



**AGENDA
CITY OF LAUREL
CITY COUNCIL MEETING
TUESDAY, JANUARY 28, 2020
6:30 PM
CITY COUNCIL CHAMBERS**

NEXT RES. NO.
R20-03

NEXT ORD. NO.
O20-01

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

Pledge of Allegiance

Roll Call of the Council

Approval of Minutes

1. Approval of Minutes of January 14, 2020.

Correspondence

Council Disclosure of Ex Parte Communications

Public Hearing

2. Ordinance No. O20-01 An Ordinance Amending Certain Chapters Of Title 14 Of The Laurel Municipal Code Relating To The Adoption And Enforcement Of Building Codes For The City Of Laurel As Required By The State Of Montana.

Consent Items

NOTICE TO THE PUBLIC

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

3. Claims for the month of January 2020.
4. Clerk/Treasurer Financial Statements for the month of December 2019.
5. Approval of Payroll Register for PPE 1/12/2020 totaling \$197,101.50.

Ceremonial Calendar

Reports of Boards and Commissions

6. Budget/Finance Committee minutes of January 14, 2020.
Public Works Committee minute of December 16, 2020.
Tree Board minutes of December 19, 2020.
Emergency Services Committee minutes of October 28, 2019.

Safety Committee minutes of November 26, 2019.
Laurel Urban Renewal Agency minutes of December 16, 2019.

Audience Participation (Three-Minute Limit)

Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.

Scheduled Matters

- [7.](#) Appointment of Karl Dan Koch to the City/County Planning Board for a two-year term ending June 30, 2021.
- [8.](#) Mayor's Appointment Memo
- [9.](#) Resolution No. R20-03: Resolution Calling A Public Hearing To Approve Certain Public Infrastructure Improvements In The Laurel Urban Renewal District As An Urban Renewal Project And To Finance The Project Through The Issuance Of Tax Increment Urban Renewal Bonds; And Making A Reimbursement Declaration In The Event That Tax-Exempt Bond Proceeds Reimburse Original Expenditures Of The City
- [10.](#) Resolution No. R20-04: A Resolution Of The City Council Accepting An Easement From George M. Fox For The Purpose Of Constructing, Operating, Maintaining, Replacing And Repairing A Sewer Line For Village Subdivision Within The Described Easement.
- [11.](#) Ordinance No. O20-01: An Ordinance Amending Certain Chapters Of Title 14 Of The Laurel Municipal Code Relating To The Adoption And Enforcement Of Building Codes For The City Of Laurel As Required By The State Of Montana. (Second Reading)

Items Removed From the Consent Agenda

Community Announcements (One-Minute Limit)

This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.

Council Discussion

Council members may give the City Council a brief report regarding committees or groups in which they are involved.

Mayor Updates

Unscheduled Matters

Adjournment

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

Item Attachment Documents:

1. Approval of Minutes of January 14, 2020.

MINUTES OF THE CITY COUNCIL OF LAUREL

JANUARY 14, 2020

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Tom Nelson at 6:32 p.m. on January 14, 2020.

COUNCIL MEMBERS PRESENT: Emelie Eaton Heidi Sparks
 Bruce McGee Richard Herr
 Richard Klose Irv Wilke
 Don Nelson

COUNCIL MEMBERS ABSENT: Scot Stokes

OTHER STAFF PRESENT: Karen Courtney, Code Enforcement Officer

Mayor Nelson led the Pledge of Allegiance to the American flag.

Mayor Nelson asked the council to observe a moment of silence.

MINUTES:

Motion by Council Member McGee to approve the minutes of the regular meeting of December 23, 2019, as presented, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

CORRESPONDENCE:

- Billings Swim Center Correspondence.
- Laurel Airport Authority Minutes 10/22/2019.

COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS: None.

PUBLIC HEARING: None.

CONSENT ITEMS:

- Claims for the month of December 2019 in the amount of \$181,496.55.
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- Approval of Payroll Register for PPE 12/29/2019, totaling \$198,253.41.
- Receiving the Committee/Board/Commission Reports into the Record.
- Council Workshop minutes of December 3, 2019, were presented.
- Council Workshop minutes of December 17, 2019, were presented.
- Council Workshop minutes of January 7, 2020, were presented.

The mayor asked if there was any separation of consent items. There was none.

Motion by Council Member Eaton to approve the consent items as presented, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

CEREMONIAL CALENDAR: None.

REPORTS OF BOARDS AND COMMISSIONS:

- Budget/Finance Committee minutes of December 23, 2019, were presented.
- Emergency Services Committee minutes of September 23, 2019, were presented.

--Safety Committee minutes of July 16, 2019, were presented.

--Park Board minutes of December 5, 2019, were presented.

--City-County Planning Board minutes of December 11, 2019, were presented.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT): None.

SCHEDULED MATTERS:

- **Nomination and Voting of Council President and Vice President.**

Mayor Nelson asked if there any nominations for Council President.

Motion by Council Member Wilke to nominate Emelie Eaton for Council President, seconded by Council Member McGee.

Motion by Council Member Herr to nominate Heidi Sparks for Council President, seconded by Council Member Wilke.

Mayor Nelson asked if there were any other nominations. Council was asked to cast their vote via silent ballot. Ballots were collected and read aloud by Mayor Nelson. The results are as follows: Council Member Eaton received four votes, Council Member Sparks received three votes, see attached ballots. Council Member Eaton will be Council President for the next two years at a vote of 4 to 3.

Mayor Nelson asked if there are nominations for Council Vice President.

Motion by Council Member Eaton to nominate Bruce McGee as Council Vice President, seconded by Council Member Klose.

Motion by Council Member Herr to nominate Heidi Sparks as Council Vice President, seconded by Council Member Wilke.

Mayor Nelson asked if there were any other nominations. Council was asked to cast their vote via silent ballot. Ballots were collected and read aloud by Mayor Nelson. The results were as follows: Council Member McGee received four votes, Council Member Sparks received three votes, see attached ballots. Council Member McGee will be Council Vice President for the next two years at a vote of 4 to 3.

- **Appointment of Thomas Scott, Brenton Dorsey, Sonja Jones, Dixie Childers, Dylan Benton, and Kaity Butler. to the Laurel Police Reserves.**

Motion by Council Member Eaton to approve the Mayor's appointment of Thomas Scott, Brenton Dorsey, Sonja Jones, Dixie Childers, Dylan Benton, and Kaity Butler to the Laurel Police Reserves, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Appointment of Levi Vandersloot as Interim Ambulance Director.**

Motion by Council Member Klose to approve the Mayor's appointment of Levi Vandersloot as Interim Ambulance Director, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Ordinance No. O20-01: An Ordinance Amending Certain Chapters Of Title 14 Of The Laurel Municipal Code Relating To The Adoption And Enforcement Of Building Codes For The City Of Laurel As Required By The State Of Montana. (First Reading)**

Motion by Council Member Sparks to adopt Ordinance No. O20-01, seconded by Council Member Eaton. There was no public comment or council discussion. A roll call vote was taken on

the motion. Council Members Spark, Herr, Wilke, Nelson, Klose, McGee, and Eaton voted aye. Motion carried 7-0.

- **Resolution No. R20-01: A Resolution Adopting An Amendment To The Personnel Policy Manual For The City Of Laurel Requiring Pre-employment Background and Driving Records Checks For Potential Employees And Annual Driving Record Checks For City Employees.**

Motion by Council Member Herr to approve Resolution No. R20-01, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R20-02: A Resolution Authorizing The Mayor To Execute A Contract For The City's Prosecutor Duties Between The City Of Laurel And Thompson Painter Law, PC.**

Motion by Council Member Wilke to approve Resolution No. R20-02, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT): None.

COUNCIL DISCUSSION:

It was requested there be a discussion on the progress on planning improvements for West Railroad Street. Mayor Nelson stated this would be on the next Workshop.

Public Works Committee will not meet on Monday, January 20, 2020, due to the holiday (Martin Luther King Jr. Day). The meeting has been moved to the following Wednesday, January 22, 2020, at 6:00 P.M. in Council Conference Room.

Emergency Services will meet on January 27, 2020, at 6:00 P.M. in Council Chambers.

Those interested in attending the next Beartooth RC&D meeting it will be this Thursday, January 16, 2020, at 1:00 P.M. in the Yellowstone County Commissioners room.

LARC is having its public information meeting on January 20, 2020, at 5:30 P.M. at the Vue and Brew.

When Beartooth RC&D was here last month, they mentioned the Detention Center in Carbon County. There will be a public meeting in Joliet on the 29th at their Community Center.

Council thanked the Code Enforcement Officer for her work on the ordinance presented this evening.

MAYOR UPDATES:

- Committee Assignments

Mayor Nelson stated new committee assignments would be emailed out with phone numbers like they were before.

Mayor Nelson echoed the announcement regarding LARC's informational meeting.

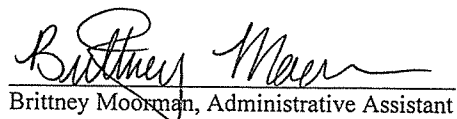
UNSCHEDULED MATTERS: None.

ADJOURNMENT:

Motion by Council Member Nelson to adjourn the council meeting, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

There being no further business to come before the council at this time, the meeting was adjourned at 6:59 p.m.

DRAFT


Brittney Moonman, Administrative Assistant

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 28th day of January 2020.

Thomas C. Nelson, Mayor

Attest:

Bethany Langve, Clerk/Treasurer

Council President

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Council President

☒ Council Member Eaton

☐ Council Member Sparks

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Council President

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Council President



Council Member Eaton

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☒ Council Member Nelson

Item Attachment Documents:

6. Budget/Finance Committee minutes of January 14, 2020.
Public Works Committee minute of December 16, 2020.
Tree Board minutes of December 19, 2020.
Emergency Services Committee minutes of October 28, 2019.
Safety Committee minutes of November 26, 2019.
Laurel Urban Renewal Agency minutes of December 16, 2019.

