



**AGENDA
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, JULY 20, 2021
6:30 PM
COUNCIL CHAMBERS**

Public Input: *Citizens may address the Council regarding any item of City business that is not on tonight's agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda. If a citizen would like to speak or comment regarding an item that is on tonight's agenda, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.*

Be advised, if a discussion item has an upcoming public hearing, we would request members of the public to reserve your comments until the public hearing. At the public hearing, the City Council will establish an official record that will include all of your comments, testimony and written evidence. The City Council will base its decision on the record created during the public hearing. Any comments provided tonight will not be included in the record or considered by the City Council.

General Items

1. Appointment of Adam Bell, Ashley Bell, and Travis Berchenger to the Laurel Volunteer Fire Department.

Executive Review

2. Resolution - A Resolution Of The City Council Selecting Kios Brothers As The Successful Bidder For The City's Purchase Of A Garbage Truck.
3. Resolution - A Resolution Adopting A Formalized Procedure For The City's Fire Department To Administer Fire Members' Drill Pay.
4. Resolution - A Resolution Of The City Council Approving A Task Order Between The City Of Laurel And KLJ Engineering Inc. To Authorize Service For The 2022 Pavement Maintenance Project.
5. Resolution - A Resolution Of The City Council Authorizing The Award Of Grants From The Tax Increment Financing District Funds Pursuant To The Lura Large Grant Request Program For Eligible Applicants And Improvements.
6. Resolution - A Resolution Of The City Council Authorizing The Award Of A Grant From The Tax Increment Financing District Funds Pursuant To The Lura Small Grant Request Program For Eligible Applicants And Improvement To An Apartment Building Located Within The District.
7. Resolution - A Resolution Of The City Council Requesting The Mayor And City Staff Review The Existing Animal Regulations And Propose An Amendment To The Existing Regulations To Allow Persons To Own Chickens Within The City Limits.

Council Issues

8. Judge Qualifications Draft Ordinance Discussion
9. Camping Update
10. Exxon Money Update
11. CARES Spending Update
12. Urban Route Update
13. W. Railroad/S. 4th Street Scenarios

Other Items

Review of Draft Council Agendas

14. Draft Council Agenda for July 27, 2021.

Attendance at Upcoming Council Meeting

Announcements

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

File Attachments for Item:

1. Appointment of Adam Bell, Ashley Bell, and Travis Berchenger to the Laurel Volunteer Fire Department.



LAUREL FIRE/EMS

215 WEST 1ST STREET • LAUREL, MT • 59044
OFFICE 406.628.4911 • FAX 406.628.2185

City of Laurel
PO Box 10
Laurel, Mt. 59044

July 16, 2021

Mayor and Laurel City Council,

The following have been selected by the members of the Laurel Volunteer Fire Department/ Association to become volunteers.

Firefighter

Adam Bell
Ashley Bell
Travis Berchenger

They have been selected unanimously by the Department, approved by the Chief of the Department and are seeking your appointment.

Brent Peters
Fire Chief
Laurel Volunteer Fire Department

File Attachments for Item:

2. Resolution - A Resolution Of The City Council Selecting Kios Brothers As The Successful Bidder For The City's Purchase Of A Garbage Truck.

RESOLUTION NO. R21-__

A RESOLUTION OF THE CITY COUNCIL SELECTING KIOS BROTHERS AS THE SUCCESSFUL BIDDER FOR THE CITY'S PURCHASE OF A GARBAGE TRUCK.

WHEREAS, the City of Laurel planned to purchase new equipment, specifically a Garbage Truck, which was publicly advertised for competitive bids from interested and qualified bidders; and

WHEREAS, City Staff reviewed and considered the bids received and recommends the City Council award the bid to the qualified and responsive bid that appears to be in the City's best interest; and

WHEREAS, Kois Brothers submitted a bid of \$376,319.00 for a Garbage Truck that meets the City's specifications. City Staff determined the bid is in the best interest of the City. The Bid documents are attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Laurel, Montana, finds that the City has followed its procurement policies and state law requiring competitive bidding; and

BE IT FUTHER RESOLVED the City Council hereby awards the bid to Kois Brothers for its bid price of \$376,319.00 for the Garbage Truck purchase. The Mayor and City Clerk are authorized to sign all necessary documents, agreements or contracts on the City's behalf consistent with this resolution for the purchase.

Introduced at a regular meeting of the City Council on _____, 2021, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel this ____ day of _____, 2021.

APPROVED by the Mayor this ____ day of _____ 2021.

CITY OF LAUREL

Thomas C. Nelson, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer, Clerk-Treasurer

Approved as to form:

Sam Painter, Civil City Attorney

RECOMENDATION

TO: Thomas C. Nelson, Mayor
Bethany Langve, City Clerk Treasurer
FROM: Matt Wheeler, Public Works Superintendent
Nathan Herman, Utility Plants Superintendent
SUBJECT: New refuse truck purchase
DATE: July 16, 2021

Mayor and Bethany,

The City received 7 bids for a new refuse truck. The bids ranged from \$307,931.00 to \$376,319.00.

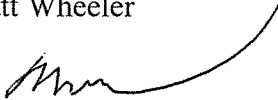
The bids are as follows:

Billings Peterbilt	Peterbilt Cab/Scorpion Body	\$351,067.00
Billings Peterbilt	Peterbilt Cab/ Curbtender Body 27yd	\$307,931.00
Billings Peterbilt	Peterbilt Cab/Curbtender Body 31yd	\$316,429.00
SWS Equipment	Autocar Cab/Scorpion Body	\$375,175.00
Kois Brothers	Peterbilt Cab/Heil Body	\$352,546.00
Kois Brothers	Mack Cab/Heil Body	\$354,741.00
Kois Brothers	Autocar/Heil Body	\$376,319.00

After reviewing the City specifications and evaluating the past history and future needs of the city, It is our recommendation to award the bid to Kois Brothers for a Autocar with a Heil body as it meets all the specifications.

Sincerely,

Matt Wheeler



Nathan Herman



Cc. Kurt Markegard, Public Works Director

File Attachments for Item:

3. Resolution - A Resolution Adopting A Formalized Procedure For The City's Fire Department To Administer Fire Members' Drill Pay.

RESOLUTION NO. R21_____

A RESOLUTION ADOPTING A FORMALIZED PROCEDURE FOR THE CITY'S FIRE DEPARTMENT TO ADMINISTER FIRE MEMBERS' DRILL PAY.

WHEREAS the City of Laurel has been paying the Fire Association a certain sum designated for use as "Drill Pay" to compensate firefighters for their time for attending after business hour Fire Association Meetings which are necessary for the continued operation of the fire department; and

WHEREAS the "Drill Pay" has been historically paid directly to the Fire Association who then issued payments directly to each firefighter who attended the meeting; and

WHEREAS, the City's auditors recommended the City change the historical practice to provide Drill Pay payments directly to each firefighter who attends the monthly meeting; and

WHEREAS the City's Budget and Finance Committee reviewed the proposed Drill Pay Policy and recommends its adoption by the City Council.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Laurel, Montana, the City will discontinue payment of a monthly sum to the Fire Association for "Drill Pay." Beginning August 1, 2021, the City shall pay individual active volunteer firefighters who have signed an attendance roster for attending the monthly meeting. The Fire Department shall ensure each meeting attendee who desires payment has access to sign an attendance roster. The Fire Chief shall sign the roster certifying the roster, as true and correct, and submit the roster to the Clerk Treasurer for processing.

BE IT FURTHER RESOLVED the monthly "Drill Pay" payments will be paid by payroll check to the firefighters who attended the meeting based on the roster in the amount of \$10.50 per firefighter per meeting.

Introduced at a regular meeting of the City Council on _____2021, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel this ___th day of _____2021.

APPROVED by the Mayor this ___day of _____2021.

CITY OF LAUREL

Thomas C. Nelson, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer

APPROVED AS TO FORM:

Sam Painter, Civil City Attorney

DRAFT

File Attachments for Item:

4. Resolution - A Resolution Of The City Council Approving A Task Order Between The City Of Laurel And KLJ Engineering Inc. To Authorize Service For The 2022 Pavement Maintenance Project.

RESOLUTION NO. R21-__

A RESOLUTION OF THE CITY COUNCIL APPROVING A TASK ORDER BETWEEN THE CITY OF LAUREL AND KLJ ENGINEERING INC. TO AUTHORIZE SERVICE FOR THE 2022 PAVEMENT MAINTENANCE PROJECT.

BE IT RESOLVED by the City Council of the City of Laurel, Montana:

Section 1: Approval. The Task Order between the Parties is attached hereto and incorporated herein as part of this resolution, and is accepted and hereby approved by the City Council.

Section 2: Execution. The Mayor and City Clerk/Treasurer of the City of Laurel are hereby given authority to accept and execute the attached Task Order on behalf of the City.

Section 3: Effective date. The effective date for the Task Order is upon adoption and approval of this resolution.

Introduced at a regular meeting of the City Council on _____2021, by Council Member ____.

PASSED and APPROVED by the City Council of the City of Laurel this ____th day of _____2021.

APPROVED by the Mayor this ____day of _____2021.

CITY OF LAUREL

Thomas C. Nelson, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer

APPROVED AS TO FORM:

Sam Painter, Civil City Attorney

Task Order: 2022 Pavement Maintenance

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated December 5, 2017 ("Agreement"), as amended by Amendment No. 1 dated October 13, 2020, Owner and Engineer agree as follows:

1. Background Data

- A. Effective Date of Task Order: July 27, 2021
- B. Owner: City of Laurel
- C. Engineer: KLJ Engineering, LLC
- D. Specific Project (title): 2022 Pavement Maintenance
- E. **Project Description:** As shown on the attached Sheet ST-1, this project consists of the removal and replacement of the existing waterline within S. 4th Street, removal and replacement of the crossing sewer pipes, and reconstruction of the street section on S. 4th Street from US Highway 212 to S. 8th Ave. in Laurel, Montana. S. 4th Street was identified in the 2009 Pavement Maintenance Management Plan as needing full reconstruction. The water and sewer mains within the street have also been identified as being at the end of their service life. The approximate Right of Way width in the area is 60-ft and existing street width is 34-ft as measured from the back of curb. A new section will be determined through discussions with the local stakeholders and the City of Laurel. This project will include approximately 2,600 lf of 8" water main, 400 lf of 8" sewer main, 8 fire hydrants, 5 sanitary sewer manholes, and 2,600 lf of street reconstruction.

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are:
Set forth in Exhibit A, "Engineer's Services for Task Order," modified for this specific Task Order, and attached to and incorporated as part of this Task Order.
- B. Resident Project Representative (RPR) Services – Owner and Engineer anticipate a Task Order amendment to incorporate RPR services following completion of Final Design Phase services.
- C. Designing to a Construction Cost Limit – Not Used
- D. Other Services – Not Used
- E. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

3. Additional Services that may be authorized or necessary under this Task Order are:

Set forth as Additional Services in Part 2—Additional Services, of Exhibit A, "Engineer's Services for Task Order," modified for this specific Task Order, and attached to and incorporated as part of this Task Order.

4. Owner's Responsibilities

- A. Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:
- Pay the cost of any review fees imposed by agencies having jurisdiction over the project.
 - Coordinate with Laurel Public Schools and other stakeholders to evaluate access and traffic control considerations.
 - Perform all duties (including legal and bond counsel) related to creating a special improvement district not identified in Exhibit A-Engineer's Services.

5. Task Order Schedule

- A. In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule:
- Owner desires to have construction occur between May 1, 2022 and September 30, 2022. Engineer will plan the project to accommodate these dates, barring delays from SID creation, weather or other unexpected circumstances.
 - Owner will provide review comments, in writing, to Engineer for any draft deliverables submitted by Engineer. Owner will provide comments within 10-days of receipt from Engineer. Owner acknowledges delays in review/response may extend the final schedule.
 - Engineer shall provide periodic updates to Owner on the anticipated completion schedule, throughout the duration of the project.

6. Payments to Engineer

- A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
1. Basic Services:, Design through Bidding Phases (A1.01-A1.05)	\$ 345,800	Lump Sum
2. Basic Services: Construction and Post-Construction Phase (A1.06-A1.07)*	\$ 250,000	Direct Labor
TOTAL COMPENSATION	\$ 595,800	
3. Additional Services (Part 2 of Exhibit A)	(N/A)	Direct Labor

*Based on a 4 -month continuous construction period.

Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Consultants' charges, if any. For lump sum items, Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner.

- B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Consultants retained as of the Effective Date of the Task Order: None

8. Other Modifications to Agreement and Exhibits: None

9. Attachments: Exhibit A – Engineer’s Services for Task Order

10. Other Documents Incorporated by Reference:

December 5, 2017 Agreement between Owner and Engineer for Professional Services, Task Order Edition
October 13, 2020 Amendment to Engineer-Owner Agreement, Amendment No. 1.

11. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is July 27, 2021.

OWNER: City of Laurel

ENGINEER: KLJ Engineering, Inc

By: _____

By: _____

Print Name: Thomas C. Nelson

Print Name: Mark Anderson

Title: Mayor

Title: Vice-President

Engineer License or Firm’s
Certificate No. (if required): PEL-EF-LIC-37

State of: Montana

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Kurt Markegard

Name: Matt Smith

Title: Director of Public Works

Title: Project Manager

PO Box 10

PO Box 80303

Address: Laurel, MT 59044

Address: Billings, MT 59108

E-Mail

E-Mail

Address: kmarkegard@laurel.mt.gov

Address: matt.smith@kljeng.com

Phone: 406-628-4796

Phone: 406-245-5499

Engineer's Services for Task Order: 2022 Pavement Maintenance

PART 1—BASIC SERVICES

A1.01 *Project Management*

A. Tasks below apply to the entire Project.

1. Organize and facilitate kick-off meetings (one each) with Owner and Engineer's project teams to confirm roles, responsibilities and expectations for completing the project.
2. Provide project management services consisting of creating a work breakdown structure and detailed project schedule, creating and implementing a project management plan, facilitating weekly progress meetings and team coordination, reviewing time and expenses and generating monthly invoices, providing bi-weekly status updates to Owner, and provide oversight of the day-to-day Project activities.
3. Attend up to three (3) unscheduled meetings as needed to coordinate with Owner or other stakeholders.
4. Public Informational Meeting – It is expected that two (2) public informational meetings will be held. The first will be a public input meeting that will occur prior to preliminary design and the second will be an informative meeting just prior to construction. Engineer will prepare necessary exhibits and attend to represent the project.

A1.02 *Topography and Boundary Survey:*

- A. Provide right-of-way and parcel ownership research and mapping. Research property boundaries based on plats and certificates of survey obtained from public records. The right-of-way survey is projected to include ties only to readily identifiable property corners in order to allow survey maps on each side to be computed and attached to the base drawing. This procedure is anticipated to be sufficiently accurate to reasonably determine the existing right-of-way and decide if right-of-way acquisition should be evaluated in greater detail. If acquisition is necessary, subject properties likely will require individual surveys and lot lines verified, the work associated with which is not included in this scope of work and will be addressed as Additional Services.
- B. Topographic and Design Surveys – Complete and furnish preliminary ground survey of project limits to include site contours, existing surface features, and above- and below-ground utilities. Topographic survey will generally be bounded within right-of-way limits, and occasionally beyond as needed to verify grades, adjacent features, and structures. The topographic survey will be accomplished by conventional survey methods. Primary control points will be established as Montana NAD83 (2002) OPUS corrected State Plane Coordinates. Prior to beginning topographic data collection, a level network will be run

through all control points and tied to the vertical datum. As topographic data is collected an ongoing QC-QA process will verify all data and make sure pertinent features are included on the map.

- C. Base Drawing Preparation – Create a base drawing depicting calculated parcel boundaries, topographic survey data, and record drawings provided by Owner and other utility owners.
- D. Engineer's fee assumes that the above work will occur during a period when snow is not present at the Site.

Deliverable: Topographic Base Map

Owner provides: known utility locations.

A1.03 *Preliminary Engineering*

- A. Consult with Owner to define and clarify Owner's requirements for the Specific Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations, and identify available data, information, reports, facilities plans, and site evaluations.
- B. Advise Owner of any need for Owner to obtain, furnish, or otherwise make available to Engineer additional Specific Project-related data and information, for Engineer's use in the study and evaluation of potential solution(s) to Owner's Specific Project requirements, and preparation of a related report.
- C. Identify, consult with, and analyze requirements of governmental authorities having jurisdiction to approve the portions of the Specific Project to be designed or specified by Engineer.
- D. Prepare Preliminary Design Phase documents consisting of final design criteria, preliminary drawings, outline specifications, and written descriptions of the Specific Project. The extent of Engineer's design tasks that will be reflected in Drawings and Specifications, will include the following components:
 - 1. Water and Sewer Main Design
 - a. Design the replacement of the watermain that runs along S. 4th St from Highway 212 to S. 8th Ave.
 - d. Design sewer main where it crosses S. 4th St.
 - e. Detail Drawings – Provide detail drawings of water and sewer main and other supplemental design information required for construction.
 - 2. S. 4th Street Reconstruction Design
 - a. The project will be confined to existing right-of-way limits. However, after a public hearing with residents and City of Laurel; a different road section than existing may be installed.
 - b. Have a Geotechnical analysis completed on S. 4th Street to provide recommendations for an adequate asphalt cross section to include subgrade preparation, base thickness, and asphalt thickness.
 - c. Design roadway grading and storm collection structures that correspond with current South Side Stormwater study findings.

3. The following tasks are also included in Engineer's scope of services as part of the Preliminary Design Phase.
 - a. Coordinate with affected private utility owners (power, gas, phone, etc.), and evaluate if existing or potential conflicts necessitate utility relocation. If required, facilitate one (1) preliminary utility coordination meeting with Owner and other utility owners. Provide a written summation of utility owners comments. Completing a Subsurface Utility Engineering (SUE) survey is not included in this scope of work.
 4. Based on the information contained in the Preliminary Design Phase documents, prepare an opinion of probable construction cost, and assist Owner in tabulating the various cost categories which comprise Total Project Costs.
 5. Obtain and review Owner's instructions regarding Owner's procurement of construction services (including instructions regarding advertisements for bids, instructions to bidders, and requests for proposals, as applicable), Owner's construction contract practices and requirements, insurance and bonding requirements, electronic transmittals during construction, and other information necessary for the finalization of Owner's bidding-related documents (or requests for proposals or other construction procurement documents), and Construction Contract Documents. Also obtain and review copies of Owner's design and construction standards, Owner's standard forms, general conditions (if other than EJCDC® C-700), supplementary conditions, text, and related documents or content for Engineer to include in the draft bidding-related documents (or requests for proposals or other construction procurement documents), and in the draft Construction Contract Documents, when applicable.
 6. Furnish two (2) review copies of the Preliminary Design Phase documents, opinion of probable construction cost, and any other Preliminary Design Phase deliverables to Owner, and review them with Owner.
 7. Visit the Site as needed to assist in preparing the Preliminary Design Phase documents and to review with Owner. Up to two (2) combined Site visits or Owner meetings are included in the Preliminary Design Phase tasks.
- E. Engineer's services under the Preliminary Design Phase will be considered complete on the date when Engineer has delivered to Owner the Preliminary Design Phase documents, opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables. Engineer's fee is based on completing the Preliminary Design Phase services above one time; multiple iterations will be provided as Additional Services. Engineer will not proceed with Final Design Phase without Owner's acceptance of Preliminary Design Phase documents, opinion of probable construction cost, and any other Preliminary Design Phase deliverables that may affect the scope of the Project.
- F. Preliminary Engineering Deliverables:
1. Utility Coordination Meeting Comments.
 2. Preliminary Water and Sewer Plan and Profile Drawings
 3. Preliminary Stormwater and Street Reconstruction drawings.
 4. Preliminary Detail Sheets.

5. Opinion of probable construction cost
6. Preliminary Construction Agreement Documents Based on the EJCDC C-700 Contract.

A1.04 *Final Design Phase*

- A. As Basic Services, Engineer shall:
1. On the basis of the above acceptance, direction, and authorization, and after receiving Owner's written review comments, prepare final Drawings and Specifications indicating the scope, extent, and character of the Work to be performed and furnished by Contractor.
 2. Engineer's fee is based on completing the Final Design Phase services described below one time; multiple iterations will be provided as Additional Services.
 3. Visit the Site as needed to assist in preparing the final Drawings and Specifications and to review with Owner. Up to two (2) combined Site visits or Owner meetings are included in the Final Design Phase tasks.
 4. Provide technical criteria, written descriptions, and design data for Owner's use in filing applications for permits from the Montana Department of Environmental Quality. Additional permitting is not anticipated.
 5. Advise Owner of any recommended adjustments to the opinion of probable construction cost.
 6. In addition to preparing the final Drawings and Specifications, assemble drafts of other Construction Contract Documents based on specific instructions and contract forms, text, or content received from Owner.
 7. Prepare or assemble draft bidding-related documents (or requests for proposals or other construction procurement documents), based on the specific bidding or procurement-related instructions and forms, text, or content received from Owner.
 8. Furnish for review by Owner, its legal counsel, and other advisors, three (3) copies of the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables, and review them with Owner.
 9. Revise the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables in accordance with comments and instructions from the Owner, as appropriate, and submit the required number of final copies of such documents to Owner after receipt of Owner's comments and instructions.
- B. Engineer's services under the Final Design Phase will be considered complete on the date when Engineer has delivered to Owner the final Drawings and Specifications, other assembled Construction Contract Documents, bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables.

- C. The number of prime contracts for Work designed or specified by Engineer upon which the Engineer's compensation has been established under this Task Order is one. If more prime contracts are awarded, Engineer shall be entitled to an equitable increase in its compensation under this Task Order.
- D. Final Engineering Deliverables:
 - 1. Final plans for Bidding
 - 2. Final construction Contract Documents for Bidding
 - 3. Completed MDEQ application

A1.05 Bidding or Negotiating Phase

- A. As Basic Services, Engineer shall:
 - 1. Assist Owner in advertising for and obtaining bids or proposals for the Work, assist Owner in issuing assembled design, contract, and bidding-related documents (or requests for proposals or other construction procurement documents) to prospective contractors, and, where applicable, maintain a record of prospective contractors to which documents have been issued, attend pre-bid conferences, if any, and receive and process contractor deposits or charges for the issued documents.
 - 2. Prepare and issue Addenda as appropriate to clarify, correct, or change the issued documents.
 - 3. Consult with Owner as to the qualifications of prospective contractors.
 - 4. If the issued documents require, the Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by prospective contractors, provided that such proposals are allowed by the bidding-related documents (or requests for proposals or other construction procurement documents) prior to award of contracts for the Work. Services under this paragraph are subject to the provisions of Paragraph A2.01.B.2 of this Exhibit A.
 - 5. Attend the bid opening, prepare bid tabulation sheets to meet Owner's schedule, evaluate bids and provide a recommendation of award (if applicable), and assist Owner in assembling final contracts for the Work for execution by Owner and Contractor and in issuing notices of award of such contracts.
 - 6. If Owner engages in negotiations with bidders or proposers, assisting Owner with respect to technical and engineering issues that arise during the negotiations will be provided subject to the provisions of Paragraph A2.01.B.2 of this Exhibit A.
- B. The Bidding or Negotiating Phase will be considered complete upon commencement of the Construction Phase or upon cessation of negotiations with prospective contractors.
- C. Deliverables:
 - 1. Bid Tab
 - 2. Conformed Contract Documents
 - 3. Addenda, If required.
 - 4. Notice of Award Recommendation Letter

A1.06 Construction Phase

A. As Basic Services, Engineer shall:

1. *General Administration of Construction Contract:* Consult with Owner and act as Owner's representative as provided in the Construction Contract. The extent and limitations of the duties, responsibilities, and authority of Engineer shall be as assigned in EJCDC® C-700, Standard General Conditions of the Construction Contract (the Edition of which is to coincide with the current Montana Public Works Standard Specifications in effect at the time of a specific Task Order), prepared by the Engineers Joint Contract Documents Committee, or other construction general conditions specified in the Agreement. If Owner, or Owner and Contractor, modify the duties, responsibilities, and authority of Engineer in the Construction Contract, or modify other terms of the Construction Contract having a direct bearing on Engineer, then Owner shall compensate Engineer for any related increases in the cost to provide Construction Phase services. Engineer shall not be required to furnish or perform services contrary to Engineer's responsibilities as a licensed professional. All of Owner's instructions to Contractor will be issued through Engineer, which shall have authority to act on behalf of Owner in dealings with Contractor to the extent provided in this Agreement and the Construction Contract except as otherwise provided in writing.
2. *Resident Project Representative (RPR):* Provide the services of an RPR at the Site to assist the Engineer and to provide more extensive observation of Contractor's work. Duties, responsibilities, and authority of the RPR are as set forth in Exhibit D of the Master Services Agreement, which is hereby incorporated by reference. The furnishing of such RPR's services will not limit, extend, or modify Engineer's responsibilities or authority except as expressly set forth in Exhibit D.
3. It is anticipated that 680 hours of on-site RPR time will be sufficient to provide necessary construction observation through substantial completion, based on a recommended construction contract not to exceed 123 calendar days. RPR hours beyond this estimate are Additional Services and would require written authorization prior to proceeding. Construction observation time resulting from Contractor working outside of normal work hours, as will be defined in the contract documents will be paid by Owner to Engineer and then deducted from the Contractor's payment.
4. *Neighborhood Meeting:* Engineer will attend and assist in one (1) neighborhood meeting. The meeting will primarily be informative to the public prior to beginning construction. Engineer will provide exhibits and/or preliminary drawings to assist with the discussion as needed. Preparation of 3-D renderings or similar artistic graphical displays is not included. Owner will send notifications for meeting invitations.
5. *Selection of Independent Testing Laboratory:* Through Engineer's Subconsultant, provide Quality Assurance testing services as specified in Section 01400 of the Project Manual, at frequencies deemed necessary by the Engineer.
6. *Pre-Construction Conference:* Facilitate a pre-construction conference prior to commencement of Work at the Site.
7. *Electronic Transmittal Protocols:* If the Construction Contract Documents do not specify protocols for the transmittal of Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, then together with Owner and Contractor jointly develop such protocols

for transmittals between and among Owner, Contractor, and Engineer during the Construction Phase and Post-Construction Phase.

8. *Original Documents:* If requested by Owner to do so, maintain and safeguard during the Construction Phase at least one original printed record version of the Construction Contract Documents, including Drawings and Specifications signed and sealed by Engineer and other design professionals in accordance with applicable Laws and Regulations. Throughout the Construction Phase, make such original printed record version of the Construction Contract Documents available to Contractor and Owner for review.
9. *Schedules:* Receive, review, and determine the acceptability of any and all schedules that Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
10. *Baselines and Benchmarks:* As appropriate, establish baselines and benchmarks for locating the Work which in Engineer's judgment are necessary to enable Contractor to proceed. Provide construction surveys and staking to enable Contractor to perform its work. The total number of Engineer's survey crew project site mobilizations included in the tasks above is two. Contractor will be responsible for all construction surveys not listed below; staking requests in addition to the specific items listed below or in excess of the budgeted number of mobilizations will be provided as Additional Services. Re-staking of previously completed work due to no fault of Engineer will be provided as Additional Services. Staking shall be provided for:
 - a. Establish horizontal and vertical control – verify and reestablish horizontal and vertical coordinates of control required for construction staking. Set new control at a frequency suitable for construction during surveyor's initial mobilization for the below.
 - b. Water main, services, valves and hydrants – stake water main, valves, hydrants and appurtenances.
 - c. Sanitary sewer main, services and manholes – stake manholes, services and appurtenances
 - d. Street Centerline, curb and gutter, and sidewalks – stake top back curb, edge of walk, and street centerlines.
 - e. Stormwater Collection facilities – stake inlets, culverts, valley pans, and appurtenances.
11. *Visits to Site and Observation of Construction:* In connection with observations of Contractor's Work while it is in progress:
 - a. Make visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, to observe as an experienced and qualified design professional the progress of Contractor's executed Work. It is anticipated that one (1) Site visit per week, by the Engineer, will be sufficient for the Engineer to adequately observe and gauge the progress and performance of the Work. Such visits and observations by Engineer, and the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of the Work or to involve detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in the Agreement, this Task Order, and the Construction Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional

judgment, as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and observations, Engineer will determine in general if the Work is proceeding in accordance with the Construction Contract Documents, and Engineer shall keep Owner informed of the progress of the Work.

- b. The purpose of Engineer's visits to the Site, and representation by the Resident Project Representative, if any, at the Site, will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during the Construction Phase, and, in addition, by the exercise of Engineer's efforts as an experienced and qualified design professional, to provide for Owner a greater degree of confidence that the completed Work will conform in general to the Construction Contract Documents and that Contractor has implemented and maintained the integrity of the design concept of the completed Project as a functioning whole as indicated in the Construction Contract Documents. Engineer shall not, during such visits or as a result of such observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to any Constructor's work in progress, for the coordination of the Constructors' work or schedules, nor for any failure of any Constructor to comply with Laws and Regulations applicable to furnishing and performing of its work. Accordingly, Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish or perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents.
12. *Defective Work:* Reject Work if, on the basis of Engineer's observations, Engineer believes that such Work is defective under the terms and standards set forth in the Construction Contract Documents. Provide recommendations to Owner regarding whether Contractor should correct such Work or remove and replace such Work, or whether Owner should consider accepting such Work as provided in the Construction Contract Documents.
13. *Compatibility with Design Concept:* If Engineer has express knowledge that a specific part of the Work that is not defective under the terms and standards set forth in the Construction Contract Documents is nonetheless not compatible with the design concept of the completed Project as a functioning whole, then inform Owner of such incompatibility, and provide recommendations for addressing such Work.
14. *Clarifications and Interpretations:* Accept from Contractor and Owner submittal of all matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs) or relating to the acceptability of the Work under the Construction Contract Documents. With reasonable promptness, render a written clarification, interpretation, or decision on the issue submitted, or initiate an amendment or supplement to the Construction Contract Documents.
15. *Field Orders:* Subject to any limitations in the Construction Contract Documents, Engineer may prepare and issue Field Orders requiring minor changes in the Work.
16. *Change Orders and Work Change Directives:* Recommend Change Orders and Work Change Directives to Owner, as appropriate, and prepare Change Orders and Work Change Directives as

- required. Services related to additional design or construction review associated with Change Orders and Work Change Directives are not included and would be provided as Additional Services.
17. *Differing Site Conditions*: Respond to any notice from Contractor of differing site conditions, including conditions relating to underground facilities such as utilities, and hazardous environmental conditions. Promptly conduct reviews, obtain information, and prepare findings, conclusions, and recommendations for Owner's use, subject to the limitations and responsibilities under the Agreement and the Construction Contract.
 18. *Non-reviewable matters*: If a submitted matter in question concerns the Engineer's performance of its duties and obligations, or terms and conditions of the Construction Contract Documents that do not involve (1) the performance or acceptability of the Work under the Construction Contract Documents, (2) the design (as set forth in the Drawings, Specifications, or otherwise), or (3) other engineering or technical matters, then Engineer will promptly give written notice to Owner and Contractor that Engineer will not provide a decision or interpretation.
 19. *Shop Drawings, Samples, and Other Submittals*: Review and approve or take other appropriate action with respect to Shop Drawings, Samples, and other required Contractor submittals, but only for conformance with the information given in the Construction Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Construction Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Engineer shall meet any Contractor's submittal schedule that Engineer has accepted.
 20. *Substitutes and "or-equal"*: Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor, but subject to the provisions of Paragraph A2.01.B of this Exhibit A.
 21. *Inspections and Tests*:
 - a. Receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Construction Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Construction Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Construction Contract Documents. Engineer shall be entitled to rely on the results of such inspections and tests.
 - b. As deemed reasonably necessary, request that Contractor uncover Work that is to be inspected, tested, or approved.
 - c. Pursuant to the terms of the Construction Contract, require additional inspections or testing of the Work, whether or not the Work is fabricated, installed, or completed.
 22. *Change Proposals and Claims*: (a) Review and respond to Contractor's proposed changes to Work. Review each duly submitted change proposal from Contractor and, within 30 days after receipt of the Contractor's supporting data, either deny the change proposal in whole, approve it in whole, or deny it in part and approve it in part. Such actions shall be in writing, with a copy provided to Owner and Contractor. If the change proposal does not involve the design (as set forth in the Drawings,

Specifications, or otherwise), the acceptability of the Work, or other engineering or technical matters, then Engineer will notify the parties that the Engineer will not resolve the change proposal.
(b) Provide information or data to Owner regarding engineering or technical matters pertaining to Claims.

