



# LAWRENCEVILLE

## GEORGIA

DOWNTOWN DEVELOPMENT AUTHORITY

### AGENDA

---

Monday, May 09, 2022  
6:30 PM

Council Assembly Room  
70 S. Clayton St, GA 30046

---

#### **Call to Order**

#### **Approval of Agenda**

#### **Approval of Prior Meeting Minutes**

- [1.](#) Approval of Regular Meeting Minutes for March 14, 2022
- [2.](#) Approval of Executive Session Minutes for March 14, 2022

#### **Downtown Development Business**

- [3.](#) May 2022 Treasurer's Report
- [4.](#) Chairman Training – Strategic Leadership Visit
- [5.](#) By-Laws Update
- [6.](#) Façade Grant Update

#### **Mainstreet Business**

#### **Other Business**

#### **Citizen Comments**

#### **Executive Session - Real Estate**

#### **Final Adjournment**



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: APPROVAL OF PRIOR MEETING MINUTES

**Item:** Approval of Regular Meeting Minutes for March 14, 2022

**Department:** Downtown Development Authority

**Date of Meeting:** Monday, May 9, 2022

**Fiscal Impact:** none

**Presented By:** Chairman Lee Merritt

**Action Requested:** Approval of Regular Meeting Minutes for March 14, 2022

---

**Summary:** Approval of Regular Meeting Minutes for March 14, 2022



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: APPROVAL OF PRIOR MEETING MINUTES

**Item:** Approval of Executive Session Minutes for March 14, 2022

**Department:** Downtown Development Authority

**Date of Meeting:** Monday, May 9, 2022

**Fiscal Impact:** none

**Presented By:** Chairman Lee Merritt

**Action Requested:** Approval of Executive Session Minutes for March 14, 2022

---

**Summary:** Approval of Executive Session Minutes for March 14, 2022



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

**Item:** May 2022 Treasurer's Report

**Department:** Downtown Development Authority

**Date of Meeting:** Monday, May 9, 2022

**Fiscal Impact:** none

**Presented By:** Katrina Fellows, Treasurer

**Action Requested:** May 2022 Treasurer's Report

---

**Summary:** May 2022 Treasurer's Report



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

**Item:** Chairman Training – Strategic Leadership Visit

**Department:** Downtown Development Authority

**Date of Meeting:** Monday, May 9, 2022

**Fiscal Impact:** none

**Presented By:** Chairman Lee Merritt

**Action Requested:** Chairman Training – Strategic Leadership Visit

---

**Summary:** Chairman Training – Strategic Leadership Visit



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

**Item:** By-Laws Update

**Department:** Downtown Development Authority

**Date of Meeting:** Monday, May 9, 2022

**Fiscal Impact:** none

**Presented By:** Chairman Lee Merritt

**Action Requested:** By-Laws Update

---

**Summary:** By-Laws Update

**Attachment:**

- Motion for consideration to Amend Article III of the Downtown Development Authority By-Laws

Motion to Amend Article III of the DDA Bylaws by adding a Section 6 entitled Inter-Meeting Expenditures, the text of which is as follows:

**Section 6. Inter-Meeting Expenditures.**

- a) The Executive Director and Chairman, each acting independently, are authorized to spend up to \$2,500.00 each to cover ordinary and extraordinary expenses in furtherance of the purposes of the DDA which shall arise between meeting. The DDA shall ratify said expenses at the following meeting and shall hold the Executive Director and/or Chairman harmless for the foregoing expenditures.
- b) The Executive Director and Chairman, each acting independently, are authorized to spend up to \$5,000.00 between meetings as earnest money or similar deposit toward the prospective purchase of real estate by the DDA, provided that said earnest money is contractually refundable until at least five (5) business days after the next meeting of the DDA. The DDA shall hold the Executive Director and/or Chairman harmless for the foregoing expenditures.
- c) The Treasurer is authorized to sign checks or take such other actions as reasonably necessary to effectuate the foregoing expenditures described herein, and the DDA shall hold the Treasurer harmless for such actions.



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: DOWNTOWN DEVELOPMENT AUTHORITY

AGENDA CATEGORY: DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS

**Item:** Façade Grant Update

**Department:** Downtown Development Authority

**Date of Meeting:** Monday, May 9, 2022

**Fiscal Impact:** none

**Presented By:** Jasmine Billings

**Action Requested:** Façade Grant Update

---

**Summary:** Façade Grant Update