Minutes
Public Works Committee
December 16, 2019 6:00 P.M.
Council Conference Room

Those present:

Kurt Markegard, Staff Advisor
Emelie Eaton, Committee Chair
Bill Mountsier, Committee Co-Chair
Karl Dan Koch
Marvin Carter
Heidi Sparks

Also in attendance:

Irv Wilke
Dennis Eaton
Matt Higgins

The meeting started at 5:58 p.m. The committee had three guests in attendance.

General items

1. Review and approve minutes of November 18, 2019 meeting.
The minutes were reviewed. Heidi Sparks moved the minutes be approved as written. Bill Mountsier seconded this motion. The motion passed.

New Business

2. Advanced Pump and Equipment Presentation
Matt Higgins and Dennis Eaton were there to represent Advanced Pump and Equipment (APE). Dennis had previously attended the November 26, 2019 Budget and Finance meeting. Those minutes were read as it explained that the city of Laurel had repaired a lift station pump, calling on Gorman Rupp and that company had charged the city mileage. Dennis had stated at the November Budget and Finance meeting that not only does APE have an office in Laurel but that they actually sell Gorman Rupp pumps as well as service them for their customers. At the end of his November presentation Dennis stated that he had hesitated to come forward for his company because Chairwoman Emelie Eaton is his wife. The Mayor had assured him that there was no conflict of interest and had urged him to come before this committee with a proposal. At

that time Matt Higgins stated that APE is a company that started 20 years ago in Big Sky, Montana. The company had remained rather small and quiet until the Bakken boom in North Dakota where APE was called upon to maintain small water and sewer systems for the man camps. Since then, the company had grown in other areas and now has offices in five locations including Laurel, Montana. Matt stated he didn't want to presume too much and so didn't bring a proposal. Instead he wanted to introduce themselves and the company. He didn't want any assumption of impropriety. Matt explained that APE currently is divided so that 60%-70% of the business they do is wastewater management and 30%-40% is clean water production.

Dennis stated that one of the company's customers is Cenex in Laurel. He stated Cenex has two pumps which they used to ship away for repairs. It cost them \$3,000 a pump to ship them back and forth. He felt that was a good example of how APE being local can save a company money. Dennis said he would like the opportunity to drive throughout Laurel with Kurt and look at the pumps the City is using. He stated he would be able to predict the life expectancy of the pumps. He stated APE's intention is not to take jobs away from the City but to help the City be pro-active in maintenance. He asked the Public Works Director if the City sends guys down to inspect the pumps. There was no response from the Public Works Director. Matt Higgins stated that the city of Jackson Hole, Wyoming is a similar example. That community is downsizing its staff. It is more efficient for Jackson to have APE put a man down in the pump hole rather than pull the pump. Bill Mountsier asked Matt whether the pumps were running while the man was in the hole. Matt responded with "Yes". Bill asked if there were any pumps APE could not work on. Matt said "yes, that there are some pumps that have to go back to the factory". Dennis added that if the casing breaks and there is a guarantee the pump has to go back to the manufacturer. Public Works Director Markegard asked if APE does machining, like to fix a shaft. Matt stated that APE does do machining, that their shop in Blackfoot, Idaho is where they send most of the machining to be done. K. Dan Koch asked if APE makes parts. Dennis stated they do. Irv Wilke asked four questions. 1. Will representatives from APE be able to tour the City's pumps? Public Works Director Markegard stated they would. 2. Does the City have

knowledge of pending problems? P.W. Director Markegard stated they try to be pro-active. He relayed a story about a pump that had been 'fried' two years ago because of electrical problems. Dennis Eaton stated that the company worked on a lot of broken pumps in Williston, North Dakota specifically but in North Dakota generally because they were not pro-active in maintaining them. 3. Does the city of Laurel know the life expectancy of the pump that was just replaced that was the topic of discussion for APE. The P.W. Director stated that pump deals with excessive sulfuric acid problems. Irv asked then if Kurt felt that APE could help. The P.W. Director stated "yes". Matt Higgins stated that lining in pump holes is an issue they deal with and that a branch of their company, Advanced Lining, can help protect against sulfuric acid problems. Matt wanted to stress that they have grown and diversified quite a bit as they have experienced common reoccurring problems. K. Dan Koch wanted to know if there is a bonus for the individual that goes down in the hole. Matt Higgins stated that it is a three man job and every field service employee has to experience going down in the hole as part of their initial training. Because the Public Works Director is going on vacation after Christmas it was decided that Dennis would get with him after the first of the year to tour the city's pumps.

3. Recycling Discussion

K. Dan Koch had requested this item be discussed because he noticed that the bin off of First Avenue North "behind" the High School parking lot that is used to collect paper was missing. P.W. Director Markegard stated the toe hook was broke. He stated that it was full of paper but needed to be welded. It is back now. Emelie asked who owns the bin and whose project is the recycling. P.W. Director Markegard stated that Karen Altman started collecting papers for special needs students as a work study program. The program is no longer in place and Ms. Alman is retired from teaching but the bins were left in place. The city, as a gesture of good will, still collects the bins, takes them to Billings and hands over the proceeds to the school. He stated that currently there is only one place that doesn't charge to accept recycling. He then stated that Pacific charges \$100 to take recycling but it is a \$20 fee to dump at the landfill in Billings, so it is cheaper to dump it as garbage. It was further stated that Allied or Republic will still take donations of paper. The P.W. Director stated that there is no market for plastic recycling. He said there was a good Net Flicks

documentary titled *Broken*, that shows Malaysia and China burning plastics. He stated that sorting plastic is a very labor intensive task and it costs too much right now to recycle.

Old Business

4. Sewer Dump Station – a monthly breakdown of income from the Septic Dump Station was distributed in everyone's packets along with a color photo of the screen over the septic dump area. Total income for January through the end of November, 2019 showed \$23,673.65. It was stated that there are five local septic sucking businesses locally. There are out of Billings and presently only Frank's and Cotter's dump in Laurel. Bill Mountsier stated that he thought that Cotter's had recently been sold. Irv Wilke stated that the business had been sold to a man out of California who chose to keep the "Cotter's" name on the business. He then inquired why the income from May was so low (\$1,164.28) compared to April and June. The response was that the station had been plugged up.
5. Emergency Call Outs: There had been one on December 8, 2019 to sand the streets due to ice.
6. Update on Rules and Regulations for Utility Services-Design Standards The last update had been in 2003 when Morrison-Maierly had been the City Engineer firm. They had simply copied from Billings' standards and changed names where necessary but they were the same standards. Thursday of the previous week the P.W. Director had met with KLJ to begin the process of writing new rules for Laurel. Currently the City can cover new builds with Planning Department specific requests. Irv Wilke inquired as to whether subdivision standards need to meet City standards. The response was that the City has to treat everyone equally. Geotechnical reports will support the reason for specific requirements. There will be a draft of the new Rules and Regulations in January. It will discuss such things as curb built vs. having boulevards. The P.W. Director would like the new Rules and Regulations finalized by spring.
7. Engineering Report from KLJ Engineering Consultants.
 - *WWTP Screw Press-this project is done.
 - *WWTP Screw Pump A Replacement-an Emergency Request had been made for a new Screw Pump which was installed January 11, 2020. The Manufacturer still needs to inspect the new pump. It will be until February or March before the grout can be put in. Heidi Sparks clarified that the screw pump cannot be used until the grout is in. It was stated that the city is currently using a Bypass Pump.

*Sanitary Sewer H2S Remediation-the company providing the additives in the Pilot Study stated they would like to give the City a free month of additional study. They think they are making headway.

*East 6th Street Improvements-this project is categorized as done. At this point Heidi Sparks stated she would recommend KLJ simply list these projects that reoccur categorized as done but are waiting for a warranty inspection as "complete pending warranty inspection". She felt it would cut down on the length of the report KLJ provides.

*Data and Asset Management- this is being worked on with the Rules and Regulations discussed earlier. Presently the city maps are all paper. The information has not been updated since 2008.

*East Downtown Infrastructure Improvements-This project is on schedule. Presently the City Clerk/Treasurer and Dorsey & Whitney are working on the amount that needs to be borrowed. Heidi Sparks wanted clarification that the start date is weather pending but will be at least the end of March. Irv Wilke inquired about mobilization fees and whether the City would be able to save money on this project like it had on the E. 6th St. project and street maintenance work. It was explained that since nothing had gone out to bid no one knew if it would be the same contractor for all projects.

*Design Standards & Rules Update-the committee had already discussed this.

*Pavement Management Plan-project is done.

*2019 Pavement Maintenance-this project is completed.

*Laurel Planning Services-this is work which KLJ does with the City Planner.

*Riverside Park Campground- A final design is expected January 2, 2020.

*Other Notes and Information-

Anticipated FY20 Projects-none of the projects has moved forward
a. West Railroad Street Reconstruction-it was stated that the Task Order on the \$85,000 that KLJ had billed the City had been broken down but had not come before the Council for review because the P.W. Director was researching issues about a very small bridge near the corner of West Railroad Street and Woodland Avenue. It had been discovered the city had put the bridge in with the help of the Northern Pacific Railroad circa 1946. The P. W. Director stated he would rather do the research because KLJ was going to charge \$6,000 to do the research. The intention is to prove that the state should provide money toward improving West Railroad Street

because they establish the weight restrictions. It was explained as review that the new, 10 item Task Order shows what KLJ will be doing for the City and is a 10 item Task List that totals \$85,000. The City has to pay for items 1-9 to get to item 10 which will determine how much the City will have to pay KLJ to do the work to repair West Railroad Street. It also will list what portions of the project the State will duplicate.

- b. Water Storage Tank Recoat-it was clarified that this is the tank on the hill north of 14th Street.