23. *Applications for Payment*: Based on Engineer's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:
- a. Determine the amounts that Engineer recommends Contractor be paid. Recommend reductions in payment (set-offs) based on the provisions for set-offs stated in the Construction Contract. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's knowledge, information and belief, Contractor's Work has progressed to the point indicated, the Work is generally in accordance with the Construction Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Construction Contract Documents, and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe the Work. In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of the Work (subject to any subsequent adjustments allowed by the Construction Contract Documents).
 - b. By recommending payment, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in the Agreement or this Task Order. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control the Work, or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the money paid to Contractor by Owner; to determine that title to any portion of the Work, including materials or equipment, has passed to Owner free and clear of any liens, claims, security interests, or encumbrances; or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.
24. *Contractor's Completion Documents*: Receive from Contractor, review, and transmit to Owner maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Construction Contract Documents, certificates of inspection, tests and approvals, and Shop Drawings, Samples, and other data approved as provided under Paragraph A1.05.A.19. Receive from Contractor, review, and transmit to Owner the annotated record documents which are to be assembled by Contractor in accordance with the Construction

Contract Documents to obtain final payment. The extent of Engineer's review of record documents shall be to check that Contractor has submitted all pages.

25. *Substantial Completion*: Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with Owner and Contractor, visit the Site to review the Work and determine the status of completion. Follow the procedures in the Construction Contract regarding the preliminary certificate of Substantial Completion, punch list of items to be completed, Owner's objections, notice to Contractor, and issuance of a final certificate of Substantial Completion. Assist Owner regarding any remaining engineering or technical matters affecting Owner's use or occupancy of the Work following Substantial Completion.
 26. *Final Notice of Acceptability of the Work*: Conduct a final visit to the specific Project to determine if the Work is complete and acceptable so that Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Engineer shall also provide a notice to Owner and Contractor ("Notice of Acceptability of Work") (also available as a construction form, EJCDC® C-626 (2013)) that the Work is acceptable to the best of Engineer's knowledge, information, and belief, and based on the extent of the services provided by Engineer under the Agreement and this Task Order.
 27. *Standards for Certain Construction-Phase Decisions*: Engineer will render decisions regarding the requirements of the Construction Contract Documents, and judge the acceptability of the Work, pursuant to the specific procedures set forth in the Construction Contract for initial interpretations, Change Proposals, and acceptance of the Work. In rendering such decisions and judgments, Engineer will not show partiality to Owner or Contractor, and will not be liable to Owner, Contractor, or others in connection with any proceedings, interpretations, decisions, or judgments conducted or rendered in good faith.
- B. *Duration of Construction Phase*: The Construction Phase will commence with the execution of the first Construction Contract for the specific Project or any part thereof and will terminate upon written recommendation by Engineer for final payment to Contractors. If the specific Project involves more than one prime contract, then Construction Phase services may be rendered at different times in respect to the separate contracts. In such cases, Engineer shall be entitled to an equitable increase in compensation if Construction Phase services (including Resident Project Representative services, if any) are required after the original date for completion and readiness for final payment of Contractor as set forth in the final Construction Contract under the Task Order.

A1.07 *Post-Construction Phase*

- A. Upon written authorization from Owner during the Post-Construction Phase, as Basic Services, Engineer shall:
1. Together with Owner, visit the Project to observe any apparent defects in the Work, make recommendations as to replacement or correction of defective Work, if any, or the need to repair of any damage to the Site or adjacent areas, and assist Owner in consultations and discussions with Contractor concerning correction of any such defective Work and any needed repairs.
 2. Together with Owner, visit the Project within one month before the end of the Construction Contract's correction period to ascertain whether any portion of the Work or the repair of any damage to the Site or adjacent areas is defective and therefore subject to correction by Contractor.

3. Prepare and submit to Owner and DEQ, each, one set of record drawings, showing all construction modifications to the original design.
- B. The Post-Construction Phase services may commence during the Construction Phase and, if not otherwise modified in this Exhibit A, will terminate twelve months after the commencement of the Construction Contract's correction period.
- C. Commissioning Phase – Not Included
- D. Other Services – Not Included
- E. The scope of this phase will be developed following Final Design and included by amendment.
- F. The scope of this phase will be developed following Final Design and included by amendment.

A1.08 *Commissioning Phase*—Not Included

A1.09 *Other Services*—Not Included

PART 2—ADDITIONAL SERVICES

A2.01 *Additional Services Requiring an Amendment to Task Order*

- A. *Advance Written Authorization Required:* During performance under a Task Order, Owner may authorize Engineer in writing to furnish or obtain from others Additional Services of the types listed below. Unless expressly indicated above or in the specific Task Order to be included Basic Services, the following services are not included as part of Basic Services and will be paid for by Owner as Additional Services, using the basis of compensation for Additional Services, as indicated in the specific Task Order.
 1. This Task Order contains specific information regarding tasks, number of iterations, and deliverables to be provided by Engineer. In addition to those specifically identified herein, the following list, which is not intended to be exclusive, summarizes other exclusions.
 - a. Boundary surveys or establishing survey monuments
 - b. Traffic analyses
 - c. Public or private utility analyses, modeling or design, other than water and sewer system rehabilitation identified above.
 - d. Subsurface drainage system design
 - e. Structural design
 - f. Landscape or irrigation design
 - g. Right-of-way or permanent easement acquisition services
 - h. 3-D or artistic renderings
 2. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Specific

Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Specific Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Specific Project.

3. Services to make measured drawings of existing conditions or facilities, to conduct tests or investigations of existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by Owner or others.
4. Services resulting from significant changes in the scope, extent, or character of the portions of the Specific Project designed or specified by Engineer, or the Specific Project's design requirements, including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Construction Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date of the Task Order, requested by Owner, or are due to any other causes beyond Engineer's control.
5. Services resulting from Owner's request to evaluate additional Study and Report Phase alternative solutions beyond those agreed to in Paragraph A1.01.
6. Services required as a result of Owner's providing incomplete or incorrect Specific Project information to Engineer.
7. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructibility review requested by Owner; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other documents as a result of such review processes.
8. Preparing additional bidding-related documents (or requests for proposals or other construction procurement documents) or Construction Contract Documents for alternate bids or cost estimates requested by Owner for the Work or a portion thereof.
9. Assistance in connection with bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services.
10. Preparing conformed Construction Contract Documents that incorporate and integrate the content of all Addenda and any amendments negotiated by Owner and Contractor.
11. Providing Construction Phase services beyond the original date for completion and readiness for final payment of Contractor, but only if such services increase the total quantity of services to be performed in the Construction Phase, rather than merely shifting performance of such services to a later date.

12. Conducting surveys, investigations, and field measurements to verify the accuracy of Record Drawing content obtained from Contractor, Owner, utility companies, and other sources; revise and supplement Record Drawings as needed.
 13. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, mediation, lien or bond claim, or other legal or administrative proceeding involving the Project.
 14. Providing construction surveys and staking to enable Contractor to perform its work other than as required under Paragraph A1.05, and any type of property surveys or related engineering services needed for the transfer of interests in real property; and providing other special field surveys.
 15. Excessive services during any correction period, or with respect to guarantees called for in the Construction Contract (except as agreed to under Basic Services).
 16. Provide assistance in responding to the presence of any Constituent of Concern at any Site, in compliance with current Laws and Regulations.
 17. Other additional services performed or furnished by Engineer not otherwise provided for in this Agreement.
- B. *Advance Written Authorization Not Required:* Engineer shall advise Owner in advance that Engineer will immediately commence to perform or furnish the Additional Services of the types listed below. For such Additional Services, Engineer need not request or obtain specific advance written authorization from Owner. Engineer shall cease performing or furnishing such Additional Services upon receipt of written notice from Owner. Unless expressly indicated above or in the specific Task Order to be included Basic Services, the following services are not included as part of Basic Services and will be paid for by Owner as Additional Services, using the basis of compensation for Additional Services, as indicated in the specific Task Order.
1. Upon request of Owner, attendance at meetings and completing site visits in addition to those identified above.
 2. Services in connection with Work Change Directives and Change Orders to reflect changes requested by Owner.
 3. Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or equal" items; services after the award of the Construction Contract in evaluating and determining the acceptability of a proposed "or equal" or substitution which is found to be inappropriate for the Project; evaluation and determination of an excessive number of proposed "or equals" or substitutions, whether proposed before or after award of the Construction Contract.
 4. Additional or extended services arising from (a) the presence at the Site of any Constituent of Concern or items of historical or cultural significance, (b) emergencies or acts of God endangering the Work, (c) damage to the Work by fire or other causes during construction, (d) a significant

amount of defective, neglected, or delayed Work, (e) acceleration of the progress schedule involving services beyond normal working hours, or (f) default by Contractor.

5. Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of the Work by Owner prior to Substantial Completion.
6. Evaluating unreasonable or frivolous requests for interpretation or information (RFIs), Change Proposals, or other demands from Contractor or others in connection with the Work, or an excessive number of RFIs, Change Proposals, or demands.
7. Reviewing a Shop Drawing or other Contractor submittal more than three times, as a result of repeated inadequate submissions by Contractor.
8. While at the Site, compliance by Engineer and its staff with those terms of Owner's or Contractor's safety program provided to Engineer subsequent to the Effective Date that exceed those normally required of engineering personnel by federal, State, or local safety authorities for similar construction sites.

File Attachments for Item:

5. Resolution - A Resolution Of The City Council Authorizing The Award Of Grants From The Tax Increment Financing District Funds Pursuant To The Lura Large Grant Request Program For Eligible Applicants And Improvements.

RESOLUTION NO. R21-__

**A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE
AWARD OF GRANTS FROM THE TAX INCREMENT FINANCING DISTRICT
FUNDS PURSUANT TO THE LURA LARGE GRANT REQUEST PROGRAM FOR
ELIGIBLE APPLICANTS AND IMPROVEMENTS.**

WHEREAS, the City of Laurel approved a Large Grant Request Program proposed by the Laurel Urban Renewal Agency (LURA) through Resolution No. R15-08; and

WHEREAS, a number of property owners prepared and submitted applications seeking grant funding through the Large Grant Request Program for their respective projects; and

WHEREAS, as provided in the Meeting Minutes (attached hereto and incorporated herein), the LURA Board reviewed and considered all of the applications submitted and recommends the City Council's approval and award of large grants to the Applicants in the following amounts:

- | | | |
|----|--|--------------|
| 1. | Carl Jones -Laurel Auto Clinic: | \$75,894.00 |
| 2. | Don Smarsh – Dynamic Designs: | \$23,208.00 |
| 3. | Daniel Nease – Emerald HVAC: | \$6,475.00 |
| 4. | Eric Harkins – Laurel Ford: | \$145,832.00 |
| 5. | Marvin Carter – Fraternal Order of Eagles: | \$11,640.00 |
| 6. | Nadine Horning – Rapid Tire: | \$11,905.00 |

WHEREAS, all the applicants, applications and projects are eligible for grant assistance and LURA recommends approval and funding of the same in the amounts provided herein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the Applicants listed herein are hereby approved for large grants pursuant to the Large Grant Request Program in the amounts provided herein to be paid from the City's Large Grant Request Program, Tax Increment Financing District Fund.

Introduced at a regular meeting of the City Council on _____, 2021, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel this ____ day of _____, 2021.

APPROVED by the Mayor this ____ day of _____ 2021.

CITY OF LAUREL

Thomas C. Nelson, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer, Clerk-Treasurer

Approved as to form:

Sam Painter, Civil City Attorney

LURA Large Grants 2021								Funding Avail:	
								\$ 275,000.00	\$ -
Applicant	Project	Application Date	Start Date	Completion Date	Initial Requested Amount	Working Amount 1 (50%)	LURA Working Amount	LURA Awarded Amount	City Council Awarded Amount
Carl Jones	Laurel Auto Clinic - abatement and demolition of existing residence on the property. Mmove and construct bathrooms into the automotive shop and redesign the waiting room and office area	4/15/2021	3/1/2021	12/31/2021	\$ 228,250.00	\$ 114,125.00	\$ 75,893.13	\$ 75,894.00	
Don Smarsh	Dynamic Designs - Roof Replacement, Back parking lot replacement, installation of handicap ramp and door at front of building	5/24/2021	3/1/2021	11/1/2021	\$ 46,415.89	\$ 23,207.95	\$ 23,207.95	\$ 23,208.00	
Daniel Nease	Emerald HVAC - Removal and replacement of sewer piping and install new liner, involving interior and exterior excavation	5/27/2021	7/1/2021	12/31/2021	\$ 12,950.00	\$ 6,475.00	\$ 6,475.00	\$ 6,475.00	
Eric Harkins	Laurel Ford - Repair and Replace shop insulation, replace and upgrade asphalt surfacing of lot and landscaping, remove and replace flooring in customer kitchen/lounge area, install EV Charging stations at front parking area	5/28/2021	10/1/2021	9/1/2021	\$ 438,591.77	\$ 219,295.89	\$ 145,831.76	\$ 145,832.00	
Marvin Carter	Fraternal Order of Eagles - Remodel the back bar area including cooler, new shelves, mirros, electrical system, plumbing, ceiling and floor replacement, painting and carpentry	5/14/2021	7/1/2021	10/1/2021	\$ 23,280.00	\$ 11,640.00	\$ 11,640.00	\$ 11,640.00	
Nadine Horning	Rapid Tire - Beautify the corner of West Railroad st and S. 1st Ave, Landscape lawn and weeds, add plants and trees, install cement slab seating for pedestrians	6/1/2021	6/1/2021	11/1/2021	\$ 23,809.00	\$ 11,904.50	\$ 11,904.50	\$ 11,905.00	
Total:					\$ 773,296.66	\$ 386,648.33	\$ 274,952.33	\$ 274,954.00	\$ -



**MINUTES
CITY OF LAUREL
LAUREL URBAN RENEWAL AGENCY
MONDAY, JUNE 21, 2021
11:00 AM
CITY COUNCIL CHAMBERS**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

1. Roll Call

The Planning Director called the Meeting to order at 11:02AM.

Mardie Spalinger
Janice Lehman
Daniel Klein
Michelle DuBois
Don Smarsh
Nick (City of Laurel)
Linda Frickel (arrived at 11:05)

Dianne Lehme (BSEDA)
Richard Herr
Marvin Carter

General Items

2. Approve Meeting Minutes: April 19, 2021

Members Reviewed the minutes from April 19, 2021.

Don Motioned to approve the Minutes from the meeting on April 19, 2021.
Mardie Seconded.
Motion Carried.

New Business

Nick presented a brief overview of the grants. Discussed the grant for High Plains Brewing and his recommendation for inclusion.

Daniel motioned to remove the grant application for High Plains Brewing from consideration.
Mardie Seconded.
Motion Carried.

Nick presented the Large Grants and his recommended amounts of approval. Members discussed the length of time for the grants and eligibility.

Daniel asked Don whether he would be okay with holding off on approval on the grant for Dynamic Designs as he is a voting member and recusal would negate the quorum of the meeting.

Could we hold an additional meeting to amend the Large Grants to include Dynamic Designs?

The Applicant approved of waiting until a full meeting of the LURA Board to have his grant approved.

Members asked if there are options for providing options for attending digitally (via Zoom or otherwise)

3. Large Grant Application: Laurel Auto Clinic

Members reviewed the grant request and the spreadsheet.

Daniel Motioned to approve the Large Grant Application for Laurel Auto Clinic totaling \$75,894.00.

Don Seconded.

Motion Carried.

4. Large Grant Application: Fraternal Order of Eagles

Members reviewed the grant request and the spreadsheet.

Discussion of the grant with the Applicant Marvin Carter on timeline and contractors.

Hope to get it started after the Fourth of July holiday.

Mardie said that the Eagles have done good work on the outside.

Marvin Carter said that the internal ceilings need to be fixed. There are a couple of ceilings that need replacing and improving. This grant would assist with that work.

Mardie Motioned to approve the Large Grant Application for the Fraternal Order of Eagles for \$11,640.

Daniel Seconded.

Motion Carried.

5. Large Grant Application: Laurel Ford

Members reviewed the grant request and the spreadsheet.

Discussion of Electric Chargers and if they are allowable.

Nick treated them as Energy Efficiency and Infrastructure improvements.

Discussion of site ownership and leasing for receiving grant funds.

Nick provided additional information on who is eligible to receive funds.

Daniel Motioned to approve the Large Grant Application for Laurel Ford totaling \$145,832.00.

Don Seconded.

Motion Carried.

5. Large Grant Application: Rapid Tire

Members reviewed the grant request and the spreadsheet.

Members discussed that the Rapid Tire Grant fits the need for the district, landscaping, site work, and blight removal. This grant will make a big difference in aesthetics.

Mardie Motioned to approve the Large Grant Application for Rapid Tire totaling \$11,905.00.
Don Seconded.
Motion Carried.

Members discussed the Railroad Overpass. Is the State done with the restoration work on the sidewalks?
The Stucco work?

The project appears to be completed at this time. It was meant to strengthen the walls and structurally improve it.

7. Large Grant Application: Emerald HVAC

Members reviewed the grant request and the spreadsheet.

Don Motioned to approve the Large Grant Application for Emerald HVAC totaling \$6,450.00.
Mardie Seconded.
Motion Carried.

8. Large Grant Application: Dynamic Designs

Daniel suggested Tabling the application for Dynamic Designs until a proper quorum can be convened.

The Members agreed.

The Large Grant Application for Dynamic Designs has been tabled until the proposed meeting on June 28th.

9. Large Grant Application: High Plains Brewing

Members removed the Large Grant Application for High Plains Brewing from consideration. The applicant has been notified that he will be able to re-apply during the next large grant cycle.

Old Business Other Items

Dianne Lehme of BSEDA was present. She suggested having Laurel consider the ARPA funding that is coming out. This is specifically for Water and Sewer Projects. TIFs and TEDD districts are eligible to receive funding. They do not require specific matching funds but they would prefer to see it. The applications are not as detailed as other ones are. The Largest amount able to be requested is \$25 million. Eligible projects include drainage systems and storm water.

Nick remarked that they have been working with KLJ to come up with projects.

Richard Herr said it would be important to look westward by the interchange and to expand westward.

The City could apply for multiple projects (WL Interchange, TIF District, etc.)

This funding is also able to be matched with Federal dollars (NOT a normal situation).

Nick mentioned that the City is also looking at other funding sources such as Coal Board in order to get projects done.

The Coal Board was recently reorganized and may look at Laurel and Yellowstone County differently.

Members discussed possible eligibility of projects and how the Ditch improvement would Richard suggested appointing a Vice Chair. Nick placed the item on the agenda for June 28th.

Announcements

10. Adjourn

The next meeting is scheduled for June 28, 2021.

Mardie Motioned to Adjourn.

Daniel Seconded.

Meeting Adjourned at 12:20pm.

11. Next Meeting: July 19, 2021

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER



**AGENDA
CITY OF LAUREL
LAUREL URBAN RENEWAL AGENCY
MONDAY, JUNE 28, 2021
11:00 AM
CITY COUNCIL CHAMBERS**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

1. Roll Call

The Chair Called the meeting to order at 11:00am

Mardie Spalinger,
Janice Lehman
Dennis Eaton
Don Smarsh
Judy Goldsby
Nick Altonaga (City of Laurel)

General Items

2. Approve Meeting Minutes: June 21, 2021

Don Motioned to approve the meeting minutes from June 21, 2021.
Mardie Seconded.
Motion Carried.

3. Large Grant Program 2021 - Amendments

Nick presented the outstanding grant application for Dynamic Designs (\$23,208.00).

Don has been working with Kurt Markegard with Public Works getting the encroachment permit completed for the handicap ramp. It has been a long process due to getting all the information together from the different contractors. KM has provided all the requirements. The roof is so bad that it cannot be patched. Needs a full replacement. Will be done by US Roof. Concrete work to be done by MKM. Drainage, and rear work is important to not have flooding when it rains. Door to be done by Associated Glass.

Mardie motioned to approve the Large Grant Application for Dynamic Designs totaling \$23,208.00.
Dennis Seconded.
Motion Carried.

New Business

3. LURA Small Grant: Main St. Perk Sign Grant

Nick presented the

Don Motioned to approve the Sign Grant for Main Street Perk totaling \$445.00.

Mardie Seconded.
Motion Carried.

4. LURA Small Grant: The Front Porch

Mardie Motioned to approve the General Small Grant Application for the Front Porch totaling \$2,448.51.

Don Seconded.
Motion Carried.

5. LURA Small Grant: Laurel Ford Sign Grant

Members reviewed and discussed the sign grant for Laurel Ford. Nick provided information about the Large Grant that was approved last week and this request. They are separate requests, with this not having been duplicated.

Don Motioned to approve the Sign Grant for Laurel Ford totaling \$3,000.
Dennis Seconded.
Motion Carried.

Old Business

Discussion of ARPA funding, and other projects.

Dennis provided some information on the issues on the South Side. There is no drainage at all. Speed from truck traffic has been a big issue, as well as speed along those streets. Points discussed included:

- Street Widening and citizen pushback.
- Drainage within the whole area.
- Parking concerns.
- Industrial traffic from CHS refinery.
- Speed from industrial traffic and other visitors

Members discussed:

- Discussion of ARPA funds and the different rounds of funding available.
- Difficulties with procuring engineers and construction companies.
- Do we know who have applied for grants?
- Other grants available from Coal Board and others.
- Need to have more training and certification programs ready for people.

Other Items

Don brought up what limits we should place on applicants? A limit on requested amounts?

How do we weigh the application and requested amounts?

Nick asked if we should cap the lifetime amount someone can award? Or if we should cap the amount of funds being applied for?

Dennis asked whether we SHOULD tie LURA funds to the incremental amounts paid into the district?

Dennis – Everybody gets some. Should we have a system to better consider projects?

The smaller, regular businesses should have a priority over the larger conglomerates who have money to spend.

Public-facing improvements. (Entrance, façade, public spaces, etc.)

Don mentioned that he has had conversations with people to open new businesses (restaurant, brewery, etc.) and didn't know where to start. He has mentioned LURA to them as a way to get help with start-up costs and other major costs.

Announcements

Chair adjourned the meeting at 12:01pm.

Next Meeting: July 19, 2021

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER



LAUREL URBAN RENEWAL AGENCY (LURA)

Control No. **20-0220-113212**

OFFICE USE ONLY	
RECEIVED APR 15 2021 BY: <i>[Signature]</i>	
LURA REVIEW	DATE <i>6/21/21</i>
PLANNER REVIEW	DATE
CITY COUNCIL	DATE

Grant Application

- ☐ Small Grant (up to \$5,000)
☐ Technical Assistance Grant
☐ Façade Grant
☐ Signage and Awning Grant (Up to \$3,000)
☒ Large Grant (Greater than \$5,000)

Applicant Name (Last, First Middle) Jones, Carl Levi		Applicant Phone (406) 628 - 1299	
Applicant Mailing Address (Street, City, State Zip) 619 E Main Street, Laurel, 59044		Applicant E-Mail Address laurelautoclinic@gmail.com	
Business Name Laurel Auto Clinic		Laurel Business License Number 1967	
Business Physical Address (Street, City, State Zip) 619 E Main Street, Laurel, 59044		Business Phone (406) 628 - 1299	
Business Activities (i.e. retail, office, etc.) Automotive Repair			
Business Owner Name (Last, First Middle) <input checked="" type="checkbox"/> Same as Applicant		Business Owner Phone () -	
Business Owner Mailing Address (Street, City, State Zip)		Business Owner E-Mail Address	
Building Frontage (building length along a public street) 107 feet	Building Height (number of stories defined by current code) 20 feet 1 stories	Historical District Building <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Date Approved / /			
Property Legal Description (i.e. assessor parcel number) LAUREL REALTY SECOND SUBD, S09, T02 S, R24 E, BLOCK 14, Lot 1 - 4			
Property Legal Owner and Contact Information GOLDSBY, JUDITH ANN CB Contract Buyer			

I certify under penalty of law, that the information provided herein is true, accurate and complete to the best of my knowledge. I understand that submitting an application does not guarantee a grant will be awarded, and that grant awards are at the discretion of the LURA board. Additionally, I verify that I have read and agree to abide by all applicable regulations under Title 20 of the Laurel Municipal Code as they apply to the LURA program. I am aware that a violation of these regulations shall result in the rejection of my application or disqualification from participating in the LURA grant program.

Applicant Signature <i>[Signature]</i>	Date (MM/DD/YYYY) <i>6/14/21</i>
---	-------------------------------------

**INCOMPLETE APPLICATIONS
SHALL BE RETURNED**

Application processing time is a minimum of 60 business days.

Return Completed Applications To:
Laurel Urban Renewal Agency (LURA)
ATTN: City Planner
PO Box 10
Laurel, MT 59044
(406) 628-7431

Applicant Initials *CL*

Page 1 of 5

Previous Applications (if any)	Date	Control No.	Approved
Technical Assistance Grant	3 / 19 / 2021		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.

Automotive Repair. Brakes, engine work, tune ups, transmission service, electrical diagnostics

Brief Description of Project.

Abatement and demolition of existing residence on the property. Move and construct bathrooms into the automotive shop and redesign the waiting room and office.

Brief Description of Project Time Line.

All construction should be complete in 2021. Specific timing dependent on contractors.

Explain how the project will support and/or improve the down town district.

Remove blight from existing residence. This is phase one of a two phase project that will eventually increase the amount of automotive bays available. The expansion of the business will allow us to serve more residents of Laurel, giving them options and availability to repair their vehicles. We will also be able to employ more people within the community once expansion is complete.

What type(s) of development and/or physical improvements are being considered?

Phase I will remove the old residence that is in disrepair. Phase I will also expand and improve the existing waiting room. We will install new windows in the building, and put in two restrooms that customers and employees can access. An office space for personnel will also be added.

Name and Address of Technical Assistance Firm.	Name and Address of Contractor that will complete the work.
Collaborative Design Architects 2280 Grant Road, Suite C Billings, MT 59101	Jones Construction 123 Regal St. Billings, MT 59101

What type of general Small Grant is needed?	MCA	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Public Utilities			
<input type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Intersection Signals & HAWK Crossing	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Street & Alley Surface Improvements	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Crosswalks	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Structural Repair			
<input type="checkbox"/> Flooring		\$____,____.____	\$____,____.____
<input type="checkbox"/> Walls (interior)		\$____,____.____	\$____,____.____
<input type="checkbox"/> Roof, Ceiling		\$____,____.____	\$____,____.____
<input type="checkbox"/> Energy Efficiency Improvements			
<input type="checkbox"/> LED Lighting (interior)		\$____,____.____	\$____,____.____
<input type="checkbox"/> Insulation		\$____,____.____	\$____,____.____
<input type="checkbox"/> Programmable Thermostats		\$____,____.____	\$____,____.____
<input type="checkbox"/> Solar Panels and Systems		\$____,____.____	\$____,____.____
TOTAL:		\$____,____.____	\$____,____.____

What type of **Small Grant** is needed?

	Hours (up to 30 total)	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Technical Assistance			
<input type="checkbox"/> Architectural/Design Fees	_____	\$____,____.____	\$____,____.____
<input type="checkbox"/> Landscape/Hardscape Design Fees	_____	\$____,____.____	\$____,____.____
<input type="checkbox"/> Feasibility Study Fees	_____	\$____,____.____	\$____,____.____
<input type="checkbox"/> Building Permit Fees	_____	\$____,____.____	\$____,____.____
 <input type="checkbox"/> Facade Grant			
<input type="checkbox"/> Water Cleaning		\$____,____.____	\$____,____.____
<input type="checkbox"/> Prepping and Painting		\$____,____.____	\$____,____.____
<input type="checkbox"/> Window Replacement/Repair		\$____,____.____	\$____,____.____
<input type="checkbox"/> Door Replacement/Repair		\$____,____.____	\$____,____.____
<input type="checkbox"/> Entry Foyer Repairs		\$____,____.____	\$____,____.____
<input type="checkbox"/> Exterior Lighting		\$____,____.____	\$____,____.____
<input type="checkbox"/> Façade Restoration/Rehabilitation		\$____,____.____	\$____,____.____
<input type="checkbox"/> Landscape/Hardscape Improvements		\$____,____.____	\$____,____.____
 <input type="checkbox"/> Signage and Awning Grant			
<input type="checkbox"/> Signage		\$____,____.____	\$____,____.____
<input type="checkbox"/> Awning		\$____,____.____	\$____,____.____
 TOTAL:		\$____,____.____	\$____,____.____

What type of **Large Grant** is needed?

LURA Funds

Applicant Funds

	MCA	Requested	Committed
<input checked="" type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$ <u>21,670.00</u>	\$ <u>43,340.00</u>
<input type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$ _____	\$ _____
<input checked="" type="checkbox"/> Public Utilities			
<input checked="" type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$ <u>3,025.00</u>	\$ <u>6,050.00</u>
<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Intersection Signals & HAWK Crossing	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Street & Alley Surface Improvements	7-15-4288(n4)	\$ _____	\$ _____
<input type="checkbox"/> Crosswalks	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$ _____	\$ _____
<input checked="" type="checkbox"/> Structural Repair			
<input checked="" type="checkbox"/> Flooring		\$ <u>89,430.00</u>	\$ <u>178,860.00</u>
<input checked="" type="checkbox"/> Walls (interior)		\$ _____	\$ _____
<input checked="" type="checkbox"/> Roof, Ceiling		\$ _____	\$ _____
<input type="checkbox"/> Energy Efficiency Improvements			
<input checked="" type="checkbox"/> LED Lighting (interior) Included in Structural Repair		\$ _____	\$ _____
<input checked="" type="checkbox"/> Insulation Included in Structural Repair		\$ _____	\$ _____
<input type="checkbox"/> Programmable Thermostats		\$ _____	\$ _____
<input type="checkbox"/> Solar Panels and Systems		\$ _____	\$ _____
TOTAL:		\$ <u>114,125.00</u>	\$ <u>228,250.00</u>

Application Checklist

- ☒ Application
- ☒ Copy of Laurel Business License
- ☒ Copy of Historical Building Verification form from Yellowstone County Historic Preservation Office
- ☒ Copy of Estimates or Paid Invoices from Applicant's Vendor (Work performed by the applicant, business owner, property owner, or employee shall not be accepted for any grant project.)
- ☒ Copy of Plans and Sketches (hand drawn will not be accepted)
- ☒ Copy of Supporting Documentation
- ☒ Photos (Before and After)
- ☒ Project Description
- ☒ Project Time Line

✓*Submission of a W9 is required prior to reimbursement of grant funds*

Applicant Initials

CD

Page 5 of 5

Costs Broken out for Grant

	LURA Funds Requested	Applicant Funds Committed
<u>Demolition/Abatement of Structure for Removal of Blight</u>		
- Asbestos Survey	\$ 1,200.00	\$ 2,400.00
- Demolition of Residence	\$ 18,500.00	\$ 37,000.00
- Jones Construction Profit and Overhead 10%	\$ 1,970.00	\$ 3,940.00
Sub Total	\$ 21,670.00	\$ 43,340.00
 <u>Public Utilities</u>		
Water, Wastewater, Storm Water		
- Site Utilities (sewer line)	\$ 2,750.00	\$ 5,500.00
- Jones Construction Profit and Overhead 10%	\$ 275.00	\$ 550.00
Sub Total	\$ 3,025.00	\$ 6,050.00
 <u>Structural Repair</u>		
- Exterior Improvements	\$ 13,150.00	\$ 26,300.00
- Interior Improvements	\$ 39,050.00	\$ 78,100.00
- General Conditions & Labor	\$ 28,500.00	\$ 57,000.00
- Permits	\$ 600.00	\$ 1,200.00
- Jones Construction Profit and Overhead 10%	\$ 8,130.00	\$ 16,260.00
Sub Total	\$ 89,430.00	\$ 178,860.00
 Grand Total	\$ 114,125.00	\$ 228,250.00

City of Laurel

Business License

Fiscal Year July 1, 2020 to June 30, 2021

HAVING PAID THE SUM SHOWN BELOW TO THE CITY OF
LAUREL IN ACCORDANCE WITH THE CITY LICENSE
ORDINANCE, YOU ARE HEREBY LICENSED TO PERFORM
THE BUSINESS OR OCCUPATION LISTED HEREON:

License Number: 1967
Fiscal Year: 2020-21

License granted to:

MEL'S AUTO CLINIC
619 E. MAIN STREET
LAUREL MT 59044



GENERAL BUSINESS LICENSE

37.50

Fee Total: 37.50


City Official's Signature

Date Issued: 3/16/21



123 Regal Street, Billings, Montana 59101
Phone (406) 252-6298 * Fax (406) 252-4385

LAUREL AUTO CLINIC
CONCEPTUAL BUDGET
4/7/2021

Demolition - includes existing house, basement, removal of fence, shed and backfill of basement to existing grade	\$ 37,000.00
Asbestos Survey - Asbestos abatement is excluded, price to be determined once survey is complete	\$ 2,400.00
Site Utilities - Rework existing sewer line to service shop. Allowance	\$ 5,500.00
Exterior Improvement - rework including entry ramp and stairs, new windows, entry door & infill of existing overhead door.	\$ 26,300.00
Interior Improvements - Provide men's and women's single bathroom, waiting area and office. Floor to be sealed concrete, ceiling to be Acoustical Ceiling tile, walls to be painted drywall. New LED lay in lighting & split system HVAC system are included.	\$ 78,100.00
General Conditions & General Labor	\$ 57,000.00
Permits	\$ 1,200.00
Subtotal	\$ 207,500.00
Profit & Overhead	\$ 20,750.00
Total Estimated Cost	\$ 228,250.00
Architectural & Engineering Fees	\$ Excluded
Northwestern Energy, MDU, Communication Service Fees	\$ Excluded
Plan Review & System Development Fees	\$ Excluded
Total Estimated Budget	\$ 228,250.00

Scope of work assumed in budget.

