



# LAWRENCEVILLE

## GEORGIA

### DOWNTOWN DEVELOPMENT AUTHORITY MINUTES

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Monday, February 09, 2026  
5:00 PM

Council Chambers  
70 S. Clayton St, GA 30046

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#### **Call to Order**

Chairman Merritt called the meeting to order at 5:04 pm after recognizing a quorum.

#### PRESENT

Board Member Victoria Jones  
Board Member Joanie Perry Ward  
Board Member Jim Nash  
Board Member Chris Adams  
Board Member Lee Merritt

#### ABSENT

Board Member Jeremy Higginbotham  
Board Member Jen Young

#### Other attendees:

Barry Mock  
Paula Foil  
Jasmine Jackson

#### 1. Oaths for Reappointed Downtown Development Authority Members

Mayor David Still attended the meeting and gave the oaths to Board Member Chris Adams, Board Member Victoria Jones, Board Member Jim Nash, and Joanie Perry Ward.

#### **Approval of Agenda**

Motion to approve the agenda made by Board Member Perry Ward, Seconded by Board Member Adams.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Nash, Board Member Adams, Board Member Merritt

## **Downtown Development Business**

### **2. January 2026 Downtown Development Authority Treasurer's Report**

The January 2026 Downtown Development Authority Treasurer's Report was presented to the Board by Board Member Joanie Perry Ward, Treasurer.

Motion to approve the January 2026 Downtown Development Authority Treasurer's Report made by Board Member Jones, Seconded by Board Member Nash.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Nash, Board Member Adams, Board Member Merritt

### **3. February 2026 Downtown Development Authority Treasurer's Report**

The February 2026 Downtown Development Authority Treasurer's Report was presented to the Board by Board Member Joanie Perry Ward, Treasurer. During her presentation Board Member Perry Ward brought the Board's attention to the balance in the Regular Checking Account for 01/16/26. The report stated the balance as \$437,694.80, but it should read \$347,694.80.

Motion to approve the February 2026 Downtown Development Authority Treasurer's Report with the change of the balance on 01/16/26 in the Regular Checking account to \$347,694.80 instead of \$437,694.80 made by Board Member Jones, Seconded by Board Member Adams.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Nash, Board Member Adams, Board Member Merritt

### **4. Retail Curating Update**

Chairman Merritt said that Terra Alma is working hard on the retail curating project. The final report is due in the next couple of weeks. We have connected them with property owners that are needing tenants with the hope they can fill their empty spaces.

### **5. Hotel Budget Approvals**

Chairman Merritt presented two items related to the hotel for the Board's approval.

Guest Supply for \$187,597.69 for various items for the hotel restaurants - Bellfire and Old Nick's. The list included items such as: tableware, glassware, silverware, banquet equipment, various equipment, ladders, UV lights, keys, antifatigue mats, trash cans, signs, knives, cutting boards, ice buckets, various mixing utensils and bowls, cooking pans, tongs, etc.

Motion made to approve the invoice from Guest Supply for the various items for the restaurants in the hotel in the amount of \$187,597.69 made by Board Member Perry Ward, Seconded by Board Member Jones.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Nash, Board Member Adams, Board Member Merritt

The second item is from OSE- Operating Supplies & Equipment for the various guest rooms. The items included are textiles, linens, guest room accessories, electronics, and appliances, furniture, fixtures, personal care amenities, janitorial and housekeeping supplies, health safety, PPE, and other necessary items for the guest rooms. The amount of these items is \$465,308.91.

Motion made to approve the invoice from Guest Supply for the various items for the guest rooms in the hotel in the amount of \$465,308.91 made by Board Member Jones, Seconded by Board Member Adams.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Nash, Board Member Adams, Board Member Merritt

6. Consulting Agreement with Living Stone Properties

Chairman Merritt presented a consulting agreement with Living Stone Properties for renewal.

The renewal would be for one year of service. January 1, 2026-December 31, 2026. The amount is \$300 per hour of service.

Motion to approve the renewal of the consulting agreement with Living Stone Properties in the amount of \$300 per hour for services between January 1, 2026-December 31, 2026 made by Board Member Adams, Seconded by Board Member Nash.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Nash, Board Member Adams, Board Member Merritt

### **Mainstreet Business**

Mrs. Jasmine Jackson - Mainstreet Director gave the Mainstreet Update

The City of Lawrenceville 2026 event calendar has been released.

We are currently having discussions with the Christkindl Market. Some of the items we are discussing are parking concerns, shutting down of the road next to the lawn, etc. As of now we are discussing refining the details of each week of the event because each week may have different needs.

Had a meeting with the hotel management to learn ways we could partner and support them.

Facade grant - we have a rolling grant, businesses may submit an application at any time. Jasmine Jackson's team has reached out to the various businesses about the facade grant. There are no current applications. Reminder to the Board that we increased the amount of the grant to \$5,000. The website and the application have been updated.

Lane closure is coming up for Pike Street and Crogan Street Plaza will be blocked off.

**Other Business**

No Other Business

**Citizen Comments**

No Citizen Comments

**Executive Session - Real Estate**

Motion to enter into executive session made by Board Member Merritt, Seconded by Board Member Jones.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Nash, Board Member Adams, Board Member Merritt

Motion to exit executive session made by Board Member Merritt, Seconded by Board Member Perry Ward.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Nash, Board Member Adams, Board Member Merritt

Real Estate Items Discussed: 6; Votes Taken: None

**Final Adjournment**

Motion to adjourn made by Board Member Merritt, Seconded by Board Member Adams.

Voting Yea: Board Member Jones, Board Member Perry Ward, Board Member Nash, Board Member Adams, Board Member Merritt

**Minutes Signature**

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**Lee Merritt, Chairman**

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**Barry Mock, Secretary**