



**AGENDA
CITY OF LAUREL
CITY COUNCIL MEETING
TUESDAY, JULY 16, 2019
6:30 PM
COUNCIL CHAMBERS**

NEXT RES. NO.
R19-34

NEXT ORD. NO.
O19-02

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

Pledge of Allegiance

Roll Call of the Council

Approval of Minutes

1. Approval of Minutes of July 2, 2019.

Correspondence

2. Steve Solberg's resignation letter from the LURA Advisory Board.
3. Chamber of Commerce minutes of June 13, 2019; Laurel Chamber of Commerce agenda of July 11, 2019.

Council Disclosure of Ex Parte Communications

Public Hearing

Consent Items

NOTICE TO THE PUBLIC

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

4. Claims for the month of July 2019.
5. Clerk/Treasurer Financial Statements for the month of June 2019.
6. Approval of Payroll Register for PPE 6/30/2019 totaling \$210,531.14.
7. Receiving to Committee/Board Minutes into the Record.
 - Budget/Finance Committee minutes of July 2, 2019.
 - Council Workshop minutes of July 9, 2019.
 - Library Board minutes of May 14, 2019.
 - Library Board minutes of June 11, 2019.
 - LURA minutes of June 17, 2019.
 - Cemetery Commission minutes of April 9, 2019.

Ceremonial Calendar

Reports of Boards and Commissions

Audience Participation (Three-Minute Limit)

Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.

Scheduled Matters

- [8.](#) Resolution No. R19-34: Resolution Approving Change Order No. 3 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.
- [9.](#) Resolution No. R19-35: Resolution Approving Change Order No. 4 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.
- [10.](#) Ordinance No. O19-02: An Ordinance Amending Title 2, Chapter 2.10.030 Of The Laurel Municipal Code For The Purpose Of Changing The Regular Meeting Day Of The City Council.

Items Removed From the Consent Agenda

Community Announcements (One-Minute Limit)

This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.

Council Discussion

Council members may give the City Council a brief report regarding committees or groups in which they are involved.

Mayor Updates

Unscheduled Matters

Adjournment

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

Item Attachment Documents:

1. Approval of Minutes of July 2, 2019.

DRAFT

MINUTES OF THE CITY COUNCIL OF LAUREL

JULY 2, 2019

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Tom Nelson at 6:30 p.m. on July 2, 2019.

COUNCIL MEMBERS PRESENT: Emelie Eaton Heidi Sparks
 Bruce McGee Richard Herr
 Scot Stokes Irv Wilke
 Bill Mountsier

COUNCIL MEMBERS ABSENT: Richard Klose

OTHER STAFF PRESENT: None

Mayor Nelson led the Pledge of Allegiance to the American flag.

Mayor Nelson asked the council to observe a moment of silence.

MINUTES:

Motion by Council Member McGee to approve the minutes of the regular meeting of June 18, 2019, as presented, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

CORRESPONDENCE:

- Jerry Williams Resignation Letter

COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS: None.

PUBLIC HEARING: None.

CONSENT ITEMS:

- **Claims for the month of June 2019 in the amount of \$754,127.25.**
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Approval of Payroll Register for PPE 6/16/2019 totaling \$175,312.40.**
- **Receiving the Committee/Board/Commission Reports into the Record.**
 - Budget/Finance Committee minutes of June 18, 2019, were presented.
 - Council Workshop minutes of June 25, 2019, were presented.
 - Laurel Airport Authority minutes of May 21, 2019, were presented.
 - Tree Board minutes of June 6, 2019, were presented.
 - City-County Planning Board minutes of July 19, 2018, were presented.
 - City-County Planning Board minutes of June 6, 2019, were presented.
 - Laurel Urban Renewal Agency minutes of May 20, 2019, were presented.

The mayor asked if there was any separation of consent items. There was none.

Motion by Council Member Eaton to approve the consent items as presented, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

CEREMONIAL CALENDAR: None.

REPORTS OF BOARDS AND COMMISSIONS: None.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT):

Nancy Cummins, 4123 Rangveiw Drive (Billings), stated she is not a resident of Laurel but does own property here. She recently checked on her rental property and found the road in front of her home had been coned off and was in disrepair. She had contacted the City Staff and was told there was no money. She was also told there was a bid for proposal but that the time had expired. And she was also told that another bid was going out for contract work and that the City was in the process of addressing the most urgent needs first. She was also told the work would be done in July and August. She asked Council for clarification on if the road will be repaired in front of her property. She stated that all the roads in the City are in urgent need of repair.

Mayor Nelson clarified that Council is unable to address this issue at a business meeting, but that City Staff would be in touch to clarify.

SCHEDULED MATTERS:

- **Re-appointment of Ken Olsen to the Cemetery Commission for a two-year term ending June 30, 2021.**

Motion by Council Member Sparks to approve the Mayor's re-appointment of Ken Olsen to the Cemetery Commission for a two-year term ending June 30, 2021, seconded by Council Member Mountsier. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Motion to approve Council Member Klose to be absent from the City of Laurel for more than ten days (LMC 2.12.060)**

Motion by Council Member Mountsier to approve Council Member Klose to be absent from the City of Laurel for more than ten days (LMC 2.12.060), seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R19-32: A Resolution Of The City Council Granting Permission For A Property Owner To Utilize Decorative Concrete Within The Boulevard That Adjoins The Owner's Property Located In The City Of Laurel.**

Motion by Council Member Herr to approve Resolution No. R19-32, seconded by Council Member Mountsier. There was no public comment.

It was stated that the resident lives on a corner. It was further questioned if the corner would be handicap accessible. It was clarified that the corner would be ADA compliant. It was further clarified that this variance request was in regards to the boulevard, not the sidewalk.

A Council Member stated that typically he is not in favor of variances. However, with this variance, the City is on the cusp of changing the code to include other types of boulevards besides just grass and trees. They noted that it is difficult to keep the boulevard looking nice.

A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R19-33: A Resolution Of The City Council Authorizing The Mayor To Sign A Contract With Encode Corporation For Replacement Of Two Condenser Units At The Fire, Ambulance And Police Building.**

Motion by Council Member Wilke to approve Resolution No. R19-33, seconded by Council Member Mountsier. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

DRAFT

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT): None.

COUNCIL DISCUSSION:

Council thanked the Laurel Volunteer Fire Department for all their hard work during the Fourth of July.

It was requested that there be an update on the City's website at the next Workshop.

A Council Member stated they had heard on the news that Billings would have the National Guard helicopter base. It was questioned if this was the same one previously discussed. The Mayor stated he would pass along any information he had on the topic.

Park Board will meet July 11th.

MAYOR UPDATES:

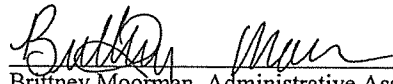
Mayor Nelson reminded Council that a lot of people would be in town for the Fourth of July. He reminded residents to be aware of the additional foot traffic and have a Happy Fourth.

UNSCHEDULED MATTERS: None.

ADJOURNMENT:

Motion by Council Member Stokes to adjourn the council meeting, seconded by Council Member Mountsier. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

There being no further business to come before the council at this time, the meeting was adjourned at 6:50 p.m.


Brittney Moorman, Administrative Assistant

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 16th day of July 2019.

Thomas C. Nelson, Mayor

Attest:

Bethany Langve, Clerk/Treasurer

Item Attachment Documents:

2. Steve Solberg's resignation letter from the LURA Advisory Board.

June 26, 2019

Mayor Tom Nelson

City of Laurel

PO Box 10

Laurel, MT 59044

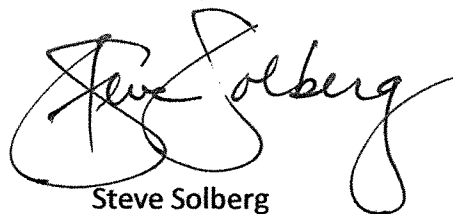
Dear Mayor Nelson and City Council Members,

Please accept this letter as my resignation from the Laurel Urban Renewal Agency (LURA) Advisory Board. As a significant property owner and tax payer in the Laurel Tax Increment Financing District (TIFD), I felt I could help provide some input for the City regarding business improvements and growth. I think the entire Laurel TIFD Advisory Board has done an amazing job of helping Businesses in the District improve their appearance and enhance their business and property values. This funding has been a re-inspiration and source of pride of owning a Business in Laurel.

When you hijacked the TIFD Funds for your East Main Street Project without consulting, advising, nor informing the LURA Advisory Board, you made it obvious to me that the LURA Advisory Board has no value. I am sure that you and all the City Council members have only the best of intentions for the betterment of this Community and I commend you all for being willing to serve. However, this infra structure project was not the best use of Good Judgement.

Good luck to you all in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Solberg". The signature is stylized with large, sweeping loops and a long, trailing flourish at the end.

Steve Solberg

500 SE 4th St

Laurel, MT 59044

406-860-4004

Item Attachment Documents:

3. Chamber of Commerce minutes of June 13, 2019; Laurel Chamber of Commerce agenda of July 11, 2019.

Agenda
Laurel Chamber of Commerce
July 11, 2019
Chamber

Moment of Silence

Presentation of minutes:

Guest Speaker –

Financial Report -

Yellowstone Checking -	\$ 87,794.40
Altana CD	\$ 8,405.53
Altana Saving	\$ 748.55
Christmas Repair Fund	\$ 3,706.34
TOTAL	\$ 100,654.82

Bills to be presented for payment: - done to date

OLD BUSINESS

NEW BUSINESS –

- **New Members – Kwiki Car Wash**
- **July 4th – 21 food vendors(we are full), 42 craft vendors, 221 runners and 61 parade**
 - **Parade-**
 - **Craft/Food-**
 - **Band-**
- **Brochures-**
- **Google Livestream-** July 17th 10-11am @ The Chamber registration
<https://community.grow.google/s/event/a0r1E00000A5h7J/workshop-20190717>

Ribbon Cuttings

- **Beartooth MetalWorks-** July 11 @ 1pm

OPEN FORUM –

Business After Hours –

If you would like to host an event, please contact the Chamber.

Next Meeting – August 8, 2019 Palace

Laurel Chamber of Commerce **Board Meeting Minutes**

The Meeting was held on **June 13th at Sid's**. In attendance were: Executive Board Members: President – Amanda Powell, Treasurer – Evan Bruce, Executive Secretary- Cami Nelson and summer assistant - Marcia Hafner. Directors: Patsy Woody, Beth Hoferer, Megan Cutting, Carrie Smith and Billie Lehman. Member- Jason Nicholson and Becky Watson.

Amanda called the meeting to order.

The minutes were approved. Billie, Evan 2nd- approved

Old BUSINESS

- **Chamber Logo** – Cami emailed members and posted a Facebook Poll. “A” logo was chosen. Beth motioned, Patsy 2nd- approved
- **Laurel Museum** – A vote was taken to approve the taking of LCoC off the deed when it is transferred from the Museum group. Motion made – Evan, 2nd- Beth. Approved.
- **Small Business Lunch & Learn** – The lunch and learn was held at the Chamber. 10 people showed up and there was a good presentation from Lorene Hintz and her crew with the Big Sky EDA and SBDC.
- **Spring MACE Conference** – It was an interesting conference. Other Chambers shared some good ideas and info. It was discussed having a Coffee Tuesday, where the Chamber invites the membership in to discuss ideas, etc. Moved to approve- Evan, 2nd – Carrie. Approved

New BUSINESS

- **July 4th** – Food vendors are full and we have 30 craft vendors and 13 parade entries.
 - **Volunteers needed-** The volunteer sheet was passed out. Marcia mentioned we will need extra help on 8th street for traffic because the runners and crafters will all be on the same street.
 - **Grand Marshall** – Rick Musson has agreed to be the Grand Marshall. We are trying to line up a convertible.
 - **Entertainment Stage** – City approved. A trailer is needed and bands were voted on. Evan moved to hire Sanctuary for \$600 and the free Community Band. 2nd- Carrie. Approved.
- **Brochures** – The committee met on May 23rd. It was decided to have a photo contest for the cover and contents. It was also decided to accept the Outlook bid for printing. Moved to approve- Billie, 2nd –Beth. Approved.
The committee suggested having a photo contest to get pictures for the brochures. Evan motioned that we have a \$50 prize for the 3 categories, Carrie 2nd-approved
- **“Reach Customers Online” Lunch & Learn** – Only 2 signed up so far, will try to get more.
- **Laurel Exchange Club** – It was decided to pay for Cami to join to represent the Chamber. Moved to approve – Billie, 2nd – Carrie. Approved.

