



# LAWRENCEVILLE

## GEORGIA

### PLANNING COMMISSION MEETING MINUTES

Monday, January 5, 2026

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6:00 p.m.

**CALL TO ORDER:** 6:00 p.m.

**ELECTION OF 2026 PLANNING COMMISSION CHAIRPERSON AND VICE-CHAIRPERSON:**

**Approval of Chairperson:**

Motion was made to elect Bruce Hardy as Chairperson of the Planning Commission for 2026 by Commission Member Henriksen and Seconded by Commission Member Ward.

Voting Yea: Commission Member Hardy, Commission Member Henriksen, Commission Member Huff, Commission Member Ward, Commission Member West.

**Approval of Vice Chairperson:**

Motion was made to elect Jeff West as Vice-Chairperson of the Planning Commission for 2026 by Commission Member Henriksen and Seconded by Commission Member Huff.

Voting Yea: Commission Member Hardy, Commission Member Henriksen, Commission Member Huff, Commission Member Ward, Commission Member West

**PRESENT**

Chairperson Bruce Hardy

Vice-Chairperson Jeff West

Commission Member Darion Ward

Commission Member Sheila Huff

Commission Member Stephanie Henriksen

**APPROVAL OF AGENDA:**

Motion made to **AMEND THE AGENDA AS PRESENTED** by Vice Chairperson West, Seconded by Commission Member Henriksen.

Voting Yea: Chairperson Hardy, Vice-Chairperson West, Commission Member Huff, Commission Member Henriksen, Commission Member Ward

- Table Item No. 3. SUP2025-00119; Sultan Hassan; 715 Paper Creek Drive to the following dates and times.
  - Planning Commission - Monday, February 2, 2026, at 6 p.m.
  - City Council Work Session – Wednesday, February 11, 2026, at 5 p.m.
  - City Council Regular Meeting – Monday, February 23, 2026, at 7 p.m.

Motion made to **APPROVE THE AGENDA AS AMENDED** by Council Member Huff, Seconded by Commission Ward.

Voting Yea: Chairperson Hardy, Vice-Chairperson West, Commission Member Huff, Commission Member Henriksen, Commission Member Ward

**APPROVAL OF PRIOR MEETING MINUTES**

Motion made to **APPROVE** Monday, December 1, 2025, Planning Commission Meeting Minutes by Council Member Henriksen and Seconded by Council Member Ward

Voting Yea: Chairperson Hardy, Vice-Chairperson West, Commission Member Huff, Commission Member Henriksen, Commission Member Ward

**NEW BUSINESS**

- 2. **SUP2025-00117** – Applicant: Samia Craig – Studio 1865; Owner: Dahar Properties LLC; A Special Use Permit Application For A Special Events Facility/Banquet Hall Address: 1154 Lawrenceville Highway; Suite 206; Parcel Identification Number: R5110 376; Area: Approximately 15.81 Acres.

**SUP2025-00117 – Planning Commission Q&A Summary.**

- **Vice Chairperson West:** Asked staff for clarification regarding the language in Condition 1.D., specifically the use of the term “unrelated.”
 

**Staff Response:** Staff indicated that the term “unrelated” was included in error and should be considered a typographical mistake.
- **Applicant Response:** In the opening statement to the Planning Commission, the applicant described the proposed use as a multi-purpose facility and clarified that operations would not be limited solely to special events. The applicant further indicated the site may host events associated with a Place of Worship and a Funeral Home.

- **Staff Comments:** The subject property is zoned BG (General Business District), which permits a Place of Worship as a use-by-right; therefore, events associated with a place of worship may occur on-site.

Activities associated with a Funeral Home, including an accessory crematory, are permitted within the BG zoning district subject to approval of a Special Use Permit.

Staff further advised the applicant of O.C.G.A. § 43-18-72(a)(1)(G), which regulates crematories and provides, in relevant part, that a crematory:

*“must not be located within 1,000 feet of a residential subdivision platted and recorded in the office of the clerk of the superior court of a county in which such residential subdivision is located.”*

Accordingly, the applicant should be prepared to provide a detailed explanation of proposed activities associated with the Special Events Facility/Banquet Hall, specifically those related to funeral home operations, when presenting the proposal to the City Council.

- **Planning Commission Member Huff:** Requested clarification from the applicant regarding the current occupancy status of the tenant space.

**Applicant Response:** The applicant stated that a lease was executed in June 2025 and that the Planning and Development Department advised a Special Use Permit would be required to operate a Special Events Facility/Banquet Hall.

- **Vice Chairperson West:** Asked staff about stipulations limiting the hours of operation and followed up with the applicant regarding preferred hours of operation.

**Applicant Response:** The applicant stated that, pursuant to the lease agreement with the property manager and client contracts, events would conclude by 12:00 a.m. (midnight). Special event activities would end by 11:00 p.m., with doors secured by 12:00 a.m.

The applicant further indicated the lease agreement requires on-site security during events where alcohol is served.

**Staff Comment:** The applicant should be prepared to provide a detailed explanation of alcohol service operations associated with the Special Events Facility/Banquet Hall when presenting to the City Council. The applicant is reminded that Condition H requires compliance with the Code of the City of Lawrenceville, Georgia, Chapter 4 – Alcoholic Beverages.

Motion made to recommend **APPROVAL** of **SUP2025-00117** with Planning Commission recommendations by Vice-Chairperson West and Seconded by Commission Member Ward

Voting Yea: Chairperson Hardy, Vice Chairperson West, Commission Member Huff, Commission Member Henriksen, Commission Member Ward

**FINAL ADJOURNMENT** – 6:15 p.m.

Motion made to **ADJOURN** by Commission Member Henriksen, and Seconded by Commission Member Huff

Voting Yea: Chairperson Hardy, Vice Chairperson West, Commission Member Huff, Commission Member Henriksen, Commission Member Ward