



# LAWRENCEVILLE

## GEORGIA

### DOWNTOWN DEVELOPMENT AUTHORITY MINUTES

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Monday, August 08, 2022  
6:30 PM

Council Assembly Room  
70 S. Clayton St, GA 30046

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#### **Call to Order**

Chairman Merritt called the meeting to order at 6:32 pm after recognizing a quorum.

#### **PRESENT**

Board Member Victoria Jones  
Board Member Joanie Perry Ward  
Board Member Katrina Fellows  
Board Member Chris Adams  
Board Member Jeremy Higginbotham  
Board Member Lee Merritt

#### **ABSENT**

Board Member Bruce Johnson

#### **Approval of Agenda**

Motion to approve the agenda made by Board Member Jones, Seconded by Board Member Fellows.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

#### **Approval of Prior Meeting Minutes**

1. Approval of Executive Session Minutes for July 11, 2022

Chairman Merritt held the vote on the Executive Session minutes for July 11, 2022 until the Executive Session.

Vote made in Executive Session: Motion made to approve the July 11, 2022 Executive Session minutes with change made in Executive Session by Board Member Merritt, Seconded by Board Member Jones.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

2. Approval of Regular Meeting Minutes for July 11, 2022

Motion to approve the Regular Meeting minutes from July 11, 2022 made by Board Member Perry Ward, Seconded by Board Member Jones.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

**Downtown Development Business**

3. Approval of August 2022 Treasurer's Report

Board Member Fellows, Treasurer reviewed the August 2022 Treasurer's Report with the Board.

Motion to approve the August 2022 Treasurer's Report made by Board Member Higginbotham, Seconded by Board Member Perry Ward.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

4. Discussion of Possible Calendar Change for October 2022 Meeting

Chairman Merritt presented the Board with a possible calendar change for the October 2022 meeting. The request was to move the meeting from Monday, October 10th to Tuesday, October 4th.

Motion to move the October DDA Meeting from October 10th to October 4th made by Board Member Merritt, Seconded by Board Member Adams.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

5. Approval of Estimate from Lindavid Inc. for fencing at Winn Site

Barry Mock, DDA Executive Director presented the invoice for Lindavid Inc. DBA: C & C Fence for the fencing around the Winn property located on Crogan Street. The invoice extends the current fencing until 12-20-2022 which is for another six months (June-December). The amount of the invoice is \$5,270.40.

Motion to approve the payment of the invoice for fencing to be paid to Lindavid Inc. in the amount of \$5,270.40 for six months of fencing at the Winn property made by Board Member Merritt, Seconded by Board Member Fellows.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

6. Approval of Invoice from Mahaffey Pickens & Tucker, LLP for legal research related to Collins Industrial properties

Chairman Merritt presented the Board with an invoice from Mahaffey Pickens & Tucker, LLP for legal research related to the Collins Industrial properties. The amount of the invoice is \$1,620.00.

Motion to approve the invoice to Mahaffey Pickens & Tucker, LLP in the amount of \$1,620.00 for legal research related to Collins Industrial properties made by Board Member Jones, Seconded by Board Member Perry Ward.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

7. Approval of 190 Oak Street Intergovernmental Agreement with City of Lawrenceville

Barry Mock updated the Board on 190 Oak Street and introduced the Intergovernmental Agreement with the City of Lawrenceville for the property.

This property is a former group home. It has asbestos and lead paint issues. For safety reasons the exterior staircases were removed.

Motion to approve the Intergovernmental Agreement with the City of Lawrenceville regarding 190 Oak Street made by Board Member Higginbotham, Seconded by Board Member Fellows.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

8. Approval of Lawrence Hotel Intergovernmental Agreement Amendment with the City of Lawrenceville

Motion to approve the Lawrence Hotel Intergovernmental Agreement Amendment with the City of Lawrenceville made by Board Member Merritt, Seconded by Board Member Perry Ward.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

9. Approval of Hotel Loan Modification

The Board discussed the hotel loan modification agreement.

Motion to approve the Hotel Loan Modification agreement with the approval of the Downtown Development Authority Attorney and with the following change to section 1.

"Monthly accrual of interest on the outstanding principal balance of this Note shall continue

on September 1, 2022, and accrual shall continue on the first day of each month thereafter, until such time as all principal is paid in full" made by Board Member Adams, Seconded by Board Member Perry Ward.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

### **Mainstreet Business**

Jasmine Billings gave the Mainstreet update to the Board.

There are a couple of new businesses in the downtown. Eco-Friendly Craft Store and Becca's Well Tea House and Market.

Salsa night and dance lessons is on August 10th.

Toto Tribute Concert is on August 19th.

### **Other Business**

Board Member Jones announced to the Board that Jasmine Billings was nominated for a Moxie Award which is sponsored by the Gwinnett Chamber of Commerce. The Board congratulated Jasmine for her nomination.

Chairman Merritt announced to the Board that Board Member Jones and Jasmine Billings will both be participating in Leadership Gwinnett.

### **Citizen Comments**

No Citizen Comments

### **Executive Session - Real Estate**

Motion to enter into Executive Session made by Board Member Merritt, Seconded by Board Member Fellows.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

Motion to exit Executive Session made by Board Member Merritt, Seconded by Board Member Jones.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

Report of items discussed in Executive Session: 4 real estate items discussed: 3 votes taken and 1 vote tabled.

### **Final Adjournment**

Motion to adjourn made by Board Member Merritt, Seconded by Board Member Adams.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

### **Minutes Signature**

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**Lee Merritt, Chairman**

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**Barry Mock, Secretary**