



**AGENDA  
CITY OF LAUREL  
CITY COUNCIL MEETING  
TUESDAY, JULY 14, 2020  
6:30 PM  
COUNCIL CHAMBERS**

NEXT RES. NO.  
R20-34

NEXT ORD. NO.  
O20-03

**WELCOME . . .** By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

**Pledge of Allegiance**

**Roll Call of the Council**

**Approval of Minutes**

1. Approval of Minutes of June 23, 2020.

**Correspondence**

2. Judy Goldsby and Gavin Williams Reappointment Letters to the City/County Planning Board.

**Council Disclosure of Ex Parte Communications**

**Public Hearing**

**Consent Items**

**NOTICE TO THE PUBLIC**

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

3. Claims for the months of June 2020 and July 2020.
4. Approval of Payroll Register for PPE 6/28/2020 totaling \$227,342.91.

**Ceremonial Calendar**

**Reports of Boards and Commissions**

5. Budget/Finance Committee Minutes of June 23, 2020.  
Budget/Finance Committee Minutes of July 7, 2020.  
Park Board Minutes of June 18, 2020.  
Emergency Services Committee Minutes of June 22, 2020.  
Library Board Minutes of May 12, 2020.  
Public Works Committee Minutes of June 15, 2020.

### **Audience Participation (Three-Minute Limit)**

*Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.*

### **Scheduled Matters**

- [6.](#) Appointment of John Bartham to the Laurel Volunteer Fire Department.
- [7.](#) Resolution No. R20-34: A Resolution To Adopt An Official Schedule Of Fees And Charges For The City Of Laurel, Repealing All Previous Resolutions That Set Fees Or Charges That Conflict With The Schedule Attached Hereto Upon Its Effective Date.
- [8.](#) Resolution No. R20-35: A Resolution Approving The Agreement Between The City Of Laurel And The Laurel Airport Authority, Said Agreement Relating To Fire Protection
- [9.](#) Resolution No. R20-36: A Resolution Authorizing The Renewal Of The Lease Agreement With Laurel Chamber Of Commerce For The Laurel Chamber Building For An Additional Five Year Term.
- [10.](#) Resolution No. R20-37: A Resolution Of The City Council Authorizing The Mayor To Sign A Contract With True North Contracting For Asphalt And Concrete Replacement Work Related To The Construction On The 5th Avenue Railroad Crossing Within The City Of Laurel.
- [11.](#) Resolution No. R20-38: A Resolution To Approve Property Owners' Request To File A Petition To Annex Their Property Located At 810 West 7th Street To The City Of Laurel, Montana.
- [12.](#) Resolution No. R20-39: A Resolution Of The City Council Authorizing The Award Of Grants From The Tax Increment Financing District Funds Pursuant To The Lura Small Grant Request Program For Eligible Applicants And Improvements.

### **Items Removed From the Consent Agenda**

### **Community Announcements (One-Minute Limit)**

*This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.*

### **Council Discussion**

*Council members may give the City Council a brief report regarding committees or groups in which they are involved.*

### **Mayor Updates**

### **Unscheduled Matters**

### **Adjournment**

**The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.**

### **DATES TO REMEMBER**

**File Attachments for Item:**

Approval of Minutes of June 23, 2020.

# MINUTES OF THE CITY COUNCIL OF LAUREL

JUNE 23, 2020

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Tom Nelson at 6:31 p.m. on June 23, 2020.

COUNCIL MEMBERS PRESENT:      Emelie Eaton      Heidi Sparks  
   Scot Stokes      Richard Herr  
   Richard Klose      Irv Wilke  
        Don Nelson

COUNCIL MEMBERS ABSENT:      Bruce McGee

OTHER STAFF PRESENT:      None

Mayor Nelson led the Pledge of Allegiance to the American flag.

Mayor Nelson asked the Council to observe a moment of silence.

## MINUTES:

Motion by Council Member Eaton to approve the minutes of the regular meeting of June 9, 2020, as presented, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

## CORRESPONDENCE:

- Laurel Chamber of Commerce 4<sup>th</sup> of July Correspondence.
- Ban On Open Burning & Stage 1 Fire Restrictions – High Fire Danger – Yellowstone County Correspondence.
- Laurel Airport Authority Minutes of May 26, 2020.

COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS: None.

PUBLIC HEARING: None.

## CONSENT ITEMS:

- **Claims entered through June 19, 2020, in the amount of \$1,057,831.54.**  
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Approval of Payroll Register for PPE 6/14/2020 totaling \$194,831.46.**

The Mayor asked if there was any separation of consent items. There was none.

Motion by Council Member Eaton to approve the consent items as presented, seconded by Council Member Klose. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

CEREMONIAL CALENDAR: None.

## REPORTS OF BOARDS AND COMMISSIONS:

- Budget/Finance Committee Minutes of June 9, 2020.
- Tree Board Minutes of May 21, 2020.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT): None.



**SCHEDULED MATTERS:**

- **Appointment of Philip Swain and Michelle Grider to the Laurel Volunteer Ambulance Service.**

Motion by Council Member Stokes to approve the Mayor's appointment of Phillip Swain and Michelle Grider to the Laurel Volunteer Ambulance Service, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Appointment of Wallace Hall to Cemetery Commission for a two-year term ending June 30, 2022.**

Motion by Council Member Nelson to approve the Mayor's appointment of Wallace Hall to the Cemetery Commission for a two-year term ending June 30, 2022, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Appointment of Richard Herr to the Cemetery Commission for a two-year term ending June 30, 2022.**

Motion by Council Member Klose to approve the Mayor's appointment of Richard Herr to the Cemetery Commission for a two-year term ending June 30, 2022, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Appointment of Richard Herr to the Tree Board for a three-year term ending June 30, 2023.**

Motion by Council Member Wilke to approve the Mayor's appointment of Richard Herr to the Tree Board for a three-year term ending June 30, 2023, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Appointment of LuAnne Engh to the Tree Board for a three-year term ending June 30, 2023.**

Motion by Council Member Herr to approve the Mayor's appointment of LuAnne Engh to the Tree Board for a three-year term ending June 30, 2023, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Appointment of Arthur Vogle to the Library Board for a five-year term ending June 30, 2025.**

Motion by Council Member Sparks to approve the Mayor's appointment of Arthur Vogle to the Library Board for a five-year term ending June 30, 2025, seconded by Council Member Herr.

Arthur Vogle, 520 Date Avenue, thanked Council and Mayor for the opportunity to continue to serve on the Library Board.

There was no council discussion. A vote was taken on the motion. Council Member Sparks, Herr, Klose, Nelson, Stokes, and Eaton voted aye. Council Member Wilke voted nay. Motion carried 6-1.

- **Appointment of Shane Linse to the Airport Authority for a five-year term ending June 30, 2025.**

Motion by Council Member Sparks to approve the Mayor's appointment of Shane Linse to the Airport Authority for a five-year term ending June 30, 2025, seconded by Council Member Herr. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

DRAFT

Council Minutes of June 23, 2020

- **Resolution No. R20-33: A Resolution Awarding A Three-Year Contract With Olness And Associates For Auditing Services Through Fiscal Year Ending 2022 And Authorizing The Mayor To Sign Said Contract For The City Of Laurel.**

Motion by Council Member Eaton to approve Resolution No. R20-33, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

**ITEMS REMOVED FROM THE CONSENT AGENDA:** None.

**COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT):** None.

**COUNCIL DISCUSSION:**

A Council Member stated that at the most recent Public Works Committee and Emergency Services Committee meetings, there had been discussion regarding the intersection at 5<sup>th</sup> Avenue and W. Main Street. It was requested the Council discuss the traffic situation at that intersection.

Hunter Education and Bow Education has been null and void this spring. There have been no classes or field classes. Fish Wildlife and Parks are offering an online curriculum for anyone that needs this education. All fees have been waived.

Park Board will have their next meeting on July 2, 2020, at 5:30 p.m. in Council Chambers.

**MAYOR UPDATE:**


Mayor Nelson stated he would have a statement regarding when the Yellowstone County DMV office will open back up again for both the City's website and Facebook page.

**UNSCHEDULED MATTERS:** None.

**ADJOURNMENT:**

Motion by Council Member Stokes to adjourn the council meeting, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

There being no further business to come before the Council at this time, the meeting was adjourned at 6:52 p.m.

  
Brittney Moorman, Administrative Assistant

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 14<sup>th</sup> day of July 2020.

\_\_\_\_\_  
Thomas C. Nelson, Mayor

Attest:

\_\_\_\_\_  
Bethany Langve, Clerk/Treasurer

**File Attachments for Item:**

2. Judy Goldsby and Gavin Williams Reappointment Letters to the City/County Planning Board.

# Yellowstone County



COMMISSIONERS  
(406) 256-2701  
(406) 256-2777 (FAX)

P.O. Box 35000  
Billings, MT 59107-5000  
commission@co.yellowstone.mt.gov

June 23, 2020

Ms. Judy Goldsby  
2741 Alpine View Dr.  
Laurel, MT 59044

RE: Re-appointment to Laurel City/County Planning Board

Dear Ms. Goldsby,

The Board of County Commissioners of Yellowstone County has re-appointed you to the above-named board. Your term by this appointment will be June 30, 2022.

We wish to take this opportunity to thank you, in advance, for accepting this community service.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
YELLOWSTONE COUNTY, MONTANA

A handwritten signature in black ink, appearing to read "Denis Pitman".

Denis Pitman, Chairman

A handwritten signature in black ink, appearing to read "Donald W. Jones".

Donald W. Jones, Member

A handwritten signature in black ink, appearing to read "John Ostlund".

John Ostlund, Member

BOCC/emw

c: Ms. Brittney Moorman, P.O. Box 10, Laurel, MT 59044  
Board File - Clerk & Recorder

# Yellowstone County

COMMISSIONERS  
(406) 256-2701  
(406) 256-2777 (FAX)

P.O. Box 35000  
Billings, MT 59107-5000  
commission@co.yellowstone.mt.gov



June 23, 2020

Mr. Gavin Williams  
406 Fairway View Dr  
Laurel, MT 59044

RE: Re-appointment to Laurel City/County Planning Board

Dear Mr. Williams,

The Board of County Commissioners of Yellowstone County has re-appointed you to the above-named board. Your term by this appointment will be June 30, 2022.

We wish to take this opportunity to thank you, in advance, for accepting this community service.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
YELLOWSTONE COUNTY, MONTANA

A handwritten signature in black ink, appearing to read "Denis Pitman".

Denis Pitman, Chairman

A handwritten signature in black ink, appearing to read "Donald W. Jones".

Donald W. Jones, Member

A handwritten signature in black ink, appearing to read "John Ostlund".

John Ostlund, Member

BOCC/emw

c: Ms. Brittney Moorman, P.O. Box 10, Laurel, MT 59044  
Board File - Clerk & Recorder

**File Attachments for Item:**

5. Budget/Finance Committee Minutes of June 23, 2020.

Budget/Finance Committee Minutes of July 7, 2020.

Park Board Minutes of June 18, 2020.

Emergency Services Committee Minutes of June 22, 2020.

Library Board Minutes of May 12, 2020.

Public Works Committee Minutes of June 15, 2020.

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, June 23, 2020**

**Members Present:**    **Emelie Eaton**                      **Richard Klose**  
                                 **Scot Stokes**

**Others Present:**     **Mayor Nelson**                      **Bethany Langve**

The Meeting was called to order by Chair Eaton at 5:31 pm.

**Public Input:** *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

**General Items**

- Review and approve the minutes of the June 9, 2020 meeting. Richard Klose made a motion to approve the minutes of the June 9, 2020 Budget and Finance Committee meeting. Scot Stokes seconded the motion to approve the June 9, 2020 Budget and Finance Committee meeting minutes, all in favor, motion passed.
- Review and recommend approval to Council Claims entered through 06/19/2020. The Claims Detail reports and the Check Registers were reviewed for accuracy prior to the meeting by the Committee. Richard Klose made a motion to recommend approval to Council the claims entered through 06/19/2020. Emelie Eaton seconded the motion to recommend approval to Council the claims entered through 06/19/2020, all in favor, motion passed.
- Review and approve Payroll Register for pay period ending 06/14/2020 totaling \$194,831.46. The two-page summary was reviewed, signed, and dated. Richard Klose made a motion to approve the payroll register for pay period ending 06/14/2020 totaling \$194,831.46. Scot Stokes seconded the motion, all in favor, motion passed.

**New Business** – None

**Old Business**

- The Committee discussed the payments to the Fire Association. The Committee discussed having a resolution passed by Council for this monthly payment. This would create a clear record for any future Council Members, Mayor's, or Clerk Treasurer's to review. Having a resolution in place would remove any questions regarding how the payments began, the amount to be paid, and frequency of payments. This would also create a document for the Auditors to use to verify the approval of the payments by Council. The Committee asked if there are any receipts or payroll records submitted for the Drill Pay/Meal Pay. The Clerk Treasurer stated we do not receive receipts for meal, and the City never has. She also stated the Payroll Clerk receives a document from the Fire Department monthly, however the Clerk Treasurer does not know if it shows the Drill Pay attendance. She stated she will bring one of the reports to the next meeting. The Clerk Treasurer stated having a resolution in order would be great.
- The Committee also discussed the Fiscal Year 2021 Budget. They wanted to know the progress on the Budget and how the Fiscal Year is looking. The Clerk/Treasurer stated she

had received most of the Fiscal Year 2021 budget documents from the Department Heads. The Clerk/Treasurer stated General Fund is the main concern for the Fiscal Year 2021. She stated she was concerned about the SRO's going back to school, the Entitlement Share, Gambling Revenues, Property Tax Revenues and Business Licenses. The Committee asked if any local businesses have officially closed. The Mayor stated none of our local businesses have closed, that he is aware of. He does know that our small businesses are struggling, and any help they can receive is much needed. The Committee asked if any new business licenses have been applied for. The Clerk/Treasurer stated she would bring a report.

#### **Other Items**

- Review the Comp/OT report for pay period ending 06/14/2020. The Committee reviewed the report and had no questions or comments.
- Clerk/Treasurer Update – The Clerk/Treasurer stated she had nothing at this time. She stated she would bring one of the Fire Department payroll documents, and a business license report.
- Update from the Mayor – The Mayor stated he will be working with the Clerk/Treasurer to create a conservative budget document. The concerns over COVID-19 revenue losses is high. He stated the Unemployment Rate has gone up 10%, and there is concern this is only the beginning. The Committee asked if the City was going to receive any funding from the State for COVID-19 costs. The Mayor stated all costs associated with COVID-19 were being paid by the Emergency Fund. He stated the Emergency Fund had money in it that had to be expended prior to any State Funds being requested. The Committee asked how much money was left in the Emergency Fund. The Clerk/Treasurer stated she would bring that amount to the next meeting.

#### **Announcements –**

- The next Budget and Finance Meeting will be held on Tuesday July 14, 2020 at 5:30pm
- Scot Stokes will be reviewing claims for the next meeting
- The meeting was adjourned at 6:28pm

Respectfully submitted,

Bethany Langve  
Clerk/Treasurer

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**



**MINUTES  
CITY OF LAUREL  
PARK BOARD  
THURSDAY, JUNE 18, 2020**

**Members Present:**

Scot Stokes – Chair  
Jon Rutt

Richard Herr  
Irv Wilke

Evan Bruce  
Phyllis Bromgard (arrived late)

**Advisory Member:**

Matt Wheeler – Public Works Superintendent

**Public Input:** - None

**General Items**

- Approve minutes of the March 5, 2020 Park Board meeting. Council Member Wilke made a motion to approve the minutes of the March 5, 2020 Park Board meeting. Jon Rutt seconded the motion to approve the minutes of the March 5, 2020 Park Board meeting, all in favor, motion carried 5-0.

**New Business** - None

**Old Business**

- Riverside Park Update – The City has yet to receive a firm date regarding the state of construction. The Public Works Superintendent expects this work to begin any day now. All the necessary approvals have been given, and the contractor has received the notice to proceed. The Committee asked if it is possible the park will be open by the end of July. The Public Works Superintendent stated it would be highly likely, as the original date of completion was before July 4<sup>th</sup>.
- Riverside Park Camping Fees and Fee Collection – The Committee discussed online reservations, and different kiosks for fee collection. The kiosks allow for credit card payment of fees. The kiosks are expensive though. The Committee discussed using online registration or the envelope method like the state does. The State will not allow the City to piggyback off their system. However, access to the site, Reserve America, is available for approximately \$1,000, plus \$99 a month maintenance fee and \$5 per reservation. This would allow for a list to be printed, and an officer could verify the space has been paid for. The \$1,000 fee gets a map put on their website, and the company takes care of all reservations. The Committee discussed fees for the different types of camping spots. The Committee discussed reviewing the fees next year, after they see how much the spaces are used. The Committee discussed signing up for online reservations this year versus next year, and where the money for the website was going to come from. The Committee does not believe Department of Justice funds can be used because this software is not part of the Riverside Park Master Plan, however the Committee is going to ask. The Committee asked how issues with Park reservations are handled. There is phone number to call, and the Police Department will most likely have to deal with it. The Committee is concerned about thefts if there is a locked box, at the campsite, for collecting fees. The Committee discussed having the City of Laurel website be able to accept reservations. The Committee discussed having a collection box for the first year, and then evaluating the amount of money received after this first year. The Committee discussed the fact the Laurel Police Department is very busy and may not be able to go down there nightly and check on payments. The Committee agrees that after the first year, getting on the Reserve America website, is a good plan. The Committee discussed having a City Staff Member go down to the park each morning at

7:30am and check for payment stubs. The Public Works Superintendent had concerns regarding City Staff confronting individuals about non-payment that early. The Public Works Superintendent feels more comfortable with law enforcement confronting individuals who are not paying. The City Staff could report the non-payment concerns to the Police Department. The Committee would like to see Facebook be used to spread the word regarding the park. Next year the Committee will look at the website and raising the fees.

