMBANK STABILIZATION SECTION 702	PATTERN
OWING SPECIES OF GRASS SUITABLE TO THE AREA ALLY USED TO CONTROL EROSION IN AREAS EXPECTED TO LAST. D BE USED ON ALL PROJECTS ACCORDING TO THE	NOT		ON CONTROL ITENS	IN A FLOWING STREAM OR

- THE BMP SYMBOL FOR APPLICABLE AREAS AND/OR A NOTE SHALL BE INCLUDED
- I. DU NUI USE ERUSIUN CUNIRUL IIEMS IN A FLUWING SIREAM UR
- 2. FOR ADDITIONAL INFORMATION ON THE DESIGN AND APPLICATION REFER TO THE LATEST EDITION OF THE GEORGIA SOIL AND WATER CONTROL IN GEORGIA".



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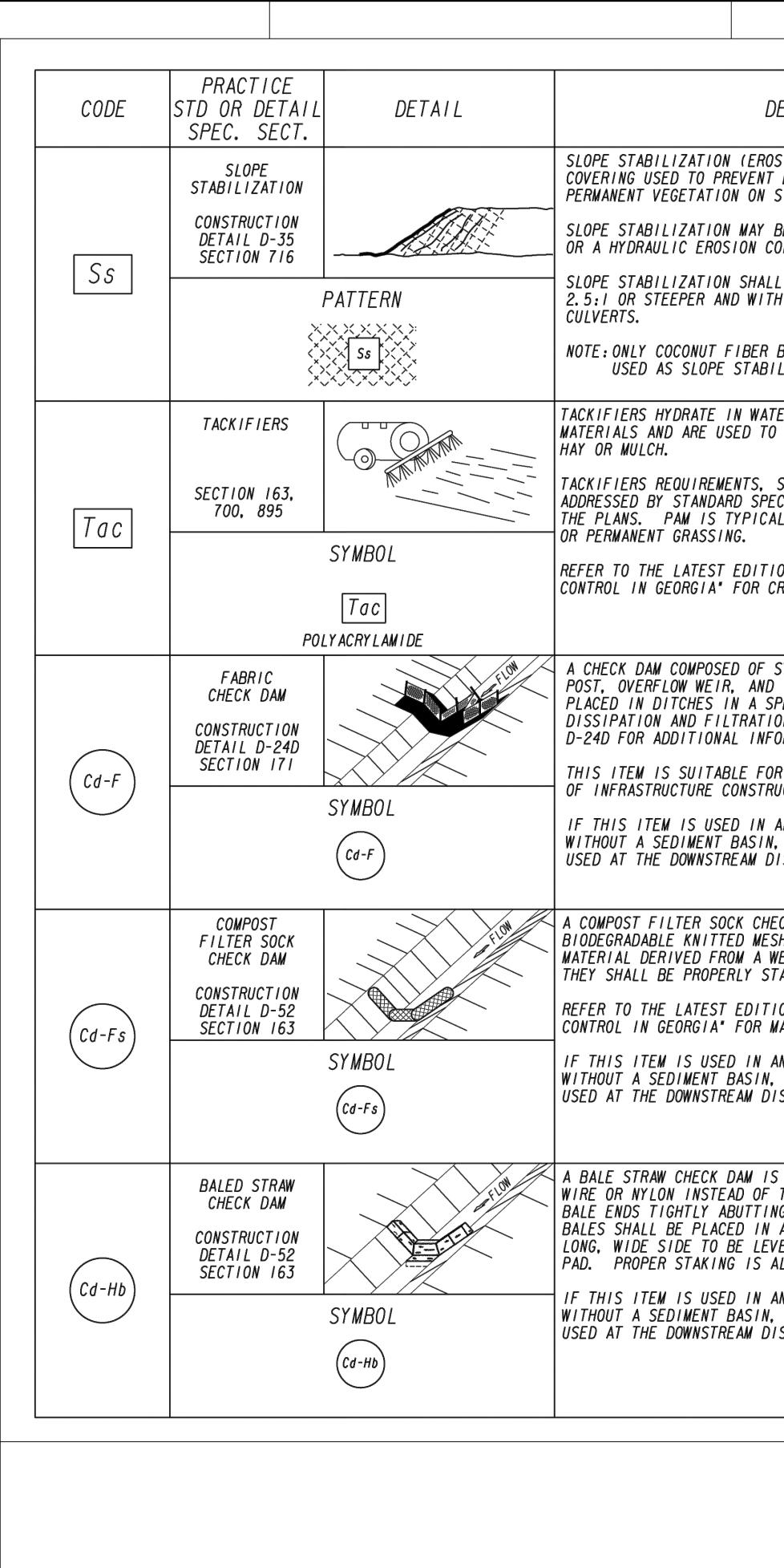
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		DESCRIPTION
	THE SOWING OF PER AREA AND SEASON.	RMANENT VEGETATION, SUCH AS GRASS, SUITABLE TO THE
	PERMANENT VEGETAT STANDARD SPECIFIC	TION SHALL BE USED ON ALL PROJECTS ACCORDING TO THE CATION.
		OR APPLICABLE AREAS AND/OR A NOTE SHALL BE INCLUDED EETS IN SECTION 54.
		OF A SPECIES OF GRASS SODDING SUITABLE TO THE AREA OVIDE IMMEDIATE PERMANENT VEGETATION.
	AESTHETICS, OR FO	HOWN FOR HIGHLY SENSITIVE AREAS, TO IMPROVE OR SPECIAL PLANTING REQUIREMENTS ON THE BASIS OF MMITMENTS OR LANDSCAPING REQUIREMENTS.
		FOR APPLICABLE AREAS AND/OR A NOTE SHALL BE ICABLE SHEETS IN SECTION 54.
		COACILLANTS ARE USED TO SETTLE SUCREMED SEDUMENT
_	HEAVY METALS, AND	COAGULANTS ARE USED TO SETTLE SUSPENDED SEDIMENT, D HYDROCARBONS (TSS) IN SLOW MOVING RUNOFF FROM ES FOR WATER CLARIFICATION.
- - -	WITHIN CHANNELS U SEDIMENT BASIN, O	LAMIDES (PAM) MAY BE USED IN CONJUNCTION WITH BMPs UPSTREAM OF A POST-CONSTRUCTION POND, TEMPORARY OR TEMPORARY SEDIMENT TRAP. FLOCCULANTS SHALL NOT AM OF AFOREMENTIONED BMPs!
	BMP IF NEEDED. F THE PRICE FOR THE	ULANTS ARE TO BE SHOWN ON PLANS WITH APPLICABLE PAYMENT FOR PAM AS A FLOCCULANT WILL BE INCLUDED IN E INSTALLATION AND/OR MAINTENANCE OF THE BMP IT IS ION WITH. NO SEPARATE PAYMENT WILL BE MADE.
	PLANT MATERIALS T	LIZATION IS THE USE OF READILY AVAILABLE NATIVE TO MAINTAIN AND ENHANCE STREAMBANKS, OR TO PREVENT, EPAIR SMALL STREAMBANK EROSION PROBLEMS.
	APPLICABLE TO THE	LIZATION AREAS SHOULD BE SHOWN ON THE PLANS WHEN E PROJECT. REFER TO THE PROJECT'S STREAM AND TIGATION PLANS FOR PLANT SPECIES, LOCATIONS, AND ETAILS.
	N A TIDAL AREA BEL OF EROSION AND SEL	LOW HIGH TIDE. DIMENT CONTROL BEST MANAGEMENT PRACTICES (BMPs),
		WISSION'S, "MANUAL FOR EROSION AND SEDIMENT
EV	ISION DATES	EROSION CONTROL LEGEND
		UNIFORM CODE SHEET
		SHEET 1 OF 7

DRAWING No.



						PROJE 230
SCRIPTION	CODE	PRACTICE STD OR DETAIL SPEC. SECT.	DETAIL		DESCRIPTION	
ION CONTROL MATTING) IS A PROTECTIVE EROSION AND ESTABLISH TEMPORARY OR TEEP SLOPES, SHORE LINES, OR CHANNELS.		STONE CHECK DAM OR SANDBAG CHECK DAM		UNDERLINER. STONE CHL OUTSIDE THE CLEAR ZONL	CONSTRUCTED OF TYPE-3 RIP-RAP WITH GEOD ECK DAMS ARE PREFERRED IN ROADWAY DITCH E. CONSIDERATION SHOULD BE GIVEN TO US CK DAMS AND/OR BMPs WITHIN THE CLEAR ZO	HES SING
A ROLLED EROSION CONTROL PRODUCT (RECP) TROL PRODUCT (HECP).	(Cd-S)	CONSTRUCTION DETAIL D-56 SECTION 163,603		SANDBAG CHECK DAMS ARL TEMPORARY VELOCITY COL	E RECOMMENDED IN CONCRETE LINED CHANNEL NTROL ONLY. ENSURE DISCHARGE POINT IS	LS FOR
BE USED ON ALL CUT OR FILL SLOPES OF N 50 FEET OF ALL CROSS DRAINS AND		S	YMBOL	STORAGE UPSTREAM AND/(	ND INCLUDE APPROPRIATE BMPs FOR SEDIMEN OR DOWNSTREAM OF CONCRETE LINED CHANNEL IN AN AREA WITH FLOWS GREATER THAN 2.0-	LS.
ANKET OR WOOD FIBER BLANKET SHALL BE ZATION WITHIN BUFFERED AREAS.		(	Cd-S		SIN, A MINIMUM OF ONE ROCK FILTER DAM S	
AND READILY BLEND WITH OTHER SLURRY IE-DOWN FOR SOIL, COMPOST, SEED, STRAW,		VEGETATED CHANNEL STABILIZATION		ONLY FOR VELOCITIES UN DESIGNED IN ACCORDANCE	NNEL MAY BE LINED WITH PERMANENT VEGET P TO 5.0 fps. THIS MEASURE SHALL BE E WITH THE GDOT CHANNEL LINING DESIGN F	
CH AS ANIONIC POLYACRYLAMIDES (PAM) ARE FICATIONS AND ARE NOT TYPICALLY SHOWN ON Y USED BY THE CONTRACTOR FOR TEMPORARY	(Ch-I)	SECTION 700		TYPICALLY NOT SHOWN II	NTROL MEASURES MAY BE REQUIRED. N PLANS.	
OF THE "MANUAL FOR EROSION AND SEDIMENT		LIN	NE CODE			
TERIA.		****				
NTHETIC FIBER FABRIC, WIRE REINFORCED, URF REINFORCEMENT MATTING (TRM) SPLASHPAD CIAL CONFIGURATION WHICH CONTROLS ENERGY		CHANNEL STABILIZATION RIP-RAP, TYPE I		THICK (UNLESS SPECIFIL	LINING A CHANNEL WITH TYPE I RIP-RAP 2 ED OTHERWISE) PLACED ON TOP OF A GEOTEX AP SHALL PROTECT THE CHANNEL FLOWING TO	XTILE
OF STORM WATER. SEE CONSTRUCTION DETAIL NATION AND SPACING REQUIREMENTS.		CONSTRUCTION DETAIL D-49			D BY THE GDOT CHANNEL LINING PROGRAM. NTROL MEASURES MAY BE REQUIRED.	
ISE IN ROADSIDE DITCHES THAT ARE PART TION PROJECTS AND WITHIN THE CLEAR ZONE. AREA WITH FLOWS GREATER THAN 2.0-CFS OR	(Ch-2RI)	SECTION 603	NE CODE		IED IN A TABLE LOCATED ON THE SUMMARY ( IN THE EROSION, SEDIMENTATION, AND	)F
A MINIMUM OF ONE ROCK FILTER DAM SHALL BE CHARGE POINT.			Ch-2RI };;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;			
C DAM IS COMPOSED OF A PHOTODEGRADABLE OR MATERIAL CONTAINING A WEED FREE FILLER LL-DECOMPOSED SOURCE OF ORGANIC MATTER.		CHANNEL STABILIZATION RIP-RAP, TYPE 3		THICK (UNLESS SPECIFIL	LINING A CHANNEL WITH TYPE 3 RIP-RAP 2 ED OTHERWISE) PLACED ON TOP OF A GEOTEX AP SHALL PROTECT THE CHANNEL FLOWING TO	XTILE
ED FOR DITCH APPLICATIONS. OF THE "MANUAL FOR EROSION AND SEDIMENT		CONSTRUCTION DETAIL D-49		DEPTH "Dp" RECOMMENDED	D BY THE GDOT CHANNEL LINING PROGRAM. NTROL MEASURES MAY BE REQUIRED.	
ERIAL SPECIFICATIONS. AREA WITH FLOWS GREATER THAN 2.0-CFS OR	(Ch-2R3)	SECTION 603	VE CODE	QUANTITIES SHEETS AND	IED IN A TABLE LOCATED ON THE SUMMARY ( IN THE EROSION, SEDIMENTATION, AND	)F
MINIMUM OF ONE ROCK FILTER DAM SHALL BE HARGE POINT.		00000000000000000000000000000000000000	Ch-283 CSSSSSSSSSSSSSSSSSSSSSSSSSSSSSSSSSSSS	POLLUTION CONTROL PLA	Ϋ.	
COMPOSED OF BALES PREFERABLY BOUND WITH VINE. BALES SHOULD BE PLACED IN ROWS WITH ADJACENT BALES. THE DOWNSTREAM ROW OF	ст <u>г</u>					
TRENCH TO ALLOW THE TOP OF THE BALE'S N WITH THE GROUND AS A NON-ERODIBLE SPLASH	OTE: DO NOT USE EROS	SION CONTROL ITEMS IN	N A FLOWING STREAM OR II	N A TIDAL AREA BELOW H	IIGH TIDE.	
AREA WITH FLOWS GREATER THAN 2.0-CFS OR MINIMUM OF ONE ROCK FILTER DAM SHALL BE 2.	FOR ADDITIONAL	INFORMATION ON THE	DESIGN AND APPLICATION (	OF EROSION AND SEDIMEN	IT CONTROL BEST MANAGEMENT PRACTICES ON'S, "MANUAL FOR EROSION AND SEDIME	
CHARGE POINT.	CONTROL IN GEOR					
			REVI	SION DATES	EROSION CONTROL LEGEN	D
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PRACTICE CODE DETAIL STD OR DETAIL SPEC. SECT. THIS THREE DIMENSIONAL E TURF WITH PERMANENT VEGETATIO REINFORCEMENT REINFORCING THE GRASS RO MAT (TRM) SHEAR STRESSES 0-2 psf. CONSTRUCTION TO A DEPTH "Dp" RECOMMEN DETAIL D-35 SECTION 711 (Ch-2TI \*Dp\* SHALL BE IDENTIFIED LINE CODE QU'ANTITIES SHEETS AND IN POLLUTION CONTROL PLAN. THIS THREE DIMENSIONAL E TURF WITH PERMANENT VEGETATIO REINFORCEMENT REINFORCING THE GRASS RO MAT (TRM) SHEAR STRESSES 0-4 psf. TO A DEPTH "Dp" RECOMMENL CONSTRUCTION DETAIL D-35 SECTION 711 (Ch-2T2)"Dp" SHALL BE IDENTIFIED LINE CODE QUANTITIES SHEETS AND IN POLLUTION CONTROL PLAN. THIS THREE DIMENSIONAL E TURF WITH PERMANENT VEGETATIO REINFORCEMENT REINFORCING THE GRASS RO MAT (TRM) SHEAR STRESSES 0-6 psf. CONSTRUCTION TO A DEPTH "Dp" RECOMMENI DETAIL D-35 SECTION 711 (Ch-2T3)"Dp" SHALL BE IDENTIFIED LINE CODE QUANTITIES SHEETS AND IN POLLUTION CONTROL PLAN. THIS THREE DIMENSIONAL EF TURF WITH PERMANENT VEGETATIO REINFORCEMENT REINFORCING THE GRASS RO MAT (TRM) SHEAR STRESSES 0-8 psf. TO A DEPTH "Dp" RECOMMEND CONSTRUCTION DETAIL D-35 SECTION 711 (Ch-2T4) "Dp" SHALL BE IDENTIFIED LINE CODE QU'ANTITIES SHEETS AND IN POLLUTION CONTROL PLAN. THIS THREE DIMENSIONAL E TURF WITH PERMANENT VEGETATIO REINFORCEMENT REINFORCING THE GRASS RO MAT (TRM) SHEAR STRESSES 0-10 psf. CONSTRUCTION TO A DEPTH "Dp" RECOMMEN DETAIL D-35 SECTION 711 (Ch-2T5) "Dp" SHALL BE IDENTIFIED I LINE CODE QUANTITIES SHEETS AND IN THE EROSION, SEDIMENTATION, AND POLLUTION CONTROL PLAN. 