- Demolition of existing house and basement complete including existing fence, metal building and haul off of all debris.
- Dirt import and backfill of existing basement to match adjacent grades. Landscaping is excluded.
- Reuse existing sewer service and extend to shop for new bathroom tie in.
- Demolish existing office, overhead door, entry door as required for new tenant improvements.
- Provide and install new storefront single entry door and (3) new storefront windows.
- Infill existing overhead door as required.
- Provide new entry exterior concrete, ramp and stairs. The remainder of the existing parking lot to remain as is.
- Provide and install framing for new waiting area, office and (2) bathrooms including 1 hour separation at the shop.
- Provide and install drywall and paint at all new framed walls.
- Provide and install 2 x 4 acoustical ceiling system with regular second look acoustical tile.
- Provide and install bathroom finishes for (2) single stall bathrooms including toilets, sinks, mirrors, grab bars, paper towel dispenser and toilet paper holder.
- Provide and install sealed ground concrete floor.
- Provide and install LED lay in light fixtures, outlets and switches as required by code.
- Provide and install Hollow metal doors at all interior locations.
- Provide and install complete heating and cooling system for new area only.

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Mel's Auto Clinic LLC	
	2 Business name/disregarded entity name, if different from above Laurel Auto Clinic	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) See instructions. 619 E. Main St.	Requester's name and address (optional)
	6 City, state, and ZIP code Laurel, MT 59044	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-				-	
or								
Employer identification number								
4	6		-	1	6	9	6	0 3 0

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

12/17/2020

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Laurel Auto Clinic LURA Grant Application

Project Description

We plan to renovate Laurel Auto Clinic in two phases. This grant application concerns Phase I of the project. In this phase the existing residence and blight on the property will be demolished and the site cleaned up to make way for future expansion of the business.

Current State of the Property

Right now, there are two separate buildings on the property. The first building is Laurel Auto Clinic which is an automotive shop that consists of 6 automotive bays and a waiting room. There are currently no bathrooms in this building.

The second building on the property is a residence that is old and in disrepair. The basement has repeatedly flooded causing mold growth and foundation damage and the roof has leaked multiple times in the past 10 years also causing water damage to the ceiling and walls of the house. As it currently stands, the house is uninhabitable.

The only bathroom available to staff is in that residence. Right now, staff must physically leave the automotive shop, step outside the building and into the residence to use a small bathroom consisting of just one sink, and one toilet. This is also the only available facility for employees to wash their hands.

The current waiting room is 10'X19.5" and has room for just three waiting chairs and one desk for an employee. There are no restrooms available to customers currently.

Phase I – Current Upgrade Project

Phase I includes the demolition and removal of the residential structure on the property. Asbestos abatement will be needed for this portion of the project. Once the structure is removed, that portion of the lot will be filled with dirt and gravel to prepare the site for future expansion of the business in Phase II.

Phase I also includes adding two bathrooms into the waiting room of the business. This water improvement portion of the project will include plumbing all new water and sewer lines into the shop. The new bathrooms will be ADA accessible for all customers and staff. These bathrooms will also ensure that we can provide the best access to soap and water to increase sanitation and good hygiene practices and reduce the spread of germs like the novel coronavirus. It facilitates a safer environment, so staff and customers do not have to exit the building in potentially icy or slippery conditions to access the restroom.

The last portion of Phase I is a structural improvement that will expand the waiting room and create an employee and staff office. We will remove one of the existing bays to create space for the waiting room, bathrooms, and office. Three energy efficient windows will be installed creating a more attractive and welcoming customer experience. Energy efficient LED lighting will be installed.

Phase II – FUTURE EXPANSION

Phase II, not included in this application, will be to demolish the oldest two bays of the shop and construct a new addition consisting of 7 automotive work bays. This will increase the number of bays in

the shop by a net total of 5 bays. Adding increased capacity to the shop will allow us to serve more members of the community, increase the tax revenue for the TIF district, and employ more people in our community.

Phase II will also create a more welcoming and appealing exterior to the shop that better reflects the charming and vibrant city that is Laurel, MT.

Project Timeline

Phase I will be completed in 2021, dependent on contractor availability.

Phase II is targeted for completion by 2025, dependent on funding.

Phase I Relevance to the Goals of the Laurel Urban Renewal Plan and Laurel Gateway Plan

Encourage an economically and culturally vibrant downtown

This project will promote economic development within the TIF District by removing the uninhabitable residence and blight on the property. By demolishing the blighted structure on the lot, we can make room for an expansion to the business that will allow us to serve more members of the community. This will also create a more welcoming and inviting environment in the city by improving the visual attractiveness of our community.

Once phase II is completed, we will have a net addition of 5 bays to the automotive business. This will lead to increased business revenue and therefore tax revenue for the community. It will also facilitate increased employment for members of the Laurel Community at Laurel Auto Clinic as we will have to hire 2 more mechanics and an office manager to keep up with increased workload.

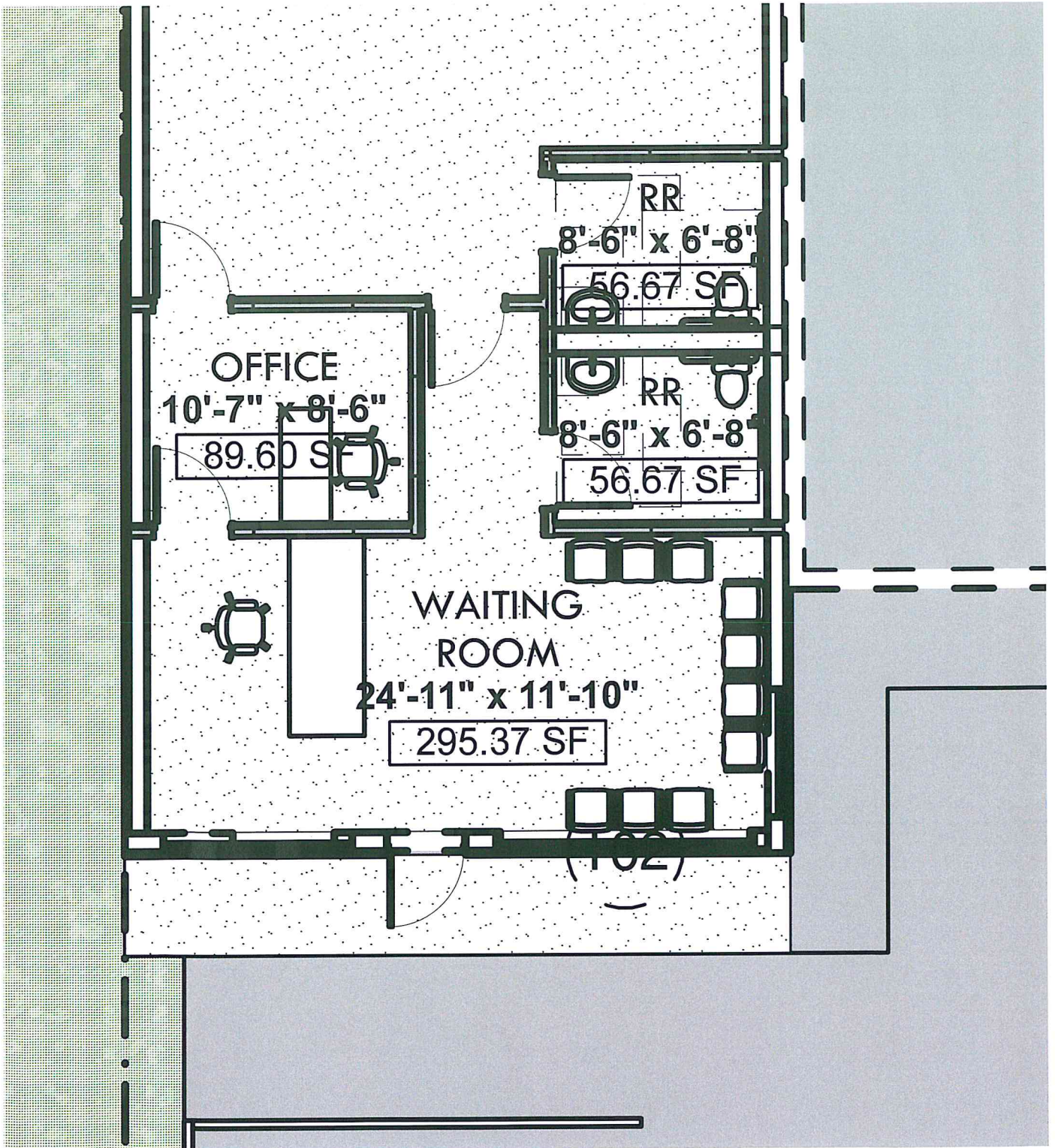
Create a vibrant and cohesive extension of the core downtown Laurel area

By improving the façade and attractiveness of the business, we hope to extend the charm of Downtown Laurel to the edges of the downtown district. Right now, it feels as if Laurel Auto Clinic is an industrial setting right in the middle of two vibrant food businesses. This expansion and façade improvement will create a better sense of culture and cohesiveness to this area of town that is more welcoming to visitors.

Have state of the art utilities and infrastructure

This renovation of the waiting room will bring the water and sewer systems up to code for this property. We will be able to offer sanitation facilities to our staff and guests that are state of the art and will encourage good hygiene practices to mitigate the spread of potentially harmful viruses and bacteria. It also creates a more welcoming experience for our customers and guests.

Improvements to the waiting room including LED lighting and three new insulated and energy efficient windows. A new and energy efficient front door that is welcoming and attractive will also be installed. This will decrease utility costs for the business, increase natural lighting in the waiting room, and increase overall attractiveness of the business to community members.





ARCHITECTS 2051 - LAUREL AUTO CLINIC

COLLABORATIVE DESIGN



COPYRIGHT © 2021

ISSUE DATES:

2/15/2021 - PREDESIGN

COLLABORATIVE DESIGN ARCHITECTS

2280 GRANT ROAD, SUITE C BILLINGS, MT 59102 406.248.3443

www.cd-mt.com

LAUREL AUTO CLINIC

#Site Address1, #Site City, #Site State #Site Postcode

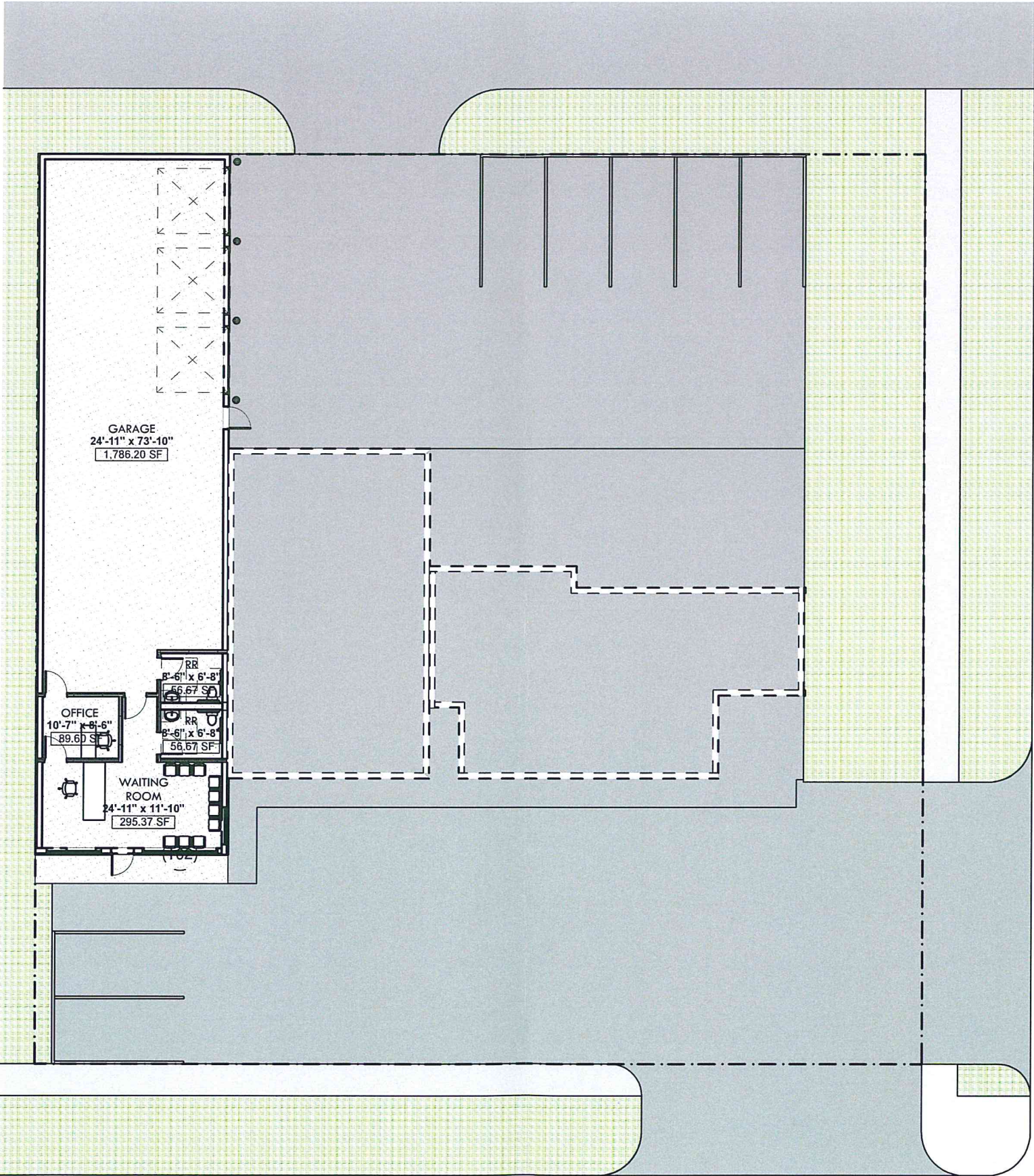
PREDESIGN

PREPARED FOR : #Client Full Name

PROJECT ARCHITECT : #Contact Full Name

PROJECT NUMBER: 2051

CONCEPT IMAGES



1

PHASE I PLAN

1/16" = 1'-0"



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ISSUE DATES:	
2/15/2021 - PREDESIGN	

COLLABORATIVE DESIGN ARCHITECTS
2280 GRANT ROAD, SUITE C BILLINGS, MT 59102 406.248.3443
www.cd-mt.com

LAUREL AUTO CLINIC
#Site Address1, #Site City, #Site State #Site Postcode

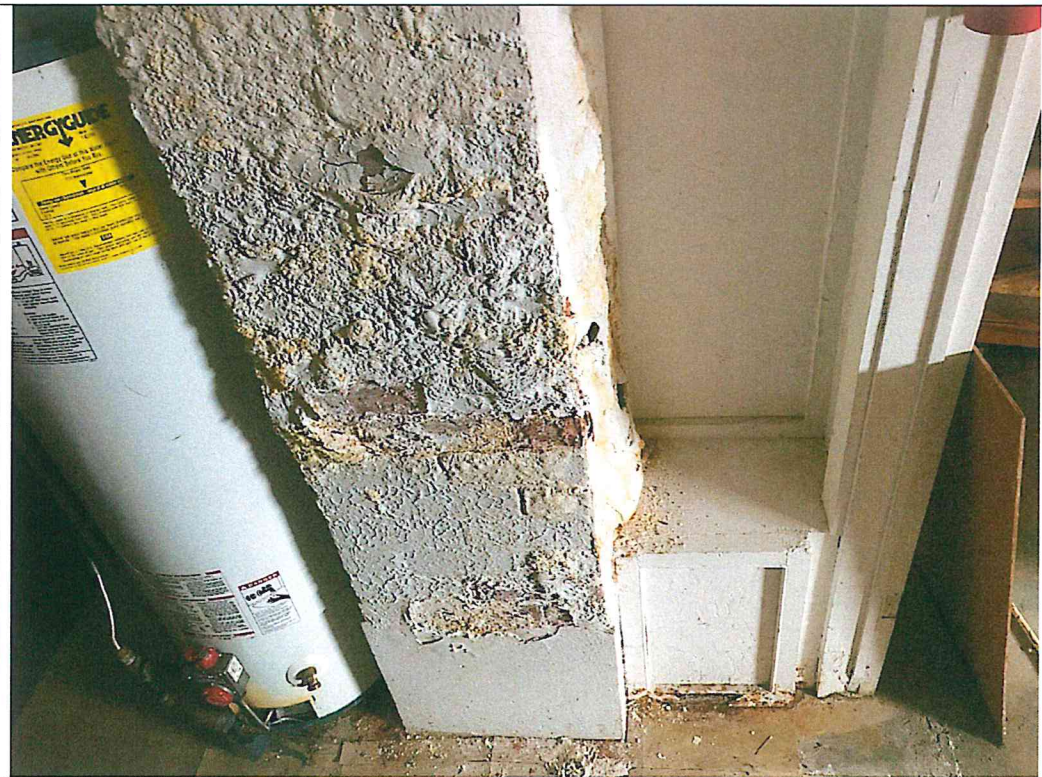
PREPARED FOR : #Client Full Name PROJECT ARCHITECT : #Contact Full Name PROJECT NUMBER: 2051

PREDESIGN

Residence Interior



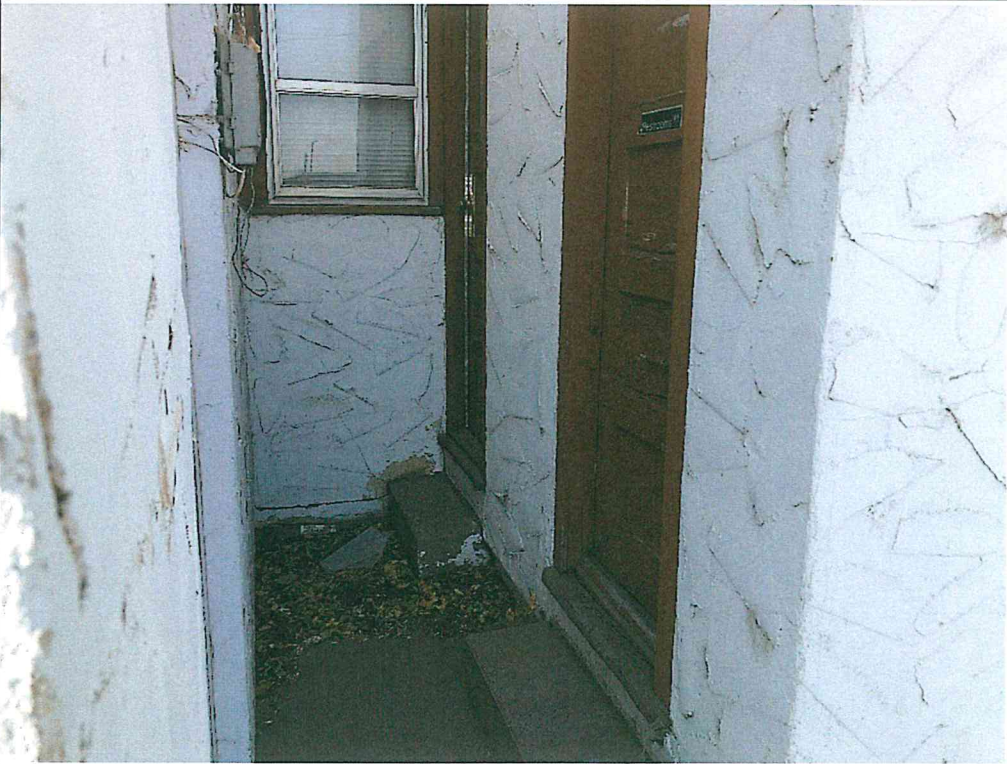
Residence Interior



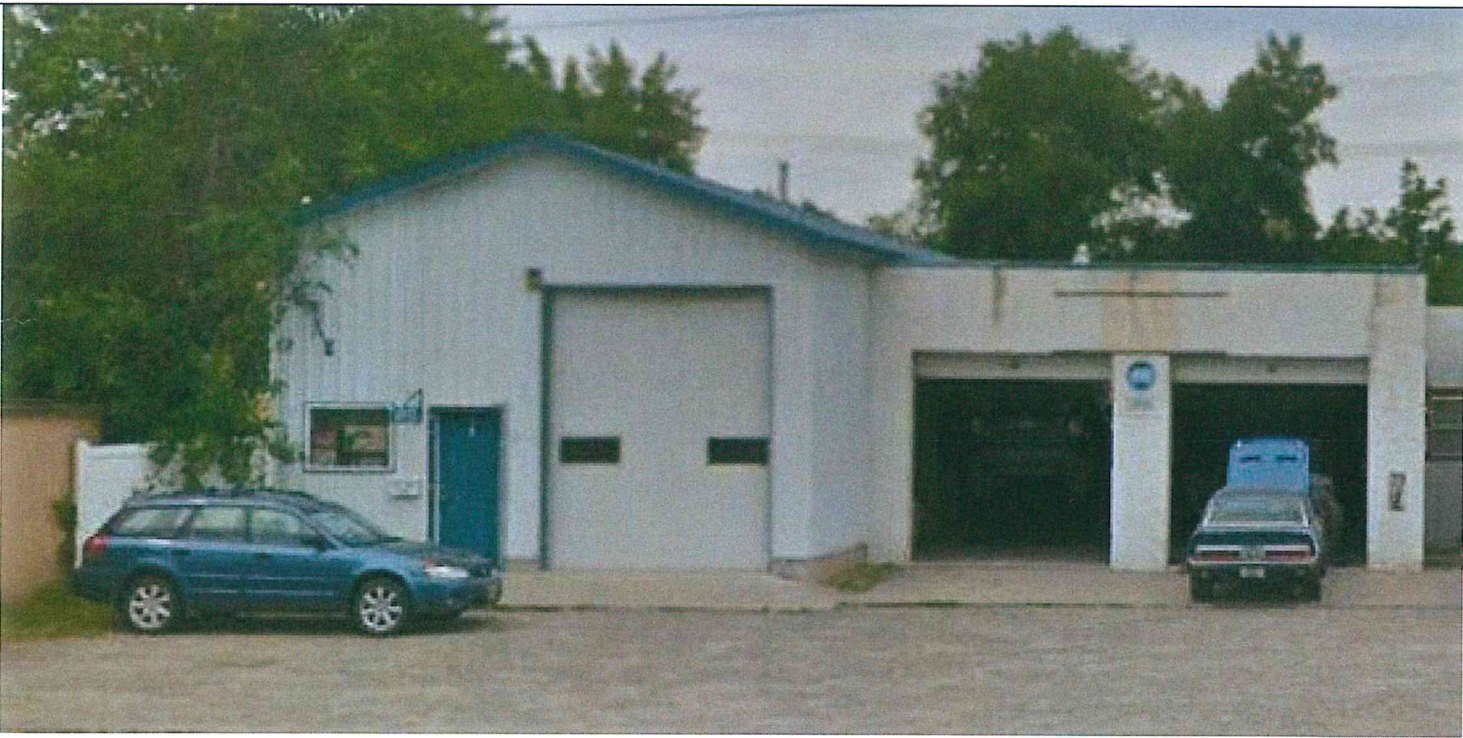
Residence Exterior



Current Bathroom



Laurel Auto Clinic Front Exterior



Laurel Auto Clinic Waiting Room and Current Bay





LAUREL URBAN RENEWAL AGENCY (LURA)

Control No. 20-0220-113212

RECEIVED OFFICE USE ONLY MAY 24 2021 By: <i>[Signature]</i>	
LURA REVIEW	DATE 6/21/21
PLANNER REVIEW	DATE
CITY COUNCIL	DATE

Grant Application

- ☐ Small Grant (up to \$5,000)
☐ Technical Assistance Grant
☐ Façade Grant
☐ Signage and Awning Grant (Up to \$3,000)
☒ Large Grant (Greater than \$5,000)

Applicant Name (Last, First Middle) Smarsh, Donald W		Applicant Phone (406) 208 - 5358
Applicant Mailing Address (Street, City, State Zip) 1940 Ranch Trail Road Laurel MT 59044		Applicant E-Mail Address don@dynamicpromopproducts.com
Business Name Dynamic Designs Inc.		Laurel Business License Number 111
Business Physical Address (Street, City, State Zip) 206 1st Ave Laurel MT 59044		Business Phone (406) 628 - 4718
Business Activities (i.e. retail, office, etc.) Screen Printing, Embroidery, Signs		
Business Owner Name (Last, First Middle) <input checked="" type="checkbox"/> Same as Applicant		Business Owner Phone () -
Business Owner Mailing Address (Street, City, State Zip)		Business Owner E-Mail Address
Building Frontage (building length along a public street) 40 feet	Building Height (number of stories defined by current code) 1 stories	Historical District Building <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Date Approved 9/16/2018
Property Legal Description (i.e. assessor parcel number) Geo Code: 03-0002004161-001		
Property Legal Owner and Contact Information Donald W & Shelly Smarsh- Dynamic Designs Inc PO Box 249 Laurel MT 59044-0249		

I certify under penalty of law, that the information provided herein is true, accurate and complete to the best of my knowledge. I understand that submitting an application does not guarantee a grant will be awarded, and that grant awards are at the discretion of the LURA board. Additionally, I verify that I have read and agree to abide by all applicable regulations under Title 20 of the Laurel Municipal Code as they apply to the LURA program. I am aware that a violation of these regulations shall result in the rejection of my application or disqualification from participating in the LURA grant program.

Applicant Signature <i>[Signature]</i>	Date (MM/DD/YYYY) 5/22/21
---	-------------------------------------

**INCOMPLETE APPLICATIONS
SHALL BE RETURNED**

Application processing time is a
minimum of 60 business days.

Return Completed Applications To:
Laurel Urban Renewal Agency (LURA)
ATTN: City Planner
PO Box 10
Laurel, MT 59044
(406) 628-7431

Applicant Initials _____

Page 1 of 5

Previous Applications (if any)	Date	Control No.	Approved
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.

Screen Printing, Embroidery and Signage.

Brief Description of Project.

Much needed roof replacement, back parking lot as well as adding a handicap ramp and door to the front of the building.

Brief Description of Project Time Line.

Depending on availability of contractors project is set to be completed by fall 2021.

Explain how the project will support and/or improve the down town district.

Improve building values by adding a handicap ramp to the front of the building. The roof leaks and has been patched several times over the past 28 years. It is beyond patching at this point. The back parking lot has a lot of crumbling asphalt and is draining back to the building. All of these improvements will help appearance and building value for tax assessed values.

What type(s) of development and/or physical improvements are being considered?

Add a much need handicap ramp and door to the front of the building. New roof. Concrete back parking lot to get it to drain correctly without causing our neighbors building problems and water damage to our building.

Name and Address of Technical Assistance Firm.	Name and Address of Contractor that will complete the work.
_____	Addresses attached with quotes.
_____	MKM Concrete, US Roof, Ace Electric,
_____	Montana Ironworks, Associated Glass

What type of **Large Grant** is needed?

	MCA	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$____.____.____	\$____.____.____
<input checked="" type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Public Utilities			
<input type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Intersection Signals & HAWK Crossing	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Street & Alley Surface Improvements	7-15-4288(n4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Crosswalks	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$____.____.____	\$____.____.____
<input checked="" type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$ <u>11,126.50</u>	\$ <u>22,253.00</u>
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$____.____.____	\$____.____.____
<input checked="" type="checkbox"/> Structural Repair			
<input type="checkbox"/> Flooring		\$____.____.____	\$____.____.____
<input type="checkbox"/> Walls (interior)		\$____.____.____	\$____.____.____
<input checked="" type="checkbox"/> Roof, Ceiling		\$ <u>12,081.44</u>	\$ <u>24,162.89</u>
<input type="checkbox"/> Energy Efficiency Improvements			
<input type="checkbox"/> LED Lighting (interior)		\$____.____.____	\$____.____.____
<input type="checkbox"/> Insulation		\$____.____.____	\$____.____.____
<input type="checkbox"/> Programmable Thermostats		\$____.____.____	\$____.____.____
<input type="checkbox"/> Solar Panels and Systems		\$____.____.____	\$____.____.____
TOTAL:		\$ <u>23,207.94</u>	\$ <u>46,415.89</u>

Application Checklist

- ☒ Application
- ☒ Copy of Laurel Business License
- ☒ Copy of Historical Building Verification form from Yellowstone County Historic Preservation Office
- ☒ Copy of Estimates or Paid Invoices from Applicant's Vendor (Work performed by the applicant, business owner, property owner, or employee shall not be accepted for any grant project.)
- ☒ Copy of Plans and Sketches (hand drawn will not be accepted)
- ☒ Copy of Supporting Documentation
- ☒ Photos (Before and After)
- ☒ Project Description
- ☒ Project Time Line

Submission of a W9 is required prior to reimbursement of grant funds

Good morning Don,

I sincerely apologize for the delay in getting back to you on this, we estimate the fabrication and installation of the railing to be \$2850.00. Please feel free to contact me with any questions, concerns, or if you need anything else.

Thank You,



JASON MARTIN, PE

P 800 896 9553 ext 108 C 406 321 1979 F 406 404 1569
montanaironworks.com

From: Don Smarsh <don@dynamicpromoproducts.com>

Sent: Thursday, April 22, 2021 8:59 AM

To: Jason Martin <jason@montanaironworks.com>

Subject: quote

Hey Jason,

Just touching base on the quote for the railings. I know you are slammed. Just want to get it to the city so we can get it approved for the grant. Thanks.

Don Smarsh

Phone: 406-628-4718 Toll Free: 800-628-7795 Cell: 406-208-5358



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Distributor of
Under Armour
Corporate Apparel

Giving You A
BETTER IMAGE
Since 1993



www.DynamicPromoProducts.com

www.BestInSafety.com

Don ,

I install an outlet above the door approximately 20 feet away from an existing wall outlet would cost \$425

Travis Tabbert
Ace Electric Inc.
808 West Main St
Laurel, MT 59044
406-850-0612
406-628-8886

MKM CONSTRUCTION, INC.
P.O. BOX 308
LAUREL, MT 59044
PHONE (406) 628-8007
FAX (406) 628-9384
mkmconstructionmt@gmail.com

****PROPOSAL****

MARCH 31, 2021

DYNAMIC DESIGN
ATTN: DON SMARCH

TO PROVIDE CONCRETE, REBAR, DEMO, LABOR AND FORMING MATERIALS. EXCAVATION, TIE, SET POUR
AND FINISH.

