



**AGENDA
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, JULY 11, 2023
6:30 PM
COUNCIL CHAMBERS**

Public Input: *Citizens may address the Council regarding any item of City business that is not on tonight's agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda. If a citizen would like to speak or comment regarding an item that is on tonight's agenda, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.*

Be advised, if a discussion item has an upcoming public hearing, we would request members of the public to reserve your comments until the public hearing. At the public hearing, the City Council will establish an official record that will include all of your comments, testimony and written evidence. The City Council will base its decision on the record created during the public hearing. Any comments provided tonight will not be included in the record or considered by the City Council.

General Items

1. Appointment of Anthony Contreras, Dallas Contreras, and Kaleigh Olson to the Laurel Emergency Medical Services.
2. Appointment of LuAnne Engh to the Tree Board for a three-year term ending June 30, 2026.

Executive Review

Council Issues

3. American Legion Building Septic Tank Discussion
4. Lions Proposal Discussion
5. Special Event Insurance Requirements Discussion

Other Items

Attendance at Upcoming Council Meeting

Announcements

6. Employee Recognition July - December

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

File Attachments for Item:

1. Appointment of Anthony Contreras, Dallas Contreras, and Kaleigh Olson to the Laurel Emergency Medical Services.



**CITY OF LAUREL
MONTANA
EMERGENCY MEDICAL SERVICES**

215 W 1ST ST
LAUREL, MONTANA – 59044
OFFICE: (406) 628 – 1611 | DISPATCH: (406) 628 - 8737



July 5, 2023

Dear Mayor and City Council,

We are excited to announce that we have 3 EMS providers interested in joining our service as a volunteer. We have interviewed the following people and would be excited to bring them onto our team.

- Anthony Contreras, EMT. Tony is a newly certified EMT who grew up and still resides in Laurel and is anxious to help patients in our community.
- Dallas Contreras, EMT. Dallas is a newly certified EMT. He grew up in Laurel as well and is excited to gain experience as an EMT and help the citizens of our community.
- Kaleigh Olson, EMT. Kaleigh is a newly certified EMT. She is very excited at the opportunity to join our service.

I believe they would all fit in well with our team and be an asset to our service.

If the candidates are granted Council and Mayor approval, we will begin conducting their background checks and bring them on the team to start their training.

Thank you very much for your consideration regarding these candidates.

Lyndy Gurchiek, NRP, Director
Laurel EMS
215 W 1st Street
Laurel, MT 591044
lgurchiek@laurel.mt.gov
406-860-8233

File Attachments for Item:

2. Appointment of LuAnne Engh to the Tree Board for a three-year term ending June 30, 2026.

July 7, 2023

Mayor
City of Laurel
Laurel, MT 59044

Re: Tree Board appointment

Dear Mayor:

I have been on the Laurel Tree Board for 10 years. I have enjoyed my time serving on the board and working with the city staff and board members. We have accomplished planting many trees through the city through Arbor Day but also helping to educate the public about maintaining the trees.

I would like to serve only one more year. I'm hoping to recruit new members to continue the annual Arbor Day celebration.

LuAnne Engh
406-698-0121

File Attachments for Item:

3. American Legion Building Septic Tank Discussion

TLC - PATRIOT SEPTIC & EXCAVATION
 P.O. BOX 128
 LAUREL, MT 59044
 406-633-4333
 www.tlepatriotsservicesmt.com

Estimate

Date	Estimate #
5/30/2023	1646

Name / Address
Laurel American Legion Post 123 Richard Klose 511 Cottonwood Ave. Laurel, MT 59044



Project

Description	Qty	Rate	Total
Septic Tank Replacement per County Approved Replacement Form. Permit # Jobsite: Riverside Park, Laurel, MT Scope of work: Replace transfer line from building to tank. Excavate out the old transfer line. Haul in 12 ton of bedding rock Haul in 12 ton of 3/4" Road base (Will be taken off final invoice if good compaction dirt is available for reuse) Install up to 65' of 4" Sch 40 pipe w/ proper slope (1/4 per ft) Bed in the pipe and compact accordingly. Two loads dump truck. Two operators w/ machines. Compaction equipment. Estimate for work described above.	0	2,815.00	0.00
Scope of Work: Replace 1000 gallon concrete tank with 1500 gallon concrete tank. Pump and abandon old tank per County regs. Landfill fee will be given to customer. Charged per ton at landfill. Establish good flow through transfer line. Excavate out old tank, load up into dump truck and haul off to landfill. *County fee will be applied to final invoice per ton). Bed hole with 3/4" bedding rock for new tank. Install 1500 gallon, 2 compartment concrete septic tank inline. Plumb in accordingly adding a two-way clean out in the inlet side of the tank. Install 2 ea. 24" tank adapters w/ 2 each risers on the three access holes (4 total risers). Excavate and plumb tank to drain field. Backfill accordingly. Estimate for work described above.	0	11,267.79	0.00

