



City of La Vernia
**PARKS AND RECREATION COMMISSION
MEETING**
102 E. Chihuahua St., La Vernia, Texas 78121
June 10, 2025
5:30 PM

AGENDA

1. **Call to Order**
2. **Invocation & Pledge of Allegiance**
3. **Citizens to Be Heard**
(At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to Be Heard section, no council action may take place, and no council discussion or response is required to the speaker. A time limit of three minutes per speaker is permitted; the council may extend this time at their discretion.)
4. **Consent Agenda**
(All consent agenda items are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)
 - A. Minutes from the 05/06/2025 Parks and Recreation Commission Meeting
5. **Discussion/Action**
 - A. Discuss and consider a recommendation on dedicated park benches
 - B. Discuss and consider a recommendation regarding art in the park
6. **Discussion Only**
 - A. Discussion surrounding the park's budget for FY 2025
7. **Items Specific to Future Line Items on the Agenda**
8. **Adjourn**

DECORUM REQUIRED

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

The City Council for the City of La Vernia reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and

Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development), and any other provisions under Texas law that permit a governmental body to discuss a matter in closed executive session.

The City of La Vernia Council meetings are available to all persons regardless of disability. The facility is wheelchair accessible and parking spaces are available. Request for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary at (830) 779-4541 or email mfarrow@lavernia-tx.gov.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named La Vernia City Council is a true and correct copy of said Notice and that I posted true and correct copy of said Notice on the bulletin boards of the City Hall of said La Vernia, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on **June 06, 2025 at 5:30 PM** and remained so posted continuously for at least 72 Hours preceding the scheduled time of said meeting.

Madison Farrow, City Secretary



**PARKS AND RECREATION COMMISSION
MEETING**

102 E. Chihuahua St., La Vernia, Texas 78121

May 06, 2025

5:30 PM

MINUTES

1. Call to Order

City Administrator Lindsey Wheeler called the meeting to order at 5:30 PM.

Kevin Hyland, Debbie Nutt, Walter Scull, Mary Catherine Bower were present, while Francine Antista and Smantha Berlanga Brooks were absent.

2. Invocation & Pledge of Allegiance

Kevin Hyland lead the prayer and Pledge.

3. Citizens to Be Heard

(At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to Be Heard section, no council action may take place, and no council discussion or response is required to the speaker. A time limit of three minutes per speaker is permitted; the council may extend this time at their discretion.)

There were no Citizens to be heard.

4. Presentations

A. Introductions of City staff and Commissioners

City staff introduced themselves. City Secretary Madison Farrow, City Administrator Lindsey Wheeler, MDD Director Felicia Carvajal, Danny Bunte Parks Supervisor. Commissioners introduced themselves. Mary Catherine Bower representing the LVLL, Debbie Nutt representing the La Vernia Chamber of Commerce, Kevin Hyland representing as a Resident, Walter Scull representing the La Vernia Historical Association.

5. Discussion Only

A. Commission Goals & Vision

Mary Catherine Bower states the park already serves as a gathering place for people inside and outside the city limits. She is excited to see it grow and show we care.

Debbie Nutt states she knows the growth rate as a realtor, she wants to see all the residents be heard and help the park grow.

Kevin Hyland states we don't have anything for entertainment and knows people flock to the park, wants to be sure we make a difference.

Walter Scull states he is proud to have the Veteran's memorial in the park, sees the city limits for more than what it is as the whole school district uses the park. He thinks the park is great but seeing it grow, makes him think it might be getting to small.

- B. Brief overview of Open Meetings Act / Public records rules/ Conflict of interest reminders

City Administrator Lindsey Wheeler spoke on the brief overview of Open Meetings Act / Public records rules/ Conflict of interest reminders.

- C. Current Projects & Priorities

City Administrator Lindsey Wheeler spoke on the current projects and priorities. She stated we currently have pickle ball courts being built, as we received a grant from GVEC, we are getting security cameras placed in the park. We also have replacing the restrooms in discussion, ball field lighting, we are also writing a grant for our splash pad to be updated.

- D. Events being held in the park

MDD Director Felicia Carvajal spoke on the events being held in the park. She states we have the 4th of July coming up, summer movie series that we partnered with FELPS in full affect, market days, youth market days, national night out, easter, Christmas, Halloween movie night, which all of these are free events.