(1) – 1760 sf 6" PARKING SLAB WITH CURBING

FOR WORK LISTED ABOVE: \$16,978.00

EXCLUSIONS:

THIS PROPOSAL DOES NOT INCLUDE DISPOSAL, EPOXY, BACKFILL, PLACEMENT OF VAPOR BARRIER, GROUTING OF COLUMN BASES, PLACEMENT OF ANY FOUNDATION COVERINGS (RE: INSULATION, WATER BARRIERS), GRAVEL, FINE GRADE, WINTER WEATHER PROTECTION, CONCRETE ADDITIVES OF ANY KIND, JOINT CAULKING OR SEALING, GRINDING, GROUTING OR SACKING OF ANY EXPOSED CONCRETE, CONCRETE FLOOR SEALING, HARDENERS OR DENSIFIERS, STAINING, SHORING OF PAN DECK, ASPHALT PATCH, ENGINEERING, LAY-OUT, TESTING, BONDING OR PERMITTING, BUILDING ANCHOR BOLTS OR MASONARY REBAR.

THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS.

MKM CONSTRUCTION, INC.
TRAVIS MORAN (406) 671-3122 CELL (406) 628-8007 OFFICE



1233 Cordova St. • Billings, MT 59101 • (406) 259-1352 • 1-800-221-8832
• fax (406) 245-4202
coreyw@associatedglass.com

To: DYNAMIC DESIGN

From: Corey

Re:

Date:3/26/2021

Job: AUTOMATIC DOOR OPENER

Quote for the following:

**FURNISH AND SUPPLY (1) LOW VOLTAGE AUTOMATIC CLOSER WITH (2)
BUTTONS
ELECTRICIAN BY OTHERS**

TOTAL QUOTE INSTALLED \$2,000



305 South 25th Street • Billings MT 59101
406-601-1010 • 844-487-7663

Insurance Co. _____
Claim # _____
Adjuster:
Name: _____
Phone: _____
Email: _____
Contractor Representative: Joe DiMattei
Name: _____
Number: 701 805 8031
Email: joe@usroof.net

Property Owner: DYNAMIC DESIGN / DON SMARSH 1-406-208-5358 2/24/21
Name _____ Phone _____ Work Phone _____ Date _____
Property Address: 206 FIRST AVE don@dynamic.promoproducts.com
Job Address _____ Billing Name _____
City, State, & Zip: LAUREL MT 59044 Billing Address _____

Description of Work: RE ROOF

- FILL ALL DEPRESSIONS, REPAIR ANY COMPROMIZED DECKING.
- COVER ROOF WITH 1/2" FIBRE BOARD BASE DECK
- INSTALL NEW TPO WELDED SEAM ROOF SYSTEM

COMPLETE ROOF SYSTEM INSTALL AS DESCRIBED ABOVE
\$ 24,162.89

Project Total 24,162.89
1/3 Deposit 8000 (upon acceptance)
Balance Due 16,162.89 (upon completion)

☐ Payment to be made in full upon completion: (Initial)
☐ This Agreement is contingent upon insurance company price and approval. In situations where supplements for additional work are necessary, outside of the original scope, US Roof LLC will seek approval from the insurance company: (Initial) _____

Proposal Amount. US Roof LLC hereby proposes to furnish material and labor, in accordance with above specifications, and pursuant to the "Contract Terms" included in this Agreement (please see the reverse side), for the sum of: TWENTY FOUR THOUSAND ONE HUNDRED SIXTY TWO DOLLARS \$24,162.89

This Proposal may be withdrawn by US Roof LLC if not accepted within ten (10) days of (date): _____

Salesperson Signature: [Signature] Date: 2/24/21
Property Owner Signature: _____ Date of Acceptance: _____

*There is a 3 day (72 hour) right of cancellation of this agreement. The property owner may terminate this agreement in writing by _____ (Date)

I have read and understand the above right of cancellation, Prop-Owner: _____ Date: _____

I have read and understand the terms & conditions listed on the back of this contract.

Contractor Representative's Initials: _____ Property Owner's Initials: _____

GENERAL CONTRACTING WORK



Yellowstone County, Montana

[Commissioners](#) [Departments](#) [Contacts](#) [Site Map](#) [Home](#)

Disclaimer: Not all fields are currently maintained. The accuracy of the data is not guaranteed. Please notify the Appraisal/Assessment Office of any inaccuracies.

[Back to Search Form](#)

[Full Orion Detail](#)

Owner Information

***Please Note:** Owner information is supplied by the **Montana Department of Revenue**. To request updates to addresses or other ownership information, please **contact the DOR office at 896-4000**. Records for the current year will **not** be updated after tax bills have been sent out, so changes requested after you receive your bill will appear only on next year's records.

Tax ID: 2004161

Primary Party

Primary Owner Name: DYNAMIC DESIGNS INC [Ownership History](#)

C - Contact Name SMARSH, DONALD W & SHELLY

C - Contact Name NARDELLA, MICHAEL CPA

2021 Mailing Address: DYNAMIC DESIGNS INC
PO BOX 249
LAUREL, MT 59044-0249

Property Address: 206 1ST AVE
Township: Range: Section:
Full Legal:
GeoCode: 03-0002004161-001

[Show on Map](#) (May not work for some newer properties.)

Property Assessment Information

Levy District: LAUREL URBAN RENEWA TAX I

2021 Assessed Value Summary

Records indicate a possible change in Appraisal Value, please contact your local Department of Revenue Office @ (406)896-4000 for more information.

The values shown for the given tax year are for taxation purposes only. They are supplied by the Department of Revenue. For questions about these values, please contact the Montana Department of Revenue, Appraisal/Assessment Office at [406-896-4000](#).

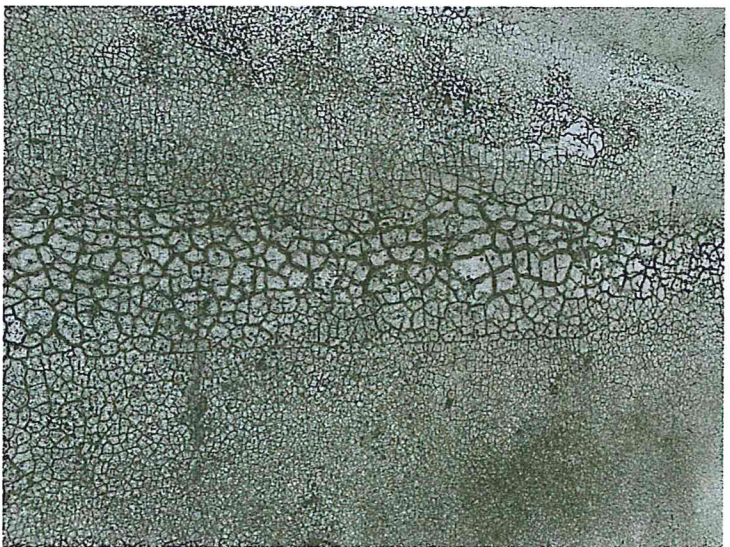
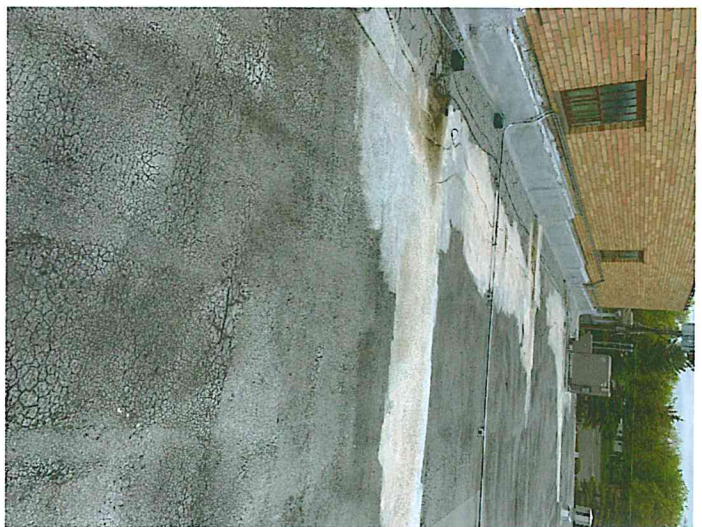
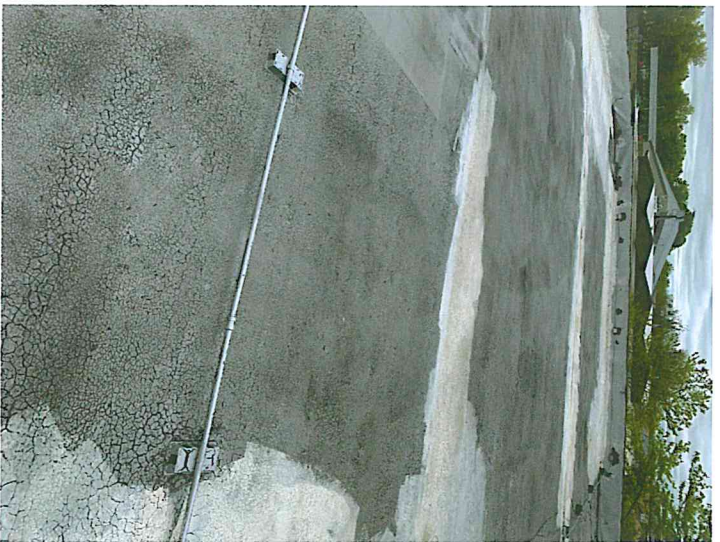
Rural SID Payoff Information

NONE

Property Tax Billing History

Year	1st Half	2nd Half	Total
<u>2000</u>	1,003.08 P	0.00 P	1,003.08
<u>2001</u>	895.18 P	0.00 P	895.18
<u>2002</u>	810.46 P	0.00 P	810.46
<u>2003</u>	652.25 P	0.00 P	652.25
<u>2004</u>	853.97 P	0.00 P	853.97
<u>2005</u>	1,793.44 P	0.00	1,793.44
<u>2006</u>	1,438.32 P	0.00	1,438.32
<u>2007</u>	1,234.31 P	0.00	1,234.31
<u>2008</u>	2,266.83 P	0.00	2,266.83

Roof Pictures





Parking Lot



Proposed with handicap



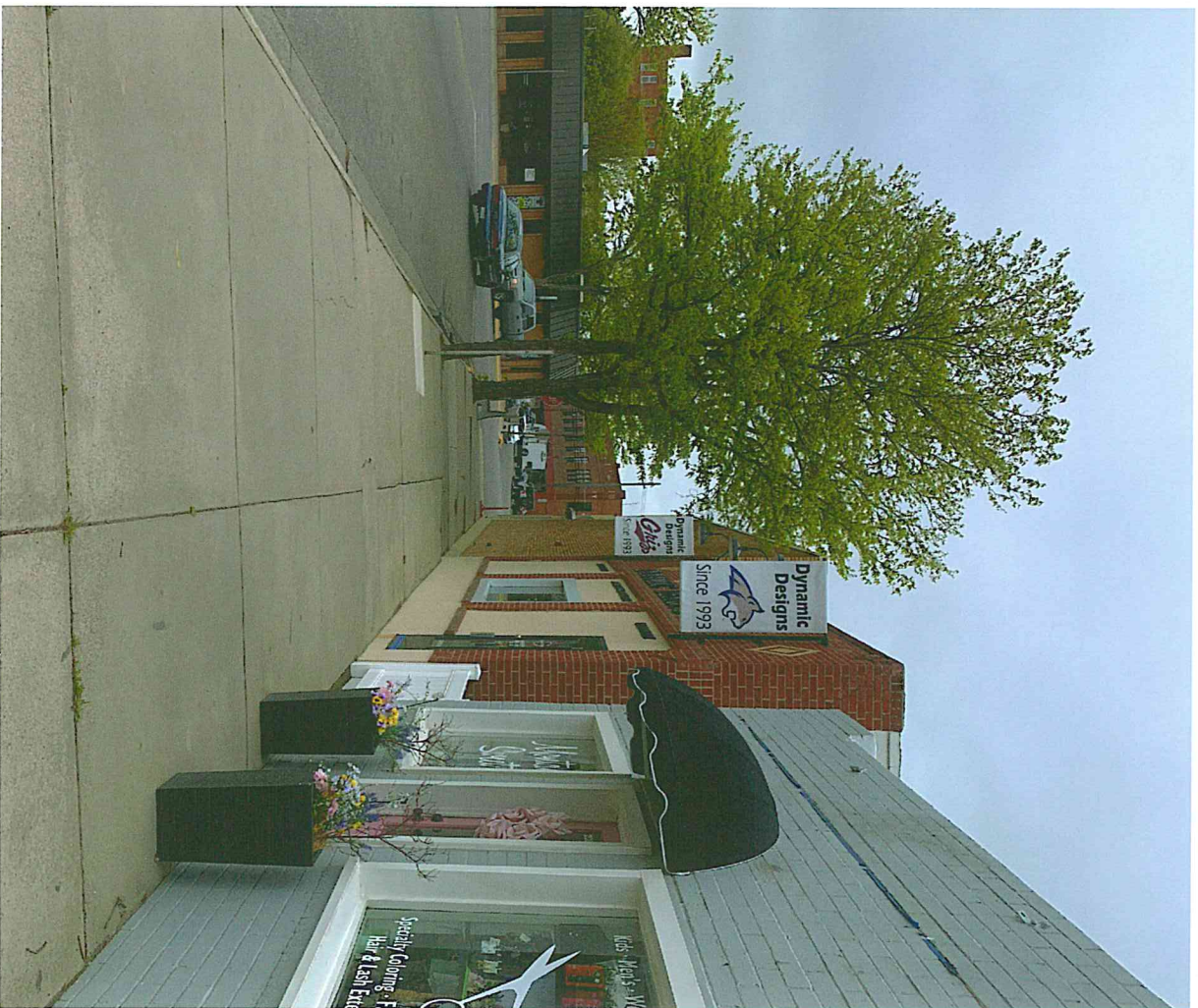
Existing



Proposed with handicap



Existing



The following property is listed in the

National Register of Historic Places

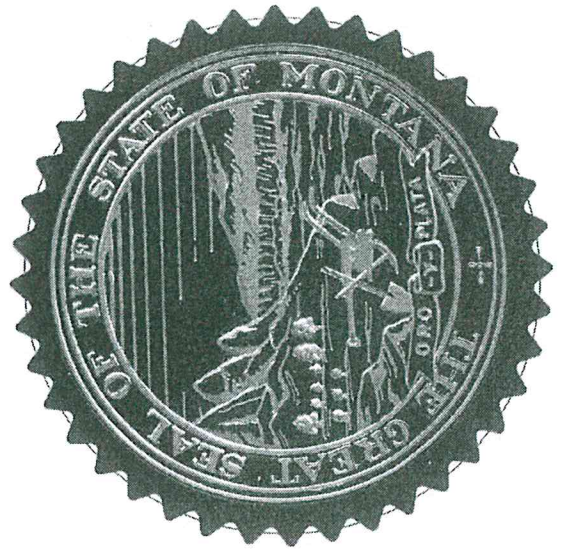
*The Nation's roll of heritage resources deemed worthy of recognition and preservation
in accordance with the National Historic Preservation Act of 1966.*

As a contributing element of the Laurel Downtown Historic District

Scott's Dry Cleaning and Laundry

*206 1st Avenue, Laurel
Yellowstone County*

*Listed on
16 September 2010*



Montana State Historic Preservation Officer

Big Sky. Big Land. Big History.

Montana
Historical Society

State Historic Preservation Office

City of Laurel

Business License

Fiscal Year July 1, 2020 – June 30, 2021

HAVING PAID THE SUM SHOWN BELOW TO THE CITY OF LAUREL IN ACCORDANCE WITH THE CITY LICENSE ORDINANCE, YOU ARE HEREBY LICENSED TO PERFORM THE BUSINESS OR OCCUPATION LISTED HEREON:

License Number: **111**
Fiscal Year: **2020-21**

License granted to:

DYNAMIC DESIGNS
P.O. BOX 249
LAUREL MT 59044-0249



GENERAL BUSINESS LICENSE

75.00

Fee Total: **75.00**


City Official's Signature

Date Issued: 7/23/20



LAUREL URBAN RENEWAL AGENCY (LURA)

Control No. 20-0220-113212

OFFICE USE ONLY	
RECEIVED MAY 27 2021	
LURA REVIEW	DATE 6/21/21
PLANNER REVIEW	DATE
CITY COUNCIL	DATE

Grant Application

- ☐ Small Grant (up to \$5,000)
☐ Technical Assistance Grant
☐ Façade Grant
☐ Signage and Awning Grant (Up to \$3,000)
☒ Large Grant (Greater than \$5,000)

Applicant Name (Last, First Middle) Nease, Daniel James		Applicant Phone (406) 672-0500	
Applicant Mailing Address (Street, City, State Zip) 205 3rd Ave, Laurel, MT 59044		Applicant E-Mail Address emeraldhvac@gmail.com	
Business Name Emerald Hvac, Inc.		Laurel Business License Number 1179	
Business Physical Address (Street, City, State Zip) 205 3rd Ave, Laurel, MT 59044		Business Phone (406) 672-0500	
Business Activities (i.e. retail, office, etc.) Heating Contractor / Home office + Storage			
Business Owner Name (Last, First Middle) Nease, Daniel James		Business Owner Phone (406) 672-0500	
Business Owner Mailing Address (Street, City, State Zip) 205 3rd Ave, Laurel, MT 59044		Business Owner E-Mail Address emeraldhvac@gmail.com	
Building Frontage (building length along a public street) _____ feet	Building Height (number of stories defined by current code) _____ feet _____ stories	Historical District Building <input type="checkbox"/> Yes <input type="checkbox"/> No	
Property Legal Description (i.e. assessor parcel number)		Date Approved / /	
Property Legal Owner and Contact Information Daniel James Nease, Andrea Nease - 406-672-0500			

I certify under penalty of law, that the information provided herein is true, accurate and complete to the best of my knowledge. I understand that submitting an application does not guarantee a grant will be awarded, and that grant awards are at the discretion of the LURA board. Additionally, I verify that I have read and agree to abide by all applicable regulations under Title 20 of the Laurel Municipal Code as they apply to the LURA program. I am aware that a violation of these regulations shall result in the rejection of my application or disqualification from participating in the LURA grant program.

Applicant Signature 	Date (MM/DD/YYYY) 5-27-21
-------------------------	------------------------------

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SHALL BE RETURNED**

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minimum of 60 business days.

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ATTN: City Planner
PO Box 10
Laurel, MT 59044
(406) 628-7431

Applicant Initials _____

Page 1 of 5

Previous Applications (if any)	Date	Control No.	Approved
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.

Heating Contractor, Storage of tools/equipment on property, home office, and occasional pick up/drop off with customers on property.

Brief Description of Project.

~~RECURRING~~ recurring sewage issues on property, Bid to remove portion of piping and put in new liner, which involves both interior work and street excavation.

Brief Description of Project Time Line.

Explain how the project will support and/or improve the down town district.

We are in a high traffic, high visibility area near the police & fire station. Many new buildings are going up around us or will be in near future. Keeping our property in good working order helps us ~~function~~, which in turn affects our business which helps Laurel.

What type(s) of development and/or physical improvements are being considered?

Already poured new foundation and concrete around main dwelling in 2019. Converted old original garage in 2020 w/ new roof/floor. After sewer is replaced, we would like to fix sidewalks and add black top to alley/carport area in near future, and clean up boulevard.

Name and Address of Technical Assistance Firm.

Name and Address of Contractor that will complete the work.

Cotter's Sewer

P.O. Box 967

Laurel, MT 59024

What type of general **Small Grant** is needed?

	MCA	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Public Utilities			
<input type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Intersection Signals & HAWK Crossing	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Street & Alley Surface Improvements	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Crosswalks	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Structural Repair			
<input type="checkbox"/> Flooring		\$____.____.____	\$____.____.____
<input type="checkbox"/> Walls (interior)		\$____.____.____	\$____.____.____
<input type="checkbox"/> Roof, Ceiling		\$____.____.____	\$____.____.____
<input type="checkbox"/> Energy Efficiency Improvements			
<input type="checkbox"/> LED Lighting (interior)		\$____.____.____	\$____.____.____
<input type="checkbox"/> Insulation		\$____.____.____	\$____.____.____
<input type="checkbox"/> Programmable Thermostats		\$____.____.____	\$____.____.____
<input type="checkbox"/> Solar Panels and Systems		\$____.____.____	\$____.____.____
TOTAL:		\$____.____.____	\$____.____.____

What type of **Small Grant** is needed?

	Hours (up to 30 total)	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Technical Assistance			
<input type="checkbox"/> Architectural/Design Fees	_____	\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Landscape/Hardscape Design Fees	_____	\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Feasibility Study Fees	_____	\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Building Permit Fees	_____	\$_____._____._____	\$_____._____._____
 <input type="checkbox"/> Facade Grant			
<input type="checkbox"/> Water Cleaning		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Prepping and Painting		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Window Replacement/Repair		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Door Replacement/Repair		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Entry Foyer Repairs		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Exterior Lighting		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Façade Restoration/Rehabilitation		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Landscape/Hardscape Improvements		\$_____._____._____	\$_____._____._____
 <input type="checkbox"/> Signage and Awning Grant			
<input type="checkbox"/> Signage		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Awning		\$_____._____._____	\$_____._____._____
 TOTAL:		\$_____._____._____	\$_____._____._____

What type of **Large Grant** is needed?

LURA Funds Applicant Funds

Requested Committed

	MCA	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$____.____.____	\$____.____.____
<input checked="" type="checkbox"/> Public Utilities			
<input checked="" type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$ <u>6,475.00</u>	\$ <u>6,475.00</u>
<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Intersection Signals & HAWK Crossing	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Street & Alley Surface Improvements	7-15-4288(n4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Crosswalks	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Structural Repair			
<input type="checkbox"/> Flooring		\$____.____.____	\$____.____.____
<input type="checkbox"/> Walls (interior)		\$____.____.____	\$____.____.____
<input type="checkbox"/> Roof, Ceiling		\$____.____.____	\$____.____.____
<input type="checkbox"/> Energy Efficiency Improvements			
<input type="checkbox"/> LED Lighting (interior)		\$____.____.____	\$____.____.____
<input type="checkbox"/> Insulation		\$____.____.____	\$____.____.____
<input type="checkbox"/> Programmable Thermostats		\$____.____.____	\$____.____.____
<input type="checkbox"/> Solar Panels and Systems		\$____.____.____	\$____.____.____
TOTAL:		\$____.____.____	\$____.____.____

Application Checklist

- ☒ Application
- ☒ Copy of Laurel Business License
- ☐ Copy of Historical Building Verification form from Yellowstone County Historic Preservation Office
- ☒ Copy of Estimates or Paid Invoices from Applicant's Vendor (Work performed by the applicant, business owner, property owner, or employee shall not be accepted for any grant project.)
- ☐ Copy of Plans and Sketches (hand drawn will not be accepted)
- ☐ Copy of Supporting Documentation
- ☐ Photos (Before and After)
- ☒ Project Description
- ☐ Project Time Line

Submission of a W9 is required prior to reimbursement of grant funds

Applicant Initials _____

Page 5 of 5

City of Laurel Business License

Fiscal Year July 1, 2020 – June 30, 2021

HAVING PAID THE SUM SHOWN BELOW TO THE CITY OF LAUREL IN ACCORDANCE WITH THE CITY LICENSE ORDINANCE, YOU ARE HEREBY LICENSED TO PERFORM THE BUSINESS OR OCCUPATION LISTED HEREON:

License Number: 1179
Fiscal Year: 2020-21



License granted to:

EMERALD HVAC, INC
205 3RD AVENUE
LAUREL MT 59044

GENERAL BUSINESS LICENSE

75.00

Fee Total: 75.00

Date Issued:

7/2/20

City Official's Signature

Cotter's Sewer
PO Box 967
Laurel, MT 59044
406-628-5989

Estimate

Date	Estimate #
4/22/2021	695

Billing Address
DAN NEASE 205 3RD AVENUE LAUREL, MT 59044

Service Address
DAN NEASE 205 3RD AVENUE LAUREL, MT 59044

Description	Qty	Rate	Total
<p>We propose;</p> <ol style="list-style-type: none"> 1. Obtain utility locates and permit. 2. Saw cut, jackhammer, remove and dispose of the concrete in the basement at the sewer stack. 3. Hand dig to expose the existing cast iron piping in the basement. 4. Saw cut, remove and dispose of the asphalt in the street. 5. Excavate in the street to expose the existing clay tile piping at the city main connection. 6. Cut out a section of the existing sewer service piping in the basement and street to facilitate the pipe replacement. 7. Pull new poly sewer piping through the existing sewer service piping, following the existing grade from the street into the basement. 8. Tie the new poly piping into the existing sewer stack in the basement and at the clay tile city main. 9. Backfill compact both excavated areas, replace the concrete in the basement and asphalt in the street. <p>Cost:\$12,950</p> <p>Labor, Equipment, Permit and Materials</p>	1	12,950.00	12,950.00
<p>This estimate is for future work and does not include any work already performed by Cotter's. Thank you for considering Cotter's. We look forward to working with you. This bid is void after 60 days.</p>			
Approved by: _____	Total \$12,950.00		



Terms & Conditions

- In the event circumstances arise in the course of performance which necessitate a deviation from the work described in the estimate or if customer requests that additional or different work be performed, an additional charge shall be agreed before the different or additional work is undertaken and a new written work description shall be executed.
- A 50% down payment is required to reserve your place on our dig-up schedule. The final billing will be based upon actual work performed and any additional issues that may arise during execution of the project. The estimate is also based on normal digging conditions. If excessive digging is discovered at the time of the dig-up, additional charges may apply. Final bill is to be paid within 30 days of completion of the dig-up. All materials will remain the property of Cotter's Sewer, Septic & Portable Toilet Service, Inc. until all invoices pertaining to the dig-up are paid in full. If there is any litigation in regards to the collection of this debt, the venue will be in Yellowstone County, MT. The customer is solely responsible for those costs if there is any interest, collection or legal fees apply.
- We accept cash, checks, or credit/debit cards. There will be a 3% charge if paying by credit or debit card.
- If a full payment is not received by the due date, we reserve the right to access finance charges.

By signing this, I consent to the terms and conditions listed above.

Signature

Date



LAUREL URBAN RENEWAL AGENCY (LURA)

Control No. 20-0220-113212

OFFICE USE ONLY

RECEIVED
MAY 28 2021

LURA REVIEW	DATE 6/21/21
PLANNER REVIEW	DATE
CITY COUNCIL	DATE

Grant Application

- ☐ Small Grant (up to \$5,000)
☐ Technical Assistance Grant
☐ Façade Grant
☒ Signage and Awning Grant (Up to \$3,000)
☒ Large Grant (Greater than \$5,000)

Applicant Name (Last, First Middle) Eric Harikins		Applicant Phone (615) 613-2249	
Applicant Mailing Address (Street, City, State Zip) 500 SE 4th St, Laurel, MT 59044		Applicant E-Mail Address Erich@laurelford.net	
Business Name Laurel Ford		Laurel Business License Number	
Business Physical Address (Street, City, State Zip) 500 SE 4th St, Laurel, MT 59044		Business Phone (406) 238-4000	
Business Activities (i.e. retail, office, etc.) Retail			
Business Owner Name (Last, First Middle) Jones, Don J.		Business Owner Phone (541) 631-2295	
Business Owner Mailing Address (Street, City, State Zip) 66 Water Street, Ashland, OR 97520		Business Owner E-Mail Address dj@spartan1.com	
Building Frontage (building length along a public street) 219 feet	Building Height (number of stories defined by current code) 32 1/2 feet 2 stories	Historical District Building <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Property Legal Description (i.e. assessor parcel number) Section 16, Town 02 S, Range 24 E Lot: 2 Block: 11 A		Date Approved / /	
Property Legal Owner and Contact Information Spartan Laurel Real Estate, LLC, 66 Water St, Suite 200, Ashland, OR 97520			

I certify under penalty of law, that the information provided herein is true, accurate and complete to the best of my knowledge. I understand that submitting an application does not guarantee a grant will be awarded, and that grant awards are at the discretion of the LURA board. Additionally, I verify that I have read and agree to abide by all applicable regulations under Title 20 of the Laurel Municipal Code as they apply to the LURA program. I am aware that a violation of these regulations shall result in the rejection of my application or disqualification from participating in the LURA grant program.

Applicant Signature 	Date (MM/DD/YYYY) 5 / 27 / 2021
-------------------------	------------------------------------

**INCOMPLETE APPLICATIONS
SHALL BE RETURNED**

Application processing time is a minimum of 60 business days.

Return Completed Applications To:
 Laurel Urban Renewal Agency (LURA)
 ATTN: City Planner
 PO Box 10
 Laurel, MT 59044
 (406) 628-7431

Applicant Initials EH

Page 1 of 5

What type of general Small Grant is needed?		LURA Funds	Applicant Funds
	MCA	Requested	Committed
<input type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Public Utilities			
<input type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Intersection Signals & HAWK Crossing	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Street & Alley Surface Improvements	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Crosswalks	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$ <u>201,794.00</u>	\$ <u>403,588.00</u>
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Structural Repair			
<input type="checkbox"/> Flooring		\$ <u>1,855.00</u>	\$ <u>3,710.00</u>
<input type="checkbox"/> Walls (interior)		\$____.____.____	\$____.____.____
<input type="checkbox"/> Roof, Ceiling		\$____.____.____	\$____.____.____
<input type="checkbox"/> Energy Efficiency Improvements			
<input type="checkbox"/> LED Lighting (interior)		\$____.____.____	\$____.____.____
<input type="checkbox"/> Insulation		\$ <u>11,398.38</u>	\$ <u>22,796.77</u>
<input type="checkbox"/> Programmable Thermostats		\$____.____.____	\$____.____.____
<input type="checkbox"/> Solar Panels and Systems		\$ <u>4,248.00</u>	\$ <u>8,497.00</u>
<i>EV Charging Stations</i>			
TOTAL:		\$ <u>219,295.00</u>	\$ <u>438,591.77</u>

What type of **Small Grant** is needed?

	Hours (up to 30 total)	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Technical Assistance			
<input type="checkbox"/> Architectural/Design Fees	_____	\$_____.____.	\$_____.____.
<input type="checkbox"/> Landscape/Hardscape Design Fees	_____	\$_____.____.	\$_____.____.
<input type="checkbox"/> Feasibility Study Fees	_____	\$_____.____.	\$_____.____.
<input type="checkbox"/> Building Permit Fees	_____	\$_____.____.	\$_____.____.
 <input type="checkbox"/> Facade Grant			
<input type="checkbox"/> Water Cleaning		\$_____.____.	\$_____.____.
<input type="checkbox"/> Prepping and Painting		\$_____.____.	\$_____.____.
<input type="checkbox"/> Window Replacement/Repair		\$_____.____.	\$_____.____.
<input type="checkbox"/> Door Replacement/Repair		\$_____.____.	\$_____.____.
<input type="checkbox"/> Entry Foyer Repairs		\$_____.____.	\$_____.____.
<input type="checkbox"/> Exterior Lighting		\$_____.____.	\$_____.____.
<input type="checkbox"/> Façade Restoration/Rehabilitation		\$_____.____.	\$_____.____.
<input type="checkbox"/> Landscape/Hardscape Improvements		\$_____.____.	\$_____.____.
 <input type="checkbox"/> Signage and Awning Grant			
<input checked="" type="checkbox"/> Signage <i>x 3</i>		\$ <u>9,000.00</u>	\$ <u>19,604.00</u>
<input type="checkbox"/> Awning		\$_____.____.	\$_____.____.
 TOTAL:		\$ <u>9,000.00</u>	\$ <u>19,604.00</u>

Applicant Initials *EH.*

Page 4 of 5

SIGNAGE

Previous Applications (if any)	Date	Control No.	Approved
Parking lot Repair + Restoration	3/28/2017	I04137	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Restoration of Exterior Log Cabin + Fence.	3/28/2017	F24317	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Signage	3/28/2017	F24217	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.

New and Used Car Sales
Service and Parts Sales and Service

Brief Description of Project.

Remove + Replace three Ford oval Signs

Brief Description of Project Time Line.

Jan 2021 Received Sign Installation contract from Ford Motor Co.
April 2021 New Signs installed
Awaiting for billing on Ford statement

Explain how the project will support and/or improve the down town district.

Improve lighting and appearance facing 4th street, Freeway and display lot.

What type(s) of development and/or physical improvements are being considered?