- Jaycee Hall Lease Discussion – The City is looking into taking all the buildings over and have no additional leases in the Park. The Jaycee Hall lease terminates in six months. The City still needs to investigate the possibility of Asbestos in the caretaker's house before demolition. Jon Rutt made a motion to not approve any leases at Riverside Park. Council Member Herr seconded the motion to not approve any leases at Riverside Park, all in favor, motion carried 6-0. The Chair will check with the City Attorney regarding the proper way to notify any current lease holders their lease will not be extended.

#### **Other Items –**

- The City is having another meeting tomorrow regarding Lyon's Park. The two engineers need to meet and discuss the plans.
- The Committee discussed holding the next meeting on July 2<sup>nd</sup> or on July 9<sup>th</sup>. The Committee agreed to hold the next meeting on July 2<sup>nd</sup>.

#### **Announcements**

- The next Park Board meeting is scheduled for July 2, 2020 at 5:30pm.

**MINUTES  
CITY OF LAUREL  
EMERGENCY SERVICES COMMITTEE  
MONDAY, FEBRUARY 24, 2020**

An Emergency Services Committee Meeting was held in the Council Chambers and called to order by Committee Chair Bruce McGee at 6:00 p.m. on February 24, 2020.

**COMMITTEE MEMBERS PRESENT:**

<input checked="" type="checkbox"/> Bruce McGee, Chair	<input checked="" type="checkbox"/> Richard Klose
<input checked="" type="checkbox"/> Irv Wilke	<input checked="" type="checkbox"/> Heidi Sparks
<input checked="" type="checkbox"/> Pat Kimmet	<input checked="" type="checkbox"/> Taryn Massa
<input type="checkbox"/> Richard Dawes	

**OTHERS PRESENT:**

Brent Peters, Fire Chief  
Levi Vandersloot, Ambulance Director  
Stan Langve, Chief of Police

**Public Input:** None.

**General Items:**

1. Review and approve the minutes of the Emergency Services Committee meeting of January 27, 2020.

Motion by Council Member Wilke to Approve the minutes of the Emergency Services Committee meeting of January 27, 2020, seconded by Council Member Klose. A vote was taken on the motion, and all six committee members present voted aye. Motion carried 6-0.

2. Removal of Richard Dawes from the Emergency Services Committee:

Chairman McGee stated that Richard Dawes has not been to a meeting in a very long time, and the process to remove a member, per the City Attorney, was to have a motion by the Committee. Council Member Klose made a motion to remove Richard Dawes from the Emergency Services Committee, effective immediately. Taryn Massa seconded the motion to remove Richard Dawes from the Emergency Services Committee. The Chairmen stated that the appointment to fill the vacancy is the authority of the Mayor. He stated that he would inform the Mayor of the vacancy, so a new member could be appointed. The Committee asked if the vacancy would be advertised, and the Chair stated there is always something posted regarding vacancies. The Chair stated that anyone interested in serving on the Emergency Services Committee needs to formalize a letter to the Mayor. The Chair stated if anyone interested in serving on the Committee had any questions, he would be happy to answer them. All six Committee members present voted aye, motion carried 6-0.

3. Update from the Fire Chief, Brent Peters:

The Fire Chief stated that the report for January 2020, the Firefighters have responded to 42 calls totaling 495 hours. There were 2 hours of fire prevention, 203 hours of training, and 46 hours of maintenance for a grand total of 746 hours. The Chief stated that longtime retired Firefighter, Chuck Rogers passed away. He was a member of the Laurel Volunteer Fire Department for 27 years, and a Mayor of Laurel at one time. The Chief gave the details regarding Mr. Rogers funeral. The Chief wanted to follow-up on last month's conversation. The Chief had a correction that needed to be made in the minutes of the January 27, 2020 meeting. He had already told the Clerk/Treasurer, but

the number of gallons maintained is 3500. The Chief did some research regarding billing for services, and he has yet to find anything regarding billing in the State of Montana. The only items he has found to date are regarding negligent arson, or if someone does not live within the districts. He stated there are mixed reviews regarding Fire Department's billing for services. This is due to the fact that Cities receive tax money to fund these services. The Districts pay directly for the fire services so he is not sure if they can double bill for those services. He stated that in some states it is legal to bill for services and in some states it is not. The Chief is going to continue to research this question. The Chief stated if the City can bill for services, we need to be prepared for some angry citizens, because they are basically being double billed. The Chief compared it to the Safety Mill Levy because people are paying for services and then being asked to pay for it again. The Chief stated that the City Attorney may want to take a look at this. The Chair explained this discussion topic stemmed from him asking if the Fire Department was billing for services covered by insurances. The Chief stated again that he has not found the legal statutes that would allow for this billing. He has found blogs and forums talking about it but those can be filled with inaccurate information. The Chief stated that he could go talk to insurance agents regarding this and see what information they share with him. The Chief stated the Department can definitely bill if the individuals are not in the City or Fire Districts. The Chief stated that he is working with the Clerk/Treasurer and going forward any bills from the Fire Department will be generated by the Chief and sent to the Clerk/Treasurer. The Chair stated he agrees the City Attorney needs to weigh in on this, and he would like to take this to City Council and find out if they want to move forward with it or not. The Committee asked the Chief if this would be for people outside the City who do not pay taxes to the City, and the Chief confirmed this was correct. The Committee asked the Chief who would do the billing if the Fire Department and Ambulance Department worked on an accident involving out of state vehicles. The Chief stated he would bill them for the cost of the engine going to the scene. The Chief stated he read where one department out of North Carolina had billed out approximately \$78,000 and had received \$1,100 in payments. The Committee asked if the Fire Department would be billing the individual or the insurance company. The Chief explained he would bill the individual and they would take that bill to their insurance company. The Committee asked if this would require a resolution or ordinance passed by City Council. The Chief stated he already has the ability to bill for the Fire Department as it is in Laurel Municipal Code. The Committee asked if this was something the Ambulance billing company could do for the City. The Chief stated down the road this is something they could certainly do. In the past the Chief has not billed for these types of services, but if the City Council wants him to then the City Attorney would need to be involved, and possibly a collection agency. The Chief stated the City would need to look into tracking people down, possible liens on businesses, etc. if this is something, they want him to pursue. The Committee stated there are a lot of factors that must be looked at. The Chief stated when he responds to a call, billing someone is not on his mind, saving the individual is. The Clerk/Treasurer stated she will correct the minutes to reflect the correct number of gallons.

#### 4. Update from Police Chief, Stan Langve:

The Police Chief stated that the month of February has been a busy month. The total calls for Police, Fire, and Ambulance, for the month to date were 507. He expects another 200 before the month of February is over. He stated there were 57 traffic stops, and some of the bigger cases have been worked. He stated there is an increase in assault calls, and felony assault calls. He stated there was one unattended death on the 10<sup>th</sup> of February that took a lot of manpower, and resources. Just the scene security involved took two days' worth of manpower. Suspicious activity and thefts are increasing. He stated that more transients are moving through town. There were 22 warrants served, which is good for the City. He stated that the detective has had approximately one sex assault a week. He stated he had received a report on Officer Sedgwick, who is at the academy. He is doing very well and will graduate the first part of April. The Chief has started the hiring process to hire

two officers. The Department will be down an officer because one officer is moving to Helena, and another officer has already left the department. The Chief explained the next big project for the department is upgrading their radios. The repeater is also a high priority, and some site surveys need to be done so a better location for it can be found. He explained that the portable radios also need to be upgraded. Currently the department has hand-me-down radios that are 14-15 years old. He stated the current portable radios are no longer serviced, and this is another reason they need to be upgraded. The Committee asked what has caused the increase in warrants. The Chief explained that two of the big ones served were for the Taco Bell drive thru robbery. The Marshalls assisted with getting those two individuals served and through their attorneys they turned themselves in. The Chief explained that most of this is due to female's that have warrants. The jail has gotten the new female wing open so they will take the individual on the warrant. The Committee asked about the new jail being built in Carbon County. They wanted to know if this would be a location the City of Laurel would contact for taking individuals. The Chief stated that would be out of jurisdiction for the City of Laurel and if they did take anyone the City would have to pay for it. He stated this jail will open full because this jail is years behind being build. It was necessary years ago, but the levy did not pass for it. He does hope that when that jail opens it will allow for more room at the Yellowstone jail. The Chief stated the Yellowstone County jail is so full that inmates are being housed in Townsend. Officers must drive to Townsend to pick up inmates and then drive them back.

5. Update from the Ambulance Director, Levi Vandersloot:

The Ambulance Director stated the total number of patient contacts is 164, compared to last year was 118. The Department is a lot busier and is having a lot of overtime due to that. The Ambulance Director stated they need more people. He stated having a combined department would not sustain the call volume they currently have. He stated moving forward having full time employees on every day is the only solution. The transports are up, compared to last year. In January 2019, the department had 30 and this year they had 50. He stated this will help with revenue because now the department can respond to transports. He stated the department is still overwhelmed at this time. The Committee asked if the Director kept track of how many calls the department cannot make. The Director stated they do keep track of those calls. He stated in January 2020 the department missed 16 calls, however the Quick Response Unit or QRU went to 9 of those calls. The Committee asked how long the response is when the department misses a call. The Director stated sometimes it is quick, however sometimes it can take a long time. The Department missed a call at 4:00am this morning and there was no ambulance available until 8:00am. There was nobody available to respond to the call, and the full-time employees responded when they arrived. The Director stated this call was not life threatening and the individual was stable at a nursing home, however he has witnessed life threatening calls have to wait for long periods of time. The Committee asked how many full-time employees the department had now. The Director stated there were 5 full time employees and the Mayor has a job description for a director. The Committee asked how many of the volunteer became full time employees, and the Director state three of them did. The Committee asked if there was a plan in place to get more volunteers to replace those three. The Director stated the department is advertising for volunteers. He stated people do not want to volunteer for \$3.50 an hour. He stated the department is looking at adjusting the \$3.50 an hour.

**New Business:** None

## **Old Business:**

### **6. Safety Mill Levy Discussion:**

The Chair stated that the Ambulance Director had provided him with DA Davidson's contact information. They assist with bond levy projects. The Chair contacted DA Davidson and spoke with Bridgette Extrum. The Chair and her had a great conversation. Bridgette provided the Chair with some ideas regarding the levy. She stated Dorsey and Whitney may be a good source for help with the Safety Mill Levy. She also recommended contacting Montana League of Cities and Towns. The Clerk/Treasurer previously provided the number of days required to get a Safety Mill Levy on a ballot. It requires 85 days, after the order of resolution, to be placed on a ballot. The soonest this could be placed on a ballot is possibly June 2<sup>nd</sup>. Bridgette stated if the mill levy was in the amount of 20 mills, it would raise approximately \$160,000 a year for the Ambulance Department. This would increase the taxes on a \$100,000 home by \$4 a year. It would increase the taxes on a \$200,000 home by \$8 a year. These are loose figures, so the Committee needs to know how much money the Ambulance Department needs annually, and what those funds will be used for. The Committee also needs to know the length of time the levy is going to be for. If the levy is given a sunset date, it can be brought forward again to the voters prior to that sunset date to extend it. The Ambulance Director stated that five more employees would be needed for the department and this would cost approximately \$241,000. The Director stated there is an ambulance available for sale in Whitehall and it is \$120,000. He would like to try to purchase this ambulance for the department this fiscal year. He agrees this levy would need a sunset date, for review, and increase or decrease. The Ambulance Director has called County Commissioner Pitman regarding an Ambulance district. The County will need to assist with this funding. The Committee wants to make sure they have accurate and detailed information to provide to the public. The Ambulance Director is working hard to talk with the County regarding ambulance service. The Committee talked about the timing of the mill levy. The Committee wants to make sure the levy is given enough time to be prepared properly and thoroughly. The Committee does not understand why the information gathering process is taking as long as it is. The Committee agreed that the June 2<sup>nd</sup> date was going to be cutting it too close. The Ambulance Director stated this levy needs to move forward because his department is not getting by with the staff they have. The Committee agreed that the November election is not a good time for this levy. The Ambulance Director stated in case this levy fails the first time, the City should not give up. Shepard did not pass their levy the first time, and they went back and tweaked the levy for a second time. The Committee requested to know what the future needs are of the Police and Fire Departments. The Committee wants to know this so when the Ambulance Department doing good financially, the focus can switch to the other two departments. The Committee requested a list of levies with sunset dates. They feel this information would be vital to provide to the community. The community may be more agreeable to pass this levy if other levies are sunsetting. One of the Committee members requested the levy be put on the June 2<sup>nd</sup> ballot for approval. The Chair stated he would request this be put on the March 3<sup>rd</sup> meeting agenda and see what the response is. The Committee will continue to discuss balancing the timeline versus giving the levy appropriate attention. The Chair stated the City could possibly pick a separate ballot date however the cost of ballots, etc. would have to be paid for the City. Putting this levy on with an already scheduled election cuts those costs. The Committee requested to know what the cost of a mail-in ballot would be, or special election. Chief Peters stated he agreed that the other two departments needed to be looked at for their needs. The Chief has a questionnaire that he would like to get out to the Council and the Community. It is a questionnaire asking what individuals want. He stated this questionnaire will help him and the department budget for future needs of the City.

**Other Items:** None

**Announcements**

Next Emergency Services meeting will be held on March , 2020, at 6:00pm

Motion by Committee Member Kimmet to adjourn, seconded by Council Member Klose. A vote was taken on the motion. All six Committee Members present voted aye. Motion carried 6-0.

The Emergency Services Committee adjourned at 7:07 p.m.

Respectfully submitted,

Bethany Langve  
Clerk/Treasurer

**NOTE:** This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

DRAFT

**Brittnev Moorman**



Bret Rutherford <brutherford@co.yellowstone.mt.gov>  
Wednesday, March 4, 2020 7:42 AM  
Bethany Langve  
RE: Special Election Costs

Without any knowing any details, roughly \$3,800 for mail ballot and \$5,700 for poll election.

**From:** Bethany Langve <cityclerk@laurel.mt.gov>  
**Sent:** Tuesday, March 3, 2020 8:38 PM  
**To:** Bret Rutherford <brutherford@co.yellowstone.mt.gov>  
**Subject:** Special Election Costs

Hello Bret,

How much would a special election cost approximately for the City of Laurel?

*Bethany Langve*  
Clerk/Treasurer  
City of Laurel, Montana  
(406) 628-7431 extension 2



MINUTES  
CITY OF LAUREL  
Library Board

05/12/2020

06:08 PM

Laurel Library

**COMMITTEE MEMBERS PRESENT:**

X Dixie Feller, Board Chair  
X Bill Hanson, Vice-Chairman  
X Nancy Schmidt, Secretary  
Emilie Eaton

X Arthur Vogeles  
X Samantha Barnhart – on phone  
X Clair Killebrew – Foundation Liaison

**OTHERS PRESENT:**

1. Public Input

*Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

- a. Arthur stated that he had been sent a letter from Mayor Nelson asking if he was interested in being reappointed to the Library Board for a second term. Arthur is currently the Chair for South Central Federation and would like to remain in his position.

2. General Items

- a. Arthur motioned the Library Board minutes for March 2020 and April 2020 be accepted as presented, Bill seconded the motion; motion passed.
- b. Ray Wells made a donation to the library in the amount of \$50.00. Eileen Burton also donated to the library in the amount of \$100.00 for the purchase of the rest of the books in the "Poldark" series.
- c. Circulation Report -Traffic: down 54%; circulation: all items circulated totaled 1,462 (including 570 eBooks), book circulation was down 17.3%, media circulation was down 919%, eBook checkouts for this month was 41% of total book circulation, we circulated 0 items to partners and 0 items from other libraries – courier service has been siloed until further notice; computers: internet use was down 1900%, children's use was down 130%, wi-fi use : up 273% (not a typo); patron cards: city registrations made up 60.1% of library users, county patrons 38% and non-resident registered patrons 1%. There were 0 official tech assists in May.

### 3. New Business

- a. Nancy has applied for e-rate funding this year (2020) to help offset internet and phone costs for the next fiscal year. We are waiting for approval to find out how much we will receive off our Spectrum bill.
- b. There hasn't been any information about the budget except a cc'd email from Mrs. Langve to Fire Chief Peters stating that Mayor Nelson has given her his instructions, but we needed to be patient about receiving our budgets from her. Dixie recommended that we work on the numbers and present what we have to the Council in June.
- c. The Summer Reading Program may be going digital this year. The Lego Guy that had arranged to participate this summer has cancelled his show because of COVID-19 restrictions.
- d. Montana Correction Enterprises has been asked to give a quote on new shelving in the library. The Foundation is looking at pursuing grants to update the shelving in the library along with the circulation desk and the conference table. Part of updates will be in honor of former librarian Margaret Freund. As soon as we have more information, we will share it with the Board.
- e. Bob Engel has been in to ask about the status of resuming library activities. Board members discussed plans to resume activities and decided that none should resume until the end of May or until Governor Bullock moves to Stage 3 reopening procedures. Arthur motioned that we follow the Governor's guidelines for reopening, Samantha seconded the motion; motion passed.

