



LAWRENCEVILLE

GEORGIA

DOWNTOWN DEVELOPMENT AUTHORITY MINUTES

Monday, December 11, 2023
5:00 PM

Council Chambers
70 S. Clayton St, GA 30046

Call to Order

Chairman Merritt called the meeting to order at 5:02 pm after recognizing a quorum.

PRESENT

Board Member Victoria Jones
Board Member Joanie Perry Ward
Board Member Katrina Fellows
Board Member Jeremy Higginbotham
Board Member Lee Merritt
Board Member Johnson

ABSENT

Board Member Chris Adams

Approval of Agenda

Motion to approve the agenda made by Board Member Jones, Seconded by Board Member Fellows.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Higginbotham, Board Member Merritt, Board Member Johnson

Approval of Prior Meeting Minutes

1. Approval of Prior Meeting Minutes for October 9, 2023

Motion to approve the Prior Meeting Minutes for October 9, 2023 made by Board Member Perry Ward, Seconded by Board Member Johnson.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Higginbotham, Board Member Merritt, Board Member Johnson

2. Approval of Executive Session Minutes for October 9, 2023

Motion to approve the Executive Session Minutes for October 9, 2023 made by Board Member Perry Ward, Seconded by Board Member Johnson.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Higginbotham, Board Member Merritt, Board Member Johnson

3. Approval of Special Call Meeting Minutes for November 7, 2023

Motion to approve the Special Call Meeting Minutes for November 7, 2023 made by Board Member Perry Ward, Seconded by Board Member Johnson.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Higginbotham, Board Member Merritt, Board Member Johnson

Abstain: Board Member Fellows

4. Approval of Executive Session Minutes for November 7, 2023

Motion to approve the Executive Session Minutes for November 7, 2023 made by Board Member Perry Ward, Seconded by Board Member Johnson.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Higginbotham, Board Member Merritt, Board Member Johnson

Abstain: Board Member Fellows

Downtown Development Business

5. December 2023 Treasurer's Report

Board Member Fellows, Treasurer presented the December 2023 Treasurer's Report to the Board.

Motion to approve the December 2023 Treasurer's Report made by Board Member Higginbotham, Seconded by Board Member Jones.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Higginbotham, Board Member Merritt, Board Member Johnson

6. Downtown Development Authority Budget for 2024

Motion to approve the Downtown Development Authority Budget for 2024 for the operating account by Board Member Higginbotham, Seconded by Board Member Jones.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Higginbotham, Board Member Merritt, Board Member Johnson

7. Downtown Development Authority Million Dollar Fund Update

Chairman Merritt reviewed the Million Dollar Account with the Board.

8. Presentation of Comprehensive Plan 2045

Helen Appenzeller Balch, Deputy Director of the City of Lawrenceville Planning and Development Department presented the 2045 Comprehensive Plan.

Mainstreet Business

Jasmine Billings, Community and Economic Development Director gave the Mainstreet update to the Board.

We had to cancel the Christmas Parade earlier in the month due to weather.

We are currently working on plans for our 2024 events.

We are in the process of becoming accredited with Mainstreet.

Vintage Wine Shop on the square is now open.

Placer AI update - more information will be coming in 2024. The information this provides is very helpful for events and sponsorships.

Lawrenceville Business Alliance will be meeting at City Hall on January 30th from 6 - 7:30 pm.

Citizen Comments

No Citizen Comments

Other Business

No Other Business

Executive Session - Real Estate

Motion to enter Executive Session made by Board Member Merritt, Seconded by Board Member Higginbotham.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Higginbotham, Board Member Merritt, Board Member Johnson

Motion to exit Executive Session made by Board Member Merritt, Seconded by Board Member Jones.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Higginbotham, Board Member Merritt, Board Member Johnson

7 Real Estate Items Discussed; 3 Votes Taken

Final Adjournment

Motion to adjourn made by Board Member Merritt, Seconded by Board Member Higginbotham.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Fellows, Board Member Higginbotham, Board Member Merritt, Board Member Johnson

Minutes Signature

Lee Merritt, Chairman

Barry Mock, Secretary