Replace Ford oval Signs with new design and materials that will withstand time, weather, elements, etc. Also we have replaced neon lighting with LED making them much more efficient.

Name and Address of Technical Assistance Firm.	Name and Address of Contractor that will complete the work.
Ford Retail Identification Program 888-856-7880 Ext 3	Billings Sign Company 2003 Main St Billings, MT 59105

Ford Motor Co. Form 6015D
Dealership Identification Program
Sign Installation/Removal Contract For Ford / Lincoln Dealerships

Order #: 0046827

Dealer: F74632
 Dealer Name: Laurel Ford
 Address: 500 S. E. Fourth Street
 City, State Zip: Laurel, MT 59044

P&A Code: 04003
 Planning Volume: 170
 Sales Volume:

Contact Name: _____

Contact Phone: _____

Order Status: Awaiting Approval

Email: _____

Line#	Type	Model	Comment	Dealer Cost
1	Removal	OVI-F-37-034-M	REMOVAL. Remove, scrap, & dispose of the old 37-034 illum Ford Oval wall flat sign, as required by Ford for trademark signage. Cap electrical. Dealer is responsible for any fascia work (i.e., painting, patching, etc.) prior to installing new sign below.	\$760
Sign Text				
2	Removal	OVI-F-37-034-M	REMOVAL. Remove, scrap, & dispose of the old 37-034 illum Ford Oval wall flat sign, as required by Ford for trademark signage. Cap electrical. Dealer is responsible for any fascia work (i.e., painting, patching, etc.) prior to installing new sign below.	\$760
Sign Text				
3	Removal	OVI-F-37-034-M	REMOVAL. Remove, scrap, & dispose of the old 37-034 illum Ford Oval wall flat sign, as required by Ford for trademark signage. Cap electrical. Dealer is responsible for any fascia work (i.e., painting, patching, etc.) prior to installing new sign below.	\$760
Sign Text				
4	Trip Charge		TRIP CHARGE - REMOVAL. Remove sign in advance of new sign install to allow the dealer to complete fascia work as per above.	\$670
Sign Text				
5	Install	OVI-F-LED31-WF	NEW INSTALL. Permit, manufacture & install a new 31sf LED-illum Ford Oval on the rear elevation (sign 1 of 3). See below for electrical & wall specifications.	\$5,328
Sign Text				
6	Install	OVI-F-LED31-WF	NEW INSTALL. Permit, manufacture & install a new 31sf LED-illum Ford Oval on the rear elevation (sign 2 of 3). See below for electrical & wall specifications.	\$5,328
Sign Text				
7	Install	OVI-F-LED31-WF	NEW INSTALL. Permit, manufacture & install a new 31sf LED-illum Ford Oval on the rear elevation (sign 3 of 3). See below for electrical & wall specifications.	\$5,328
Sign Text				
8	Trip Charge		TRIP CHARGE - NEW INSTALL.	\$670
Sign Text				
Total Cost				\$19,604

Comments:

This quote is good for 60 days and will need to be requested after this time period.

Remove old Ford Oval wall flat signs and permit, manufacture, and install new Ford Oval wall flat signs as per above.

*** TIMING: The dealer is advised that this order processing cannot be initiated until an authorized dealer contact has signed this contract and artwork. Ford signs are not stocked but made to order upon receipt of a permit from the governing City/Township. Therefore, the dealer should be aware that new signage will not be available until after signs are permitted and manufactured.

*** INSTALL NOTE - ILLUMINATED SIGNS: Access to the back of fascia will be required to attach sign(s). A minimum of 30" rear access is required behind all wall sign(s). Fascia should be constructed with sufficient backing to support weight of sign(s), 3/4" plywood backing is recommended. See attachment for details. All Ford Lincoln signs operate on 120v 20w electric supply. Dedicated runs are required, & the number of runs required is site- specific. Power supply cannot be shared. Specific electrical requirement information for this order will be provided upon request.

*** The electrical connection & wiring for these new Ford signs must be on the back side of the exterior wall. Therefore, installation may result in electrical being exposed on the interior wall. If so, the dealer would be responsible for providing a cover, with accessibility to the electrical, or make other non-standard installation costs &/or modifications, such as wall obstructions, etc., at additional cost to the dealer. Additional installation charges will be added to the dealer's billing based on a time & materials charge. The dealer will be notified with a non-standard installation cost notification after signage installation has been completed.

Ford Motor Co. Form 6015D
Dealership Identification Program
Sign Installation/Removal Contract For Ford / Lincoln Dealerships

Order #: 0046744

Dealer: F74632
 Dealer Name: Laurel Ford
 Address: 500 S. E. Fourth Street
 City, State Zip: Laurel, MT 59044

P&A Code: 04003
 Planning Volume: 170
 Sales Volume:

Contact Name: _____

Contact Phone: _____

Order Status: Awaiting Approval

Email: _____

Line#	Type	Model	Comment	Dealer Cost
1	Replacement	B-F-20-130-P-300	REPAIR / REPLACEMENT PARTS. Repair the dealer's F130 P30 Ford Oval brand pylon sign with a damaged base cover by replacing with a new base cover. Dealer should be aware that new base cover will not match the old cladding.	\$1,798
Sign Text				
Total Cost				\$1,798

Comments:

This quote is good for 60 days and will need to be requested after this time period.

Repair the dealer's Ford brand sign as per the details above. The costs provided represent our best estimate for the work necessary to bring the sign back into esthetic and structural compliance within the Ford Retail Identification Program standards. However, please note that any additional work required to adequately repair the dealer's brand sign will result in additional expense to the dealer.

Applicable taxes will be applied to the complete repair costs at the time of invoicing.

*** If these repairs are being submitted as part of an insurance claim, please note that this contract serves as the only quote necessary for providing the insurance company for the repair of this sign. As with any insurance repair, Ford advises that the claim remain open until all repairs have been satisfactorily completed and the dealer has been billed for this work so that the claim can adequately include all related repair costs billed to the dealer.

PLEASE NOTE: The Ford Retail Identification Program requires that all Ford and Lincoln brand signs be repaired and maintained by Ford through a Ford-approved signage vendor and sign subcontractor. Therefore, repairs shall not be made other than through this contract with Ford Motor Company.

Installation

All Ford and Lincoln brand signs , primary support signs and Quick Lane signs MUST BE INSTALLED, BY Architectural Graphics Inc. (AGI), Ford Motor's only dealership sign supplier for services under the Ford Retail Identification Program.

All Ford and Lincoln brand signs , trademarked program brand signs and Quick Lane signs purchased through the Ford Retail Identification Program (FRIP) may only be installed, repaired, refurbished or altered in accordance with FRIP and the authorized agent, AGI. Failure to do so without prior written approval will result in the signs being inspected by AGI. Re-installation of illegally installed signs or repairs needed for signage to be in compliance with FRIP rules and guidelines will be done at the dealer's expense.

The Dealer requests that Ford Motor Company ("the Company") install the Signs referenced in this Dealership Identification Sign Installation / Removal Contract as indicated, at Dealer's expense. Dealer agrees to assume, file returns for and pay all properly assessed property and other state and local taxes applicable to the Signs. Dealer agrees to obtain and maintain any and all necessary permits or licenses for all Signs. If Dealer for any reason fails to file such returns, pay such taxes or maintain such permits or licenses, Ford may do so and charge Dealer therefore.

The above named Dealership agrees to pay for any identified nonstandard costs relating to this order, including, but not limited to costs associated with additional trip charges, incomplete image enhancement actions, abnormal foundation conditions, electrical installations in excess of 100' interior and 200' exterior, restocking fees for cancelled orders, upgrading or adjustments to existing electrical supply including clocks, timers, transformers, and photo cells, and reinforcement of walls or mounting structures.

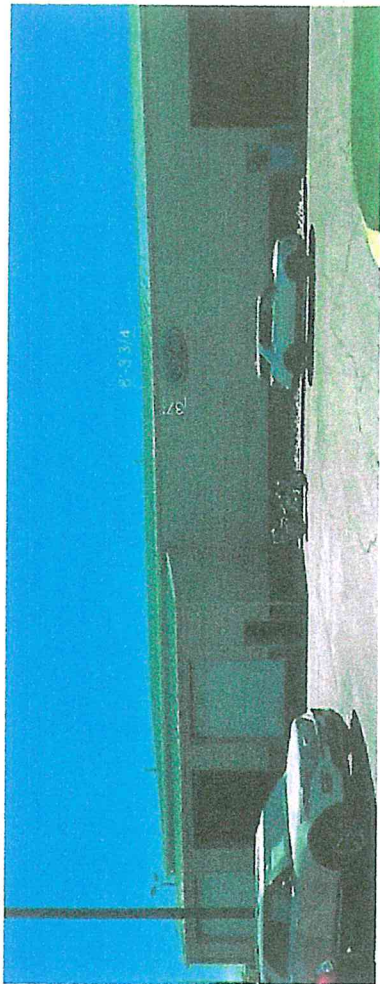
The Company shall arrange for periodic maintenance of all Brand Signs.
 The Company shall retain the right to remove any signage.

Removal / Relocation

All Ford and Lincoln brand signs , primary support signs and Quick Lane signs MUST BE REMOVED OR RE-LOCATED BY Architectural Graphics Inc. (AGI), Ford Motor's only dealership sign supplier for services under the Ford Retail Identification Program.

All Ford and Lincoln brand signs , trademarked program brand signs and Quick Lane signs purchased through the Ford Retail Identification Program (FRIP) may only be reimaged, removed, relocated, repaired, refurbished or altered in accordance with FRIP and the authorized agent, AGI. Failure to do so without prior written approval will result in the signs being inspected by AGI. Re-installation of illegally moved signs or repairs needed for signage to be in compliance with FRIP rules and guidelines will be done at the dealer's expense.

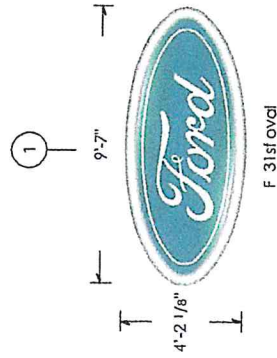
The Dealer requests that Ford Motor Company ("the Company") remove the Signs referenced in this Dealership Identification Program Sign Installation / Removal Contract as indicated, (Ford owned signs at the Company's expense, Dealer owned signs at the Dealer's expense). Upon removal of any or all signs which bear the trademark or trade name used or claimed by the Company or any of its subsidiaries, the Dealer hereby releases the Company from any and all responsibilities with respect to the referenced signs.



BEFORE

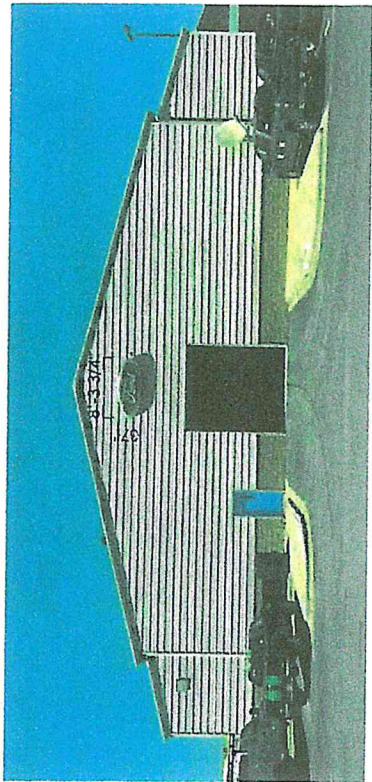


AFTER

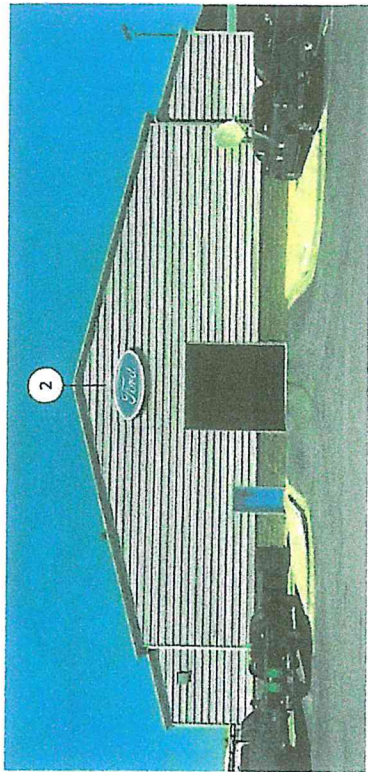


ARTISTIC REPRESENTATION ONLY. DUE TO PERSPECTIVE AND DISTORTION ISSUES INHERENT IN PHOTOS, ACCURACY IS NOT GUARANTEED.

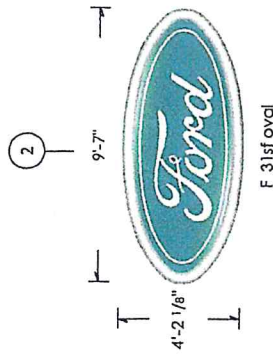
Dealer Code #:	F74632	Dealership Name:	Laurel Ford	File Name:	Laurel Ford F74632	Approved by:	Name _____ Date _____	AGI	Sheet No. 1
		City, State:	Laurel, MT	Scale:	Photos: 1/16"=1' (11x17 paper) Signs: 1/4"=1'				
		Date:	7/20/20	Drawn by:	M. Folden	Rev 1:	Rev 2:	Rev 3:	Rev 4:





BEFORE

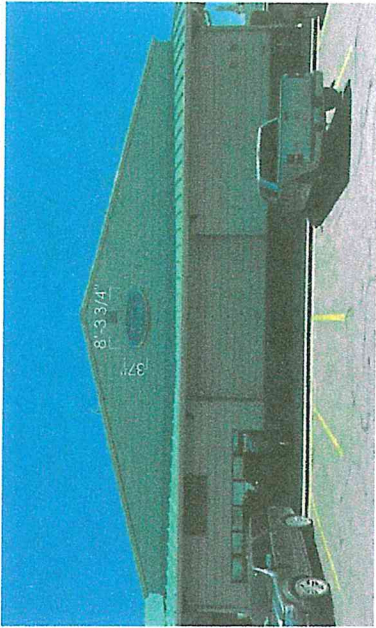


AFTER

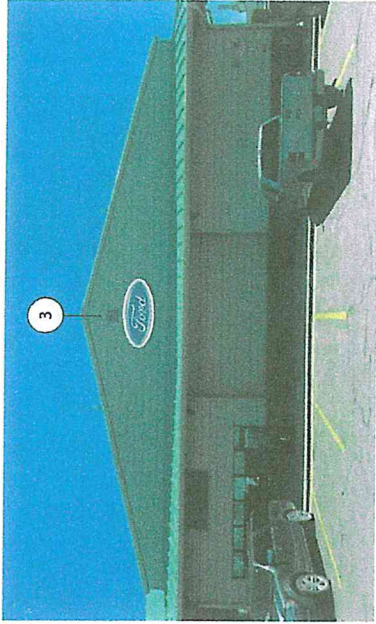


ARTISTIC REPRESENTATION ONLY. DUE TO PERSPECTIVE AND DISTORTION ISSUES INHERENT IN PHOTOS, ACCURACY IS NOT GUARANTEED.

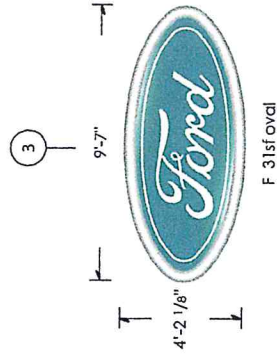
Dealer Code #:	F74632	Dealership Name:	Laurel Ford	File Name:	Laurel Ford F74632	Approved by:	Name _____ Date _____	AGI	Sheet No. 2
		City, State:	Laurel, MT	Scale:	Photos: 1/16"=1' (11x17 paper) Signs: 1/4"=1'				
		Date:	7/20/20	Drawn by:	M. Folden	Rev 1:	Rev 2:	Rev 3:	Rev 4:



BEFORE



AFTER



ARTISTIC REPRESENTATION ONLY. DUE TO PERSPECTIVE AND DISTORTION ISSUES INHERENT IN PHOTOS, ACCURACY IS NOT GUARANTEED.

Dealer Code #:	F74632	Dealership Name:	Laurel Ford	File Name:	Laurel Ford F74632	Approved by:	Name _____ Date _____	AGI	Sheet No. 3
		City, State:	Laurel, MT	Scale:	Photos: 1/16"=1' (11x17 paper) Signs: 1/4"=1'				
		Date:	7/20/20	Drawn by:	M. Folden	Rev 1:	Rev 2:	Rev 3:	Rev 4:

Condition of Signs removed



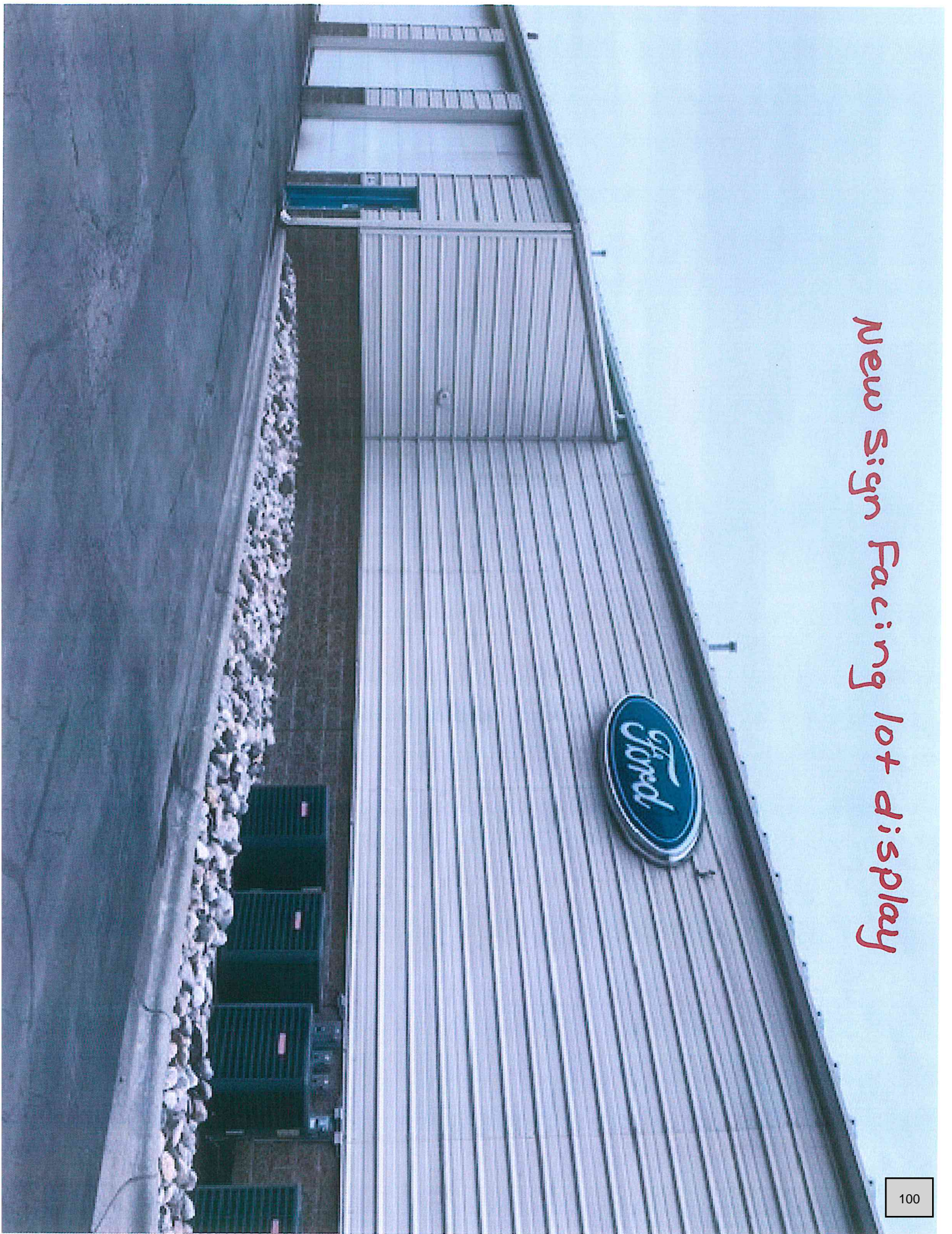
New sign facing 4th Street



New Sign Facing Freeway



New Sign Facing lot display



INSULATION

Previous Applications (if any)	Date	Control No.	Approved
Parking lot Repair + Restoration	3/28/2017	I 04137	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Restoration of exterior log Cabin + fence	3/28/2017	F24317	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Signage	3/28/2017	F24217	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.

New and Used Car Sales
Service and Parts Sales + Service

Brief Description of Project.

Repair Shop Insulation - that has fallen down.

Brief Description of Project Time Line.

Oct 2020 Bids received
Apr 2021 Work Commenced
Currently awaiting completion

Explain how the project will support and/or improve the down town district.

Improve energy costs by having shop properly insulated.

What type(s) of development and/or physical improvements are being considered?

Insulation will be taped and strapped to ceiling to insure that it stays in place moving forward

Name and Address of Technical Assistance Firm.	Name and Address of Contractor that will complete the work.
_____	_____ C.C. Insulation + Urethane
_____	_____ 1300 B Lockwood Pl
_____	_____ Billings, MT 59101

C.C. Insulation & Urethane, Inc.

1300B Lockwood Rd.

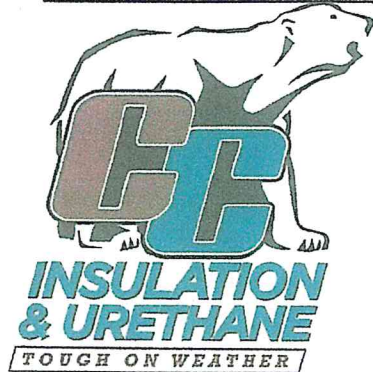
Billings, MT 59101

Phone 406-245-3636

Estimate

Date	Estimate #
10/26/2020	18127

Name / Address
Laurel Ford 500 S.E. 4th St Laurel Mt. 59044



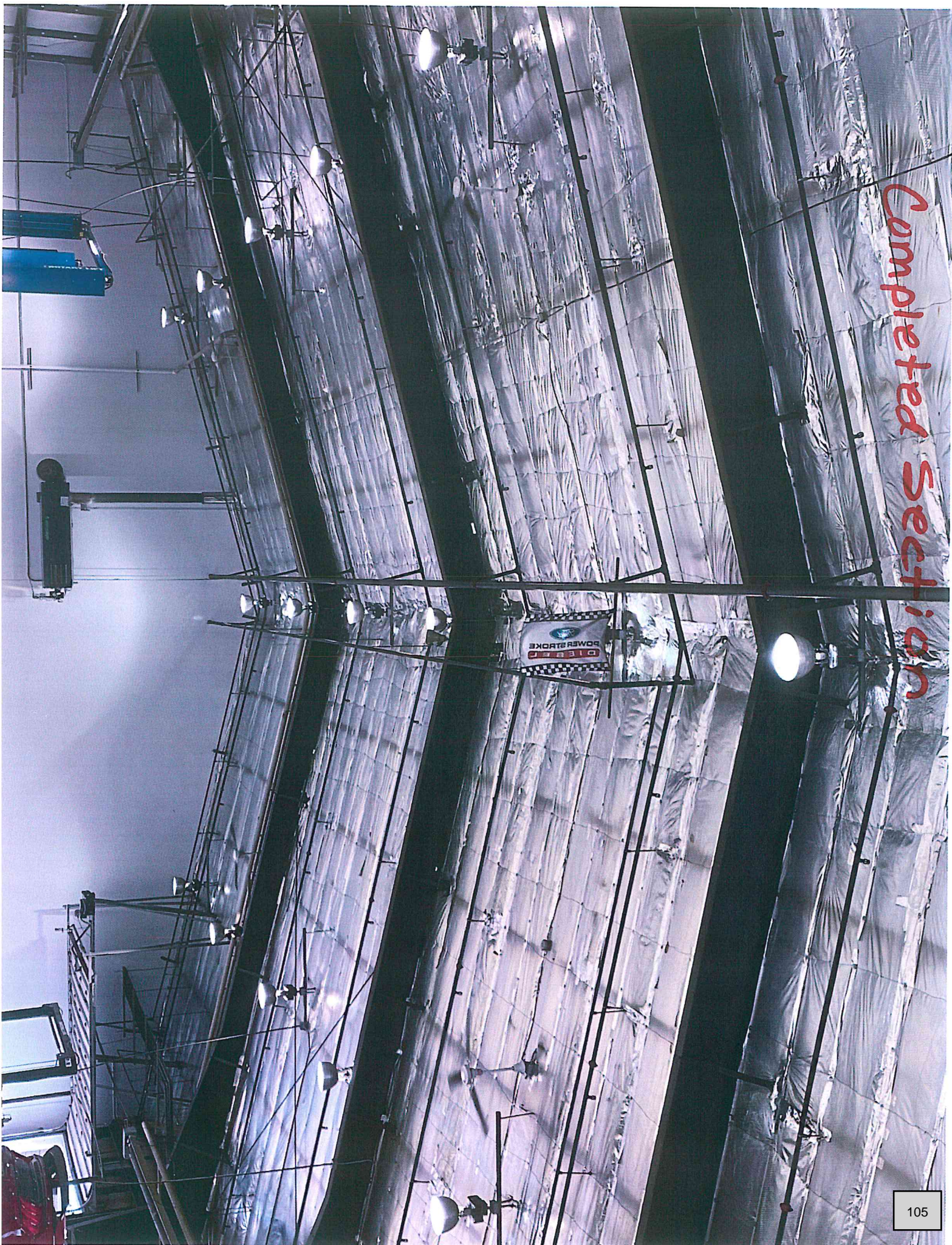
REP	Job Name	Job #
DB	Ceiling Fix	

Description	
Screws and washers with tape on seams that are falling down Scoping Lift Rental	
Option #1---Strapping installed on ceiling Strapping installed on ceiling	Add to total \$ 3,866.26
22796.77 w/ strapping	
Total	
\$18,930.51	

Before - Insulation falling down



Completed Section



PAVING

Previous Applications (if any)	Date	Control No.	Approved
Parking lot Repair + Restoration	3/28/2017	I 04137	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Restoration of exterior log Cabin + fence	3/28/2017	F 24317	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Signage	3/28/2017	F 24217	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.

New and Used car Sales
Service and Parts Sales + Service

Brief Description of Project.

To replace existing asphalt that was installed in 1996.

Brief Description of Project Time Line.

June 2020 - obtained bids from multiple contractors.
May 2021 - Selected Askin Const. to perform the work.
Est. Project start date - Aug 2021
Estimate 30 days to completion from start date.

Explain how the project will support and/or improve the down town district.

Give all five acres a renewed look and improve drainage.

What type(s) of development and/or physical improvements are being considered?

New Asphalt + Curbing. Also we will be removing a large section of lawn which will reduce water consumption while maintaining the current curb appeal of lawn + trees.

Name and Address of Technical Assistance Firm.	Name and Address of Contractor that will complete the work.
_____	Askin Construction
_____	3300 2nd Ave, Suite 3
_____	Billings, MT 59101



Building Efficiency Together

Bid Proposal

Askin Construction
3300 2nd Ave. N, Suite 3
Billings, MT 59101
406-702-1097
Todd@askinconstruction.com

05/26/2021

QUOTE Laurel Ford
TO 500 SE 4th Street
Laurel, MT 59044

JOB		LOCATION		START DATE	
laurel ford update		Laurel		TBD	

Item	Description	Quantity	Unit	Unit Price	Total
	MOBILIZATION	1.000	LS	\$14,500.00	\$14,500.00
	RESET LIGHT POLES	4.000	EA	\$1,600.00	\$6,400.00
	WEST OVERLAY AREA (ORANGE ON PLANSHEET)	8,876.400	SF	\$ 1.60	\$14,202.24
	CENTER MILLING AREA (RED ON PLAN SHEET)	34,075.300	SF	\$ 2.35	\$80,076.96
	EAST OVERLAY AREA (GREEN ON PLAN SHEET)	69,451.750	SF	\$ 1.60	\$111,121.60
	NEW PARKING AREA (BLUE ON PLAN SHEET)	6,669.400	SF	\$ 5.00	\$33,347.00
	NORTH MILLINGS AREA (GOLD ON PLAN SHEET)	14,283.600	SF	\$ 2.35	\$33,566.46
	SOUTH OVERLAY AREA (PLUM ON PLAN SHEET)	24,969.520	SF	\$ 1.60	\$39,951.23
	WEST MILLING AREA (LIGHT BLUE ON PLAN SHEET)	7,114.100	SF	\$ 2.35	\$16,718.14
	NEW ASPHALT PAVING SOUTHEAST PARKING LOT	7,812.400	SF	\$ 5.00	\$39,062.00
Base bid with milling					\$388,945.62
	MOBLIZATION	1.000	LS	\$12,500.00	\$12,500.00
	RESET LIGHT POLES	4.000	EA	\$1,600.00	\$6,400.00
	WEST OVERLAY AREA (ORANGE ON PLANSHEET)	8,876.400	SF	\$ 1.60	\$14,202.24
	CENTER MILLING AREA (RED ON PLAN SHEET)	34,075.300	SF	\$ 2.65	\$90,299.55
	EAST OVERLAY AREA (GREEN ON PLAN SHEET)	69,451.750	SF	\$ 1.60	\$111,122.80
	NEW PARKING AREA (BLUE ON PLAN SHEET)	6,669.400	SF	\$ 5.00	\$33,347.00
	NORTH MILLINGS AREA (GOLD ON PLAN SHEET)	14,283.600	SF	\$ 2.65	\$37,851.54
	SOUTH OVERLAY AREA (PLUM ON PLAN SHEET)	24,969.520	SF	\$ 1.60	\$39,951.23
	WEST MILLING AREA (LIGHT BLUE ON PLAN SHEET)	7,114.100	SF	\$ 2.65	\$18,852.37
	NEW ASPHALT PAVING SOUTHEAST PARKING LOT	7,812.400	SF	\$ 5.00	\$39,062.00
Alternate bid with removal instead of milling					\$403,588.72

Notes and additional clarifications:

- Price is for a 2" overlay or 3" of new asphalt depending upon section of work done and which alternates are selected.
- Price includes replacement of existing striping.

- New parking lot section are 3" of asphalt and 12" of 1 ½" road material.
- Price is for adjusting inlets is included.
- Soft spots are an unknown condition and any required dig out and replacement due to soft subgrade will be billed out on time and material basis.
- Replacement of 30 lf curb and gutter is included and additional concrete work can be completed at additional cost.
- Excludes any item of work not specifically listed above.
- All bid items are tied and cannot be independently contracted unless agreed to by Askin Construction.
- Bond is not included.
- Project will create dust; contractor will work to minimize the amount but cannot be responsible for cleaning of vehicles.
- Excludes cold weather work and does not include any allowance in estimate.
- All landscape restoration/shoulder work is to be done by others.
- OCP, Builder Risk, Railroad Protective or other special insurance is excluded.
- All handling & disposal of hazardous/contaminated materials of any kind is specifically excluded.
- Project schedule to be agreed upon between owner and contractor prior to start date.
- This proposal is contingent upon a mutually agreeable start date, contract- including this proposal as a standard attachment, and pre-construction schedule.
- We have assumed that the site will be available for temporary staging/stockpile area and there will be unimpeded access to the work so that work can be completed without delay.
- City right of way permits, system development fees and building permits by others.
- Any unknown or conditions not readily visible are excluded.
- Payment terms to be agreed upon before start of work.
- This proposal is based on the current price of labor and materials, an if not accepted within 30 days from the date submitted the right is reserved to submit a new proposal.