			230234
DESCRIPTION	CODE	PRACTICE STD OR DETAIL DETAIL SPEC. SECT.	DESCRIPTION
EROSION CONTROL MAT IS USED IN CONJUNCTION ON IN CHANNELS TO STABILIZE THE SOIL BY OOTS TO PROVIDE LONG-TERM PROTECTION FOR THE TRM SHALL PROTECT THE CHANNEL FLOWING ONDED BY THE GDOT CHANNEL LINING PROGRAM. TO IN A TABLE LOCATED ON THE SUMMARY OF N THE EROSION, SEDIMENTATION, AND	(Ch-2T6)	$\begin{array}{c c} TURF \\ REINFORCEMENT \\ MAT (TRM) \\ CONSTRUCTION \\ DETAIL D-35 \\ SECTION 711 \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\$	THIS THREE DIMENSIONAL EROSION CONTROL MAT IS USED IN CONJUNCTION WITH PERMANENT VEGETATION IN CHANNELS TO STABILIZE THE SOIL BY REINFORCING THE GRASS ROOTS TO PROVIDE LONG-TERM PROTECTION FOR SHEAR STRESSES 0-12 psf. THE TRM SHALL PROTECT THE CHANNEL FLOWING TO A DEPTH "Dp" RECOMMENDED BY THE GDOT CHANNEL LINING PROGRAM. "Dp" SHALL BE IDENTIFIED IN A TABLE LOCATED ON THE SUMMARY OF QUANTITIES SHEETS AND IN THE EROSION, SEDIMENTATION, AND POLLUTION CONTROL PLAN.
EROSION CONTROL MAT IS USED IN CONJUNCTION ON IN CHANNELS TO STABILIZE THE SOIL BY OOTS TO PROVIDE LONG-TERM PROTECTION FOR THE TRM SHALL PROTECT THE CHANNEL FLOWING NDED BY THE GDOT CHANNEL LINING PROGRAM. D IN A TABLE LOCATED ON THE SUMMARY OF N THE EROSION, SEDIMENTATION, AND	(Ch-3)	CONCRETE CHANNEL STABILIZATION CONSTRUCTION DETAIL D-10, D-49 SECTION 441 LINE CODE	CHANNELS ARE LINED WITH CONCRETE FOR VELOCITIES >/= 10 fps. THIS ITEM CONSISTS OF CONSTRUCTING A 4" THICK CONCRETE CHANNEL. THE CONCRETE SHALL PROTECT THE CHANNEL FLOWING TO A DEPTH "Dp" RECOMMENDED BY THE GDOT CHANNEL LINING PROGRAM. "Dp" SHALL BE IDENTIFIED IN A TABLE LOCATED ON THE SUMMARY OF QUANTITIES SHEETS AND IN THE EROSION, SEDIMENTATION, AND POLLUTION CONTROL PLAN.
EROSION CONTROL MAT IS USED IN CONJUNCTION ON IN CHANNELS TO STABILIZE THE SOIL BY OOTS TO PROVIDE LONG-TERM PROTECTION FOR THE TRM SHALL PROTECT THE CHANNEL FLOWING NDED BY THE GDOT CHANNEL LINING PROGRAM. D IN A TABLE LOCATED ON THE SUMMARY OF N THE EROSION, SEDIMENTATION, AND	<u>Co</u>	Ch-3 CONSTRUCTION EXIT CONSTRUCTION DETAIL D-41 SECTION 163, 800 SYMBOL	RIP-RAP SHOULD BE USED TO DISSIPATE ENERGY DOWNSTREAM OF CONCRETE LINED CHANNELS. A CONSTRUCTION EXIT IS A STONE STABILIZED PAD THAT REDUCES OR ELIMINATES THE TRANSPORT OF MUD FROM CONSTRUCTION AREAS ONTO PUBLIC ROADS BY EQUIPMENT OR RUNOFF. BEST USED AT ACCESS POINTS, 1. e. NEW LOCATION PROJECTS, BORROW PITS, WASTE PITS, ACCESS ROADS, ETC. SHOULD BE MINIMUM 20' WIDE, 50' LONG, 6' THICK, AND REQUIRES A GEOTEXTILE UNDERLINER. ON SITES WHERE THE GRADE TOWARD A PAVED AREA IS GREATER THAN 2%, A FULL WIDTH DIVERSION RIDGE 6' TO 8' HIGH WITH 3:I SLOPES SHALL BE CONSTRUCTED APPROXIMATELY I5' UPSTREAM OF PAVED AREA. A TIRE WASHING AREA TO REMOVE MUD MAY ALSO BE REQUIRED PRIOR TO ENTRANCE ONTO PUBLIC ROADWAYS.
EROSION CONTROL MAT IS USED IN CONJUNCTION ON IN CHANNELS TO STABILIZE THE SOIL BY DOTS TO PROVIDE LONG-TERM PROTECTION FOR THE TRM SHALL PROTECT THE CHANNEL FLOWING NDED BY THE GDOT CHANNEL LINING PROGRAM. D IN A TABLE LOCATED ON THE SUMMARY OF N THE EROSION, SEDIMENTATION, AND	Dc-A	CO STREAM DIVERSION CHANNEL GEOTEXTILE, POLYETHYLENE FILM SECTION 163 LINE CODE -D-D-D-D-D-D-D-D-D-D-D-D-D-D-D-D-D-D-D	ALL CONSTRUCTION EXIT REQUIREMENTS ARE INCLUDED IN THE PRICE OF THE CONSTRUCTION EXIT. A TEMPORARY CHANNEL CONSTRUCTED TO CONVEY FLOW AROUND A CONSTRUCTION SITE WHILE A PERMANENT DRAINAGE STRUCTURE IS BEING CONSTRUCTED IN A NATURAL STREAM. THIS IS A MEASURE USED TO PROTECT STREAM BEDS FROM EROSION. LINE THE CHANNEL WITH GEOTEXTILE OR POLYETHYLENE FILM. INSTALL TWO ROWS OF SdI-S PARALLEL TO THE CHANNEL TO PREVENT SEDIMENT LADEN RUNOFF FROM ENTERING THE STREAM. THE SIZE OF THE CHANNEL WILL DEPEND ON THE DISCHARGE, CHANNEL GEOMETRY, CHANNEL SLOPE AND ROUGHNESS. IT IS ACCEPTABLE FOR VELOCITIES BETWEEN 0 - 2.5 fps. THE DRAINAGE AREA SHALL BE NOT GREATER THAN I SQUARE MILE. CONSTRUCTION OF THE DIVERSION CHANNEL IS INCLUDED IN THE COST OF
EROSION CONTROL MAT IS USED IN CONJUNCTION ON IN CHANNELS TO STABILIZE THE SOIL BY DOTS TO PROVIDE LONG-TERM PROTECTION FOR THE TRM SHALL PROTECT THE CHANNEL FLOWING NDED BY THE GDOT CHANNEL LINING PROGRAM.		ION CONTROL ITEMS IN A FLOWING STREAM OR	THE STRUCTURE. IN A TIDAL AREA BELOW HIGH TIDE. OF EROSION AND SEDIMENT CONTROL BEST MANAGEMENT PRACTICES (BMPs).

CONTROL IN GEORGIA".



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2. FOR ADDITIONAL INFORMATION ON THE DESIGN AND APPLICATION OF EROSION AND SEDIMENT CONTROL BEST MANAGEMENT PRACTICES (BMPs), REFER TO THE LATEST EDITION OF THE GEORGIA SOIL AND WATER CONSERVATION COMMISSION'S, "MANUAL FOR EROSION AND SEDIMENT

PROJECT N 18.