6. Discussion/Action

- A. Discuss and consider action on electing a chairperson and vice-chair-person

The Commissioner's talked and decided on Kevin Hyland as their chairperson and Debbie Nutt as their vice-chairperson.

Kevin Hyland made a motion on electing a chairperson and vice-chair-person, seconded by Walter scull, all in favor.

- B. Discuss and consider a recommendation on dedicated park benches

City Administrator Lindsey Wheeler spoke on dedicated park benches. they want to be sure the benches will be taken care of. They would like us o make a map of where the benches will go, the cost, and style.

Walter scull made a motion to come back to this next month after we have gathered all the research, seconded by Debbie Nutt, all in favor.

Francine Antista arrived @6:15PM

7. Items Specific to Future Line Items on the Agenda

Open meetings training (needs to be turned in), overview of parks dimensions, park budget, youth art in the park, we will meet for 3 consecutive months.

- A. Discuss and consider a recommendation on park bathrooms

8. Adjourn

Walter scull motioned to adjourn the meeting @6:21PM, seconded by Mary Catherine bower, all in favor.

DECORUM REQUIRED

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

The City Council for the City of La Vernia reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development), and any other provisions under Texas law that permit a governmental body to discuss a matter in closed executive session.

The City of La Vernia Council meetings are available to all persons regardless of disability. The facility is wheelchair accessible and parking spaces are available. Request for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary at (830) 779-4541 or email mfarrow@lavernia-tx.com.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named La Vernia City Council is a true and correct copy of said Notice and that I posted true and correct copy of said Notice on the bulletin boards of the City Hall of said La Vernia, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on **MAY 02, 2025 at 5:30 PM** and remained so posted continuously for at least 72 Hours preceding the scheduled time of said meeting.

Madison Farrow, City Secretary

MEMORANDUM

To: Parks and Recreation Commission

Department: Administration

Date: June 10, 2025

Subject: Dedicated Park Bench

BACKGROUND

Recently, a community member inquired about the possibility of dedicating a park bench in memory or honor of a loved one. While the City of La Vernia has not previously offered such a program, it may be worth exploring a structured approach to allow for this type of donation and commemoration.

DISCUSSION

If Council is supportive, staff could begin developing a Dedicated Park Bench Program that allows residents to sponsor a park bench with a personalized plaque. This program could support park enhancement efforts while offering meaningful opportunities for community engagement.

We have looked into park benches that will last and are cost efficient, We will purchase the benches and when the time comes and someone wants to purchase one to dedicate, we will order a plaque to put on the bench for them. Each bench will be the same and each plaque will look the same.

Plaques could be put on the back of the benches measuring 6inx3in or we could have concrete poured at a 45-degree angle and place the plaque on the concrete.

AMAZON



Soleil Jardin Outdoor Aluminum Garden Bench, Patio Porch Chair Furniture, Slatted Design w/Backrest, Dark Grey

Visit the Soleil Jardin Store
4.7 ★★★★★ 137 ratings

\$229⁹⁹

Coupon: ☐ [Apply \\$15 coupon](#) [Terms](#)
Get a \$80 Amazon Gift Card instantly upon approval for the Amazon Store Card. No annual fee.
Color: **Dark Grey**

Product Dimensions	25"D x 59"W x 35"H
Color	Dark Grey
Size	59"L x 25"D x 35"H
Furniture Finish	Grey
Seat Height	35 Inches

 **Material**
Aluminum
 **Style**
Modern

 **Frame Material**
Aluminum
 **Item Weight**
28 Pounds

HOME DEPOT

Phewnyzo

46 in. 3-Person Black Metal Garden Bench Patio Park Bench with Mesh Pattern Backrest, Sleek Legs for Porch, Lawn, Yard

★★★★★ ∨ Questions & Answers



\$171 49



Pay **\$146.49** after **\$25 OFF** your total qualifying purchase upon opening a new card. ⓘ

[Apply for a Home Depot Consumer Card](#)

- Mesh-patterned backrest offers a modern look
- Made of high-quality metal to ensure durable use
- Measures 28 in. H x 20.7 in W X 46 in D

HOME DEPOT

Misopilly

46 in. W 3-Person Black Metal Outdoor Bench, Weather-Resistant Garden Bench with Curved Backrest for Porch, Lawn, Yard

★★★★★ Questions & Answers



\$370⁰⁸



Pay **\$320.08** after **\$50 OFF** your total qualifying purchase upon opening a new card. ⓘ

[Apply for a Home Depot Consumer Card](#)

- Ergonomic backrest provides enhanced comfort and support
- Durable steel frame ensures long-lasting use
- Versatile application for gardens, patios, parks

MEMORANDUM

To: Parks and Recreation Commission

Department: Administration

Date: June 10, 2025

Subject: Consideration of Youth art in the park

Background

Commissioners have expressed interest in incorporating youth art into the park.

