



LAWRENCEVILLE

GEORGIA

HOOPER-RENWICK LEGACY PRESERVATION COMMITTEE

MINUTES

Tuesday, February 16, 2021
6:00 PM

Zoom Meeting
70 S. Clayton St, GA 30046

Call to Order - Chair Theresa Bailey

Chair Theresa Bailey called the meeting to order at 6:06 pm

PRESENT

Committee Member Theresa Bailey
Committee Member Constance Brown
Committee Member Marlene Taylor Crawford
Committee Member Ronald Dunnigan
Committee Member Gary Glenn
Committee Member John Maxey
Committee Member Joyce Moore
Committee Member Rubye Neal
Committee Member Gwendolyn Brown Taylor
Committee Member Vivian Summerour-Daniel

ABSENT

Committee Member Rory Johnson
Committee Member Greg Lott

Also in attendance were Mayor Pro Tempore Victoria Jones and Councilman Glenn Martin.

1. Prayer – Gary Glenn

Committee Member Gary Glenn led the prayer.

2. Quorum/Roll Call – Joyce Moore

Committee Member Joyce Moore completed the roll call of the members and confirmed a quorum.

3. Norms - Vivian S. Daniel

Committee Member Vivian Daniel reminded everyone of the Norms of behavior for Committee meetings.

- Start and stop on time
- Any items not on the agenda will be tabled until another time
- Speak only after recognized by the Chair
- Respect others
- If there are conflicts, focus on the issue, not the person

Chair Theresa Bailey added the additional Norm:

- During Zoom meetings, before speaking, raise hand to be recognized by the Chair

Approval of Prior Meeting Minutes - Chair Theresa Bailey

4. Approval of Previous Meeting Minutes – December 15, 2020

Motion to accept the minutes for December 15, 2020 Hooper-Renwick Legacy Preservation Committee meeting made by Committee Member Moore, Seconded by Committee Member Dunnigan.

Voting Yea: Committee Member Bailey, Committee Member Brown, Committee Member Taylor Crawford, Committee Member Dunnigan, Committee Member Glenn, Committee Member Maxey, Committee Member Moore, Committee Member Neal, Committee Member Brown Taylor, Committee Member Summerour-Daniel

5. Approval of Previous Meeting Minutes – Special Call Meeting December 19, 2020

Motion to accept the minutes for the December 19, 2020 Hooper-Renwick Legacy Preservation Committee Special Call meeting made by Committee Member Dunnigan, Seconded by Committee Member Glenn.

Voting Yea: Committee Member Bailey, Committee Member Brown, Committee Member Taylor Crawford, Committee Member Dunnigan, Committee Member Glenn, Committee Member Maxey, Committee Member Moore, Committee Member Neal, Committee Member

Old Business

6. Update on Past/Perfect – Marlene Taylor-Crawford

Committee Member Taylor Crawford explained that the PastPerfect software is used by thousands of organizations and societies such as archives, libraries and other institutions nationally and internationally. The software is used by Gwinnett County Natural and Cultural Resources | Parks and Recreation to record and track inventories and artifacts for the Historical Society and other organizations.

She reported that staff members from Gwinnett County Natural and Cultural Resources demonstrated the software functionality during a webinar on January 13, 2021 at which Committee Members Brown, Taylor Crawford, Maxey and Moore attended. She also explained that Committee Member Moore had provided descriptions and photos of two items that were used in the demonstration. One was a donated item and the other was a loaned item.

During the demonstration, staff members showed how the data for the artifacts, donated and loaned, would be input and cataloged in the system. They also discussed their internal processes for receiving items, obtaining descriptions, ascertaining if it is a gift/donation or on loan and input into the system/PastPerfect.

There was some discussion regarding the on-going ownership of the Hooper-Renwick artifacts. Would they be the property of Hooper-Renwick, the City or the County? Committee Member Moore stated that per the IGA, all artifacts not designated as “loaned” will be the property of the City of Lawrenceville.

7. Update on Gathering of Artifacts – Joyce Moore

Committee Member Moore reported that we have forty-seven (47) artifacts for which we have committed donations or loans. Further, she advised that a report of the artifacts was submitted to City Manager Chuck Warbington on January 8, 2021. Also, per the IGA, we are required to provide bi-monthly reports to the City/County on additional artifacts donations. Consequently, the next report is due to the City on March 8, 2021.

Discussion ensued regarding how committee members should reach out to stakeholders to obtain more artifacts. There was discussion around development of a plan of action and how to effectuate such a plan.

Committee Member Moore advised that she is still collecting donations and loaned artifacts for the Library. She asked that anyone with artifacts not already reported email her that information. Committee Member Taylor Crawford advised that there is technology available that would allow shared access that would eliminate the need for the exchange of emails and spreadsheets. She said that she would look into acquiring this technology and report back to the Committee.

Committee Member Neal asked if all the Committee Members could receive a copy of the report. Committee Member Moore promised to send the report out to all members.

Members were reminded to reach out to the local community and beyond to communicate the story of the Hooper-Renwick Library and collect artifacts related to the history of the Hooper-Renwick School and the African American community in Gwinnett County.

New Business

8. Celebrating Black History – Ruby Neal

Committee Member Ruby Neal gave an informative, enlightening and emotive presentation on several incidents that occurred in the lives of African American citizens in Gwinnett County. She provided an intimate insight into the history of African Americans' every day struggles to survive.

Mayor Pro Tempore Victoria Jones acknowledged Committee Member Neal and thanked her for her presentation and her on-going contributions to the City and County.

Final Adjournment - Chair Theresa Bailey

Chair Theresa Bailey adjourned the meeting at 7:47 pm.

Minutes Signature

Theresa Bailey, Chairman

Constance Brown, Secretary