Ribbon Cuttings – The Front Porch is joining and would like a ribbon cutting TBA

OPEN FORUM

- Evan spoke about the Laurel REC-IT LARC Carnival.
- Boss Flight- There will be a July 23rd event to explain about hiring reservists.
- Carrie will be doing a QuickBooks class at Trackside Quilting June 17, July 22, and Aug 12

Business After Hours –

- **June**-Thomae

Meeting Adjourned **Next meeting – July 11, 2019** **Chamber Log Cabin**

Item Attachment Documents:

7. Receiving to Committee/Board Minutes into the Record.
 - Budget/Finance Committee minutes of July 2, 2019.
 - Council Workshop minutes of July 9, 2019.
 - Library Board minutes of May 14, 2019.
 - Library Board minutes of June 11, 2019.
 - LURA minutes of June 17, 2019.
 - Cemetery Commission minutes of April 9, 2019.
 - Public Works Committee minutes of June 17, 2019.

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, July 2, 2019**

Members Present: Emelie Eaton
 Bruce McGee
 Scot Stokes

Others Present: Mayor Nelson

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

- Review and approve the minutes of the June 18, 2019 meeting. Scot Stokes made a motion to approve the minutes of the June 18, 2019 Budget and Finance Committee meeting. Bruce McGee seconded the motion, all in favor, motion passed.
- Review and recommend approval to Council Claims entered through 6/28/19. Bruce McGee had previously reviewed the Claims Detail report and the check register for accuracy. He stated that he wondered if there was not a celebration over finishing the Sed Basin due to charges he saw and felt were out of the ordinary. Also, he stated that he felt the drone was nothing more than an in vogue expensive toy which required expensive repairs which were paid on this register. Scot Stokes inquired about the Verizon contract as he saw it was over \$1,000 again this month. Bruce McGee made a motion to recommend approval of the claims entered through 6/16/19. Scot Stokes seconded the motion, all in favor, motion passed.
- Review Comp/Overtime hours for pay period ending 6/16/19. There were no questions.
- Review and approve Payroll Register for pay period ending 6/16/19 totaling \$175,312.40. The two page summary was reviewed, signed and dated. Bruce McGee made a motion to approve the Payroll Register for the pay period ending 6/16/19 totaling \$175,312.40. Scot Stokes seconded the motion, all in favor, motion passed.

New Business – none

Old Business – none

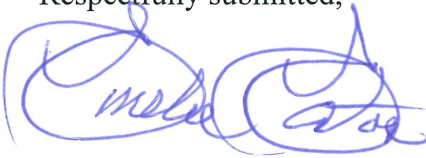
Other Items –

- Update from the Mayor - Mayor Nelson was asked to speak about any issues of interest.
 1. The Mayor spoke about LURA and recent resignation of Steve Solberg from the advisory portion of that board. Scot mentioned that there may be other resignations in protest over the bondable project. The Mayor spoke to options regarding the future of that group.
 2. A question was asked by Bruce McGee about what authority the Council would have if it knew a branch of City government was not following directives and options given in LMC. It was decided that the Mayor was going to speak to the prosecuting attorney regarding this issue. Vice Chair McGee was going to inquire of Judge Kerr to get further information.
 3. Chairwoman Eaton inquired about whether the City of Laurel had really been considered in the selection process now that the Air National Guard had announced it is going to create a second base in Billings. It was explained that there is no water and sewer services and there likely would not be for six years. Scot commented on it hindering growth.

Announcements – The Mayor stated he would have Karen Courtney look at the Verizon/phone contracts to see if there could be some cost cutting options. Additionally, he would like the committee to request a review of Sole Stone's billing. Since they are at the 6 month point in their contract with the City, if they are able to bill more effectively, we should have enough history with them that it would show. Lastly, the Mayor stated he will have a report on the website per Scot's inquiry. There are issues with the domain name. Without the list of who was scheduled to review the claim before the July 16th meeting, Scot stated that he felt it was likely his turn and he would review them. He stated if someone else was scheduled he would prefer to trade with them and review for the July 16th meeting.

The meeting was adjourned at 6:18. The next Budget and Finance Committee meeting will be held July 16, 2019 at 5:30 p.m. Scot Stokes will review the Claims prior to that meeting.

Respectfully submitted,



Emelie Eaton
Budget and Finance Chair

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

**MINUTES
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, JULY 09, 2019**

A Council Workshop was held in the Council Chambers and called to order by Mayor Tom Nelson at 6:30 p.m. on July 9, 2019.

COUNCIL MEMBERS PRESENT:

<input checked="" type="checkbox"/> Emelie Eaton	<input checked="" type="checkbox"/> Heidi Sparks
<input checked="" type="checkbox"/> Bruce McGee	<input checked="" type="checkbox"/> Richard Herr
<input type="checkbox"/> Scot Stokes	<input checked="" type="checkbox"/> Irv Wilke
<input checked="" type="checkbox"/> Richard Klose	<input checked="" type="checkbox"/> Bill Mountsier

OTHERS PRESENT:

Kurt Markegard, Public Works Director

Public Input:

There were none.

General Items:

There were none.

Executive Review

1. Ordinance - An Ordinance Amending Title 2, Chapters 2.10.030 And 2.10.040 Of The Laurel Municipal Code For The Purpose Of Changing The Regular Meeting Day Of The City Council.

Mayor Nelson stated that historically Council has met on Tuesdays. This ordinance would move the meetings to Monday and change the weeks the Council meetings are held. Currently, the Council meeting is held the first and third Tuesdays of the month. The Workshops are held the second and last Tuesdays of the month. This can lead to three-week lead time on items getting on Council. The proposed change would place Workshops on the first and third weeks of the month with the City Council meetings on the second and fourth weeks.

Recently Council choose to place a Council Member on the Library Board. Library Board meets on Tuesdays and would conflict with Council. Moving the meeting to Monday would eliminate this conflict.

It was questioned if it is necessary to change the meeting to Mondays. It was further questioned if there will be other conflicts such as the Emergency Services Committee and Public works Committee which both meet on Mondays. It was clarified that those meetings could meet earlier to be done in time for the Council. It was stated that the Emergency Services Committee moved their start time to 6:00 P.M. to accommodate those getting off work, that there could be a potential conflict in moving the start time up. It was

also stated that both the Emergency Services Committee and Public Works Committee could last more than an hour.

It was questioned what the change would be for the weeks. It was clarified that Council would move to the second and fourth weeks with Workshops being the first and third weeks.

Council Member Sparks stated she has a prior commitment on the second Monday of every month starting in September through May.

Council Member Eaton stated that the Library Board was scheduled to meet this evening. It was canceled because there would be no quorum.

It was stated if the biggest factor is to minimize lead time on agenda items changing Council and Workshop weeks makes sense but continue meeting on Tuesdays. There are at least two committees who would need to rearrange their schedules to accommodate this change. It was further stated that there are quite a few holidays on Mondays. For example, Labor Day, Columbus Day, Veterans Day, MLK Day, Presidents Day, [and Memorial Day]. That is at least five months where the meeting would need to be moved to accommodate the holiday.

Mayor Nelson stated he would pull this item for further discussion. Council stated they were not sure what further discussion would accomplish. This Council Member stated he has written down two valid reasons to move the meetings to Mondays, while at least four reasons not too. They did not see the validity to move the meetings to Mondays. The Mayor clarified he did not have an issue with this ordinance being rewritten and discuss further.

No Council Members voiced concerns over swapping the weeks for Council and Workshop. Some Council Members stated they had no issues with the meetings being moved to Mondays.

2. Resolution - Resolution Approving Change Order No. 3 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.

Kurt Markegard, Public Works Director, and Doug Whitney, KLJ, stated these change orders are for the digester cleaning at the dewatering facility. These are items that were not planned on but did expect to run into issues as the condition of the digesters was unknown at the start of the project. Change Order No. 3 is in regards to digester A. It was emptied and inspected. The City was not able to pump down as much as anticipated. The Contractor pumped down the rest of the way. Change Order No. 3 addresses the labor costs to do this. This change order is for \$30,344.76 and an increase of 23 days.

It was questioned if this work had been completed already. It was clarified that the work had been completed that a work directive was signed in April for this work to be completed. The portion that was non-disputed was paid previously.

3. Resolution - Resolution Approving Change Order No. 4 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign Doug Whitney, KLJ, stated this change order has three parts.

Part one was an increase of \$1,200 and zero days for a pump pressure sensor.

Part two is the time it to repair the steel in digester A. It took an additional 34 man-hours to repair the steel in digester A. This is a cost increase of \$2,050.36 and one additional day.

Part three is for the disputed compensation for extra pumping efforts. The negotiated agreement is \$42,803.44 and an increase of nine days.

There was discussion regarding the other bid on this contract. Even with the change orders, this project still came in under the bid of the other contractor. The total change order total for the project is \$110k.

The sludge was more compact than expected. Prior to bringing in additional pumping equipment, crews were adding water and hauling out by the bucket load.

Both digesters had differences. The last time they were brought down for maintenance was in the early 2000s. With the upgrades to the water treatment plan, more filament is ending up in the drying basins where before it was sent into the river. The new screwpress will allow for the digesters to be brought down for regular maintenance. There is a truck that is parked under the shoot from the screwpress. When it is full, it goes to the landfill. The City is hauling less water to the landfill, with the rate increase at the landfill this process should help reduce the cost.

It was questioned if the City needs the drying beds. It was clarified; when it is too cold to use the screwpress, they will use the drying beds. The water remaining in the sludge will cause it to stick to the truck. There is a shelter above where the truck is parked. This is to assure that rain does not rehydrate the sludge.

It was questioned how many loads are taken to the dump each day. It was clarified that it is a 20-yard container. When it is full, it is taken to the dump. Each drying bed holds approximately 10 loads. The old process required a lot of manpower. It required the turning of the sludge to attempt to get equal drying rates. It also required the sludge to be moved from the drying bed to the truck to be hauled to the landfill. This process should reduce the manpower needed to complete this process.

Council Issues

4. Website Update

The Mayor asked for clarification on what the Council would like an update on.

Council clarified they would like to have a status update on this project. There had been discussions of the website going live in March/April timeframe with the final update of July 1st.

The Mayor stated the website was being held up by the bill pay option. It was decided to move forward and add that functionality when it is ready to go live. Former CAO Jensen was in charge of the website at the time. The website designer was Drew Schug. The new web designer needs access to the URL to go-live. The Mayor was able to get ahold of Drew for the information to access the URL. In the future, there will be two or three contacts from the City. The Mayor stated he anticipated the go-live to occur within the next 30 days and that he will update Council further when an update is available.

Other Items:

There were none.

Review of Draft Council Agendas:

5. Review Draft Council Agenda, July 16, 2019.
Mayor Nelson stated that the Ordinance changing meeting weeks without changing the days would be on the agenda.

Attendance at Upcoming Council Meeting:

Announcements:

6. Recognition of Employees
Mayor Nelson recognized the employees and volunteers for their years of service. He also stated after the first of the year, the recognition of employees will become correspondence.

Council stated the fireworks show was awesome. They thanked the Fire Department for their hard work. Council also stated that would all the guests that came to town for the fourth, peace and order was kept. It was another successful 4th of July.


There will be unaccompanied ceremony for two internments at the National Cemetery at noon on July 10, 2019. On July 17, 2019, at noon, there will be a ceremony for the dedication of the Pearl Harbor Veterans Memorial Highway.

The next Public Works Committee will be July 15, 2019, at 6:00 p.m. in the Council Conference Room.

