



LAWRENCEVILLE

GEORGIA

DOWNTOWN DEVELOPMENT AUTHORITY MINUTES

Monday, February 12, 2024
5:00 PM

Council Chambers
70 S. Clayton St, GA 30046

Call to Order

Chairman Merritt called the meeting to order at 5:02 pm after recognizing a quorum.

PRESENT

Board Member Victoria Jones (arrived at 5:09 pm and left at 6:27 pm)

Board Member Jen Young

Board Member Joanie Perry Ward

Board Member Katrina Fellows

Board Member Chris Adams

Board Member Lee Merritt

ABSENT

Board Member Jeremy Higginbotham

Approval of Agenda

Motion to approve the agenda made by Board Member Perry Ward, Seconded by Board Member Adams.

Voting Yea: Board Member Young, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Merritt

Approval of Prior Meeting Minutes

1. Approval of Prior Meeting Minutes for January 9, 2024

Motion to approve the Regular Meeting Minutes for January 9, 2024 made by Board Member Perry Ward, Seconded by Board Member Adams.

Voting Yea: Board Member Young, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Merritt

2. Approval of Executive Session Minutes for January 9, 2024

Motion to approve the Executive Session Minutes for January 9, 2024 made by Board Member Young, Seconded by Board Member Adams.

Voting Yea: Board Member Young, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Merritt

Downtown Development Business

3. February 2024 Treasurer's Report

The Downtown Development Authority February 2024 Treasurer's Report was presented by Board Member Perry Ward, Treasurer.

Motion to approve the Downtown Development Authority February 2024 Treasurer's Report made by Board Member Fellows, Seconded by Board Member Adams.

Voting Yea: Board Member Young, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Merritt

4. Final Budget for 2024

Chairman Merritt presented the 2024 Downtown Development Authority Budget to the Board. This presentation was for information only - no vote was taken.

5. Easement for Parcel R 5143 216 Located at 225 Langley Drive at 415 Huff Street

Chairman Merritt presented the easement for Parcel R5143 216 located at 225 Langley Drive at 415 Huff Street to the Board.

Motion to approve the easement for Parcel R5143 216 located at 225 Langley Drive at 415 Huff Street to the Board made by Board Member Fellows, Seconded by Board Member Perry Ward.

Voting Yea: Board Member Jones, Board Member Young, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Merritt

6. Easement for Parcel R 5143 258 Located at 225 Langley Drive at 415 Huff Street

Chairman Merritt presented the easement for Parcel R5143 258 located at 225 Langley Drive at 415 Huff Street to the Board.

Motion to approve the easement for Parcel R5143 258 located at 225 Langley Drive at 415 Huff Street to the Board made by Board Member Fellows, Seconded by Board Member Perry Ward.

Voting Yea: Board Member Jones, Board Member Young, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Merritt

Mainstreet Business

Barry Mock shared Jasmine Billing's Mainstreet Business Update with the Board.

1. We (Events Team) are currently at the Southeast Festival Events Association Conference with hopes of bringing back awards for the great events we host throughout the year.
2. The first 6-month calendar has been released with the remaining calendar being released later this Spring. This allows for the events team to firm up certain details like timeframes, partners, etc. allowing flexibility and better communication of events.
3. Façade Grant Application has been shared with DDA reps: Board Member Chris Adams and Board Member Jeremy Higginbotham, with the hopes to meet soon and discuss any updates needed based on last year.
4. Upcoming event:
 1. Black History Month Art Exhibit with the theme of Community & Unity is hosted on the Main Level of City Hall featuring artists from the School of the Arts at Central Gwinnett, Discovery High School, and local artist: Myia (pronounced Mya) Page and Dane Caston. This exhibit will be up throughout the month of February.
 2. February 29th a double feature Drive-in will take place in the Depot District, featuring LEAP at 6 pm and Leap Year at 8:15 pm.

Other Business

No Other Business

Citizen Comments

No Citizen Comments

Executive Session - Real Estate

Motion to enter Executive Session made by Board Member Merritt, Seconded by Board Member Adams.

Voting Yea: Board Member Jones, Board Member Young, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Merritt

Motion to exit Executive Session made by Board Member Merritt, Seconded by Board Member Adams.

Voting Yea: Board Member Jones, Board Member Young, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Merritt

4 Real Estate Items Discussed: 3 Votes Taken

Final Adjournment

Motion to adjourn made by Board Member Adams, Seconded by Board Member Perry Ward.

Voting Yea: Board Member Young, Board Member Perry Ward, Board Member Fellows, Board Member Adams, Board Member Merritt

Minutes Signature

Lee Merritt, Chairman

Barry Mock, Secretary