### 4. Old Business

- a. COVID-19 guidelines for the library will involve staying with limited hours until the end of May (or longer) and not resuming activities and programs as discussed in last topic.
- b. The School Lunch Program will continue for until the end of May as it is currently running – 3 days a week with multiple meals being given at a time to each child. When school is dismissed for the summer there may be some changes made to how, and when, the meals are served. We will post new information on our website and Facebook page.
- c. The South Central Federation meeting was held twice this spring: Saturday, March 14<sup>th</sup> at the Laurel Public Library and online April 16<sup>th</sup>. There will be 2 sets of minutes to submit for approval at the next Federation meeting being held in Red Lodge on September 12, 2020.
- d. The Foundation is not able to hold its regular spring meeting this year due to COVID-19 guidelines. The suggestion was made that we set up the ability of patrons to make donations online in lieu of a book sale – giving them a letter of receipt to use for taxes or as credit on the next book sale.

- e. Invoices for March and April 2020 were reviewed. There were no questions about the expenditures. Bill motioned that the invoices be accepted as presented for payment, Arthur seconded the motion; motion passed.
- f. The library received over \$500 in memorials from 12 donors in honor of Marilee Wold. These monies will be used toward expenses from MCE items.
- g. Montana Library Association was cancelled but the classes are being posted online as free webinars. Anyone that signs up through ASPeN can attend the webinars.
- h. Nancy attended the Network Advisory Council meeting online. The NAC members voted to authorize the State Library to use CARES money for library hot spots, MontanaLibrary2Go funding, and online reading program. Each public library will receive at least 2 hot spots to loan to patrons for a 14-day period. This will include the data contract to run the hot spots. MontanaLibrary2Go will receive over \$80,000 in funding to help purchase more electronic content for patrons. The program, ReadSquared, will be made available to public libraries that wish to participate for the Summer Reading Program. This will be all online and we will have access to it for 2 years – all year long.

#### 5. Other Items

- a. Arthur stated that it was time to address the non-attendance and lack of participation in library affairs of the Board members. To date, there is one Board member that has seeming stopped attending the board meetings and hasn't helped promote the library in any way over the last 12 months. The voting Board members further discussed the lack of said participation and unwillingness to attend trainings at length. Arthur motioned that the membership of Emelee Eaton be revoked and removed as a regular member of the Library Board of Trustees. Bill seconded the motion; motion passed.
- b. Clair Killebrew expressed an interest in returning to the Board if we are unable to fill the open seat now vacated by Emelie Eaton.
- c. Upcoming Items:  
 The library will be closed for the Memorial Day weekend Friday, May 22<sup>nd</sup> through Monday, May 25<sup>th</sup>. Staff will take vacation days or remaining personal hours for this weekend.

#### 6. Announcements

- a. Next regular meeting is Tuesday, June 9, 2020 at 6:00 pm in the Community Room of the Laurel Public Library.

Bill motioned to adjourn the meeting at 7:36 pm, Arthur seconded the motion; motion passed.

Respectfully submitted,

*Nancy L Schmidt*

Nancy L Schmidt  
Secretary for the Board

**NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.**

Minutes  
Public Works committee  
Monday, June 15, 2020  
Council conference room

**Present:**

Marvin Carter  
Richard Herr  
Dan Koch  
Heidi Sparks, Committee Chair  
Irv Wilke, Committee Vice-Chair  
Kurt Markegard, Public Works Director

Meeting was called to order at 6:00pm.

There was no public input.

**General Items:**

Committee last met in February due to social distancing requirements. Review and approved the February 19, 2020 minutes. Irv Wilke made a motion to approve minutes, this was seconded by Richard Herr. Motion carried.

Committee reviewed Emergency Call Outs since last meeting, which included March, April and May (attached).

**New Business:**

The committee discussed Community Outreach via the city's new website. Items to note:

- All city projects are now listed on the website and includes updates on project status, pictures of interest and progress, and scheduling of project
- Online payments now available for utilities bill on the website

There was also a brief mention of a possible Public Works branding project in the future. No further information at this time.

**Old Business:**

The committee reviewed the Engineering Report from KLI (attached).

**Other Items:**

- Dan Koch discussed concerns with the traffic issues at 5<sup>th</sup> and Main intersection. Would this be possible to convert to a 4-way stop to help with traffic issues. Committee determined this should go to Emergency Services committee as Public Works does not handle traffic issues. Irv Wilke and Heidi Sparks stated they would bring it to Emergency Services June committee meeting.

**Announcements:**

Next meeting is scheduled for Monday, July 20, 2020 6:00pm.

Meeting adjourned at 7:00pm

Respectfully submitted,  
Heidi Sparks, Public Works Chair

## Emergency Call-outs for Public Works June 15 ,2020 PW meeting

3-29 Village lift station alarm

4-10 Elm lift Station alarm

4-30 Emergency Utilities locate

5-2 Water leak on Laurmac Lane

5-7 Clean Storm water siphon

6-10 Clean up glass on a street

6-13 Reported Ducks stuck in a storm sewer



**City of Laurel Project Status Update**  
**June 15, 2020**



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**WWTP Screw Press (KLJ #1804-00120)**

**Current Status:**

- Warranty Inspection NLT August 2, 2020

**Sanitary Sewer H<sub>2</sub>S Remediation (KLJ #1804-00122)**

**Reason for Project:** Buildup of H<sub>2</sub>S within the WW collection system has led to deterioration of manholes and other system components.

**Project Scope:** Complete the design and construction administration for the proposed air injection/diffuser system to address H<sub>2</sub>S build-up within the system.

**Current Status:**

- Chemical Treatment didn't really work
- Adding water to the lift station seems to reduce the amount of H<sub>2</sub>S.
- This needs further analysis

**On-Call Professional Services (KLJ #1804-00347)**

**Project Scope:** Services may include engineering, surveying, planning or government relations.

**Current Status:**

- None

**East 6th Street Improvements (KLJ #1804-00121)**

- Warranty Inspection NLT August 15, 2020

**Data and Asset Management (KLJ # 1804-00461)**

**Reason for Project:** Consolidate infrastructure information

**Project Scope:** Assemble city infrastructure data into a single source, which can be used to track and manage assets

**Current Status:**

- KLJ is progressing- Tentative Project completion July 1, 2020



**City of Laurel Project Status Update**  
**June 15, 2020**



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***East Downtown Infrastructure Improvements (KLJ #1804-01309)***

Reason for Project: Reconstruction and rehabilitation of streets, utilities and various other infrastructure improvements including Washington Ave., Idaho Ave. and Ohio Ave. generally bound between E. Main Street and E. 1st Street, as well as E. 1<sup>st</sup> Street generally bound between Washington Ave. and Alder Ave.

Project Scope: Preliminary engineering, design, bidding and construction.

Current Status:

- Project is currently being constructed
- Sewer main construction is complete
- Water main and Storm Sewer is complete by June 1, 2020
- Construction on began on street 18 May
- Completion Date Sep 1

***Design Standards & Rules Update (KLJ # 1804-02569)***

Reason for Project: Update old standards

Project Scope: Develop a set of cohesive and concise design standards for public improvements to help facilitate reviews of new developments and ensure the public improvements are designed in the City of Laurel's best interest.

Current Status:

- Drafts of the all sections of the manual are complete
- Final sections of streets, water and sewer are complete

***2019 Pavement Maintenance (KLJ #1904-00230)***

- Warranty Inspection NLT August 21, 2020
- One warranty issue identified in May and already repaired





**City of Laurel Project Status Update**  
**June 15, 2020**



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***Laurel Planning Services (KLJ #1804-00554)***

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include: subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

**Current Status:**

- Floodplain Management – Joint Application for improvements at Riverside Park has been approved
- Subdivision Review – Goldberg Sporting Estates- On hold
- Growth Policy Update – This project is continuing with coordination between the Laurel City Planner and KLJ.

***Riverside Park Campground (KLJ # 1904-00634)***

Reason for Project: New campground in Riverside Park

Project Scope: Work consists of surveying and designing a new campground within Riverside Park.

**Current Status:**

- Bid opening May 13, 2020
- Weave Consulting apparent low bidder (\$245,057.00)
- Contract Executed 8 Jun 2029
- Tentative Notice to Proceed July 6

***2020 Pavement Maintenance (KLJ #1904-01874)***

Reason for Project: This continues the City's annual pavement maintenance.

Project Scope: This year's scope entails crack seal and chip seal on streets identified as having a passing rating of 6. This excludes the MDT designated Urban Routes.

**Milestones:**

- Crack seal and overlays are complete
- Chip seal in 60 days (allow crack seal to set)
- Substantial Completion-August 2020
- Final Completion- August 2020

**Current Status:** Construction On-Going



**City of Laurel Project Status Update**  
**June 15, 2020**



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***Other Notes and Information***

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet bi-weekly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

**Anticipated FY20 Projects**

1. West Railroad Street Reconstruction- Proposal submitted
2. Water Storage Tank Recoat
3. Water System Planning
  - a. Master Plan Update (potentially update PER concurrently)
  - b. Booster station rehabilitation or replacement (task order forthcoming)
  - c. Water storage tank
4. Capital Improvement Plan (CIP) assistance – pending further direction from the City.
5. Water Line/Yellowstone River Crossing
6. Sewer Main Repair of Elm Lifts station

**Other Potential Future Projects**

1. WWTP Archimedes Screw Rehabilitation
2. Examining engineer review of 3<sup>rd</sup> Party submittals to City
3. On-call government relations
4. West Side TIFF
5. School Lot

**File Attachments for Item:**

6. Appointment of John Bartham to the Laurel Volunteer Fire Department.



# LAUREL FIRE/EMS

215 WEST 1ST STREET • LAUREL, MT • 59044  
OFFICE 406.628.4911 • FAX 406.628.2185

City of Laurel  
PO Box 10  
Laurel, Mt. 59044

June 19, 2020

Mayor and Laurel City Council,

The following have been selected by the members of the Laurel Volunteer Fire Department/ Association to become volunteers.

Firefighters.

John Bartham

John has been selected unanimously by the Department and are seeking your appointment.

All personnel have been approved by the Chief of the Department.

Brent Peters  
Fire Chief  
Laurel Volunteer Fire Department

**File Attachments for Item:**

7. Resolution No. R20-34: A Resolution To Adopt An Official Schedule Of Fees And Charges For The City Of Laurel, Repealing All Previous Resolutions That Set Fees Or Charges That Conflict With The Schedule Attached Hereto Upon Its Effective Date.

**RESOLUTION NO. R20-34**

**A RESOLUTION OF INTENT TO ADOPT AN OFFICIAL SCHEDULE OF FEES AND CHARGES FOR THE CITY OF LAUREL REPEALING ALL PREVIOUS RESOLUTIONS THAT SET FEES OR CHARGES THAT CONFLICT WITH THE SCHEDULE ATTACHED HERETO UPON ITS EFFECTIVE DATE.**

WHEREAS, the City Council previously adopted Resolution No. R06-74 establishing the City's fees and charges for various services into a Schedule of Fees and Charges to enable citizens to have immediate access to the various fees and charges levied by the City for various services in a format that is easy to obtain and simple to understand; and

WHEREAS, the Laurel Municipal Code requires the City Council to review, modify and/or update its fees and charges on an annual basis through further Resolution of the City Council; and

WHEREAS, at the direction of the City Council, Staff prepared the attached Schedule of Fees and Charges for the City Council's consideration; and,

WHEREAS, the City Council desires to have at least one public hearing to gather public input and comments prior to adopting this Resolution.

BE IT RESOLVED that the City Council hereby approves the Resolution of Intent to adopt the Schedule of Fees and Charges attached hereto for convenience.

Introduced at a regular meeting of the City Council on July 14, 2020, by Council Member \_\_\_\_\_.

PASSED and APPROVED by the City Council of the City of Laurel this 14<sup>th</sup> day of July 2020.

APPROVED by the Mayor this 14<sup>th</sup> day of May 2020.

CITY OF LAUREL

\_\_\_\_\_  
Thomas C. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Bethany Langve, Clerk-Treasurer

Approved as to form:

\_\_\_\_\_  
Sam Painter, Civil City Attorney

**CITY OF LAUREL**  
**SCHEDULE OF FEES AND CHARGES**  
**AS OF TUESDAY, JULY ~~NE~~ 5, 201820 / RESOLUTION NO. R2019-\_\_**

**Administrative, City Attorney and Court Fees and Charges (except Library)**

Returned Check.....	\$30.00
Document Photocopying	
First 3 pages .....	No Charge
Copies in excess of 3 pages – per page .....	\$0.25
Research City Records (Per Hour).....	\$30.00
Video Tape or DVD Copy .....	First Copy \$25.00
.....	Each Additional Copy \$5.00
Dog License Fees and Renewals before April 1 (must be renewed each year)	
Spayed Female/Neutered Male .....	\$10.00
Un-spayed Female/Un-neutered Male .....	\$15.00
Dog License Renewals after April 1	
Spayed Female/Neutered Male .....	\$20.00
Un-spayed Female/Un-neutered.....	\$30.00
Dog Kennel before April 1 (must be renewed each year)	
Non-Commercial .....	\$50.00
Commercial .....	\$75.00
Business License	
General .....	\$75.00
Beer and/or Wine License .....	\$200.00
Three Apartments.....	\$30.00
Four Apartments .....	\$40.00
Five or more Apartments .....	\$75.00
Pawn Shop.....	\$100.00
Utilities.....	\$300.00
Amusement Machines.....	\$50.00
Live Music .....	\$50.00
Junk .....	\$50.00
Liquor License .....	\$406.00
Franchises.....	\$300.00
Sexually Oriented Business.....	\$500.00

**Police Department Fees and Charges**

Victims Report.....	\$5.00
Case Report .....	\$35.00
Case Report with pictures .....	\$45.00
Vehicle Accident Report (form only) .....	\$10.00
Vehicle Accident Report with pictures .....	\$25.00
Audio Recording .....	\$50.00
Vehicle Impound – Per Day 1 <sup>st</sup> week.....	\$25.00
Vehicle Impound – Per Day after 1 <sup>st</sup> week .....	\$50.00
Dog Impound Fee .....	\$30.00
Dog Boarding Fee (24 hours after notification) – Per Day.....	\$60.00
Fingerprint Card .....	\$30.00
Subsequent Fingerprint Cards – Per Card.....	\$5.00

**Fire Department Fees and Charges**

Incident Report (NFIRS Copy).....	\$30.00
Photograph Copies – Color (35mm) Prints.....	Cost of Processing + \$25.00

Photograph Copies – Enlargements .....	Cost of Processing + \$25.00
Photograph Copies – Digital (Copy of Disk) .....	\$35.00
Fire Suppression Fees Charged to Non-Residents or for Code or Ordinance Violations	
Base Rate for First Hour of Response for working fires, rescue operations, hazmat or large scale incidents .....	\$1,100.00
Base Rate for Service Assist Calls or Minor Calls .....	\$700.00
For each Fireman .....	\$20.00/hour
Base Rate for Assist and Investigate .....	\$200.00/hour
Rates for Additional Hours after the First Hour of Any Response (Time calculated from time of response to return to service.)	
Engine #1 .....	\$250.00
Engine #2 .....	\$250.00
Engine #4 .....	\$200.00
Squad5 .....	\$250.00
Tender #1 .....	\$75.00
Tender #2 .....	\$75.00
Support #1 .....	\$75.00
Command 1 .....	\$100.00
Command 2 .....	\$100.00
Brush #1 .....	\$100.00
Brush #2 .....	\$100.00
Brush #3 .....	\$100.00
Brush #5 .....	\$100.00
Business inspection within jurisdiction – marketing fireworks, firecrackers and other pyrotechnics	\$200.00
False Fire Alarms (per year)	
First .....	Free
Second .....	\$100.00
Third .....	\$200.00
Fourth + .....	\$300.00
Fire Extinguisher Training	
10 Students .....	\$150.00
-Additional per student .....	\$15.00

**Ambulance Service Fees**

Paramedic Base Rate .....	\$1,240.00
Basic Base Rate .....	\$1,190.00
Mileage with Patient (per mile) .....	\$187.00
Other Charges	
Treat Only .....	\$180.00
Basic Disposable Supplies .....	\$127.00
Paramedic Disposable Supplies .....	\$2017.00
Defibrillator Supplies .....	\$200.00
EKG Supplies .....	\$50.00
Wait Time .....	\$545.00
Extra Attendant .....	\$745.00
DOA Transport .....	\$20150.00
Stand-By Rate (per Hour) .....	\$1080.00
Nebulizer .....	\$2035.00
Decontamination of Ambulance .....	\$70.00
IV Supplies .....	\$50.00
Glucometer .....	\$420.00
<del>Pulse</del> Pulse Ox .....	\$20.00
Spinal Immobilization .....	\$50.00
Splinting .....	\$25.00



Supraglottic Airway (BVM/King) .....	\$10075.00
Suction Kit .....	\$15.00
Intraosseous Kit (IO).....	\$200.00
Wound Care .....	\$20.00
Pelvic Splint (any size).....	\$100.00
Burn Kit.....	\$50.00
Needle Decompression.....	\$100.00
ET Intubation .....	\$100.00
Capnography Monitoring .....	\$15.00
Cricothyrotomy .....	\$150.00
Medication Charges	
Adenosine.....	\$ 25.00
Albuterol Neb 5mg.....	\$15.00
Amiodarone.....	\$ 20.00
Aspirin.....	\$10.00
Atropine .....	\$ 30.00
Benadryl Tab 25mg.....	\$15.00
Calcium Gluconate.....	\$ 35.00
D5W Solution .....	\$20.00
D10W Solution per 1000 ml .....	\$25.00
D50W Solution .....	\$25.00
Diphenhydramine Injectable 50 mg .....	\$ 10.00
Dopamine .....	\$ 35.00
Epinephrine Injector Adult.....	\$300.00
Epinephrine Injector Pediatric.....	\$400.00
Epinephrine 1 mg/ml.....	\$30.00
Epinephrine 1:1000.....	\$ 40.00
Epinephrine 1:10000 .....	\$ 20.00
Fentanyl.....	\$ 30.00
Furosemide.....	\$ 10.00
Glucagon 1mg .....	\$4500.00
Haloperidol .....	\$15.00
Humidified Oxygen .....	\$90.00
Ipratropium Bromide Inhalant 2.5 ml .....	\$ 5.00
Ketamine .....	\$ 125.00
Lidocaine.....	\$ 25.00
Magnesium Sulphate .....	\$ 20.00
Midazolam .....	\$ 15.00
Morphine Sulfate per 10 mg .....	\$ 30.00
Narcan (Naloxone) per 2 mg.....	\$ 55.00
Nitro Tab .....	\$ 20.00
Nitrous Oxide Administration.....	\$ 350.00
Norepinephrine.....	\$ 80.00
NS Solution 500 cc .....	\$ 30.00
NS Solution 1000 cc.....	\$ 60.00
Ondansetron (Zofran) Injectable 4 mg.....	\$ 15.00
Ondansetron (Zofran) Oral 4 mg .....	\$ 2.00
Oral Glucose 30 g .....	\$ 15.00
Oxygen .....	\$ 80.00
Sodium Bicarbonate .....	\$ 50.00
Solu-Cortef 100 mg.....	\$ 75.00
Solu-Medrol 125 mg .....	\$ 20.00
Thiamine 200 mg .....	\$ 25.00
Tranexamic Acid (TXA) .....	