It was stated that a schedule of the upcoming meetings used to be located at the bottom of the agenda. It was clarified that there is a hyperlink at the bottom of each agenda that links to the schedule.

The council workshop adjourned at 7:27 p.m.

Respectfully submitted,


Brittney Moorman
Administrative Assistant

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

MINUTES
CITY OF LAUREL
Library Board
05/14/2019 06:00 PM
Laurel Library

A Library Board meeting was held in the Laurel Public Library and called to order by Arthur Vogele at 6:05PM.

COMMITTEE MEMBERS PRESENT:

X Arthur Vogele, Chairman	X Dixie Feller
X Bill Hanson, Vice-Chairman	X Clair Killebrew, Federation Rep.
X Nancy Schmidt, Secretary	Samantha Barnhart

OTHERS PRESENT:

Bethany Langve, Clerk/Treasurer

1. Public Input

Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.

- a. Addressing the Board – Bethany Langve, Clerk/Treasurer, presented the new budget option for the library to the Board of Trustees. The library would be moved to a 2220-Library Account rather than channeled through the 1000-General Fund account. The library would be given 29 mills to work with for a budget for FY19/20. This amount is about equal to what the library is currently budgeted. After some questions from Board members, Bethany asked that the new budget be returned to her by June 15th. She also stated that any funds not spent during the fiscal year would be transferred to a 4000-Library Depreciation account.

2. General Items

- a. The Library Board minutes for March 2019 and April 2019 were presented and read. Dixie motioned the minutes be accepted as presented, Clair seconded the motion. Motion passed.

- b. Correspondence – A donation was made to the library Dena & Michael Lenhart in recognition of the 50th anniversary of Robert & Polly Van Nice. The amount donated was \$50.00. A note will be sent to the Van Nice's acknowledging the donation.
- c. Circulation Report – Traffic: up 11%; circulation: all items circulated totaled 4,610 (including 586 eBooks), book circulation was up 9%, media circulation was up 20%, eBook checkouts for this month was 16% of total book circulation; we circulated 785 items to partners and 143 items from other libraries; computers: internet use was down 7%, children's use was down 62%, wi-fi use was up 51%; patron cards: city registrations made up 65% of library users, county patrons 32% and non-resident registered patrons 3%. There were 73 tech assists in April.

3. New Business

- a. Nancy has started doing community outreach again this year with the students at West Elementary. She will visit 14 of the 16 classes in early May to talk about the Summer Reading Program and the lunches that will be provided by the Laurel School District.
- b. The Summer Reading Program will start signing up patrons June 3rd, with weekly activities beginning Wednesday, June 13th at 1:00 pm. Julia, Nancy and a couple volunteers will plan the activities.
- c. The Laurel School District and Laurel Public Library are once again teaming up for the summer to bring free meals to young Laurel residents. The school district is providing the meals and the library is providing the space for lunch. Lunches will be available from 11:00 am until 12:30 pm each weekday (Monday – Friday) except July 4th & 5th. The meals will begin Monday, June 10, 2019 and continue until Friday, August 16, 2019. We are expecting higher numbers this year.
- d. Mike and Nancy attended the Montana Shared Catalog & Partners meetings in Helena, May 9 & 10, 2019. The issues with dissatisfaction with larger libraries having a far greater number of holds on new items when compared to smaller libraries has been resolved. MSC staff will implement a 'NEW' item for all libraries that will allow holds to be placed by the owning library's patrons but not system-wide users. This will allow the book to stay in the owning library for 2-4 months before circulating statewide to other Partner libraries. The cost options of the Montana Shared Catalog membership were presented by MSL staff for a vote. Almost all libraries felt that a flat rate increase of 5% would be easier to plan a budget around rather than using the present system based on number of registered voters and item circulations. Laurel Public Library will also be part of the ShoutBomb SMS notification system for available holds and overdue items starting July 1, 2019.

4. Old Business

- a. The closures for the interior doors desperately need replacing. Instead of using donations to pay for facility repairs, Nancy suggested we wait until the next budget cycle to replace the closures using regular budget monies. This was met with agreement by all Board members attending. The inside doors would be propped open during business hours to allow patrons easy access to the library.
- b. Dixie, Bill, Arthur and Nancy each gave a quick report of the workshops they attended at the Montana Library Association Conference in April. Mike attended as well but came down with food poisoning halfway through the conference. He was able to attend key workshops on collection development and patron services both before and after his illness.
- c. The Laurel Federated Women's Club annual Easter Story and Egg Hunt was held on Wednesday, April 17th at 1:00 pm. There were quite a few attendees: 47 children, 21 adults/parents, and 10 Club members.
- d. With the new budget information presented tonight, Nancy will spend the next few weeks preparing the budget for the library. Dixie and Arthur will meet with her in a couple weeks to talk about the numbers before presenting the budget at the next Board meeting for approval. Nancy received an email from Jennie Stapp, State Library Director, stating that per capita funding is returning this year. Laurel Public Library will receive \$2,384.32 per capita funds in addition to what the Federation provides.
- e. The book sale final amount looks very good indeed: \$1,822.11 was received by using the "donation" method of purchasing. This is the highest net on a book sale to date. We may consider using this method for all future book sales.
- f. A staff meeting was held Friday, May 3rd, 2019, at 10:00am for all library staff members. We covered a variety of topics including proper counting of patrons and Tas. We discussed making sure the end of the day paperwork was completed on time, checking for the proper discs in the correct cases, the new budget process, FLEX and Personal Time that needed to be used, tidying up computer areas so Darlene doesn't have to do all of it, schedule changed that may be upcoming, and book sale final numbers. Library staff asked that new t-shirts be purchased for staff to wear during working hours. Each year we purchase t-shirts from the Summer Reading Program to give to staff members to wear while working. This year they feel it would be a great idea to have t-shirts or polo shirts with the library name or logo on them. Dixie motioned that some of the book sale funds be used to purchase t-shirts or polo shirts for library staff to wear during working hours. Clair seconded the motion. Motions passed.
- g. Clair has submitted her letter of intention to Mayor Nelson concerning her second term on the Library Board. When it is placed on the Council Agenda, Nancy will try to attend the council meeting to express her thoughts on allowing Clair to serve her second term as a member of the Board.

5. Other Items

- a. The library will be closed for the Memorial Day weekend – May 24th through May 27th. Library staff will be allowed to take personal time or vacation for their regularly scheduled workdays.
- b. Nancy has been chosen as the new Network Advisory Committee (NAC) Federation representative to the Montana State Library. The position is voluntary and starts July 1, 2019. The term is three years.

6. Announcements

- a. Next regular meeting is Tuesday, June 11, 2019 at 7:00 pm in the Community Room of the Laurel Public Library.

The Library Board adjourned at 7:12 pm.

Respectfully submitted,



Nancy L Schmidt
Secretary for the Board

NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.

MINUTES
CITY OF LAUREL
Library Board

06/11/2019

06:00 PM

Laurel Library

A Library Board meeting was held in the Laurel Public Library and called to order by Arthur Vogele at 6:00PM.

COMMITTEE MEMBERS PRESENT:

X Arthur Vogele, Chairman	X Dixie Feller
X Bill Hanson, Vice-Chairman	X Clair Killebrew, Federation Rep.
X Nancy Schmidt, Secretary	X Samantha Barnhart – via phone

OTHERS PRESENT:

None

1. Public Input

Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.

a. Addressing the Board – None

2. General Items

- a. The Library Board minutes for May 2019 were presented and read. Bill motioned the minutes be accepted as presented, Dixie seconded the motion. Motion passed.
- b. Correspondence – None
- c. Circulation Report – Traffic: down 29%; circulation: all items circulated totaled 4,261 (including 612 eBooks), book circulation was up 23%, media circulation was up 80%, eBook checkouts for this month was 14% of total book circulation; we circulated 721 items to partners and 124 items from other libraries; computers: internet use was down 67.5%, children's use was down 28%, wi-fi use was up 843% (this is not a typo, we have a better method for counting wifi users now than in previous months); patron cards: city registrations made up

57.1% of library users, county patrons 39.8% and non-resident registered patrons 3.1%. There were 37 tech assists in May.

3. New Business

- a. Nancy will be a member of the Network Advisory Council for Montana State Library starting July 1, 2019. This is a three-year commitment that will require 2 or 3 face-to-face meetings per year and 1 or 2 online meetings per year. The orientation and training for this position will be held June 13th via online with Tracy Cook, MSL staff. At the next Board meeting, Nancy will pass along the meeting schedule so everyone is aware of when she may be required to attend out of town meetings.
- b. There have been some unattended children at the library this summer that have caused some concerns with library staff. In the interest of mitigating liability issues, youngsters will be asked to contact a family member to verify their ability to remain at the library without adult supervision. In the instances where a family comes in together, but if the parent/guardian must leave for a bit, library staff will offer limited supervision if it doesn't interfere with their job performances & library operations. We want their library experiences to be a good thing to remember in the future.
- c. With the new budget will come new staff scheduling at the library. Most library staff will work the same day/hours each week with only slight variations for vacation or time off. This should provide the best coverage for all open hours at the library while offering tech support for patrons at all levels.

4. Old Business

- a. The budget for FY19/20 was almost complete and ready to be turned in to the Clerk/Treasurer's office. There were only a couple items that hadn't been completed as of meeting date, but all other numbers were approved by all Board members. As soon as the last few numbers were completed Nancy would review with Arthur before submitting to City Hall.
- b. Clair submitted her letter of interest to Mayor Nelson concerning remaining on the library board. Library Board members voted to accept Clair Killebrew's letter to interest to sit a 2nd five-year term on the library board. Dixie motioned the acceptance of Clair's letter; Bill seconded the motion. Motion passed. Clair will let us know when she receives her letter of approval.
- c. The Summer Reading Program is off to a great start. There are about 50 kids registered for the reading participation and prize winning. The weekly SRP activities start on Wednesday, June 12th at 1:00 pm.
- d. The Summer Lunch Program started on Monday, June 10th at 11:00 am. Our first couple of days saw about 100 kids attending for free lunches. We are hoping that

the number of meals served will increase significantly from last year and it appears to be on track for doing just that.

5. Other Items

- a. The library will be closed Thursday, July 4th for the Independence Day holiday but not Saturday, July 6th. Staff may take vacation if they choose to take Saturday off from work and other staff members will fill in for them temporarily.

6. Announcements

- a. Next regular meeting is Tuesday, July 9, 2019 at 6:00 pm in the Community Room of the Laurel Public Library.

The Library Board adjourned at 7:10 pm. Motioned by Dixie, seconded by Bill, adjourned.

Respectfully submitted,



Nancy L Schmidt
Secretary for the Board

NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.



**MINUTES
CITY OF LAUREL
LAUREL RENEWAL AGENCY
MONDAY, JUNE 17, 2019
11:00 AM
CITY COUNCIL CHAMBERS**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Roll Call

Meeting called to order at 11:00AM

Daniel Klein
Janice Lehman
Don Smarsh
Michelle DeBoer
Steve Solberg

Dean Rankin
Mardie Spalinger
Judy Goldsby
Mayor Tom Nelson

2. Approve Meeting Minutes: May 20, 2019

Daniel makes motion to approve meeting minutes from May 20, 2019

Don Seconds.

Motion Carries.

3. Big Sky EDA

Diane Lehm from Big Sky EDA delivered update on regional activities. Montana Coal board will be meeting this Thursday at Doubletree Hotel in Downtown billings at 8:30AM. There is one proposal for Yellowstone County. Projects within Yellowstone County have a tough time proving the impact of coal and obtaining awards from the Coal Board.

4. Discussion with Mayor Nelson

Chair officially extended her apologies for the lack of communication between LURA and the City Council and City staff.

Mayor provided an explanation of the TIF District timeline and major project funding. An executive decision was made to focus on this project because there was an identified need and no other projects were actively being brought forward. Businesses in the area were concerned about the conditions of the streets, parking, streetscape conditions and drainage issues. Mayor reports that the current project cost estimates will change according to the timeline. Through discussion, it was realized that the CAO failed to notify the LURA board of the plans for the project in the Fall of 2018.

