



**AGENDA  
CITY OF LAUREL  
CITY COUNCIL WORKSHOP  
TUESDAY, MARCH 15, 2022  
6:30 PM  
COUNCIL CHAMBERS**

**Public Input:** *Citizens may address the Council regarding any item of City business that is not on tonight's agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda. If a citizen would like to speak or comment regarding an item that is on tonight's agenda, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.*

*Be advised, if a discussion item has an upcoming public hearing, we would request members of the public to reserve your comments until the public hearing. At the public hearing, the City Council will establish an official record that will include all of your comments, testimony and written evidence. The City Council will base its decision on the record created during the public hearing. Any comments provided tonight will not be included in the record or considered by the City Council.*

**General Items**

1. Appointment of Troy Charbonneau and Rebeca Weaver to the Laurel Volunteer Ambulance Service.
2. Appointment of Jaime Swecker to the Emergency Services Committee.

**Executive Review**

3. Resolution - A Resolution Of The City Council Adopting The Laurel Transportation System Coordination Plan.

**Council Issues**

**Other Items**

**Review of Draft Council Agendas**

4. Draft Council Agenda for March 22, 2022.

**Attendance at Upcoming Council Meeting**

**Announcements**

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

**DATES TO REMEMBER**

**File Attachments for Item:**

1. Appointment of Troy Charbonneau and Rebeca Weaver to the Laurel Volunteer Ambulance Service.



**CITY OF LAUREL  
MONTANA**  
**EMERGENCY MEDICAL SERVICES**  
215 W 1<sup>ST</sup> ST  
LAUREL, MONTANA – 59044  
OFFICE: (406) 628 – 1611 | DISPATCH: (406) 628 - 8737

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March 8, 2022

Dear Mayor and City Council,

We are still working diligently in these trying times to recruit. We are excited to announce that we have 2 EMS providers interested in joining our service as volunteers. We have interviewed the following people and would be excited to bring them onto our team.

- Troy Charbonneau, EMT. Troy is a Yellowstone County Sheriffs Officer. He has worked for the department for 20 years and before that he worked in the Billings EMS system for many years as an EMT. He has maintained his EMT certification and uses it as he can with the Sheriffs Department. He is getting close to retirement and really misses the EMS world. He also has a very strong desire to continue with community service and would love to join our team.
- Rebeca Weaver, EMT. Rebeca is a newly certified EMT, however she grew up in Laurel and would like to give back to her community as a volunteer. She and her husband own a family business and she feels that she has an opportunity to volunteer her time and would love the chance to use her EMT skills.

We are now conducting background checks on candidates. Troy will be excluded from this as Chief Langve confirms with his current status in the Yellowstone County Sheriffs Office, he has the appropriate clearance. Rebeca's background check is in progress. If she is granted Council and Mayor approval, once the background check is complete and approved, we can bring her on the team.

We did lose one of our paramedic volunteers in the last couple of months due to a change in career path and one of our EMT volunteers just resigned as she was accepted into medical school in Washington.

I feel that these 2 new applicants will fit in great with our current team and our mission to provide excellent care to our community.

Thank you very much for your consideration on these candidates.

Lyndy Gurchiek, NRP, Director  
Laurel EMS  
215 W 1<sup>st</sup> Street  
Laurel, MT 591044  
[lgurchiek@laurel.mt.gov](mailto:lgurchiek@laurel.mt.gov)  
406-860-8233

**File Attachments for Item:**

2. Appointment of Jaime Swecker to the Emergency Services Committee.



2/28/22

Mayor Dave Waggoner

Laurel, Mt 59044

Mayor,

This letter is to ask for your consideration to be part of the Emergency Services Committee.

If you have questions, please contact me at 406-670-7060.

Respetfully,

Jamie Swecker

**File Attachments for Item:**

3. Resolution - A Resolution Of The City Council Adopting The Laurel Transportation System Coordination Plan.

**RESOLUTION NO. R22-**

**A RESOLUTION OF THE CITY COUNCIL ADOPTING THE  
LAUREL TRANSPORTATION SYSTEM COORDINATION PLAN.**

WHEREAS, the City of Laurel has developed a transit plan to assist its citizens in obtaining and utilizing public transit; and

WHEREAS, the City has requested funding for the project through the State's Federal Transit Administration grant; and

WHEREAS, the State requires the City adopt a coordination plan annually.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Laurel, Montana, has adopted the Laurel Transportation System Coordination Plan, a copy of which is attached hereto.

Introduced at a meeting of the City Council on March 22, 2022, by Council Member \_\_\_\_\_.

PASSED and ADOPTED by the City Council of the City of Laurel, Montana, this 22<sup>nd</sup> day of March, 2022.

APPROVED by the Mayor this 22<sup>nd</sup> day of March, 2022.