Oral Glucose 30g .....	\$15.00	
Morphine Sulfate per 10 mg .....	\$30.00	
Narcan (Naloxone) per 2 mg .....	\$55.00	
NS Solution 500cc .....	\$30.00	
NS Solution 1000cc .....	\$60.00	
Nitro Tab .....	\$20.00	
Oxygen .....	\$80.00	
Humidified Oxygen .....	\$90.00	
Ondansetron (Zofran) Injectable per 4 mg .....	\$15.00	
Ondansetron (Zofran) oral per 4 mg .....	\$2.00	
Solu Medrol 125 mg .....	\$20.00	
Thiamine 200 mg .....	\$25.00	
Nitrous Oxide Administration .....	\$350.00	
Diphenhydramine Injectable 50 mg .....	\$10.00	
Impratropium Bromide Inhalant 2.5 ml .....	\$5.00	
Solu Cortef 100 mg .....	\$75.00	\$
80.00		
EMT Class (plus the cost of books and testing) .....	\$5050.00	
Advanced EMT Class (plus the cost of books and testing) .....	\$1,500.00	

**Water Rates & Charges**

See current resolution (Resolution No. R11-110).

Raw (untreated) Water: Base rate as per meter size, plus \$0.40/1000 gallons.

**System Development Fees (Based on Line Size):**

¾ Inch .....	\$1,500.00
1 Inch .....	\$2,685.00
1¼ Inch .....	\$4,170.00
1½ Inch .....	\$6,000.00
2 Inch .....	\$10,710.00
3 Inch .....	\$24,000.00
4 Inch .....	\$42,855.00

Connections to the water system with meters larger than 4 inches or when the unique usage characteristics of a large water user may require, the City will determine the system development fee at that time if the City can provide the service as requested.

Curb Box Repair Insurance Fee: \$1.00/month per water account.

**Utility Hook-Up Fees:**

Water Tapping – Two Inches or Less .....	\$2500.00
Water Tapping – Greater Than Two Inches .....	Fee x 1.25
Labor/Operator Rate Per Hour .....	\$40.00
Heavy Equipment Rate Per Hour .....	\$75.00

**Other Fees for Repairs, etc.:**

Frozen or Damaged Meter .....	Replacement meter or meter parts cost plus 25%
Plus the Labor/Operator Rate Per Hour .....	\$40.00
OR overtime hourly rate if called out after hours .....	\$90.00
Hydrant meter rental .....	\$476.00/month prorated plus the total usage

**Utility Billing Fees and Deposits:**

New Accounts or Re-Establishing an Account .....	\$25.00
Restoring Service to a Delinquent Account .....	\$50.00

Deposit for New Meter Accounts, No Service in Previous Year.....	\$150.00
Charge for check returned by bank as unpaid.....	\$30.00

### **Wastewater Rates & Charges**

See current resolution (Resolution No. R11-110).

Septic dump fee .....	\$40.00/minimum up to 1,000 gallons plus \$0.04/gallon thereafter; (Resolution No. R15-96) .....	\$40.00 cleanup fee for spillage
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### **System Development Fees**

System Development Fees (Based on Line Size) – Sewer

#### **Residential**

Each housing unit .....	\$1,000.00
Duplex = 2 units; Triplex = 3 units; Four-plex = 4 units; Etc.	

Commercial - Based on water meter size; Includes Subdivisions for Rent or Lease

¾ Inch.....	\$1,000.00
1 Inch.....	\$1,790.00
1¼ Inch.....	\$2,780.00
1½ Inch.....	\$4,000.00
2 Inch.....	\$7,140.00
3 Inch.....	\$16,000.00
4 Inch.....	\$28,570.00

Connections to the wastewater system with water meters larger than 4 inches or when the unique usage characteristics of a large water user may require, the City will determine the system development fee at that time if the City can provide the service as requested.

### **Solid Waste Fees and Charges**

See current resolution (Resolution No. R14-34).

(Resolution No. R15-101)

(4) Multiple Containers. Non-residential users who use multiple containers shall be assigned a volume of use variable for each container used.

Roll Off Container Set / Reset.....	\$30.00
Roll Off Container Haul.....	\$150.00
Roll Off Container Cost per Ton.....	Current City of Billings' landfill rates
Replacement Waste Container (due to negligence).....	Cost x \$1.50
All Tires.....	\$5.00/tire
Container Site Waste - Business and Non-City Residents and/or City Residents that do not use City Solid Waste Services	
Minimum.....	\$5.00
Per Cubic Yard.....	\$10.00

### **Non-Residential Garbage Disposal Rate Schedule**

See current resolution.

### **Park and Recreation Fees and Charges**

Shelter Reservation .....	\$40.00
Special Events in Parks.....	\$50.00/one day
.....	\$75.00/two days
Youth Sports in Parks .....	No Charge

**Riverside Park Camping Fees**

With water and electricity .....	\$20.00 per night
With no water .....	\$15.00 per night
Tent camping .....	\$12.00 per night

**Library**

Photocopy Fees (per page) .....	\$0.10
Printer Fees	
Black and White (per page) .....	\$0.10
Lost or Damaged Book .....	Cost
Library Cards for Non-Residents	
For Three Months (Minimum) .....	No Charge
Per Year .....	No Charge
Interlibrary Loan Postage (per item) .....	\$2.00 After 3
Community Room	
Use during library hours .....	\$3.00/hour
Use after hours (per hour or any portion of an hour) .....	\$30.00
Refundable Cleaning Deposit .....	\$30.00
Library Card Replacement Fee (per Card) .....	\$2.00
Fax Fees (per page) .....	\$0.25 Send
.....	\$0.10 Receive

**Cemetery Fees**

(Please Note: Cemetery caretaker must be present at all interments.)

(Please Note: Burials are not permitted on Sundays, holidays or Saturday afternoons.)

**City Residents**

Full Grave .....	\$350.00
Baby Grave .....	\$200.00

**Non-Residents**

Full Grave .....	\$500.00
Baby Grave .....	\$250.00

**Opening and Closing**

Full Grave .....	\$280.00
Full Grave on Saturday mornings .....	\$380.00
Baby Grave .....	\$200.00
Baby Grave on Saturday mornings .....	\$250.00
Cremation .....	\$150.00
Cremation on Saturday mornings .....	\$200.00
Two Cremations on single plot .....	\$225.00
Two Cremations on single plot on Saturdays .....	\$ 300.00

Set Cremation Urn at existing Headstones ..... \$10.00

Private Sale of any plot (transfer processing fee) ..... \$25.00

Disinterment fee for a full burial ..... \$300.00

Disinterment fee for cremains ..... \$225.00

**Planning Fees**

Zone Change ..... \$1,100.00 + \$25.00/acre

Site Plan Review Fee (Residential) ..... \$ 100.00

Site Pan Review Fee (Commercial) ..... \$ 350.00

Zone Change ..... \$ 1,100 + \$25.00/acre

Residential ..... \$ 55.00

Commercial ..... \$325.00

All Zone Change Applications resubmitted within 1 year

of a withdrawal request made after the legal advertising.....	\$550.00
Conditional Use Application (Residential) .....	\$550.00
Conditional Use Application (Commercial) .....	\$1,100.00
Special Review (Residential) .....	\$350.25.00
Special Review (Commercial) .....	\$ 550.00
All Special Review Applications resubmitted within one year	
of a withdrawal request made after the legal advertising.....	\$550.00
Annexation into the City of Laurel (80 acres or less) .....	\$300.00 + \$25.00/acre
Annexation into the City of Laurel (81 acres or more) .....	\$300.00 + \$35.00/acre
Home Occupations.....	\$ 75.00
Planned Unit Development (PUD) Concept Plan .....	\$550.00
Planned Unit Development (PUD) Preliminary Plan .....	\$1,100.00 + \$25.00/unit
Planned Unit Development (PUD) Final Plan .....	\$550.00
Temporary Use Permit .....	\$325.00
Vacation of Street or Alley .....	\$1540.00
Variance (Residential) .....	\$ 500.00
Variance (Commercial) .....	\$1,100.00
Variance Residential .....	\$500.00
All Variance Applications resubmitted within one year	
of a withdrawal request made after the legal advertising.....	\$500.00
Zoning Map Amendment.....	\$ 1,100.00 + \$ 25.00/acre
Staff Research .....	\$ 35.00/hour
Cash in Lieu of Parking Spaces Except in the Central Business District .....	\$ 1,000.00
Outdoor Seating .....	\$ 75.00
Floodplain Permit .....	\$ 200.00
Review of Buildings for Lease or Rent.....	\$ 200.00
Zoning Compliance Fee .....	\$ 100.00

### **Subdivision Application Fees**

Pre-Application Meeting .....	\$550.00 + \$25.00/Lot
Preliminary Plat (Major) .....	\$1,375.00 + \$50.00/Lot
Major Subdivision .....	\$1,375.00 + \$50.00/Lot
Preliminary Plat (.....Minor) Subdivision .....	\$600.00
+ \$50.00/Lot	
Final Plat (Major or Minor) .....	\$7550.00 + \$25.00/Lot
Final Plat (Minor) .....	\$550.00 + \$25.00/Lot
Planned Unit Development (PDU) Concept Plan .....	\$550.00
Planned Unit Development (PDU) Preliminary Plan .....	\$1,100.00 + \$25.00/Lot
Planned Unit Development (PDU) Final Plan .....	\$550.00
Subdivision for Rent or Lease Preliminary Plan.....	\$1,375.00
Subdivision for Rent or Lease Final Plan .....	\$550.00
Corrections or Vacations or Recorded Final Subdivision	
Plats or Supporting Documents.....	\$220.00
Corrections or Adjustments to Plats, Conditions, and	
Supporting Documents after Preliminary Plat Approval:	
Minor Adjustments.....	\$220.00
Major Adjustments	
Major Subdivisions affecting:	
6 to 40 lots.....	\$1,100.00
41 to 200 lots .....	\$3,300.00
Over 200 lots .....	\$4,400.00
Minor Subdivisions .....	\$440.00
Exempt Subdivision .....	\$200.00
Corrections or Vacation of Recorded Final Subdivision Plats or Supporting Documents .....	\$250.00

Corrections or Adjustments to Plats, Conditions, and Supporting Documents after Preliminary Plat Approval:

Minor Adjustments .....	\$250.00
Major Adjustments:	
Major Subdivisions affecting:	
6 to 40 Lots .....	\$1,100.00
41 to 200 Lots .....	\$3,300.00
Over 200 Lots .....	\$4,400.00
Minor Subdivisions .....	\$440.00
All Appeals the .....	Same as Application Fee
Zoning Map Amendment .....	\$1,100.00 + \$25.00/acre
Staff Research .....	\$35.00/hour
Cash in Lieu of Parking spaces except in the Central Business District .....	\$1,000.00
Outdoor Seating .....	\$75.00
Floodplain Permit .....	\$50.00
Review of Buildings for Lease or Rent .....	\$200.00
Subdivision for Rent or Lease Preliminary Plan .....	\$1,375.00
Subdivision for Rent or Lease Final Plan .....	\$550.00
Zoning Compliance Fee .....	\$50.00

**Building Permit Fees**

Building Permits .....	See Appendix A
Fence Permits .....	\$50.00
Plan Review .....	35% of Building Permit Fee
Demolition Permits .....	See Appendix A \$45.00
Re-Inspection .....	\$50.00
Moving Permit .....	\$50.00
Mobile Home Inspection (Blocking permit includes two meter inspections) .....	\$50.00
Mobile Home Water Meter Inspection .....	\$25.00 per additional inspection
Permit to Work in the Right-of-Way – Gravel Surface .....	\$75.00
Permit to Work in the Right-of-Way – Paved Surface .....	\$125.00
Encroachment Permit (per Year) .....	\$75.00
Approach, Sidewalk, Curb, and Gutter .....	\$75.00
Residential Roofing Permit .....	\$75.00
Commercial Roofing Permit .....	See Appendix A
Sign Permit .....	See Appendix A
Temporary Sign Portable and Banner Sign PPermit .....	\$5045.00
Fire Inspection (Initial and One Follow-Up) .....	\$35.00
Fire Inspection (per additional inspection) .....	\$10.00
Re-Inspection .....	\$45.00
Moving Permit .....	\$25.00
Mobile Home Inspection (Blocking permit includes two meter inspections) .....	\$50.00
Mobile Home Water Meter Inspection .....	\$25.00 per additional inspection
Permit to Work in the Right of Way – Gravel Surface .....	\$25.00
Permit to Work in the Right of Way – Paved Surface .....	\$45.00
Encroachment Permit (per Year) .....	\$50.00
Approach, Sidewalk, Curb, and Gutter .....	\$55.00
Residential Roofing Permit .....	\$50.00
Commercial Roofing Permit .....	See Appendix A
Sign Permit .....	See Appendix A



**File Attachments for Item:**

8. Resolution No. R20-35: A Resolution Approving The Agreement Between The City Of Laurel And The Laurel Airport Authority, Said Agreement Relating To Fire Protection



**RESOLUTION NO. R20-35**

**A RESOLUTION APPROVING THE AGREEMENT BETWEEN THE  
CITY OF LAUREL AND THE LAUREL AIRPORT AUTHORITY,  
SAID AGREEMENT RELATING TO FIRE PROTECTION**

BE IT RESOLVED by the City Council of the City of Laurel, Montana,

Section 1: Approval. The Agreement between the City of Laurel and the Laurel Airport Authority, relating to fire protection for the fiscal year 2020-2021, a copy attached hereto, is hereby approved.

Section 2: Execution. The Mayor and the City Clerk/Treasurer of the City of Laurel are hereby given authority to execute said agreement on behalf of the City.

Introduced at a meeting of the City Council on July 14, 2020, by Council Member \_\_\_\_\_.

PASSED and ADOPTED by the City Council of the City of Laurel, Montana, this 14<sup>th</sup> day of July 2020.

CITY OF LAUREL

\_\_\_\_\_  
Thomas C. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Bethany Langve, Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Sam Painter, Civil City Attorney



# LAUREL FIRE/EMS

215 WEST 1ST STREET • LAUREL, MT • 59044  
OFFICE 406.628.4911 • FAX 406.628.2185

May 4, 2020

Laurel Airport Authority  
PO Box 242  
Laurel, Mt. 59044

Dear Laurel Airport Authority Chairperson,

The Laurel Volunteer Fire Department and the City of Laurel have discussed the upcoming Fire district contracts and other services for the Rural Fire Districts and Fire Service Areas.

We would like to continue to offer contract with a 2% increase from last year contract. The increase is due to the rising inflation cost of expenses associated to the fire service. Such increases are for fire apparatus, both new equipment and the maintenance and repair of existing apparatus, personal protective equipment, rising fuel costs and equipment purchases to maintain a highly effective service to our districts.

The proposed increase would be as follows:

Contract Year	Last Contract		% +/-	Increase/ Decrease				Annual Payment
2020- 2021	\$4895.08	x	.02	\$97.90	+	\$4895.08	=	\$4992.98

If your Board of Directors accepts this contract amount, the City of Laurel and the Laurel Fire Department are requesting that the new contracts will be finalized and ready to be presented to the City of Laurel Council by first the Council Workshop in June. If you feel that the new rate is unjust and would like to meet with myself or the City of Laurel Mayor please contact me and arrange a date and time at your convenience to meet.

Enclosed you will find the contract for the next year of service. Please sign and return to the following by May 27, 2020.

Brittney Moorman  
Council Secretary  
PO Box 10  
Laurel, Mt. 59044

Thank you for your support. If there is anything we can do to help support the Fire District of the Laurel Airport Authority please don't hesitate to call us. Feel free to contact me with any questions or concerns.