Board Members posed general questions about:

- Scope of the project
- Project estimates

- Available appropriations
- SID improvements
- How to ensure active communication in the future?
- Limits to the grant programs as demand has risen
- Why other projects were not chosen? (Gateway Plan and/or West Railroad/Shannon St.)

Mayor states his support of the Large Grant budget increase because of its positive impact. District financing is a balance between grant programs and major project funding/lengthening the lifespan of the district.

Members discussed the lack of communication between LURA and the City Council and the issues it has created. Steve noted that the project appears unfair to other property owners within the district and that funds have been hijacked from grant programs.

The Mayor reported that he is currently working to expand Laurel and plan for the future. Laurel has challenges approaching regarding growth and investment which will need to be addressed. The Mayor has been in discussion with nearby communities regarding establishing new TIF Districts to support the planned effort for a new TIF west of Laurel.

New Business

5. LURA Application: Goldsby

Roof damage has caused a hazard. Roof was originally placed in 1940. Has been patched and repaired previously. Contractor is dependable and is well known.

Dan motioned to approve Goldsby application for \$5,000.

Mardie seconded

Motion approved.

6. LURA Application: Front Porch

Discussion to send Large Grant request to Large Grant committee. Will follow-up with questions regarding estimates for Façade. (Will be recommended to council when voted on).

7. LURA Application: Nardella Investments

Applicant had applied in 2018 and was denied. Board Members discussed the project and the issues it would address.

8. LURA Application: Sunshine Academy

Grant application will be forwarded to the Large Grant Committee.

9. Large Grant Committee Meeting Scheduling

Full board will participate.

Large Grant Committee, 10:00AM 6/26/19

Old Business

10. Large Grant Applications Follow-Up Discussion

Applicants last year. Can projects be extended due to weather?

What exists in the MCA regarding this?

Planner Comments will be presented at Large Grant Discussion meeting.

Other Items

11. LURA Budget

Board has requested to have Budget be itemized if possible.

Planner will follow-up with City-Clerk to provide a more detailed budget.

Chris Vogle – 306 E 4th Street – addressed the Board with questions and comments.

General discussion on:

- Benefits of the bondable project to the TIF District
- Taxable value increase within TIF vs Outside the district
- The Applicability of the bondable project
- TIF Budget and debt service concerns

Announcements

12. Next Meeting: July 15, 2019

Don motioned to Adjourn

Dan seconded

Meeting adjourned at 12:51PM

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

**MINUTES
CITY OF LAUREL
CEMETERY COMMISSION
TUESDAY, APRIL 09, 2019**

Roll Call: Richard Klose, Richard Herr, Wallace Hall

No quorum present.

Public Input:

General Items:

New Business:

Old Business:

Other Items:

Announcements:

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Richard Klose".

Richard Klose

Note: This meeting is open to the public.

**MINUTES
CITY OF LAUREL
PUBLIC WORKS COMMITTEE
MONDAY, JUNE 17, 2019**

Attendance Richard Herr, Dan Koch, Bill Mountsier, Marvin Carter, staff Kurt Markegard

Public Input:

General Items:

1. Approve Public Works Committee Minutes of May 20, 2019. It was moved and seconded that the minutes be approve for the May 20th, 2019 meeting. All in favor.

New Business

2. Stadium Parking Lot Update. Kurt gave an update on the Mayor's direction to proceed with a design and cost estimate that can be present to the City Council. Kurt stated that he has been directed to proceed with coming up with a design.
3. Public Works Vacancy. Bill wanted the committee to be informed that committee member Ken Gomer had turned in his resignation to serve on this committee. The group discussed who might want to sit on this committee. Members will think of people that may be interested in sitting on this committee.
4. Twine Recycling North of Laurel. Kurt informed the committee that a new twine recycling building was recently built across from the City's container site on state school trust land. The Yellowstone Valley Audubon Society is trying to keep plastic twine from ending up in bird nests. They will be collection 90% clean twine at this building and then sending it to a recycler in the mid-west. The committee discussed allowing twine to be dropped off at the container site and then taken over to their site for recycling.

Old Business

5. KLJ and Great West Reports. Kurt went over the reports attached to these minutes. The Water and Sewer Plants are coming to completion soon. The East 6th Street reconstruction was discussed and the 4th of July events.
6. Open House for the Water Treatment Plant and Waste Water Treatment Plant - Mayor requested to move to July 22, 2019. The Mayor indicated that he was going to have a conflict on the 23rd of July and requested an open house to take place on Monday the 22nd. The committee did not see why this date would be a problem.

Other Items

7. Emergency Call-outs. Kurt stated there was only one after hour call-out for Public Works since the last meeting. Storm Drains had to be cleared on the 27th of May due to the previous day's hailstorm.

Announcements

Next Meeting with be on the 15th of July.

Meeting was motioned to adjourn at 6:45 pm. This motion was seconded and all in favor.

Respectfully submitted Kurt Markegard

Baling Twine Recycling

NOW Available In The Billings Area

(No Mesh Please)

Yellowstone Valley Audubon Society's Twine Collection & Recycling Site (TCRS) will be **opening Friday, June 14, & Saturday, June 15, (2019), from 8AM to 2PM.**

The TCRS' hours are 8AM to 2PM the 2nd and 4th Friday/Saturday of each month from May through October - weather permitting. It will be staffed with volunteers.

The TCRS is located 2½ miles north of Laurel on Buffalo Trail Road (¾ mile north of the intersection of Laurel Airport Road on Buffalo Trail Road). It is across the highway from the Laurel Container Site.

Like all plastics that are recycled, the twine needs to be dry and at least 90% clean.

We are not accepting net or mesh wrap since not all is recyclable. It is one of the most difficult plastics to clean and recycle due to the hay fibers, soil, and rocks that become embedded in the plastic.

For further information including a map, visit yvaudubon.org or email yvas.twine.recycle@gmail.com. You can also call and leave a message at: 406-591-8606.

Additional Info:

While we are aware that most baling twine is collected during wintertime feeding, we are unable to keep the recycling center open all year.

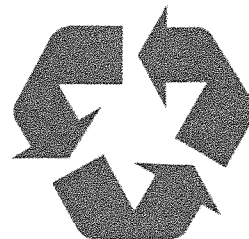
We rely on our volunteer workers to operate and maintain the TCRS. We do not have paid staff.

No money is made from this project. A full semi-load of dry, 90% clean polypropylene twine will bring a refund payment adequate to cover the cost of loading and shipping to a recycling facility in Minnesota. If contamination of the twine is more than 10%, the payment will not be sufficient to cover these costs.

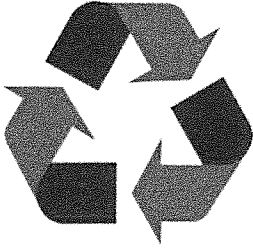
We want this project to succeed and be a model opportunity for other communities. After the first year, we hope to have a much better idea of what to expect, how to expand, and how to revise or adapt.

For now, we are focusing our marketing efforts locally within 90 miles of Billings, however, we will not turn away any 90% to 100% clean, dry twine that is delivered to the collection site.

Most users of baling twine in Montana do not have access to an environmentally safe method for disposing of unwanted loose twine. Recycling is the only environmentally safe and legal way to depose of twine and plastics.



WHY RECYCLE POLYPROPYLENE TWINE (BALER TWINE)



Baler twine is made of polypropylene (PP) and it is recyclable. Twine is extremely strong and can remain in the environment for many, many decades. It is a nonrenewable product that should be recycled.

Users of baler twine in Montana have had few options for its disposal including, burning (toxic and illegal), burying, hauling to dump sites or leaving on the ground. None of these options are environmentally sound or reasonable.

There are recycling facilities in the United States that recycle baler twine. Like all plastics that are recycled, the twine needs to be dry and at least 90% clean. A full semi-load of dry, 90% clean twine will bring a refund payment adequate to cover the cost of loading and shipping. If the twine is dirty or wet, the payment will not cover these costs.



Please note: We are not accepting net wrap. It is one of the most difficult plastics to clean and recycle due to the hay fibers, soil and rocks that become embedded in the plastic.

Studies have shown that recycling 1 ton of plastic will save up to the equivalent of 1,500 gallons of gasoline.

OSPREYS, WILDLIFE, LIVESTOCK, HUMAN ACTIVITY AND LOOSE TWINE DON'T MIX

If twine is left loose in the environment, it can entangle wildlife and livestock causing constriction, infection, debilitation and in some cases, death.

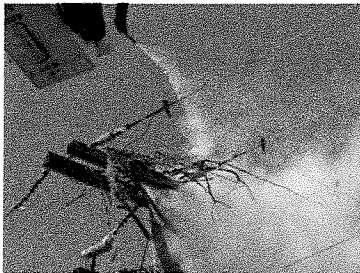


Ospreys, ravens and other birds can become entangled in twine that they place in their nests. The birds suffer long and painful deaths due to starvation, constriction and infection.

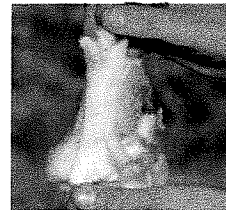
Twine can become dangerously entangled in deer, elk and pronghorn antlers.



Livestock ingest twine causing internal blockages. Canada Geese have been known to eat twine.



Pieces of twine can get embedded in sheep's wool rendering it useless.



Twine hanging off Osprey nests on utility poles causes power outages and fires.

Loose twine can ensnarl highway equipment causing costly break-downs and expenses for tax payers.



POLYPROPYLENE BALER TWINE SHOULD BE RECYCLED





City of Laurel Project Status Update June 15, 2019



WWTP Screw Press (KLJ #1804-00120)

Project Manager: Travis Jones/Doug Whitney

Reason for Project: The City's WWTP does not currently have adequate sludge handling equipment, which has led to overfilling and backup of the drying beds, digesters, and various other WWTP components. Completion of this project will allow for improved operations and allow for maintenance of the digesters, which cannot be taken offline until this project is completed.

Project Scope: Design and construction of a new screw press to process WWTP sludge.

Milestones:

- Preconstruction meeting was held December 13th
- Notice to Proceed will be January 7, 2019 (150-day contract)
- Start-up of the sludge press and cake pump June 13, 2019

Current Status:

- Submittal process is underway.
 - Submittals are up to date
 - PWTech submittal received 2/11/19
- RFIs are up to date.
- Sludge dewatering is completed, and dewatering subcontractor has moved off site.
- Digester B has been drained and cleaned.
 - Repair work on digester B have been completed.
 - Change Order No. 2, for these repairs, has been presented to the Council.
 - Digester B has been returned to service.
 - Contractor has made a claim for additional pumping.
 - Change Order No. 1 for the undisputed amount has been presented to the Council. The disputed amount will be negotiated at a later date.
- Digester A has been drained and cleaned.
 - Contractor is preparing to sand blast interior.
 - Inspection and repairs will take place after sand blasting.
 - Recoating of the interior will take place after the repairs are completed.
 - Contractor has made a claim for additional pumping. This is currently under review.
- One sludge transfer pump has been removed.
 - Both transfer pumps are on site.
 - Installation of one of the pumps is underway.
 - A Work Directive for a replacement pressure sensor has been prepared.
- The blasting and repairs inside digester A have been completed.
- The sludge press and cake pump are operational.
- Operator training has been conducted.
- Outstanding claims have been discussed and agreed to.



WWTP Digester Rehabilitation (included in the Screw Press project)

Project Manager: Travis Jones/Doug Whitney

Reason for Project: The City has not taken down the digesters for routine cleaning, inspection, and repairs for several years. This is due to inadequacy in the sludge handling equipment.

Project Scope: Complete the design and construction administration for the cleaning, inspection, and repairs of the existing digesters.

Milestones: (see WWTP Screw Press project)

Sanitary Sewer H₂S Remediation (KLJ #1804-00122)

Project Manager: Doug Whitney

Reason for Project: Buildup of H₂S within the WW collection system has led to deterioration of manholes and other system components.