Signed Estimate and 50% Deposit required to schedule . Notice of Right to Claim Lien under Montana Law.	Total
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Signature _____ Title _____ Date _____

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P.O. BOX 128
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Project

Description	Qty	Rate	Total
<p>This estimate is for the installation of our SludgeHammer system. System will introduce bacteria into existing drainfield lines to remove bio mat build up and prolong the life of the septic system.</p> <p>Add SludgeHammer Floating Matrix before effluent filter. Install rectangular SludgeHammer basin and 80 watt air pump with alarm at/near foundation and power supply. Trench and plumb to inlet riser on septic tank. Install the SludgeHammer S-86 in the inlet side of the septic tank and plumb accordingly. Install SH bug stick into SH S-86. Install Sintech pleated filter onto the outlet pipe. Add SludgeHammer Floating Matrix before effluent filter. Excavate at each drain field leg and jet out drain field leg. Pump/jet SludgeHammer bacteria into each drain field leg. Backfill accordingly. Clean up and put system online.</p> <p>Air box for SludgeHammer will be placed along side of foundation of house. Home owner to supply electrician for a 110 volt outlet to power airbox.</p> <p>Onboard customer: Education on system and maintenance contract.</p> <p>*Includes a 2 year MT State required maintenance contract; Test sampling, DEQ Reporting, Service/ Maintenance @ 1 per yr.</p> <p>SludgeHammer Bioremediation w/ drain field repairs.</p> <p>This estimate is for the work described above and does not include: - Surveying, geotechnical testing, or bonds - Rock Excavation - If rock requiring a hydraulic breaker to remove is encountered, then an additional cost to the estimate will be negotiated with a \$1500.00 minimum fee added to estimate and rock will be broken for no less than \$375.00 per hour and will be negotiated at that time. Class "B" rock excavation will be negotiated at the time of excavation. Minimum charge per cubic yard of Class B material is \$18.00 per cubic yard. If haul off of Class B excavation or additional material needs to be brought in for backfill to replace Class B excavated material, that will be negotiated at the time.</p>	0	7,500.00	0.00

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Project

Description	Qty	Rate	Total
<p>-Frost or ice removal, additional material needed - gravel soil etc., as a result of frost or ice removal.</p> <p>-Subgrade stabilization or dewatering</p> <p>- Engineering, surveying, as-builts other than listed above.</p> <p>-Tree removal or replacement</p> <p>- Future settlement or seeding repairs, sodding</p> <p>- Removal, relocation, time lost, or repair to any underground utilities that conflict with this repair</p> <p>- Concrete asphalt removal or repair other than stated on description of work above</p> <p>- Easements with enough room to do this work</p> <p>- Pipe repair or replacement inside or under house foundation or floor</p> <p>- Water, water truck etc. for dust control or compaction</p> <p>- Site restoration, fine grade seed or straw</p> <p>-Any unknown or conditions not readily visible are excluded and subject to a Change Work Order including asbestos mitigation, rock beds, and high-water table, frozen ground (Frost), etc. One Call locates (811) will be done prior to start date by TLC, TLC - Patriot will not dig through any utilities or move any utilities. Any damage to private utilities not located by 811, landscape, sprinklers, dog fence, waterlines, propane lines, garage power lines, etc. will be customers responsibility to have repaired at their expense it is not included in TLC Patriot's prices. This estimate does not include any time lost to excavating around utilities in conflict with estimated work not known at the time of bidding this project. Any time extra time to dig around the unknown utilities will be done on a Time and Material basis. Site will be left at construction rough grade unless otherwise listed in bid. Construction rough grade is dirt/ fill material placed in disturbed area within 10 feet of foundation/ dig area, not landscape ready. No haul off is included nor landscaping is included unless noted in bid. Dirt may settle over time. TLC - Patriot does not warranty against settling of any backfilled areas but can be contracted to add fill.</p> <p>All estimate items are tied and cannot be independently contracted unless agreed to by TLC - Patriot Septic and Excavation.</p> <p>-Project schedule to be agreed upon between owner and contractor prior to start date.</p> <p>-We have assumed that the site will be available for temporary staging/stockpiling area and there will be unimpeded access to the work so that work can be completed without delay.</p> <p>-This proposal is contingent on a mutually agreeable start date, contract - including this proposal as a standard attachment. Payment terms are described below and will be followed by customer and contractor.</p> <p>-Any work done outside of the scope of work will require a signed or verbal change work order acceptance in order to proceed with execution of work.</p>			

Signed Estimate and 50% Deposit required to schedule . Notice of Right to Claim Lien under Montana Law.	Total
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5/30/2023	1646

Name / Address
Laurel American Legion Post 123 Richard Klose 511 Cottonwood Ave. Laurel, MT 59044



Project

Description	Qty	Rate	Total
<p>-This is an Estimate and not a final invoice. Work done outside of the scope of this estimate will result in additional billing. A final invoice for work done will be sent out after work has been done.</p> <p>-Estimate does not include work needed to be done by a licensed electrician or plumber.</p> <p>-Estimate is subject to a 10% contingency price increase/decrease.</p> <p>-If final invoice is not paid in full within 10 days, TLC Patriot reserves the right to enter property without notice in order to recover materials and/or equipment belonging to TLC Patriot. Balances that are not paid within 10 days are subject to a \$25 per month late fee and a 1.5% per month FINANCE CHARGE, or an annual percentage rate of 18%. In the case that collection expenses are incurred, the client shall pay all collection expenses.</p> <p>-Estimate is good for 14 days.</p> <p>Above work will be completed in a professional manner according to standard practices and under authorization as a licensed county installer. Work is contingent upon receipt of deposit, weather, strikes, accidents or delays beyond our control. A signed copy of the estimate and a 50% down payment is required prior to job start date to schedule. Payments made by credit card will be charged an additional 4% of total. CONFIDENTIALITY NOTICE: The information contained in this estimate is privileged and confidential information that is intended for the sole use of the addressee. Access to this estimate by anyone else is unauthorized. E-mails sent through the Internet are not secure. Do not use e-mail to send us confidential information such as credit card numbers, changes of address, PIN numbers, passwords or other important information. Please do not transmit orders and/or instructions regarding your account(s) by e-mail. These such orders and/or instructions transmitted by e-mail will not be accepted by TLC - Patriot Septic and Excavation. TLC - Patriot Septic and Excavation will not be responsible for carrying out such orders and/or instructions. If you are not the intended recipient, please advise the sender immediately by reply e-mail and delete this message and any attachments without retaining a copy or disseminating this message. Please be aware that the use of any confidential or personal information may be restricted by state and federal privacy laws. Thank you.</p>			

Signed Estimate and 50% Deposit required to schedule . Notice of Right to Claim Lien under Montana Law.	Total	\$0.00
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Signature _____ Title _____ Date _____

THE LATEST ADVANCE IN WASTEWATER TREATMENT

Finally, septic waste has a natural enemy aggressive enough to save your property from ruin!

SLUDGEHAMMER® PUTS NATURE TO WORK

We combine modern technology with the fundamentals of nature to provide a biological solution to a biological problem. Need an inexpensive system that can fit in a limited space? SludgeHammer® installs anywhere—even in existing tanks without damage to the site. And, SludgeHammer's® end product is clear water that can be used for irrigation or introduced right back into the water table.

Our simple, but effective systems are environmentally safe and easy to install. A SludgeHammer® system can process wastewater at half the cost and energy consumption of our leading competitors and uses only 60 watts of power—literally pennies a day. Our systems are easy to maintain with only a quick, yearly check-up recommended. No moving parts, no landscape damage, no odors!

MAKING PRODUCTS THAT MAKE A DIFFERENCE

SATISFACTION GUARANTEED!

Our engineers have been working in the field of septic and bioremediation for over 35 years. Today the SludgeHammer® is fully refined, tested and working in thousands of septic systems world-wide.