CITY OF LAUREL

\_\_\_\_\_  
Dave Waggoner, Mayor

ATTEST:

\_\_\_\_\_  
Bethany Keeler, Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Michele Braukmann, Civil City Attorney

**TRANSPORTATION COORDINATION PLAN  
LAUREL TRANSIT**

**MONTANA DEPARTMENT OF  
TRANSPORTATION  
FY-23**

**Prepared by:  
City of Laurel**

**Bethany Keeler, Clerk/Treasurer**

**Scheduled for City Council Adoption: March 8, 2021**



## **Montana Coordination Plan Outline**

### **Adoption by Transportation Advisory Committee:**

The relevant transportation providers and agencies are described in more detail.

### **Laurel Transit:**

Laurel Transit (also referred to as the transit system) is working to provide a successful on-demand service for public transportation within the City limits of Laurel while offering regular service to Billings. Laurel Transit is looking to contract with as many agencies in the area as possible to provide expanded service. It is currently not feasible for Laurel to have a fixed route system; however, accommodations for such a system are being discussed such as bus benches and signs within the City.

### **Laurel Transit Schedules:**

Laurel Transit operates Monday-Friday 10:00 AM – 4:00 PM. The Billings service route begins at 7:30 and in-town service begins at 10:00 am.

### **Agencies Involved:**

- Adult Resource Alliance of Yellowstone County -- ARAYC has partnered with the City of Laurel to provide the driver for the bus and the cell phone. ARAYC previously operated the senior bus in Laurel, which was absorbed with the formation of Laurel Transit. The City works very closely with ARAYC to ensure the level of service delivered through the senior bus program is continued in Laurel Transit.
- Tender Nest Assisted Living—Contact with Tender Nest Assisted Living continues, and the facility has contracted with the City for vouchers.
- COR – There is a plan to include COR in future TAC meetings.
- Riverstone Health – The transit system is working to contract demand/response service for Riverstone Health patients.

- Laurel Senior Center – The Sprinter bus is currently stored in a garage at the Senior Center. Frequent trips are taken to the senior center for rider visits.
- Laurel Health and Rehab- Continues to utilize the bus service for transportation purposes for their clients and residents.
- MET- contact with MET in Billings has been made in hopes to grow the Laurel Transit system and gain new ideas.

#### **Public Involvement:**

The Transportation Advisory Committee meets quarterly. Meetings notices are published on the City of Laurel website and at City Hall. Meetings are open to the general public. For more participation at TAC meetings, more community outreach will be done to involve public participation.

#### **Private Sector:**

The City of Laurel does not have any private transportation system available.

#### **Needs Assessment and Plan to Increase Ridership:**

The Laurel Transit will be starting focus groups this fiscal year in order to determine the needs of the community and their transit provider. The focus groups will include current riding members, City staff, other transportation providers, healthcare employers, and other members from the community. The groups will focus on the current challenges the transit program faces and get a better idea of how to improve the system. The City was awarded a grant for a new 14-passenger bus. The date of delivery is still unknown.

The Laurel Transit System has stepped up its advertising strategies by designing and distributing flyers with route information and publishing that flyer in the Laurel Outlook on a regular basis. There have been talks with the Adult Resource Alliance regarding placing advertisements on the new transit bus. This type of advertisement may be an option for other local businesses, once the new transit bus arrives.

#### **Transportation Advisory Committee (TAC) Meetings:**

The Laurel TAC meets on a quarterly basis. The TAC is comprised of City staff, community interested members and representatives from Residential Support Services, the Adult Resource Alliance of Yellowstone County, and other interested parties. For more participation at TAC meetings, more community outreach will be done to involve public participation.

**File Attachments for Item:**

4. Draft Council Agenda for March 22, 2022.



**AGENDA  
CITY OF LAUREL  
CITY COUNCIL MEETING  
TUESDAY, MARCH 22, 2022  
6:30 PM  
COUNCIL CHAMBERS**

NEXT RES. NO.  
R18-XX

NEXT ORD. NO.  
O18-XX

**WELCOME . . .** By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

**Pledge of Allegiance**

**Roll Call of the Council**

**Approval of Minutes**

1. Approval of Minutes of March 8, 2022.

**Correspondence**

**Council Disclosure of Ex Parte Communications**

**Public Hearing**

**Consent Items**

**NOTICE TO THE PUBLIC**

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

2. Claims entered through March 18, 2022.
3. Approve Payroll Register for PPE \_\_\_\_\_ totaling \$\_\_\_\_\_.

**Ceremonial Calendar**

**Reports of Boards and Commissions**

**Audience Participation (Three-Minute Limit)**

*Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.*

**Scheduled Matters**

4. Appointment of Troy Charbonneau and Rebeca Weaver to the Laurel Volunteer Ambulance Service.

5. Appointment of Jaime Swecker to the Emergency Services Committee.
6. Resolution - A Resolution Of The City Council Adopting The Laurel Transportation System Coordination Plan.

### **Items Removed From the Consent Agenda**

#### **Community Announcements (One-Minute Limit)**

*This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.*

#### **Council Discussion**

*Council members may give the City Council a brief report regarding committees or groups in which they are involved.*

#### **Mayor Updates**

#### **Unscheduled Matters**

#### **Adjournment**

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### **DATES TO REMEMBER**