Project Scope: Complete the design and construction administration for the proposed air injection/diffuser system to address H₂S build-up within the system.

Milestones:

- Sewer sampling plan submitted to the City
- Sewer samples collected on July 19, 2018
- Results of sewer sampling received on July 30, 2018
- Analyses of sampling and recommendations for a second round submitted on August 3, 2018
- Second round of samples collected on August 14, 2018
- Second round of sampling results received on August 27, 2018
- Results of second round of sewer sampling received on Sept 25, 2018
- H₂S monitoring: April 2-19, 2019 - Completed
- Recommendation from Manufacturer: week of June 3, 2019
- Draft Updated TM with cost estimate: June 10, 2019
- 60% Plans and Specs: June 28, 2019
- 100% Plans and Specs: July 12, 2019
- Advertise for Bid: July 16, 2019
- Bid Opening: August 6, 2019

Current Status:

- City has requested that KLJ proceeds with improvement design independent of future sampling.



City of Laurel Project Status Update
June 15, 2019



2018 Pavement Maintenance (KLJ #1804-00123)

Project Manager: Carl Jackson

Reason for Project: This continues the City's annual pavement maintenance. As a result of significant freeze-thaw during the 2017-18 winter, several City streets have significant pavement damage.

Project Scope: The 2018 scope is hot mix asphalt for repaving West 4th Street (6th Ave. - 8th Ave.) and pothole repairs on West Railroad Street.

Milestones: Construction is complete. Striping was completed May 9-10.

Current Status: The project will be close-out soon.

East 6th Street Improvements (KLJ #1804-00121)

Project Manager: Carl Jackson

Reason for Project: Street reconstruction between 1st Ave. and Wyoming Ave. to address failed pavement, saturated subgrade conditions and surface runoff improvements. UPDATE: the scope recently changed to include new water main from Pennsylvania to Wyoming.

Project Scope:

- Grading, paving, parking, and drainage enhancements (minor water main in Wyoming)
- Special Improvement District (sidewalks, driveways), pending approval
- Safety improvements
- Water main from Pennsylvania to Wyoming, including the Wyoming intersection valves.

Milestones:

- Bidding – April/May 2019
- SID creation – May/June 2019
- Construction – completed before August 2019 start of school year

Current Status: Construction phase is about to begin, starting with the preconstruction meeting on May 21, 2019.



City of Laurel Project Status Update
June 15, 2019



East Downtown Infrastructure Improvements (KLJ #1804-01309)

Project Manager: Carl Jackson

Reason for Project: Reconstruction and rehabilitation of streets, utilities and various other infrastructure improvements including Washington Ave., Idaho Ave. and Ohio Ave. generally bound between E. Main Street and E. 1st Street, as well as E. 1st Street generally bound between Washington Ave. and Alder Ave.

Project Scope: Preliminary engineering, SID creation, design, bidding and construction.

Milestones:

- Survey & Geotechnical field work – complete
- SID creation – Summer/Fall 2019 (tentative)
- Design & Bidding – ongoing (Phase 1)
- Construction – Phase 1 will be a late-summer/early-fall construction project

Current Status: after meeting with the City leadership on May 3rd it was determined to phase the project. KLJ recommended a phasing plan to start with alley sanitary sewers and the north-south streets for phase 1.

Pavement Management Plan Update (KLJ #1804-01970)

Project Manager: Bryan Vanderloos

Reason for Project: Develop an updated pavement management plan (PMP) including MDT and City streets within the Laurel corporate limits. This will be used for prioritizing the City's annual pavement maintenance projects, along with satisfying MDT's requirement that the City update its PMP on a regular basis to be eligible for certain future State funding.

Project Scope: Conduct a field inventory by assessing paved streets utilizing the Pavement Surface Evaluation and Rating (PASER) methodology. A rating of 1-10 will be given to each road segment based on distresses such as cracks, ruts, potholes, etc. Known roads that have failed pavement sections and are in disrepair will not be evaluated, and simply given a poor rating.

Milestones:

- Final edits are complete, and the final draft was given to Kurt and Matt.
- Any final comments from the City are requested by May 28th.

Current Status: Once we have received final comments from the City, we will finalize the report.



City of Laurel Project Status Update
June 15, 2019



2019 Pavement Maintenance (KLJ #1904-00230)

Project Manager: Bryan Vanderloos

Reason for Project: This continues the City's annual pavement maintenance.

Project Scope: This year's project entails crack seal, chip seal, pavement markings, and other miscellaneous items on the following streets: South Washington Avenue; 5th Avenue from West Main Street to West 2nd Street; Cottonwood Avenue from East Main Street to the Ditch Crossing; East 8th Street from 1st Avenue to Pennsylvania Avenue; and Pennsylvania Avenue from East 8th Street to East Maryland Lane.

Milestones:

- Bidding – complete
- Construction – April-June 2019

Current Status: Crack sealing was completed April 17th. Contractor Application for Payment No.1 was submitted to the City. The Contractor is working on their schedule to chip seal in July.

On-Call Professional Services (KLJ #1804-00347)

Project Manager: Carl Jackson

Reason for Project: This contract would enable KLJ to provide consulting services that are not part of an approved task order. Generally, this would apply to situations where KLJ's fees are small enough that a separate task order is not necessary, or for time-sensitive matters.

Project Scope: Services may include engineering, surveying, planning or government relations.

Milestones: (as needed)

Current Status:

- During the 5/14 bi-weekly meeting KLJ was asked to evaluate funding options for the future West Railroad Street reconstruction project. We'll work with City leadership to agree on the planned approach to this, before proceeding.



City of Laurel Project Status Update
June 15, 2019



Laurel Planning Services (KLJ #1804-00554)

Project Manager: Forrest Sanderson

Reason for Project: KLJ has been retained to provide City of Laurel planning services during the interim period, while the new City Planner takes on all of the roles associated with the position.

Project Scope: Planning services may include: subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

Milestones: (as needed)

Current Status:

Floodplain Management – Joint Application for improvements at Riverside Park will need to be completed and a Floodplain Development Permit issued. Post issuance routine inspections and certifications will need to be performed.

Subdivision Review – KLJ Staff are available to assist as necessary.

Zoning – KLJ Staff are available to assist as necessary.

Riverside Park Campground (KLJ#1904-00634) – The project will be transferred to Mike Bender for design and management where Forrest has a regulatory role as City Floodplain Administrator. Forrest will remain as project liaison between City and Project Manager.

Planning – The Planning Documents of the City of Laurel either need to be updated to comply with statutory mandates or have been discussed for updates by Staff or appointed Boards. The Planning Documents include, but are not limited to:

- Growth Policy (Statutory)
- Subdivision Regulations (Statutory)
- Zoning Regulations (Optional)
- Capital Improvements Plan (Optional)



City of Laurel Project Status Update June 15, 2019



Other Notes and Information

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet bi-weekly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY19 Projects

1. Repairing 2019 pavement damage
 - a. Task order planned for June 4th approval
2. Review of development rules and regulations (related to public works and planning)
 - a. Task order planned for June 4th approval
3. Updating City utility maps and GIS
 - a. Task order planned for June 4th approval
 - b. City would like updated maps and to explore better uses of GIS information.
4. Booster station rehabilitation or replacement (task order forthcoming)
5. Capital Improvement Plan (CIP) assistance – pending further direction from the City.
6. West Railroad Street coordination
7. Water storage tank

Other Potential Future Projects

1. WWTP Archimedes Screw Rehabilitation
2. Examining engineer review of 3rd Party submittals to City
3. Lion's park grant application assistance
4. On-call government relations
5. West side groundwater remediation

MEMORANDUM

Date: June 14, 2019

To: Kurt Markegard, Public Works Director – City of Laurel

From: Chad E. Hanson, PE

Subject: Project Progress Update

The following sections summarize the current status and recent progress on active task orders under our "on-call" engineering contract with the City. Please let me know if you have any questions and/or would like more information.

Task Order No. 26 – New Water Intake

We prepared a draft response to comments on the final mitigation provided by Robert Cole with the Army Corps of Engineers on the City's behalf. Once the City approved and signed the response, we forwarded it to the Corps.

Task Order No. 29 – Phase 3 Water System Improvements

COP Construction continues making progress on the project. Start up of the major pieces of equipment began the week of June 3rd. Currently, Train A is fully operational. The Contractor is still cleaning sand and mud out of Train B, but everything is ready to start up and test in Train B as soon as it is cleaned. The Contractor will continue working on miscellaneous items and the site work to complete the project into July.

Task Order No. 38 – Phase 4 Water System Improvements

No work has been performed since the Progress Update Memo dated July 10, 2018, which stated:

The Phase 4 Improvements include lowering the 2003 intake, adding an additional raw water pump at the WTP, and installing VFDs on all of the large raw water pumps. TSEP and DNRC grant applications for the project were submitted in the spring of 2016 but fell below the funding



line. The City needs to complete the lowering of the 2003 intake to comply with the Army Corps permit for the new intake but is undecided on a schedule for the work.

We have done no work on the project and will not until so directed by the City.

June 17th, 2019

Public Works Emergency Call-outs since last meeting in May

5-27-2019 Open storm drains plugged by the hail storm the day before.

Item Attachment Documents:

8. Resolution No. R19-34: Resolution Approving Change Order No. 3 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.

RESOLUTION NO. R19-34

RESOLUTION APPROVING CHANGE ORDER NO. 3 TO THE CONTRACT FOR THE CITY OF LAUREL'S WWTP SLUDGE DEWATERING FACILITIES AND AUTHORIZING THE MAYOR TO SIGN ALL CHANGE ORDER DOCUMENTS ON THE CITY'S BEHALF.

WHEREAS, the City of Laurel planned and publicly advertised the project known as the WWTP Sludge Dewatering Facilities Project, and the City awarded the project to Strategic Construction Solutions; and

WHEREAS, City equipment failed during the project which required contractor to perform additional work, including additional equipment as explained in the attached Change Order Documents, and such unanticipated work and additional equipment resulted in an increase to the cost and number of days required for contractor's completion of the contract; and

WHEREAS, the City's Engineers, KLJ, prepared the attached Change Order No. 3 and has determined the additional work and equipment requires an extension of the contract term and cost which are both necessary, reasonable, and in the City's best interest.

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby approves the attached Change Order No. 3 and authorizes the Mayor to execute it and all necessary documents on the City's behalf.

BE IT FUTHER RESOLVED the City Council authorizes both the increased cost and term of the contract as detailed and provided in the attached Change Order No.3.

Introduced at a regular meeting of the City Council on July 16, 2019, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel this 16th day of July 2019

APPROVED by the Mayor this 16th day of July 2019.

CITY OF LAUREL

Thomas C. Nelson, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer, Clerk-Treasurer

Approved as to form:

Sam Painter, Civil City Attorney

Change Order

No. 3

Date of Issuance: June 21, 2019 Effective Date: _____

Project: WWTP Sludge Dewatering Facilities	Owner: City of Laurel	Owner's Contract No.: N/A
Contract: Base Bid Lump Sum Price		Date of Contract: 11/16/2018
Contractor: Strategic Construction Solutions		Engineer's Project No.: 1804-00120

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

This Change Order is for approved additional pumping needed to remove sludge from Digester A. Description of Work included can be found in Work Change Directive 2 and corresponding attachments. As part of this Change Order an additional 21 days will be added to the allocated time for dewatering and overall Contract Time.

Attachments (list documents supporting change):

Engineer's letter of recommendation dated June 21, 2019, and Work Change Directive No 2.

Contractor's revised claim PCO #002.