TLC-Patriot Septic & Excavation is a licensed installer and the EXCLUSIVE distributor of SludgeHammer® in the western United States. Contact them today to learn more about how this amazing technology can bulletproof your septic system!

(406) 633-4333



In partnership with:



SLUDGEHAMMER
GROUP LTD.

WWW.SLUDGEHAMMER.NET



Printed on paper with 10% recycled content

SLUDGEHAMMER® Residential Application

INSTALLS
ANYWHERE.
WORKS
EVERYWHERE.

EMPOWERING NATURE IN
WASTEWATER TREATMENT
SYSTEMS



WWW.SLUDGEHAMMER.NET



A NEW SOLUTION TO AN OLD PROBLEM

Wherever you find people and water, you'll find wastewater. And where you find wastewater, you'll find the headaches that go along with maintaining septic systems. The EPA estimates that 95% of all septic system failures are caused by clogging from colonies of bacteria that journey to the disposal field producing soil-clogging slime called biomat. Eliminate this biomat and you extend the life of your system and drastically reduce the need for septic tank pumping or budget-busting septic field replacement—the problem conventional septic systems cause.

THE SLUDGEHAMMER® DIFFERENCE

Enter the SludgeHammer®, a patented Aerobic Bacterial Generator that stimulates the growth of a specialized and helpful bacteria right in your septic tank. Once the SludgeHammer® is installed, the SludgeHammer® Blend of micro-organisms immediately begin digesting wastes. The aggressive bacteria migrate into the septic field where they consume the biomat that clogs the soil. The digestion is so complete that the need for pumping your septic system is virtually eliminated.

CALL US FOR A FREE SITE SURVEY IF YOU ARE EXPERIENCING:

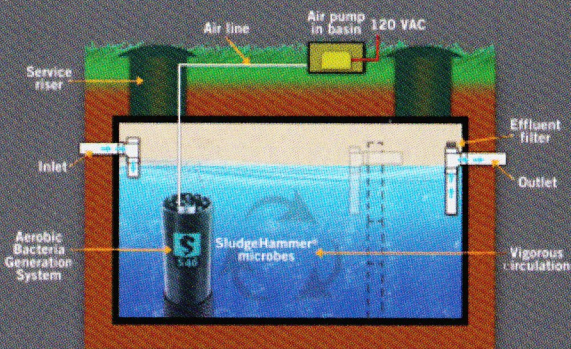
- Septic odor
- Failed septic fields
- Standing water
- Slow toilets
- Frequent pumpouts
- Soft spots in your lawn

BENEFITS OF A SLUDGEHAMMER® SYSTEM:

- Repairs failed septic fields
- Fits into any tank and system
- No field replacement
- No landscape destruction
- Eliminates odors
- Environmentally safe
- No moving parts
- Effluent can be used for landscape irrigation
- Low maintenance/ low cost
- Uses the same energy as a 60 watt light bulb



SludgeHammer® Keeps All Systems Clean Naturally



Models S-400/600
Certified to NSF/ANSI
Standard #40 • Class 1



IAPMO STANDARD
IGC180-2003



TLC - Patriot Septic & Excavation
8937 Sundance Drive, Billings, MT, 59101

(406)633-4333



PROTECT THE ENVIRONMENT



PROTECT YOUR INVESTMENT



BULLETPROOF YOUR PROPERTY



IMPROVE QUALITY OF

File Attachments for Item:

4. Lions Proposal Discussion

TO: Laurel City Park Board

CC: Laurel City Council

RE: Laurel Lions Club sponsorship of former JC Hall at Riverside Park.

The following is the proposal for the operation, leasing, maintenance, and caring for said hall by the Laurel Lions Club. In the following steps the Laurel Lions Club aims to show their commitment to the stewardship of the former JC hall at Riverside Park.

Seeing the success that we as Laurel Lions along with the community have accomplished to date with our primary 'Legacy Project' at South Pond Park, we, the Laurel Lions have a desire to see the former JC Hall brought back to a community event center that it has not seen in many years. The Laurel Lions Club would like to make the stewardship of the former JC Hall to become our new 'Legacy Project'.