Sincerely,

Todd Dixon
Estimator

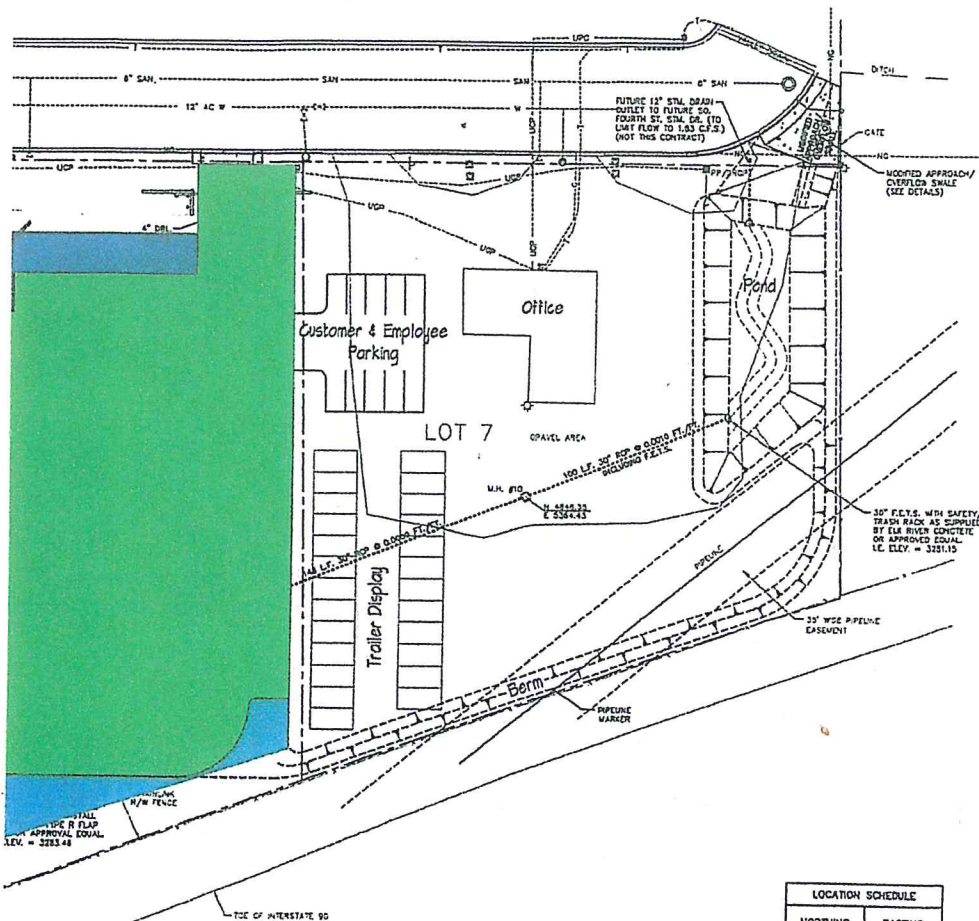
Arian E. Collins
Keith A. Nul
Mark L. Woerman, AIA
Principal Architects



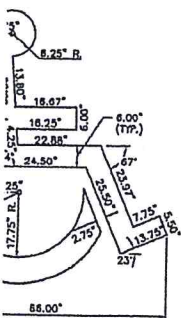
P.O. Box 6264
Olympia, Washington 98507
206-754-5788
206-754-5796 Fax

HIKMA ASSOCIATES
ENGINEERS-PLANNERS

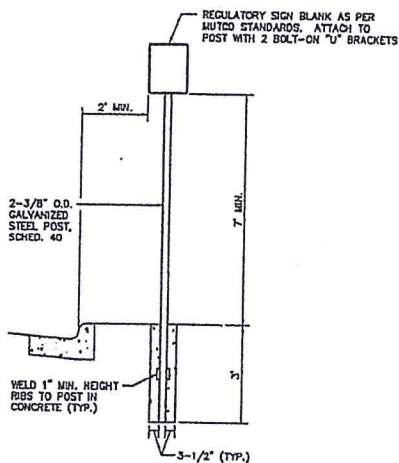
LAUREL FORD
LAUREL, MONTANA



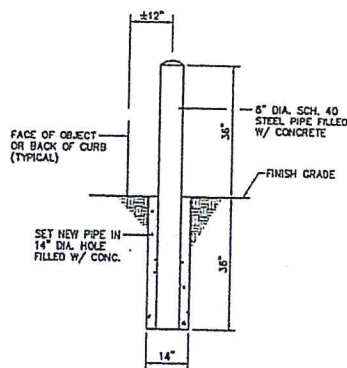
LOCATION SCHEDULE	
NORTHING	EASTING
4913.78	4772.55
4914.99	4816.10
4836.89	4815.35

[illegible]

PAVEMENT MARKING SYMBOL



DETAIL
SIGN INSTALLATION
NOT TO SCALE



DETAIL
BOLLARD
NOT TO SCALE

Project No. 579
Date 8/1/95
Drawn By DCR/HKM

Tree STORM DRAIN /
STRIPING PLAN

Sheet No **C1.2**



North Parking / 4th Street



FLOORING

Previous Applications (if any)	Date	Control No.	Approved
Parking lot Repair + Restoration	3/28/2017	I 04137	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Restoration of exterior log Cabin + fence	3/28/2017	F 24317	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Signage	3/28/2017	F 24217	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.

New and Used Car Sales
Service and Parts Sales and Service

Brief Description of Project.

Remove + Replace Flooring in Customer Kitchen/
Lounge area

Brief Description of Project Time Line.

Apr 2021 Spoke with local flooring store and obtained quote
May 2021 Current Flooring removed and new flooring installed
" " Received Final Bill

Explain how the project will support and/or improve the down town district.

Keeps interior of Facility modern and comfortable for guests.

What type(s) of development and/or physical improvements are being considered?

Replace floor with updated water Proof Commercial materials designed to last 15-20 years

Name and Address of Technical Assistance Firm.	Name and Address of Contractor that will complete the work.
_____	_____ KC Interiors, LLC
_____	_____ 213 West Main
_____	_____ Laurel, MT 59044

New Kitchen Floor
For guest lounge



New Kitchen Floor



EV CHARGERS

Previous Applications (if any)	Date	Control No.	Approved
Parking lot Repair + Restoration	3/28/2017	I 04137	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Restoration of exterior Log Cabin + fence	3/28/2017	F 24317	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Signage	3/28/2017	F 24217	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.

New and Used Car Sales
Service and Parts Sales + Service

Brief Description of Project.

Modernize Facility to offer public access to electric vehicle charging stations during normal business hours.

Brief Description of Project Time Line.

Contracted Ace Electric in Dec of 2020 to extend wiring and electrical to customer parking.
Jan 2021 - chargers ordered from Ford.
Feb 2021 - All work completed and paid.

Explain how the project will support and/or improve the down town district.

Will access for public charging to electric vehicle customers and providing a greener environment for the City of Laurel.

What type(s) of development and/or physical improvements are being considered?

Permanent chargers placed in public parking.

Name and Address of Technical Assistance Firm.	Name and Address of Contractor that will complete the work.
_____	_____ Ace Electric
_____	_____ 808 W main St
_____	_____ Laurel, MT. 59044

UN DATE: 03/26/2021
 RUN TIME: 01:18:18
 ATTENTION: OFFICE MANAGER

FORD PARTS AND SERVICES DIVISION
 CONDENSED DEALER PARTS STATEMENT
 TRANSMITTED DETAIL
 AS OF 03/25/2021

BP021009
 PAGE: 1

P & A CODE: 04003 LAUREL FORD

POST CODE	POST DATE	SUM NUM	REFERENCE NUMBER	PARTS AND ACCESSORIES	MISCELLANEOUS	STOCK ORDER DISCOUNT/DOI*	CURRENT NET CHARGE / CR
20	02/26	061	M16558	1,084.43		13.16-	1,071.27
20	03/01	061	M19982	1,166.49		13.68-	1,152.81
20	03/02	061	M23407	3,151.93	19.96-	30.37-	3,101.60
20	03/03	061	M26871	1,288.93		19.32-	1,269.61
20	03/04	061	M30329	1,960.22	80.36	21.39-	2,019.19
20	03/05	061	M33783	4,154.40	9.83	46.72-	4,117.51
20	03/08	061	M37224	1,651.60		13.75-	1,637.85
20	03/09	061	M40685	3,522.36	153.03-	17.35-	3,351.98
20	03/10	061	M44134	5,674.48	5.28	49.42-	5,630.34
20	03/11	061	M47570	1,637.31	60.00	22.28-	1,675.03
20	03/12	061	M51010	1,691.17	26.85	21.21-	1,696.81
20	03/15	061	M54417	3,109.71	2.13	36.82-	3,075.02
20	03/16	061	M57852	2,535.90	30.68	33.60-	2,532.98
20	03/17	061	M61328	10,018.65	8.53	65.76-	9,961.42
20	03/18	061	M64770	1,054.63	2.44	15.75-	1,041.32
20	03/19	061	M68210	1,912.07	8.73	16.65-	1,904.15
20	03/22	061	M71608	6,868.91	73.09	45.05-	6,896.95
20	03/23	061	M74976	3,383.97		22.29-	3,361.68
20	03/24	061	M78429	3,809.16		54.45-	3,754.71
20	03/25	061	M81880	1,945.54	23.10	25.96-	1,942.68
71	03/01	61C	Z81614	1,500.00-			1,500.00-
71	03/05	61C	Z85588	9,820.00-			9,820.00-
71	03/22	61C	Z97502	52.04-		0.29	51.75-
32	03/09	061	523311		424.20-		424.20-
			MC BULK OIL: DEALER LOYALTY				
32	03/09	062	523312		300.00		300.00
			MULTIMEDIA BILLING/CREDIT PROC				
32	03/09	062	523313		141.75		141.75
			CLUSTER BILLING/CREDIT PROCESS				
32	03/09	068	523314		5,146.25		5,146.25
			ROTUNDA TOOLS & EQUIPMENT				
32	03/09	074	523315		1,986.00		1,986.00
			FORD BLUE ADVANTAGE USED VEHIC				
32	03/09	075	523316		2,346.00		2,346.00
			FORDDIRECT - FORD				
32	03/09	079	523317		261.50		261.50
			DEALER PAID FCTP INSURANCE				
32	03/09	117	523318		428.00		428.00
			OECONNECTION E-COMMERCE SERVIC				
32	03/09	121	523319		79.42		79.42
			THE FORD COLLECTION BY BDA				
32	03/09	137	523320		2,287.53-		2,287.53-
			FORDPASS REWARDS (FPR)				
32	03/24	061	558623		754.92		754.92
			CONTINUING ENROLLMENT PROGRAM				
32	03/24	061	558624		416.70		416.70
			ROTUNDA-VCM SOFTWARE RENEWAL				
32	03/24	062	558625		300.00-		300.00-
			MULTIMEDIA BILLING/CREDIT PROC				

4742.00



PO Box 520
808 W Main Street
Laurel, MT 59044

Invoice

Invoice Number
2409
Invoice Date
12/10/2020

Bill To: LAUREL FORD
500 S.E. 4TH ST

Re: 500 S.E. 4TH ST
LAUREL, MT 59044

LAUREL, MT 59044
JULIEG@LAURELFORD.NET

Our Job No	Customer Job No	Customer PO	Payment Terms	Due Date
S001834			Due Upon Receipt	12/10/2020
Description				Price

EXTEND CIRCUIT IN SHOP TO INSTALL
AND CONNECTION TO CHARGER. RUN
LOCATION. PRICING INCLUDES REMO
CITCUT. \$4,355.00.

BILLED AS QUOTED

ACE ELECTRIC
808 WEST MAIN STREET
LAUREL MT 59044
406-628-8886

Merchant ID: 9524019065
Term ID: 6718

Sale

AUREL FORD. INCLUDES MOUNTING
CAL ROOM TO OUTSIDE CHARGER
PHALT TO INSTALL UG PORTION OF

VISA
XXXXXXXXXXXX4246
Entry Method: Keyed
Apprvd: Online Batch#: 000037
02/18/21 13:49:39
AVS Code: Y
CVV2 Code: H
Inv#: 00000001 Appr Code: 02475G

4,355.00

Total: USD\$ 4,311.45

I agree to pay above total amount
according to card issuer agreement
(Merchant agreement if credit voucher)

X _____

Customer Copy

THANK YOU

Subtotal \$ 4,355.00

Total Due \$ 4,355.00

Thank you for your business!

BP0006CO FORD CUSTOMER SERVICE DIVISION RUN DATE: 03/09/2021

MISCELLANEOUS INVOICE/CREDIT MEMO PAGE: 1 OF

-CUSTOMER: 04003 LOC NO: 91 INVOICE DATE: 03/09/2021 DOCUMENT NO: 523314

-14929 ROTUNDA TOOLS & EQUIPMENT

GENERAL SERVICE EQUIPMENT PROGRAM

PROGRAM/SERVICE ORIGINATED BY FCSD - ROTUNDA

INQUIRY CONTACT: ROTUNDA

28635 MOUND ROAD

WARREN, MI 48092

CUST SERVICE (PH: OPTION#2)

TOLL FREE (800) 768-8632

DEPT: NONE AUTHORIZED BY:

-CHARGES/SERVICES/MATERIALS FOR CUSTOMER 04003-

INVOICE# FORD PART#	PART DESCRIPTION	QUANTITY	UNIT PRICE	EXT AMOUNT	TAXES
2106332673	FREIGHT CHARGE	1	231.00	231.00	
DATE SHIPPED 02/01/21					
2106332673	SALES ORDER NBR: 1001129809				
DATE SHIPPED 02/01/21					
2106332673 162-A741	Rescue Charger	1	563.00	563.00	
DATE SHIPPED 02/01/21					
2106332673 162-A774	2D WIRELESS SC	1	448.00	448.00	
DATE SHIPPED 02/01/21					

TOTALS:

TOTAL AMOUNT DUE:

-REMARKS:

FOR INQUIRIES	PAGE NO	CUSTOMER	BILL TO
SEE INQUIRY CONTACT	1 OF	04003	LAUREL FORD
BOX ABOVE			500 S.E. FOURTH STREET
			LAUREL MT 59044

BP0006CO

FORD CUSTOMER SERVICE DIVISION

RUN DATE: 03/09/2021

MISCELLANEOUS INVOICE/CREDIT MEMO

PAGE: 2 OF 2

-CUSTOMER: 04003

LOC NO: 91

INVOICE DATE: 03/09/2021

DOCUMENT NO: 523314

A

-DESCRIPTION

QUANTITY	UNIT PRICE	EXT AMOUNT	TAXES
2106332673 162-XRC3363PROMO	xRC-3363 FORD		
1	2,900.00	2,900.00	
DATE SHIPPED 02/01/21			
2106335606	SALES ORDER NBR: 1001431639		
DATE SHIPPED 02/05/21			
2106335606 164-R8070	Ford 3 Button		
2	90.95	181.90 ✓	
DATE SHIPPED 02/05/21			
2106338340	SALES ORDER NBR: 1001435893		
DATE SHIPPED 02/10/21			
2106338340 164-R8070	Ford 3 Button		
5	86.90	434.50 ✓ 454	
DATE SHIPPED 02/10/21			
2106340501	SALES ORDER NBR: 1001440441		
DATE SHIPPED 02/13/21			
2106340501 164-R8119	FORD 5B GEN 4		
2	128.95	257.90 ✓	
DATE SHIPPED 02/13/21			
2106340502	SALES ORDER NBR: 1001441247		
DATE SHIPPED 02/13/21			
2106340502 164-R8131	Ford 3B Side-M		
1	129.95	129.95 ✓	
DATE SHIPPED 02/13/21			

2424
4142.00

APPROVED
DATE: 3/18/21
EXPENSE TO:

1400-1024.25
6550-(20.00)

TOTALS: 5,146.25 .00
TOTAL AMOUNT DUE: 5,146.25

-REMARKS:

FOR INQUIRIES	PAGE NO	CUSTOMER	BILL TO
SEE INQUIRY CONTACT BOX ABOVE	2 OF 2	04003	LAUREL FORD 500 S.E. FOURTH STREET LAUREL MT 59044

POSTED
MAR 10 2021



EV Completed Charging Station



LAUREL URBAN RENEWAL AGENCY (LURA)

Control No. 20-0220-113212

RECEIVED OFFICE USE ONLY MAY 14 2021 BY <i>[Signature]</i>	
LURA REVIEW	DATE 6/21/21
PLANNER REVIEW	DATE
CITY COUNCIL	DATE

Grant Application

- ☐ Small Grant (up to \$5,000)
- ☐ Technical Assistance Grant
- ☐ Façade Grant
- ☐ Signage and Awning Grant (Up to \$3,000)
- ☒ Large Grant (Greater than \$5,000)

Applicant Name (Last, First Middle) Carter Marvin Lee		Applicant Phone (406) 628-6113	
Applicant Mailing Address (Street, City, State Zip) 307 Sixth Ave. Laurel, Mt. 59044		Applicant E-Mail Address Laurel Eagles 2564 @gmail.com	
Business Name Fraternal order of Eagles 2564		Laurel Business License Number 143	
Business Physical Address (Street, City, State Zip) 313 West Main Laurel, Mt. 59044		Business Phone (406) 628-4503	
Business Activities (i.e. retail, office, etc.) Fraternal organization, Retail bar, Gaming machines, Business mtgs			
Business Owner Name (Last, First Middle) <input type="checkbox"/> Same as Applicant Eagles Club		Business Owner Phone (406) 628-4503	
Business Owner Mailing Address (Street, City, State Zip) 313 West Main Laurel, Mt. 59044		Business Owner E-Mail Address	
Building Frontage (building length along a public street) 90 feet	Building Height (number of stories defined by current code) _____ feet One stories	Historical District Building <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date Approved / /
Property Legal Description (i.e. assessor parcel number)			
Property Legal Owner and Contact Information Fraternal Orde of Eagles 2564			

I certify under penalty of law, that the information provided herein is true, accurate and complete to the best of my knowledge. I understand that submitting an application does not guarantee a grant will be awarded, and that grant awards are at the discretion of the LURA board. Additionally, I verify that I have read and agree to abide by all applicable regulations under Title 20 of the Laurel Municipal Code as they apply to the LURA program. I am aware that a violation of these regulations shall result in the rejection of my application or disqualification from participating in the LURA grant program.

Applicant Signature <i>Marvin Carter</i>	Date (MM/DD/YYYY) 5/15/21
---	------------------------------

**INCOMPLETE APPLICATIONS
SHALL BE RETURNED**

Application processing time is a
minimum of 60 business days.

Return Completed Applications To:
Laurel Urban Renewal Agency (LURA)
ATTN: City Planner
PO Box 10
Laurel, MT 59044
(406) 628-7431

Applicant Initials *M.C.*

Page 1 of 5

Previous Applications (if any)	Date	Control No.	Approved
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.
 We are a Semi-private/public establishment. We serve Beer, Wine, and mixed drinks. We have Gaming machines, 3 Tv's, Pool Table, Juke box, and meeting Hall. Our MOTTO: SERVING PEOPLE.
 Our building is one of the oldest in Laurel. Our CHARTER dates back to 1943.

Brief Description of Project.
 Remodel the (BACK BAR) which includes replacing the cooler, new shelves, mirrors, electrical, plumbing, raising the soffitt, replace ceiling, replacing floor, painting and major carpentry construction.

Brief Description of Project Time Line.
 The construction will start in July. Our completion date is 45-60 days.

Explain how the project will support and/or improve the down town district.
 Any change is a major improvement. These older buildings need some tender love and care. We want the public to feel welcome coming into a brighter and more lighted building.

What type(s) of development and/or physical improvements are being considered?
 Upgrading the electrical, plumbing, and installing 2 modern coolers. The present cooler is worn-out. It cannot be repaired.

Name and Address of Technical Assistance Firm. _____ _____ _____	Name and Address of Contractor that will complete the work. David Yeager Bearclaw Cabinets & Construction 4771 Snow Line Vista Way Laurel, Mt. 59044
--	---

What type of general Small Grant is needed?	MCA	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Public Utilities			
<input type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Intersection Signals & HAWK Crossing	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Street & Alley Surface Improvements	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Crosswalks	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Structural Repair			
<input type="checkbox"/> Flooring		\$____,____.____	\$____,____.____
<input type="checkbox"/> Walls (interior)		\$____,____.____	\$____,____.____
<input type="checkbox"/> Roof, Ceiling		\$____,____.____	\$____,____.____
<input type="checkbox"/> Energy Efficiency Improvements			
<input type="checkbox"/> LED Lighting (interior)		\$____,____.____	\$____,____.____
<input type="checkbox"/> Insulation		\$____,____.____	\$____,____.____
<input type="checkbox"/> Programmable Thermostats		\$____,____.____	\$____,____.____
<input type="checkbox"/> Solar Panels and Systems		\$____,____.____	\$____,____.____
TOTAL:		\$____,____.____	\$____,____.____

What type of **Small Grant** is needed?

	Hours (up to 30 total)	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Technical Assistance			
<input type="checkbox"/> Architectural/Design Fees	_____	\$_____.____.	\$_____.____.
<input type="checkbox"/> Landscape/Hardscape Design Fees	_____	\$_____.____.	\$_____.____.
<input type="checkbox"/> Feasibility Study Fees	_____	\$_____.____.	\$_____.____.
<input type="checkbox"/> Building Permit Fees	_____	\$_____.____.	\$_____.____.
 <input type="checkbox"/> Facade Grant			
<input type="checkbox"/> Water Cleaning		\$_____.____.	\$_____.____.
<input type="checkbox"/> Prepping and Painting		\$_____.____.	\$_____.____.
<input type="checkbox"/> Window Replacement/Repair		\$_____.____.	\$_____.____.
<input type="checkbox"/> Door Replacement/Repair		\$_____.____.	\$_____.____.
<input type="checkbox"/> Entry Foyer Repairs		\$_____.____.	\$_____.____.
<input type="checkbox"/> Exterior Lighting		\$_____.____.	\$_____.____.
<input type="checkbox"/> Façade Restoration/Rehabilitation		\$_____.____.	\$_____.____.
<input type="checkbox"/> Landscape/Hardscape Improvements		\$_____.____.	\$_____.____.
 <input type="checkbox"/> Signage and Awning Grant			
<input type="checkbox"/> Signage		\$_____.____.	\$_____.____.
<input type="checkbox"/> Awning		\$_____.____.	\$_____.____.
 TOTAL:		\$_____.____.	\$_____.____.

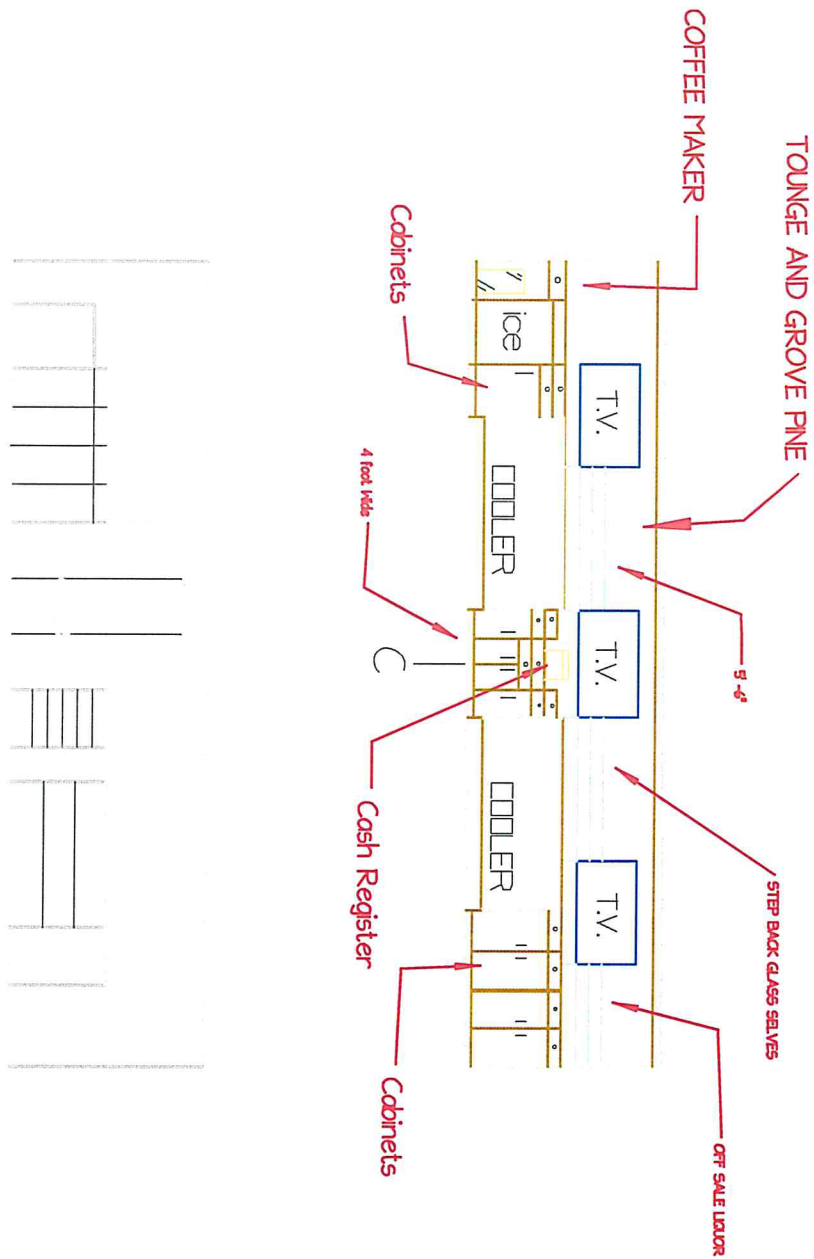
What type of Large Grant is needed?		LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	MCA 7-15-4288(2)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Public Utilities			
<input type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Intersection Signals & HAWK Crossing	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Street & Alley Surface Improvements	7-15-4288(n4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Crosswalks	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Structural Repair			
<input type="checkbox"/> Flooring		\$____.____.____	\$____.____.____
<input type="checkbox"/> Walls (interior)		\$____.____.____	\$____.____.____
<input type="checkbox"/> Roof, Ceiling		\$____.____.____	\$____.____.____
<input type="checkbox"/> Energy Efficiency Improvements			
<input type="checkbox"/> LED Lighting (interior)		\$____.____.____	\$____.____.____
<input type="checkbox"/> Insulation		\$____.____.____	\$____.____.____
<input type="checkbox"/> Programmable Thermostats		\$____.____.____	\$____.____.____
<input type="checkbox"/> Solar Panels and Systems		\$____.____.____	\$____.____.____
TOTAL:		\$____.____.____	\$____.____.____

Application Checklist

- ☐ Application
- ☐ Copy of Laurel Business License
- ☐ Copy of Historical Building Verification form from Yellowstone County Historic Preservation Office
- ☐ Copy of Estimates or Paid Invoices from Applicant's Vendor (Work performed by the applicant, business owner, property owner, or employee shall not be accepted for any grant project.)
- ☐ Copy of Plans and Sketches (hand drawn will not be accepted)
- ☐ Copy of Supporting Documentation
- ☐ Photos (Before and After)
- ☐ Project Description
- ☐ Project Time Line

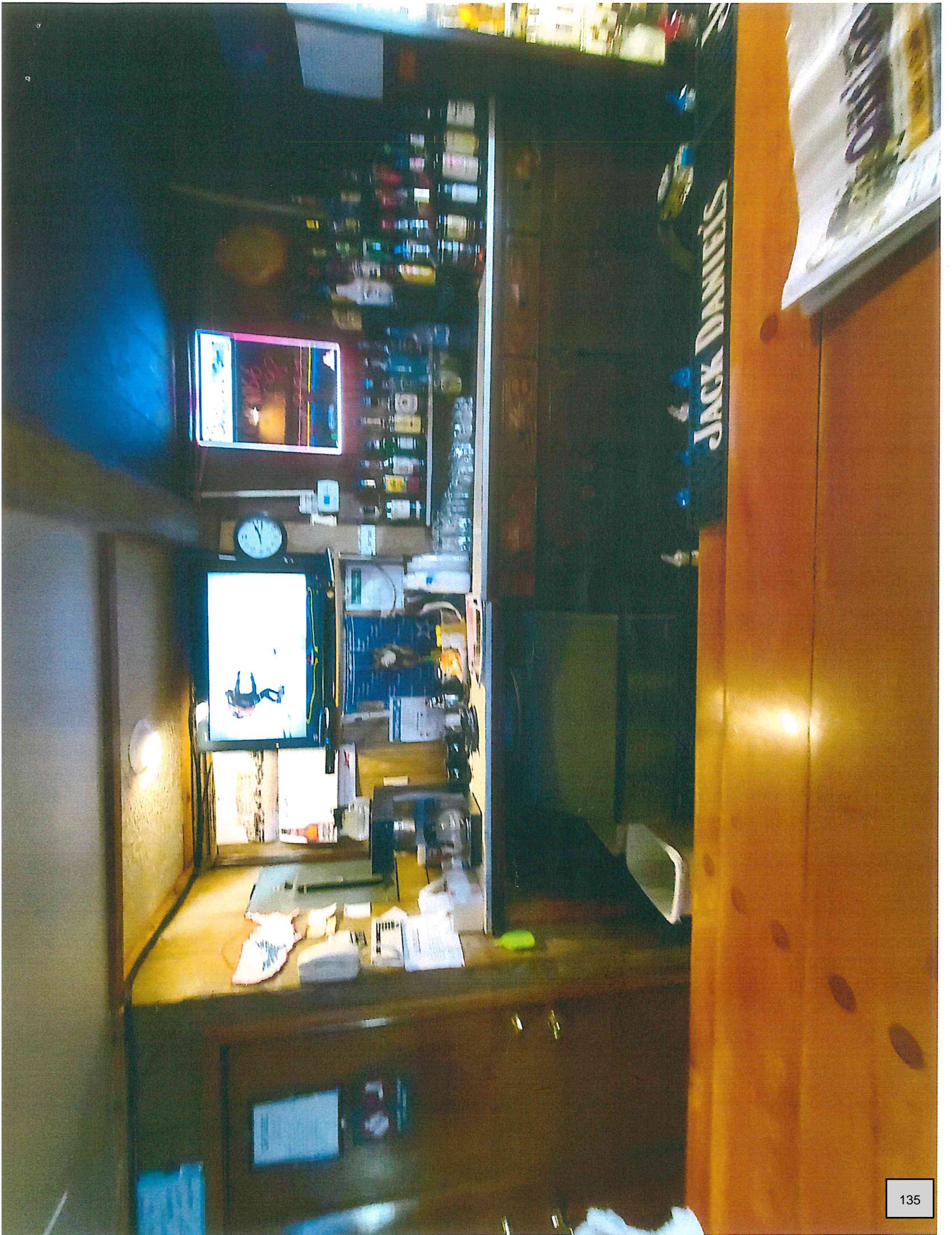
Submission of a W9 is required prior to reimbursement of grant funds

<u>ITEM</u>	<u>VENDOR</u>	<u>LURA FUNDS</u>	<u>EAGLES</u>
Demolition--Cabinets, back wall paneling, remove old wiring, and ceiling above back bar	EAGLES	\$ 600.00	\$ 600.00
Jack up soffit above bar	Rudy	\$ 100.00	\$ 200.00
Demolition--floor, level floor, resheet floor, new vinyl flooring	Rudy	\$1,000.00	\$1,000.00
Electrical wiring	Ace Electric	\$6,700.00	\$6,700.00
Phone	Tel Net	\$ 380.00	\$ 380.00
Thermostat	Eagles		\$ 100.00
Plumbing Removal pipes	Eagles		\$ 200.00
Reroute pipes	Cont.	\$ 300.00	\$ 300.00
Coolers	J&J Supply	\$4000.00	\$4000.00
Cabinets Front bar	D. Yeager	\$1,500.00	\$1,500.00
Back bar Const.	D. Yeager	\$6,500.00	\$6,500.00
Finish Painting etc.	Eagles	\$ 300.00	\$ 300.00
Glass work	Becker Glass	\$1,500.00	\$1,500.00
	Total	\$22,830.00	\$23,280.00











LAUREL URBAN RENEWAL AGENCY (LURA)

Control No. 20-0220-113212

RECEIVED OFFICE USE ONLY MAY 14 2021 BY <i>[Signature]</i>	
LURA REVIEW	DATE 6/21/21
PLANNER REVIEW	DATE
CITY COUNCIL	DATE

Grant Application

- ☐ Small Grant (up to \$5,000)
- ☐ Technical Assistance Grant
- ☐ Façade Grant
- ☐ Signage and Awning Grant (Up to \$3,000)
- ☒ Large Grant (Greater than \$5,000)

Applicant Name (Last, First Middle) Carter Marvin Lee		Applicant Phone (406) 628-6113	
Applicant Mailing Address (Street, City, State Zip) 307 Sixth Ave. Laurel, Mt. 59044		Applicant E-Mail Address Laurel Eagles 2564 @gmail.com	
Business Name Fraternal order of Eagles 2564		Laurel Business License Number 143	
Business Physical Address (Street, City, State Zip) 313 West Main Laurel, Mt. 59044		Business Phone (406) 628-4503	
Business Activities (i.e. retail, office, etc.) Fraternal organization, Retail bar, Gaming machines, Business mtgs			
Business Owner Name (Last, First Middle) <input type="checkbox"/> Same as Applicant Eagles Club		Business Owner Phone (406) 628-4503	
Business Owner Mailing Address (Street, City, State Zip) 313 West Main Laurel, Mt. 59044		Business Owner E-Mail Address	
Building Frontage (building length along a public street) 90 feet	Building Height (number of stories defined by current code) _____ feet One stories	Historical District Building <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date Approved / /
Property Legal Description (i.e. assessor parcel number)			
Property Legal Owner and Contact Information Fraternal Orde of Eagles 2564			

I certify under penalty of law, that the information provided herein is true, accurate and complete to the best of my knowledge. I understand that submitting an application does not guarantee a grant will be awarded, and that grant awards are at the discretion of the LURA board. Additionally, I verify that I have read and agree to abide by all applicable regulations under Title 20 of the Laurel Municipal Code as they apply to the LURA program. I am aware that a violation of these regulations shall result in the rejection of my application or disqualification from participating in the LURA grant program.