This ended the review of KLJ's Report. Heidi Sparks stated that she wanted to repeat that she has previously stated that the City of Laurel needs a comprehensive Capital Improvement Plan, just like Billings. Thanks to KLJ the City of Laurel has a CIP for water and sewer and Street Maintenance. However, there is not one for the Fire Department, Ambulance or Police.

Other Items

- a. Emelie Eaton stated that she had been provided the link to report problems with streetlights but it was far too long to state so she would text or e-mail it to the committee members and then provide it publicly in the minutes. The link is: <https://www.northwesternenergy.com/contact-us/report-street-light-issue-form>.
- b. Emelie Eaton wanted to explain that Irv Wilke was considering becoming a member of the Public Works Committee but was sitting in on this meeting to see if it involved issues he would be interested in. He was welcomed as a new member after Bill Mountsier leaves the Council.
- c. Emelie Eaton wanted to thank Bill Mountsier for his years of service on the Public Works committee and hoped that he would consider continuing on the committee as a private citizen as the committee still has two open seats.
- d. Heidi Sparks wanted an update on Northwest Energy's bulb switch out. The response was that the switch out was not scheduled until 2020. Additionally, it was discovered that Solid Foundations had not received a bill since 2016 for those streetlights because there was no meter. The Street Lighting District would be in communication with NWE on this issue but the City did know that NWE could only go back six months on bills. Also, it was stated that residents could see a drop in taxes because of the change to LED lights.
- e. Bill Mountsier wanted to state that he felt the *City of Laurel Pavement Management Plan* was a very comprehensive,

easy to understand book and he appreciated it. He stated he thought KLJ must have gone to a lot of work to produce it. There was a comment from the P.W. Director about local option taxes.

- f. Marvin Carter stated that he liked the sidewalks that had been put in on SE 4th Street. He said there were no sidewalks on East or West Railroad Street. He wondered why there couldn't be sidewalks in the areas since they are also in the same TIFD. The P.W. Director stated the property owners would have to create a petition to put in sidewalks and create a SID.

Announcements

8. Martin Luther King Day is the third Monday of January. Staff would not be expected to work that day and the P.W. Director had stated a long time ago he no longer wanted to have a meeting on days he was not expected to be at City Hall. The committee discussed what dates would be acceptable as meeting times. Irv Wilke stated that, just as Bill Mountsier had had, there would be a conflict with moving the meeting to the fourth Monday because that is when Emergency Services Committee meets. It was mentioned that this issue would occur regarding the February 2020 meeting as well. The committee decided they would worry about the February meeting in January. After further discussion regarding conflicts Heidi Sparks moved and Bill Mountsier seconded that the January meeting would be held on Wednesday, January 22 at 6:00 p.m. in the council conference room.
9. 1st Avenue signal Timing Review Presentation by the Montana DOT. It was announced that January 21st, the second workshop of 2020 MT DOT would be attending the workshop to discuss signals and timing of the lights as well as whether the City wanted to continue to have the light at the corner of 1st Avenue and Main Street flash during certain hours. Irv Wilke stated that previously it had been requested that a "No Left Turn" sign be posted at the south end of the underpass to prevent people from turning onto East Railroad Street from South First Avenue. He said that the matter came down to whether or not Laurel Police would enforce it and the Police Department had stated they were reluctant to do so.

The next meeting will be January 22nd, 2020 at 6:00 p.m. in the Council Conference room.

The December 16, 2019 Public Works meeting was adjourned at 7:37 p.m.

Respectfully submitted,

Emelie Eaton

Public Works Chair

Septic Dump Station for 2019

January	802.24
February	658.36
March	2134.52
April	1865.93
May	1164.28
June	2754.2
July	3122.08
August	3407.64
September	3724.76
October	2410.76
November	1628.88
December	
total	23673.65



Emergency Call-outs for Public Works December 16, 2019 PW meeting
12-8 Sand Streets due to ice



City of Laurel Project Status Update
December 15, 2019



WWTP Screw Press (KLJ #1804-00120)

Project Manager: Travis Jones/Doug Whitney

Reason for Project: The City's WWTP does not currently have adequate sludge handling equipment, which has led to overfilling and backup of the drying beds, digesters, and various other WWTP components. Completion of this project will allow for improved operations and allow for maintenance of the digesters, which cannot be taken offline until this project is completed.

Project Scope: Design and construction of a new screw press to process WWTP sludge.

Milestones:

- Preconstruction meeting was held December 13, 2018
- Notice to Proceed will be January 7, 2019 (150-day contract)
- Start-up of the sludge press and cake pump June 13, 2019
- Substantial Completion – August 2, 2019
- Final Completion- September 9, 2019
- Project Closed Out

Current Status:

- Warranty Inspection NLT August 2, 2020

WWTP Screw Pump "A" Replacement (KLJ #1804-0347, Task 6)

Project Manager: Doug Whitney

Reason for Project: This key component of the WWTP has failed and needs to be replaced asap

Project Scope: Replace screw press "A".

Milestones:

- The City has order the Screw pump from the manufacture.
- Quotes have been received Star Service is low.
- Star Service has signed agreement
- Replacement installed November 11, 2019

Current Status:

- Installing drive unit and grouting



City of Laurel Project Status Update
December 15, 2019



Sanitary Sewer H₂S Remediation (KLJ #1804-00122)

Project Manager: Doug Whitney

Reason for Project: Buildup of H₂S within the WW collection system has led to deterioration of manholes and other system components.

Project Scope: Complete the design and construction administration for the proposed air injection/diffuser system to address H₂S build-up within the system.

Milestones:

- Sewer sampling plan submitted to the City
- Sewer samples collected on July 19, 2018
- Results of sewer sampling received on July 30, 2018
- Analyses of sampling and recommendations for a second round submitted on August 3, 2018
- Second round of samples collected on August 14, 2018
- Second round of sampling results received on August 27, 2018
- Results of second round of sewer sampling received on September 25, 2018
- H₂S monitoring: April 2-19, 2019 – Completed
- Pilot Bioaugmentation equipment has been installed.
- Dosage increase authorized on October 11, 2019

Current Status:

- H₂S levels are being monitored until November 18, 2019

On-Call Professional Services (KLJ #1804-00347)

Project Manager: Matt Corcoran

Reason for Project: This contract would enable KLJ to provide consulting services that are not part of an approved task order. Generally, this would apply to situations where KLJ's fees are small enough that a separate task order is not necessary, or for time-sensitive matters.

Project Scope: Services may include engineering, surveying, planning or government relations.

Milestones: (as needed)

Current Status:

- None



City of Laurel Project Status Update

December 15, 2019



East 6th Street Improvements (KLJ #1804-00121)

Project Manager: Carl Jackson

Reason for Project: Street reconstruction between 1st Ave. and Wyoming Ave. to address failed pavement, saturated subgrade conditions and surface runoff improvements. UPDATE: the scope recently changed to include new water main from Pennsylvania to Wyoming.

Project Scope:

- Grading, paving, parking, and drainage enhancements (minor water main in Wyoming)
- Special Improvement District (sidewalks, driveways)
- Safety improvements
- Water main from Pennsylvania to Wyoming, including the Wyoming intersection valves.

Milestones:

- Bidding – April/May 2019
- SID creation – May/June 2019
- Construction – Substantial Completion walkthrough on August 15, 2019
- Substantial Completion for the Striping September 9, 2019
- DEQ Certification- September 16, 2019
- Punchlist Complete-

Current Status:

- Warranty Inspection NLT August 15, 2020

Data and Asset Management (KLJ # 1804-00461)

Project Manager: Matt Smith

Reason for Project: Consolidate infrastructure information

Project Scope: Assemble city infrastructure data into a single source, which can be used to track and manage assets

Milestones:

- City Approved Project October 8, 2019

Current Status:

- KLJ is progressing



City of Laurel Project Status Update
December 15, 2019



East Downtown Infrastructure Improvements (KLJ #1804-01309)

Project Manager: Matt Corcoran

Reason for Project: Reconstruction and rehabilitation of streets, utilities and various other infrastructure improvements including Washington Ave., Idaho Ave. and Ohio Ave. generally bound between E. Main Street and E. 1st Street, as well as E. 1st Street generally bound between Washington Ave. and Alder Ave.

Project Scope: Preliminary engineering, SID creation, design, bidding and construction.

Milestones:

- Survey & Geotechnical field work – complete
- SID creation – Summer/Fall 2019 (tentative)
- Design & Bidding – Full bid package ready in January 2020
- Construction – May 2020
- Delivering Local Assistance Grants Submitted- September 2019

Current Status:

- Design is in-process and KLJ is expediting plans and specifications to start the bidding/construction sequence in January 2020.

Tentative Schedule: January 23 – Advertise for Bids

February 13- Bid Opening

February 18- City Council Work Shop

February 25- City Council Awards Bid

Design Standards & Rules Update (KLJ # 1804-02569)

Project Manager: Matt Smith

Reason for Project: Update old standards

Project Scope: Develop a set of cohesive and concise design standards for public improvements to help facilitate reviews of new developments and ensure the public improvements are designed in the City of Laurel's best interest.

Milestones:

- Draft outline October 24, 2019

Current Status:

- Review of draft sections of manual



City of Laurel Project Status Update
December 15, 2019



Pavement Management Plan Update (KLJ #1804-01970)

Project Manager: Bryan Vanderloos

Reason for Project: Develop an updated pavement management plan (PMP) including MDT and City streets within the Laurel corporate limits. This will be used for prioritizing the City's annual pavement maintenance projects, along with satisfying MDT's requirement that the City update its PMP on a regular basis to be eligible for certain future State funding.

Project Scope: Conduct a field inventory by assessing paved streets utilizing the Pavement Surface Evaluation and Rating (PASER) methodology. A rating of 1-10 will be given to each road segment based on distresses such as cracks, ruts, potholes, etc. Known roads that have failed pavement sections and are in disrepair will not be evaluated, and simply given a poor rating.