Brent S. Peters  
Fire Chief, Laurel Fire Department  
bpeters@laurel.mt.gov  
406-628-4911

## AGREEMENT

THIS AGREEMENT, made and entered into this 1<sup>st</sup> day of July, 2020, by and between the CITY OF LAUREL, a municipal corporation, Yellowstone County, Montana, hereinafter referred to as "City", and LAUREL AIRPORT AUTHORITY, hereinafter referred to as "Airport Authority".

WHEREAS, the said Airport Authority has requested the City to provide fire protection to the said district and the said City is agreeable to provide said fire protection.

NOW, THEREFORE, for the mutual benefit and advantage of each, it is herewith agreed as follows:

### I.

That the City, in consideration of the covenants and agreements of the Airport Authority hereafter agrees as follows:

1. To dispatch the City fire equipment and personnel to fight fires, explosions, or any other emergency call to endangered property within the said Airport Authority district upon notification of the City.
2. It is expressly agreed and understood that the amount of equipment, the type of equipment, the number of personnel dispatched, the manner of fighting the fire or explosion, etc., shall be in the sole discretion of the City and its personnel.
3. It is further mutually covenanted, agreed and understood that in the event fire or explosion or emergency calls shall occur simultaneously in the Airport Authority district and within the City's municipal boundaries that the City shall have the preference to use its equipment and manpower in protecting the City property first, and that protection of City inhabitants and property shall have preference and priority over any call, demand of the Airport Authority.
4. The Chief of the City of Laurel Fire Department shall make the investigation of all fires within the organized fire district or explosions and attempting to determine the cause, origin, and circumstances of same.

### II.

The Airport Authority district in consideration of the covenants and agreements of the City, as herein stated, agrees as follows:

1. To pay to the City the total sum of four thousand nine hundred ninety two dollars and ninety eight cents (\$4,992.98). One-half of the said fees shall be paid on or before December 31, 2020 and the remaining one-half shall be paid on or before June 30, 2021.
2. In the event that the Airport Authority district is enlarged or additional buildings built therein that the City may adjust the compensation upwards as required for the additional protection;

3. The Airport Authority agrees to cooperate with the City and the City Fire Department in the inspection of the property to be protected and to cooperate in reducing fire risks as may be suggested from time to time by the Fire Department personnel and/or the City Fire Inspector.

III.

It is mutually covenanted, agreed, and understood that the term of this agreement shall be for one (1) year, commencing on July 1, 2020 and expiring on June 30, 2021 subject to the extension provision below.

IV.

Prior to expiration, this agreement may be extended for one or more thirty-day period(s) to provide the parties the opportunity to negotiate a new annual agreement. The parties may extend the agreement in writing that is accepted and signed by both the City's Mayor and the Airport Authority's Chairman.

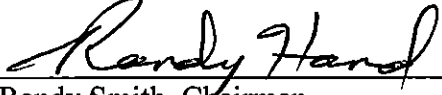
CITY OF LAUREL

\_\_\_\_\_  
Thomas C. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Bethany Langve, Clerk/Treasurer

AIRPORT AUTHORITY

  
\_\_\_\_\_  
Randy Smith, Chairman  
HAND

**File Attachments for Item:**

9. Resolution No. R20-36: A Resolution Authorizing The Renewal Of The Lease Agreement With Laurel Chamber Of Commerce For The Laurel Chamber Building For An Additional Five Year Term.

**RESOLUTION NO. R20-36**

**A RESOLUTION AUTHORIZING THE RENEWAL OF THE LEASE  
AGREEMENT WITH LAUREL CHAMBER OF COMMERCE FOR THE  
LAUREL CHAMBER BUILDING FOR AN ADDITIONAL FIVE YEAR TERM.**

BE IT RESOLVED by the City Council of the City of Laurel, Montana:

Section 1: Approval. The existing Lease Agreement between the City of Laurel and the Laurel Chamber of Commerce for leasing of the Laurel Chamber Building is hereby renewed and approved for an additional five-year term. A copy is attached hereto for convenience.

Section 2: Terms and Conditions. All terms and conditions of the existing Lease Agreement are affirmed by the Parties and shall remain binding, in effect, and unchanged.

Section 3: Effective date. The effective date for the Lease Agreement is the date approved by the City Council.

Introduced at a regular meeting of the City Council on July 14, 2020 by Council Member \_\_\_\_\_.

PASSED and APPROVED by the City Council of the City of Laurel this 14<sup>th</sup> day of July 2020.

APPROVED by the Mayor this 14<sup>th</sup> day of July 2020.

CITY OF LAUREL

\_\_\_\_\_  
Thomas C. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Bethany Langve, Clerk-Treasurer, Clerk-Treasurer

Approved as to form:

\_\_\_\_\_  
Sam Painter, Civil City Attorney

## **LEASE AGREEMENT**

This Lease Agreement is entered into this 14<sup>th</sup> day of July, 2020, by and between the City of Laurel, Montana, a municipal corporation organized and existing under the laws of the State of Montana, whose business address is P.O. Box 10, Laurel, Montana 59044, hereinafter referred to as “City” (Lessee) and the Laurel Chamber of Commerce, whose business address is 108 E. Main Street, Laurel, Montana 59044.

### **W I T N E S S E T H:**

In consideration of the mutual covenants hereinafter set forth, the parties hereto agree and covenant as follows:

### **ARTICLE I**

#### **Purpose of Lease**

The purpose of this Agreement is to lease Lessee certain and specific City facilities or property in order that Lessee may conduct its Chamber activities, including but not limited to, meetings, after hour events, and other community events, so long as such activity is not prohibited by City ordinance, resolution or regulation.

### **ARTICLE II**

#### **Property Leased**

The City hereby leases and permits the use to Lessee and Lessee hereby leases from the City the following-described property and improvements located in the City of Laurel including the Laurel Chamber Building hereinafter referred to as “the premises” as specifically shown on Exhibit A and attached hereto and part of this Lease Agreement.

### **ARTICLE III**

#### **Parties**

City: Office of the Mayor (City Clerk)  
PO Box 10  
Laurel, Montana 59044  
Phone: (406) 628-8456  
Fax: (406) 628-2289

Lessee: Laurel Chamber of Commerce  
108 E. Main Street  
Laurel, MT 59044  
Phone: (406) 628-8105

**ARTICLE IV**  
Term of lease

The term of this lease shall commence on approval by the City Council and execution by the Parties and run for a period of five (5) years, with the option to revisit and renew for an additional 5-year term thereafter. If this lease is terminated during either 5-year term, the City agrees that Lessee may remove from the premises all equipment, materials and products owned and utilized by Lessee.

**ARTICLE V**  
Lessee Obligations and Covenants

Lessee hereby covenants and agrees with the City that Lessee shall:

1. Use and occupy the premises in a careful and proper manner and not commit any waste therein;
2. Not use or occupy the premises for any unlawful purpose, and will conform to and obey all present and future laws, ordinances, and all rules and regulations of all governmental authorities or agencies, respecting the use and occupation of the premises;
3. Not assign the lease, nor sublet the premises, nor any part thereof, without prior written consent of the City. The City shall require no more than thirty (30) days for such approval upon written request by the Lessee and shall not unreasonably withhold such approval;
4. Not use or occupy said premises, or permit the same to be used or occupied, for any purpose deemed extra hazardous on account of fire or otherwise;
5. Lessee shall make no alterations, changes or revamping, remodeling or capital



improvement in or to the premises, without prior written permission approved by the Public Works Director and in addition thereto, Lessee shall obtain all approvals and permits required for such work under City ordinance. Approvals for any improvements/changes must be granted or rejected by the City within thirty (30) days of written notice by Lessee or the work may proceed the same as if such approval was received. Approval for such proposed work shall not be unreasonably withheld. Any such alterations or additions shall be the sole responsibility of the Chamber inclusive of any and all financial, material, or labor considerations and will become the property of the City upon termination of this or any subsequent lease;

6. Provide the City copies of receipts for improvements and/or maintenance completed by the club or organization by December 31<sup>st</sup> to the Office of the Mayor, Attention Clerk/Treasurer, P.O. Box 10, Laurel, MT 59044;
7. Lessee and the City's Maintenance Superintendent shall perform an entrance inspection prior to the finalization of the lease, an annual inspection on or before the lease anniversary date and an exit inspection at the end of the lease; Lessee must contact the City to arrange for the inspections; Lessee must also Permit the City to enter upon the said premises at all reasonable times to examine the condition of same;
8. Indemnify and save the City, its elected and appointed officials, agents, and employees, while acting within the scope of their duties as such, harmless from and against any loss, damage and liability occasioned by, growing out of, or arising or resulting from any default hereunder, or any tortuous or negligent act on the part of Lessee, their members, agents or employees. For such purpose, each Lessee shall procure and maintain in full force and effect during the term of this agreement, commercial general liability, including product liability, in a reliable company or companies with minimum policy limit

\$1,000,000 combined single limit per occurrence, and \$2,000,000 aggregate single limit per occurrence; and \$1,000,000 Liquor Liability. The City shall be named as an additional insured part on the policy to be evidenced by a certificate of insurance presented to the City Clerk/Treasurer on or before July 1 of each year. The City and Lessee hereby grant to each other, on behalf of any insurance company providing insurance under this agreement, a waiver of any right of subrogation which any insurer or party may acquire against the other party by virtue of payment of any loss under any insurance policy;

9. Pay for the use and maintenance of utility services on the premises, including but not limited to gas, electricity, and telephone;
10. Conduct ordinary day-to-day maintenance and repair necessary to keep both the interior and exterior of the premises in a good state of repair and acceptable condition. Making sure to inspect the facilities on a regular basis to determine any hazardous conditions which may exist, and take immediate action to correct such conditions if they exist;
11. Provide for necessary janitorial and maintenance services and supplies to insure the inside of the building is kept clean;
12. Be responsible for all damage (excepting reasonable wear and tear and not including acts of God) to property, public or private, that may be caused by this operation in the performance of this lease;
13. All signs and banners must comply with the LMC 15.40;
14. Lessee must provide a proper fire extinguisher;
15. Lessee must provide material safety data sheets (MSDS) for all cleaning chemicals or products that may contain hazardous materials in an approved MSDS booklet;
16. Extension cords may not be used, as they are against fire code;

17. Lessee shall allow participation in their organization for all interested persons regardless of race, creed, sexual gender, economic or social status and will encourage such participation without the discrimination of any kind or nature;
18. Leave premises, at the expiration or prior to termination of this lease and any extension thereof, in as good condition as received, reasonable wear and tear alone accepted;
19. Lessee must provide contact information to the City of next year's board prior to the end of the season.

## **ARTICLE VI**

### Rent

1. Lessee shall pay the City rent in the amount of \$100.00 per year as consideration for the use of the premises. Lessee shall pay annually on or before the anniversary date of their respective signatures on the lease.
2. Rent includes the following: Use and lawful possession of the premises.

## **ARTICLE VII**

### Repairs and Maintenance

City's obligations under this lease include mowing the lawn outside the Chamber Building and plowing snow in the parking lot and sidewalk when necessary and time allows. In addition, the City is responsible for major repairs defined as non-recurring structural, electrical, plumbing and mechanical repair. Lessee is responsible for all other maintenance and upkeep of all premises. The City's obligation to undertake major repairs does not include major repairs necessitated by any acts of Lessee, their agents, employees, officers, invitees.

## **ARTICLE VIII**

### Condition

Neither the City nor any of its employees or agents made any representations with respect to the above-described property except as expressly set forth herein, and no rights, easements or licenses are acquired by the Lessee by implication or otherwise, except as expressly set forth

herein. Acceptance of possession of the above-described property by Lessee shall be conclusive evidence that Lessee accept the same “as is” and that the property was and is in similar or same condition at the time possession was accepted, under this Lease.

## **ARTICLE IX**

### **Right to Inspect Premises**

The City has a right, at all times during the term of this lease, through its agents and employees, to enter upon the leased premises for the purpose of examining and inspecting the same to determine whether Lessee have complied with its obligations hereunder with respect to the care and maintenance of the premises, and the repair or rebuilding of the improvements therein when necessary. This right of inspection may only be exercised after 24 hours’ notice to Lessee of City’s desire to inspect the premises. This 24-hour notice is necessary to insure that a representative of Lessee will be available to accompany City’s representative at the time of inspection.

## **ARTICLE X**

### **Assignment/Cancellation/Termination/Negotiation**

1. Assignment. Neither City nor Lessee may assign, transfer or sublet the rights under this lease to any party without prior written consent of the other party.
2. Cancellation. In the event the premises leased hereunder or any portion thereof is not available for occupancy or use upon commencement of or during the term of this lease due to fire, casualty, acts of God, strikes, national emergency or some other cause beyond the control of the City, this lease and the obligations of the Parties hereunder shall terminate and the Lessee hereby waive any claim against the City, its employees or agents for damages by reason of such cancellation. Any notice of cancellation must be in writing and sent by certified mail, as noted.
3. Termination. City may terminate this lease if the Lessee fail to make the rental payment, obtain and maintain liability insurance, or perform any other condition or obligation required herein. Notice of termination must be in writing and sent by certified

mail, as noted.

4. Lessee may rent or sublet the premises for periods not to exceed 72 consecutive hours. However, lessee and/or the renter/subletor must obtain and provide liability insurance that names the City as an additional insured on the policy during the event. If alcohol is available or sold, the Lessee must obtain a special event permit for the event.

## **ARTICLE XI**

### Compliance With Ordinances and Regulations

Lessee, at their respective expenses, shall comply with all laws, orders and regulations of federal, state and municipal authorities, and with any direction of any public officer, pursuant to law, which imposes any duty upon Lessee or the City with respect to the leased premises.

Lessee, at their respective sole expenses, shall obtain all licenses or permits which may be required for the conduct of its business within the terms of this agreement, or for making repairs, alterations, improvements, or additions. The City, when necessary, will join with Lessee in applying for all such permits or licenses.

## **ARTICLE XII**

### Liability Insurance

Lessee shall obtain and maintain at all times during the term hereof, with a responsible insurer, for the benefit of the City and the Lessee as their respective interest may appear, comprehensive general liability insurance in the amount of One Million dollars (\$1,000,000.00) per occurrence with an aggregate value of Two Million dollars (\$2,000,000.00), to protect against any loss, claims, lawsuits or liability for damages, property damage, personal injury or death, and any expenses of the parties against any claim for such damages which might result from use or occupation or condition of the premises. Simultaneously with and as a prerequisite of executing of this lease, Lessee shall furnish a copy of such insurance policy(ies) to the City Clerk/Treasurer and such policy(ies) shall contain an endorsement that it shall not be canceled or altered without at least thirty (30) days prior written notice to the City from the insurer. The City and Lessee shall be specifically named as insured under said policy.

### **ARTICLE XIII**

#### **Indemnification**

Lessee hereby agrees to indemnify and to hold the City free and harmless from and against any and all actions, claims and demands arising out of the use or occupancy of the premises by Lessee or the failure of the Lessee to maintain the premises as herein provided, including, but without limitation, any carelessness, negligence, improper conduct, wrongful or intentional act or breach of this lease by the Lessee or its agents, employees, patrons, invitees, suppliers or licensees, and any and all costs, expenses and fees, including attorneys' fees, incurred by the City incident thereto. The City hereby indemnifies and agrees to hold the Lessee free and harmless from any and all actions caused by the sole negligence of the City.

### **ARTICLE XIV**

#### **Use/Right of Entry and Inspection/Damage/Repairs**

1. Use. Lessee shall not use or permit the use of the leased premises for any purpose prohibited by law, shall comply with all requirements and demands of all governmental agencies or officials with respect to the condition, use and occupancy of the premises as such may appear from time to time during the term of this lease and shall not commit nor suffer to be committed any nuisance on or waste of the premises.
2. Right of Entry and Inspection. Lessee shall permit the City or the City's duly authorized agents, employees or representatives to enter upon the leased premises at all reasonable times for the purpose of inspection.
3. Damage. It is specifically understood that any damage caused by Lessee or their guests to the premises during the term of this Lease shall be promptly corrected or replaced at the Lessee' expense.
4. Repairs. All repairs to the premises during the terms of this lease shall be the sole responsibility of the Lessee.

## **ARTICLE XV**

### **Time of the Essence**

Time is and shall be deemed of the essence in respect to the performance of each provision of this lease.

## **ARTICLE XVI**

### **Mortgages and Subleases**

Lessee may not assign their rights under this lease or assign or encumber the premises without the prior written consent of the City.

## **ARTICLE XVII**

### **Surrender Upon Termination**

Upon the termination or cancellation of this lease Lessee, at their expense, shall remove from the premises all merchandise, furniture, furnishings, equipment or any other personal property belonging to it, and shall quietly and peaceably surrender possession of the leased premises in a similar or an improved condition as when received. There shall not be any holding-over by Lessee beyond the termination or cancellation of this lease. Any such holding-over by Lessee shall incur to the City a penalty fee of \$100.00 per day.

## **ARTICLE XVIII**

### **Entire Agreement**

This lease and attached Exhibit A shall be deemed to include the entire agreement between the parties hereto and no waiver of any right, agreement or condition herein and no modification of any term or condition herein shall be binding upon either party unless in writing and signed by the parties.

## **ARTICLE XIX**

### **Partial Invalidity**

In the event any provision of this Lease or part thereof shall be determined by any court of competent jurisdiction to be invalid, void or otherwise unenforceable, the remaining

provisions hereunder, or parts thereof, shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

## **ARTICLE XX**

### **Notices/Demands**

Notices or demands required hereunder shall be in writing and shall be sent by certified mail (return receipt requested) to those persons at the addresses noted herein. The address of either party hereinabove set forth may be changed from time to time by giving written notice in that regard. All payments required to be made hereunder shall be made at the appropriate address hereinabove set forth or to such address as either of the parties may from time to time specify.