Applicant Signature <i>Marvin Carter</i>	Date (MM/DD/YYYY) 5/15/21
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**INCOMPLETE APPLICATIONS
SHALL BE RETURNED**

Application processing time is a
minimum of 60 business days.

Return Completed Applications To:
Laurel Urban Renewal Agency (LURA)
ATTN: City Planner
PO Box 10
Laurel, MT 59044
(406) 628-7431

Applicant Initials *M.C.*

Page 1 of 5

Previous Applications (if any)	Date	Control No.	Approved
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.
 We are a Semi-private/public establishment. We serve Beer, Wine, and mixed drinks. We have Gaming machines, 3 Tv's, Pool Table, Juke box, and meeting Hall. Our MOTTO: SERVING PEOPLE.
 Our building is one of the oldest in Laurel. Our CHARTER dates back to 1943.

Brief Description of Project.
 Remodel the (BACK BAR) which includes replacing the cooler, new shelves, mirrors, electrical, plumbing, raising the soffitt, replace ceiling, replacing floor, painting and major carpentry construction.

Brief Description of Project Time Line.
 The construction will start in July. Our completion date is 45-60 days.

Explain how the project will support and/or improve the down town district.
 Any change is a major improvement. These older buildings need some tender love and care. We want the public to feel welcome coming into a brighter and more lighted building.

What type(s) of development and/or physical improvements are being considered?
 Upgrading the electrical, plumbing, and installing 2 modern coolers. The present cooler is worn-out. It cannot be repaired.

Name and Address of Technical Assistance Firm. _____ _____ _____	Name and Address of Contractor that will complete the work. David Yeager Bearclaw Cabinets & Construction 4771 Snow Line Vista Way Laurel, Mt. 59044
--	---

What type of general Small Grant is needed?		LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	MCA 7-15-4288(2)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Public Utilities			
<input type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Intersection Signals & HAWK Crossing	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Street & Alley Surface Improvements	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Crosswalks	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Structural Repair			
<input type="checkbox"/> Flooring		\$____,____.____	\$____,____.____
<input type="checkbox"/> Walls (interior)		\$____,____.____	\$____,____.____
<input type="checkbox"/> Roof, Ceiling		\$____,____.____	\$____,____.____
<input type="checkbox"/> Energy Efficiency Improvements			
<input type="checkbox"/> LED Lighting (interior)		\$____,____.____	\$____,____.____
<input type="checkbox"/> Insulation		\$____,____.____	\$____,____.____
<input type="checkbox"/> Programmable Thermostats		\$____,____.____	\$____,____.____
<input type="checkbox"/> Solar Panels and Systems		\$____,____.____	\$____,____.____
TOTAL:		\$____,____.____	\$____,____.____

What type of **Small Grant** is needed?

	Hours (up to 30 total)	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Technical Assistance			
<input type="checkbox"/> Architectural/Design Fees	_____	\$_____.____.	\$_____.____.
<input type="checkbox"/> Landscape/Hardscape Design Fees	_____	\$_____.____.	\$_____.____.
<input type="checkbox"/> Feasibility Study Fees	_____	\$_____.____.	\$_____.____.
<input type="checkbox"/> Building Permit Fees	_____	\$_____.____.	\$_____.____.
 <input type="checkbox"/> Facade Grant			
<input type="checkbox"/> Water Cleaning		\$_____.____.	\$_____.____.
<input type="checkbox"/> Prepping and Painting		\$_____.____.	\$_____.____.
<input type="checkbox"/> Window Replacement/Repair		\$_____.____.	\$_____.____.
<input type="checkbox"/> Door Replacement/Repair		\$_____.____.	\$_____.____.
<input type="checkbox"/> Entry Foyer Repairs		\$_____.____.	\$_____.____.
<input type="checkbox"/> Exterior Lighting		\$_____.____.	\$_____.____.
<input type="checkbox"/> Façade Restoration/Rehabilitation		\$_____.____.	\$_____.____.
<input type="checkbox"/> Landscape/Hardscape Improvements		\$_____.____.	\$_____.____.
 <input type="checkbox"/> Signage and Awning Grant			
<input type="checkbox"/> Signage		\$_____.____.	\$_____.____.
<input type="checkbox"/> Awning		\$_____.____.	\$_____.____.
 TOTAL:		\$_____.____.	\$_____.____.

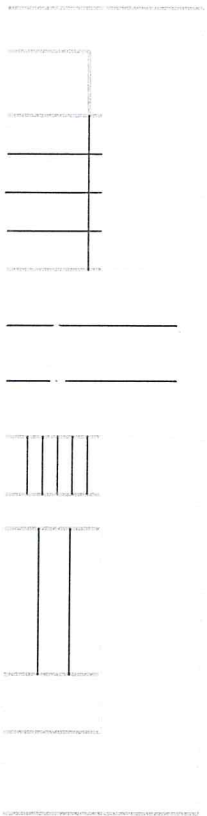
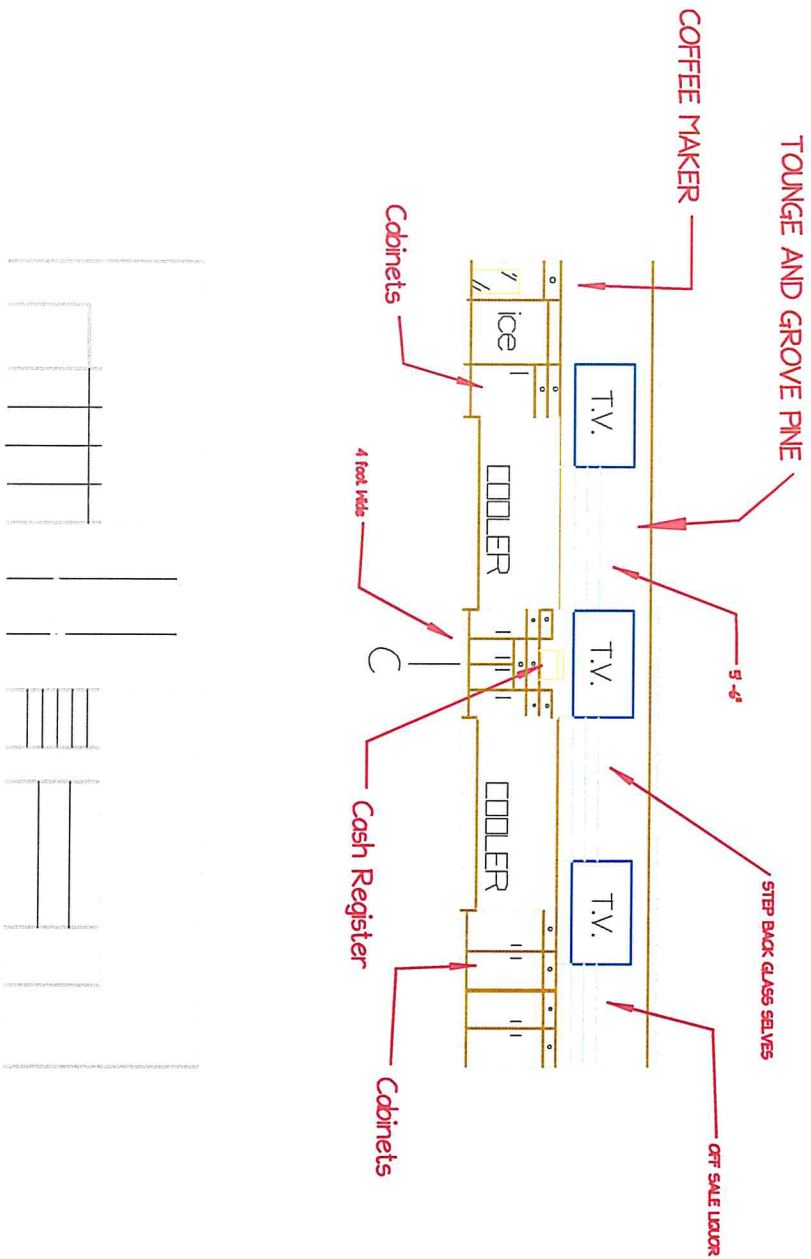
What type of Large Grant is needed?		LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	MCA 7-15-4288(2)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Public Utilities			
<input type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Intersection Signals & HAWK Crossing	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Street & Alley Surface Improvements	7-15-4288(n4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Crosswalks	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Structural Repair			
<input type="checkbox"/> Flooring		\$____,____.____	\$____,____.____
<input type="checkbox"/> Walls (interior)		\$____,____.____	\$____,____.____
<input type="checkbox"/> Roof, Ceiling		\$____,____.____	\$____,____.____
<input type="checkbox"/> Energy Efficiency Improvements			
<input type="checkbox"/> LED Lighting (interior)		\$____,____.____	\$____,____.____
<input type="checkbox"/> Insulation		\$____,____.____	\$____,____.____
<input type="checkbox"/> Programmable Thermostats		\$____,____.____	\$____,____.____
<input type="checkbox"/> Solar Panels and Systems		\$____,____.____	\$____,____.____
TOTAL:		\$____,____.____	\$____,____.____

Application Checklist

- ☐ Application
- ☐ Copy of Laurel Business License
- ☐ Copy of Historical Building Verification form from Yellowstone County Historic Preservation Office
- ☐ Copy of Estimates or Paid Invoices from Applicant's Vendor (Work performed by the applicant, business owner, property owner, or employee shall not be accepted for any grant project.)
- ☐ Copy of Plans and Sketches (hand drawn will not be accepted)
- ☐ Copy of Supporting Documentation
- ☐ Photos (Before and After)
- ☐ Project Description
- ☐ Project Time Line

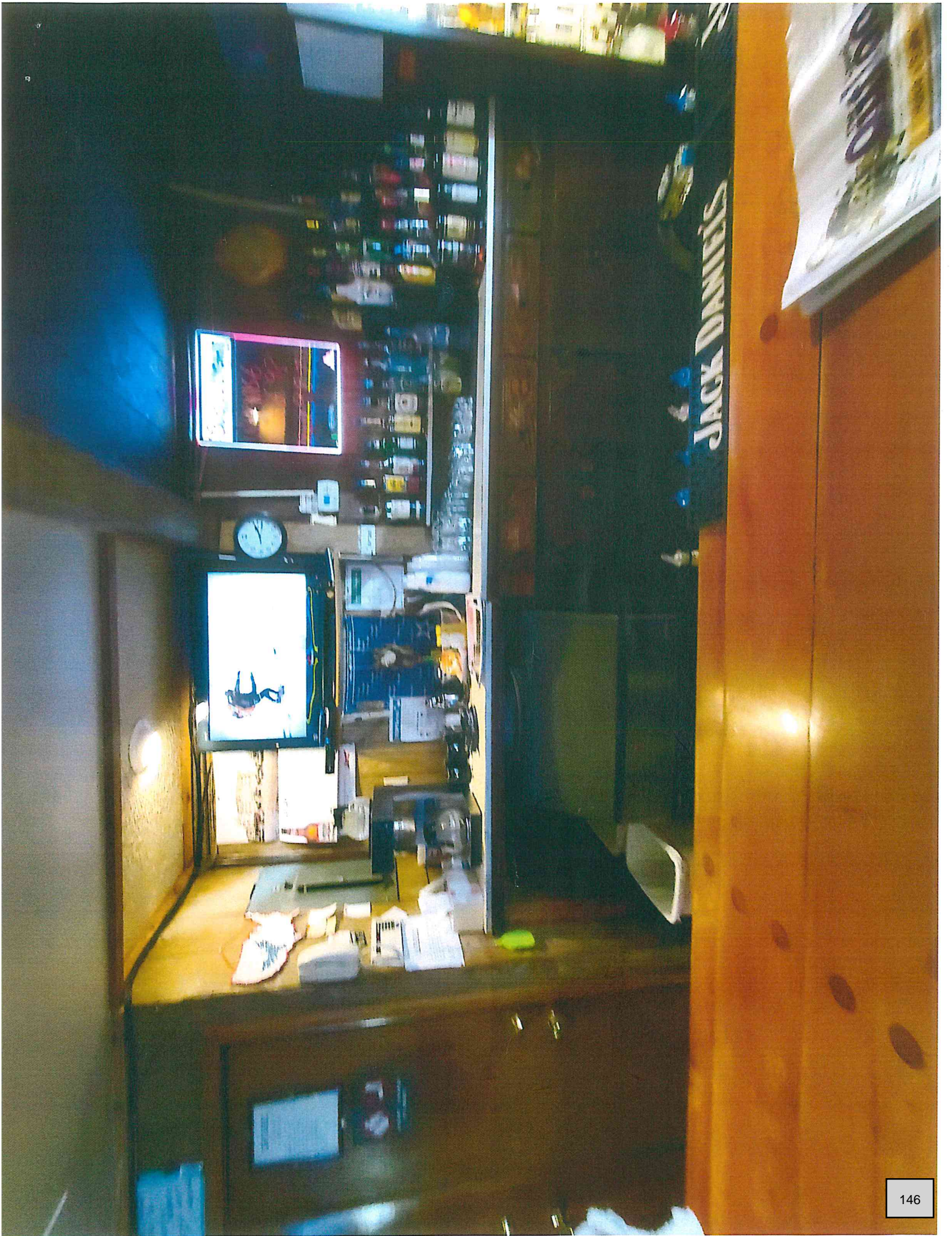
Submission of a W9 is required prior to reimbursement of grant funds

<u>ITEM</u>	<u>VENDOR</u>	<u>LURA FUNDS</u>	<u>EAGLES</u>
Demolition--Cabinets, back wall paneling, remove old wiring, and ceiling above back bar	EAGLES	\$ 600.00	\$ 600.00
Jack up soffit above bar	Rudy	\$ 100.00	\$ 200.00
Demolition--floor, level floor, resheet floor, new vinyl flooring	Rudy	\$1,000.00	\$1,000.00
Electrical wiring	Ace Electric	\$6,700.00	\$6,700.00
Phone	Tel Net	\$ 380.00	\$ 380.00
Thermostat	Eagles		\$ 100.00
Plumbing Removal pipes	Eagles		\$ 200.00
Reroute pipes	Cont.	\$ 300.00	\$ 300.00
Coolers	J&J Supply	\$4,000.00	\$4,000.00
Cabinets Front bar	D. Yeager	\$1,500.00	\$1,500.00
Back bar Const.	D. Yeager	\$6,500.00	\$6,500.00
Finish Painting etc.	Eagles	\$ 300.00	\$ 300.00
Glass work	Becker Glass	\$1,500.00	\$1,500.00
	Total	\$22,830.00	\$23,280.00













LAUREL URBAN RENEWAL AGENCY (LURA)

Control No. 20-0220-113212

OFFICE USE ONLY

LURA REVIEW	DATE
PLANNER REVIEW	DATE
CITY COUNCIL	DATE

Grant Application

- ☐ Small Grant (up to \$5,000)
☐ Technical Assistance Grant
☐ Façade Grant
☐ Signage and Awning Grant (Up to \$3,000)
☒ Large Grant (Greater than \$5,000)

Applicant Name (Last, First Middle) <u>HORNING, NADINE</u>		Applicant Phone <u>Cell (406) 702-6484</u>
Applicant Mailing Address (Street, City, State Zip) <u>Rapid Tire, PO Box 998, Laurel MT 59044</u>		Applicant E-Mail Address <u>nadinehorning@rapidtireinc.com</u>
Business Name <u>Rapid Tire, Inc</u>		Laurel Business License Number <u># 334</u>
Business Physical Address (Street, City, State Zip) <u>101 West Railroad St, Laurel MT 59044</u>		Business Phone <u>(406) 628-4604</u>
Business Activities (i.e. retail, office, etc.) <u>Automotive Repair & Tire Sales</u>		
Business Owner Name (Last, First Middle) <input type="checkbox"/> Same as Applicant <u>HORNING, JAMES</u>		Business Owner Phone <u>Cell (847) 946-0003</u>
Business Owner Mailing Address (Street, City, State Zip) <u>Rapid Tire, PO Box 998, Laurel MT 59044</u>		Business Owner E-Mail Address <u>jameshorning@rapidtireinc.com</u>
Building Frontage (building length along a public street) <u>80</u> feet	Building Height (number of stories defined by current code) <u>16</u> feet <u>1</u> stories	Historical District Building <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Date Approved / /		
Property Legal Description (i.e. assessor parcel number) <u>Property # 03-0001002890-001</u> <u>Assessment Code 0001002890</u>		
Property Legal Owner and Contact Information <u>Montana Rail Link, PO Box 16390, Missoula, MT 59808</u>		

I certify under penalty of law, that the information provided herein is true, accurate and complete to the best of my knowledge. I understand that submitting an application does not guarantee a grant will be awarded, and that grant awards are at the discretion of the LURA board. Additionally, I verify that I have read and agree to abide by all applicable regulations under Title 20 of the Laurel Municipal Code as they apply to the LURA program. I am aware that a violation of these regulations shall result in the rejection of my application or disqualification from participating in the LURA grant program.

Applicant Signature <u>Nadine Horning</u>	Date (MM/DD/YYYY) <u>05/26/2021</u>
--	--

**INCOMPLETE APPLICATIONS
SHALL BE RETURNED**

Application processing time is a
minimum of 60 business days.

Return Completed Applications To:
Laurel Urban Renewal Agency (LURA)
ATTN: City Planner
PO Box 10
Laurel, MT 59044
(406) 628-7431

Applicant Initials NMH

Page 1 of 5

Control No. 20-0220-113212

Previous Applications (if any)	Date	Control No.	Approved
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.

Automotive Repair & Tire Sales

Brief Description of Project.

Beautify the corner of 101 West Railroad St by improving the landscape from Raw Lawn/weeds to adding various plants, trees, shrubs and rock spaces. In addition, adding cement curbing to separate the green space from parking, and adding a cement slab for seating area for pedestrians and customers.

Brief Description of Project Time Line.

Cement work — tentative June 2021
green space/landscaping — Fall 2021

Explain how the project will support and/or improve the down town district.

Our beautification project for the corner of 101 West Railroad St, will compliment the corner on the east side of the underpass — creating a more welcoming look for our community and for those who visit our down town district.

What type(s) of development and/or physical improvements are being considered?

Cement work (curbing, slabs, etc) — Creates a boundary b/w parking & green space for customers & pedestrians
Green space — sprinkler system for lawn, shrubs, plants, etc

Name and Address of Technical Assistance Firm.

Name and Address of Contractor that will complete the work.

Cement = mkm construction (406) 628-8007
PO Box 308
Laurel, MT 59044 Travis Moran

GreenSpace = SR Landscaping
1318 Pennsylvania Ave
Laurel, MT 59044
(406) 855-2875
Sam Roberts

Applicant Initials NMH

Page 2 of 5

Control No. 20-0220-113212

What type of general Small Grant is needed?		MCA	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/>	Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$ _____	\$ _____
<input type="checkbox"/>	Sidewalks, Curbs, Gutters	7-15-4288(2)	\$ _____	\$ _____
<input type="checkbox"/>	Public Utilities			
<input type="checkbox"/>	Water, Wastewater, Storm Water	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Intersection Signals & HAWK Crossing	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Street & Alley Surface Improvements	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Crosswalks	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Green Space & Water Ways	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Improvement of Pedestrian Areas	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Historical Restorations	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Off Street Parking for Public Use	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Bridges & Walkways	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Pollution Reduction	7-15-4288(12)	\$ _____	\$ _____
<input type="checkbox"/>	Structural Repair			
<input type="checkbox"/>	Flooring		\$ _____	\$ _____
<input type="checkbox"/>	Walls (interior)		\$ _____	\$ _____
<input type="checkbox"/>	Roof, Ceiling		\$ _____	\$ _____
<input type="checkbox"/>	Energy Efficiency Improvements			
<input type="checkbox"/>	LED Lighting (interior)		\$ _____	\$ _____
<input type="checkbox"/>	Insulation		\$ _____	\$ _____
<input type="checkbox"/>	Programmable Thermostats		\$ _____	\$ _____
<input type="checkbox"/>	Solar Panels and Systems		\$ _____	\$ _____
TOTAL:			\$ _____	\$ _____

Applicant Initials NMH Page 3 of 5

What type of **Small Grant** is needed?

	Hours (up to 30 total)	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Technical Assistance			
<input type="checkbox"/> Architectural/Design Fees	_____	\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Landscape/Hardscape Design Fees	_____	\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Feasibility Study Fees	_____	\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Building Permit Fees	_____	\$_____._____._____	\$_____._____._____
 <input type="checkbox"/> Facade Grant			
<input type="checkbox"/> Water Cleaning		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Prepping and Painting		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Window Replacement/Repair		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Door Replacement/Repair		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Entry Foyer Repairs		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Exterior Lighting		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Façade Restoration/Rehabilitation		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Landscape/Hardscape Improvements		\$_____._____._____	\$_____._____._____
 <input type="checkbox"/> Signage and Awning Grant			
<input type="checkbox"/> Signage		\$_____._____._____	\$_____._____._____
<input type="checkbox"/> Awning		\$_____._____._____	\$_____._____._____
 TOTAL:		\$_____._____._____	\$_____._____._____

Control No. 20-0220-113212

What type of Large Grant is needed?		MCA	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/>	Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$ _____	\$ _____
<input checked="" type="checkbox"/>	Sidewalks, Curbs, Gutters	7-15-4288(2)	\$ <u>7,209.00</u>	\$ _____
<input type="checkbox"/>	Public Utilities			
<input type="checkbox"/>	Water, Wastewater, Storm Water	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Intersection Signals & HAWK Crossing	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Street & Alley Surface Improvements	7-15-4288(n4)	\$ _____	\$ _____
<input type="checkbox"/>	Crosswalks	7-15-4288(4)	\$ _____	\$ _____
<input checked="" type="checkbox"/>	Green Space & Water Ways	7-15-4288(4)	\$ <u>16,600.00</u>	\$ _____
<input type="checkbox"/>	Improvement of Pedestrian Areas	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Historical Restorations	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Off Street Parking for Public Use	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Bridges & Walkways	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Pollution Reduction	7-15-4288(12)	\$ _____	\$ _____
<input type="checkbox"/>	Structural Repair			
<input type="checkbox"/>	Flooring		\$ _____	\$ _____
<input type="checkbox"/>	Walls (interior)		\$ _____	\$ _____
<input type="checkbox"/>	Roof, Ceiling		\$ _____	\$ _____
<input type="checkbox"/>	Energy Efficiency Improvements			
<input type="checkbox"/>	LED Lighting (interior)		\$ _____	\$ _____
<input type="checkbox"/>	Insulation		\$ _____	\$ _____
<input type="checkbox"/>	Programmable Thermostats		\$ _____	\$ _____
<input type="checkbox"/>	Solar Panels and Systems		\$ _____	\$ _____
TOTAL:			\$ <u>23,809.00</u>	\$ _____

Application Checklist

- ☒ Application
- ☒ Copy of Laurel Business License
- ☒ Copy of Historical Building Verification form from Yellowstone County Historic Preservation Office
- ☒ Copy of Estimates or Paid Invoices from Applicant's Vendor (Work performed by the applicant, business owner, property owner, or employee shall not be accepted for any grant project.)
- ☒ Copy of Plans and Sketches (hand drawn will not be accepted)
- ☐ Copy of Supporting Documentation
- ☒ Photos (Before and After)
- ☒ Project Description
- ☒ Project Time Line

Submission of a W9 is required prior to reimbursement of grant funds

Applicant Initials NMH

Page 5 of 5

General Lg Grant App Due June 1st

MKM CONSTRUCTION, INC.

P.O. BOX 308

LAUREL, MT 59044

PHONE (406) 628-8007

FAX (406) 628-9384

mkmconstructionmt@gmail.com

****REVISED PROPOSAL****

APRIL 13, 2021

RAPID TIRE
ATTN: NADINE

101. West Railroad st.

- Beautification plan

TO PROVIDE CONCRETE, REBAR, DEMO, LABOR AND FORMING MATERIALS. EXCAVATION, TIE, SET POUR AND FINISH.

- (1) - 55' X 18' X 5"
- (1) - 130' OF 6" RIBBON CURB
- (1) - 8' X 10' X 4" TABLE SLAB

FOR WORK LISTED ABOVE: \$7,209.00

EXCLUSIONS:

THIS PROPOSAL DOES NOT INCLUDE DISPOSAL, EPOXY, BACKFILL, PLACEMENT OF VAPOR BARRIER, GROUTING OF COLUMN BASES, PLACEMENT OF ANY FOUNDATION COVERINGS (RE: INSULATION, WATER BARRIERS), GRAVEL, FINE GRADE, WINTER WEATHER PROTECTION, CONCRETE ADDITIVES OF ANY KIND, JOINT CAULKING OR SEALING, GRINDING, GROUTING OR SACKING OF ANY EXPOSED CONCRETE, CONCRETE FLOOR SEALING, HARDENERS OR DENSIFIERS, STAINING, SHORING OF PAN DECK, ASPHALT PATCH, ENGINEERING, LAY-OUT, TESTING, BONDING OR PERMITTING, BUILDING ANCHOR BOLTS OR MASONARY REBAR.

THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS.

MKM CONSTRUCTION, INC.

TRAVIS MORAN (406) 671-3122 CELL (406) 628-8007 OFFICE

PROPOSAL

SR Landscaping Inc.

05/20/2021

1318 Pennsylvania Ave, Laurel, MT 59044
406-855-2875
samrobertus@gmail.com

To: Rapid Tire
101 West RR Street
Laurel, MT 59044

Beautification plan

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Sam Robertus	Landscaping/Sprinkler		

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Cut sharp edge off north end of slope into underpass (round off so landscape rock will stay).		
	Install sleeve from building to lawn area for water and valve wire.		
	Edge approx. 50-60' of north end off for garden (steep area for plants). Place 3 Spring snow crabs and 5 creeping junipers for ground cover, fabric area and place fractured rock of customers choosing. (several different colors from Huppert Construction or Fishers).		
	Install sprinkler system attached to faucet on east side of building to remaining lawn area.		
Total Material and Labor;			\$16,600.00

Sam

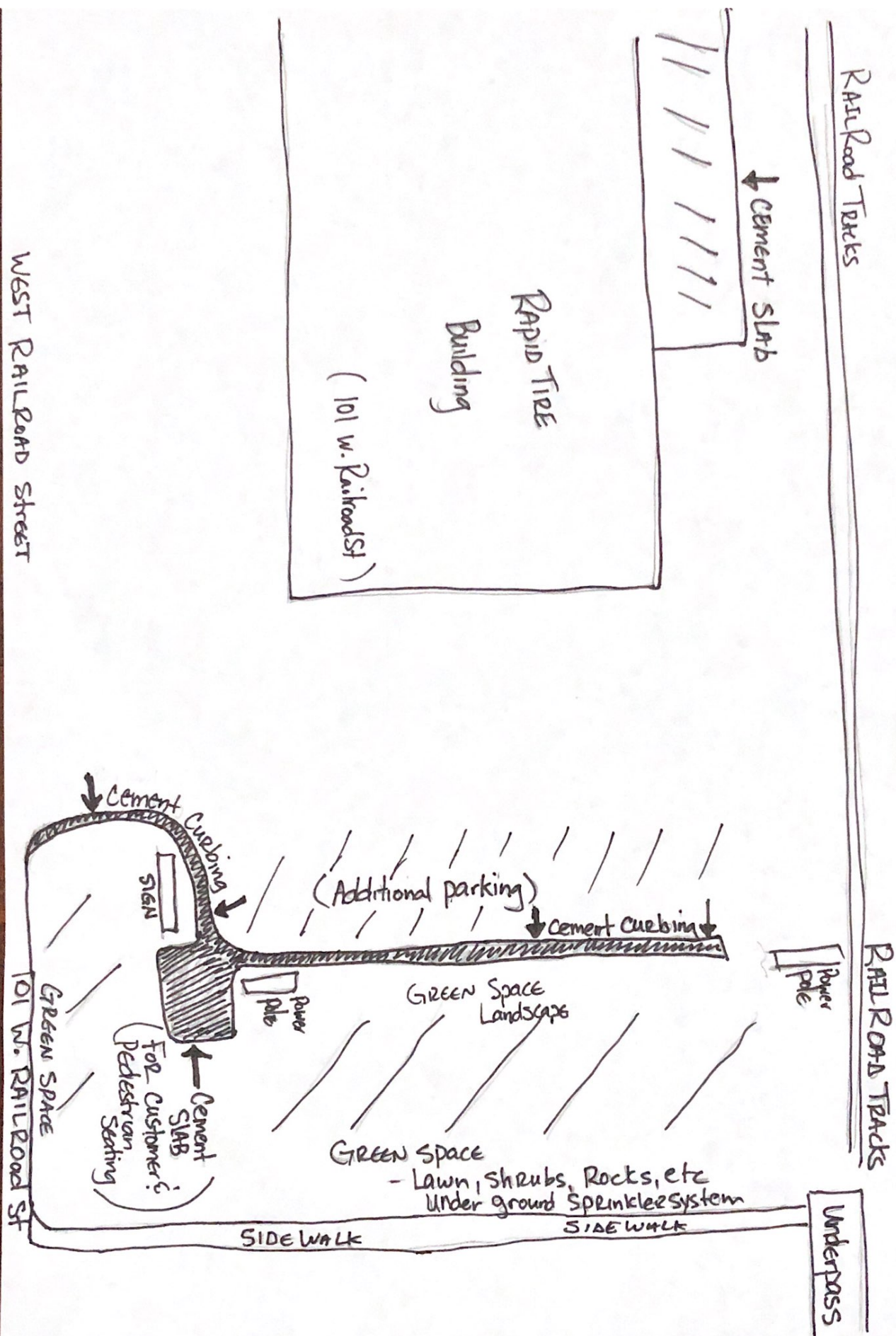
Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted below: Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.

To accept this quotation, sign here and return: _____

THANK YOU FOR YOUR BUSINESS!

5/2021 - Beautification plan for corner - 101 W. Railroad Street.



Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Rapid Tire, Inc	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
	5 Address (number, street, and apt. or suite no.) See instructions. 101 West Railroad St. (PO Box 998)	Requester's name and address (optional)
	6 City, state, and ZIP code Laurel, MT 59044	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-				-	
or								
Employer identification number								
8	1	-	0	3	6	2	5	7

Part II Certification

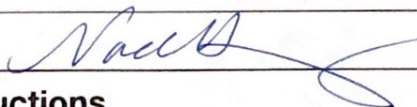
Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►



Date ►

5/26/2021

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

File Attachments for Item:

6. Resolution - A Resolution Of The City Council Authorizing The Award Of A Grant From The Tax Increment Financing District Funds Pursuant To The Lura Small Grant Request Program For Eligible Applicants And Improvement To An Apartment Building Located Within The District.