Milestones:

- Final edits are complete, and the final draft was given to Kurt and Matt.
- Comments have been received by City

Current Status:

- Project is complete

2019 Pavement Maintenance (KLJ #1904-00230)

Project Manager: Bryan Vanderloos

Reason for Project: This continues the City's annual pavement maintenance.

Project Scope: This year's project entails crack seal, chip seal, pavement markings, and other miscellaneous items on the following streets: South Washington Avenue; 5th Avenue from West Main Street to West 2nd Street; Cottonwood Avenue from East Main Street to the Ditch Crossing; East 8th Street from 1st Avenue to Pennsylvania Avenue; and Pennsylvania Avenue from East 8th Street to East Maryland Lane.

Milestones:

- Bidding – complete
- Construction – April-June 2019
- Substantial Completion August 12, 2019
- Final Completion August 21, 2019

Current Status:

- Warranty Inspection NLT August 21, 2020



City of Laurel Project Status Update
December 15, 2019



Laurel Planning Services (KLJ #1804-00554)

Project Manager: Forrest Sanderson

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include: subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

Milestones: (as needed)

Current Status:

- Floodplain Management – Joint Application for improvements at Riverside Park will need to be completed and a Floodplain Development Permit issued.
- Subdivision Review – KLJ Staff are available to assist as necessary.
- Zoning – KLJ Staff are available to assist as necessary.
- Riverside Park Campground (KLJ#1904-00634) – The project will be transferred to Matt Corcoran for design and management where Forrest has a regulatory role as City Floodplain Administrator. Forrest will remain as project liaison between City and Project Manager.
- Growth Policy Update – This project has just begun with coordination between the Laurel City Planner and KLJ.

Riverside Park Campground (KLJ # 1904-00634)

Project Manager: Matt Corcoran

Reason for Project: New campground in Riverside Park

Project Scope: Work consists of surveying and designing a new campground within Riverside Park.

Milestones:

- Design and Bid Document Preparation – ASAP
- Bidding – ASAP
- Construction – ASAP (goal is to be ready for next season)
- Council Approval
- Topographic Map Completed 25 Nov 19

Current Status:

- Preliminary Design to be completed by Jan 2, 2020



City of Laurel Project Status Update
December 15, 2019



Other Notes and Information

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet bi-weekly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY20 Projects

1. West Railroad Street Reconstruction- Proposal submitted
2. Water Storage Tank Recoat
3. 2020 Pavement Maintenance- Proposal submitted
4. Water System Planning
 - a. Master Plan Update (potentially update PER concurrently)
 - b. Booster station rehabilitation or replacement (task order forthcoming)
 - c. Water storage tank
5. Capital Improvement Plan (CIP) assistance – pending further direction from the City.

Other Potential Future Projects

1. WWTP Archimedes Screw Rehabilitation
2. Examining engineer review of 3rd Party submittals to City
3. Lion's park grant application assistance
4. On-call government relations
5. West side groundwater remediation
6. West Side TIFF
7. School Lot

MEMORANDUM

Date: December 16, 2019

To: Kurt Markegard, Public Works Director – City of Laurel

From: Chad E. Hanson, PE

Subject: Project Progress Update

The following sections summarize the current status and recent progress on active task orders under our "on-call" engineering contract with the City. Please let me know if you have any questions and/or would like more information.

Task Order No. 29 – Phase 3 Water System Improvements

Construction on the project is completed, and the new sedimentation basins are fully operational and performing well within the design parameters. The NTU of the water coming off the plate settlers is below 1.0, and chemical usage is a quarter to a third of historical usage based upon discussions with the plant operators.

Great West is completing the operation and maintenance (O&M) manuals and record drawings (as-builts) for the project and has been coordinating with the Contractor, COP Construction, to complete minor punch list items and to address a warranty issue with the filter pumps.

MINUTES
CITY OF LAUREL
Tree Board
12/19/2019 09:30 AM
Public Works Conference Room

A Tree Board was held in the Public Works Conference Room and called to order by LuAnne Engh at 09:30 AM on 12/19/2019.

COMMITTEE MEMBERS PRESENT:

<input checked="" type="checkbox"/> LuAnne Engh, Chairman	<input checked="" type="checkbox"/> Richard Herr
<input checked="" type="checkbox"/> Aaron Christiansen, Vice-Chairman	<input checked="" type="checkbox"/> Matt Wheeler
<input checked="" type="checkbox"/> Walter Widdis, Secretary	<input checked="" type="checkbox"/> Kurt Markegard
<input checked="" type="checkbox"/> Dale Ahrens	<input type="checkbox"/> Phyllis Bromgard

OTHERS PRESENT:

_____	_____
_____	_____
_____	_____
_____	_____

1. Public Input

- a. None

2. General Items

- a. Nov. 2019 minutes approved
- b. Dale Ahrens - he hasn't reapplied for his board position
- c. Arbor Day will be May 5, 2020 @ South Pond
- d. Proclamation has been done and Kurt is working on the DNRC grant of \$750 due next month.

- e. We need to find out how many students will come. Baptist - 12 Home school - 12 New Life Laurel - 142
- f. Currently we have a balance of \$1500 in our account with the city and \$250 in the school account.
- g. Artwork and Theme. Eli Hill and Whit from the New Life School have been selected as the artists for the theme " Trees are the Treasure" with the state of Montana shape and pine trees filling in the center. Walt Widdis adapted the original artwork for graphic printing. LuAnne took the graphic to Dynamic Designs to start working on the colors
- h. Aaron & Fran have yet to meet about the tree list.
- i. Aaron has contacted some of the greenhouses for tree donations. Letter will go out in January-February
- j. Vendors that have responded: Bright n Beautiful, MNLA, Audubon, NOAA, LHS FFA, Sherry Kisch, USDA, DNRC. Those to follow up: Riverstone, Yellowstone Weeds, FWP, NEW, Aaron suggested calling the Billings Landfill (Vester Wilson)

3. New Business

- a. Downtown tree district - LURA grant - Aaron is going to meet with Nick Altonaga, the city planner to followup on the grant
- b. Thomson Park Blvd. - We are getting recommendations for trees that would thrive in Alkaline, wet ground. We will work on a getting a list 12 varieties of proper trees and where they should be planted so that planting can happen in April.
- c. Richard Herr has samplings that he will contribute to Arbor plantings.

4. Old Business

- a. Replacing 5 dead ash trees at South Pond - with Hackberry, elm, maple or linden and one juniper. This could be planted before Arbor Day with the help of students.
- b. Lions Dock - all the paperwork is set to the Lions International. No work will begin until there is a firm answer from them for matching funds. The DOJ is waiting. Phyllis states the earliest will be the end of March.

5. Other Items

- a. Code enforcement - Karen Courtney - The codes for Boulevards is being rewritten.
- b. All members should keep track of their hours and turn them in by the end of the year. Kurt will circulate the forms. This is important for the Tree USA distinction

6. Announcements

- a. Next meeting Jan. 16th 9:30am... Walt will lead the meetings this winter.

The Tree Board adjourned at 10:12 AM.

Respectfully submitted,

LuAnne Engh
Committee Chairman

NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.

1 The quarterly safety meeting will be at **11:00 AM on Tuesday, November 26, 2019** in the Council
2 conference room on the first floor of City Hall.

3
4 If you are unable to attend personally kindly select someone to attend in your place. It would be
5 appreciated if you would notify the shop stewards or safety representatives of the meeting also.

6
7
8 The proposed Safety Meeting Agenda is;

- 9
10
- Approval of Minutes – July 16, 2019 meeting
 - Old Business – City Shop Safety Inspection – all corrections have been made and sent to MT DLI
 - Review of Injury and Liability Claims - 2 claims where employees were stung by wasps – 1 had medical attention. 3 were Slip/Trip/Fall - 1 had medical attention, other 2 were basic treatment at site.
 - New Business
 - Safety Discussion – Slips, Trips and Falls
 - SafetyFest Follow up
 - Other Concerns or comments
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Safety Committee Meeting – November 26, 2019 11:00 AM
Council Conference Room

In Attendance: Justin Baker, Thomas Henry, Karen Courtney, Kurt Markegard, Stan Langve, Brent Peters, Tim Reiter, Matt Wheeler, Nancy Schmidt, Fran Schweigert, HP Nuerberger, Nathan Herman, Nick Altonaga, Mandi Crable

Absent: None

Meeting called to order @ 11:00 AM

- Approval of minutes – July 16, 2019 meeting minutes
 - Motion to approve made by Stan Langve, seconded by Justin Baker, Committee voted unanimously to approve – motion passes.
- Old Business
 - City Shop inspection, all issues have been resolved and the corrections have been sent to the State.
 - Boiler inspections were done and the only recommendation that they had has already been corrected by Mandi.
- Review of Injury and Liability Claims
 - 2 claims that were filed were due to wasp stings. 1 required medical attention.
 - Ensuring that wasp nests are sprayed and vehicles that have been sitting for a time that spraying is done around mirrors or where nests may be built prior to use.
 - 1 near miss with a water valve being turned on while workers still in the hole.
 - Review has been done of valves and procedures to follow prior to turning on any valve that has been shut off.
 - 3 incidents involving slips, trips and falls
 - 1 due to horseplay – this was addressed by supervisor with the parties involved.
 - 2 were due to stepping out of vehicles onto uneven ground – supervisor instructed employees to slow down and be aware of what they are stepping onto when exiting their vehicles, if dark ensure they utilize light to check that they are not getting injured.
- New Business
 - Employees that need to replace their ice cleats are asked to do so prior to the snow and ice season. Weather reports are calling for snow after Thanksgiving. If current cleats are not working for style of work boots or shoes and reported, we can look at other styles of the same type of cleat to suit them better.
 - While touring during boiler inspection found that some electrical panels were blocked or had hazardous items placed under them. Please ensure that the electrical panels in your facility are clear and that nothing is stored in front of or beneath them.
- Other Concerns or comments
 - SafetyFest was in Billings last week. The City had 7 employees attend classes. This is free high-quality training. Public works is planning on sending more the next time it is offered in Billings. Encourage all departments to look at the classes that are offered and take advantage of this training.

96 ○ FAP building has had roof repaired and heat tracers placed in gutters and downspouts to
97 prevent ice buildup and leaks within the building. The East side of the building will still
98 need to be done at some point. But the major issues have been resolved.
99

100 • Next Meeting

101 ○ Karen will select a few dates and send to everyone for their availability in order to
102 schedule in January.
103

104 Meeting Adjourned at 11:40 AM
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110 _____
111 Karen Courtney, Safety Officer



**MINUTES
CITY OF LAUREL
LAUREL URBAN RENEWAL AGENCY
MONDAY, DECEMBER 16, 2019
11:00 AM
LAUREL CITY COUNCIL CHAMBERS**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Roll Call

Chair called the meeting to order at 11:00AM

Mardie Spalinger
Janice Lehman
Don Smarsh
Daniel Klien
Judy Goldsby
Michelle DeBoer

Nick Altonaga (City of Laurel)
Diane Lehm (Big Sky EDA)
Steve Simonson (Beartooth RC&D)

2. Approve Meeting Minutes: September 16, 2019
3. Approve Meeting Minutes: November 18, 2019

Mardie motioned to approve Minutes from both September 16, 2019 and November 18, 2019.
Don Seconded.
Motion Carried.

4. Big Sky EDA Update

December 17, 2019 – The Land Water Conservation Fund is having panel discussion at the Red Ox regarding water, health, and development.

Patrick from Big Sky attended a Brownfields Conference in LA and Big Sky has a Brownfield Grant for Phase 1 and 2 Assessments for properties with possible contamination

- Assessments are important before getting bank loans and funding for projects.
- Currently focused on industrial area of Downtown Billings but are available for all of YC

BSEDA has received a \$2 million grant to expand the Rock31 Building

- Startup center
- New offices for BSEDA

- Incubator space
- Co-Working office on first floor (12-18 months until opening)
- Interested parties can contact BSEDA staff to assist with tech biz/start up

1 million Cups event every Wednesday at 9AM at the Cider Mill in Billings

- Last week: Architectural investor co-op spoke.
- Great opportunity to help assist other businesses or get

BSEDA working to put together a healthcare summit for some time in Spring 2020.

Steve Simonson from Beartooth RC&D talking about

Steve Simonson of Beartooth RC&D gave some background on the organization and their service area. He went on to discuss the Pryor Mountain Wind Project.

- Largest project ever for tax base (doubling the tax base) in Carbon County
- \$6 million dollars going to Bridger school district, and Carbon County for road improvements
- Most likely going to see more wind projects coming into the area
-

Construction at the Pryor Mountain site is currently closed down for the winter

- Have built many of the pads for the turbines
- Have extended invitations to Laurel CoC to attend meetings
- Have sent out a list of services and supporting businesses to the contractors and developers.

Steve discussed the different groups involved in the project including Jared Hall of Mortenson Construction, the Owner Pacific Corp, and who they have contacted for support including the Laurel Chamber of Commerce.

Further Project Details discussed

- This project came together over many years
 - Three companies have bought/sold the project
- It needs to be operational by December 2020 to take advantage of Federal Tax Credits.
- The Peak worker level on site will be in July/August 2020
- Each turbine base needs 300 cubic of concrete alone.
- Vestes has been contracted for multiple models
 - Some brought from overseas
 - Some brought up the Front Range
- Would like to see Rail transport used as much as possible to mitigate wear and tear on roadways

Slated to create 10-12 full time jobs, with annual salaries around \$50,000-\$70,000

Daniel: Does the energy go through PSC into the open market?

Answer: Most of the energy will be going South into Wyoming. Enough energy to power 78,000 homes

- Housing for the project is a challenge.
- Workers should be well dispersed among lodging establishments.
- Unions and tradesmen have been contacted in the Billings area for the skilled labor work.
- The other work (trucking, etc.) are turnaround workers and contractors.

- Tours will be offered next summer for the site (PB, Council, LURA, other boards)

Judy: Have MRL and other RRs been contacted for transportation?

- Mortenson has built 200 wind farms and they should be on top of getting logistics in order.

Members had a general discussion of the impacts of the project and the West Laurel Interchange. Marvin Carter is the local board member for Beartooth RC&D. Has he been a part of these conversations?

New Business

5. Small Grants Application: Don Smarsh

Don Smarsh presented the Application:

- Exterior Lighting installed
- LED lighting on the interior for the Production Room and Front Room.

Nick discussed that the amount of request should be slightly higher:

- \$1,680 total façade cost
- \$840 Grant request

Members discussed the entryway and ramp discussion about updating the facade

Daniel motioned to change total grant amount to \$2,432.43

Mardie Seconded.

Motion Carried.

Daniel motioned to approve General Small Grant and Façade Grant amount of \$2,432.43

Mardie Seconded.

Motion Carried.

6. Discussion: Growth Management Plan - Economic Development

Nick presented the GMP and his work up to this point. He would like LURA input on what issues they see.

Members discussed many issues such as empty storefronts, the shift to online retail in regards to brick and mortar downtowns, and the possibility of creating a funding source for business/start-up costs.

- Beartooth has Revolving Loan Fund available

Land procurement is an eligible item for reimbursement under the TIF District.

Janice: is there any interest being shown by people wanting to move their business to downtown Laurel?

- Consistent showings are taking place

Are dispensaries a permissible use? They are a growing trend in cities/towns in the country.

- Yes in certain districts, but no available zoned parcels currently within the city limits.

Other possible uses for downtown: Breweries, distilleries, dispensaries.

Nick will follow-up with BSEDA and Beartooth RC&D about economic development data

The LARC center is having some upcoming meetings about developing a site and moving the project along.

Old Business

Other Items

7. Budget

Nick provided the updated budget and figures.

Nick discussed the grants that are outstanding (FOE and Large Grants: Mtn Land, Pelican Café)

Announcements

8. Next Meeting: January 27, 2020

Discussed the next meeting (MLK Day).

Don Motioned to adjourn.

Daniel Seconded.

Motion Carried.

Meeting Adjourned at 11:49PM.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

Item Attachment Documents:

7. Appointment of Karl Dan Koch to the City/County Planning Board for a two-year term ending June 30, 2021.

City of Laurel

P.O. Box 10

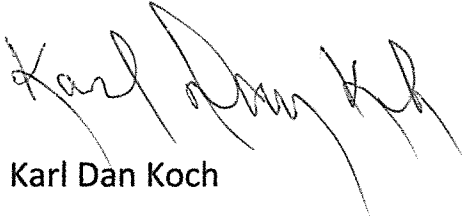
Laurel, Mt. 59044

12-31-19

Mayor Tom Nelson,

Please accept my application to be a member of the City of Laurel on the City/County Planning Board. I am look forward to hearing from you.

Respectfully,

A handwritten signature in black ink, appearing to read "Karl Dan Koch". The signature is stylized with a large, sweeping "K" and a long, trailing flourish.

Karl Dan Koch

320 Colorado Av.

Laurel, Mt. 59044

406-670-4990

Item Attachment Documents:

8. Mayor's Appointment Memo

CITY HALL

115 W. 1st. St.

PUB WORKS: 628-4796

PWD FAX: 628-2241

WATER OFFICE: 628-7431

WTR FAX: 628-2289

MAYOR: 628-8456

City of Laurel

P.O. Box 10
Laurel, Montana 59044

MEMORANDUM

DEPARTMENT

To: City Council
From: Mayor Thomas Nelson
Date: January 17, 2020
Re: Mayoral Appointments

Please be advised that I am making the following council committee appointments via this memorandum in order to enable the committees to begin meeting prior to the next regular city council meeting. Please note the appointments will be on the next council agenda under Scheduled Matters. I will ask the City Council to approve all the appointments contained in this memorandum retroactive to today's date. I contacted the City Attorney who advised this action can be legally taken under Montana law and is the best option to enable the council committees to be created and begin work on city business.

As the duly appointed and sworn Mayor, I am appointing the following Council Members to the following Committees:

- a. Budget/Finance Committee: Emelie Eaton, Bruce McGee, Scott Stokes and Richard Klose.
- b. Emergency Services: Richard Klose, Irv Wilke, Bruce McGee and Heidi Sparks.
- c. Public Works Committee: Irv Wilke, Don Nelson, Richard Herr and Heidi Sparks.
- d. Cemetery Commission: Richard Klose and Richard Herr
- e. Park Board: Scott Stokes, Irv Wilke and Richard Herr
- f. Tree Board: Richard Herr
- g. Health Insurance: Bruce McGee and Heidi Sparks

If you have any questions or concerns, please feel free to contact me at City Hall.

Dated this 17th day of January 2020.

Thomas C. Nelson, Mayor

Item Attachment Documents:

9. Resolution No. R20-03: Resolution Calling A Public Hearing To Approve Certain Public Infrastructure Improvements In The Laurel Urban Renewal District As An Urban Renewal Project And To Finance The Project Through The Issuance Of Tax Increment Urban Renewal Bonds; And Making A Reimbursement Declaration In The Event That Tax-Exempt Bond Proceeds Reimburse Original Expenditures Of The City

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Laurel, Montana (the "City"), hereby certify that the attached resolution is a true copy of Resolution No. R20-03, entitled: "RESOLUTION CALLING A PUBLIC HEARING TO APPROVE CERTAIN PUBLIC INFRASTRUCTURE IMPROVEMENTS IN THE LAUREL URBAN RENEWAL DISTRICT AS AN URBAN RENEWAL PROJECT AND TO FINANCE THE PROJECT THROUGH THE ISSUANCE OF TAX INCREMENT URBAN RENEWAL BONDS; AND MAKING A REIMBURSEMENT DECLARATION IN THE EVENT THAT TAX-EXEMPT BOND PROCEEDS REIMBURSE ORIGINAL EXPENDITURES OF THE CITY" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City at a meeting on January 28, 2020, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Council Members voted in favor thereof: _____; voted against the same: _____; abstained from voting thereon: _____; or were absent: _____.

WITNESS my hand officially this 28th day of January, 2020.

Bethany Langve, Clerk-Treasurer

RESOLUTION NO. R20-03

RESOLUTION CALLING A PUBLIC HEARING TO APPROVE CERTAIN PUBLIC INFRASTRUCTURE IMPROVEMENTS IN THE LAUREL URBAN RENEWAL DISTRICT AS AN URBAN RENEWAL PROJECT AND TO FINANCE THE PROJECT THROUGH THE ISSUANCE OF TAX INCREMENT URBAN RENEWAL BONDS; AND MAKING A REIMBURSEMENT DECLARATION IN THE EVENT THAT TAX-EXEMPT BOND PROCEEDS REIMBURSE ORIGINAL EXPENDITURES OF THE CITY

BE IT RESOLVED by the City Council (the “Council”) of the City of Laurel, Montana (the “City”), as follows:

Section 1. Recitals.

1.01. Under the provisions of Montana Code Annotated, Title 7, Chapter 15, Parts 42 and 43, as amended (the “Act”), the City is authorized to create urban renewal areas, prepare and adopt an urban renewal plan therefor and amendments thereto, undertake urban renewal projects therein, provide for the segregation and collection of tax increment with respect to property taxes collected in such areas, and apply tax increment revenues derived from projects undertaken within the urban renewal area to pay eligible costs.

1.02. Pursuant to the Act and Ordinance No. 007-11, adopted by the Council on November 20, 2007, as amended by Ordinance Nos. 008-09, 09-04 and 012-01, adopted by the Council on October 21, 2008, April 21, 2009 and March 6, 2012 (collectively, the “Ordinance”), the City has created the Laurel Urban Renewal District (the “District”) as an urban renewal district and has approved the Laurel Urban Renewal Plan (the “Plan”) as an urban renewal plan in accordance with the Act, which Plan provides for the segregation and collection of tax increment revenues with respect to the District.

1.03. In addition, by the Ordinance the City created the Laurel Urban Renewal Agency (the “Agency”). The Agency exercises urban renewal powers assigned by resolution of the Council from time to time, and acts in an advisory capacity.

1.04. As set forth in the Plan, tax increment financing is to be used to further the goals and objectives in the Plan, which include improving the pedestrian environment by adding well-designed streetscape and sidewalks and having state of the art, updated utilities and infrastructure.

Section 2. The Project.

2.01. The Council is pursuing the design, engineering and construction of various public infrastructure improvements within the District, generally consisting of reconstruction of Washington, Idaho and Ohio Avenues, East First and East Fourth Streets, generally bound by Wyoming and Alder Avenues, Main and East Fourth Streets, including sidewalks, curb and gutter, pedestrian ramps, driveway approaches and new asphalt pavement; replacement of

existing water mains, including valves, fittings, fire hydrants and other appurtenances; replacement of existing sanitary sewer main; installation of a new storm drain system, including inlets, manholes and appurtenances; and related improvements (such public infrastructure improvements, collectively, the “Project”).

2.02. The engineering, design and construction of the Project is expected to cost approximately \$4,658,000. If, following the public hearing called for herein, the Project is approved as an urban renewal project under the Act and the Plan, the Council intends to issue its tax increment revenue bonds (the “Bonds”), payable from tax increment revenues of the District, to finance all or a portion of the costs of the Project and, if necessary or desirable, costs of issuance of the Bonds and associated costs of the financing.

Section 3. Preliminary Findings. The Council hereby finds, as a preliminary matter, with respect to the Project as follows:

- a. no persons will be displaced from their housing by the Project;
- b. the Plan and the Project conform to the Laurel Growth Plan or parts thereof for the City as a whole;
- c. the Plan and the Project will afford maximum opportunity, consistent with the needs of the City as a whole, for the rehabilitation or redevelopment of the District by private enterprise;
- d. there is expected to be a sound and adequate financial program for the financing of the Project; and
- e. the Project constitutes an urban renewal project within the meaning of the Act and the Plan.

Section 4. Public Hearing; Notice. A public hearing is hereby called and shall be held on February 11, 2020 at 6:30 p.m., in Council Chambers, at 115 West First Street, in Laurel, Montana, on the approval of the Project and the City’s proposed issuance of the Bonds. Notice of the public hearing shall be published in the *Yellowstone County News* on January 31, 2020 and February 7, 2020, in substantially the form attached as Exhibit A hereto (which is incorporated by reference and made a part hereof).

Section 5. Reimbursement Expenditures.

5.01. Regulations. The United States Department of Treasury has promulgated regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City for project expenditures paid by the City prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the “Regulations”) require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the “small issuer” exception from the arbitrage rebate requirement) after the later of

(i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the “small issuer” exception from the arbitrage rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

5.02. Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iii) expenditures in a “de minimus” amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Project have been paid by the City before the date 60 days before the date of adoption of this Resolution.

5.03. Declaration of Intent. The City reasonably expects to reimburse the expenditures made for costs of the Project out of the proceeds of Bonds in an estimated maximum aggregate principal amount of \$4,800,000 after the date of payment of all or a portion of the costs of the Project. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

5.04. Budgetary Matters. As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Project, other than pursuant to the issuance of the Bonds. The statement of intent contained in this Resolution, therefore, is determined to be consistent with the City’s budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

5.05. Reimbursement Allocations. The City Clerk-Treasurer shall be responsible for making the “reimbursement allocations” described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make prior payment of the costs of the Project. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds or the Project and shall specifically identify the actual original expenditure being reimbursed.

ADOPTED by the City Council of the City of Laurel, Montana, this 28th day of January, 2020.

Thomas C Nelson, Mayor

Attest:

Bethany Langve, Clerk-Treasurer

EXHIBIT A

NOTICE OF PUBLIC HEARING TO APPROVE CERTAIN PUBLIC INFRASTRUCTURE IMPROVEMENTS IN THE LAUREL URBAN RENEWAL DISTRICT AS AN URBAN RENEWAL PROJECT AND TO FINANCE THE PROJECT THROUGH THE ISSUANCE OF TAX INCREMENT REVENUE BONDS

NOTICE IS HEREBY GIVEN that the City Council (the “Council”) of the City of Laurel, Montana (the “City”) will hold a public hearing on February 11, 2020 at 6:30 p.m., in Council Chambers, at 115 West First Street, in Laurel, Montana, on the approval of the following project in the Laurel Urban Renewal District as an urban renewal project: the design, engineering and construction of various public infrastructure improvements within the District, generally consisting of reconstruction of Washington, Idaho and Ohio Avenues, East First and East Fourth Streets, generally bound by Wyoming and Alder Avenues, Main and East Fourth Streets, including sidewalks, curb and gutter, pedestrian ramps, driveway approaches and new asphalt pavement; replacement of existing water mains, including valves, fittings, fire hydrants and other appurtenances; replacement of existing sanitary sewer main; installation of a new storm drain system, including inlets, manholes and appurtenances; and related improvements (such public infrastructure improvements, collectively, the “Project”). The Project is expected to cost approximately \$4,658,000. It is proposed that the City will issue and sell its urban renewal tax increment revenue bonds to finance all or a portion of the costs of the Project and, if necessary or desirable, to pay costs of issuance of the bonds and associated costs of the financing.

Any interested persons may appear and will be heard or may file written comments with the City Clerk-Treasurer prior to such hearing.

DATED this 28th day of January, 2020.

Bethany Langve, Clerk-Treasurer

Publication Dates: January 31, 2020

February 7, 2020

Item Attachment Documents:

10. Resolution No. R20-04: A Resolution Of The City Council Accepting An Easement From George M. Fox For The Purpose Of Constructing, Operating, Maintaining, Replacing And Repairing A Sewer Line For Village Subdivision Within The Described Easement.

RESOLUTION NO. R20-04

**A RESOLUTION OF THE CITY COUNCIL ACCEPTING AN EASEMENT FROM
GEORGE M. FOX FOR THE PURPOSE OF CONSTRUCTING, OPERATING,
MAINTAINING, REPLACING AND REPAIRING A SEWER LINE FOR VILLAGE
SUBDIVISION WITHIN THE DESCRIBED EASEMENT.**

WHEREAS, a “Grant of Easement” was issued in favor of the City of Laurel by Property Owner George M. Fox; and

WHEREAS, said easement will allow the City to construct, install, maintain and repair a sewer line to serve Village Subdivision which was annexed into and part of the City of Laurel; and

WHEREAS, acceptance of the easement, which is attached hereto, is in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby accepts the attached Grant of Easement and authorizes the Mayor to execute and record the same.

Introduced at a regular meeting of the City Council on January 28, 2020, by Council Member

PASSED and APPROVED by the City Council of the City of Laurel, Montana,
this 28th day of January 2020.

APPROVED by the Mayor this 28th day of January 2020.

CITY OF LAUREL

Thomas C. Nelson, Mayor

ATTEST:

Bethany Langve, City Clerk/Treasurer

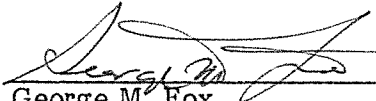
Approved as to form:

Sam S. Painter, Civil City Attorney

GRANT OF EASEMENT

George M. Fox grants to the City of Laurel, Montana, an easement over, on, and under the real property described on Exhibit A hereto, for the purpose of locating the existing forced sewer main which was constructed to serve Village Subdivision of the City of Laurel. Pursuant to this easement, the City of Laurel shall have in perpetuity the right to maintain the line within the easement and to enter upon the property in order to maintain, service, or reconstruct the said line and to do all acts necessary for the purposes of operating and maintaining the existing forced main.

DATED this 20th day of March, 1984.



George M. Fox

STATE OF MONTANA)
 :SS.
County of Yellowstone)

On this 20th day of March, 1984, before me, the undersigned, a Notary Public for the State of Montana, personally appeared GEORGE M. FOX, known to me to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial seal the day and year first above written.

