



LAWRENCEVILLE

GEORGIA

DOWNTOWN DEVELOPMENT AUTHORITY SPECIAL CALL MINUTES

Monday, December 12, 2022
5:00 PM

Council Assembly Room
70 S. Clayton St, GA 30046

Call to Order

Chairman Merritt called the meeting to order at 5:01 pm after recognizing a quorum.

PRESENT

Board Member Victoria Jones
Board Member Bruce Johnson
Board Member Joanie Perry Ward
Board Member Katrina Fellows
Board Member Chris Adams
Board Member Jeremy Higginbotham
Board Member Lee Merritt

Approval of Agenda

Motion to approve agenda made by Board Member Jones, Seconded by Board Member Fellows.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

Approval of Prior Meeting Minutes

1. Approval of Regular Meeting Minutes for Special Call November 14, 2022

Motion to approve the Downtown Development Authority Special Call Meeting Minutes for November 14, 2022 made by Board Member Perry Ward, Seconded by Board Member Johnson.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

Downtown Development Business

2. December 2022 Treasurer's Report

Board Member Fellows, Treasurer reviewed the December 2022 Treasurer's Report with the Board.

Motion to approve December 2022 Treasurer's Report made by Board Member Jones, Seconded by Board Member Adams.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

3. Budget for 2023

Chairman Merritt reviewed the 2023 Proposed Budget with the Board Members. The 2023 Budget Preparation Committee comprising of Barry mock, Chairman Merritt, Board Member Fellows and Board Member Jones evaluated the various details and created the Proposed Budget for 2023. The budget which is for the checking account will be funded by the Mixed Drink Tax. The amount used is based on the last eight months. There is a carry over amount from the Façade Grant money that was awarded but not dispersed.

Motion to approve the 2023 Proposed Budget was made by Board Member Higginbotham, Seconded by Board Member Adams.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

4. Greenville Peer Tour Report

Chairman Merritt and Board Member Jones shared their experience on the Redevelopment Peer Tour to Greenville, South Carolina. During the tour they spoke to the Greenville City Manager, Economic Developers, and community leaders about the growth of the city, warming stations opened on cold days, housing, and homelessness. One of the areas they visited is Gather Greenville. This area is family friendly with restaurants, etc. Gather

Greenville is not open late and all ages can enjoy the area which has repurposed used shipping containers.

5. Urban Land Institute Report

Board Member Fellows discussed the Institute's background and land use programs that made projects viable and improved their community. Board Member Fellows attended multiple sessions which were offered and saw an interesting presentation from Dallas Rapid Transit.

6. Bid on Demo for 168 S. Clayton Street

Three quotes submitted for the demolition work at 168 S. Clayton Street were reviewed by the Board:

Southern Environmental Services, Inc. - bid quote amount \$26,295

Wrecking Corp of America - bid quote amount \$27,200

Complete Demolition Services - bid quote amount \$21,000

The bid from Complete Demolition Services, LLC for \$21,000 was selected.

Motion to approve bid from Complete Demolition Services, LLC for \$21,000 to complete demolition work at 168 S. Clayton Street was made by Board Member Jones, Seconded by Board Member Johnson.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

7. Lindavid Inc. Invoice (C & C Fence)

This a three month invoice and it is for December 20, 2022 - March 20, 2023 from Lindavid Inc. (C & C Fence) in the amount of \$2,635.20 for the fence located at the Winn Site. Board Member Johnson indicated that since there's no date for construction, would it be possible to remove the fence, clear area and replace it with a green lot. Executive Director Mock noted that he would look into the feasibility of that suggestion.

Motion to approve payment for invoice from Lindavid Inc. (C & C Fence) in the amount of \$2,635.20 for fence rental at the Winn Site for 12-20-2022 until 3-20-2023 made by Board Member Merritt, Seconded by Board Member Johnson.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

Mainstreet Business

Jasmine Billings gave the Board the Mainstreet Update.

Merry Little Christmas was a success. Santa was brought in on a Coke-Cola truck, roasting of marshmallows were a hit and of course there were lots of lights.

Currently finalizing the 2023 Event Calendar.

Façade Grant Update - One more Façade finished and the recipient will receive the grant once they have submitted the receipts.

Depot District signs going into place after the New Year.

Four-way stop sign will possibly be added to Clayton and Born Street intersection.

Other Business

No Other Business

Citizen Comments

No Citizen Comments

Executive Session - Real Estate

Motion to enter Executive Session made by Board Member Merritt, Seconded by Board Member Adams.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

Motion to close Executive Session made by Board Member Merritt, Seconded by Board Member Adams.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

There were 7 real estate items discussed: 5 votes were taken.

Final Adjournment

Motion to adjourn made by Board Member Jones, Seconded by Board Member Adams.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

Minutes Signature

Lee Merritt, Chairman

Barry Mock, Secretary