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 1,575,000.00

Increase from previously approved Change Orders No. 0 to No. 2:

\$ 37,931.15

Contract Price prior to this Change Order:

\$ 1,612,931.15

Increase of this Change Order:

\$ 30,344.76

Contract Price incorporating this Change Order:

\$ 1,643,275.91

CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ☒ Calendar days

Substantial (Dewatering) completion (days): 150 (45)

Ready for final payment (days): 30 (N/A)

Increase from previously approved Change Orders No. 0 to No. 2:

Substantial (Dewatering) completion (days): 32 (41)

Ready for final payment (days): 0 (N/A)

Contract Times prior to this Change Order:

Substantial (Dewatering) completion (days): 182 (86)

Ready for final payment (days): 30 (N/A)

Increase of this Change Order:

Substantial (Dewatering) completion (days): 21 (21)

Ready for final payment (days): 0 (N/A)

Contract Times with all approved Change Orders:

Substantial (Dewatering) completion (days): 203 (107)

Ready for final payment (days): 30 (N/A)

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 6/25/19

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 6-25-2019



2611 Gabel Road
Billings, MT 59102-7329
406 245 5499
KLJENG.COM

June 21, 2019

Tim Reiter
Utility Plants Superintendent
City of Laurel
PO Box 10
Laurel, MT 59044

Re: WWTP Sludge Dewatering Facilities – Change Order No. 3, Engineer's Recommendation-Revised

Dear Tim:

As per section 10.05 A. of the Montana Public Works Standard Specifications (MPWSS) General Conditions, this letter is to serve as the Engineer's recommendation for the proposed Change Order (CO) 3. The original claim was received by the Engineer (KLJ) from the Contractor (SCS) on April 26, 2019. This revised recommendation is a follow up to the negotiated resolution during our June 14, 2019 meeting.

The original claim submitted by the Contractor requested an additional \$32,495.76 and 12 days be added to the Contract due to additional Work and materials needed to dewater Digester A once the Owner's pumps stopped working.

On April 4th, the Owner issued Work Change Directive 2 instructing the Contractor to provide manpower and equipment to transfer the sludge from Digester A into Digester B. Payment to be made on actual time and materials plus the Contractor's Fee (CF) for the effort needed to transfer the sludge until the sludge level reached the top of the cone in Digester A.

On May 29, 2019, the Engineer's recommendation included a Contract Price increase of \$23,750.62 and the Contract Time be increased by 21 days. This recommendation excluded small tools, Midway 10K forklift, and SCS trucks 325 and 362. The Contractor disagreed with the Engineer's recommendation.

On June 14, 2019, a meeting was conducted at City Hall between the Owner, Contractor and the Engineer. The disputed items were discussed, and all parties agreed to include the forklift and trucks in the Change Order. This revised Engineer's recommendation includes a Contract Price increase of \$30,344.76 and a Contract Time increase of 21 days.

The additional Contract Price includes Contractor's labor cost, Contractor's equipment cost (minus small tools), bonds, Contractors Fee as stated in MPWSS's General Conditions Section 12.01.C, and Gross Receipts Tax (1%).

Please review our revised Engineer's Recommendation for Change Order No.3 for an increase in Contract Price of \$30,344.76 and an increase in Contract Time of 21 days. The recommended increase of Contract Time is for the entire project as well as the dewatering portion of the project with no changes to the Contract Time for Final Payment. Changes to the WWTP Dewatering Facilities Project would be as follows:




Original Contract Price	\$1,575,000.00
Increase in Contract Price from CO 1	\$26,173.04
Increase in Contract Price from CO 2	\$11,758.11
Potential Increase in Contract Price from CO3	\$30,344.76
Final Contract Price	\$1,643,275.91

	Substantial	Dewatering
Original Contract Time	150 Days	45 Days
Increase in Contract Time from CO1	0 Days	9 Days
Increase in Contract Time from CO2	32 Days	32 Days
Potential Increase in Contract Time from CO3	21 Days	21 Days
Final Contract Time	203 Days	107 Days

Feel free to contact us if you have any additional questions or would like to request any additional material be provided.

Sincerely,

KLJ



Douglas C. Whitney, PE
Project Engineer

Enclosure(s): Proposed Change Order 3 with attachments
Project #: 1804-00120
cc: Terry Sutherland, File

Work Change Directive

No. 2

Date of Issuance: 4/4/19

Effective Date: 4/4/19

Project: WWTP Sludge Dewatering Facility	Owner: Laurel, MT	Owner's Contract No.: N/A
Contract: WWTP Sludge Dewatering Facilities	Date of Contract: 11/16/18 (Effective Date)	
Contractor: Strategic Construction Solutions	Engineer's Project No.: 1804-00120	

Contractor is directed to proceed promptly with the following change(s):

Item No. 1	The City's transfer pump cannot pump the sludge from digester A into B.
	Provide manpower and equipment to transfer the sludge from digester A into the drying beds. Payment will be on actual time and materials plus Contractor's Fee as allowed by the Contract Documents, for the effort to remove the sludge to the top of the cone. Additional contract Time will be added to the digester dewatering and cleaning portion of the Agreement.

Attachments (list documents supporting change):

None

Purpose for Work Change Directive:

Authorization for Work described herein to proceed on the basis of Cost of the Work due to:

- ☒ Non-agreement on pricing of proposed change.
- ☒ Necessity to expedite Work described herein prior to agreeing to changes on Contract Price and Contract Time.

Estimated change in Contract Price and Contract Times:

Contract Price \$26,000.00 (increase/decrease) Contract Time 9 Days (increase/decrease)

Recommended for Approval by Engineer:	Date: <u>4/4/19</u>
Authorized for Owner by:	Date: <u>4/4/2019</u>
Received for Contractor by:	Date: <u>4-4-2019</u>
Received by Funding Agency (if applicable): N/A	Date:

SCS
 4700 E Southern Ave
 Mesa, Arizona 85206
 Phone: (480) 586-2400

Project: SCS18002715 - SCS - Laurel WWTP Sludge Dewatering
 Facilities
 1599 Sewer Plant Rd.
 Laurel, Montana 59044

DRAFT

Prime Contract Potential Change Order #002: Change order #2 Primary Digester Sludge Removal

TO:	KLJ 2611 Gabel Rd. Billings Montana, 59102	FROM:	Strategic Construction Solutions 4700 E. Southern Ave Mesa Arizona, 85206
PCO NUMBER/REVISION:	002 / 0	CONTRACT:	1 - SCS - Laurel WWTP Sludge Dewatering Facilities Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	William Moran (SCS)
STATUS:	Draft	CREATED DATE:	4/26/2019
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:	Primary Tank	ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$30,344.76

POTENTIAL CHANGE ORDER TITLE: Change order #2 Primary Digester Sludge Removal

CHANGE REASON: No Change Reason

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

City's pump could not transfer the sludge out of the digester causing alternate methods of removal of the sludge out of the digester
 Removal of small tools created a deduction of \$2,151.76.

ATTACHMENTS:

[2019-04-10.pdf](#)

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	000-000.2 - Change Order 2	Don Enquist - 9 HRS	Labor	\$708.00
2	N/A	000-000.2 - Change Order 2	Zach Sutherland - 9 HRS	Labor	\$428.03
3	N/A	000-000.2 - Change Order 2	Jason Leshar - 9 HRS	Labor	\$442.00
4	N/A	000-000.2 - Change Order 2	Truck 325	Equipment	\$144.00
5	N/A	000-000.2 - Change Order 2	Truck 361	Equipment	\$144.00
6	N/A	000-000.2 - Change Order 2	10K Forklift	Equipment	\$250.00
7	N/A	000-000.2 - Change Order 2	Hydraulic Pump	Equipment	\$282.60
8	N/A	000-000.2 - Change Order 2	Hydraulic Pump Delivery	Equipment	\$405.00
9	N/A	000-000.2 - Change Order 2	Don Engquist 8	Labor	\$539.50
10	N/A	000-000.2 - Change Order 2	Jason Leshar 8	Labor	\$485.50
11	N/A	000-000.2 - Change Order 2	Zach Sutherland 8	Labor	\$402.10
12	N/A	000-000.2 - Change Order 2	Xylem Pump Rental	Equipment	\$200.00
13	N/A	000-000.2 - Change Order 2	Rain For Rent Crossover	Equipment	\$51.41
14	N/A	000-000.2 - Change Order 2	Midway 10 K Forklift	Equipment	\$250.00
15	N/A	000-000.2 - Change Order 2	Truck 325	Equipment	\$144.00

16	N/A	000-000.2 - Change Order 2	Truck 362	Equipment	\$144.00
17	N/A	000-000.2 - Change Order 2	Don Engquist 6 Hours	Labor	\$323.70
18	N/A	000-000.2 - Change Order 2	Zach Sutherland 6Hours	Labor	\$241.62
19	N/A	000-000.2 - Change Order 2	Jason Leshner 6 Hours	Labor	\$291.30
20	N/A	000-000.2 - Change Order 2	Truck 325, 326	Equipment	\$288.00
21	N/A	000-000.2 - Change Order 2	Midway 10 K forklift	Equipment	\$250.00
22	N/A	000-000.2 - Change Order 2	Rain for rent Crossover	Equipment	\$51.41
23	N/A	000-000.2 - Change Order 2	Xylem pump	Equipment	\$282.60
24	N/A	000-000.2 - Change Order 2	Company check vale and hoses	Equipment	\$50.00
25	N/A	000-000.2 - Change Order 2	Don Engquist 8 hours	Labor	\$431.60
26	N/A	000-000.2 - Change Order 2	Jason Leshner 8 hours	Labor	\$388.40
27	N/A	000-000.2 - Change Order 2	Zach Sutherland 8 hours	Labor	\$321.68
28	N/A	000-000.2 - Change Order 2	Midway 10K forklift	Equipment	\$250.00
29	N/A	000-000.2 - Change Order 2	Truck 325 and 362	Equipment	\$288.00
30	N/A	000-000.2 - Change Order 2	Xylem Hydraulic pump	Equipment	\$282.60
31	N/A	000-000.2 - Change Order 2	R for R Crossover	Equipment	\$51.41
32	N/A	000-000.2 - Change Order 2	Bonds	Other	\$25.00
33	N/A	000-000.2 - Change Order 2	Bonds	Other	\$22.00
34	N/A	000-000.2 - Change Order 2	Don Engquist 8 hours	Labor	\$431.60
35	N/A	000-000.2 - Change Order 2	Jason Leshner 8 hours	Labor	\$388.40
36	N/A	000-000.2 - Change Order 2	Zach Sutherland 8 Hours	Labor	\$321.68
37	N/A	000-000.2 - Change Order 2	Midway 10 k forklift	Equipment	\$250.00
38	N/A	000-000.2 - Change Order 2	Xylem pump and hoses	Equipment	\$282.60
39	N/A	000-000.2 - Change Order 2	Rain 4 Rent Crossover	Equipment	\$51.41
40	N/A	000-000.2 - Change Order 2	Trucks 325 and 362	Equipment	\$288.00
41	N/A	000-000.2 - Change Order 2	Don Engquist 8 Hours	Labor	\$431.60
42	N/A	000-000.2 - Change Order 2	Jason Leshner 8 Hours	Labor	\$388.40
43	N/A	000-000.2 - Change Order 2	Zach Sutherland 8 Hours	Labor	\$321.68
44	N/A	000-000.2 - Change Order 2	Midway 10 k Forklift	Equipment	\$250.00
45	N/A	000-000.2 - Change Order 2	Xylem pump	Equipment	\$282.60
46	N/A	000-000.2 - Change Order 2	R For R Crossover	Equipment	\$51.41
47	N/A	000-000.2 - Change Order 2	Trucks 325 and 362	Equipment	\$288.00
48	N/A	000-000.2 - Change Order 2	Don Engquist 10 Hours	Labor	\$431.60
49	N/A	000-000.2 - Change Order 2	Jason Leshner 10 Hours	Labor	\$388.40
50	N/A	000-000.2 - Change Order 2	Zach Sutherland 10Hours	Labor	\$321.68
51	N/A	000-000.2 - Change Order 2	Trucks 325 and 362	Equipment	\$288.00
52	N/A	000-000.2 - Change Order 2	Midway 10K Forklift	Equipment	\$250.00
53	N/A	000-000.2 - Change Order 2	Xylem Pump	Equipment	\$282.60
54	N/A	000-000.2 - Change Order 2	R For R Crossover	Equipment	\$51.41
55	N/A	000-000.2 - Change Order 2	Don Engquist 10 Hours	Labor	\$539.50
56	N/A	000-000.2 - Change Order 2	Zach Sutherland 10 Hours	Labor	\$402.10
57	N/A	000-000.2 - Change Order 2	Jason Leshner 10 Hours	Labor	\$485.50
58	N/A	000-000.2 - Change Order 2	Trucks 325 and 362	Equipment	\$288.00
59	N/A	000-000.2 - Change Order 2	Midway 10K forklift	Equipment	\$250.00
60	N/A	000-000.2 - Change Order 2	Xylem Pump	Equipment	\$282.60
61	N/A	000-000.2 - Change Order 2	R For R Crossover	Equipment	\$51.41
62	N/A	000-000.2 - Change Order 2	Don Engquist 8 Hours	Labor	\$431.60
63	N/A	000-000.2 - Change Order 2	Zach Suntherland 8 Hours	Labor	

