



**AGENDA  
CITY OF LAUREL  
CITY COUNCIL WORKSHOP  
TUESDAY, AUGUST 27, 2019  
6:30 PM  
COUNCIL CHAMBERS**

**Public Input:** *Citizens may address the Council regarding any item of City business that is not on tonight's agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda. If a citizen would like to speak or comment regarding an item that is on tonight's agenda, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.*

*Be advised, if a discussion item has an upcoming public hearing, we would request members of the public to reserve your comments until the public hearing. At the public hearing, the City Council will establish an official record that will include all of your comments, testimony and written evidence. The City Council will base its decision on the record created during the public hearing. Any comments provided tonight will not be included in the record or considered by the City Council.*

### **General Items**

#### **Executive Review**

- [1.](#) Resolution - Budget Amendment Resolution Amending Appropriation And Revenues For Various Funds For Fiscal Year 2018-2019 (PH on 9/3/2019)
- [2.](#) Presentation of the 2019-2020 Preliminary Budget and Tax Resolutions (PH on 9/3/2019)
- [3.](#) Resolution - Resolution Of The City Council To Amend Resolution R19-46 Correcting The Hearing Dates Contained Within The Resolution And Exhibit B.
- [4.](#) Resolution - A Resolution Cancelling The November 7, 2019 General Election Of Certain Municipal Officers
- [5.](#) Motion to approve Council Member Mountsier to be absent from the City of Laurel for more than ten days (LMC 2.12.060)

#### **Council Issues**

- [6.](#) Handicap Parking Update

#### **Other Items**

#### **Review of Draft Council Agendas**

- [7.](#) Review of Draft Council Agenda for September 3, 2019.

#### **Attendance at Upcoming Council Meeting**

#### **Announcements**

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

#### **DATES TO REMEMBER**

**Item Attachment Documents:**

1. Resolution - Budget Amendment Resolution Amending Appropriation And Revenues For Various Funds For Fiscal Year 2018-2019 (PH on 9/3/2019)

**RESOLUTION NO. R19-\_\_\_\_\_**

**BUDGET AMENDMENT RESOLUTION AMENDING APPROPRIATION AND  
REVENUES FOR VARIOUS FUNDS FOR FISCAL YEAR 2018-2019**

**WHEREAS**, the City of Laurel adopted all funds revenues and appropriations for fiscal year 2018-2019 on September 4<sup>th</sup>, 2018; and

**WHEREAS**, it is necessary to amend certain budgets as required by MCA 7-6-4006 (3) and (4); and

**WHEREAS**, the increase in appropriations in the funds will be offset by a decrease in reserves.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Laurel, Montana:

That the City Council hereby directs the Clerk/Treasurer to amend the budget as per the attached Exhibit "A" in order to comply with MCA 7-6-4006 (3) and (4);

**BE IT FURTHER RESOLVED** that the above amendments are retroactive to June 30, 2019.

Introduced at a regular meeting of the City Council on September 3, 2019, by Council Member \_\_\_\_\_.

**PASSED and APPROVED** by the City Council of the City of Laurel this 3<sup>rd</sup> day of September 2019.

**APPROVED** by the Mayor this 3<sup>rd</sup> day of September 2019.

CITY OF LAUREL

\_\_\_\_\_  
Thomas C. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Bethany Langve, Clerk/Treasurer

Approved as to form:

\_\_\_\_\_  
Sam Painter, Civil City Attorney

R19-\_\_\_\_\_ Budget Amendment FY 2018-2019

**Item Attachment Documents:**

3. Resolution - Resolution Of The City Council To Amend Resolution R19-46 Correcting The Hearing Dates Contained Within The Resolution And Exhibit B.

**RESOLUTION NO. R19-\_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL TO AMEND RESOLUTION R19-46  
CORRECTING THE HEARING DATES CONTAINED WITHIN THE  
RESOLUTION AND EXHIBIT B.**

**WHEREAS**, the City Council adopted Resolution R19-46 that included a hearing date that was an error within the Resolution; and

**WHEREAS**, Resolution R19-46 included an Exhibit B that contained the same hearing date error as well as inaccurate dates for publication; and

**WHEREAS**, Section 7 of Resolution R19-46 requires amendment to read as follows:

Section 7. Public Hearing; Objections. This Council shall meet on Tuesday, **September 10, 2019, at 6:30 p.m.**, in Council Chambers, at 115 West First Street, in Laurel, Montana, for the purpose of conducting a public hearing on the levying and assessment of the special assessments in the Districts and considering the objections, if any, of the property owners to the levying and assessment of the special assessments.