1. The stewardship of JC Hall will include the rental, scheduling, and final cleaning of said property. The Laurel Lions Club intends to keep the prices for rental that have been set by the city of Laurel. These rental fees from all events held at JC Hall will be used to aid in the upkeep and maintenance of the former JC Hall.
2. The Laurel Lions plan to allow the groups that currently use the Hall for meetings or practice, that have been set up by the city, to remain in place. The exception will be that each club or organization must sign an agreement that holds them to keeping the Hall clean or a cleaning service charge shall be imposed.
3. The Laurel Lions plan on turning the Hall into a place where our community can gather to enjoy friendship, fun, and pride in what makes us a community as great as Laurel and beyond. We have plans and ideas for events, such as Bingo nights, Casino nights, dances for our seniors, game nights, and other events to support our youth. We aim to pull our community together, instead of watching as we drift apart. Young, old, and in between, we are all one community.
4. The proceeds that the Laurels Lions receive from the rental of the Hall and from the proceeds raised at the different events sponsored by the Lions, will be used to improve the infrastructure of the Hall as well as maintenance, upgrades and even for other projects that arise in the community. As many know we have already installed 4 new windows in the meeting room area and replaced the hearth stones under the fireplace. We have plans to replace all the windows, paint the building (inside and out), insulate the ceiling, and more that needs to be fixed.
5. Our Goal: In return, the Laurel Lions Club would like to have permission to have the Hall named 'Laurel Lions Hall' and be allowed to put a sign, approved by the city, above the front entrance.

We appreciate your time and consideration and look forward to your input and ideas in return.

Laurel Lion Club

File Attachments for Item:

6. Employee Recognition July - December

Employee/Volunteer Recognition 2023 (July to December)

Name	Years of Service	Department
Nancy Schmidt	28 years	Library
Susan Canape	28 years	Police
Travis Pitts	27 years	Police
Sheryl Phillips	26 years	Court
Fran Schweigert	25 years	City Shop
H.P. Nuernberger	21 years	WTP
Jessica McCartney	16 years	Police
Kevin Budge	16 years	City Shop
Matt Wheeler	14 years	Public Works
Mike Furman Jr.	14 years	Library
Jeremiah Johnson	12 years	Police
Calvin Lovshin	11 years	Custodian
Justin Baker	11 years	City Shop
Fred Lyons	10 years	Library
Dylan Ceaser	10 years	WTP
Jay Hatton	10 years	City Shop
Thomas Henry	9 years	WWTP
Norm Stamper	7 years	City Shop
Kevin Hoffman	7 years	City Shop
Joshua Sawyer	7 years	WTP
Corey Nicholson	7 years	WWTP
Keith Guy	7 years	City Shop
Brittney Moorman	6 years	City Clerk
Amber Hatton	6 years	City Clerk
Steven Baumgartner	5 years	Police
Jackson Booth	5 years	Police
Julie Hust	4 years	Police
Brandon Gonzalez	4 years	City Shop
Lyndy Gurchiek	3 years	Ambulance
Eil Ritterpusch	2 years	Library
Samuel Waggoner	2 years	WTP
Stacie Stocks	2 years	Library
Joel Sauter	1 year	Code Enforcement
Joel Barnhart	1 year	City Shop
Jill Folts	1 year	Court
Mariel Riley	1 year	Ambulance
Gabriel Seibert	1 year	Police
Troy Charbonneau	1 year	Ambulance
Thomas Worbil	1 year	WTP
Jason Gonzales	1 year	Building
Daniel Waggoner	1 year	WTP

Employee/Volunteer Recognition 2023 (July to December)

Name	Years of Service	Department
John Herr	16 years	Fire
JW Hopper	16 years	Fire
Zach Winchell	13 years	Fire
Wendy Wong	13 years	Ambulance
KC Beiber	11 years	Fire
Hugo Hernandez	11 years	Fire
Michael Jenkins	10 years	Fire
Jon DeRudder	9 years	Fire
Elliott Grayson	6 years	Ambulance
Mandi Crable	5 years	Ambulance
Levi Jones	5 years	Fire
Jaime Swecker	5 years	Fire
Jayson Nicholson	4 years	Ambulance
John Bartram	3 years	Fire
Lance Dollarhide	3 years	Ambulance
Travis Barchenger	2 years	Fire
Robert Peters	2 years	Fire
Julie Forsey	2 years	Ambulance
Jacob Vannoy	2 years	Fire
Courtney Quinnell	1 year	Ambulance
Justin Harris	1 year	Fire
Bridger Fournier	1 year	Ambulance
Sara Naylor	1 year	Fire