



LAWRENCEVILLE

GEORGIA

BUILDING AUTHORITY AGENDA

Wednesday, March 15, 2023
4:45 PM

Council Assembly Room
70 S. Clayton St, GA 30046

Call to Order

Approval of Meeting Minutes

1. Building Authority Special Call - June 3, 2019
2. Building Authority Public Hearing - June 27, 2019
3. Building Authority Special Call - July 10, 2019
4. Building Authority Regular Meeting - January 18, 2023

General Building Authority Discussion

- [5.](#) Modification to Building Authority Bylaws

Final Adjournment



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: BUILDING AUTHORITY, MARCH 15, 2023

AGENDA CATEGORY: GENERAL DISCUSSION

Item:	Modification to Building Authority Bylaws
Department:	City Manager
Date of Meeting:	Wednesday, March 15, 2023
Fiscal Impact:	N/A
Presented By:	Chuck Warbington, City Manager
Action Requested:	Approve the modification to the Building Authority Bylaws

Summary:

Attachments/Exhibits:

Bylaws Building Authority Modifications

BYLAWS OF THE LAWRENCEVILLE BUILDING AUTHORITY

ARTICLE 1

Members and Meetings

Section 1

The Authority shall consist of five members who shall be residents of the City of Lawrenceville, Georgia. The Mayor and other members of the City Council shall be eligible to be appointed and to serve on the Authority. The members of the Authority shall hold office for terms of four years and until their successors shall be appointed; provided however that of the original members appointed to the Authority, three shall be appointed for terms of one year and two shall be appointed for terms of three years. On the expiration of such initial terms, the successor shall be appointed for terms of four years. Any vacancy on the Authority shall be filled for the unexpired term by the City Council.

Section 2

The members of the Authority shall have such power and authority as is conferred upon them by the local legislation establishing the Lawrenceville Building Authority, and such other powers and authorities as may be contained under the Constitution and laws of the State of Georgia as the same may now or hereinafter exist.

Section 3

Regular meetings of the Authority shall be held on the third Wednesday of January, April, July, and October of each year unless canceled by the Chairperson. Notice of the time and place of such meeting may from time to time be fixed by Resolution of the Authority, or if not fixed, determined by the Chairperson in notice of the meeting.

Section 4

Special meetings may be held upon the call of the Chairperson or any two members of the Authority at such time and hours and at such place within the City of Lawrenceville, Georgia, as shall be specified in the notice of such meeting. Notice of special meetings may be either oral or written. Oral notice may be delivered personally or by telephone and shall be given at least twenty-four hours before the time of the meeting. Written notice may be sent by mail, email, or delivered personally. Such notice shall be delivered at least twenty-four hours before the time of the meeting. Notice requirements shall be waived by any member who attends the meeting and who fails to raise any objection regarding the notice of the time and place of the meeting.

Section 5

All meetings of the Authority shall be noticed to the public in accordance with the provisions of Georgia law, and said meetings shall be conducted in accordance with the provisions of the Georgia Open Meetings Act and all other applicable Georgia laws.

Section 6

Three members of the Authority shall constitute a quorum, and a vacancy on the Authority shall not impair the right of the quorum to exercise all the rights and perform all duties of the Authority. In every instance, a majority vote of a quorum shall authorize any legal act of the Authority, including all things necessary to authorize and issue revenue bonds.

Section 7

In case of a dispute concerning parliamentary procedures governing the conduct of the Authority, the Chairperson shall have the Authority to make parliamentary rulings.

ARTICLE 2

Officers

Section 1

Members of the Authority shall elect one its members as Chairperson and shall elect a Secretary/Treasurer. The Secretary/Treasurer does not have to be a member of the Authority. The Authority may also elect a Vice Chairperson and an Assistant Secretary/Treasurer.

Section 2

Following election of the initial officers, officers of the Authority shall be elected at the regular ~~meetings~~meeting to be held on the third Wednesday of January of each year; and shall serve one year terms.

Section 3

All officers shall be elected by and serve at the pleasure of the members and any officer may be removed from office whether with or without cause at any time by the affirmative vote of the majority of the members of the Authority then in office. A vacancy in any office because of resignation, removal, disqualification or otherwise shall be filled by the members of the Authority for the unexpired portion of the term. The officer whose term of office has expired shall continue to hold office until a successor is elected. Resignations shall be submitted in writing to the Chairperson.

Section 4

The duties of respective officers may be provided for from time to time by the direction of the Authority. In the absence of specific direction, respective officers shall have the powers and shall discharge the duties customarily and usually held and performed by similar officers. The Chairperson or Vice Chairperson and the Secretary/Treasurer, or Assistant Secretary/Treasurer shall have the authority to execute any and all legal documents on behalf of the Authority, including but not limited to any documents related to revenue bonds.

ARTICLE 3

Fiscal Year

Section 1

The fiscal year of the Authority shall begin on the first day of ~~September~~July of each year and end on the last day of ~~August~~June.

Section 2

The Authority shall cause an annual audit of the books of the Authority to be made by the firm which audits the books of the City of Lawrenceville, Georgia, and present such audit to the members of the Authority. A copy of any such audit shall be maintained and filed in accordance with Georgia law.

ARTICLE 4

Corporate Seal

Section 1

The seal of the Authority shall consist of an impression bearing the name Lawrenceville Building Authority around the perimeter, and the words seal and the year of activation in the center thereof. In lieu thereof, the Authority may make an impression in writing bearing the words Seal enclosed in parenthesis or scroll along with the name of the Authority and the year -of activation. Any such writing shall be deemed the seal of the Authority.

ARTICLE 5

Depositories

Section 1

The Authority shall from time to time provide by resolution for the establishment of depositories for the funds of the Authority.

Section 2

All draft checks or other financial documents against the accounts of the Authority shall be signed by the Chairperson or Vice Chairperson and the Secretary/Treasurer, or the Assistant Secretary/Treasurer.

ARTICLE 6

Amendments

Section 1

These Bylaws shall be subject to alteration amendment or repeal not inconsistent with the laws of the State of Georgia creating this Authority. Any such amendments may be made by affirmative vote on the majority of the members then holding office at any regular or special meeting of the Authority. Any proposed amendments shall be submitted in writing to all members of the Authority at least ten (10) days before the meeting in which any such amendment will be considered. This timeframe for submission of an amendment of these Bylaws may be waived by unanimous consent of the members of the Authority.

Updated, Adopted, and Approved this ____ day of ~~June, 2015~~ _____, 2023.

LAWRENCEVILLE BUILDING
AUTHORITY

By: _____
Chairperson

Attested By:

Secretary/Treasurer