230234

CODE	PRACTICE STD OR DETAIL SPEC. SECT.	DETAIL	
Dc-B	STREAM DIVERSION CHANNEL GEOTEXTILE ONLY SECTION 163 LIN —D—D—D—D-	IE CODE	A TEMPORARY CHANNE SITE WHILE A PERMANATURAL STREAM. THE PROSION. LINE THE OF SdI-S PARALLEL FROM ENTERING THE THE DISCHARGE, CHA ACCEPTABLE FOR VEL THE DRAINAGE AREA CONSTRUCTION OF THE THE STRUCTURE.
Dc-C	STREAM DIVERSION CHANNEL RIP-RAP & GEOTEXTILE SECTION 163 LIN —D—D—D—D-	VE CODE	A TEMPORARY CHANNE SITE WHILE A PERMA NATURAL STREAM. EROSION. LINE THE ROWS OF SdI-S PARA RUNOFF FROM ENTER DEPEND ON THE DISC ROUGHNESS. IT IS THE DRAINAGE AREA CONSTRUCTION OF TH THE STRUCTURE.
D1-1	DIVERSION BERM - CONSTRUCTION DETAIL D-47 - SECTION 205 LIN	IE CODE	A NON-DESIGNED TEM RIDGE ON THE LOWER THE GRADING OPERAT OR BELOW A SLOPE T INTERCEPT RUNOFF, TO A STABLE OUTLET GRADING PROJECTS.
DI-2	DIVERSION CHANNEL - SECTION 205 LIN	IE CODE	A DESIGNED TEMPORA SUPPORTING RIDGE O FROM DISTURBED ARE RUNOFF SHALL BE ST REFER TO THE LATES CONTROL IN GEORGIA MUST ALSO BE PROVI RUNOFF FROM DISTUF ALLOWED TO CONVERG
Dnl	FLEXIBLE CONSTRUCTION DETAIL D-19 SECTION 163	IE CODE 	A TEMPORARY PIPE WATER FROM THE WO DRAINS SHOULD BE 200 FEET ON STEEP CONDITIONS. THE WILL BE ANCHORED THE OUTLET AREA S EROSION CONTROL.

						PROJEC 2302
ESCRIPTION	CODE	PRACTICE STD OR DETAIL SPEC. SECT.	DETAIL		DESCRIPTION	
AUCTED TO CONVEY FLOW AROUND A CONSTRUCTION INAGE STRUCTURE IS BEING CONSTRUCTED IN A MEASURE USED TO PROTECT STREAM BEDS FROM WITH GEOTEXTILE ONLY. INSTALL TWO ROWS THANNEL TO PREVENT SEDIMENT LADEN RUNOFF THE SIZE OF THE CHANNEL WILL DEPEND ON METRY, CHANNEL SLOPE AND ROUGHNESS. IT IS BETWEEN 2.5 - 9.0 fps. INOT GREATER THAN I SQUARE MILE.	Dn2-A	PERMANENT DOWNDRAIN STRUCTURE CONCRETE CONSTRUCTION DETAIL D-9 SECTION 441	INE CODE	ROADWAY SLOPE INTO AN DEPRESSED AREAS WHER DESIGNED FOR A 25-YE PROTECTION. ADDITION PERMANENT DRAINAGE S	E "A" IS USED TO DIRECT SURFACE RUN NOTHER FORM OF CONTROL. IT IS USED E WATER WILL FLOW DOWN THE SLOPE. AR STORM AND MUST HAVE SOME FORM OF NAL LABELING IS NOT REQUIRED IF SHO TRUCTURE ON THE CONSTRUCTION PLANS. RDING TO GDOT GUIDELINES (REGARDING TERIA).	IN ALL IT IS OUTLET WN AS A INLETS
UCTED TO CONVEY FLOW AROUND A CONSTRUCTION INAGE STRUCTURE IS BEING CONSTRUCTED IN A MEASURE USED TO PROTECT STREAM BEDS FROM WITH RIP-RAP AND GEOTEXTILE. INSTALL TWO THE CHANNEL TO PREVENT SEDIMENT LADEN TREAM. THE SIZE OF THE CHANNEL WILL HANNEL GEOMETRY, CHANNEL SLOPE AND LE FOR VELOCITIES BETWEEN 9.0 - 13.0 fps. NOT GREATER THAN I SQUARE MILE.	Dn2-B	PERMANENT DOWNDRAIN STRUCTURE CONCRETE CONSTRUCTION DETAIL D-9 SECTION 441	INE CODE	DOWN A BACK SLOPE IN DEPRESSED AREAS WHER SLOPE. IT IS DESIGNED IT IS DESIGNED FOR A OUTLET PROTECTION. A A PERMANENT DRAINAGE	E "B" IS USED TO DIRECT SURFACE DIT TO ANOTHER FORM OF CONTROL. IT IS E CONCENTRATED OFFSITE WATER REACHE D TO SAFELY CONVEY WATER DOWN THE C 25-YEAR STORM AND MUST HAVE SOME F DDITIONAL LABELING IS NOT REQUIRED STRUCTURE ON THE CONSTRUCTION PLAN RDING TO GDOT GUIDELINES (REGARDING CRITERIA).	USED IN S THE CUT UT SLOPE. ORM OF IF SHOWN AS S. INLETS
ARTHEN BERM WITH A COMPACTED SUPPORTING BE USED AT THE EDGE OF EMBANKMENT DURING BERMS ARE ALSO CONSTRUCTED ABOVE, ACROSS THE LENGTH OF A SLOPE. THEY ARE USED TO NG SLOPE EROSION AND TO DIRECT THE RUNOFF RAINS "DnI"OR CATCHMENT AREAS AND ON ALL	Dn2-1		VE CODE	GRADE, DOWN TO A LOWN REQUIRING OUTLET PRO	WITH METAL PIPE IS USED TO DRAIN C ER ELEVATION. THIS IS A PERMANENT TECTION, TEMPORARY AND PERMANENT. TO GDOT GUIDELINES (REGARDING GUTTE	STRUCTURE, INLETS SHALL
RMANENT CHANNEL WITH A COMPACTED WER SIDE TO DIVERT OFFSITE RUNOFF AWAY I THE PROJECT AREA. CHANNEL FOR OFFSITE WITH APPROPRIATE CHANNEL STABILIZATION. I OF THE "MANUAL FOR EROSION AND SEDIMENT SIGN CRITERIA. A DIVERSION CHANNEL DETAIL HE ESPCP. SWITHIN THE PROJECT AREA SHALL NOT BE FFSITE RUNOFF WITHIN THIS DIVERSION.	Dn2-2	PERMANENT DOWNDRAIN STRUCTURE GA. STD 9013 TP2, 9017J TP2, DETAIL D-26 TP2 SECTION 576, 577	INE CODE	DOWN TO A LOWER ELEVA OUTLET PROTECTION, TE	AND METAL PIPE IS USED TO DRAIN CUR ATION. THIS IS A PERMANENT STRUCTUR EMPORARY AND PERMANENT. INLETS SHAL DELINES (REGARDING GUTTER SPREAD AN	E, REQUIRING L BE SPACED
AIN IS A PLASTIC FLEXIBLE PIPE TO CARRY TO A LOWER ELEVATION. TEMPORARY SLOPE T INTERVALS OF 350 FEET ON O% - 2% GRADES, S AND MORE FREQUENTLY AS DICTATED BY FIELD PIPE SIZE IS A CORRUGATED IO". THE PIPE KES AT INTERVALS NOT TO EXCEED IO'. STABILIZED FOR VELOCITY DISSIPATION AND	2. FOR ADDITIONAL	INFORMATION ON THE TEST EDITION OF TH		OF EROSION AND SEDIME	HIGH TIDE. ENT CONTROL BEST MANAGEMENT PRACT ION'S, "MANUAL FOR EROSION AND SE	-
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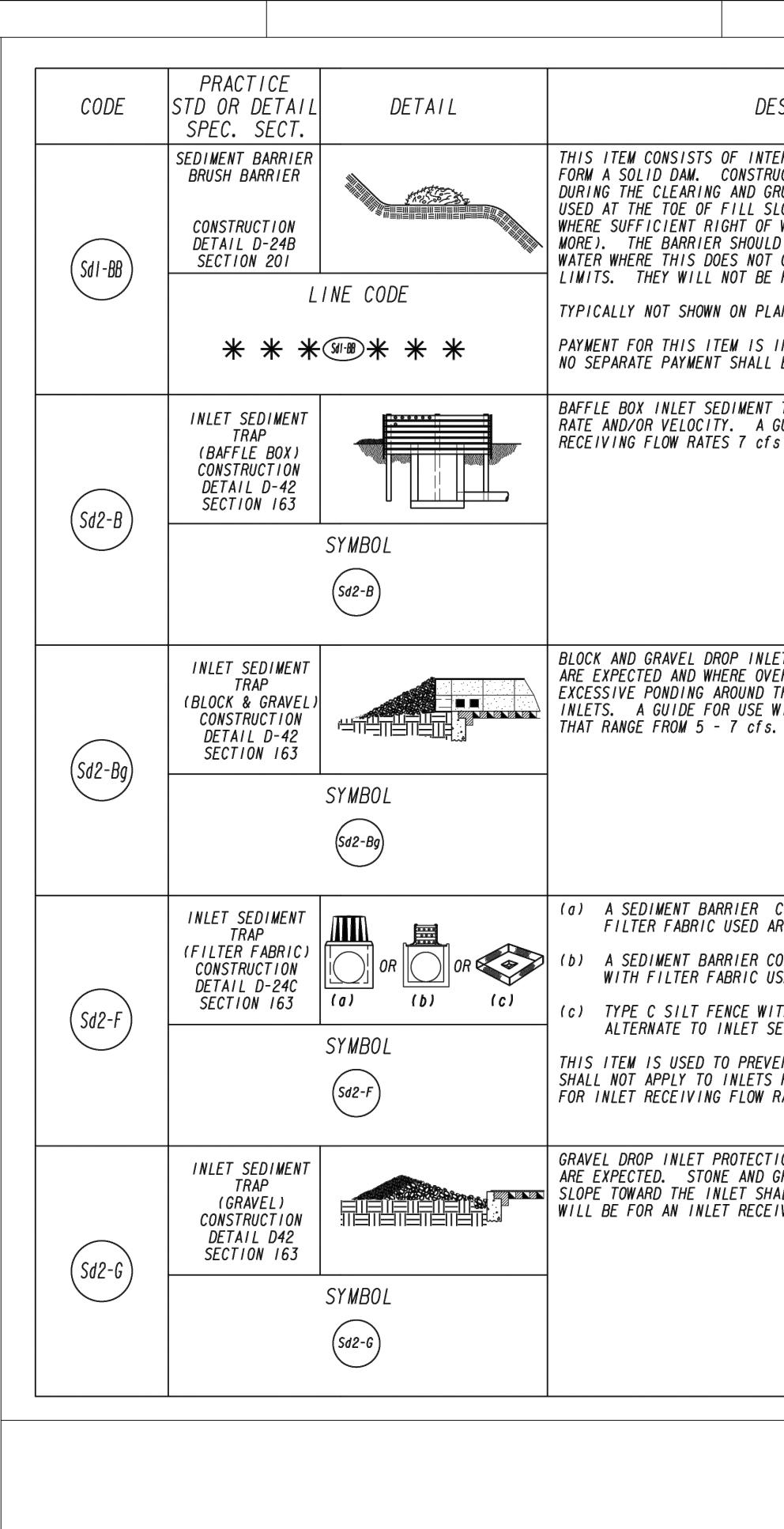
PROJECT N 18.