RESOLUTION NO. R21-

**A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE
AWARD OF A GRANT FROM THE TAX INCREMENT FINANCING DISTRICT
FUNDS PURSUANT TO THE LURA SMALL GRANT REQUEST PROGRAM FOR
ELIGIBLE APPLICANTS AND IMPROVEMENT TO AN APARTMENT BUILDING
LOCATED WITHIN THE DISTRICT.**

WHEREAS, the City of Laurel approved a Small Grant Request Program proposed by the Laurel Urban Renewal Agency (LURA) through Resolution No. R19-42; and

WHEREAS, the property owners prepared and submitted an application seeking a grant through the Small Grant Request Program for their project to upgrade the non-working air conditioning system to improve the availability of rental apartments within the district; and

WHEREAS, the LURA Board reviewed and considered the application submitted and recommends the City Council's approval and the award of the small grant to the applicant, for the amounts and purposes, attached hereto:

Ken and Peggy Miller: \$5000

WHEREAS, all the applicants, application and project is eligible for grant assistance and LURA recommends approval and funding of the same in the amounts provided herein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the Applicants listed herein are hereby approved for the \$5000 grant pursuant to the Small Grant Request Program to be paid from the City's Small Grant Request Program, Tax Increment Financing District Fund.

Introduced at a regular meeting of the City Council on _____, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel this ____day of _____2021.

APPROVED by the Mayor this ____ day of _____, 2021.

CITY OF LAUREL

Thomas C. Nelson, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer, Clerk-Treasurer

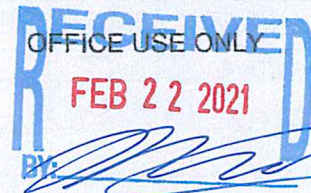
Approved as to form:

Sam Painter, Civil City Attorney



LAUREL URBAN RENEWAL AGENCY (LURA)

Control No. 20-0220-113212



LURA REVIEW	DATE
PLANNER REVIEW	DATE
CITY COUNCIL	DATE

Grant Application

- ☒ Small Grant (up to \$5,000)
☐ Technical Assistance Grant
☐ Façade Grant
☐ Signage and Awning Grant (Up to \$3,000)
☐ Large Grant (Greater than \$5,000)

Applicant Name (Last, First Middle) Miller Peggy L & Ken D		Applicant Phone (406) 671-0047	
Applicant Mailing Address (Street, City, State Zip) PO Box 186 Laurel, MT 59044		Applicant E-Mail Address Peggy.miller1959@gmail.com	
Business Name K & P Rentals Ken & Peggy Miller Rentals		Laurel Business License Number	
Business Physical Address (Street, City, State Zip) 201 E Main - 9 MT Ave Laurel, MT 59044		Business Phone 406.670-8318 (406) 671-0047	
Business Activities (i.e. retail, office, etc.) Commercial and Residential rentals			
Business Owner Name (Last, First Middle) <input checked="" type="checkbox"/> Same as Applicant Miller Peggy L & Ken D		Business Owner Phone () -	
Business Owner Mailing Address (Street, City, State Zip) PO Box 186 Laurel, MT 59044		Business Owner E-Mail Address	
Building Frontage (building length along a public street) 70 feet	Building Height (number of stories defined by current code) 25 feet 2 stories	Historical District Building <input type="checkbox"/> Yes <input type="checkbox"/> No	
Property Legal Description (i.e. assessor parcel number) Laurel Realty SUBD, 509, T02S, R24 Block 2, Lot 10 Acres. 09		Date Approved / /	
Property Legal Owner and Contact Information Peggy L & Kenneth D. Miller PO Box 186 Laurel, MT 59044 406-671-0047 406.670-8318			

I certify under penalty of law, that the information provided herein is true, accurate and complete to the best of my knowledge. I understand that submitting an application does not guarantee a grant will be awarded, and that grant awards are at the discretion of the LURA board. Additionally, I verify that I have read and agree to abide by all applicable regulations under Title 20 of the Laurel Municipal Code as they apply to the LURA program. I am aware that a violation of these regulations shall result in the rejection of my application or disqualification from participating in the LURA grant program.

Applicant Signature Peggy L Miller	Date (MM/DD/YYYY) 02 10 2021
--	--

**INCOMPLETE APPLICATIONS
SHALL BE RETURNED**

Application processing time is a minimum of 60 business days.

Return Completed Applications To:
 Laurel Urban Renewal Agency (LURA)
 ATTN: City Planner
 PO Box 10
 Laurel, MT 59044
 (406) 628-7431

Applicant Initials _____

Page 1 of 5

Previous Applications (if any)	Date	Control No.	Approved
X Large Grant	05 / 01 / 2018		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
X Large Grant	05 / 29 / 2020	20-0528 214504	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.

Upgrade HVAC system in Commercial & Rental Units
See: Mountain Air Statement

Brief Description of Project.

Update Building heat & air conditioning system
Remove old unit & install New
See: Mountain Air Statement

Brief Description of Project Time Line.

Completed

Explain how the project will support and/or improve the down town district.

Updated building interior, heat and air conditioning
attracting and securing new tenants.

What type(s) of development and/or physical improvements are being considered?

Updated building interior electrical, heating &
air conditioning.
Installation of Air Scrubber Plus.

Name and Address of Technical Assistance Firm.	Name and Address of Contractor that will complete the work.
_____	Mountain Air
_____	9405 US Hwy 212 Joliet, MT 59041
_____	406.

What type of general **Small Grant** is needed?

LURA Funds

Applicant Funds

Requested

Committed

	MCA	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Public Utilities			
<input type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$____.____.____	\$____.____.____
<input checked="" type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$ <u>16,940.00</u>	\$ <u>16,940.00</u>
<input type="checkbox"/> Intersection Signals & HAWK Crossing	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Street & Alley Surface Improvements	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Crosswalks	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$____.____.____	\$____.____.____
<input type="checkbox"/> Structural Repair			
<input type="checkbox"/> Flooring		\$____.____.____	\$____.____.____
<input type="checkbox"/> Walls (interior)		\$____.____.____	\$____.____.____
<input type="checkbox"/> Roof, Ceiling		\$____.____.____	\$____.____.____
<input type="checkbox"/> Energy Efficiency Improvements			
<input type="checkbox"/> LED Lighting (interior)		\$____.____.____	\$____.____.____
<input type="checkbox"/> Insulation		\$____.____.____	\$____.____.____
<input checked="" type="checkbox"/> Programmable Thermostats		\$____.____.____	\$____.____.____
<input type="checkbox"/> Solar Panels and Systems		\$____.____.____	\$____.____.____

TOTAL: \$16,940.00\$16,940.00

What type of **Small Grant** is needed?

	Hours (up to 30 total)	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Technical Assistance			
<input type="checkbox"/> Architectural/Design Fees	_____	\$____.____.____	\$____.____.____
<input type="checkbox"/> Landscape/Hardscape Design Fees	_____	\$____.____.____	\$____.____.____
<input type="checkbox"/> Feasibility Study Fees	_____	\$____.____.____	\$____.____.____
<input type="checkbox"/> Building Permit Fees	_____	\$____.____.____	\$____.____.____
 <input type="checkbox"/> Facade Grant			
<input type="checkbox"/> Water Cleaning		\$____.____.____	\$____.____.____
<input type="checkbox"/> Prepping and Painting		\$____.____.____	\$____.____.____
<input type="checkbox"/> Window Replacement/Repair		\$____.____.____	\$____.____.____
<input type="checkbox"/> Door Replacement/Repair		\$____.____.____	\$____.____.____
<input type="checkbox"/> Entry Foyer Repairs		\$____.____.____	\$____.____.____
<input type="checkbox"/> Exterior Lighting		\$____.____.____	\$____.____.____
<input type="checkbox"/> Façade Restoration/Rehabilitation		\$____.____.____	\$____.____.____
<input type="checkbox"/> Landscape/Hardscape Improvements		\$____.____.____	\$____.____.____
 <input type="checkbox"/> Signage and Awning Grant			
<input type="checkbox"/> Signage		\$____.____.____	\$____.____.____
<input type="checkbox"/> Awning		\$____.____.____	\$____.____.____
 TOTAL:		\$____.____.____	\$____.____.____

City of Laurel

Business License

Fiscal Year July 1, 2020 to June 30, 2021

HAVING PAID THE SUM SHOWN BELOW TO THE CITY OF
LAUREL IN ACCORDANCE WITH THE CITY LICENSE
ORDINANCE, YOU ARE HEREBY LICENSED TO PERFORM
THE BUSINESS OR OCCUPATION LISTED HEREON:

License Number: 205
Fiscal Year: 2020-21

License granted to:

KEN & PEGGY MILLER RENTALS (201)
P.O. BOX 186
LAUREL MT 59044



4 APARTMENTS

40.00

Fee Total: 40.00



City Official's Signature

Date Issued: 7/8/20



HVAC & SPECIALTY SHEETMETAL
9405 US Hwy 212 . Joliet, MT 59041

Invoice #

2721

Date

12/8/2020

mtnair@tctwest.net
Tax EIN: 84-1370944

Paid

KEN MILLER
P.O. BOX 186
LAUREL 59044

Job Name	Terms	Order Taken By	Cell: 406-860-1183
			Office: 406-962-3056
Description			Amount
Upgrade HVAC system. Removal of existing furnace and zoning equipment. Installation of American Standard 120,000 BTU 95%+ 2-stage variable speed furnace. Includes new AS zoning controls and Nexia thermostats for 4 apartments and 2 commercial spaces. Also includes air scrubber plus.			12,860.00
One 8" zone damper installed			160.00
One 6" zone damper installed			155.00
Thermostat in AA room, installed			320.00
4 ton Air Conditioner \$4345.00 less \$900 to be billed upon startup in spring			3,445.00
<i>Thank You For Your Business</i>			Total \$16,940.00

PLEASE CLIP & RETURN BOTTOM STUB WITH PAYMENT

Amount Paid _____

Check Number _____

KEN MILLER
P.O. BOX 186
LAUREL 59044



Account: AM REWAR 0001

Date: 12/22/2020

SECURITY
Padlock design is a certification mark of the Check Payment
Systems Association
Warning
Absence of the following Security Features may indicate alteration
of the document:
1. The document is not printed on a security paper.
2. The document is not printed on a security paper.
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FEDERAL RESERVE BOARD OF GOVERNORS REG. CC

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STOCKMAN BANK
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40 - Billings We
Deposit ID: 751958
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ENDORSE HERE
Deposit Only Mountain Air LLC
Routing # 092905249
Acct # 4010024674

THIS FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER AND ORIGINAL DOCUMENT SECURITY SCREEN ON BACK WITH PADLOCK SECURITY ICON

Ken D. or Peggy L. Miller
POB 186
Laurel, MT 59044

Beartooth Bank
Billings, MT

3591

93-546/929

12/16/2020

PAY
TO THE
ORDER OF Mountain Air

\$ **16,940.00

Sixteen Thousand Nine Hundred Forty Only*****

DOLLARS

Mountain Air
9405 US Hwy. 212
Joliet, MT 59044

MEMO

HVAC remodel 201 E. Main Inv.2721

Security icon printed on back of document

Ken and Peggy Miller Rentals
201 East Main Street- Laurel, MT 59044

201 E. Main Street- HVAC -Old Unit



201 E. Main St. HVAC- NEW Unit



Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Peggy Lee Miller	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. P.O. Box 186	Requester's name and address (optional)
6 City, state, and ZIP code Laurel, MT 59044	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
5	2	2	-	9	8	-	4	6	0
or									
Employer identification number									
			-						

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► Peggy Lee Miller	Date ► 02/05/2021
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



**AGENDA
CITY OF LAUREL
LAUREL URBAN RENEWAL AGENCY
MONDAY, APRIL 19, 2021
11:00 AM
LAUREL LIBRARY COMMUNITY ROOM**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

1. Roll Call

The Chair called the meeting to order at: 11:02am

Mardie

Daniel

Don Smarsh

Judy Goldsby

Nick Altonaga (City of Laurel)

Leslie Atkins (applicant)

Dennis Eaton (arrived at 11:20am)

General Items

2. Approve Meeting Minutes: March 15, 2021

Members reviewed the minutes from the meeting on March 15, 2021.

Daniel motioned to approve the Minutes from March 15, 2021.

Mardie seconded.

Motion Carried.

3. Big Sky EDA Update

Dianne was not present.

4. Beartooth RC&D Update

Steve was not present.

New Business

5. Small Grant Application: Mel's Auto Clinic

Members reviewed the Technical Assistance Grant for Mel's Auto Clinic

Daniel motioned to approve \$4,904.00 for the Technical Assistance Grant for Mel's Auto Clinic.

Mardie Seconded.

Motion Carried.

Old Business

6. Small Grant Application: David Atkins, 3rd Avenue

Discussion of the Application. Leslie Atkins was in attendance and explained the scope of the project. Repointing the brickwork, and sidewalk work.

Daniel asked questions about the timeline of grant eligibility. To Nick's knowledge they are eligible, as it has been multiple years since they last applied for funding.

Don Motioned to approve the General Small Grant For the Atkins' project on 3rd Avenue for \$5,000.
Daniel Seconded.
Motion Carried.

Don Motioned to approve the Façade Grant for 3rd Avenue in the amount of \$9,000.
Mardie Seconded.
Motion Carried.

7. Small Grant Application: Ken & Peggy Miller - 201 E. Main St.

Nick presented the General Small Grant Request for Ken and Peggy Miller at 201 E. Main Street.

Mardie Motioned to approve the grant request for 201 E. Main Street in the amount of \$5,000.
Daniel Seconded.
Motion Carried.

Other Items

8. Budget Review

- Members reviewed the Budget. They discussed the debt service and the Large Grant funding that has been reimbursed.
- Members also discussed the previous long term-planning and the need to keep doing that.
- Judy reported that Rock the Block will be happening this summer. Good to have some things go back to normal.
- Members discussed the parking issues downtown and how it needs to change. Parking is a major issue for downtown with the mix of businesses and residential units.
- Leslie had a question about how to get on the Council Agenda. Nick replied that she should come to City Council sessions and raise the issue to Council Members and the Mayor.

Announcements

9. Adjourn

Don Motioned to Adjourn.
Dennis Seconded.
Motion Carried.

Meeting was adjourned at 11:46AM

10. Next Meeting: May 17, 2021

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

File Attachments for Item:

7. Resolution - A Resolution Of The City Council Requesting The Mayor And City Staff Review The Existing Animal Regulations And Propose An Amendment To The Existing Regulations To Allow Persons To Own Chickens Within The City Limits.

RESOLUTION NO. R21-____

**A RESOLUTION OF THE CITY COUNCIL REQUESTING THE MAYOR AND CITY STAFF
REVIEW THE EXISTING ANIMAL REGULATIONS AND PROPOSE AN AMENDMENT TO
THE EXISTING REGULATIONS TO ALLOW PERSONS TO OWN CHICKENS
WITHIN THE CITY LIMITS.**

WHEREAS, the City Council was approached by members of the public who requested the City consider modifying its ordinance to allow citizens residing within city limits to own chickens for the production of fresh eggs similar to other cities and towns in Montana; and

WHEREAS, the Mayor and City Staff would like direction from the City Council to determine if there is sufficient interest by the Council in the referenced ordinance change to allow chicken ownership within city limits prior to dedicating substantial staff time and effort to the project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel that the Mayor and Staff are requested to research the matter and bring back a proposed amendment to the City Ordinance which would allow chicken ownership within the city limits for the Council's consideration and presentation to the public.

Introduced at a regular meeting of the City Council on _____2021, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel this ____th day of _____2021.

APPROVED by the Mayor this __day of _____2021.

CITY OF LAUREL

Thomas C. Nelson, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer

APPROVED AS TO FORM:

Sam Painter, Civil City Attorney

File Attachments for Item:

8. Judge Qualifications Draft Ordinance Discussion

Chapter 2.68 — CITY COURT

Sections:

~~2.68.010—Established.~~

~~2.68.010—Established.~~

~~A city court is established in the city. The city judge shall establish regular sessions of the court. On judicial days, the court shall be open for all business, civil and criminal. On nonjudicial days, as defined in 3-1-302, MCA, the court may transact criminal business only.~~

~~(Ord. 931 (part), 1988; prior code § 2.16.010)~~

~~2.68.020—Concurrent jurisdiction with youth court.~~

~~The city court shall have concurrent jurisdiction with the youth court over all alcoholic beverage violations alleged to have been committed by the youth.~~

~~(Prior code § 2.16.020)~~

~~2.68.030—Jurisdiction.~~

- ~~A.—The city court has concurrent jurisdiction with the justice's court of all proceedings mentioned and provided for under Chapter 10, Part 3, of Title 3, Montana Code Annotated.~~
- ~~B.—A criminal action brought for violation of a city ordinance must be brought in the name of the city as the plaintiff and against the accused as the defendant.~~
- ~~C.—A criminal action brought for violation of a state law within the city may be brought either in the name of the state as the plaintiff or in the name of the city as the plaintiff and must be brought against the accused as the defendant.~~
- ~~D.—A criminal action brought for violation of a state law within the county and within the city court's concurrent jurisdiction with the justice's court must be brought in the name of the state as the plaintiff and against the accused as the defendant.~~
- ~~E.—A civil action brought in the city court must be prosecuted or defended in the same manner as a civil action in justice's courts under the Montana Justice and City Courts Rule of Civil Procedure (Title 25, Chapter 23, MCA).~~
- ~~F.—Application for search warrants and complaints charging the commission of a felony may be filed in the city court as provided under Section 3-11-102(2), MCA.~~

~~(Ord. 02-11, 2002; Ord. 931 (part), 1988; prior code § 2.16.030)~~

~~2.68.040—Exclusive jurisdiction when.~~

~~The city court has exclusive jurisdiction of:~~

- ~~A.—Proceedings for the violation of an ordinance of the city or town, both civil and criminal;~~
- ~~B.—When the amount of the taxes or assessments sought does not exceed five thousand dollars, actions for the collection of taxes or assessments levied for any of the following purposes, except that no lien on the property taxed or assessed for the nonpayment of the taxes or assessments may be foreclosed in any such action:
 - ~~1.—City or town purposes,~~
 - ~~2.—The erection or improvement of public buildings,~~
 - ~~3.—The laying out, opening, or improving of a public street, sidewalk, alley or bridge,~~~~

- ~~4.—The acquisition or improvement of any public grounds, and~~
- ~~5.—Public improvements made or ordered by the city or town within its limits;~~
- ~~C.—Actions for the collection of money due to the city or town from the city or town to any person when the amount sought, exclusive of interest and costs, does not exceed five thousand dollars;~~
- ~~D.—When the amount claimed, exclusive of costs, does not exceed five thousand dollars, actions for:~~
 - ~~1.—The breach of an official bond given by a city or town officer,~~
 - ~~2.—The breach of any contract when the city or town is a party or is in any way interested,~~
 - ~~3.—Damages when the city or town is a party or is in any way interested,~~
 - ~~4.—The enforcement of forfeited recognizances given to, for the benefit of, or on behalf of the city or town, and~~
 - ~~5.—Collection on bonds given upon appeal taken from the judgment of the court in any action mentioned in subdivisions 1—4 of this subsection;~~
- ~~E.—Actions for the recovery of personal property belonging to the city or town when the value of the property, exclusive of the damages for the taking or detention, does not exceed five thousand dollars; and~~
- ~~F.—Actions for the collection of a license fee required by an ordinance of the city or town.~~

~~(Ord. 02-12, 2002: Ord. 931 (part), 1988: prior code § 2.16.040)~~

~~2.68.050—Criminal actions—Preliminary examinations.~~

~~Proceedings in preliminary examinations in criminal actions in the city court shall be conducted as in justice court.~~

~~(Ord. 931 (part), 1988: prior code § 2.16.050)~~

~~2.68.060—Criminal actions—Proceedings.~~

~~Proceedings in city court in criminal actions shall be conducted as in justice's courts.~~

~~(Ord. 931 (part), 1988: prior code § 2.16.060)~~

~~2.68.070—Civil actions—Proceedings.~~

- ~~A.—Proceedings in city court in civil actions shall be conducted as in justice's courts and conform to the Montana Justice Court Rules of Civil Procedure.~~
- ~~B.—Civil actions are commenced by filing a complaint.~~

~~(Ord. 02-13, 2002: Ord. 931 (part), 1988: prior code § 2.16.070)~~

~~2.68.080—Civil fees.~~

~~The fees to be paid in every civil action of the city court shall be the same as those required in a justice court under Montana Code Annotated Section 25-31-112. All fees must be paid in advance, and no costs shall be included in any judgment until they have been paid. However, nothing in this code shall restrict or prevent the bringing of suits in forma pauperis, as allowed by MCA Section 25-10-404.~~

~~(Ord. 956, 1989: prior code § 2.16.130)~~

~~2.68.090 – City judge qualifications.~~

- ~~A. — No person is eligible for the office of city judge unless prior to filing the oath of office with the county clerk is either:~~
- ~~1. — An attorney at law authorized to practice law in the state;~~
 - ~~2. — A person who has held the office of city judge within the preceding five years; or~~
 - ~~3. — A person who has completed the orientation course of study held under direction of the supreme court or has been excused by the supreme court.~~
- ~~B. — No person is eligible for the office of city judge who upon filing for office shall not meet the residency requirements as for the office of mayor under 7-4-4301, MCA.~~
- ~~C. — No city judge may assume the functions of his office unless he has filed with the county clerk and recorder a certificate of completion of a course of education and training prescribed by the commission on courts of limited jurisdiction under 3-1-1502, MCA.~~

~~(Ord. 931 (part), 1988: prior code § 2.16.080)~~

~~2.68.100 – City judge – Salary.~~

~~The annual salary of the city judge shall be set by city council by resolution, paid on the regularly established paydays of the city, and include the fringe benefit of regular group health coverage supplied to other city employees.~~

~~(Ord. 06-09, 2006: Ord. 04-7, 2004: Ord. 01-1, 2001: Ord. 99-26, 1999: Ord. 96-4, 1996: Ord. 94-19, 1994: Ord. 1081, 1993: Ord. 1039, 1992: Ord. 979, 1990: Ord. 889, 1986: prior code § 2.16.120)~~

~~(Ord. No. 008-01, 2-19-08; Ord. No. 009-03, 3-17-09; Ord. No. 009-11, 12-15-09)~~

~~2.68.110 – Substitute judge when.~~

- ~~A. — The city judge or mayor may call in a city judge, a justice of the peace, or some qualified person to act in the judge's place whenever the judge is:~~
- ~~1. — A party in a case;~~
 - ~~2. — Interested in a case;~~
 - ~~3. — The spouse of or related to either party in a case by consanguinity or affinity within the sixth degree; or~~
 - ~~4. — Sick, absent, or unable to act.~~
- ~~B. — The city judge may call in a city judge, justice of the peace, or some qualified person to act in his stead when a disqualifying affidavit is filed against him pursuant to the supreme court's rules on disqualification and substitution of judges.~~
- ~~C. — A city judge of any city or a justice of the peace of any county may sit as a city judge at the city judge's request.~~
- ~~D. — No person may serve as a substitute city judge unless he has a certificate of completion of a course of education and training prescribed by the commission on courts of limited jurisdiction under 3-1-~~

~~1502, MCA or has been given a waiver and temporary certificate by the commission on courts of limited jurisdiction.~~

~~(Ord. 931 (part), 1988; prior code § 2.16.090)~~

~~2.68.120 City judge—Authority to collect fines.~~

~~The city judge shall collect all fines, costs and forfeitures that accrue to the city from cases tried or disposed of in city court. He shall give a receipt therefor to the person paying the same, and pay the collected moneys to the city clerk-treasurer.~~

~~(Ord. 97-2 § 4 (part), 1997; prior code § 2.16.100)~~

~~2.68.130 Disposition of fines.~~

~~All fines, costs and forfeitures that accrue to the city from cases tried or disposed of in the city court shall be deposited in the general fund.~~

~~(Ord. 1014, 1992; prior code § 2.16.110)~~ **Chapter 2.68 – CITY COURT - Repealed**

Chapter 2.69 - MUNICIPAL COURT

2.69.010 - Established.

The Municipal Court of the City of Laurel, Montana, is hereby established pursuant to Title 3, Chapter 6, Montana Code Annotated (MCA). The Municipal Court shall be a court of record by electronic recording or stenographic transcription and shall assume continuing jurisdiction over all pending City Court cases.

2.69.020 Jurisdiction.

(1) The municipal court has jurisdiction coordinate and coextensive with the Justice Court of Yellowstone County and has exclusive original jurisdiction of all civil and criminal actions and proceedings provided for in MCA 3-11-103.

(2) Applications for search warrants and complaints charging the commission of a felony may be filed in municipal court. The municipal court judge has the same jurisdiction and responsibility as a justice of the peace, including holding preliminary hearings. The city attorney may initiate proceedings charging a felony if the offense was committed within the city limits, but the county attorney shall take charge of the action if an information is filed in district court.

2.69.030 Powers and duties of municipal judge.

A municipal judge will have those powers and duties as are provided by state law and the state supreme court. A judge will also have all duties imposed by city ordinances. A judge will hear and determine all suits, actions and prosecutions instituted in the municipal court pursuant to state law and ordinances of the city.

2.69.040 - Municipal Court Judges.

(1) There shall be one (1) Municipal Court Judge elected to a four (4) year term pursuant to Mont. Code Ann. Title 3, Chapter 6. The qualifications of the elected Municipal Court Judge shall be as required by Montana law to include:

(2) The same qualifications as a Montana Judicial District Court Judge as set forth in Article VII, Section 9, of the Montana Constitution, except that the Municipal Court Judge need only be admitted to the practice of law in Montana for at least three (3) years prior to the date of the election;

(3) The Municipal Court Judge shall be a resident and qualified elector in the City of Laurel metro area at the time of his or her election; and

(4) The Municipal Court Judge shall be certified as provided in Mont. Code Ann. §§ 3-1-1502-1503, prior to assuming office.

(5) The salary of the Municipal Court Judge shall be set by City Council resolution.

(6) The elected Municipal Court Judge may appoint a part-time Assistant Municipal Court Judge to serve at the will of the elected Municipal Court Judge. The Assistant Municipal Court Judge shall:

A. Meet the qualifications as set forth in Article VII, Section 9, of the Montana Constitution, except that the Assistant Judge need only be admitted to the practice of law in Montana for at least three (3) years prior to the date of appointment;

B. Be certified as provided in Mont. Code Ann. §§ 3-1-1502-1503, prior to appointment; and

C. The salary for the Assistant Municipal Court Judge shall be set by City Council resolution.

2.69.050 Powers and duties of municipal judge.

A municipal judge will have those powers and duties as are provided by state law and the state supreme court. A judge will also have all duties imposed by city ordinances. A judge will hear and determine all suits, actions and prosecutions instituted in the municipal court pursuant to state law and ordinances of the city.

2.69.060 Judge pro tempore. When a judge of a municipal court has been disqualified or is sick or unable to act, the judge shall call in a sitting or retired judge of a court of record or an attorney who is a member of the state bar of Montana and is in good standing to act as a judge pro tempore. The judge pro tempore has the same power and authority as the municipal court judge.

2.69.070 Officers of court.

(1) The chief of police of the city is the executive officer of the municipal court. The chief of police shall serve all process and execute all orders of the court, either in person or by subordinate police officer, who shall execute process in the chief's name.

(2) The chief of police, with the approval of the judge, shall appoint one or more police officers as court officers, one of whom shall attend the sessions of the court and perform all duties in connection with the court that the judge may require.

2.69.080 - Municipal Court Clerk.

(1) The position of a Municipal Court Clerk is hereby established pursuant to Title 3, Chapter 6, MCA, to administer and retain court records by paper or electronic filing or storage. The salary of the Municipal Court Clerk shall be set by Commission resolution. The Office of the Court Clerk will be open to assist the public between the hours of 8:00 AM and 4:00 PM every Monday through Friday exclusive of federal holidays.

(2) The clerk will work under the supervision and control of the chief municipal judge. In any event, the clerk will maintain a paper copy of all records established. The clerk will assist the municipal judge in the recording and signing of court proceedings as well as general operations of the court. The clerk will have all other powers and duties as prescribed in MCA 3-5-501, relevant to a municipal court as well as all other duties assigned by the department of administrative services.

(3) The Laurel Municipal Court Clerk will provide public court records upon written request and may set an appropriate fee. The Court will provide records request for Government Agencies free of charge.

2.69.090 - Oath and deposit of funds.

(1) The oath of office will be filed with the office of the city clerk.

(2) The moneys, from whatever source, collected under the jurisdiction of the municipal judge will be deposited and managed in accordance with law.

(3) All such moneys will be deposited with the treasurer of the city.

(4) In order to establish an appropriate control of moneys deposited temporarily for bonds, appearance bonds, etc., all such moneys will be placed into a trust fund to be maintained and controlled by the clerk of the municipal court. Upon final disposition of the matter to which such a bond pertains by the municipal court, the clerk of the municipal court will disburse such moneys according to the direction of the municipal judge.

(5) All fines, costs and forfeitures that accrue to the city from cases tried or disposed of in the city court shall be deposited in the general fund.

2.69.100 - Appeal to District Court.

(1) Appeals of Municipal Court judgments or orders must be made to District Court and are confined to review of the record and questions of law. A party may appeal a Municipal Court judgment if:

A. In criminal causes of action, the amount of controversy exceeds three hundred dollars (\$300.00); or

B. The judgment includes incarceration; or

C. In civil causes of action, the amount of controversy exceeds one thousand dollars (\$1,000).

D. Upon petition of an aggrieved party, the District Court may, in the interests of justice, accept appellate jurisdiction notwithstanding the amount in controversy.

(2) On appeal, the clerk of the municipal court will transfer the record consisting of an electronic recording or stenographic transcription of the case tried, together with all papers filed in the action. The clerk may charge the requestor a reasonable fee for any copies or transcription made necessary by the appeal.

File Attachments for Item:

14. Draft Council Agenda for July 27, 2021.



**AGENDA
CITY OF LAUREL
CITY COUNCIL MEETING
TUESDAY, JULY 27, 2021
6:30 PM
COUNCIL CHAMBERS**

NEXT RES. NO.
R18-XX

NEXT ORD. NO.
O18-XX

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

Pledge of Allegiance

Roll Call of the Council

Approval of Minutes

1. Approval of Minutes of July 13, 2021.

Correspondence

2. Ambulance Monthly Report - June 2021

Council Disclosure of Ex Parte Communications

Public Hearing

Consent Items

NOTICE TO THE PUBLIC

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

3. Claims entered through July 23, 2021.
4. Approval of Payroll Register for PPE 7/11/2021 totaling \$208,203.25.
5. Council Workshop Minutes of July 6, 2021.

Ceremonial Calendar

Reports of Boards and Commissions

6. Budget/Finance Committee Minutes of June 22, 2021.

Audience Participation (Three-Minute Limit)

Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.

Scheduled Matters

7. Resolution No. R21-50: A Resolution Of The City Council Authorizing The Award Of Grants From The Tax Increment Financing District Funds Pursuant To The Lura Large Grant Request Program For Eligible Applicants And Improvements.
8. Appointment of Adam Bell, Ashley Bell, and Travis Berchenger to the Laurel Volunteer Fire Department.
9. Resolution - A Resolution Of The City Council Selecting Kios Brothers As The Successful Bidder For The City's Purchase Of A Garbage Truck.
10. Resolution - A Resolution Adopting A Formalized Procedure For The City's Fire Department To Administer Fire Members' Drill Pay.
11. Resolution - A Resolution Of The City Council Approving A Task Order Between The City Of Laurel And KLJ Engineering Inc. To Authorize Service For The 2022 Pavement Maintenance Project.
12. Resolution - A Resolution Of The City Council Authorizing The Award Of Grants From The Tax Increment Financing District Funds Pursuant To The Lura Large Grant Request Program For Eligible Applicants And Improvements.
13. Resolution - A Resolution Of The City Council Authorizing The Award Of A Grant From The Tax Increment Financing District Funds Pursuant To The Lura Small Grant Request Program For Eligible Applicants And Improvement To An Apartment Building Located Within The District.
14. Resolution - A Resolution Of The City Council Requesting The Mayor And City Staff Review The Existing Animal Regulations And Propose An Amendment To The Existing Regulations To Allow Persons To Own Chickens Within The City Limits.

Items Removed From the Consent Agenda

Community Announcements (One-Minute Limit)

This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.

Council Discussion

Council members may give the City Council a brief report regarding committees or groups in which they are involved.

Mayor Updates

Unscheduled Matters

Adjournment

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER