



LAWRENCEVILLE

GEORGIA

DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING MINUTES

Monday, August 10, 2020
6:30 PM

Council Assembly Room
70 S. Clayton St, GA 30046

Call to Order

Chairman Merritt called the meeting to order at 6:35 pm after recognizing a quorum.

PRESENT

Board Member Victoria Jones
Board Member Linda Nash
Board Member Katrina Fellows
Board Member Lee Merritt

ABSENT

Board Member Jeremy Higginbotham

Approval of Agenda

Motion to approve the agenda with the change of moving items 4, 5, 6, and 7 to Executive Session for discussion made by Board Member Merritt, Seconded by Board Member Jones.

Voting Yea: Board Member Jones, Board Member Nash, Board Member Fellows, Board Member Merritt.

Approval of Prior Meeting Minutes

1. Approval of Prior Meeting Minutes

Motion to approve the April 13th Regular Meeting Minutes made by Board Member Fellows, Seconded by Board Member Nash.

Voting Yea: Board Member Jones, Board Member Nash, Board Member Fellows, Board Member Merritt.

Motion to approve the April 13th Executive Session Minutes made by Board Member Fellows, Seconded by Board Member Nash.

Voting Yea: Board Member Jones, Board Member Nash, Board Member Fellows, Board Member Merritt.

Board Member Jones noted that the motion and the second mentioned in the prior meeting minutes for November 18, 2019 Regular Meeting were incorrect.

Motion to approve the May 11th Regular Meeting Minutes with the correction regarding the motion and the second mentioned in the prior meeting minutes for November 18, 2019 Regular Meeting made by Board Member Fellows, Seconded by Board Member Nash.

Voting Yea: Board Member Jones, Board Member Nash, Board Member Fellows, Board Member Merritt.

Motion to approve the May 11th Executive Session Minutes made by Board Member Fellows, Seconded by Board Member Nash.

Voting Yea: Board Member Jones, Board Member Nash, Board Member Fellows, Board Member Merritt.

Downtown Development Business

2. Approval of August 2020 Treasurer's Report

Board Member Nash presented the August 2020 Treasurer's Report to the Board.

Board Member Nash noted that the Vinayak Hospitality note for the money market account should have "512 West Crogan Street" added to it.

Motion to approve the August 2020 Treasurer's Report with the addition made by Board Member Nash made by Board Member Jones, Seconded by Board Member Fellows.

Voting Yea: Board Member Jones, Board Member Nash, Board Member Fellows, Board Member Merritt.

3. Retail Curating Update

Board Member Jones gave an update of their recent Retail Curating Meeting. They were able to create a list of the types of businesses the committee would like to see in downtown. The next step will be to speak with Ackerman about their suggestions and their thoughts. Please let Board Member Jones know if you have suggestions or ideas for our downtown.

4. 171/179 Stone Mountain Street Contract

Vote after Executive Session in Regular Session.

Motion to terminate the contract for 171/179 Stone Mountain Street that was in the amount of \$335,000 made by Board Member Jones, Seconded by Board Member Nash.

Voting Yea: Board Member Jones, Board Member Nash, Board Member Fellows, Board Member Merritt.

5. Intergovernmental Agreement with the City of Lawrenceville Regarding Villa Lodge

Vote after Executive Session in Regular Session.

Motion to approve the Intergovernmental Agreement with the City of Lawrenceville regarding the property at 512 West Crogan Street) made by Board Member Nash, Seconded by Board Member Jones.

Voting Yea: Board Member Jones, Board Member Nash, Board Member Fellows, Board Member Merritt.

6. Intergovernmental Agreement with the City of Lawrenceville Regarding Loan Modification for the Hotel Parking Deck

Vote after Executive Session in Regular Session.

Motion to approve the Intergovernmental Agreement with the City of Lawrenceville regarding the loan modification for the hotel parking deck for the amount of \$2,400,000.00 made by

Board Member Jones, Seconded by Board Member Nash.

Voting Yea: Board Member Jones, Board Member Nash, Board Member Fellows, Board Member Merritt.

7. Loan Modification for Hotel Parking Deck

Vote after Executive Session in Regular Session.

Motion to approve the loan modification document for the hotel parking deck made by Board Member Nash, Seconded by Board Member Jones.

Voting Yea: Board Member Jones, Board Member Nash, Board Member Fellows, Board Member Merritt.

8. Façade and other grants

No action taken.

Mainstreet Business

8. Mainstreet Update

Jasmine Billings, Event and Programs Manager, Community Relations, City of Lawrenceville gave the Mainstreet update.

Update on Events

- Letter from the Mayor - Posted on social media & various publications on August 3rd stating that we were cancelling all large gatherings and modifying our event calendar to host smaller events.
- Spotlight in the DTL - events from September to December
- Drive-In Series - events from September to December
- Wellness Wednesday - events from September to November

Partnership with Downtown Business

- Wellness Wednesday series in partnership with Power Performance Yoga & Fishery Fitness

Hartbeat Grant - Released to all cities on July 23rd

- Fund solutions that help small business owners respond and adapt to the COVID-19 pandemic, and also helps to revitalize and strengthen older and historic downtown commercial districts

- Grants of \$5k to \$15K will be awarded on a competitive, first come, first serve basis.
- A minimum of 50% of grants will benefit diverse-owned businesses
- The information was shared with the downtown businesses
- Applications were open July 27th – August 23rd or until 500 applications
- As of today it is closed
- Another round to be opened soon and we will be keeping an eye out for it

9. Mainstreet 101 Training

Paula Foil, Executive Assistant to Mayor and City Manager, City of Lawrenceville updated the Board regarding the necessity for each of them to participate in the Mainstreet 101 training before the end of the year. The cost for the training will be \$75 per Board member. The Downtown Development Authority will cover the cost.

Other Business

No other business.

Citizen Comments

No citizens comments.

Executive Session - Real Estate

Motion to enter Executive Session made by Board Member Jones, Seconded by Board Member Nash.

Voting Yea: Board Member Jones, Board Member Nash, Board Member Fellows, Board Member Merritt.

Motion to adjourn Executive Session made by Board Member Jones, Seconded by Board Member Nash.

Voting Yea: Board Member Jones, Board Member Nash, Board Member Fellows, Board Member Merritt.

Report of items discussed in Executive Session: 10 real estate items discussed; 0 votes taken; 4 items were moved back to Regular Session for votes – details are in items 4, 5, 6, and 7 above.

Final Adjournment

Motion to adjourn made by Board Member Nash, Seconded by Board Member Fellows.

Voting Yea: Board Member Jones, Board Member Nash, Board Member Fellows, Board Member Merritt.

Minutes Signature

Lee Merritt, Chairman

Barry Mock, Secretary