CODE	PRACTICE STD OR DETAIL SPEC. SECT.	DESCRIPTION	CODE	PRACTICE STD OR DETAIL SPEC. SECT.
Fr	FILTER RING         CONSTRUCTION         DETAIL D-46         SECTION 163         SYMBOL         Fr	A TEMPORARY STONE BARRIER CONSTRUCTED AT DRAINAGE STRUCTURE INLETS AND POST-CONSTRUCTION POND OUTLETS. IT REDUCES RUNOFF VELOCITY AND HELPS PREVENT SEDIMENT FROM LEAVING SITE PRIOR TO PERMANENT STABILIZATION OF THE DISTURBED AREA. REFER TO THE LATEST EDITION OF THE "MANUAL FOR EROSION AND SEDIMENT CONTROL IN GEORGIA" FOR ADDITIONAL INFORMATION ON USAGE.	Rt-B	RETROFITTING SLOTTED BOARD DAM CONSTRUCTION DETAIL D-45 SECTION 163 SYMBOL (Rt-B)
Rd	ROCK FILTER DAM CONSTRUCTION DETAIL D-43 SECTION 163, 603 SYMBOL SYMBOL	ROCK FILTER DAMS ARE CONSTRUCTED OF TYPE 3 STONE RIP-RAP FACED WITH *57 STONE ON THE UPSTREAM SIDE. THEY ARE PLACED ACROSS DRAINAGEWAY'S WHICH DRAIN 50 ACRES OR LESS. GEOTEXTILE UNDERLINER SHALL BE USED WHEN PLACING ROCK FILTER DAMS. THE DAM SHOULD NOT BE HIGHER THAN THE CHANNEL BANKS. ROCK FILTER DAMS SHOULD BE USED IN DITCHES PRIOR TO DISCHARGING INTO STREAMS, WETLANDS, OPEN-WATERS, OR OTHER ESAS.	Rt-Sg1 Rt-Sg2 Rt-Sg3	RETROF ITT ING SILT CONTROL GATES CONSTRUCT ION DETAIL D-20 SECTION 163 SYMBOL Rt-SgI (Rt-Sg2) (Rt-Sg3)
Rd-B	STONE FILTER BERM CONSTRUCTION DETAIL D-50 SECTION 163, 603 LINE CODE	STONE FILTER BERMS ARE CONSTRUCTED SIMILAR TO ROCK FILTER DAMS FOR A LINEAR APPLICATION. THEY ARE CONSTRUCTED OF TYPE-3 STONE RIP-RAP FACED WITH *57 STONE ON THE UPSTREAM SIDE. GEOTEXTILE UNDERLINER SHALL BE USED WHEN PLACING STONE FILTER BERMS. STONE FILTER BERMS ARE IDEAL ALONG THE PERIMETER FOR SHEET FLOW AND/OR SHALLOW CONCENTRATED FLOW TO A COMMON LOW AREA WHERE PERIMETER SILT FENCE ALONE MAY BE INSUFFICIENT, THERE IS NO WELL- DEFINED CHANNEL FOR A STANDARD ROCK FILTER DAM, AND/OR CONSTRUCTING A ROCK OUTLET TEMPORARY SEDIMENT TRAP IS NOT APPLICABLE.	(SdI-NS)	SEDIMENT BARRIER (NON-SENSITIVE) SILT FENCE TYPE A CONSTRUCTION DETAIL D-24 SECTION 171 LINE CODE -A-A-SII-IS-A-A-
Rp	RIP-RAP SECTION 603 PATTERN	RIP-RAP IS A FLEXIBLE PERMANENT BLANKET FOR PROTECTION OF FILL SLOPES AND BRIDGE END ROLLS. RIP-RAP TYPE-I SHOULD BE PLACED ON TOP OF A GEOTEXTILE UNDERLINER AT A MINIMUM 24" THICKNESS OR AS INDICATED ON THE PLANS. RIP-RAP MAY ALSO BE USED AT DRAINAGE STRUCTURE OUTLETS WITHIN THE RIGHT-OF-WAY. HOWEVER, APPROPRIATE OUTLET PROTECTION SHOULD BE PROVIDED AT OUTFALLS. REFER TO STORM DRAIN OUTLET PROTECTION FOR ADDITIONAL INFORMATION ON USING RIP-RAP AT OUTFALLS.	(SdI-S	SEDIMENT BARRIER (SENSITIVE) SILT FENCE TYPE C CONSTRUCTION DETAIL D-24 SECTION 171 LINE CODE 
Rt-P	RETROFITTING PERFORATED HALF-ROUND PIPE CONSTRUCTION DETAIL D-44 SECTION 163 SYMBOL (Rt-P)	A PERFORATED HALF-ROUND PIPE WITH STONE FILTER PLACED IN FRONT OF A PERMANENT STORMWATER DETENTION POND OUTLET STRUCTURE TO SERVE AS A TEMPORARY SEDIMENT FILTER. SHOULD BE USED ONLY IN DETENTION PONDS WITH LESS THAN 30 ACRES TOTAL DRAINAGE AREA. SHALL ONLY BE USED IN DETENTION BASINS LARGE ENOUGH TO STORE 67 CUBIC YARDS OF SEDIMENT PER ACRE OF DISTURBED AREA. REFER TO THE LATEST EDITION OF THE "MANUAL FOR EROSION AND SEDIMENT CONTROL IN GEORGIA" FOR DESIGN CRITERIA.	2. FOR ADDITIONA	OSION CONTROL ITEMS IN A FLOWING ST L INFORMATION ON THE DESIGN AND APP LATEST EDITION OF THE GEORGIA SOIL ORGIA".

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DESCRIPTION
A SLOTTED BOARD DAM CONSISTS OF STONE AND/OR FILTER FABRIC AND
BOARDS WITH 0.5" - 1.0" SPACING TO SERVE AS A TEMPORARY SEDIMENT FILTER.
PERMANENT STORMWATER DETENTION POND OUTLET: -DRAINAGE AREA UP TO 100 ACRES -DETENTION BASINS LARGE ENOUGH TO STORE 67 CUBIC YARDS OF SEDIMENT PER ACRE OF DISTURBED AREA
ROADWAY DRAINAGE STRUCTURE: -OPEN END PIPES, WINGED HEADWALLS, OR CONCRETE WEIR OUTLETS WITH DRAINAGE AREA LESS THAN 30 ACRES
REFER TO THE LATEST EDITION OF THE "MANUAL FOR EROSION AND SEDIMENT CONTROL IN GEORGIA" FOR DESIGN CRITERIA.
A SILT CONTROL GATE CONSISTS OF BOARDS WITHOUT SPACING AND FILTER FABRIC TO BE USED FOR TEMPORARY SEDIMENT STORAGE ON ROADWAY PROJECTS AT THE INLET OF STRUCTURES WITH A DRAINAGE AREA UP TO 50 ACRES. THE DISTURBED AREA WITHIN THE DRAINAGE AREA SHALL NOT EXCEED 5 ACRES. SILT CONTROL GATES SHOULD NOT BE USED ALONE, BUT WITH ANOTHER BMP DOWNSTREAM PRIOR TO DISCHARGE LEAVING PROJECT AREA.
DO NOT USE SILT GATES IN STATE WATERS.
Rt-Sgl=TYPE I: USED ON BOX CULVERTS Rt-Sg2=TYPE 2: USED ON STRAIGHT HEADWALLS Rt-Sg3=TYPE 3: USED ON FLARED END SECTIONS AND TAPERED HEADWALLS
SEDIMENT BARRIERS MINIMIZE AND PREVENT SEDIMENT CARRIED BY SHEET FLOW FROM LEAVING THE PROJECT AREA BY CAUSING DEPOSITION AND/OR FILTRATION OF SEDIMENT. SILT FENCE USED AS PERIMETER CONTROL SHALL NOT BE INSTALLED ACROSS CONCENTRATED FLOW.
TYPE-A SILT FENCE IS TYPICALLY USED IN NON-ENVIRONMENTALLY SENSITIVE AREAS (ESA\$) OR IN AREAS WITH FILLS LESS THAN 10'.
IT SHOULD BE PLACED A MINIMUM OF IO' FROM CONSTRUCTION LIMITS OR ALONG THE RIGHT-OF-WAY LINE.
SEDIMENT BARRIERS MINIMIZE AND PREVENT SEDIMENT CARRIED BY SHEET FLOW FROM LEAVING THE PROJECT AREA BY CAUSING DEPOSITION AND/OR FILTRATION OF SEDIMENT. SILT FENCE USED AS PERIMETER CONTROL SHALL NOT BE INSTALLED ACROSS CONCENTRATED FLOW.
TYPE-C SILT FENCE IS TYPICALLY USED IN ENVIRONMENTALLY SENSITIVE AREAS (ESAs) OR IN AREAS WITH FILLS IO' AND GREATER.
ALL ENVIRONMENTALLY SENSITIVE AREAS (ESAS) SHALL BE PROTECTED WITH A DOUBLE-ROW OF TYPE-C SILT FENCE REGARDLESS OF FILL HEIGHT. A SINGLE-ROW MAY BE USED FOR OTHER APPLICATIONS.
IT SHOULD BE PLACED A MINIMUM OF 10' FROM CONSTRUCTION LIMITS OR