(SEAL)


Notary Public for the State of Montana
Residing at Billings, Montana
My Commission expires: 3-18-86

20' WIDE EASEMENT FOR A SANITARY SEWER FORCE MAIN

A strip of land 20 feet in width lying Northerly of and parallel & adjacent the North Right-of-Way line of Highway 10 and lying between the West Right-of-Way line of Milwaukee Road, Plat of Village Subdivision, 1st Filing and the East line of Maryland Lane, Plat of Village Subdivision 1st Filing and between the West Right-of-Way line of Maryland Lane, Plat of Village Subdivision 1st Filing and the East Right-of-Way line of Yard Office Road, Plat of Village Subdivision 1st Filing.



80' YARD OFFICE ROAD

W. MARYLAND LANE 60'

SEE PLAT OF
VILLAGE SUB'D.
1ST. FILING

MILWAUKEE ROAD 60'

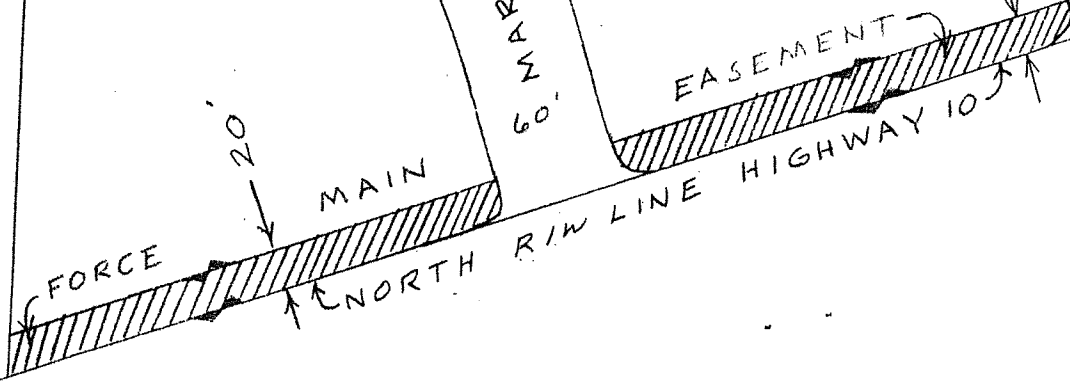


Exhibit A to SCALE 1"=100'
EASEMENT DATED 3/20/84

Item Attachment Documents:

11. Ordinance No. O20-01: An Ordinance Amending Certain Chapters Of Title 14 Of The Laurel Municipal Code Relating To The Adoption And Enforcement Of Building Codes For The City Of Laurel As Required By The State Of Montana.

ORDINANCE NO O20-01

AN ORDINANCE AMENDING CERTAIN CHAPTERS OF TITLE 14 OF THE LAUREL MUNICIPAL CODE RELATING TO THE ADOPTION AND ENFORCEMENT OF BUILDING CODES FOR THE CITY OF LAUREL AS REQUIRED BY THE STATE OF MONTANA.

WHEREAS, the City Council desires to keep the Laurel Municipal Code current by modifying and updating chapters, sections and subsections to address situations and problems within the City and to remain in accordance with Montana law; and

WHEREAS, the City's Public Works Department Staff worked with Building Officials from the State of Montana to prepare the amendments to the Laurel Municipal Code to remain consistent and in accordance with the rules adopted by the State of Montana, Building Codes Bureau.

WHEREAS, City Staff prepared, reviewed, and approved the following amendments to the existing Title 14 as noted herein and hereby recommends the same to the City Council for their full approval.

Title 14 BUILDINGS AND CONSTRUCTION

Chapters:

14.03 City Fees for Building, Remodel, ~~Plumbing~~ and Construction Projects

14.04 Construction Board of Appeals

14.12 International Building Code, ~~2003-2018~~ Edition

14.16 International Residential Building Code, ~~2003-2018~~ Edition

14.18 International Existing Building Code, ~~2003-2018~~ Edition

~~14.20 Uniform Plumbing Code~~

14.22 International Energy Conservation Code, 2012 Edition

14.23 International Swimming Pool and Spa Code, 20158 Edition

14.03.010 - City fees for building, remodel, ~~plumbing~~ and construction projects.

The city council shall establish reasonable fees and/or charges for all building, remodel, ~~plumbing~~ and/or construction permits for projects within the city by annual resolution after a public hearing.

(Ord. 07-06 (part), 2007)

14.12.010 - Adoption.

~~The International Building Code, 2012 Edition, is adopted by and declared to be the building code of the city for the purpose of regulating the erection, construction, demolition, occupancy, equipment, use, height, area, remodeling and maintenance of all buildings and other structures within the municipality or within the city building inspector's jurisdictional area as may hereafter be established and approved by the state of Montana and adopted by the city.~~

The City of Laurel hereby adopts by reference, pursuant to MCA Section 50-60-301 (1)(a), the International Building Code, 2018 Edition as provided by the Administrative Rules of Montana (ARM) 24.301.131 (1) through (3) with Appendix Chapter C (Group U- Agricultural Buildings) and modified through ARM 24.301.146 (1) through (44), as required ~~by~~ to be adopted by the Department of Labor and Industry, Building and Commercial Measurements Bureau.

~~One full printed copy of the code shall be available in the offices of the city. The International Building Code, is adopted by reference and made a part of this chapter as fully, and for all intents and purposes, as though set forth herein at length. It shall be known and designated as the "International Building Code" of the city.~~

NEW SECTION: 14.12.020 - Updated References

The International Building Code cited in this Chapter may be amended by resolution or administrative order of the Mayor as authorized by MCA Section 50-60-301 (1) (b).

(Ord. 05-15 (part), 2005)

(Admin. Order AO-15-01 § 1, 2-24-2015)

Chapter 14.16 - INTERNATIONAL RESIDENTIAL BUILDING CODE, ~~2012 EDITION~~

14.16.010 - Adoption.

~~The International Residential Building Code, 2012 Edition, is adopted by and declared to be the International Residential Building Code of the city for the purpose of regulating the fabrication, erection, construction, enlargement, alteration, repair, location, use and remodeling of detached one- and two-family dwellings, their appurtenances and accessory structures within the municipality or within the city building inspector's jurisdictional area as may hereafter be established and approved by the state of Montana and adopted by the city.~~

The City of Laurel hereby adopts by reference pursuant to MCA Section 50-60-301 (1)(a), MCA the International Residential Code, 2018 Edition as modified by the Administrative Rules of Montana (ARM) 24.301.154 (1) through (24) with Appendix Q Tiny Houses as permitted by ARM 24.301.154 (2) (a), as required ~~by~~ to be adopted by the Department of Labor and Industry, Building and Commercial Measurements Bureau.

Ordinance No. O20-01 LMC Title 14 Building and Construction Amendments

One full printed copy of the code shall be available in the offices of the city. ~~The International Residential Building Code, 2012 Edition, is adopted by reference and made a part of this chapter as fully, and for all intents and purposes, as though set forth herein at length. It shall be known and designated as "International Residential Building Code" of the city.~~

NEW SECTION: 14.16.020 - Updated References

The International Residential Building Code described in Section 14.16.010 of this Chapter may be amended by resolution or administrative order of the Mayor as authorized by MCA Section 50-60-301 (1) (b).

(Ord. 05-15 (part), 2005)
(Admin. Order AO15-01, § 2, 2-24-2015)

Chapter 14.18 - INTERNATIONAL EXISTING BUILDING CODE, ~~2012 EDITION~~

14.18.010 - Adoption.

A. ~~The International Existing Building Code, 2012 Edition, is adopted by and declared to be the building conservation code of the city. The City of Laurel hereby adopts by reference pursuant to MCA Section 50-60-301 (1)(a), the International Existing Building Code, 2018 Edition as provided by the Administrative Rules of Montana (ARM) 24.301.171 (1) through (4), as required by to be adopted by the Department of Labor and Industry, Building and Commercial Measurements Bureau.~~

B. ~~One full printed copy of the code shall be available in the offices of the city. The International Existing Building Code, 2012 Edition, is adopted by reference and made a part of this chapter as fully, and for all intents and purposes, as though set forth herein at length. It shall be known and designated as the "International Existing Building Code" of the city.~~

NEW SECTION: 14.18.020 - Updated References

The International Existing Building Code described in Section 14.18.010 of this Chapter may be amended by resolution or administrative order of the Mayor as authorized by MCA Section 50-60-301 (1) (b) MCA.

(Ord. 05-15 (part), 2005)
(Admin. Order AO15-01, § 3, 2-24-2015)

~~Chapter 14.20 - UNIFORM PLUMBING CODE~~

~~14.20.010 - Adoption.~~

~~A. The Uniform Plumbing Code, 2012 Edition, is adopted by and declared to be the plumbing code of the city for the purpose of regulating the installation, alteration or repair of plumbing and drainage systems, and the inspection thereof. B. One full printed copy of the code shall be available in the offices of the city. The Uniform Plumbing Code, 2012 Edition, is adopted by reference and made a part of this chapter as fully, and for all intents and purposes, as though set forth herein at length. It shall be known and designated as the "Uniform Plumbing Code" of the city.~~

~~(Ord. 05-15 (part), 2005)
(Admin. Order AO15-01, § 4, 2-24-2015)~~

Chapter 14.22 - INTERNATIONAL ENERGY CONSERVATION CODE

NEW SECTION: 14.22.020 - Updated References

The International Energy Conservation Code described in Section 14.22.010 of this Chapter may be amended by resolution or administrative order of the Mayor as authorized by MCA Section 50-60-301 (1) (b).

NEW SECTION: Chapter 14.23 – International Swimming Pool and Spa Code, 2018 Edition

14.23.010 – Adoption.

