



LAWRENCEVILLE

GEORGIA

LAWRENCEVILLE ARTS COMMISSION

MINUTES

Tuesday, March 11, 2025
6:00 PM

Council Chambers
70 S. Clayton St, GA 30046

Call to Order

The meeting was called to order at 6:00 PM, recognizing a quorum.

Approval of Agenda

Motion made by Commission Member Chitwood, Seconded by Commission Member Stone-Collins.

Voting Yea: Commission Member Brooks, Commission Member Chitwood, Commission Member Stone-Collins, Commission Member Walden, Commission Member Spinks

Voting Abstaining: Commission Member Hammond (arrived at 6:08 PM), Commission Member Sanders (arrived at 6:03 PM)

Approval of Prior Meeting Minutes

1. Approval of Prior Meeting Minutes

Motion made by Commission Member Stone-Collins, Seconded by Commission Member Brooks.

Voting Yea: Commission Member Brooks, Commission Member Chitwood, Commission Member Stone-Collins, Commission Member Walden, Commission Member Spinks

Voting Abstaining: Commission Member Hammond (arrived at 6:08 PM), Commission Member Sanders (arrived at 6:03 PM)

General Discussion

2. Budget Update

Jasmine Billings provided a budget update.

Aura-Leigh Sanders arrived at 6:03 PM

The remaining Capital Funds budget does not include the recent Grant of \$20,000. Those funds will be added to the City's general funds and not into the Arts Commission funds to spend. Explore Gwinnett still holds \$18,322.72 that the Arts Commission can put towards any arts initiative. Aura-Leigh has advised that those funds can be received at any time. Jasmine

reminded the group that it would be better to use the funds towards a project that can be paid directly, and use the funds all at once, instead of asking for funds several different times. These funds can also be used towards the Master Plan.

Jennifer Hammond arrived at 6:08 PM.

Art supplies - the PVC Arts Commission frame has not been purchased yet. The members can vote to transfer funds to the supply funds to bring the total back up to \$5,000.

3. Subcommittee Updates

The Branding Committee met and discussed ordering logo'd giveaways as well as pricing. Logo'd stickers and sizes were discussed and the group would like to order larger stickers than what was ordered before. The cost for 500 stickers will run approximately \$164.85 and for 1,000 stickers the cost would be approximately \$264.90. Angela has not provided the portion of the mural to be used for stickers yet, and Aura-Leigh will follow up with her. The estimate for 500 mural stickers would be \$200-250, and different sizes were discussed. In addition, the group would like to order more paint brush pens with the total order for 300 pens being \$300. Aprons were also discussed, and the cost for 250 will be approximately \$1,127.50.

Motion to allow Jasmine Billings to place an order for giveaways as discussed in an amount not to exceed \$2,500 was made by Commission Member Sanders, Seconded by Commission Member Stone-Collins.

Voting Yea: Commission Member Hammond, Commission Member Brooks, Commission Member Chitwood, Commission Member Stone-Collins, Commission Member Walden, Commission Member Sanders, Commission Member Spinks

Logo'd pins were also discussed and at this time there will not be sufficient funding for a large order. It was determined that these pins will be for Arts Commission members to wear at events and not as a handout to the public. Jasmine will reach out to the company that provided a previous order to determine minimum quantity and price. If the amount falls below \$750, Jasmine will be able to submit that order since it falls within the previously determined spending threshold.

T-shirts were discussed and they may look at ordering a small quantity for Board members to wear at events.

Community Outreach - Casey provided an update. Amber advised that the group should plan about 2 months out from an event to finalize any handouts or activities they plan on having. Wesley, Jennifer and Casey met and talked about their mission for participating in events and discussing their goals. Events they would like to participate in are the Boogie, Evening of the Arts, Fiesta Latina and Harvest Festival, and they should all be available for a majority of these. They also set up their dates to meet. Items they discussed they would like to purchase to have at events include:

A roll up sign that show projects that have been completed and who the Arts Commission is.

A survey for people to provide their ideas and what they would like to see
A QR code for Lawrenceville Blooms merchandise and merchandise purchases
Stickers to give away
Drawings for prize packs, that can include an apron, pen, and sticker
A tent, table (possibly 3-4), and tablecloth(s)
Coloring sheets and possibly a coloring book, as well as colored pencil sets

It was mentioned that the muralists could provide or create a coloring sheet, and a variety of coloring sheets would be preferred to be able to hand out at events. A print on demand coloring book was also discussed.

Alicia Chitwood left at 6:56 PM

4. Magnolias Community Mural Update – Georgia Gwinnett College
Aura-Leigh advised that the schedule has been set. Sign ups are being received from the GGC students. 50 of the 90 slots have already been taken. The public sign up can be delayed until April since the previous community mural sign up filled up quickly. Students should receive an e-mail with instructions on where to go. Signage was also discussed, and will need to be placed in the parking area to direct participants. Art Commission logo'd yard signs will also be provided to help assist directing individuals. 15-20 parking spaces will be reserved for dignitaries and parking passes will be provided for those individuals. A GGC Photographer has been requested to attend, and City marketing will also be present to take pictures.
5. Lawrenceville Arts Commission Master Plan
Aura-Leigh will set up a working Google doc so members can add questions that will be included on a survey. The survey that will be sent out for people to be able to provide feedback that will help build the base of the plan. They discussed utilizing the City's social media to get as many people as possible to participate.

Other Projects

Aura-Leigh indicated that Coca Cola does not want to make the investment in a mural that is not located on the square. They have proposed Foggy Bottom as a potential location. Coca Cola does want the mural on the Perry Street side. The Arts Commission has struggled to find locations for murals, and due to this location being directly across from McCray's, the design will need to be very different, with preferably no large letters. They would need to present their design to the Arts Commission. It was suggested that they move forward in the process, and Aura-Leigh and Jasmine will meet with Coca Cola to discuss.

Jasmine also mentioned that the old Sosebee building may also be a possible location.

GGC Art Show - The Historic Courthouse was agreeable to hosting the Art Show. Alice is waiting on getting a time to meet with them to finalize plans.

The Congressional Art Show will take place at the Lawrenceville Arts Center and will run for 2 weeks. Aura-Leigh will send the link out to members. They are also looking for judges, and asked members to advise her if they have availability to help with the judging.

Other Business

There was no other business.

Citizen Comments

Citizen Comments will be limited to two (2) minutes per person. The Arts Commission Board Members will not respond to comments.

There were no Citizen Comments.

Final Adjournment

Motion to adjourn was made by Commission Member Brooks, Seconded by Commission Member Stone-Collins.

Voting Yea: Commission Member Hammond, Commission Member Brooks, Commission Member Stone-Collins, Commission Member Walden, Commission Member Sanders, Commission Member Spinks

Voting Abstaining: Commission Member Chitwood (left at 6:56 PM)

The meeting adjourned at 7:27 PM.

Minutes Signature

Aura-Leigh Sanders, Chairman

Jasmine Billings, Secretary