



LAWRENCEVILLE

GEORGIA

CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, January 26, 2022
7:00 PM

Council Assembly Room
70 S. Clayton St, GA 30046

Call to Order

PRESENT

Mayor David Still

Mayor Pro Tem Glenn Martin

Council Member Victoria Jones

Council Member Austin Thompson

Council Member Marlene Taylor-Crawford

Prayer

Cynthia Jackson presented the invocation.

Pledge of Allegiance

Mayor Still led the group in the Pledge of Allegiance.

Agenda Additions / Deletions

Motion to accept the agenda as presented made by Council Member Jones, Seconded by Mayor Pro Tem Martin.

Voting Yea: Mayor Still, Mayor Pro Tem Martin, Council Member Jones, Council Member Thompson, Council Member Taylor-Crawford

Recognitions

1. Electric Department

Mayor Still recognized members of the Electric Department for the Safety Award of Excellence presented by Electric Cities of Georgia.

Approval of Prior Meeting Minutes

Motion to accept the minutes as amended today made by Council Member Thompson, Seconded by Mayor Pro Tem Martin.

Voting Yea: Mayor Still, Mayor Pro Tem Martin, Council Member Jones, Council Member Thompson, Council Member Taylor-Crawford

2. December 13, 2021 Work Session
3. December 13, 2021 Regular Meeting
4. January 5, 2022 Special Call
5. January 8, 2022 Council Retreat
6. January 12, 2022 Regular Meeting and Executive Session

Announcements

Council Member Marlene Taylor-Crawford invited everyone to view the marker erected for Mr. Charles Hail to memorialize and honor him. He was lynched at the corner of Pike Street and Clayton Street in 1911.

Mayor Still read from the event slide for upcoming events.

Public Comment

Presentations will be limited to 2 minutes per person and Council will not respond to the comment.

There was no one that wished to participate in the Public Comment Portion of the Agenda.

Consent Agenda

These are items on which the Mayor and Council are in agreement to approve and are placed on the agenda to be approved in one vote.

Motion to approve the Consent Agenda made by Council Member Taylor-Crawford, Seconded by Council Member Jones.

Voting Yea: Mayor Still, Mayor Pro Tem Martin, Council Member Jones, Council Member Thompson, Council Member Taylor-Crawford

7. Purchase of Electrical Wire
8. Quarterly Ethics Report

Public Hearing New Business

Discussion will be limited to 7 minutes per side including rebuttal. Discussions on Zoning issues will be limited to 10 minutes per side including rebuttal. Questions and answers from Council Members will not infringe on the time limit.

9. SUP2021-00052; Hesham Ghanem; 65 Lawrenceville Suwanee Road, Suite 14

Planning and Development Director Todd Hargrave presented this item. Ms. Jamie Day and Mr. Hesham Ghanem were present to answer questions from Council. The Mayor opened the public hearing. Hearing and seeing no one come forward the public hearing was closed. Mayor Still called for direction from Council.

Motion to deny SUP2021-00052; Hesham Ghanem; 65 Lawrenceville Suwanee Road, Suite 14, made by Council Member Jones, Seconded by Council Member Thompson.

Voting Yea: Mayor Still, Mayor Pro Tem Martin, Council Member Jones, Council Member Thompson, Council Member Taylor-Crawford

10. SUP2021-00054; Oji Onwudegu, ACME Group Int'l, LLC; 706 Collins Hill Road

Planning and Development Director Todd Hargrave presented this item. The applicants Mr. Sean Herzog and Mr. Oji Onwudegu were present to provide information and answer questions from Council. The Mayor opened the public hearing. Hearing and seeing no one come forward the public hearing was closed. Mayor Still called for direction from Council.

Motion to deny SUP2021-00054; Oji Onwudegu, ACME Group Int'l, LLC; 706 Collins Hill Road made by Mayor Still, Seconded by Mayor Pro Tem Martin.

Voting Yea: Mayor Still, Mayor Pro Tem Martin, Council Member Jones, Council Member Thompson, Council Member Taylor-Crawford

Council Business Old Business

There is no public comment during this section of the agenda unless formally requested by the Mayor and the Council.

11. Purchase of Pad-Mounted Transformers

Electric Department Director Huston Gillis presented this item.

Motion to approve purchase of pad-mounted transformers made by Council Member Jones, Seconded by Council Member Thompson.

Voting Yea: Mayor Still, Mayor Pro Tem Martin, Council Member Jones, Council Member Thompson, Council Member Taylor-Crawford

12. Approval of Amendment to Chapter 2, Administration, Title IX, Procurement of the Code of Ordinances of the City of Lawrenceville

Deputy City Manager Steve North presented this item.