Discussion

We have explored ways to feature youth art in the park and identified rock gardens as a creative option. This could be an enjoyable and engaging activity for families and children. The designated area would be around the tree where our park gnome lives. Each visit to the park would allow them to find and enjoy their personal contributions.

Next Steps

Once determined, we will share the information on our website and Facebook page to inform and invite families to participate.



City of Lavernia
EXPENSE REPORT - Parks
Fund 10
May 2025

Account Title Number	Appropriation Transfers	Revisions Revised Appro	Per Expense YTD Expense	Prev.Yr Per Prev.Yr YTD %	Encumbered Expended YTD	Uncommitted Unexpended
Expenses:						
WAGES - PARK DEPARTMENT	87,994.00	0.00	5,642.48	5,565.76	0.00	37,315.36
10-580-010	0.00	87,994.00	50,678.64	51,254.57	57.59	37,315.36
OVERTIME	4,000.00	3,633.28	144.25	244.20	0.00	5,132.40
10-580-015	0.00	7,633.28	2,500.88	3,976.88	32.76	5,132.40
PAYROLL TAXES	6,732.00	0.00	444.99	449.08	0.00	2,649.98
10-580-110	0.00	6,732.00	4,082.02	4,245.90	60.64	2,649.98
TMRS	4,444.00	0.00	292.22	487.20	0.00	1,267.09
10-580-115	0.00	4,444.00	3,176.91	3,180.65	71.49	1,267.09
EMPLOYEE INSURANCE	21,127.00	0.00	2,225.04	2,321.70	0.00	3,326.68
10-580-150	0.00	21,127.00	17,800.32	13,437.42	84.25	3,326.68
TELEPHONE	600.00	0.00	86.56	53.21	0.00	(92.34)
10-580-240	0.00	600.00	692.34	658.51	115.39	(92.34)
UNIFORMS	2,000.00	0.00	283.05	372.78	0.00	931.55
10-580-250	0.00	2,000.00	1,068.45	1,448.86	53.42	931.55
UTILITIES - PARK	10,000.00	0.00	1,258.22	(220.74)	0.00	1,548.98
10-580-290	0.00	10,000.00	8,451.02	6,418.00	84.51	1,548.98
PROPERTY & LIABILITY INSURAN	6,000.00	0.00	0.00	0.00	0.00	6,000.00
10-580-310	0.00	6,000.00	0.00	5,218.73	0.00	6,000.00
WORKERS COMP INSURANCE	437.00	0.00	0.00	0.00	0.00	223.88
10-580-320	0.00	437.00	213.12	257.41	48.77	223.88

City of Lavernia
EXPENSE REPORT - Parks
Fund 10
May 2025

Account Title Number	Appropriation Transfers	Revisions Revised Appro	Per Expense YTD Expense	Prev.Yr Per Prev.Yr YTD %	Encumbered YTD Expended	Uncommitted Unexpended
EMPLOYEE TRAINING	200.00	0.00	0.00	0.00	0.00	0.00
10-580-450	0.00	200.00	200.00	0.00	100.00	0.00
VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00
10-580-600	0.00	0.00	0.00	209.96	0.00	0.00
VEHICLE FUEL	5,500.00	0.00	834.32	803.86	0.00	2,754.29
10-580-610	0.00	5,500.00	2,745.71	3,536.51	49.92	2,754.29
VEHICLE REPAIR	5,500.00	0.00	4,314.93	281.99	0.00	(5,732.55)
10-580-620	0.00	5,500.00	11,232.55	3,779.94	204.23	(5,732.55)
REPAIR AND MAINTENANCE	5,000.00	0.00	0.00	0.00	0.00	3,584.63
10-580-655	0.00	5,000.00	1,415.37	754.93	28.31	3,584.63
TOOLS	300.00	0.00	0.00	0.00	0.00	(561.46)
10-580-660	0.00	300.00	861.46	0.00	287.15	(561.46)
CITY PARK SUPPLIES	4,500.00	0.00	243.96	901.89	0.00	224.03
10-580-670	0.00	4,500.00	4,275.97	4,571.65	95.02	224.03
PARK EQUIPMENT	15,000.00	0.00	0.00	2,769.00	0.00	816.08
10-580-690	0.00	15,000.00	14,183.92	3,464.84	94.56	816.08
Grand Total::	179,334.00	3,633.28	15,770.02	14,029.93	0.00	59,388.60
	0.00	182,967.28	123,578.68	106,414.76	67.54	59,388.60