A. The City of Laurel hereby adopts by reference pursuant to MCA Section 50-60-301 (1)(a), MCA and Administrative Rules of Montana (ARM) 24.301.175 (2) the Swimming Pool and Spa Code, 2018 Edition as modified by the Administrative Rules of Montana (ARM) 24.301.175 (1) through (6), as required to be adopted by the Department of Labor and Industry, Building and Commercial Measurements Bureau.

14.23.020 – Updated References.

The International Swimming Pool and Spa Code described in Section 14.23.010 of this Chapter may be amended by resolution or administrative order of the Mayor as authorized by MCA Section 50-60-301 (1) (b).

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This Ordinance shall become effective thirty (30) days after final passage by the City Council and approved by the Mayor.

Introduced and passed on first reading at a regular meeting of the City Council on January 14, 2020, by Council Member _____.

PASSED and ADOPTED by the Laurel City Council on second reading this 28th day of January 2020, upon motion of Council Member _____.

APPROVED BY THE MAYOR this 28th day of January 2020.

CITY OF LAUREL

Thomas C. Nelson, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer

APPROVED AS TO FORM:

Sam Painter, Civil City Attorney

Ordinance No. O20-01 LMC Title 14 Building and Construction Amendments

Title 14 - BUILDINGS AND CONSTRUCTION

Chapters:

Chapter 14.03 - CITY FEES FOR BUILDING, REMODEL, ~~PLUMBING~~ AND CONSTRUCTION PROJECTS

Sections:

14.03.010 - City fees for building, remodel, ~~plumbing~~ and construction projects.

The city council shall establish reasonable fees and/or charges for all building, remodel, ~~plumbing~~ and/or construction permits for projects within the city by annual resolution after a public hearing.

(Ord. 07-06 (part), 2007)

Chapter 14.04 - CONSTRUCTION BOARD OF APPEALS

Sections:

14.04.010 - Board created.

- A. There is created a board of appeals consisting of five qualified persons appointed by the mayor, who shall hold office for a two-year term.
- B. All board of appeals provided in any uniform code adopted by the city under this title or referenced elsewhere in this code, are replaced by the board described in subsection A of this section.

(Ord. 05-15 (part), 2005)

14.04.020 - Duties.

The board of appeals shall:

- A. Hear, make findings and decide all appeals arising out of the enforcement of the codes;
- B. Adopt rules and regulations for conducting its investigations;
- C. Render all decisions and findings in writing to the enforcing officer of the particular code with a duplicate copy to the appellant;
- D. Recommend to the mayor such new legislation as is consistent with its findings and decisions;
- E. Notify the appellant that failure to comply with the board's decision within ten days or within a reasonable time set by the board, will result in the filing of a complaint in the city court to compel compliance;
- F. Limitations of Authority. The board of appeals shall have no authority relative to interpretation of the administrative provisions of this code nor shall the board be empowered to waive requirements of this code.

(Ord. 05-15 (part), 2005)

14.04.030 - Ex officio members.

The official designated in the uniform code as an ex officio member of the board provided in said uniform code shall be an ex officio member of the board established under this title.

(Ord. 05-15 (part), 2005)

14.04.040 - Failure to comply.

Once the board of appeals has made its decision, the appellant shall comply with such decision. Upon failure to comply, a complaint may be filed with the enforcing official in the city court.

(Ord. 05-15 (part), 2005)

Chapter 14.12 - INTERNATIONAL BUILDING CODE, ~~2012 EDITION~~

Sections:

14.12.010 - Adoption.

~~The City of Laurel hereby adopts by reference per Section 50-60-301 (1)(a), MCA the International Building Code, 2018 Edition as provided by the Administrative Rules of Montana (ARM) 24.301.131 (1) through (3) with Appendix Chapter C (Group U- Agricultural Buildings) and modified through ARM 24.301.146 (1) through (44), as required to be adopted by the Department of Labor and Industry, Building and Commercial Measurements Bureau. The International Building Code, 2012 Edition, is adopted by and declared to be the building code of the city for the purpose of regulating the erection, construction, demolition, occupancy, equipment, use, height, area, remodeling and maintenance of all buildings and other structures within the municipality or within the city building inspector's jurisdictional area as may hereafter be established and approved by the state of Montana and adopted by the city.~~

~~One full printed copy of the code shall be available in the offices of the city. The International Building Code, is adopted by reference and made a part of this chapter as fully, and for all intents and purposes, as though set forth herein at length. It shall be known and designated as the "International Building Code" of the city.~~

14.12.020 - Updated References

~~The International Building Code described in Section 14.12.010 of this Chapter may be amended by resolution or administrative order of the Mayor as authorized by Section 50-60-301 (1) (b), MCA.~~

(Ord. 05-15 (part), 2005)

(Admin. Order AO-15-01 § 1, 2-24-2015)

Chapter 14.16 - INTERNATIONAL RESIDENTIAL BUILDING CODE, ~~2012 EDITION~~

Sections:

14.16.010 - Adoption.

~~The City of Laurel hereby adopts by reference per Section 50-60-301 (1)(a), MCA the International Residential Code, 2018 Edition as modified by the Administrative Rules of Montana (ARM) 24.301.154 (1) through (24) with Appendix Q Tiny Houses as permitted by ARM 24.301.154 (2) (a), as required to be adopted by the Department of Labor and Industry, Building and Commercial Measurements Bureau. The International Residential Building Code, 2012 Edition, is adopted by and declared to be the International Residential Building Code of the city for the purpose of regulating the fabrication, erection, construction, enlargement, alteration, repair, location, use and remodeling of detached one- and two-family dwellings, their appurtenances and accessory structures within the municipality or within the city building inspector's jurisdictional area as may hereafter be established and approved by the state of Montana and adopted by the city.~~

~~One full printed copy of the code shall be available in the offices of the city. The International Residential Building Code, 2012 Edition, is adopted by reference and made a part of this chapter as fully, and for all intents and purposes, as though set forth herein at length. It shall be known and designated as "International Residential Building Code" of the city.~~

14.16.020 - Updated References

~~The International Residential Building Code described in Section 14.16.010 of this Chapter may be amended by resolution or administrative order of the Mayor as authorized by Section 50-60-301 (1) (b), MCA.~~

(Ord. 05-15 (part), 2005)

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(Admin. Order AO15-01, § 2, 2-24-2015)

Chapter 14.18 - INTERNATIONAL EXISTING BUILDING CODE, ~~2012 EDITION~~

Sections:

14.18.010 — Adoption.

- A. ~~The City of Laurel hereby adopts by reference per Section 50-60-301 (1)(a), MCA the International Existing Building Code, 2018 Edition as provided by the Administrative Rules of Montana (ARM) 24.301.171 (1) through (4), as required to be adopted by the Department of Labor and Industry, Building and Commercial Measurements Bureau. The International Existing Building Code, 2012 Edition, is adopted by and declared to be the building conservation code of the city.~~
- B. One full printed copy of the code shall be available in the offices of the city. ~~The International Existing Building Code, 2012 Edition, is adopted by reference and made a part of this chapter as fully, and for all intents and purposes, as though set forth herein at length. It shall be known and designated as the "International Existing Building Code" of the city.~~

14.18.020 - Updated References

The International Existing Building Code described in Section 14.18.010 of this Chapter may be amended by resolution or administrative order of the Mayor as authorized by Section 50-60-301 (1) (b), MCA.

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(Ord. 05-15 (part), 2005)

(Admin. Order AO15-01, § 3, 2-24-2015)

~~Chapter 14.20 — UNIFORM PLUMBING CODE~~

~~Sections:~~

~~14.20.010 — Adoption:~~

- A. ~~The Uniform Plumbing Code, 2012 Edition, is adopted by and declared to be the plumbing code of the city for the purpose of regulating the installation, alteration or repair of plumbing and drainage systems, and the inspection thereof.~~
- B. ~~One full printed copy of the code shall be available in the offices of the city. The Uniform Plumbing Code, 2012 Edition, is adopted by reference and made a part of this chapter as fully, and for all intents and purposes, as though set forth herein at length. It shall be known and designated as the "Uniform Plumbing Code" of the city.~~

(Ord. 05-15 (part), 2005)

(Admin. Order AO15-01, § 4, 2-24-2015)

Chapter 14.22 - INTERNATIONAL ENERGY CONSERVATION CODE

Sections:

14.22.010 - Adoption.

- A. The International Energy Conservation Code, 2012 Edition, is adopted by and declared to be the energy conservation code of the city for the purpose of providing minimum requirements for the design of new buildings and structures and additions to existing buildings, regulating their exterior envelopes and selection of their heating, ventilating, air conditioning, service water heating, electrical distribution and illuminating systems, and equipment for effective use of energy.
- B. One full printed copy of the code shall be available in the offices of the city. The International Energy Conservation Code, 2012 Edition, is adopted by reference and made a part of this chapter as fully, and for all

intents and purposes, as though set forth herein at length. It shall be known and designated as the "Energy Conservation Code" of the city.

(Ord. 07-04, 2007)

(Admin. Order, § 5, 2-24-2015)

14.22.020 - Updated References

The International Energy Conservation Code described in Section 14.22.010 of this Chapter may be amended by resolution or administrative order of the Mayor as authorized by Section 50-60-301 (1) (b), MCA.

Chapter 14.23 – International Swimming Pool and Spa Code, 2018 Edition

Sections:

14.23.010 – Adoption.

A. The City of Laurel hereby adopts by reference pursuant to MCA Section 50-60-301 (1)(a), MCA and Administrative Rules of Montana (ARM) 24.301.175 (2) the Swimming Pool and Spa Code, 2018 Edition as modified by the Administrative Rules of Montana (ARM) 24.301.175 (1) through (6), as required to be adopted by the Department of Labor and Industry, Building and Commercial Measurements Bureau.

14.23.020 – Updated References.

The International Swimming Pool and Spa Code described in Section 14.23.010 of this Chapter may be amended by resolution or administrative order of the Mayor as authorized by MCA Section 50-60-301 (1) (b).

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