Motion to approve an Amendment to Chapter 2, Administration, Title IX, Procurement of the Code of Ordinances of the City of Lawrenceville made by Council Member Jones, Seconded by Mayor Pro Tem Martin.

Voting Yea: Mayor Still, Mayor Pro Tem Martin, Council Member Jones, Council Member Thompson, Council Member Taylor-Crawford

Council Business New Business

There is no public comment during this section of the agenda unless formally requested by the Mayor and the Council.

13. City of Lawrenceville Depot District Signs Project

Purchasing Director Steve Murray presented this item and answered questions from Council.

Motion to rescind the award of City of Lawrenceville Depot District Signs project from United Signs, LLC and reject the bid in its entirety made by Mayor Pro Tem Martin, Seconded by Council Member Jones.

Voting Yea: Mayor Still, Mayor Pro Tem Martin, Council Member Jones, Council Member Thompson, Council Member Taylor-Crawford

14. Approval of a lease with Impact 46 for use of a building at Water Works Road in Rhodes Jordan Park

Deputy City Manager Steve North presented this item and answered questions from Council.

Motion to approve a lease with Impact 46 for use of a building at Water Works Road in Rhodes Jordan Park with modification to allow a sublease with the other two ReCast subrecipients made by Mayor Pro Tem Martin, Seconded by Council Member Thompson.

Voting Yea: Mayor Still, Mayor Pro Tem Martin, Council Member Jones, Council Member Thompson, Council Member Taylor-Crawford

15. Modification to the City Council 2022 Meeting Calendar

City Manager Chuck Warbington presented this item.

Motion to modify the City Council 2022 meeting calendar made by Council Member Jones, Seconded by Council Member Thompson.

Voting Yea: Mayor Still, Mayor Pro Tem Martin, Council Member Jones, Council Member Thompson, Council Member Taylor-Crawford

16. Approval of a contract with Southeast Corrections, LLC to provide probation services to the City of Lawrenceville Court

Deputy City Manager Steve North presented this item and answered questions from Council.

Motion made by Council Member Thompson, Seconded by Council Member Jones.
Voting Yea: Mayor Still, Mayor Pro Tem Martin, Council Member Jones, Council Member Thompson, Council Member Taylor-Crawford

Executive Session – Personnel, Litigation, Real Estate

Motion to move into executive session made by Council Member Jones, Seconded by Council Member Thompson.

Voting Yea: Mayor Still, Mayor Pro Tem Martin, Council Member Jones, Council Member Thompson, Council Member Taylor-Crawford

Motion to adjourn executive session made by Council Member Thompson, Seconded by Mayor Pro Tem Martin.

Voting Yea: Mayor Still, Mayor Pro Tem Martin, Council Member Jones, Council Member Thompson, Council Member Taylor-Crawford

Report of items discussed in Executive Session
Update of Pending and Potential Litigation

No Votes Taken

Final Adjournment

Motion to adjourn made by Mayor Pro Tem Martin, Seconded by Council Member Jones.

Voting Yea: Mayor Still, Mayor Pro Tem Martin, Council Member Jones, Council Member Thompson, Council Member Taylor-Crawford

Minutes Signatures

David R. Still, Mayor

Karen Pierce, City Clerk

MAYOR AND COUNCIL

CITY OF LAWRENCEVILLE, GEORGIA

ORDINANCE

READING AND ADOPTION:

At the regular meeting of the Mayor and Council of the City of Lawrenceville, held at City Hall, 70 S. Clayton Street, Lawrenceville, Georgia.

<u>PRESENT</u>	<u>VOTE</u>
<u>David Still</u> , Mayor	<u>Yes</u>
<u>Glenn Martin</u> , Mayor Pro Tem	<u>Yes</u>
<u>Victoria Jones</u> , Council Member	<u>Yes</u>
<u>Marlene Taylor-Crawford</u> , Council Member	<u>Yes</u>
<u>Austin Thompson</u> , Council Member	<u>Yes</u>

On motion to DENY the requested Special Use Permit by Council Member Jones, seconded by Council Member Thompson, which carried 5-0, the following ordinance was adopted:

AN ORDINANCE TO DENY A SPECIAL USE PERMIT

WHEREAS, the Planning Commission of the City of Lawrenceville has held a duly advertised public hearing and has filed a formal recommendation with the Mayor and Council of the City of Lawrenceville upon an Application for a Special Use Permit from Hesham Ghanem for the proposed use of Smoke and Tobacco Shop on a tract of land described by the attached legal description, which is incorporated herein and made a part hereof by reference; and

WHEREAS, notice to the public regarding said Amendment to the Official Zoning Map has been duly published in THE GWINNETT DAILY POST, the Official News

ORDINANCE NO: ZON-ORD-2022-1

CASE NO: SUP2021-00052

Organ of the City of Lawrenceville; and

WHEREAS, a public hearing was held by the Mayor and Council of the City of Lawrenceville on January 26, 2022 and objections were not filed.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Lawrenceville this the 26th day of January, 2022, that the aforesaid application for a Special Use Permit is hereby DENIED.



