



LAWRENCEVILLE

GEORGIA

DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING MINUTES

Monday, August 26, 2019
6:30 PM

Council Assembly Room
70 S. Clayton St, GA 30046

Call to Order

Lee Merritt called the meeting to order at 6:32 PM, recognizing a quorum

Approval of Agenda

Motion to approve the agenda was made by Board Member Nash, Seconded by Board Member Fellows.

Voting Yea: Board Member Still, Board Member Nash, Board Member Cox, Board Member Merritt, Board Member Fellows, Board Member Higginbotham.

Approval of Prior Meeting Minutes

1. Approval of Regular Minutes from May 13, 2019

Motion to approve the minutes was made by Board Member Higginbotham, Seconded by Board Member Merritt.

Voting Yea: Board Member Still, Board Member Nash, Board Member Cox, Board Member Merritt, Board Member Fellows, Board Member Higginbotham.

2. Approval of Executive Session Minutes from May 13, 2019

Motion made to approve the amended meeting minutes was made by Board Member Cox, Seconded by Board Member Fellows.

Voting Yea: Board Member Still, Board Member Nash, Board Member Cox, Board Member Merritt, Board Member Fellows, Board Member Higginbotham.

3. Approval of Regular Meeting Minutes from July 15, 2019

Motion to approve the minutes was made by Board Member Higginbotham, Seconded by Board Member Merritt.

Voting Yea: Board Member Still, Board Member Nash, Board Member Cox, Board Member Merritt, Board Member Fellows, Board Member Higginbotham.

4. Approval of Executive Session Minutes from July 15, 2019
Motion to table the meeting minutes for approval at the next Regular meeting was made by Board Member Cox, Seconded by Board Member Fellows.
Voting Yea: Board Member Still, Board Member Nash, Board Member Cox, Board Member Merritt, Board Member Fellows, Board Member Higginbotham.
5. Approval of Regular Minutes from July 22, 2019
Motion to approve the minutes was made by Board Member Higginbotham, Seconded by Board Member Merritt.
Voting Yea: Board Member Still, Board Member Nash, Board Member Cox, Board Member Merritt, Board Member Fellows, Board Member Higginbotham.
6. Approval of Executive Session Minutes from July 22, 2019
Motion made to approve the amended meeting minutes was made by Board Member Cox, Seconded by Board Member Fellows.
Voting Yea: Board Member Still, Board Member Nash, Board Member Cox, Board Member Merritt, Board Member Fellows, Board Member Higginbotham.
7. Approval of Regular Meeting Minutes from August 12, 2019
Motion to approve the minutes was made by Board Member Higginbotham, Seconded by Board Member Merritt.
Voting Yea: Board Member Still, Board Member Nash, Board Member Cox, Board Member Merritt, Board Member Fellows, Board Member Higginbotham.
8. Approval Executive Session Minutes from August 12, 2019
Motion to table the meeting minutes for approval at the next Regular meeting was made by Board Member Cox, Seconded by Board Member Fellows.
Voting Yea: Board Member Still, Board Member Nash, Board Member Cox, Board Member Merritt, Board Member Fellows, Board Member Higginbotham.

Downtown Development Business

9. Approval of Financials
Linda Nash presented the financials. Linda also advised that the DDA has begun receiving lease payments from the South Lawn project.
Linda spoke to D.H. Malcolm and Keith Lee, Finance Director for the City. Keith has requested copies of the closing statements. When the closing statements can be made public, they will be included in the Treasurer's Report. All closing statements have been received up to when the Audit was completed, but there have been two closings since then that Linda needs the statements for. Jeff Mahaffey will confirm we are following the correct procedures.
Motion made to approve the financials was made by Board Member Cox, seconded by Board Member Higginbotham.
Voting Yea: Board Member Still, Board Member Nash, Board Member Cox, Board Member Merritt, Board Member Fellows, Board Member Higginbotham.

10. Downtown Development Authority Support Staff Changes

Lisa Sherman indicated that the City staff has discussed reorganizing and with the expansion of the Lawn, along with other projects, Lisa will be focusing more on communications, as well as other committees and projects. Barry Mock will be stepping in to serve as the staff member supporting DDA, and Paula Foil will be taking meeting minutes. She is hoping for a full transition by January.

Lisa is elected as Secretary and serves as Executive Director of the DDA. Since the Secretary is a second signer on a lot of documents, that person should be available on a regular basis.

11. Nashville Peer Learning Trip

Brad indicated that there were a lot of great public/private partnerships which are very important and successful. Trolley Station is similar to our depot area and has a different beat than the rest of the downtown area. Nashville has about 5 new-development areas going on at once. The mixed architecture with old and new buildings works very well together.

12. College Corridor Potential Uses

This will be a new road, drivable and walkable and there will be some leftover property that can become green space and some to be marketed for private development. Lee shared the layout and gave some ideas of what can go in that space. There was discussion about various uses for the space. David Still suggested some professional consulting services may be appropriate and Lee Merritt will seek some possibilities for that. Barry Mock is working with Dennis Billew on determining the boundary lines of what we own and there may need to be an assemblage of other properties at some point in the future.

13. Georgia Gwinnett College Property Purchase

The Downtown Development Authority land bank about 30 acres for Georgia Gwinnett College to buy back over time. The purchase price for this particular lot is \$463,000, it is 1.425 acres and the location is Lot 2, Tract 5. This is the same standard contract used every time.

Motion to ratify the Property Sale Agreement was made by Board Member Cox, Seconded by Board Member Nash.

Voting Yea: Board Member Still, Board Member Nash, Board Member Cox, Board Member Merritt, Board Member Fellows, Board Member Higginbotham.

Mainstreet Business

There was no Main Street Business.

Other Business

None

Citizen Comments

There were no Citizen Comments

Executive Session - Real Estate

Motion to move into Executive Session was made by Board Member Cox. Seconded by Board Member Higginbotham.

Voting Yea: Board Member Still, Board Member Nash, Board Member Cox, Board Member Merritt, Board Member Fellows, Board Member Higginbotham.

Motion to adjourn Executive Session was made by Board Member Cox. Seconded by Board Member Higginbotham.

Voting Yea: Board Member Still, Board Member Nash, Board Member Cox, Board Member Merritt, Board Member Fellows, Board Member Higginbotham.

Final Adjournment

Motion for Final Adjournment was made by Board Member Still, Seconded by Board Member Cox.

Voting Yea: Board Member Still, Board Member Nash, Board Member Cox, Board Member Merritt, Board Member Fellows, Board Member Higginbotham.

Minutes Signatures

Lee Merritt, Chairman

Lisa Sherman, Secretary