



LAWRENCEVILLE

GEORGIA

RECAST ADVISORY BOARD MINUTES

Wednesday, July 27, 2022
6:00 PM

Third Floor GwMA Conference Room
70 S. Clayton St, GA 30046

Call to Order

The meeting was called to order at 6:05 PM, recognizing a quorum.

Approval of Agenda

Motion made by Sanchez, Seconded by Pino.

Voting Yea: Brown, Floyd-Bryant, Sanchez, Pino, Martin, Washington, Caraballo, Hudson

Voting Abstaining: Drane (arrived at 6:25 PM)

Citizen Comments

To participate in the Public Comment part of this agenda, you must register with the Advisory Board Secretary prior to the beginning of the meeting. Presentations will be limited to two (2) minutes per person and the Board will not respond to comments.

One citizen provided their comment to the Board.

Approval of Prior Meeting Minutes

Approve Prior Meeting Minutes

Motion to approve prior meeting minutes from May 25, 2022 meeting, May 31, 2022 Special Call meeting, and June 29, 2022 made by Martin, Seconded by Brown.

Voting Yea: Brown, Floyd-Bryant, Sanchez, Pino, Martin, Washington, Caraballo, Hudson

Voting Abstaining: Drane (arrived at 6:25 PM)

General Discussion

Board Member Check-In

There was a brief Board Member check-in, sharing personal updates.

Approve ReCAST Mission, Vision and Values

Motion to approve the Mission, Vision & Values Statement was made by Pino, Seconded by Washington.

Voting Yea: Brown, Floyd-Bryant, Sanchez, Drane, Pino, Martin, Washington, Caraballo, Hudson

Program and Grant Updates

Program Manager, Marcus Thorne, shared updates from the July Monthly Milestones report. He also shared the Strategic Navigation Plan and our Data Tracker with the board. The goal of sharing the Strategic Navigation Plan and Data Tracker was to help the board better understand the specific deliverables which have been committed to SAMHSA and to demonstrate program progress through July.

We spent significant time reviewing the SPARS section of the Milestones report. (Note: SPARS stands for SAMHSA Performance Accountability & Reporting System. SAMHSA stands for the Substance Abuse & Mental Health Services Administration. The ReCAST grant, which this board oversees, is issued by SAMHSA. Indicators of progress and performance (IPP) measure grant outcomes.) We briefly discussed the IPP measures as well.

As a result of this presentation, the Board wanted to have a better understanding of the Data Tracker. Marcus recommended inviting our data evaluation team, Betsy Crane and Jenn Ballentine, to our next meeting to provide additional context and clarity.

Select members for a By-Laws Sub-Committee

The ReCAST Program Manager requested two volunteers join a bylaws sub-committee. ReCAST Bylaws are governed by the ordinance which created the board, with the exception of the “duties of officers” section which is to be determined by the board itself. Establishing officer duties will be the primary task of this sub-committee.

Two members volunteered: Liliana Pino and Nancy Martin.

Other Business

Board Chair, Chanda Floyd-Bryant, asked the Program Manager to introduce the two new Board Members to the rest of the Board. He did so, introducing DeVante Hudson and Carol Caraballo.

Final Adjournment

Motion made by Sanchez, Seconded by Pino.

Voting Yea: Brown, Floyd-Bryant, Sanchez, Drane, Pino, Martin, Washington, Caraballo, Hudson

The meeting adjourned at 7:44 PM.

Minutes Signature

Chanda Floyd-Bryant

Marcus Thorne, Secretary