**WHEREAS**, Exhibit B requires new dates as provided in the replacement Exhibit B which is attached hereto and incorporated herein; and

**WHEREAS**, the errors contained in R19-46 constitute scrivener errors which do not negatively impact any property owners since additional notice of the hearing will be provided through this Amended Resolution as well as in writing through the United States Postal Service, and publication.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Laurel, Montana, the City Council hereby approves this Resolution and Exhibit B (Attached) retroactively to August 20, 2019; and

**BE IT FURTHER RESOLVED** that the attached Exhibit B, shall replace the previously approved Exhibit B that was attached to R19-46.

Introduced at a regular meeting of the City Council on September 3, 2019, by Council Member \_\_\_\_\_.

**PASSED and APPROVED** by the City Council of the City of Laurel this 3<sup>rd</sup> day of September 2019.

**APPROVED** by the Mayor this 3<sup>rd</sup> day of September 2019.

CITY OF LAUREL

\_\_\_\_\_  
Thomas C. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Bethany Langve, Clerk/Treasurer

Approved as to form:

\_\_\_\_\_  
Sam Painter, Civil City Attorney

EXHIBIT B

NOTICE OF PROPOSED LEVY OF SPECIAL ASSESSMENTS IN  
SPECIAL IMPROVEMENT DISTRICT NO. 119

CITY OF LAUREL, MONTANA

NOTICE IS HEREBY GIVEN that on August 20, 2019, the City Council of the City of Laurel, Montana (the "City"), adopted a resolution proposing to levy and assess special assessments against benefited property in Special Improvement District No. 119 in the City for the purpose of financing the costs of certain local improvements and paying costs incidental thereto.

A complete copy of the resolution, which includes the proposed assessment rolls for the district and the principal amount of each special assessment, is on file with the City Clerk-Treasurer and is available for public inspection.

On September 10, 2019, at 6:30 p.m., in Council Chambers, at 115 West First Street, in Laurel, Montana, the City Council will conduct a public hearing and pass upon all objections, whether made orally or in writing, to the proposed levy of the special assessments.

Further information regarding the special assessments or other matters in respect thereof may be obtained from the City Clerk-Treasurer at 115 West First Street, Laurel, Montana or by telephone at 406-628-7431 ext. 2.

Dated: August 20, 2019.

BY ORDER OF THE CITY COUNCIL  
OF THE CITY OF LAUREL, MONTANA

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City Clerk-Treasurer

(Publication Dates: August 23, 2019 and August 30, 2019)

(Mailing Date: August 22, 2019)

**Item Attachment Documents:**

4. Resolution - A Resolution Cancelling The November 7, 2019 General Election Of Certain Municipal Officers



**RESOLUTION NO. R19-\_\_**

**A RESOLUTION CANCELLING THE NOVEMBER 7, 2019 GENERAL ELECTION OF CERTAIN MUNICIPAL OFFICERS**

**WHEREAS**, HB 447 passed by the 2017 Legislature (Chapter 174, Laws 2017) authorizes a municipality to cancel a general election for the election of a municipal officer by resolution after notification by the election administrator if the number of candidates filing for election is equal or less than the number of positions to be filled; and

**WHEREAS**, by letter dated September 3, 2019, the City of Laurel received notice by the Yellowstone County Election Administrator that the following elected municipal officer positions are eligible for cancellation: Ward 2, Ward 3, Ward 4, and Mayor.

**WHEREAS**, pursuant to MCA Section 13-1-403, as amended by HB 83 (Chapter 242, Laws 2017), provides that a declaration of intent to be a write-in candidate must be filed with the election administrator by 5 p.m. on the 65<sup>th</sup> day before the date of the election, or September 3, 2019;

**WHEREAS**, as of September 3, 2019, the following municipal officer positions remain eligible for cancellation: Ward 2, Ward3, Ward 4, and Mayor.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The City of Laurel cancels the November 7, 2017 general election for the following municipal officer positions: Ward 2, Ward 3, Ward 4, and Mayor.

2. The following persons are hereby elected to the following municipal officer positions by acclamation:

<i>Ward 2</i>	<i>Richard A Herr</i>
<i>Ward 3</i>	<i>Scot Stokes</i>
<i>Mayor</i>	<i>Thomas C Nelson</i>

**Adopted this 3rd day of September 2019.**

**CITY OF LAUREL**

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Thomas C Nelson, Mayor

**ATTEST:**

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Bethany Langve, Clerk/Treasurer

**APPROVED AS TO FORM:**

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Sam S. Painter, Civil City Attorney