**CITY OF LAUREL**

**LESSEE:**

By: \_\_\_\_\_  
**Mayor**

By \_\_\_\_\_  
**Chamber of Commerce**

By \_\_\_\_\_  
**City Clerk/Treasurer**



To the City Council Members  
From the Laurel Parks Board

During the Park Board meeting of February 6, 2020, the board voted in favor to renew the lease with the Chamber of Commerce involving their building. There is no change to the lease from the previous lease.

Board Members;  
Irv Wilke, Evan Bruce, Jon Rutt, Richard Herr, Scot Stokes, and Phyllis Bromgard

**File Attachments for Item:**

10. Resolution No. R20-37: A Resolution Of The City Council Authorizing The Mayor To Sign A Contract With True North Contracting For Asphalt And Concrete Replacement Work Related To The Construction On The 5th Avenue Railroad Crossing Within The City Of Laurel.

**RESOLUTION NO. R20-37**

**A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH TRUE NORTH CONTRACTING FOR ASPHALT AND CONCRETE REPLACEMENT WORK RELATED TO THE CONSTRUCTION ON THE 5<sup>TH</sup> AVENUE RAILROAD CROSSING WITHIN THE CITY OF LAUREL.**

BE IT RESOLVED by the City Council of the City of Laurel, Montana,

Section 1: Approval. The contract between the City of Laurel and True North Contracting relating to asphalt and concrete work on the 5<sup>th</sup> Avenue Railroad Crossing Project, copy attached hereto, is hereby approved.

Section 2: Execution. The Mayor and the City Clerk of the City of Laurel are hereby given authority to execute the contract on behalf of the City.

Introduced at a regular meeting of the City Council on July 14, 2020, by Council Member \_\_\_\_\_.

PASSED and APPROVED by the City Council of the City of Laurel this 14<sup>th</sup> day of July 2020.

APPROVED by the Mayor this 14<sup>th</sup> day of July 2020.

CITY OF LAUREL

\_\_\_\_\_  
Thomas C. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Bethany Langve, Clerk-Treasurer

Approved as to form:

\_\_\_\_\_  
Sam S. Painter, Civil City Attorney

## **INDEPENDENT CONTRACTOR SERVICE CONTRACT**

This Contract is made and entered into this 14<sup>th</sup> day of July 2020, between the City of Laurel, a municipal corporation organized and existing under the laws of the State of Montana whose address is P.O. Box 10, Laurel, Montana 59044, hereinafter referred to as “City” and True North Contracting, a contractor licensed to conduct business in the State of Montana, whose address is 911 1<sup>st</sup> Avenue, Laurel, MT 59044, hereinafter referred to as “Contractor”.

### **SECTION ONE DESCRIPTION OF SERVICES**

A. Purpose. City shall hire Contractor as an independent contractor to perform for City the services described in the Bid dated June 25, 2020, attached hereto as Exhibit “A” and by this reference made part of this contract.

B. Effective Date. This contract is effective upon the date of its execution by both Parties. Contractor shall complete the services within 60 days of commencing work. The parties may extend the term of this contract in writing prior to its termination for good cause.

C. Scope of Work. Contractor shall perform his/her work and provide services in accordance with the specifications and requirements of this contract, any applicable Montana Public Work Standard(s) and Exhibit “A”.

### **SECTION TWO CONTRACT PRICE**

Payment. City shall pay Contractor twelve thousand two hundred eighty two dollars and no cents (\$12,282.00) for the work described in Exhibit A. Any alteration or deviation from the described work that involves extra costs must be executed only upon written request by the City to Contractor and will become an extra charge over and above the contract amount. The parties must agree to extra payments or charges in writing. Prior to final payment, Contractor shall provide City with an invoice for all charges.

### **SECTION THREE CITY’S RESPONSIBILITIES**

Upon completion of the contract and acceptance of the work, City shall pay Contractor the contract price, plus or minus any additions or deductions agreed upon between the parties in accordance with Sections one and two, if any.

### **SECTION FOUR CONTRACTOR’S WARRANTIES AND RESPONSIBILITIES**

A. Independent Contractor Status. The parties agree that Contractor is an independent contractor for purposes of this contract and is not to be considered an employee of the City for any purpose hereunder. Contractor is not subject to the terms and provisions of the City’s personnel policies or handbook and shall not be considered a City employee for workers’ compensation or any other purpose. Contractor is not authorized to represent the City or otherwise bind the City in any dealings,

agreements or sub-contracts in any dealings between Contractor and any third parties. The City is interested solely in the results of this contract. Contractor is solely responsible for all work and work product under this contract, including techniques, sequences, procedures, and means. Contractor shall supervise and direct the work to the best of his/her ability.

B. Wages and Employment. Contractor shall abide by all applicable State of Montana Rules, Regulations and/or Statutes in regards to prevailing wages and employment requirements. Contractor shall comply with the applicable requirements of the Workers' Compensation Act. Contractor shall maintain workers' compensation coverage for all members and employees of his/her business, except for those members who are exempted as independent contractors under the provisions of §39-71-401, MCA. Contractor understands that all contractors or subcontractors working on publicly funded projects are required to have withheld from earnings a license fee of one percent (1%) of the gross contract price if the gross contract price is Five Thousand Dollars (\$5,000) or more. This license fee is paid to the Montana Department of Revenue pursuant to Montana law.

C. Unless otherwise specified by the terms of this Agreement, all materials and equipment used by Contractor on the Construction Project shall be new and where not otherwise specified, of the most suitable grade for their intended uses.

D. All workmanship and materials shall be of a kind and nature acceptable to the City.

E. All equipment, materials, and labor provided to, on, or for the Contract must be free of defects and nonconformities in design, materials, and workmanship for a minimum period beginning with the commencement of the work and ending one (1) year from completion and final acceptance by the City. Upon receipt of City's written notice of a defective or nonconforming condition during the warranty period, Contractor shall take all actions, including redesign and replacement, to correct the defective or nonconforming condition within a time frame acceptable to the City and at no additional cost to the City. Contractor shall also, at its sole cost, perform any tests required by City to verify that such defective or nonconforming condition has been corrected. Contractor warrants the corrective action taken against defective and nonconforming conditions for a period of an additional one (1) year from the date of City's acceptance of the corrective action.

F. Contractor and its sureties are liable for the satisfaction and full performance of all warranties.

G. Contractor has examined the facilities and/or has made field examinations. Contractor has knowledge of the services or project sought under this Contract and he/she further understands the site conditions to be encountered during the performance of this Contract. Contractor has knowledge of the types and character of equipment necessary for the work, the types of materials needed and the sources of such materials, and the condition of the local labor market.

H. Contractor is responsible for the safety of the work and shall maintain all lights, guards, signs, temporary passages, or other protections necessary for that purpose at all times.

I. All work is performed at Contractor's risk, and Contractor shall promptly repair or replace all damage and loss at its sole cost and expense regardless of the reason or cause of the damage or loss; provided, however, should the damage or loss be caused by an intentional or negligent act of the City, the risk of such loss shall be placed on the City.

J. Contractor is responsible for any loss or damage to materials, tools, work product or other articles used or held for use in the completion or performance of the Contract.

K. Title to all work, work product, materials and equipment covered by any payment of Contractor's compensation by City, whether directly incorporated into the Contract or not, passes to City at the time of payment, free and clear of all liens and encumbrances.

## **SECTION FIVE INDEMNITY AND INSURANCE**

Contractor shall indemnify, defend and save City, its officers, agents and employees harmless from any and all losses, damage and liability occasioned by, growing out of, or in any way arising or resulting from any intentional or negligent act on the part of Contractor or its agents or employees.

## **SECTION SIX COMPLIANCE WITH LAWS**

Contractor shall comply with all federal, state, local laws, ordinances, rules and regulations. Contractor shall either possess a City business license or shall purchase one, if a City Code requires a business license.

## **SECTION SEVEN NONDISCRIMINATION**

Contractor agrees that any hiring of persons as a result of this contract must be on the basis of merit and qualification and further that Contractor shall not discriminate on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability or national origin.

## **SECTION EIGHT DEFAULT**

If either party fails to comply with any term or condition of this Contract at the time or in the manner provided for, the other party may, at its option, terminate this Contract and be released from all obligations if the default is not cured within ten (10) days after written notice is provided to the defaulting party. Said notice shall set forth the items to be cured. Additionally, the non-defaulting party may bring suit for damages, specific performance, and any other remedy provided by law except for punitive damages. The Parties hereby waive their respective claims for punitive damages. These remedies are cumulative and not exclusive. Use of one remedy does not preclude use of the others. Notices shall be provided in writing and hand-delivered or mailed to the parties at the addresses set forth in the first paragraph of this Contract.

## **SECTION NINE TERMINATION**

Either party may terminate the contract for their convenience upon thirty days written notice sent postage prepaid, to the addresses provided herein.

**SECTION TEN**  
**GOVERNING LAW AND DISPUTE RESOLUTION**

The Parties agree that the laws of the State of Montana govern this Contract. The Parties agree that venue is proper within the Courts of Yellowstone County, Montana. If a dispute arises, the Parties, through a representative(s) with full authority to settle a dispute, shall meet and attempt to negotiate a resolution of the dispute in good faith no later than ten business days after the dispute arises. If negotiations fail, the Parties may utilize a third party mediator and equally share the costs of the mediator or file suit.

**SECTION ELEVEN**  
**ATTORNEY FEES**

If any action is filed in relation to this agreement, the unsuccessful party in the action shall pay to the successful party, in addition to all sums that either is ordered to pay, a reasonable sum for the successful party's attorney's fees and all costs charges and expenses related to the action.

**SECTION TWELVE**  
**ENTIRE AGREEMENT**

This contract and its referenced attachment and Exhibit A contain the entire agreement and understanding of the parties and supersede any and all prior negotiations or understandings relating to this project. This contract shall not be modified, amended, or changed in any respect except through a written document signed by each party's authorized respective agents.

**SECTION THIRTEENTH**  
**ASSIGNMENT OF RIGHTS**

The rights of each party under this Contract are personal to that party and may not be assigned or transferred to any other person, firm, corporation, or other entity without the prior, express, and written consent of the other party.

**SECTION FOURTEEN**  
**SEVERABILITY**

Each provision, section, or subsection of this Contract shall stand separate and independent of every other. In the event that a court of competent jurisdiction shall find any provision, section, or subsection of this contract to be invalid, the remaining provisions, sections, and subsections of this contract shall remain in full force and effect.

**SECTION FIFTEEN**  
**PARAGRAPH HEADINGS**

The titles to the paragraphs of this contract are solely for the convenience of the parties and shall not be used to explain, simplify, or aid in the interpretation of the provisions of this agreement.

SIGNED AND AGREED BY BOTH PARTIES ON THE 14<sup>th</sup> DAY OF JULY 2020.

CITY OF LAUREL

CONTRACTOR

---

Thomas C. Nelson, Mayor

---

True North Contracting

ATTEST:

Employer Identification Number

---

Bethany Langve, Clerk/Treasurer

---





**File Attachments for Item:**

11. Resolution No. R20-38: A Resolution To Approve Property Owners' Request To File A Petition To Annex Their Property Located At 810 West 7th Street To The City Of Laurel, Montana.

**RESOLUTION NO. R20-38**

**A RESOLUTION TO APPROVE PROPERTY OWNERS' REQUEST TO FILE A  
PETITION TO ANNEX THEIR PROPERTY LOCATED AT 810 WEST 7<sup>TH</sup> STREET TO  
THE CITY OF LAUREL, MONTANA.**

WHEREAS, property owners Scott and Amy Slothower submitted the attached letter to the City seeking permission to annex their property into the City of Laurel; and

WHEREAS, the property at issue is located at 810 West 7<sup>th</sup> Street and is less than one city block in size and pursuant to city policy, requires City Council approval of the request to annex before the property owners can file their petition to annex; and

WHEREAS City Staff provided the property owners a copy of the City's Annexation Policy containing the process, terms, and conditions of annexation and the property owners decided it is in their best interest and desire to begin the process of annexation as indicated in their attached letter.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the City Council hereby approves and authorizes Scott and Amy Slothower to file a Petition to annex their property located at 810 West 7th Street pursuant to the City's Annexation Policy and annexation procedures.

Introduced at a regular meeting of the City Council on July 14, 2020, by Council Member \_\_\_\_\_.

PASSED and APPROVED by the City Council of the City of Laurel this 14<sup>th</sup> day of July 2020.

APPROVED by the Mayor this 14<sup>th</sup> day of July 2020.

CITY OF LAUREL

\_\_\_\_\_  
Thomas C. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Bethany Langve, Clerk-Treasurer

Approved as to form:

\_\_\_\_\_  
Sam S. Painter, Civil City Attorney

June 22<sup>nd</sup>, 2020

The City of Laurel  
PO Box 10  
Laurel, MT 59044

To the Laurel City Council,

My husband Scott and I purchased our home at 810 W. 7<sup>th</sup> St., in Laurel, about 4 years ago. The house is on both septic and cistern. We started having septic issues about the 2 years ago and have been trying to resolve the issue ever since with many techniques. The latest attempt to salvage the system was on June 12<sup>th</sup>, 2020. Heston Schessler with Schesslers Septic (406) 281-0811, came out and tried jetting out the leech field, by forcing water through the lines. Once he dug up the system however, he found that the roots from the nearby trees had encased and matted the legs of the leech field system, which made it impossible to jet it out. Given the size of the backyard and proximity to the existing watering ditch and wells that run along and to the south side of the property line (the side that our leach field is on), he said that replacing the leach field would not be an option.

Since we cannot fix or replace our leach field, our only remaining option would be to tie into the city services. Immediately adjacent to the east of our property, there are two town houses that are in the city limits and on city services. We believe it may be possible to tie into the same lines that are run to the town houses, but we may need to go all the way back to 8<sup>th</sup> street.

We have been in contact with Nick Altonaga and he shared the City's annexation policy packet. Our lot is smaller than one city block, so we are writing to state our wish to be annexed. Please consider allowing our home to be annexed into the city of Laurel.

Sincerely,



Scott and Amy Slothower  
810 W. 7<sup>th</sup> St.  
Laurel, MT. 59044  
(406) 696-6401  
amylslothower@yahoo.com

**File Attachments for Item:**

12. Resolution No. R20-39: A Resolution Of The City Council Authorizing The Award Of Grants From The Tax Increment Financing District Funds Pursuant To The Lura Small Grant Request Program For Eligible Applicants And Improvements.

**RESOLUTION NO. R20-39**

**A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE  
AWARD OF GRANTS FROM THE TAX INCREMENT FINANCING DISTRICT FUNDS  
PURSUANT TO THE LURA SMALL GRANT REQUEST PROGRAM FOR ELIGIBLE  
APPLICANTS AND IMPROVEMENTS.**

WHEREAS, the City of Laurel approved a Small Grant Request Program proposed by the Laurel Urban Renewal Agency (LURA) through Resolution No. R19-42; and

WHEREAS, a number of property owners prepared and submitted applications seeking grant funding through the Small Grant Request Program for their respective projects; and

WHEREAS, the LURA Board reviewed and considered all of the applications submitted and recommends the City Council's approval and award of small grants to the Applicants, for the amounts and purposes, attached hereto:

- |   |          |
|---|----------|
| a. Ron Seder, 119 West Main Street:           | \$10,914 |
| b. Brian White, Mountain Land Rehabilitation: | \$9,270  |
| c. Shaun Jones, 101 W. Main Street:           | \$6,000  |

WHEREAS, all the applicants, applications and projects are eligible for grant assistance and LURA recommends approval and funding of the same in the amounts provided herein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the Applicants listed herein are hereby approved for the grants pursuant to the Small Grant Request Program in the amounts provided herein to be paid from the City's Small Grant Request Program, Tax Increment Financing District Fund.

Introduced at a regular meeting of the City Council on July 14, 2020 by Council Member \_\_\_\_\_.

PASSED and APPROVED by the City Council of the City of Laurel this 14<sup>th</sup> day of July 2020.

APPROVED by the Mayor this 14<sup>th</sup> day of July 2020.

CITY OF LAUREL

\_\_\_\_\_  
Thomas C. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Bethany Langve, Clerk-Treasurer, Clerk-Treasurer

Approved as to form:

\_\_\_\_\_  
Sam Painter, Civil City Attorney

LURA Small Grants Requiring Council final review and approval:  
Initial LURA Review and Approval on 6/22/2020

Ron Seder – 119 W. Main St.

- Technical Assistance: \$1,914.00
- Façade Grant: \$9,000
- **Total Project Request: \$10,914**

Brian White – Mountain Land Rehabilitation

- Technical Assistance: \$2,400
- Façade Grant: \$3,345
- Sign Grant: \$2,540
- General Small Grant: \$985.00
- **Total Project Request: \$9,270**

Shaun Jones - 101 W Main St.

- Façade Grant: \$6,000
- **Total Project Request: \$6,000**

OFFICE USE ONLY	
LURA REVIEW	DATE
PLANNER REVIEW	DATE
CITY COUNCIL	DATE
AWARD	DATE
NOTIFICATION	DATE
INSPECTION	DATE
PAYMENT	DATE



## LAUREL URBAN RENEWAL AGENCY (LURA)

### Grant Application (choose Small or Large Grants) Fees

Small Grants	\$300.00
Technical Assistance Grant	
Façade Grant	
Sign Grant	
Large Grant	\$300.00

Application fees are non-refundable.

Applicant Name (Last, First Middle) <u>Seder Ron Lee</u>		Applicant Phone <u>406-854-5050</u>
Applicant Mailing Address (Street, City, State Zip) <u>48 Whitehorse S. Rd Laurel, MT</u>		Applicant E-Mail Address <u>r1591259@gmail.com</u>
Business Name		Laurel Business License Number
Business Physical Address (Street, City, State Zip) <u>119 W. Main Laurel, MT 59044</u>		Business Phone ( ) -
Business Activities (i.e. retail, office, etc.) <u>office</u>		
Business Owner Name (Last, First Middle) Same as Applicant		Business Owner Phone ( ) -
Business Owner Mailing Address (Street, City, State Zip)		Business Owner E-Mail Address
Building Frontage (building length along a public street) <u>30 ft w. main</u> feet <u>80 ft 2nd ave.</u>	Building Height (number of stories defined by current code) feet stories <u>1</u>	Historical District Building <input checked="" type="radio"/> Yes <input type="radio"/> No <u>8/10/2010</u> Date Approved
Property Legal Description (i.e. assessor parcel number)		
Property Legal Owner and Contact Information		



What type of <b>Small Grant</b> is needed?	Hours (up to 30 total)	LURA Funds Requested	Applicant Funds Committed
Technical Assistance		\$., 1,200.-	\$.,
Architectural/Design Fees		\$.,	\$.,
Landscape/Hardscape Design Fees		\$.,	\$.,
Feasibility Study Fees		\$., 714.00	\$.,
Building Permit Fees			\$.,
Facade Grant		\$., 1,000.00	\$.,
Water Cleaning		\$., 2,450.00	\$.,
Prepping and Painting		\$.,	\$.,
Window Replacement/Repair		\$.,	\$.,
Door Replacement/Repair		\$., 3,396.86	\$.,
Entry Foyer Repairs		\$., 17,970.-	\$.,
Exterior Lighting		\$., 15	\$.,
Façade Restoration/Rehabilitation		\$.,	\$.,
Landscape/Hardscape Improvements		\$.,	\$.,
Signage and Awning Grant		\$.,	\$.,
Signage		\$.,	\$.,
Awning			\$.,
<b>TOTAL:</b>		\$., 26,730.-	\$.,

What type of <b>Large Grant</b> is needed?		LURA Funds Requested	Applicant Funds Committed
Demolition/Abatement of Structure for Removal of Blight	MCA 7-15-4288(2)	\$.,	\$.,
Sidewalks, Curbs, Gutters	7-15-4288(2)	\$.,	\$.,
Public Utilities		\$.,	\$.,
Water, Wastewater, Storm Water	7-15-4288(4)	\$.,	\$.,
Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$.,	\$.,
Intersection Signals & HAWK Crossing	7-15-4288(4)	\$.,	\$.,
Street & Alley Surface Improvements	7-15-4288(4)	\$.,	\$.,
Crosswalks	7-15-4288(4)	\$.,	\$.,
Green Space & Water Ways	7-15-4288(4)	\$.,	\$.,
Improvement of Pedestrian Areas	7-15-4288(4)	\$.,	\$.,
Historical Restorations	7-15-4288(4)	\$.,	\$.,
Off Street Parking for Public Use	7-15-4288(4)	\$.,	\$.,
Bridges & Walkways	7-15-4288(4)	\$.,	\$.,
Pollution Reduction	7-15-4288(12)	\$.,	\$.,
Structural Repair		\$.,	\$.,
Flooring		\$.,	\$.,
Walls (interior)		\$.,	\$.,
Roof, Ceiling		\$.,	\$.,
Energy Efficiency Improvements		\$.,	\$.,
LED Lighting (interior)		\$.,	\$.,
Insulation		\$.,	\$.,
Programmable Thermostats		\$.,	\$.,
Solar Panels and Systems		\$.,	\$.,
<b>TOTAL:</b>			\$.,

**Application Checklist**

- ☒ Application
- ☒ Application Fee of \$300.00
- ☐ Copy of Laurel Business License
- ☒ Copy of Current Tax Statement for the Property
- ☒ Copy of Historical Building Verification form from Yellowstone County Historic Preservation Office
- ☒ Copy of Estimates or Paid Invoices from Applicant's Vendor (Work performed by the applicant, business owner, property owner, or employee shall not be accepted for any grant project.)
- ☐ Copy of Plans and Sketches (hand drawn will not be accepted)
- ☐ Copy of Supporting Documentation
- ☐ Photos (Before and After)
- ☒ Project Description

I certify under penalty of law, that the information provided herein is true, accurate and complete to the best of my knowledge. I understand that submitting an application does not guarantee a grant will be awarded, and that grant awards are at the discretion of the LURA board. Additionally, I verify that I have read and agree to abide by all applicable regulations under Title 20 of the Laurel Municipal Code as they apply to the LURA program. I am aware that a violation of these regulations shall result in the rejection of my application or disqualification from participating in the LURA grant program for a period of two years.

Applicant Signature <i>Randy</i>	Date (MM/DD/YYYY) <i>6/1/20</i>
<b>INCOMPLETE APPLICATIONS SHALL BE REJECTED</b>  Application processing time is a minimum of 60 business days.	Return Completed Applications To: Laurel Urban Renewal Agency (LURA) ATTN: City Planner PO Box 10 Laurel, MT 59044 (406) 628-7431

Previous Applications (if any)	Date	Control No.	Approved	
<i>Small</i>	<i>2018</i>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	<i>//</i>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<i>//</i>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<i>//</i>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<i>//</i>		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.

*Rental to REAL-Don Ellington*

Brief Description of Project.

*Restoration of Building and Store Front*

Brief Description of Project Time Line.

*Will be done by July 1<sup>st</sup> 20*

Explain how the project will support and/or improve the down town district.

*The new siding and Store Front will greatly give Laurel and near look and add traffic to old Down Town*

What type(s) of development and/or physical improvements are being considered?

Name and Address of Technical Assistance Firm Name and Address of Contractor that will complete the work.

# YELLOWSTONE COUNTY PROPERTY TAX STATEMENT

TAX CODE: B00025

TAX YEAR 2019

BILLING DATE 10/31/2019

## LEGAL DESCRIPTION

SECTION 09, TOWN 02 S, RANGE 24 E  
LOT:9 BLOCK:1  
EAST LAUREL ORIGINAL TOWNSITE  
EAST LAUREL ORIGINAL TOWNSITE, S09, T02  
S, R24 E, BLOCK 1, Lot 9 - 10  
Acres: .18

SEDER, RON  
1515 CENTRAL AVE  
BILLINGS MT 59102-5137

DISTRICT(s):  
7 TI LAUREL URBAN RENEWA TAX I

119 W. main St.  
117 W MAIN ST

DELINQUENT TAXES	
YEAR	AMOUNT
TOTAL	
Interest computed through	
Payments on another date will affect amount due. Call (406) 256-2802 for an exact amount	

ASSESSED VALUATION	MARKET VALUE	TAXABLE VALUE
Real Property	48,358	914
Buildings and Improvements	54,570	1,031
Personal Property	0	0
<b>TOTAL ASSESSED VALUATION</b>	<b>102,928</b>	<b>1,945</b>

Yellowstone County Treasurer PO Box 35010 Billings, MT 59107-5010 (406) 256-2802 www.co.yellowstone.mt.gov/treasurer/

TAXING AUTHORITY	CURRENT YEAR LEVY	1ST HALF DUE	2ND HALF DUE	CURRENT YEAR'S AMOUNT	LAST YEAR'S AMOUNT	AMOUNT CHANGE
<b>Levy District: 7 TI LAUREL URBAN RENEWA TAX I</b>						
Permissive Medical Levy	11.840	5.93	5.93	11.86	10.66	1.20
School Tax	192.660	96.52	96.52	193.04	246.64	-53.60
State Tax (Education)	102.500	51.35	51.35	102.70	94.00	8.70
County Tax	110.740	55.49	55.49	110.98	103.44	7.54
City Tax	175.120	87.74	87.74	175.48	166.44	9.04
Big Sky Economic Development	3.240	1.62	1.62	3.24	3.02	0.22
County Weed Tax	0.920	0.46	0.46	0.92	0.72	0.20
<b>TOTAL GENERAL TAXES</b>	<b>597.020</b>	<b>299.11</b>	<b>299.11</b>	<b>598.22</b>	<b>624.92</b>	<b>-26.70</b>
<b>OTHER CHARGES</b>						
	District					
LAUREL URBAN RENEWAL A	7TI1	278.67	278.66	557.33	545.79	11.54
LAUREL LIGHT DIST #3	LL#3	53.06	53.06	106.12	112.86	-6.74
LSM LAUREL STREET MAINT	LSM	156.00	156.00	312.00	177.75	134.25
LAUREL SWEEPING	LSWP	74.10	74.10	148.20	144.89	3.31
NUTTING DRAIN DISTRI	NUDD	5.00	5.00	10.00	10.00	0.00
SOIL CONSERVATION	SOIL	0.39	0.39	0.78	0.76	0.02
TID - UNIVERSITY MILLAGE	TIDU	2.83	2.83	5.66	4.85	0.81

<b>TOTAL AMOUNT DUE</b>	<b>869.16</b>	<b>869.15</b>	<b>1,738.31</b>	<b>1,621.82</b>	<b>116.49</b>
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Due Date 11/30/2019 05/31/2020

Comparison Only



# CONSTRUCTION PERMIT AND APPLICATION

CITY OF LAUREL, MONTANA

PERMIT No. 241

Job Address <u>119 E VI Main</u>	
Owner <u>Ron Sedor</u>	Telephone <u>406-855-5050</u>
Contractor <u>Self</u>	Subdivision _____
Address _____	Lot _____ Block _____ Tract _____ Zoning _____
Telephone _____	Type: Addition _____ Fence _____ MH Install _____
City License _____	New Structure _____ Remodel _____
Special Conditions _____	Valuation of Project \$ <u>100,000</u>
_____	Description of Work: <u>Remodel</u>
Occupancy _____ Type of Construction _____ Number of Units _____ Total Square Feet _____ Rated Walls _____	

BUILDING Approved To Issue By [Signature]

Date 2/12/20

## THE FOLLOWING INSPECTIONS ARE REQUIRED AND MUST BE RECORDED ON THIS CARD:

Footings	Inspector	Date Approved
Foundation	Inspector	Date Approved
Damp-proofing	Inspector	Date Approved
Ground Inspection	Inspector	Date Approved
Plumbing DVW	Inspector	Date Approved
<input checked="" type="checkbox"/> Framing	Inspector	Date Approved
Roofing	Inspector	Date Approved
<input checked="" type="checkbox"/> Insulation	Inspector	Date Approved
<input checked="" type="checkbox"/> Gypsum/Drywall	Inspector	Date Approved
Other _____	Inspector	Date Approved

## FINAL INSPECTIONS

Plumbing	Inspector	Date Approved
Fire	Inspector	Date Approved
<input checked="" type="checkbox"/> Building	Inspector	Date Approved
Site Improvements	Inspector	Date Approved

Call 628-4796 - 24 hours in advance to schedule inspections.

Do not cover or conceal any work before the required inspection has been approved.

This card and one set of approved plans must be available to the inspector at the job site during all inspections.

Smith Walls, Inc.

3350 Magenta Rd.  
Bozeman, MT 59718

# Invoice

Date	Invoice #
5/29/2020	2035

Bill To
RON SEDER rls91259@gmail.com

P.O. No.	Terms	Project
DOWNTOWN RE...		

Quantity	Description	Rate	Amount
1	DRYWALL HANG & TAPE W/MATERIALS AND HEAT	3,228.00	3,228.00
1	PAINTING W/MATERIALS - painting (small Grent)	2,450.00	2,450.00
		<b>Total</b>	<b>\$5,678.00</b>



536 Moore Lane – P.O. Box 80385 – Billings, MT 59108-0385

(406) 252-8990 Fax (406) 252-0051 Toll Free 888-837-5107

January 9, 2019

Ron Seder  
119 W. Main St.  
Laurel, MT  
Ph# 855-5050

Re: Aluminum Storefront

Quote –

- 1 - Kawneer medium stile aluminum door w/ 10" bottom rail  
Kawneer aluminum door frame w/ transom  
Maximum security lock w/ push/pulls  
LCN 4041 door closer  
1 ½ pair of butt hinges  
Weather-stripping, sweep, threshold

Kawneer aluminum storefront windows

- 2 - Approx. 84" x 84"
- 2 - Approx. 108" x 84"
- 1 - Approx. 228" x 48"

Dark bronze anodized finish

1" clear low E insulated glass (tempered where required)

Supply and Install - \$17,970.00

Note: 50% down payment required prior to ordering materials  
Lead time on materials is approx. 4 weeks

Should you have any questions concerning the above, please feel free to telephone me at 406-252-8990 or on my cell phone at 406-698-4940.

Jeremy M. Hein – Vice President  
Dale & Jax Door and Glass, Inc.

50% Down Payment + \$8985.00  
50% Due upon completion



1004 Division St, 3rd Floor  
Billings, MT 59101  
(406) 259-1184 \* krivonen.com



# INVOICE

**P.O. # :**  
**Project number:** 18255  
**Project name:** 119 West Main  
**Bill To:** Seders Appliance Heating & Cooling  
48 Whitehorse South Rd  
Laurel, MT 59044  
**Attn:** Ron

**Invoice number:** 18-524  
**Date:** 5/21/2020  
**Payment Due Upon Receipt**

**PAID**

*structural*

EMPLOYEE	SERVICE	AMOUNT
Sam	Inspection, Report, & Design <i>Design Fee</i>	\$1,200.00
	Visa Payment	-\$1,200.00

#### Terms & Conditions:

- All goods remain the property of Krivonen Associates until paid in full
- Late payments are subject to penalty fees

Invoice total:  
Previous Billing:  
Discounts:  
Payments Received:  
**Total Account Balance:**  

#### Account History

Invoice	Date	Amount	Payment	Received	Check #	Remainder

#### KEEP UPPER PORTION FOR YOUR RECORDS.

To ensure proper credit, please CUT AT DOTTED LINE AND RETURN LOWER PORTION WITH YOUR PAYMENT

**DATE:** 5/21/2020  
**PROJECT NUMBER:** 18255  
**PROJECT NAME:** 119 West Main  
**CLIENT:** Seders Appliance Heating & Cooling

REMITTANCE

**INVOICE No:** 18-524

**TOTAL ACCOUNT BALANCE:**

**TOTAL ENCLOSED:**

Please select card type:

 ☐ MasterCard  ☐ Visa  ☐ Discover  ☐ American Express

To pay by card please fill in this portion

**Card number:**  **Exp. Date:**  **Signature Code:**  **Amount:** \$

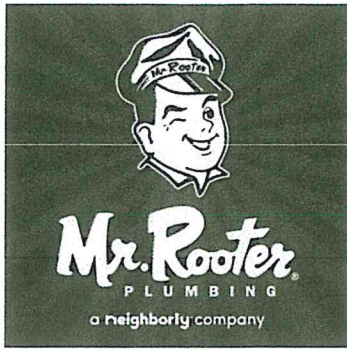
**Address (associated with the card) including Zip code:**   
**Signature:**

You can also call in your information  
or stop by and we can swipe your card.

**Make check or money order payable to:**

THANK YOU FOR YOUR BUSINESS!

**Krivonen Associates, Inc.** 1004 Division St, 3rd Floor Billings, MT 59101 (406) 259-1184



Mr. Rooter Plumbing of Billings  
PO Box 81327  
Billings, MT 59108

406-652-4777 Office  
406-656-9107 Fax

Invoice 63413685  
Invoice Date 4/13/2020  
Completed Date 4/10/2020  
Technicians Joe Foster  
Matt Ponce

**Customer PO**

**Job Address**  
Seder Commercial Building  
119 West Main Street  
Laurel, MT 59044 USA

**Billing Address**  
Seder's Heating & Cooling  
1515 Central Avenue  
Billings, MT 59102 USA

**Description of Work**

Task #	Description	Quantity	Your Price	Your Total
C5040	COMMERCIAL HYDRO SCRUB ON MAIN SEWER LINE / STORM DRAIN THROUGH ACCESSIBLE CLEAN OUT OR ACCESS. Hydro scrub line in basement got line draining recommended not to tie in new sewer line because sewer line is back graded the first 30 feet no warranty city man is approximately 105 feet out	1.00	\$1,000.00	\$1,000.00

**Sub-Total** \$1,000.00  
**Tax** \$0.00  
**Total Due** \$1,000.00

**Balance Due** \$1,000.00

**\*\*BALANCE IS DUE UPON RECEIPT\*\***

Mr. Rooter Plumbing is a FLAT RATE PRICING company. All materials, labor, etc. are figured into estimate pricing. Mr. Rooter Plumbing does not provide pricing breakdowns for this reason.

Mr. Rooter Plumbing is Licensed, Bonded, and Insured in accordance to Montana Law.

**\*\* Member Pricing is figured into estimates and no further discount will be given from quoted price.\*\***

Mr. Rooter Plumbing appreciates your business! Thank you!!!