64	N/A	000-000.2 - Change Order 2	Jason Lesher 8 Hours	Labor	\$388.40
65	N/A	000-000.2 - Change Order 2	Trucks 325 and 362	Equipment	\$288.00
66	N/A	000-000.2 - Change Order 2	Xylem pump	Equipment	\$282.60
67	N/A	000-000.2 - Change Order 2	midway 10K forklift	Equipment	\$250.00
68	N/A	000-000.2 - Change Order 2	R For R / Crossover	Equipment	\$51.41
69	N/A	000-000.2 - Change Order 2	Bonds	Other	\$34.00
70	N/A	000-000.2 - Change Order 2	1% GRT	Other	\$34.00
71	N/A	000-000.2 - Change Order 2	15% P & O	Other	\$443.49
72	N/A	000-000.2 - Change Order 2	Don Engquist 10 Hours	Labor	\$539.50
73	N/A	000-000.2 - Change Order 2	Zach Sutherland 10 Hours	Labor	\$402.10
74	N/A	000-000.2 - Change Order 2	Jason Lesher 10 Hours	Labor	\$485.50
75	N/A	000-000.2 - Change Order 2	Trucks 325 and 362	Equipment	\$288.00
76	N/A	000-000.2 - Change Order 2	Midway 10K Forklift	Equipment	\$250.00
77	N/A	000-000.2 - Change Order 2	Xylem pump	Equipment	\$280.60
78	N/A	000-000.2 - Change Order 2	R For R crossover	Equipment	\$51.41
79	N/A	000-000.2 - Change Order 2	Bonds	Other	\$28.00
80	N/A	000-000.2 - Change Order 2	1% GRT	Other	\$28.00
81	N/A	000-000.2 - Change Order 2	15% P & O	Other	\$360.83
82	N/A	000-000.2 - Change Order 2	1% GRT	Other	\$22.00
83	N/A	000-000.2 - Change Order 2	15% P & O	Other	\$294.54
84	N/A	000-000.2 - Change Order 2	1% GRT	Other	\$25.00
85	N/A	000-000.2 - Change Order 2	15% P & O	Other	\$338.20
86	N/A	000-000.2 - Change Order 2	Bonds	Other	\$25.00
87	N/A	000-000.2 - Change Order 2	1% GRT	Other	\$25.00
88	N/A	000-000.2 - Change Order 2	15% P & O	Other	\$338.20
89	N/A	000-000.2 - Change Order 2	Bonds	Other	\$25.00
90	N/A	000-000.2 - Change Order 2	1% GRT	Other	\$25.00
91	N/A	000-000.2 - Change Order 2	15% P & O	Other	\$338.20
92	N/A	000-000.2 - Change Order 2	Bonds	Other	\$25.00
93	N/A	000-000.2 - Change Order 2	1% GRT	Other	\$25.00
94	N/A	000-000.2 - Change Order 2	15% P & O	Other	\$338.20
95	N/A	000-000.3 - Change Order 3	Bonds	Other	\$25.00
96	N/A	000-000.2 - Change Order 2	1% GRT	Other	\$25.00
97	N/A	000-000.2 - Change Order 2	15% P & O	Other	\$337.00
98	N/A	000-000.2 - Change Order 2	Bonds	Other	\$29.00
99	N/A	000-000.2 - Change Order 2	1% GRT	Other	\$29.00
100	N/A	000-000.2 - Change Order 2	15% P & O	Other	\$372.92
101	N/A	000-000.2 - Change Order 2	Don Engquist 10 Hours	Labor	\$539.50
102	N/A	000-000.2 - Change Order 2	Jason Lesher 10 Hours	Labor	\$485.50
103	N/A	000-000.2 - Change Order 2	Zach Sutherland	Labor	\$402.10
104	N/A	000-000.2 - Change Order 2	Trucks 325 and 362	Equipment	\$288.00
105	N/A	000-000.2 - Change Order 2	Midway 10K forklift	Equipment	\$250.00
106	N/A	000-000.2 - Change Order 2	Xylem pump	Equipment	\$282.60

107	N/A	000-000.2 - Change Order 2	R For R / Crossover	Equipment	\$51.41
108	N/A	000-000.2 - Change Order 2	Bonds	Other	\$29.00
109	N/A	000-000.2 - Change Order 2	1% GRT	Other	\$29.00
110	N/A	000-000.2 - Change Order 2	15% P & O	Other	\$381.00
111	N/A	000-000.2 - Change Order 2	Bonds	Other	\$29.00
112	N/A	000-000.2 - Change Order 2	1% GRT	Other	\$29.00
113	N/A	000-000.2 - Change Order 2	15% P & O	Other	\$381.47
114	N/A	000-000.2 - Change Order 2	Don Engquist 6 Hours	Labor	\$323.70
115	N/A	000-000.2 - Change Order 2	Jason Leshar 6 Hours	Labor	\$291.30
116	N/A	000-000.2 - Change Order 2	Zach Sutherland 6 Hours	Labor	\$241.26
117	N/A	000-000.2 - Change Order 2	Trucks 325 and 362	Equipment	\$288.00
118	N/A	000-000.2 - Change Order 2	Xylem pump	Equipment	\$282.60
119	N/A	000-000.2 - Change Order 2	Midway 10K forklift	Equipment	\$250.00
120	N/A	000-000.2 - Change Order 2	R For R crossover	Equipment	\$51.41
121	N/A	000-000.2 - Change Order 2	Bonds	Other	\$22.00
122	N/A	000-000.2 - Change Order 2	1% GRT	Other	\$22.00
123	N/A	000-000.2 - Change Order 2	15% P & O	Other	\$293.89
Subtotal:					\$30,344.76
Grand Total:					\$30,344.76

Doug Whitney (KLJ)
 2611 Gabel Rd.
 Billings Montana 59102

KLJ
 2611 Gabel Rd.
 Billings Montana 59102

Strategic Construction Solutions
 4700 E. Southern Ave
 Mesa Arizona 85206

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

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Item Attachment Documents:

9. Resolution No. R19-35: Resolution Approving Change Order No. 4 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.

RESOLUTION NO. R19-35

RESOLUTION APPROVING CHANGE ORDER NO. 4 TO THE CONTRACT FOR THE CITY OF LAUREL'S WWTP SLUDGE DEWATERING FACILITIES AND AUTHORIZING THE MAYOR TO SIGN ALL CHANGE ORDER DOCUMENTS ON THE CITY'S BEHALF.

WHEREAS, the City of Laurel planned and publicly advertised the project known as the WWTP Sludge Dewatering Facilities Project, and the City awarded the project to Strategic Construction Solutions; and

WHEREAS, the above-project has had a number of unanticipated events occur which required the contractor to perform additional work, including the installation of new equipment which was not included as part of the scope of the original project; and

WHEREAS, the attached Change Order Documents, including Change Order No. 4, provides a detailed description of the unanticipated events that have increased both the contract price and the number of days the contractor needs to complete the project; and

WHEREAS, the City's Engineers, KLJ, prepared the attached Change Order No. 4 and has determined the additional work and equipment requires an extension of the contract term and cost which are both necessary, reasonable, and in the City's best interest.

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby approves the attached Change Order No. 4 and authorizes the Mayor to execute it and all necessary documents on the City's behalf.

BE IT FUTHER RESOLVED the City Council authorizes both the increased cost and term of the contract as detailed and provided in the attached Change Order No.4.

Introduced at a regular meeting of the City Council on July 16, 2019, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel this 16th day of July 2019

APPROVED by the Mayor this 16th day of July 2019.

CITY OF LAUREL

Thomas C. Nelson, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer, Clerk-Treasurer

Approved as to form:

Sam Painter, Civil City Attorney

Change Order

No. 4

Date of Issuance: June 24, 2019

Effective Date: _____

Project: WWTP Sludge Dewatering Facilities	Owner: City of Laurel	Owner's Contract No.: N/A
Contract: Base Bid Lump Sum Price		Date of Contract: 11/16/2018
Contractor: Strategic Construction Solutions		Engineer's Project No.: 1804-00120

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

This Change Order is for approved of 1) transfer pump pressure sensor as per Work Directive No. 4, for \$1200.00 and zero days added to the contract time; 2) the payment for an additional 34 man-hours of steel repairs beyond the hours included in the base bid, for \$2,050.36 and one (1) day added to the contact time; and 3) additional compensation under Change Order No. 1 as negotiated at the meeting on June 14, 2019 between the Owner, Contractor and Engineer, for an additional \$42,803.44 and 9 days added to the contact time. The total compensation under this Change Order is \$46,053.80 and ten (10) calendar days added to the contact time.

Attachments (list documents supporting change):

Work Change Directive No. 4, SCS Claim #006, SCS revised Claim #001, and Change Order No 1.

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 1,575,000.00

Increase from previously approved Change Orders No. 0 to No. 3:

\$ 68,275.91

Contract Price prior to this Change Order:

\$ 1,643,275.91

Increase of this Change Order:

\$46,053.80

Contract Price incorporating this Change Order:

\$1,689,329.71

CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ☒ Calendar days

Substantial (Dewatering) completion (days): 150 (45)

Ready for final payment (days): 30 (N/A)

Increase from previously approved Change Orders No. 0 to No. 3:

Substantial (Dewatering) completion (days): 53 (62)

Ready for final payment (days): 0 (N/A)

Contract Times prior to this Change Order:

Substantial (Dewatering) completion (days): 203 (107)

Ready for final payment (days): 30 (N/A)

Increase of this Change Order:

Substantial (Dewatering) completion (days): 10 (10)

Ready for final payment (days): 0 (N/A)

Contract Times with all approved Change Orders:

Substantial (Dewatering) completion (days): 213 (117)

Ready for final payment (days): 30 (N/A)

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 6/25/19

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 6-25-2019

June 24, 2019

Tim Reiter
Utility Plants Superintendent
City of Laurel
PO Box 10
Laurel, MT 59044

Re: WWTP Sludge Dewatering Facilities - Change Order 4, Recommendation

Dear Tim:

Change Order No. 4 is a three-part change order. The first part of this Change Order covers the pressure sensor to be installed on the discharge of the first sludge transfer pump and directed by Work Directive No. 4. The second part of this Change Order is the compensation for the hours needed to complete the steel repair work in digester A, above the hours included as per specifications. The third part of the Change Order is for the negotiated compensation for the disputed portion of Change Order No. 1. The Owner, Contractor and Engineer discussed and came to an agreement at a meeting on June 14, 2019.

Part 1) KLJ has reviewed the information submitted by the Contractor to supply and install the transfer pump pressure sensor. Based on this review, we recommend a Contract Price increase of \$1,200.00 and a zero day increase in the Contract Time. This cost increase includes the sensor and installation.

Part 2) KLJ has reviewed the information submitted by the Contractor for the additional 34 man-hours needed for the steel repair work in digester A, which was above and beyond the hours included in Section 01150 of the Contract Documents. Based on this review, we recommend a Contract Price increase of \$2,050.36 and a one (1) day increase in the Contract Time.

Part 3) Change Order No. 1 addressed for the undisputed compensation for extra pumping efforts to remove sludge from digester B. During the meeting between the Owner, Contractor and Engineer on June 14, 2019, the disputed portion of the claim was negotiated, and a final agreement was reached by all parties. The Contractor reduced their total claim amount as agreed to and submitted a revised claim. Based on this revised claim, KLJ recommends a Contract Price increase of \$42,803.44 and nine (9) day increase in the Contract Time. This cost and time increase brings the total effort for the extra pumping in digester B to \$68,976.48 and 18 days. Change Order No. 1, already provided an increase of \$26,173.04 and nine additional days.

The total combined impact of these recommended changes is a Contract Price increase of \$46,053.80 and a Contract Time increase of ten (10) calendar days. All of the above include the Contractor's labor and equipment costs, allowable make-ups, overhead, and Gross Receipt Tax.

Please review the attached Change Order No 4 for the WWTP Sludge Dewatering Facilities project. Feel free to contact us if you have any questions.

Sincerely,

KLJ

A handwritten signature in blue ink, appearing to read 'Doug Whitney', written over the printed name.

Douglas C. Whitney, PE
Project Engineer

Enclosure(s): Change Order 4 & Attachments

Project #: 1804-00120

cc: Terry Sutherland, File

Work Change Directive

No. 4

Date of Issuance: 5/14/2019

Effective Date: 5/14/2019

Project: WWTP Sludge Dewatering Facility	Owner: Laurel, MT	Owner's Contract No.: N/A
Contract: Base Bid Lump Sum Project	Date of Contract: 11/16/18 (Effective Date)	
Contractor: Strategic Construction Solutions	Engineer's Project No.: 1804-00120	

Contractor is directed to proceed promptly with the following change(s):

Item No. 1	Contractor is to provide and install one pressure sensor for the sludge transfer pump based on actual cost with allowable markups.

Attachments (list documents supporting change):

None

Purpose for Work Change Directive:

Authorization for Work described herein to proceed on the basis of Cost of the Work due to:

- ☒ Non-agreement on pricing of proposed change.
- ☒ Necessity to expedite Work described herein prior to agreeing to changes on Contract Price and Contract Time.

Estimated change in Contract Price and Contract Times:

Contract Price \$1,200.00 (increase/decrease) Contract Time 0 Day (increase/decrease)

Recommended for Approval by Engineer:	Date: <u>5/14/19</u>
Authorized for Owner by:	Date: <u>5/14/19</u>
Received for Contractor by:	Date:

SCS
 4700 E Southern Ave
 Mesa, Arizona 85206
 Phone: (480) 586-2400

Project: SCS18002715 - SCS - Laurel WWTP Sludge Dewatering
 Facilities
 1599 Sewer Plant Rd.
 Laurel, Montana 59044

DRAFT

Prime Contract Potential Change Order #006: CE #21 - Primary digester repairs

TO:	KLJ 2611 Gabel Rd. Billings Montana, 59102	FROM:	Strategic Construction Solutions 4700 E. Southern Ave Mesa Arizona, 85206
PCO NUMBER/REVISION:	006 / 0	CONTRACT:	1 - SCS - Laurel WWTP Sludge Dewatering Facilities Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Terry Sutherland (SCS)
STATUS:	Draft	CREATED DATE:	6/13/2019
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	1 days	PAID IN FULL:	No
		TOTAL AMOUNT:	\$2,050.36

POTENTIAL CHANGE ORDER TITLE: CE #21 - Primary digester repairs

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #21 - Primary digester repairs

Primary digester repairs to include the following as directed by Doug Whitney of KLJ:

1. Weld in plate steel in four locations along the southern portion where 1/4 of more of the structural integrity has been compromised to provide support for the concrete.
2. On upper level repair the hole in the verticle pipe, southern side.
3. NW methane box, fix or replace the rusted nipple, approximately 2" to 3" long.
4. NE methane box , fix or replace the rusted nipple, approximately 2" to 3" long.
5. NE methane box, fix leak-water jacket pin hole leak.
6. On lower level repair hole in pipe, southern side.
7. Repair support for the 6" pipe.

This represents the additional hours required for repairs above the 20 hours directed by the specification section 01150 Part C 5 a.

ATTACHMENTS:

[DSCN2391.jpg](#) [_Digester A Repairs List.pdf](#)

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	170-170.1 - Steel Repair	Chris Whitman 14 hours	Labor	\$734.72
2	N/A	170-170.1 - Steel Repair	Josh Hager 10 Hours	Labor	\$402.10
3	N/A	170-170.1 - Steel Repair	Connor Hager 10 hours	Labor	\$402.10
4	N/A	170-170.1 - Steel Repair	Truck 325	Equipment	\$144.00
5	N/A	170-170.1 - Steel Repair	Welder	Equipment	\$100.00
6	N/A	170-170.1 - Steel Repair	15% Profit and Overhead	Other	\$267.44
Subtotal:					\$2,050.36
Grand Total:					\$2,050.36

SCS
 4700 E Southern Ave
 Mesa, Arizona 85206
 Phone: (480) 586-2400

Project: SCS18002715 - SCS - Laurel WWTP Sludge Dewatering
 Facilities
 1599 Sewer Plant Rd.
 Laurel, Montana 59044

Prime Contract Potential Change Order #001: CE #01 - Change Order #1 - Sludge Removal

TO:	KLJ 2611 Gabel Rd. Billings Montana, 59102	FROM:	Strategic Construction Solutions 4700 E. Southern Ave Mesa Arizona, 85206
PCO NUMBER/REVISION:	001 / 0	CONTRACT:	1 - SCS - Laurel WWTP Sludge Dewatering Facilities Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Wendi DeLaCruz (SCS)
STATUS:	Pending - In Review	CREATED DATE:	2/28/2019
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	22 days	PAID IN FULL:	No
		TOTAL AMOUNT:	\$68,976.48

POTENTIAL CHANGE ORDER TITLE: CE #01 - Change Order #1 - Sludge Removal

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #01 - Change Order #1 - Sludge Removal

As of February 4th, city's pump would no longer pump the sludge due to the thickness of sludge. SCS crews had to bring in a vac truck to remove the sludge that was the owners responsibility to pump. The level of the sludge in the tank was approximately 9' above the top of the cone. In addition to the associated costs we request an additional 22 days of contract time to both the dewatering and cleaning and total contract times.

The 4 day deduction from the original revision includes:

- Labor reduction of \$4,288.28
- SCS truck reduction of \$545.42
- SCS profit & overhead reduction of \$614.53

ATTACHMENTS:

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	160.1 - Sludge Dewatering	SCS Labor	Labor	\$19,297.27
2	N/A	160.1 - Sludge Dewatering	United Rentals - Forklift	Equipment	\$1,797.98
3	N/A	160.1 - Sludge Dewatering	Badger- Vac Truck	Commitment	\$29,742.84
4	N/A	160.1 - Sludge Dewatering	Materials	Materials	\$5,005.00
5	N/A	160.1 - Sludge Dewatering	Trucks	Equipment	\$2,454.58
6	N/A	160.1 - Sludge Dewatering	Office Trailer/Backflow Rental	Other	\$945.00
7	N/A	160.1 - Sludge Dewatering	1% GRT	Other	\$736.88
8	N/A	160.1 - Sludge Dewatering	SCS 15% Profit and Overhead	Other	\$8,996.93
Subtotal:					\$68,976.48
Grand Total:					\$68,976.48

Change Order

No. 1

Date of Issuance: April 29, 2019

Effective Date: _____

Project: WWTP Sludge Dewatering Facilities	Owner: City of Laurel	Owner's Contract No.: N/A
Contract: Base Bid Lump Sum Price		Date of Contract: 11/16/2018
Contractor: Strategic Construction Solutions		Engineer's Project No.: 1804-00120

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

This Change Order is to address the additional pumping required in Digester B, to lower the existing sludge to the top of the cone after the City's pumps stopped working. Change Order 1 address the work performed between February 4th and 12th as stated in the Engineer's Recommendation to the City of Laurel (March 25, 2019) and agreed upon by Strategic Construction Solutions. Additional contract price and contract time requested by Strategic Construction Solutions regarding this change in condition and not addressed in this Change Order will remain open to discussion, and potential reconciliation. As part of this Change Order an additional 9 days will be added to the 45 days of allocated time for dewatering. These days will not affect the Contract Time for Substantial completion.

Attachments (list documents supporting change):

Engineers Recommendation Letter & Attachments – 3/25/19 (3 pages), Proposed Change Order prepared by SCS - 2/28/19 (1 page)

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 1,575,000.00

Dewatering Contract Times: ☐ Working days ☒ Calendar days

Dewatering completion (days): 45

Ready for final payment (days): N/A

Increase from previously approved Change Orders No. 0 to No. 0:

\$ 0.00

Increase from previously approved Change Orders No. 0 to No. 0:

Dewatering completion (days): 0

Ready for final payment (days): N/A

Contract Price prior to this Change Order:

\$ 1,575,000.00

Contract Times for Dewatering prior to this Change Order:

Dewatering completion (days): 45

Ready for final payment (days): N/A

Increase of this Change Order:

\$ 26,173.04

Increase of this Change Order:

Dewatering completion (days): 9

Ready for final payment (days): N/A

Contract Price incorporating this Change Order:

\$ 1,601,173.04

Contract Times with all approved Change Orders:

Dewatering completion (days): 54

Ready for final payment (days): N/A

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 4/29/19

ACCEPTED:

By: [Signature]
Owner (Authorized Signature)

Date: 5/21/2019

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 4-19-29

Item Attachment Documents:

10. Ordinance No. O19-02: An Ordinance Amending Title 2, Chapter 2.10.030 Of The Laurel Municipal Code For The Purpose Of Changing The Regular Meeting Day Of The City Council.

ORDINANCE NO. O19-02

**AN ORDINANCE AMENDING TITLE 2, CHAPTER 2.10.030 OF THE LAUREL MUNICIPAL CODE
FOR THE PURPOSE OF CHANGING
THE REGULAR MEETING DAY OF THE CITY COUNCIL.**

WHEREAS, the City Council desires to keep the Laurel Municipal Code current by modifying and updating chapters, sections and subsections to address situations, improve services and resolve problems within the City and to remain in accordance with Montana law; and

WHEREAS, the Mayor and City Council members desire to change the designated weekday for Regular Council Meetings to Monday rather than Tuesday as specified in the Laurel Municipal Code for purposes of reducing delays in the provision of services; and

WHEREAS, upon request of the Mayor, the ordinance amendments were prepared by the City Attorney for presentation to the City Council, and the Mayor hereby recommends the same to the City Council for their full approval as follows:

NOW, THEREFORE, BE IT ORDAINED, by the Laurel City Council that the Laurel Municipal Code is amended as follows:

2.10.030 Meetings.

A. Regular meetings of the city council shall be held on the ~~first~~ second and ~~third~~ fourth Tuesday of each month at a time set by the council, in the council chambers of city hall, or at such other time and place as designated by the council. Should the regular meeting day be a recognized holiday the council shall, with proper notice, set an alternate day for the meeting.

2.10.040 Agenda.

A. All reports, communications, ordinances, resolutions, contract documents or other matters to be submitted to the council, shall be submitted by nine a.m. on the Wednesday immediately preceding the next regularly scheduled council meeting with the exception that the mayor may approve late submittals deemed to be in the city's best interest by delivering the same to the clerk of the council, whereupon the mayor shall immediately arrange a list of such matters according to the order of business specified herein, and provide each member of the council with a copy of the same not later than one working day immediately preceding the council meeting.

This Ordinance shall become effective thirty (30) days after final passage by the City Council and approved by the Mayor.

Introduced and passed on first reading at a regular meeting of the City Council on July 16, 2019, by Council Member _____.

PASSED and ADOPTED by the Laurel City Council on second reading this ____ day of _____, upon motion of Council Member _____.

APPROVED BY THE MAYOR this ____ day of _____, 2019.

CITY OF LAUREL

Thomas C. Nelson, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer

Approved as to form:

Sam S. Painter, Civil City Attorney