



LAWRENCEVILLE

GEORGIA

DOWNTOWN DEVELOPMENT AUTHORITY MINUTES

Monday, July 10, 2023
5:00 PM

Council Assembly Room
70 S. Clayton St, GA 30046

Call to Order

Chairman Merritt called the meeting to order at 5:01 pm after recognizing a quorum.

PRESENT

Board Member Victoria Jones
Board Member Bruce Johnson
Board Member Katrina Fellows
Board Member Chris Adams
Board Member Jeremy Higginbotham
Board Member Lee Merritt

ABSENT

Board Member Joanie Perry Ward

Approval of Agenda

Motion to approve the agenda made by Board Member Higginbotham, Seconded by Board Member Fellows.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

Downtown Development Business

1. June 2023 Treasurer's Report

Board Member Fellows, Treasurer presented the June 2023 Treasurer's Report to the Board. She noted that the beginning date for each of the financial accounts stated 04/01/23, but they should be listed as 05/01/23 instead.

Motion to accept the June 2023 Treasurer's Report with the changes to the dates at the beginning of each of the accounts be changed from 04/01/23 to 05/01/23 made by Board Member Merritt, Seconded by Board Member Adams.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

2. July 2023 Treasurer's Report

Board Member Fellows, Treasurer presented the July 2023 Treasurer's Report to the Board. She noted that the beginning date for each of the financial accounts stated 04/01/23, but they should be listed as 06/01/23 instead.

Motion to accept the July 2023 Treasurer's Report with the changes to the dates at the beginning of each of the accounts be changed from 04/01/23 to 06/01/23 made by Board Member Higginbotham, Seconded by Board Member Johnson.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

3. North DTL Study

Chairman Merritt reviewed North Downtown Lawrenceville Zoning Analysis Memo. There will be a workshop held on Wednesday, July 12th at 6:30 pm in the Council Chambers at which time more details will be reviewed. That event will be hosted by the Planning and Development Department. This analysis assists with setting guidelines, shows preferred residential area with commercial along the busier streets.

Mainstreet Business

Jasmine Billings our Mainstreet Manager was absent from the meeting, but she sent her update to the Board before the meeting by email.

Façade Grant

- 6 out of the 10 approved projects were completed in the last year
 - Fishery Fitness is not updating their sign
 - Former Cornerstone Café has not updated its space
 - Nancy's Candy is not updating their awning
 - Soje Emporium is not updating their space
 - Perry Street Chophouse has completed their project of repainting their façade
 - Crogan Street Ventures has completed their remodeling project
 - D'Floridian has completed their project which entailed a side patio cover/roof and painting the existing brick
 - Paint & Party completed the repainting of their façade
 - CAS Architecture completed their installation of a new awning and façade upgrades
 - Scrumdiddlyumptious completed their façade upgrades

Events

- As you may be aware there was an equipment malfunction that occurred during the Prelude to the 4th fireworks. We are grateful there were no injuries sustained from the mishap and have currently scheduled a meeting with the company to get more in-depth information about what happened, along with discussing remedies whether financial or rescheduling. More details to follow.
- We have a full calendar – a few of the highlights are below:
 - July 27th Free Public Art at the Train Depot from 5 pm – 10 pm
 - August 1st LPD National Night Out at the Lawrenceville Lawn from 6 pm – 8:30 pm
 - August 12th Cops & Cones Motorcycle Rodeo at the Gwinnett County Fairgrounds from 10 am – 6 pm

Georgia Downtown Conference

The 2023 Georgia Downtown Conference will be held on August 21-24 in Canton, Georgia. The cost is \$375 per person if registered by August 1st.

Motion to allow up to two Downtown Development Authority Board Members to attend the 2023 Georgia Downtown Development Conference made by Board Member Merritt, Seconded by Board Member Higginbotham.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

Other Business

No Other Business

Citizen Comments

No Citizen Comments

Executive Session - Real Estate

Motion to enter into Executive Session made by Board Member Jones, Seconded by Board Member Johnson.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

Motion to exit Executive Session made by Board Member Merritt, Seconded by Board Member Higginbotham.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

5 Real Estate Items Discussed: 2 Votes Taken

Final Adjournment

Motion to adjourn made by Board Member Merritt, Seconded by Board Member Higginbotham.

Voting Yea: Board Member Jones, Board Member Johnson, Board Member Fellows, Board Member Adams, Board Member Higginbotham, Board Member Merritt

Minutes Signature

Lee Merritt, Chairman

Barry Mock, Secretary