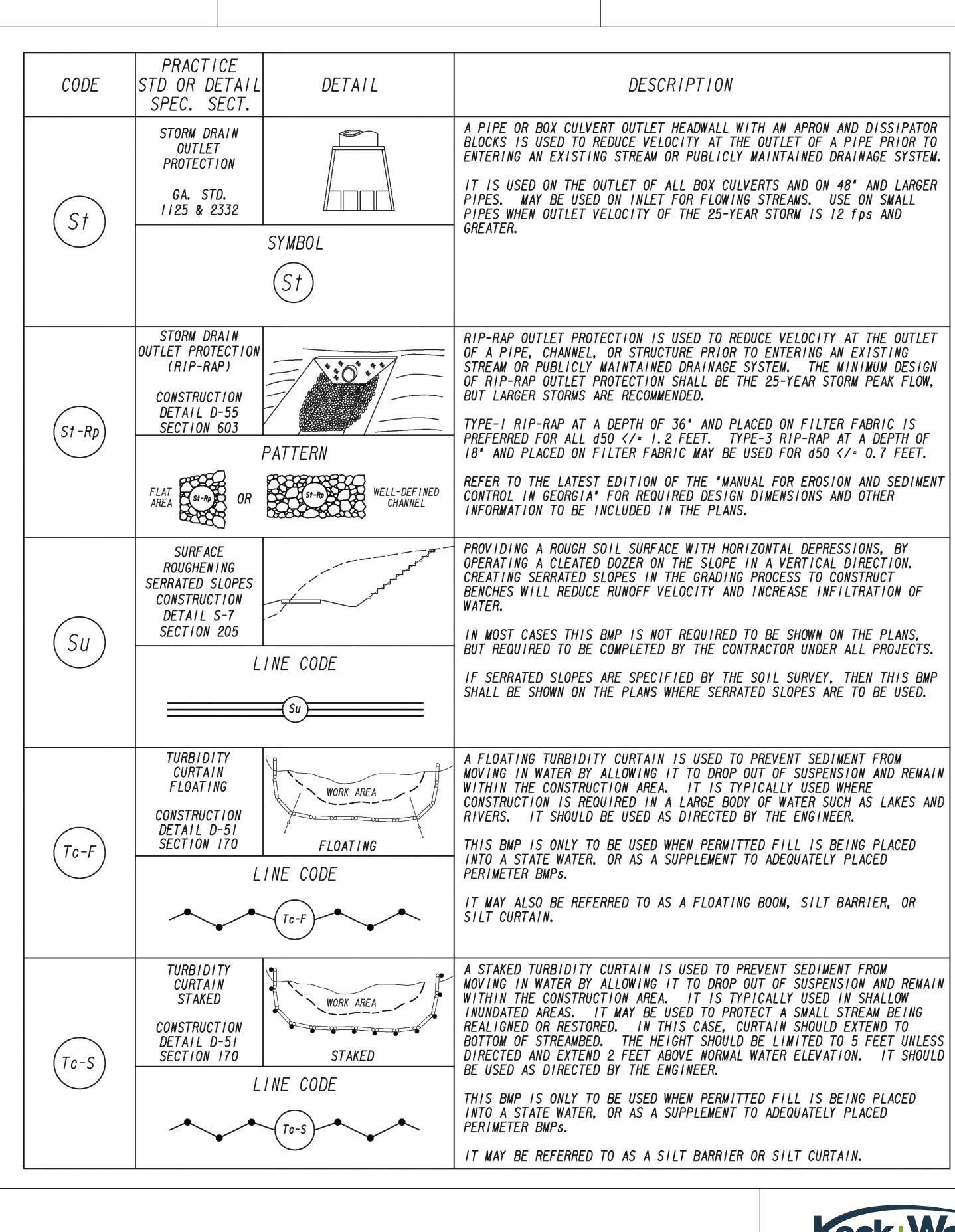


ESCRIPTION	CODE	PRACTICE STD OR DETAIL SPEC. SECT.	DETAIL	DESCRIPTION
TERMINGLED BRUSH, LOGS, ETC. SO AS NOT TO RUCTED AT THE TOE OF FILL SLOPES ONLY GRUBBING OPERATION. THE BARRIER SHOULD BE SLOPES ON GRADING PROJECTS IN RURAL AREAS F WAY OR EASEMENT IS AVAILABLE (IO FEET OR LD RUN ROUGHLY PERPENDICULAR TO THE FLOW OF T CONFLICT WITH RIGHT-OF-WAY OR EASEMENT E PLACED IN WETLANDS. LANS. INCLUDED IN THE CLEARING AND GRUBBING COST. L BE MADE.	(Sd3)	TEMPORARY SEDIMENT BASIN CONSTRUCTION DETAIL D-22A, D-22B SECTION 163	SYMBOL Sd3	A BASIN CREATED BY EXCAVATING AN AREA, DAMMING CONCENTRATED FLOW, OR A COMBINATION OF BOTH. THE BASIN IS DESIGNED TO STORE 67 CUBIC YARDS OF SEDIMENT PER ACRE OF DRAINAGE AREA. THE DRAINAGE AREA SHOULD NOT EXCEED 150 ACRES. BASINS TYPICALLY CONSISTS OF A DAM, PRINCIPAL SPILLWAY, AND AN EMERGENCY SPILLWAY. A FLOATING SURFACE SKIMMER SHALL BE REQUIRED AS PART OF THE PRINCIPAL SPILLWAY UNLESS INFEASIBLE. SUFFICIENT RIGHT-OF-WAY OR EASEMENT IS NEEDED FOR BASIN CONSTRUCTION AND MAINTENANCE ACCESS. SEDIMENT BASINS SHALL BE CONSIDERED ON ALL PROJECTS, BUT MAY NOT BE PRACTICAL. BASINS SHOULD BE LOCATED TO MINIMIZE INTERFERENCE WITH CONSTRUCTION ACTIVITIES AND UTILITIES. REFER TO THE LATEST EDITION OF THE "MANUAL FOR EROSION AND SEDIMENT CONTROL IN GEORGIA" FOR DESIGN CRITERIA.
T TRAP USED FOR INLETS RECEIVING HIGH FLOW GUIDE FOR USE WILL BE FOR AN INLET fs AND GREATER.	(Sd4-C)	ROCK OUTLET TEMPORARY SEDIMENT TRAP CONSTRUCTION DETAIL D-53 SECTION 163	FLOW	TEMPORARY POND WITH ROCK OUTLET DESIGNED TO STORE 67 CUBIC YARDS OF SEDIMENT PER DRAINAGE AREA. DRAINAGE AREA SHALL NOT EXCEED 5 ACRES. DISTINGUISHED FROM TEMPORARY SEDIMENT BASIN BY LACK OF PRINCIPAL SPILLWAY. MAXIMUM POND DEPTH FROM BOTTOM OF POND TO EMERGENCY SPILLWAY IS 4 FEET. A TEMPORARY SEDIMENT BASIN SHALL BE EVALUATED PRIOR TO CONSIDERING A TEMPORARY SEDIMENT TRAP. A TEMPORARY SEDIMENT TRAP IS IDEAL FOR
			SYMBOL Sd4-C	SMALL AREAS WITH NO UNUSUAL DRAINAGE FEATURES AND EFFECTIVE AGAINST COARSE SEDIMENT, BUT NOT AGAINST SILT OR CLAY PARTICLES THAT REMAIN SUSPENDED. REFER TO THE LATEST EDITION OF THE "MANUAL FOR EROSION AND SEDIMENT CONTROL IN GEORGIA" FOR DESIGN CRITERIA.
LET PROTECTION USED FOR WHERE HEAVY FLOWS VERFLOW CAPACITY IS NECESSARY TO PREVENT THE STRUCTURE. CAN BE USED AT CULVERT WILL BE FOR AN INLET RECEIVING FLOW RATES s.	(Sk)	FLOATING SURFACE SKIMMER CONSTRUCTION DETAIL D-22A, D-22B SECTION 163		A BUOYANT DEVICE THAT DRAINS WATER FROM THE SURFACE OF A TEMPORARY SEDIMENT BASIN AT A CONTROLLED FLOW RATE. THE INLET/ORIFICE SIZE IS DESIGNED TO DRAIN THE BASIN WITHIN 24 - 48 HOURS. THE SKIMMER INFORMATION SHALL BE PROVIDED IN CONJUNCTION WITH THE SEDIMENT BASIN INFORMATION IN PLANS. IF A SKIMMER IS INFEASIBLE, THE DESIGNER SHALL PROVIDE A WRITTEN JUSTIFICATION IN THE PLANS.
	SK)		SYMBOL Sk	SKIMMERS ARE ATTACHED TO A RISER WITHOUT PERFORATIONS AND ACTS AS THE PRIMARY SPILLWAY. THE SKIMMER BMP SYMBOL SHALL BE SHOWN IN CONJUNCTION WITH THE TEMPORARY SEDIMENT BASIN BMP SYMBOL WHEN APPLICABLE. REFER TO THE LATEST EDITION OF THE "MANUAL FOR EROSION AND SEDIMENT CONTROL IN GEORGIA" FOR ADDITIONAL INFORMATION.
CONSISTING OF A PREFABRICATED FRAME WITH AROUND A DROP INLET OR CATCH BASIN. CONSISTING OF A PERFORATED METAL STAND PIPE USED AROUND A DROP INLET OR CATCH BASIN. 'ITH SUPPORTING FRAME CAN BE USED AS AN SEDIMENT TRAP FOR AREAS WITH SLOPES < 5%.	(Sr)	TEMPORARY STREAM CROSSING SECTION 107		A TEMPORARY STRUCTURE INSTALLED ACROSS A FLOWING STREAM OR WATERCOURSE FOR USE BY CONSTRUCTION EQUIPMENT. THIS BMP PROVIDES A MEANS TO CROSS STREAMS OR WATERCOURSES WITHOUT MOVING SEDIMENT INTO STREAMS, DAMAGING THE STREAM BED OR CHANNEL, OR CAUSING FLOODING. THIS BMP SHOULD NOT BE USED ON STREAMS WITH DRAINAGE AREAS GREATER THAN ONE SQUARE MILE, UNLESS SPECIFICALLY DESIGNED TO ACCOMMODATE THE ADDITIONAL DRAINAGE AREA BY THE DESIGN PROFESSIONAL. A CERTIFICATION STATEMENT AND SIGNATURE SHALL ACCOMPANY THE DESIGN.
VENT SILT FROM ENTERING THE PIPE SYSTEM. S RECEIVING CONCENTRATED FLOWS. RECOMMENDED RATES THAT RANGE FROM 0 - 4 cfs.			SYMBOL Sr	THIS BMP SHALL BE DESIGNED ACCORDING TO THE LATEST EDITION OF THE "MANUAL FOR EROSION AND SEDIMENT CONTROL IN GEORGIA".
TION USED WHERE HEAVY CONCENTRATED FLOWS GRAVEL ARE USED TO TRAP SEDIMENT. THE HALL BE NO MORE THAN 3:1. A GUIDE FOR USE EIVING FLOW RATES THAT RANGE FROM 3 - 5 cfs.	NOTE:			FOR CONTRACTOR'S USE ONLY!
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DESCRIPTION		CODE	PRACTICE STD OR DETAIL SPEC. SECT.	DETAIL
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T OF ALL BOX CULVERTS AND ON 48" AND LARGER INLET FOR FLOWING STREAMS. USE ON SMALL ITY OF THE 25-YEAR STORM IS 12 fps AND				
ON IS USED TO REDUCE VELOCITY AT THE OUTLET STRUCTURE PRIOR TO ENTERING AN EXISTING TAINED DRAINAGE SYSTEM. THE MINIMUM DESIGN CCTION SHALL BE THE 25-YEAR STORM PEAK FLOW, RECOMMENDED.	-			
PTH OF 36" AND PLACED ON FILTER FABRIC IS /= 1.2 FEET. TYPE-3 RIP-RAP AT A DEPTH OF TR FABRIC MAY BE USED FOR d50 = 0.7 FEET.</td <td></td> <td></td> <td></td> <td></td>				
TION OF THE "MANUAL FOR EROSION AND SEDIMENT REQUIRED DESIGN DIMENSIONS AND OTHER DED IN THE PLANS.				
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RTAIN IS USED TO PREVENT SEDIMENT FROM WING IT TO DROP OUT OF SUSPENSION AND REMAIN AREA. IT IS TYPICALLY USED WHERE TD IN A LARGE BODY OF WATER SUCH AS LAKES AND USED AS DIRECTED BY THE ENGINEER.	-			
USED WHEN PERMITTED FILL IS BEING PLACED AS A SUPPLEMENT TO ADEQUATELY PLACED				
) TO AS A FLOATING BOOM, SILT BARRIER, OR				
TAIN IS USED TO PREVENT SEDIMENT FROM WING IT TO DROP OUT OF SUSPENSION AND REMAIN AREA. IT IS TYPICALLY USED IN SHALLOW AY BE USED TO PROTECT A SMALL STREAM BEING IN THIS CASE, CURTAIN SHOULD EXTEND TO THE HEIGHT SHOULD BE LIMITED TO 5 FEET UNLESS TEET ABOVE NORMAL WATER ELEVATION. IT SHOULD	NOT I. DC		SION CONTROL ITEMS	IN A FLOWING STREAM OR A

