



LAWRENCEVILLE

GEORGIA

RECAST ADVISORY BOARD MINUTES

Wednesday, February 28, 2024
6:00 PM

Third Floor GwMA Conference Room
70 S. Clayton St, GA 30046

Call to Order

The meeting was called to order at 6:02 PM, recognizing a quorum.

Approval of Agenda

Motion to approve the agenda was made by Washington, Seconded by Martin.

Voting Yea: Floyd-Bryant, Sanchez, Joseph, Martin, Waltz, Davis, PhD, Washington

Citizen Comments

To participate in the Public Comment part of this agenda, you must register with the Advisory Board Secretary before the beginning of the meeting. Presentations will be limited to two (2) minutes per person and the Board will not respond to comments.

No citizen comments were offered.

Approval of Prior Meeting Minutes

Approve Prior Meeting Minutes

Motion to approve the prior meeting minutes was made by Martin, Seconded by Sanchez.

Voting Yea: Floyd-Bryant, Sanchez, Joseph, Martin, Waltz, Davis, PhD, Washington

General Discussion

Board Check-In

There was a board member check-in, with each member allowed to share how they were doing and offer brief personal updates.

ReCAST Program Update

ReCAST Program Manager, Marcus Thorne, shared an update regarding the program. In particular, he honored a commitment to provide greater detail about sub-recipient grant expectations. He sought to answer the question, “What is expected of sub-recipient partners through ReCAST?”

In addressing this question, Marcus shared 1) partner contracts, 2) details from the original grant narrative, and 3) the ReCAST data tracker.

1. From the **contracts**, he focused on the principal tasks listed in each contract

a. Families First Principal Tasks

- i. Behavioral Health & Navigator Services
- ii. Project Evaluation and Data Collection
- iii. Violence prevention and trauma-informed training
- iv. Client assessment and screening; case management aftercare
- v. Support outreach events with an organizational representative and with organizational materials.

b. Georgia Center for Opportunity Principal Tasks

- i. Hiring Well, Doing Good Program Specialist
- ii. Soft-skills training
- iii. Mentoring
- iv. Support outreach events with an organizational representative and with organizational materials.

c. Impact46 Principal Tasks

- i. Case Management/Intake Specialist/Community Engagement Coordinator
- ii. Training and delivery of Student Community Leadership Program
- iii. Marketing/Recruitment for Summer of Impact Businesses
- iv. Program Manager
- v. Support outreach events with an organizational representative and with organizational materials.

d. Marcus reminded the group that the contracts are intentionally broad so that there is flexibility in the way that the City relates to each sub-recipient partner.

2. From the **original grant narrative**, Marcus shared three sections:

a. Program Goals & Objectives

b. Services & Activities

c. Key Activities

d. See pages 36-40 of the 2/28 agenda packet for details

3. Finally, Marcus showed the board the **ReCAST data tracker** which ties ReCAST sub-recipient partners to specific deliverables. He provided a brief overview of how the data tracker is organized and review that

a. Monthly metrics are due from each partner by the 5th of the each month

b. Additionally, partners are asked to include monthly milestones, providing (narrative) bulleted updates of their progress.

c. Both metrics and milestones are required before a monthly grant reimbursement is issued.

Marcus also asked the board for scorers for the Community Connections Workshop request for proposal (RFP). The Community Connections Workshop is one of the grant deliverables and will be held annually. Focused on implicit bias and community connection, the City seeks a consultant/facilitator who will lead at least six (6) community workshops, most of which are expected to be held in person. Three members volunteered to score: Michael Davis, Tiffany Washington, and Tawny Waltz. Responses to the RFP are due 3/15 and scoring is anticipated to follow soon thereafter.

Marcus mentioned the board vacancy, Alisha Brown having retired. The board recommended that Marcus and Chanda review recent applicants and determine whether the applicant pool should be expanded. If so, the board suggested making that recommendation to the City Clerk.

The program manager also provided brief outreach updates.

Sub-Recipient Partner Update: Impact46

This update was offered by Kim Parson (Program Coordinator), Josiah Vega (Community Outreach & Engagement Specialist), and Jen Young (Executive Director).

Students46

Students46 is the new name of existing programs housed within Impact46 – Love Lawrenceville Day, Summer of Impact, and Lawrenceville Legacy Leaders (L3). As in the name, Students46 is focused specifically on the youth and leadership development activities of Impact46 (I46). I46 envisions these programs as a continuum of community engagement for youth.

- Love Lawrenceville Day – 5 businesses joining; 45 minutes of job introductions followed by speed networking
- Wellfest – a youth-led mental health-focused event sponsored jointly with the City – will be held on Friday, March 22. Lawrenceville Legacy Leaders (L3) students are applying the lessons from last year's event and hope to have an event that improves upon it. A group of students from last year's Wellfest were inspired to host a separate event – an example of growing leadership, engagement, and efficacy.
- Summer of Impact –

- I46's Summer of Impact is an internship program that develops business partnerships to host interns and recruits local high school students to fill those internships. As part of the program, Students46 provides workforce development training, promotes via social media, and speaks with the local high school academies to learn about their internship desires.
- Past student survey – I46 surveyed both former interns and internship providers and learned that
 - 90% of the students felt prepared for an internship
 - 100% of the providers are willing to host a repeat internship this year.
- Recruitment efforts have grown. New emphasis is being placed on parent awareness and developing stronger in-school relationships so that school staff and administrators also recruit interns on the program's behalf. The I46 team is also actively recruiting businesses to host additional interns.
- Josiah was recently invited to present to the United Way regarding amplifying youth voices.
- Jen appealed to the board to review the tracker to see that the work of making a difference is being done, beyond simply meeting the required measure.

Member, Tiffany Washington, remarked that the I46 social media is very clear and engaging. Chair, Chanda Floyd-Bryant, gave strong gratitude to Impact46 (and the work of Students46) – remarking on the difference the program has made for her son: Impact46 is “truly making an impact.”

Other Business

No additional business was discussed.

Final Adjournment

Motion to adjourn was made by Washington, Seconded by Davis, PhD.

Voting Yea: Floyd-Bryant, Sanchez, Joseph, Martin, Waltz, Davis, PhD, Washington

The meeting adjourned at 7:27 PM.

Minutes Signature

Chanda Floyd-Bryant

Marcus Thorne, Secretary