David R. Still, Mayor

Date Signed: 3/10/2022

ATTEST:


Karen Pierce, City Clerk

MAYOR AND COUNCIL

CITY OF LAWRENCEVILLE, GEORGIA

ORDINANCE

READING AND ADOPTION:

At the regular meeting of the Mayor and Council of the City of Lawrenceville, held at City Hall, 70 S. Clayton Street, Lawrenceville, Georgia.

<u>PRESENT</u>	<u>VOTE</u>
<u>David Still</u> , Mayor	<u>Yes</u>
<u>Glenn Martin</u> , Mayor Pro Tem	<u>Yes</u>
<u>Victoria Jones</u> , Council Member	<u>Yes</u>
<u>Marlene Taylor-Crawford</u> , Council Member	<u>Yes</u>
<u>Austin Thompson</u> , Council Member	<u>Yes</u>

On motion to DENY the requested Special Use Permit by Mayor Still, seconded by Mayor Pro Tem Martin, which carried 5-0, the following ordinance was adopted:

AN ORDINANCE TO DENY A SPECIAL USE PERMIT

WHEREAS, the Planning Commission of the City of Lawrenceville has held a duly advertised public hearing and has filed a formal recommendation with the Mayor and Council of the City of Lawrenceville upon an Application for a Special Use Permit from Oji J. Onwudegu (CME Group Int.'l. LLC) for the proposed use of Automobile Repair and Maintenance on a tract of land described by the attached legal description, which is incorporated herein and made a part hereof by reference; and

WHEREAS, notice to the public regarding said Amendment to the Official Zoning Map has been duly published in THE GWINNETT DAILY POST, the Official News

ORDINANCE NO: ZON-ORD-2022-2

CASE NO: SUP2021-00054

Organ of the City of Lawrenceville; and

WHEREAS, a public hearing was held by the Mayor and Council of the City of Lawrenceville on January 26, 2022 and objections were not filed.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Lawrenceville this the 26th day of January, 2022, that the aforesaid application for a Special Use Permit is hereby DENIED.



David R. Still, Mayor

Date Signed: 3/10/2022

ATTEST:


Karen Pierce, City Clerk

LEGAL DESCRIPTION

ALL THAT LAND OR PARCEL OF LAND LYING AND BEING IN LAND LOT 10 OF THE 7TH DISTRICT OF GWINNETT COUNTY GEORGIA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT AN IRON PIN WITH CAP SET ON THE WESTERN RIGHT-OF-WAY LINE OF COLLINS HILL RD AT THE PROPERTY OF HURRICANE/316 LLC; THENCE LEAVING SAID RIGHT-OF-WAY S63°58'12"W A DISTANCE OF 111.13' TO A ½" REBAR FOUND; THENCE N76°00'54"W A DISTANCE OF 18.11' TO A ½" REBAR FOUND; THENCE S61°13'02"W A DISTANCE OF 115.00' TO AN IRON PIN WITH CAP SET; THENCE N29°19'19"W A DISTANCE OF 80.. ' TO A 1" OPEN TOP PIPE FOUND; THENCE N60°47'43"E A DISTANCE OF 235.29' TO AN IRON PIN WITH CAP SET ON THE RIGHT-OF-WAY OF COLLINS HILL RD; THENCE ALONG COLLINS HILL RD S35°57'49"E A DISTANCE OF 32.55' TO A POINT; THENCE S29°22'59"E A DISTANCE OF 67.07' TO THE IRON PIN WITH CAP SET AT THE POINT OF BEGINNING.

SAID TRACT IS KNOWN AS 706 COLLINS HILL RD. AND CONTAINS 21,017 SQ. FT. OR 0.482 ACRES.