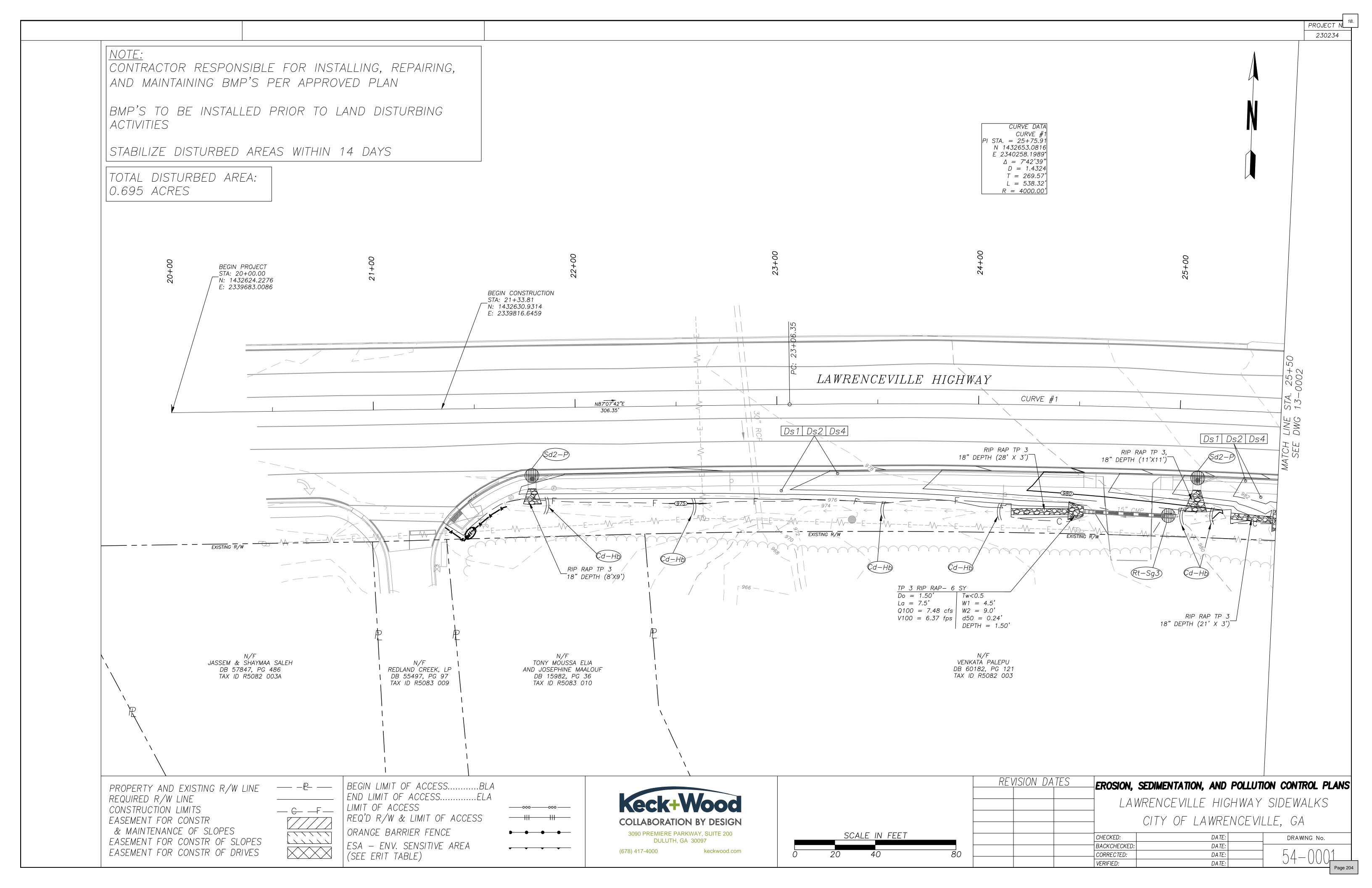
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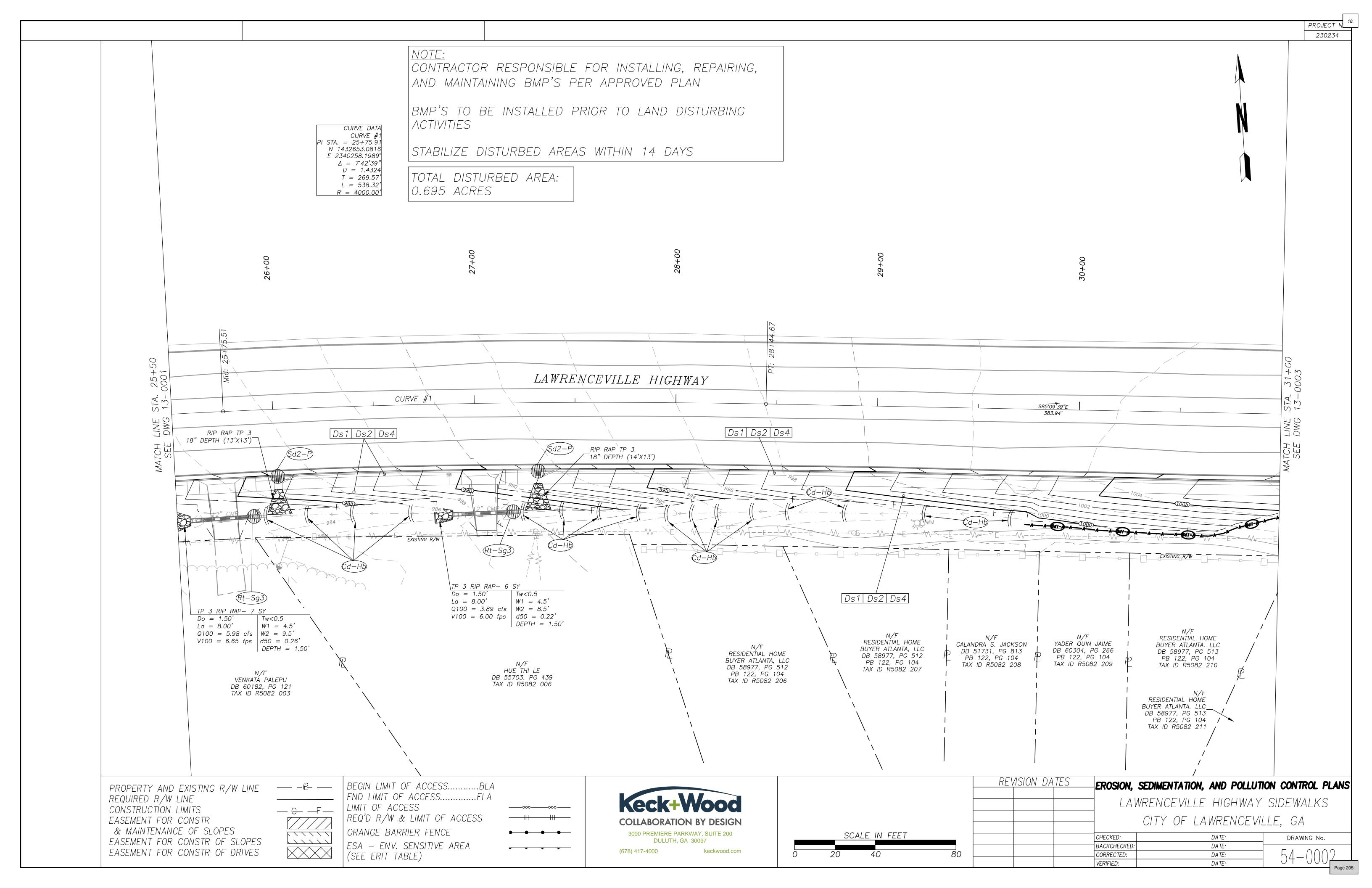
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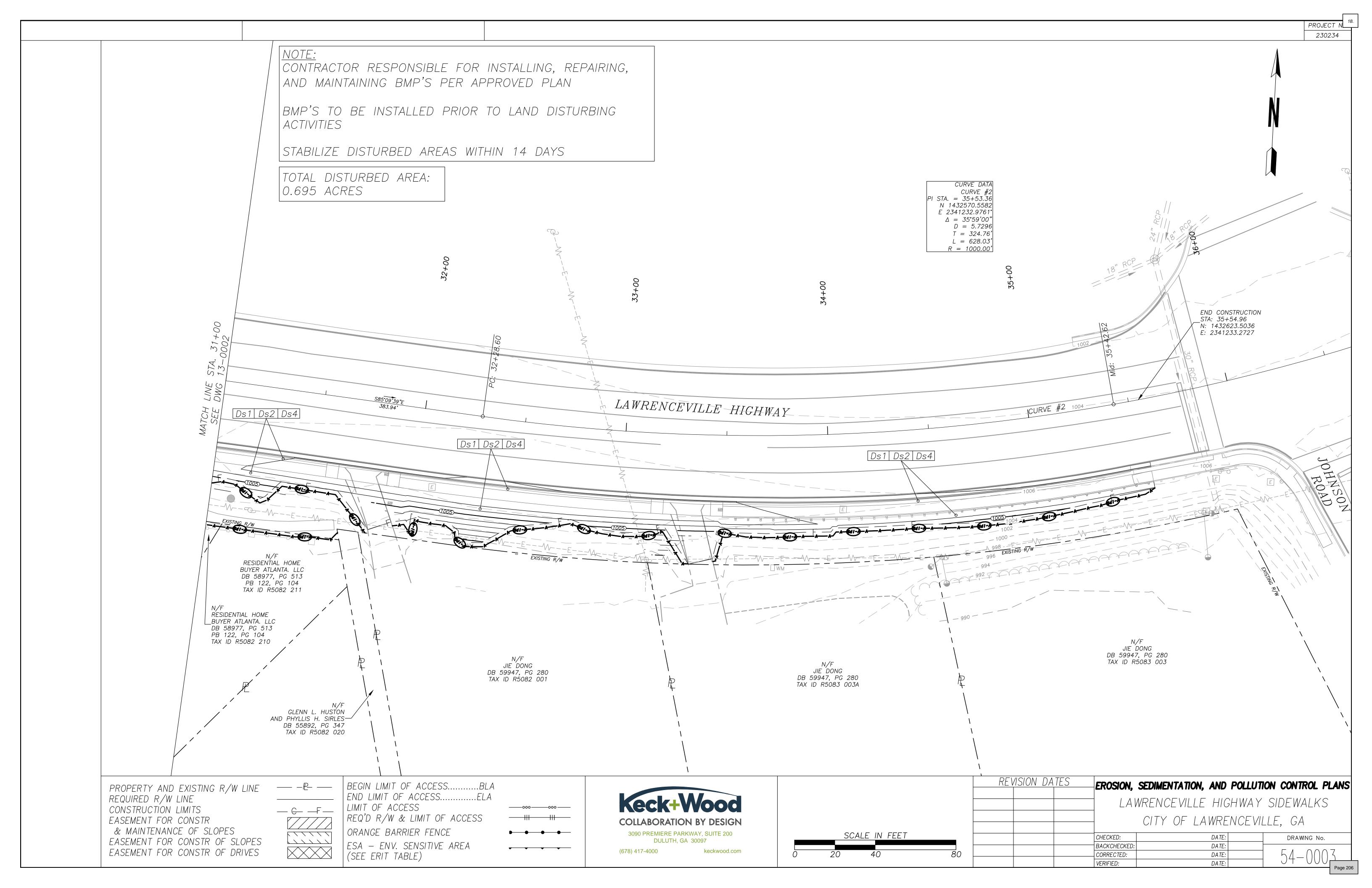
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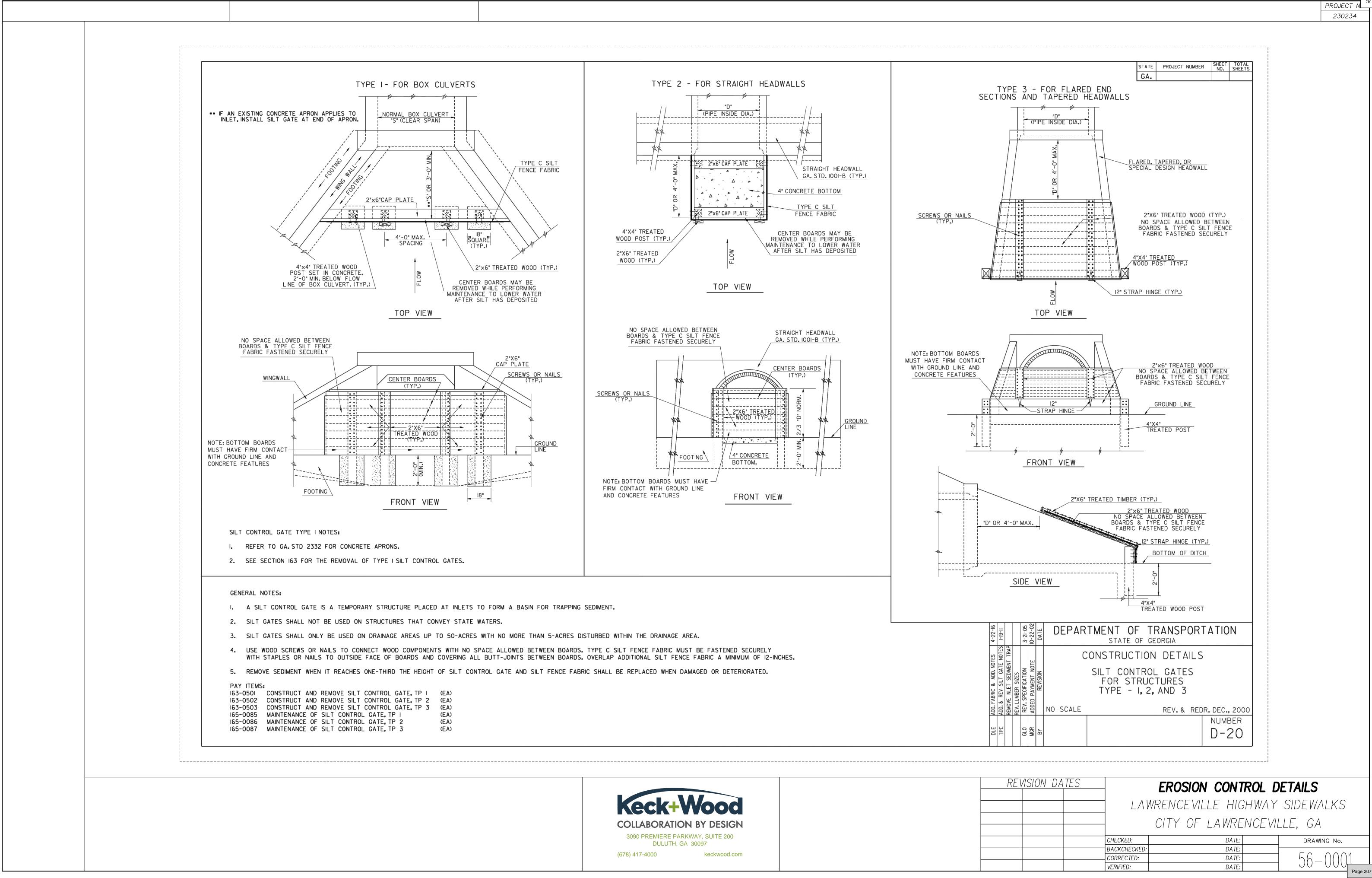
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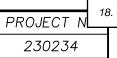
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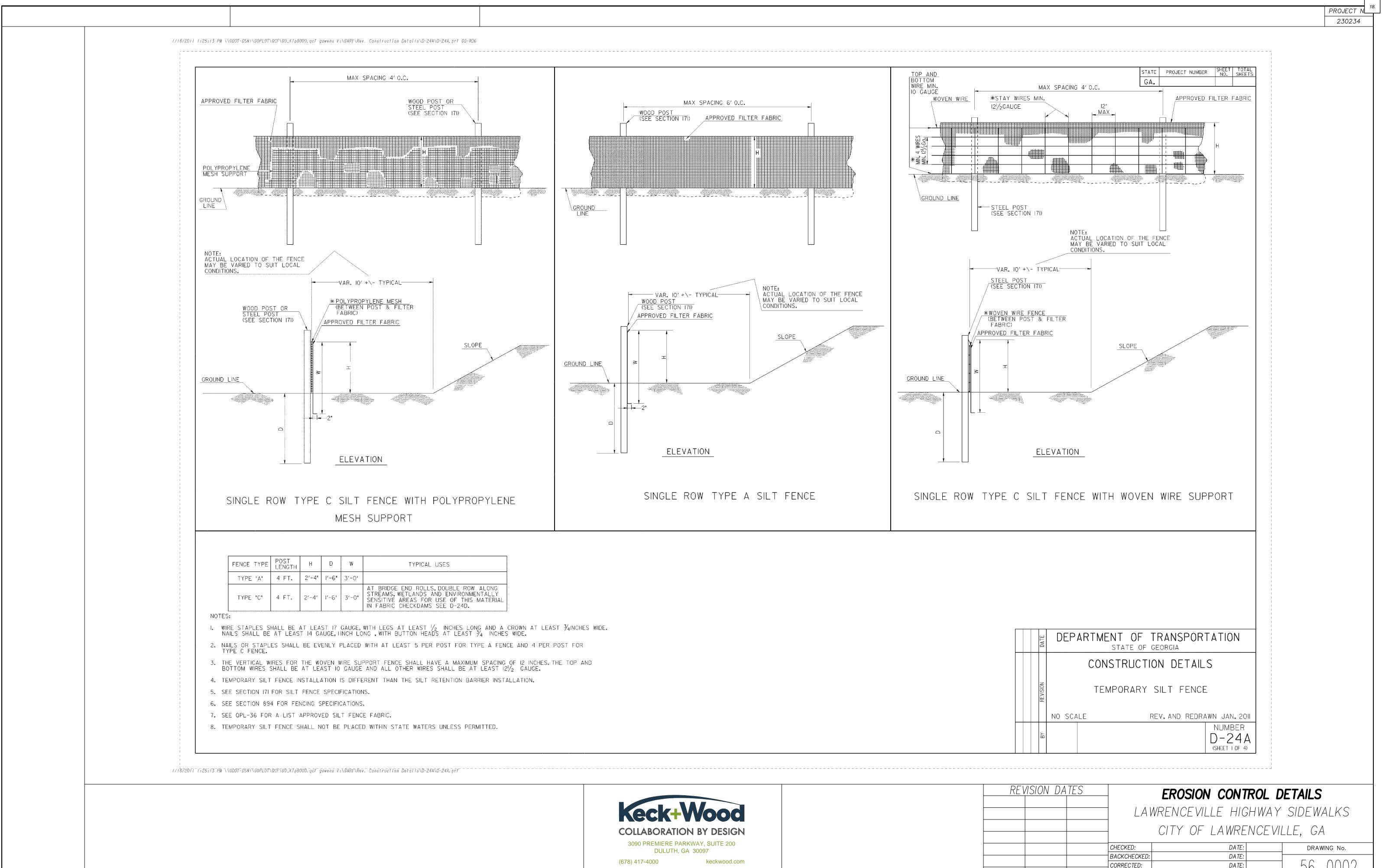








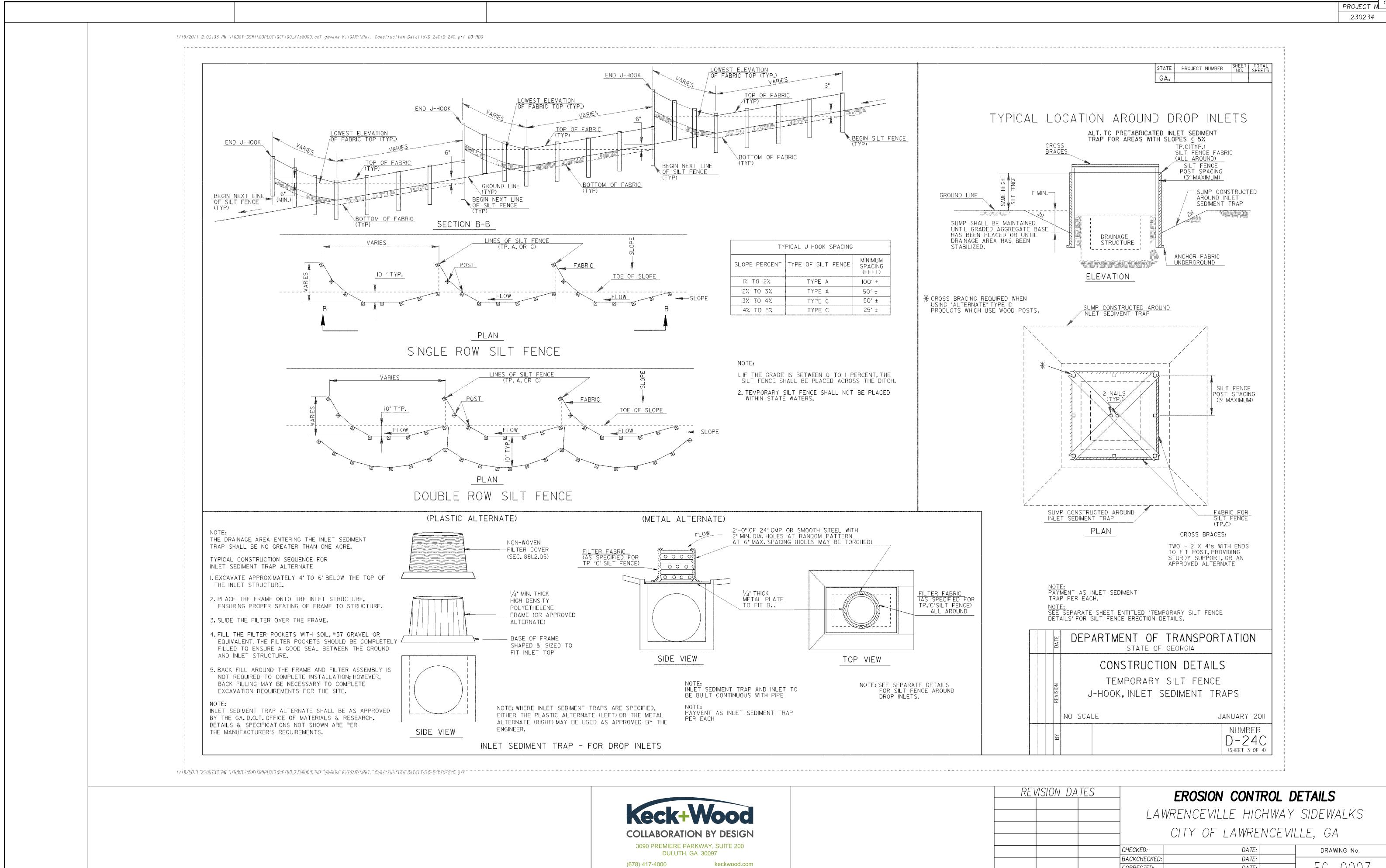




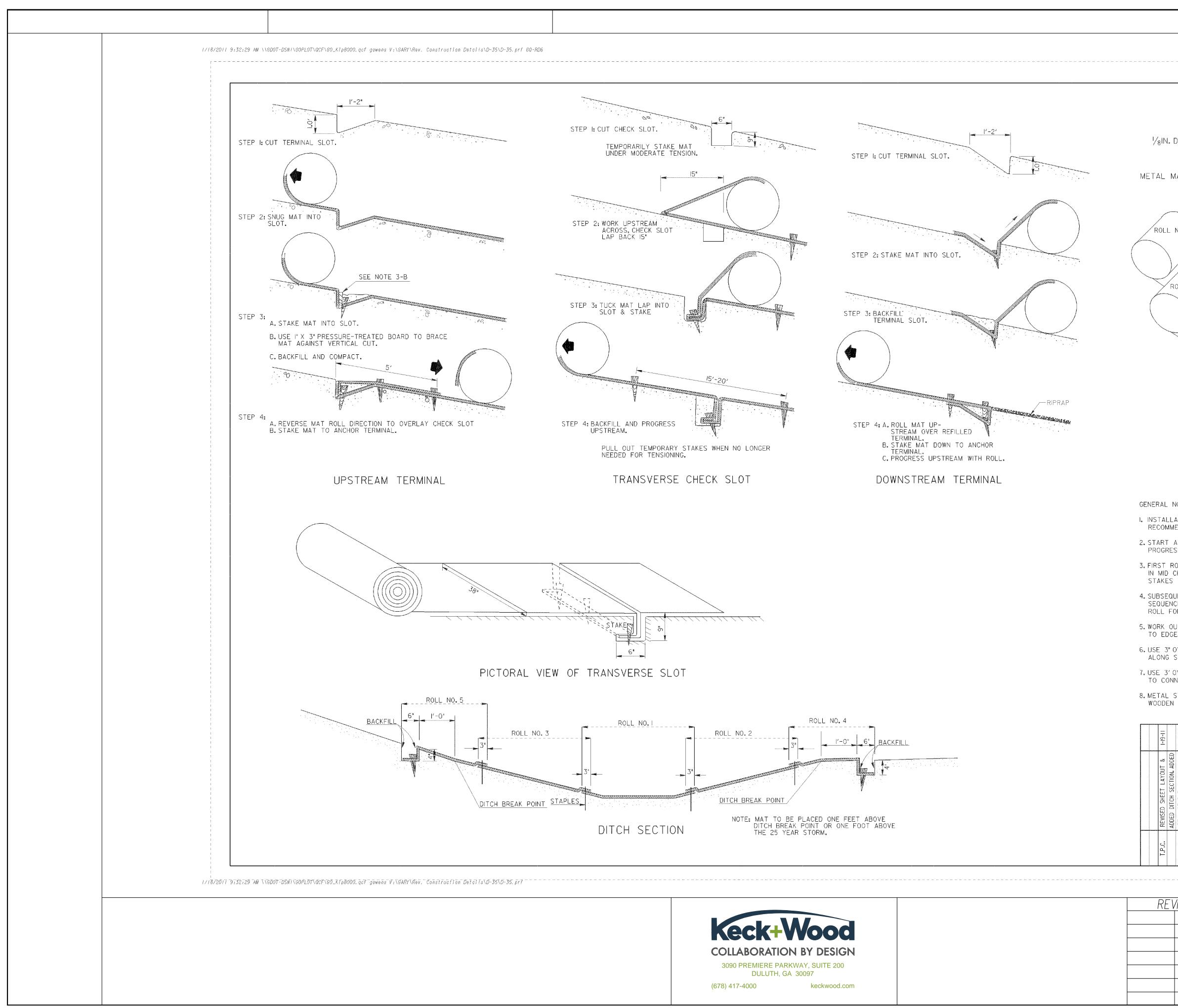
(678) 417-4000 keckwood.com

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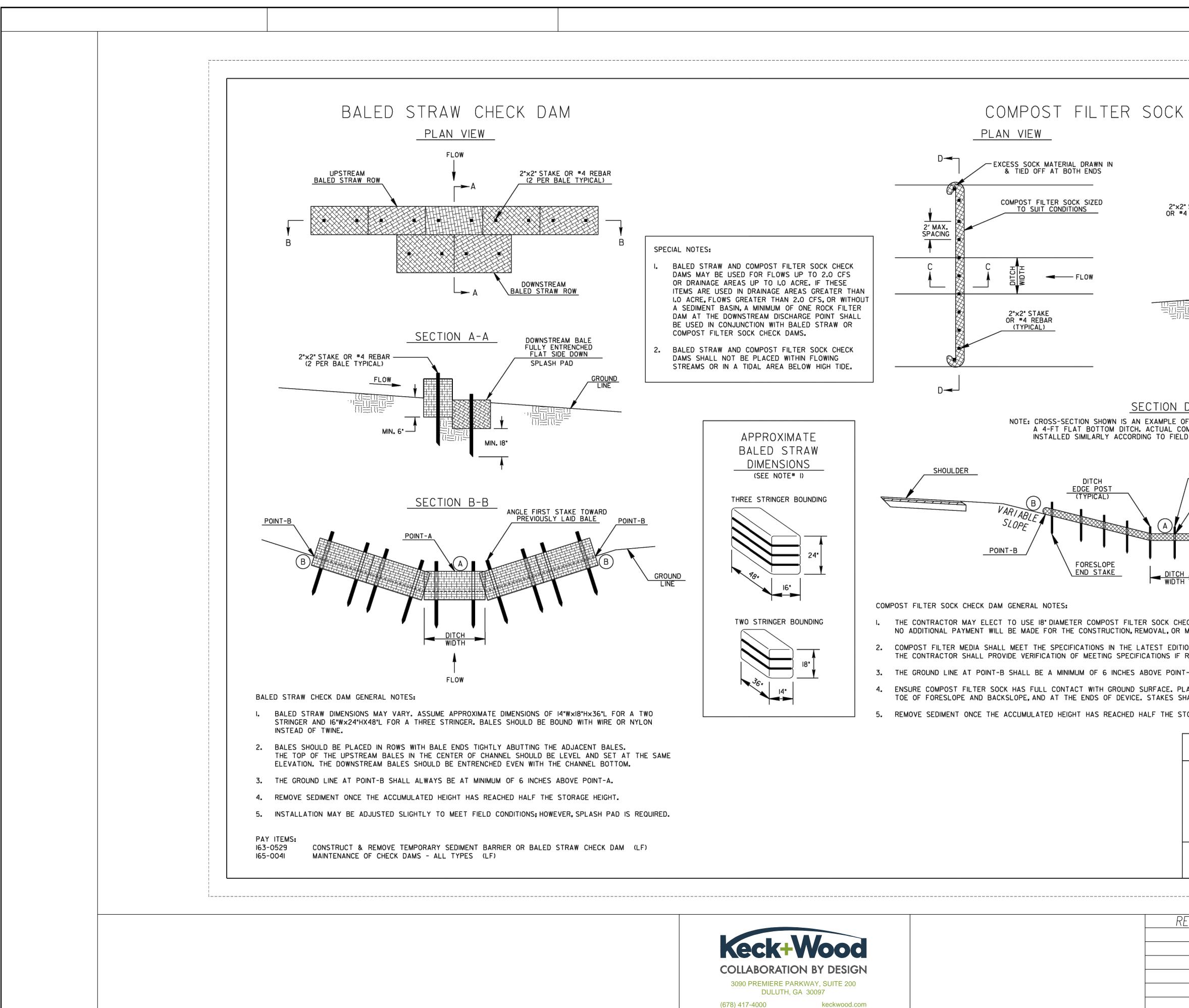
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#### DEFINITION

Applying plant residues or other suitable materials, produced on the site if possible, to the soil surface.

#### CONDITIONS

Mulch or temporary grassing shall be applied to all exposed areas within 14 days of disturbance. Mulch can be used as a singular erosion control device for up to six months, but it shall be applied at the appropriate depth, depending on the material used, anchored, and have a continuous 90% cover or greater of the soil surface. Maintenance shall be required to maintain appropriate depth and 90% cover. Temporary vegetation may be employed instead of mulch if the area will remain undisturbed for less than six months. If an area will remain undisturbed for greater than six months, permanent vegetative techniques shall be employed.

#### SPECIFICATIONS

#### MULCHING WITHOUT SEEDING

This standard applies to grades or cleared areas where seedings may not have a suitable growing season to produce an erosion retardant cover, but can be stabilized with a mulch cover.

#### Site Preparation

1. Grade to permit the use of equipment for applying and anchoring mulch. 2. Install needed erosion control measures as required

such as dikes, diversions, berms, terraces and sediment barriers.

3. Loosen compact soil to a minimum depth of 3 inches.

#### Mulching Materials

Select one of the following materials and apply at the depth indicated:

1. Dry straw or hay shall be applied at a depth of 2 to 4 inches providing complete soil coverage. One advantage of this material is easy application.



2. Wood waste (chips, sawdust or bark) shall be applied at a depth of 2 to 3 inches. Organic material from the clearing stage of development should remain on site, be chipped, and applied as mulch. This method of mulching can greatly reduce erosion control costs. 3. Cutback asphalt (slow curing) shall be applied at 1200

gallons per acre (or 1/4 gallon per sq.yd.). 4. Polyethylene film shall be secured over banks or stockpiled soil material for temporary protection. This material can be salvaged and reused.

#### Applying Mulch

When mulch is used without seeding, mulch shall be applied to provide full coverage of the exposed area. 1. Dry straw or hay mulch and wood chips shall be applied uniformly by hand or by mechanicalequipment. 2. If the area will eventually be covered with perennial

vegetation, 20-30 pounds of nitrogen per acre in addition to the normal amount shall be applied to offset the uptake of nitrogen caused by the decomposition of the organic mulches.

3. Cutback asphalt shall be applied uniformly. Care should be taken in areas of pedestrian traffic due to problems of 'tracking in" or damage to shoes, clothing, etc. 4. Apply polyethylene film on exposed areas.

#### Anchoring Mulch

1. Straw or hay mulch can be pressed into the soil with a disk harrow with the disk set straight or with a special "packer disk." Disks may be smooth or serrated and should be 20 inches or more in diameter and 8 to 12 inches apart. The edges of the disk should be dull enough not to cut the mulch but to press it into the soil leaving much of it in an erect position. Straw or hay mulch shall be anchored immediately

after application. Straw or hay mulch spread with special blower-type equipment may be anchored with emulsified asphalt (Grade AE-5 or SS-1). The asphalt emulsion shall be sprayed onto the mulch as it is ejected from the machine. Use

100 gallons of emulsified asphalt and 100 gallons of water per ton of mulch. Tackifers and binders can be substituted for emulsified asphalt. Please refer to specification Tb -Tackifers and Binders. Plastic mesh or netting with mesh no larger than one inch by one inch shall be installed according to manufacturer's specifications.

2. Netting of the appropriate size shall be used to anchor wood waste. Openings of the netting shall not be larger than the average size of the wood waste chips. 3. Polvethylene film shall be anchor trenched at the top as

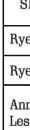
well as incrementally as necessary.



## CONDITIONS

eeded.











The establishment of temporary vegetative cover with fast growing seedings for seasonal protection on disturbed or denuded areas.

Temporary grassing, instead of mulch, can be applied to rough graded areas that will be exposed for less than six months. Temporary vegetative measures should be coordinated with permanent measures to assure economical and effective stabilization. Most types of temporary vegetation are ideal to use as companion crops until the permanent vegetation is established.

## SEEDING RATES FOR **TEMPORARY SEEDING**

SPECIES	RATE Per 1,000 sq.ft.	RATE Per Acre *	PLANTING DATES **
Rye	3.9 pounds	3 bu.	9/1-3/1
Ryegrass	0.9 pound	40 lbs.	8/15-4/1
Annual Lespedeza	0.9 pound	40 lbs.	1/15-3/15
Weeping Lovegrass	0.1 pound	4 lbs.	2/15-6/15
Sudangrass	1.4 pounds	60 lbs.	3/1-8/1
Browntop Millet	0.9 pound	40 lbs.	4/1-7/15
Wheat	4.1 pounds	3 bu.	9/15-2/1

\* Unusual site conditions may require heavier seeding rates \*\* Seeding dates may need to be altered to fit temperture variations and conditions.

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## DISTURBED AREA STABILIZATION (WITH TEMPORARY SEEDING)

## SPECIFICATIONS

#### Grading and Shaping

Excessive water run-off shall be reduced by properly designed and installed erosion control practices such as closed drains, ditches, dikes, diversions, sediment barriers and others.

No shaping or grading is required if slopes can be stabilized by hand-seeded vegetation or if hydraulic seeding equipment is to be used.

#### Seedbed Preparation

When a hydraulic seeder is used, seedbed preparation is not required. When using conventional or handseeding, seedbed preparation is not required if the soil material is loose and not sealed by rainfall.

When soil has been sealed by rainfall or consists of smooth cut slopes, the soil shall be pitted, trenched or otherwise scarified to provide a place for seed to lodge and germinate.

#### Lime and Fertilizer

Agricultural lime is required unless soil tests indicate otherwise. Apply agricultural lime at a rate of one ton per acre. Graded areas require lime application. Soils can be tested to determine if fertilizer is needed. On reasonably fertile soils or soil material, fertilizer is not required. For soils with very low fertility, 500 to 700 pounds of 10-10-10 fertilizer or the equivalent per acre (12-16 lbs./1,000 sq. ft.) shall be applied. Fertilizer should be applied before land preparation and incorporated with a disk, ripper or chisel.

#### Seeding

Select a grass or grass-legume mixture suitable to the area and season of the year. Seed shall be applied uniformly by hand, cyclone seeder, drill, cultipacker seeder, or hydraulic seeder (slurry including seed and fertilizer). Drill or cultipacker seeders should normally place seed one-quarter to one-half inch deep. Appropriate depth of planting is ten times the seed diameter. Soil should be "raked" lightly to cover seed with soil if seeded by hand.

#### Mulching

Temporary vegetation can, in most cases, be established without the use of mulch. Mulch without seeding should be considered for short term protection. Refer to Ds1 - Disturbed Area Stabilization (With Mulching Only).

#### Irrigation

During times of drought, water shall be applied at a rate not causing runoff and erosion. The soil shall be thoroughly wetted to a depth that will insure germination of the seed. Subsequent applications should be made when needed.

## DEFINITION

A permanent vegetation using sods on highly erodible or critically eroded lands.

#### CONDITIONS

This application is appropriate for areas which require immediate vegetative covers, drop inlets, grass swales, and waterways with intermittent flow .

### CONSTRUCTION SPECIFICATIONS INSTALLATION

Soil Preparation

- · Bring soil surface to final grade. Clear surface of trash, woody debris, stones and clods larger than 1". Apply sod to soil surfaces only and not frozen
- surfaces, or gravel type soils. • Topsoil properly applied will help guarantee stand. Don't use topsoil recently treated with herbicides or soil sterilants.
- fall planting of warm season species, half the fertilizer should be applied at planting and the other half in the spring.

### Table 6-6.1. Fertilizer Requirements for Soil Surface Application

Fertilizer Type (lbs./acre)	Fertilizer Rate (lbs./acre)	Fertilizer Rate	Season
10-10-10	1000	.025	Fall

- Agricultural lime should be applied based on soil tests or at a rate of 4 to 2 tons per acre.

#### Installation

- Lay sod with tight joints and in straight lines. Don't overlap joints. Stagger
- joints and do not stretch sod. On slopes steeper than 3:1, sod should be anchored with wooden or biodegradable pins or other approved methods. Installed sod should be rolled or tamped to provide good contact between sod
- and soil. - Irrigate sod and soil to a depth of 4" immediately after installation.
- Sod should not be cut or spread in extremely wet or dry weather. · Irrigation should be used to supplement rainfall for a minimum of 2-3 weeks.





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Mix fertilizer into soil surface. Fertilize based on soil tests or Table 6-6.1. For

## DISTURBED AREA STABILIZATION

- Sod selected should be certified. Sod grown in the general area of the project

is desirable. - Sod should be machine cut and contain  $3/4" \pm 1/4"$  of soil, not including shoots

or thatch. - Sod should be cut to the desired size within  $\pm 5\%$ . Torn or uneven pads should be rejected.

- Sod should be cut and installed within 36 hours of digging. - Avoid planting when subject to frost heave or hot weather if irrigation is not

available. - The sod type should be shown on the plans or installed according to Table 6-6.2. See Figure 6-4.1 for your Resource Area.

Table 6-6.2. Sod Planting Requirements

Grass	Varieties	Resource Area	Growing Season
Bermudagrass	Common Tifway Tifgreen Tiflawn	M-L,P,C P,C P,C P,C	Warm Weather
Bahiagrass	Pensacola	P,C	Warm Weather
Centipede	-	P,C	Warm Weather
St. Augustine	Common Bitterblue Raleigh	С	Warm Weather
Zoysia	Emerald Myer	P,C	Warm Weather
Tall Fescue	Kentucky	M-L,P	Cool Weather

MAINTENANCE

MATERIALS

• Re-sod areas where an adequate stand of sod is not obtained. • New sod should be mowed sparingly. Grass height should not be cut less

than 2"-3" or as specified.

• Apply one ton of agricultural lime as indicated by soil test or every 4-6 years. • Fertilize grasses in accordance with soil tests or Table 6-6.3.

Table 6-6.3 Fortilizer Bequirements for Sod

Types of Species	Planting Year	Fertilizer (N-P-K)	Rate (lbs./acre)	Nitrogen Top Dressing Rate (lbs./acre)
Cool	First	6-12-12	1500	50-100
Season	Second	6-12-12	1000	-
Grasses	Maintenance	10-10-10	400	30
Warm	First	6-12-12	1500	50-100
Season	Second	6-12-12	800	50-100
Grasses	Maintenance	10-10-10	400	30



# LAWRENCEVILLE GEORGIA

#### AGENDA REPORT MEETING: REGULAR MEETING, MAY 22, 2024 AGENDA CATEGORY: COUNCIL BUSINESS NEW BUSINESS

Item:	APPL2023-00008; United Rentals c/o Ben Baker; 255 Equipment Court
Department:	Planning and Development
Date of Meeting:	Wednesday, May 22, 2024
Applicant Request:	Appealing the March 18, 2024, Board of Appeals Decision
Presented By:	Todd Hargrave, Director of Planning and Development Jody Campbell, Attorney at Law, Blum & Campbell, LLC

**Summary:** The property owner wants to appeal the March 18, 2024, Board of Appeals Decision to include a request for an exception of the height requirement that equipment must not be higher than six (6) feet and to remove the requirement for understory trees.

Board of Appeals Decision. All Board of Appeals decisions shall be in writing and shall contain findings and facts and conclusions of law. Decisions shall be mailed to the applicant and any interested parties who make a written request for a copy of the written decision without unreasonable delay after the close of the hearing. Where an application has been denied, no new application on substantially the same facts shall be filed within six months of the date the previous denial, unless the Board of Appeals, for good cause shown by the applicant, grants permission to do so.

#### **Attachments/Exhibits:**

Evidence to be presented at meeting.