**Item Attachment Documents:**

7. Review of Draft Council Agenda for September 3, 2019.



**AGENDA  
CITY OF LAUREL  
CITY COUNCIL MEETING  
TUESDAY, SEPTEMBER 03, 2019  
6:30 PM  
COUNCIL CHAMBERS**

NEXT RES. NO.  
R18-XX

NEXT ORD. NO.  
O18-XX

**WELCOME . . .** By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

**Pledge of Allegiance**

**Roll Call of the Council**

**Approval of Minutes**

1. Approval of Minutes of August 20, 2019.

**Correspondence**

**Council Disclosure of Ex Parte Communications**

**Public Hearing**

2. Budget Amendment Fiscal Year 2018-2019.
3. 2019-2020 Preliminary Budget and Tax Resolutions

**Consent Items**

**NOTICE TO THE PUBLIC**

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

**Ceremonial Calendar**

**Reports of Boards and Commissions**

**Audience Participation (Three-Minute Limit)**

*Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.*

**Scheduled Matters**

4. Resolution No. R19-\_\_: A resolution approving and adopting the Final Budget for the City of Laurel for the fiscal year 2019-2020.

5. Resolution No. R19-\_\_: A resolution levying taxes for general and specific purposes for the City of Laurel, Montana, for the fiscal year beginning July 1, 2019.
6. Resolution No. R19-\_\_: A resolution levying and assessing all of the property embraced within Special Improvement Lighting District No. 2 of the City of Laurel, Montana, for the entire cost of maintenance and electrical current for the fiscal year 2019-2020.
7. Resolution No. R19-\_\_: A resolution levying and assessing all of the property embraced within Special Improvement Lighting District No. 3 of the City of Laurel, Montana, for the entire cost of maintenance and electrical current for the fiscal year 2019-2020.
8. Resolution No. R19-\_\_: A resolution levying and assessing all of the property embraced within Street Sweeping District No. 1 of the City of Laurel, Montana, for the purpose of the sweeping of streets in the downtown or Business District for the fiscal year 2019-2020.
9. Resolution No. R19-\_\_: A resolution levying and assessing the cost of street maintenance and/or improvements for Street Maintenance District No. 1 that constitutes all streets and alleys embraced within the City of Laurel, Montana, for fiscal year 2019-2020.
10. Resolution No. R19-\_\_: A resolution levying and assessing the cost of street improvements for Special Improvement District No. 113 within the City of Laurel, Montana, for fiscal year 2019-2020.
11. Resolution No. R19-\_\_: A resolution levying and assessing the cost of park improvements for Special Improvement District No. 114 within the City of Laurel, Montana, for fiscal year 2019-2020.
12. Resolution No. R19-\_\_: A resolution levying and assessing the cost of sidewalk improvements for Special Improvement District No. 115 within the City of Laurel, Montana, for fiscal year 2019-2020.
13. Resolution No. R19-\_\_: A resolution levying and assessing the cost of sidewalk improvements for Special Improvement District No. 116 within the City of Laurel, Montana, for fiscal year 2019-2020.
14. Resolution No. R19-\_\_: A resolution levying and assessing the cost of sidewalk improvements for Special Improvement District No. 117 within the City of Laurel, Montana, for fiscal year 2019-2020.
15. Resolution No. R19-\_\_: A resolution levying and assessing the cost of sidewalk improvements for Special Improvement District No. 118 within the City of Laurel, Montana, for fiscal year 2019-2020.
16. Resolution No. R19-\_\_: A resolution levying and assessing the annual cost of sidewalk improvements for residential properties pursuant to the City's Residential Sidewalk Replacement Program within the City of Laurel, Montana, for fiscal year 2019-2020.
17. Resolution No. R19-\_\_: A resolution levying and assessing a special tax against certain property in the City of Laurel for delinquent water charges.
18. Resolution No. R19-\_\_: A resolution levying and assessing a special tax against certain property in the City of Laurel for delinquent sewer charges.
19. Resolution No. R19-\_\_: A resolution levying and assessing a special tax against certain property designated as garbage districts in the City of Laurel, Montana, for the removal of garbage and refuse.
20. Resolution No. R19-\_\_: Budget Amendment Resolution Amending Appropriation And Revenues For Various Funds For Fiscal Year 2018-2019
21. Resolution No. R19-\_\_: Resolution Of The City Council To Amend Resolution R19-46 Correcting The Hearing Dates Contained Within The Resolution And Exhibit B.
22. Resolution No. R19-\_\_: A Resolution Cancelling The November 7, 2019 General Election Of Certain Municipal Officers
23. Motion to approve Council Member Mountsier to be absent from the City of Laurel for more than ten days (LMC 2.12.060)

## **Items Removed From the Consent Agenda**

### **Community Announcements (One-Minute Limit)**

*This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.*

### **Council Discussion**

*Council members may give the City Council a brief report regarding committees or groups in which they are involved.*

### **Mayor Updates**

### **Unscheduled Matters**

### **Adjournment**

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### **DATES TO REMEMBER**