ORDINANCE ORD-2022-1

AN ORDINANCE TO AMEND CHAPTER 2, ADMINISTRATION, ARTICLE IX, PROCUREMENT OF THE CODE OF THE CITY OF LAWRENCEVILLE, GEORGIA TO ADOPT AND/OR AMEND REGULATIONS RELATED TO EXEMPTIONS; TO ADOPT AND/OR AMEND REGULATIONS RELATED TO INFORMAL PURCHASES; AND FOR OTHER PURPOSES

Amend Chapter 2, Administration, Article IX, Procurement, Sec. 2-257. - Informal purchases by deleting Sec. 2-257 in its entirety and replacing it to read as follows:

(a) *Conditions for Use.* Those purchases anticipated to be under \$100,000.00 that do not justify the administrative time and expense for the conduct of competitive sealed bids or proposals. The Purchasing Manager is authorized to establish the methods and procedures to be used in handling informal purchases such as, but not limited to, telephone requests, e-mail requests, or informal written requests. Unless otherwise specifically provided, such purchases will be obtained competitively through informal written solicitations.

(b) *General.* Procurements that involve amounts less than \$100,000.00 do not require a formal sealed bid/proposal process. However, the processes used for this type of procurement will include as much competition as is consistent with the anticipated cost of the procurement and the best interest of the City. The formal sealed bid/proposal process may still be exercised with an informal purchase if deemed in the best interest of the City.

(c) *Prohibition of improper use.* Purchases may not be artificially divided as to constitute an informal purchase, thereby circumventing the dollar limit requirement for competitive sealed bids/proposals or applicable approvals.

(d) *Small purchases of \$2,500.00 or less.* The City Manager shall adopt operational procedures for making small purchases of \$2,500 or less. Further, such operational procedures shall require the preparation and maintenance of written records adequate to document the competition obtained, properly account for the funds expended, and facilitate an audit of the small purchases made.

(e) *Approval by City Council.* Regardless of procurement method, all purchases exceeding \$100,000.00 shall be approved by City Council. Once the purchase has been approved by the City Council, all expenditures made in accordance with the terms of the purchase are approved and shall require no further action by the City Council. Provided however that the Stormwater Authority is authorized to approve all stormwater projects up to \$300,000.00.

(f) *Approval by City Manager.* Regardless of procurement method, all purchases between \$10,000.01 and \$100,000.00 shall be approved by the City Manager or his/her designee.

(g) *Approval by Purchasing Manager.* Regardless of procurement method, all purchases between \$2,500.01 and \$10,000.00 shall be approved by the Purchasing Manager.

(h) *Approval and signing of contracts.* Contracts and agreements required by a purchase of less than \$100,000.00 shall be authorized to be approved and signed by the Purchasing Manager for values of \$10,000.00 or less and the City Manager or his/her designee for purchases between \$10,000.01 and \$99,999.99. All contracts with a value of \$100,000.00 or more or with no value and approved by Council shall be signed by the Mayor or Mayor Pro Tem, attested by the City Clerk and an original copy maintained by the City Clerk as the official copy for the City. Any contract without a value attached to it that does not require Council approval shall be signed by the City Manager or his/her designee.

Amend Chapter 2, Administration, Article IX, Procurement, Sec. 2-258. – Exemptions, to add the following:

(n) Materials or services required for confidential and secure investigations, apprehensions and detentions of individuals suspected of or convicted of criminal offenses by law enforcement personnel.

(o) Sponsorships as a promotion of the City and approved by the City Manager. Sponsorships shall have a specific line item in the budget and any expenditures shall not exceed the amount budgeted unless approved by the Council.

Nothing in this section relieves the responsibility of compliance with the approval limits as established in this Ordinance.

IT IS SO ORDAINED this 26th day of January, 2022.



David R. Still, Mayor

ATTEST:



Karen Pierce, City Clerk



LAWRENCEVILLE

GEORGIA

2022 CITY COUNCIL MEETING SCHEDULE

The City Council meets on the second Wednesday for Work Session each month at 5:00 PM and on the fourth Monday of each month at 7:00 PM for Regular Council Meetings unless otherwise specified. All meetings are held on the fourth floor of City Hall in the Council Assembly Room

City Council Work Session (2nd Wednesday)	City Council Hearing (4th Monday)
01/12/2022	01/26/2022 (Wednesday)
02/9/2022	02/28/2022
03/9/2022	03/28/2022
04/13/2022	04/25/2022
05/11/2022	05/23/2022
06/8/2022	06/22/2022 06/22/2022* (Wednesday)
07/13/2022	07/25/2022
08/10/2022	08/22/2022
09/14/2022	09/26/2022
10/12/2022	10/24/2022
11/16/2022 (2 PM)	11/16/2022 (Wednesday)
12/14/2022 (2 PM)	12/14/2022 (Wednesday)

* June meeting updated 01/26/2022