



LAWRENCEVILLE

GEORGIA

DOWNTOWN DEVELOPMENT AUTHORITY MINUTES

Monday, November 08, 2021
6:30 PM

Council Assembly Room
70 S. Clayton St, GA 30046

Call to Order

Chairman Merritt called the meeting to order at 6:31 pm after recognizing a quorum.

PRESENT

Board Member Victoria Jones
Board Member Bruce Johnson
Board Member Joanie Perry Ward
Board Member Jeremy Higginbotham
Board Member Lee Merritt

ABSENT

Board Member Katrina Fellows

Approval of Agenda

Motion to approve the agenda made by Board Member Jones, Seconded by Board Member Higginbotham.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Perry Ward, Board Member Higginbotham, Board Member Merritt

Downtown Development Business

1. Approval of November 2021 Treasurer's Report

Motion to table the November 2021 Treasurer's Report made by Board Member Jones, Seconded by Board Member Johnson.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Perry Ward, Board Member Higginbotham, Board Member Merritt

2. Review of Last Year's Budget

Chairman Merritt said she she would reach out to Keith Lee for alcohol projections and email the proposed budget for 2022 to the Board so the vote may occur in December.

3. Downtown Development Authority Officer Elections

Paula Foil, Executive Assistant distributed the ballots for the elections and counted the results, and announced the results to the Board.

Chairman - Lee Merritt

Vice Chairman - Victoria Jones

Treasurer - Katrina Fellows

Secretary/Executive Director - Barry Mock

4. Façade Grant Discussion

Chairman Merritt updated the Board about the Facade Grant Program. She will send more information to the Board and the vote will occur in December.

Mainstreet Business

Mainstreet Business was given by Jasmine Billings. Harvest Fest was a huge success. We had 68 vendors and music, great sponsors, petting zoo, hay rides, and great weather.

Love Lawrenceville Day is when Central Gwinnett High School and Discovery High School students visit City Hall, visit local businesses, and have lunch.

Mainstreet will make a presentation of 2022 on February 9th from 12 pm - 4 pm in Fayetteville.

Other Business

Chairman Merritt mentioned the idea of a member of the Finance Department team to act as the DDA Treasurer - keeping up with the books, bills, etc. The Treasurer will continue to be the one to update the Board on the details. Chairman Merritt will check the By-Laws.

Citizen Comments

No Citizen Comments

Executive Session - Real Estate

Motion to enter into Executive Session made by Board Member Merritt, Seconded by Board Member Jones.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Perry Ward, Board Member Higginbotham, Board Member Merritt

Motion to close Executive Session made by Board Member Merritt, Seconded by Board Member Higginbotham.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Perry Ward, Board Member Higginbotham, Board Member Merritt

8 Items were discussed; 3 votes taken.

Final Adjournment

Motion to adjourn made by Board Member Higginbotham, Seconded by Board Member Perry Ward.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Perry Ward, Board Member Higginbotham, Board Member Merritt

Minutes Signature

Lee Merritt, Chairman

Barry Mock, Secretary