Time 1:10 PM

Trial Balance - Fund 10 General

Period 05/2025

Account Title Number	Beg-Bal-Mo	Debits/MTD	Credits/MTD	Ending Balance	Adjustments		
	Beg-Bal-Yr	Debits/YTD	Credits/YTD		Debit	Dr-Rev	Credit Cr-Rev
Revenues							
BALL FIELD USAGE	2,080.00	0.00	0.00	2,080.00			
10-400-049	0.00	28,530.00	30,610.00				
PARK USE INCOME	1,145.00	0.00	335.00	1,480.00			
10-400-050	0.00	125.00	1,605.00				
LITTLE LEAGUE ANNUAL FEES	28,530.00	0.00	0.00	28,530.00			
10-400-156	0.00	0.00	28,530.00	32,090.00			
Expenses							
WAGES - PARK DEPARTMENT	45,036.16	5,642.48	0.00	50,678.64			
10-580-010	0.00	50,678.64	0.00				
OVERTIME	2,356.63	144.25	0.00	2,500.88			
10-580-015	0.00	2,500.88	0.00				
PAYROLL TAXES	3,637.03	444.99	0.00	4,082.02			
10-580-110	0.00	4,082.02	0.00				
TMRS	2,884.69	292.22	0.00	3,176.91			

Trial Balance - Fund 10 General								
May 2025								
Account Title Number	Beg-Bal-Mo	Debits/MTD	Credits/MTD	Ending Balance	Adjustments			
	Beg-Bal-Yr	Debits/YTD	Credits/YTD		Debit	Dr-Rev	Credit	Cr-Rev
10-580-115	0.00	3,176.91	0.00					
EMPLOYEE INSURANCE	15,575.28	2,225.04	0.00	17,800.32				
10-580-150	0.00	17,800.32	0.00					
TELEPHONE	605.78	86.56	0.00	692.34				
10-580-240	0.00	692.34	0.00					
UNIFORMS	785.40	283.05	0.00	1,068.45				
10-580-250	0.00	1,068.45	0.00					
UTILITIES - PARK	7,192.80	1,258.22	0.00	8,451.02				
10-580-290	0.00	8,451.02	0.00					
WORKERS COMP INSURANCE	213.12	0.00	0.00	213.12				
10-580-320	0.00	213.12	0.00					
EMPLOYEE TRAINING	200.00	0.00	0.00	200.00				
10-580-450	0.00	200.00	0.00					
VEHICLE FUEL	1,911.39	834.32	0.00	2,745.71				
10-580-610	0.00	2,745.71	0.00					
VEHICLE REPAIR	6,917.62	4,314.93	0.00	11,232.55				
10-580-620	0.00	11,232.55	0.00					
REPAIR AND MAINTENANCE	1,415.37	0.00	0.00	1,415.37				
10-580-655	0.00	1,415.37	0.00					
TOOLS	861.46	0.00	0.00	861.46				
10-580-660	0.00	861.46	0.00					
CITY PARK SUPPLIES	4,032.01	243.96	0.00	4,275.97				

Trial Balance - Fund 10 General								
May 2025								
Account Title Number	Beg-Bal-Mo	Debits/MTD	Credits/MTD	Ending Balance	Adjustments			
	Beg-Bal-Yr	Debits/YTD	Credits/YTD		Debit	Dr-Rev	Credit	Cr-Rev
10-580-670	0.00	4,275.97	0.00					
PARK EQUIPMENT	14,183.92	0.00	0.00	14,183.92				
10-580-690	0.00	14,183.92	0.00	123,578.68				