**Important Notice:**

You and your contractor are responsible for meeting the terms and conditions of this contract. KNOW YOUR RIGHTS AND DUTIES UNDER THE LAW. I agree that initial price quoted prior to start of work does not include any additional or unforeseen tasks nor materials which may be found to be necessary to complete repairs or replacements. I also agree to hold Mr. Rooter or its assigns harmless for parts deemed corroded, unusable or unreliable for completion of stated work to be done. I hereby authorize Mr. Rooter to perform proposed work and agree to all agreement conditions as displayed on the face and reverse sides of this document and further acknowledge that this invoice is due upon receipt. A monthly service charge, at maximum allowed by law, will be added after 10 days. Independently owned and operated franchise

4/10/2020

Acceptance of work performed: I find the service and materials performed and installed have been completed in accordance with this agreement. I agree to pay reasonable attorney fees, collection fees and court costs in the event of legal action pursuant to collection of amount due

4/10/2020



**Nicks Building Supply, Inc.**

11100 Broadway Ave, Crown Point, Indiana 46307.  
**Phone #** 219-663-2279 **ext #** 309 **Fax:** 219-663-4653  
**Email:** john4doors@yahoo.com

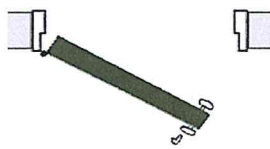

**16589**

**Order Status:** Quote  
**Date:** 05/22/2020  
**Sales:** JohnJ  
**Reference PO's:**

Cust. Name	Ron Seder	Sample Sending Address	Billing Address	Shipping Address
Cust. Email	rls91259@gmail.com	485 whitehorse rd Laurel, Montana - 59044. USA	485 whitehorse rd Laurel, Montana - 59044. USA	119 w main Laurel, Montana - 59044. USA
Phone	(406) 855-5050			

Item#	Qty	Style-wood	Handing	Bore	Glass	Jamb	Hinge	Unit Price	Total Price
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**Exterior**

1	SINGLE DOOR 10-LITES OVER 1 PANEL DOOR, KNOTTY ALDER 42 X 96 X 2 1/4"	OUTSWING \$75.00	DOUBLE	N-10 LITE CLEAR BEVELED GLASS	4 9/16 8-0 SINGLE ALDER	OIL RUB BRONZE	\$1854.00	\$1854.00
1	Door Staining	Disclaimer : This is not an order until stain color is confirmed					\$592.00	\$592.00
1	Lock1	WASATCH HANDLESET W/ KNOB \$219.00					\$219.00	\$219.00
1	Threshold	OUTSWING 4973	Door Sweep	STAPLE ON				
1	Upcharge1	Quart of stain					\$50.00	\$50.00
								\$2715.00
	Unit Size 43 1/2 x 98 1/2	Rough Opening 44 1/2 x 99		Masonry Opening 46 1/4 x 100	Jamb Size 4 9/16			
<div>INSIDE</div> <div></div> <div>OUTSIDE</div>								
<div></div>								

**Total \$2715.00**

		Sales Tax:	% 0.00	\$0.00
	Carrier Type: <b>Freight</b>	Delivery Charge:	\$ 599.00	\$599.00
	Mode of Payment: <b>Credit Card</b>	Convenience Charge:		\$82.85
			<b>Grand Total</b>	<b>\$3396.85</b>

**Please check your selection carefully!**

We custom build the frame and prep the door to your specifications.

Order is made to-order and is non-cancellable, non-returnable and non-refundable.



## LAUREL URBAN RENEWAL AGENCY (LURA)

Control No. **20-0507-125234**

OFFICE USE ONLY

LURA REVIEW	DATE
PLANNER REVIEW	DATE
CITY COUNCIL	DATE
AWARD	DATE
NOTIFICATION	DATE
INSPECTION	DATE
PAYMENT	DATE

### Grant Application

- ☐ Small Grant (up to \$20,000)  
☒ Technical Assistance Grant  
☐ Façade Grant  
☒ Sign Grant  
☐ Large Grant (Greater than \$20,000)

Application fees are non-refundable.

Applicant Name (Last, First Middle) White, Brian L.		Applicant Phone ( 208 ) 869 - 1212	
Applicant Mailing Address (Street, City, State Zip) 6180 S. Tarrega Lane, Meridian, Idaho 83642		Applicant E-Mail Address brian@mlrehab.com	
Business Name Mountain Land Rehabilitation, Inc.		Laurel Business License Number #161	
Business Physical Address (Street, City, State Zip) 204 East Main, Laurel, Montana 59044		Business Phone (406) 633 - 4620	
Business Activities (i.e. retail, office, etc.) Healthcare – Physical Therapy			
Business Owner Name (Last, First Middle) X <input type="checkbox"/> Same as Applicant		Business Owner Phone ( 208 ) 869 - 1212	
Business Owner Mailing Address (Street, City, State Zip)		Business Owner E-Mail Address brian@mlrehab.com	
Building Frontage (building length along a public street) 85 feet	Building Height (number of stories defined by current code) _____ feet 1 story	Historical District Building <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Date Approved 00 / 00 / 00			
Property Legal Description (i.e. assessor parcel number) Township 2 South, Range 24 East, of the Principal Montana Meridian, in Yellowstone County, Montana Section 9: S1/2SE1/4			
Property Legal Owner and Contact Information Montana Rail Link phone 406.523.1500 fax 406.523.1493 toll free 800.338.4750 Post Office Box 16390 101 International Drive Missoula, Montana 59808			

I certify under penalty of law, that the information provided herein is true, accurate and complete to the best of my knowledge. I understand that submitting an application does not guarantee a grant will be awarded, and that grant awards are at the discretion of the LURA board. Additionally, I verify that I have read and agree to abide by all applicable regulations under Title 20 of the Laurel Municipal Code as they apply to the LURA program. I am aware that a violation of these regulations shall result in the rejection of my application or disqualification from participating in the LURA grant program.

Applicant Signature Brian White	Date (MM/DD/YYYY) 3/ 18 / 20
------------------------------------	---------------------------------

**INCOMPLETE APPLICATIONS**

Return Completed Applications To:  
Laurel Urban Renewal Agency (LURA) BW

Applicant Initials \_\_\_\_\_

Page 1 of 7

**SHALL BE RETURNED**

Application processing time is a minimum of 60 business days.

ATTN: City Planner  
PO Box 10  
Laurel, MT 59044  
(406) 628-7431

Previous Applications (if any)	Date	Control No.	Approved
Small Project Grant	5 / 10 / 19	19-0514-091405	X <input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

## Brief Description of Type of Business and Services Provided by Applicant.

Physical Therapy: Mountain Land operated a physical therapy clinic in leased space at 405 East Main in Laurel from July 2015 through February 21, 2020. Jeremy Hansen, PT, DPT is the Clinic Director. We provide outpatient orthopedic and manual physical therapy services. We work with all insurances, Medicare, Medicaid, worker compensation, auto accident, and private pay patients. Referrals are received from all of the local and regional physicians, nurse practitioners, PA's etc. However, we do have some patients who access our services directly, without referral. Our practice has grown to 3 providers and multiple support staff due to the growing need in Laurel and as a tribute to the high quality of care that Jeremy and his team have provided to the community.

## Brief Description of Project.

Mountain Land purchased the existing building at 204 East Main, which is on leased property owned by Montana Rail Link. Alpha Omega Disaster Restoration, the previous owner, designed the tenant improvements and Cucancic Construction, Inc. was the general contractor. There was moderate remodeling of the current offices and substantial remodeling to turn the "garage" area into a physical therapy gym. The physical therapy clinic occupies 2,400 sq. ft. of the 4,300 sq. ft. building. We plan to find a tenant that is interested in all of part of the remaining space. We removed the two garage doors on the east front of the building and had an exterior wall with large windows looking out of the gym. We eliminated the former parking directly in front of the east front and will landscape with a walkway to the entrance, which will remain in the same place. We are working on plans for the exterior to make it look like medical office space rather than a converted shop.

## Brief Description of Project Time Line.

Closing date for the purchase of the building occurred in June 2019. Due to escalating construction expenses we had a difficult time making it through the bidding process and finding a builder who was both affordable and available. Our original timeline had us moving in by September or October of 2019. In reality, building began in late November or early December and we received our certificate of occupancy on 2/21/20. We saw our last patients at 405 East Main on 2/21/20, moved the clinic over the next two days and began seeing patients at 204 East Main on 2/24/20.

## Explain how the project will support and/or improve the down town district.

The community of Laurel has already embraced our unaffiliated, independent physical therapy service on Main Street. We have had a wonderful and accommodating landlord in Ken Miller at 405 East Main but the space and the parking are already inadequate and will not support the growth that we currently have and anticipate will continue with this new location. Being on the busier portion of Main Street will make our clinic much easier to find for our patients and the

parking will be more abundant and convenient. With this property being on the east side of the Laurel Chamber of Commerce building that has park-like landscaping, we want our building to look congruent and equal in quality. These are the only two business on the south side of Main east of the railroad underpass.

What type(s) of development and/or physical improvements are being considered?  
Beautifying the front of the building exterior, plus landscaping, and creating a parking lot.

Name and Address of Technical Assistance Firm.  
Alpha-Omega Disaster Restoration  
PO Box 1108  
Laurel, MT 59044

Name and Address of Contractor that will complete the work.  
Cucancic Construction, Inc.  
7310 Entryway Drive  
Billings, MT 59108-0307  
Phone: (406) 215-1545  
(406) 294-2441

What type of general **Small Grant** is needed?

	MCA	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$	\$
<input type="checkbox"/> Public Utilities			
<input type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Intersection Signals & HAWK Crossing	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Street & Alley Surface Improvements	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Crosswalks	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$1,970.00	\$1,970.00
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Structural Repair			
<input type="checkbox"/> Flooring		\$____,____.____	\$____,____.____
<input type="checkbox"/> Walls (interior)		\$____,____.____	\$____,____.____
<input type="checkbox"/> Roof, Ceiling		\$____,____.____	\$____,____.____
<input type="checkbox"/> Energy Efficiency Improvements			
<input type="checkbox"/> LED Lighting (interior)		\$____,____.____	\$____,____.____
<input type="checkbox"/> Insulation		\$____,____.____	\$____,____.____
<input type="checkbox"/> Programmable Thermostats		\$____,____.____	\$____,____.____
<input type="checkbox"/> Solar Panels and Systems		\$____,____.____	\$____,____.____
<b>TOTAL:</b>		\$1,970.00	\$1,970.00

What type of **Small Grant** is needed?

	Hours	LURA Funds	Applicant Funds
	(up to 30 total)	Requested	Committed
<input type="checkbox"/> Technical Assistance			
<input type="checkbox"/> Architectural/Design Fees	_____	\$3,500.00	\$3,500.00
<input type="checkbox"/> Landscape/Hardscape Design Fees	_____	\$_____.____	\$_____.____
<input type="checkbox"/> Feasibility Study Fees	_____	\$_____.____	\$_____.____
<input type="checkbox"/> Building Permit Fees	_____	\$_____.____	\$_____.____
 <input type="checkbox"/> Facade Grant			
<input type="checkbox"/> Water Cleaning		\$_____.____	\$_____.____
<input type="checkbox"/> Prepping and Painting		\$_____.____	\$_____.____
<input type="checkbox"/> Window Replacement/Repair		\$ 3,440.00	\$ 3,440.00
<input type="checkbox"/> Door Replacement/Repair		\$ 1,800.00	\$ 1,800.00
<input type="checkbox"/> Entry Foyer Repairs		\$ 1,450.00	\$ 1,450.00
<input type="checkbox"/> Exterior Lighting		\$_____.____	\$_____.____
<input type="checkbox"/> Façade Restoration/Rehabilitation		\$_____.____	\$_____.____
<input type="checkbox"/> Landscape/Hardscape Improvements		\$_____.____	\$_____.____
 <input type="checkbox"/> Signage and Awning Grant			
<input type="checkbox"/> Signage		\$5,080.00	\$5,080.00
<input type="checkbox"/> Awning		\$_____.____	\$_____.____
 <b>TOTAL:</b>		\$15,270.00	\$15,270.00

What type of **Large Grant** is needed?

	MCA	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Public Utilities			
<input type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Intersection Signals & HAWK Crossing	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Street & Alley Surface Improvements	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Crosswalks	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$____,____.____	\$____,____.____
<input type="checkbox"/> Structural Repair			
<input type="checkbox"/> Flooring		\$____,____.____	\$____,____.____
<input type="checkbox"/> Walls (interior)		\$____,____.____	\$____,____.____
<input type="checkbox"/> Roof, Ceiling		\$____,____.____	\$____,____.____
<input type="checkbox"/> Energy Efficiency Improvements			
<input type="checkbox"/> LED Lighting (interior)		\$____,____.____	\$____,____.____
<input type="checkbox"/> Insulation		\$____,____.____	\$____,____.____
<input type="checkbox"/> Programmable Thermostats		\$____,____.____	\$____,____.____
<input type="checkbox"/> Solar Panels and Systems		\$____,____.____	\$____,____.____
<b>TOTAL:</b>		\$____,____.____	\$____,____.____

## Application Checklist

- ☐ Application
- ☐ Copy of Laurel Business License
- ☐ Copy of Historical Building Verification form from Yellowstone County Historic Preservation Office
- ☐ Copy of Estimates or Paid Invoices from Applicant's Vendor (Work performed by the applicant, business owner, property owner, or employee shall not be accepted for any grant project.)
- ☐ Copy of Plans and Sketches (hand drawn will not be accepted)
- ☐ Copy of Supporting Documentation
- ☐ Photos (Before and After)
- ☐ Project Description
- ☐ Project Time Line





# *City of Laurel*

## *Business License*

Fiscal Year July 1, 2019 to June 30, 2020

HAVING PAID THE SUM SHOWN BELOW TO THE CITY OF LAUREL IN ACCORDANCE WITH THE CITY LICENSE ORDINANCE, YOU ARE HEREBY LICENSED TO PERFORM THE BUSINESS OR OCCUPATION LISTED HEREON:

License Number: **1611**  
Fiscal Year: **2019-20**

License granted to:

**MOUNTAIN LAND REHABILITATION, INC**  
**405 E MAIN STREET**  
**LAUREL MT 59044**



**GENERAL BUSINESS LICENSE**

**75.00**

Fee Total: **75.00**

  
\_\_\_\_\_  
City Official's Signature

Date Issued: 7/1/19

# Proposal

## AAA STRIPING SERVICE, INC.

138 ORCHARD LANE  
BILLINGS, MT 59101

(406) 248-5539 Office~(406) 248-4662 Fax

DATE	1-30-2020
SALES REP	Bob Adler

Submitted to: <u>Mountain Fuel</u>	Job Name/Project:
Address: <u>204 E Main St</u>	Job Location:
City, State & ZIP: <u>Laurel MT 59044</u>	Job City, State & ZIP:
Contact Person: <u>Amanda / Brian White</u>	Job Phone:
Phone: <u>(208) 869-1212</u>	Job Contact:
Fax:	

We hereby submit specifications and estimates for:

<u>Parking Lot Striping</u>		<u>400<sup>00</sup></u>
<u>2 Signs installed drop off @ 75<sup>00</sup> ea</u>		<u>150<sup>00</sup></u>
<u>7 Parking Blocks (rubber) @ 90<sup>00</sup> ea</u>		<u>630<sup>00</sup></u>
<u>2 Handicap Painted @ 30<sup>00</sup> ea</u>		<u>60<sup>00</sup></u>
<u>2 Arrows @ 20<sup>00</sup> ea</u>		<u>40<sup>00</sup></u>
<u>1 No Parking @ 20<sup>00</sup> ea</u>		<u>20<sup>00</sup></u>
<u>1 Drop Off @ 20<sup>00</sup> ea</u>		<u>20<sup>00</sup></u>
<u>2 Police &amp; Handicap Signs @ 900<sup>00</sup> ea</u>		<u>1800<sup>00</sup></u>
<u>2 Removable Handicap Signs @ 325<sup>00</sup> ea</u>		<u>650<sup>00</sup></u>

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

One Thousand nine hundred and seventy nine/100  
Three thousand One Hundred Forty

dollar \$ 3120<sup>00</sup>

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Signature:

Bob Adler

\$1970<sup>00</sup>

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Signature:

Brian White

Date: 2/3/2020



Our Reference Number	Your Invoice Number	Invoice Date	Invoice Amount	Amount Paid	Discount	Net Amount
0000121667	4634	4/10/2019	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00
			\$3,500.00	\$3,500.00	\$0.00	\$3,500.00

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND - PADLOCK ICON DISAPPEARS WITH HEAT - FLUORESCENT FIBERS AND OTHER SECURITY FEATURES



1952 EAST 7000 SOUTH, SUITE 100  
SALT LAKE CITY, UTAH 84121

WELLS FARGO BANK, N.A.  
SALT LAKE CITY, UTAH 84121  
31-297/1240

342371

## ACCOUNTS PAYABLE

DATE	CHECK #	AMOUNT
4/12/2019	342371	\$3,500.00

PAY

Three Thousand Five Hundred Dollars and 00 Cents

TO THE  
ORDER  
OF

ALPHA OMEGA DISTASTER RESTORATION  
P O BOX 1108  
LAUREL MT 59044

*[Signature]* MP

RUB RED  
IMAGEDISAPPEARS  
MP WITH HEAT

⑈ 34 237 1 ⑈ ⑆ 1 2400 297 1 ⑆ 08900 10630 ⑈

MOUNTAIN LAND REHABILITATION, INC. - Salt Lake City, Utah 84121

ALPHA OMEGA/ ALPHA OMEGA DISTASTER REST 0000121667 4/12/2019 342371

342371

Our Reference Number	Your Invoice Number	Invoice Date	Invoice Amount	Amount Paid	Discount	Net Amount
0000121667	4634	4/10/2019	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00
			\$3,500.00	\$3,500.00	\$0.00	\$3,500.00

# Invoice

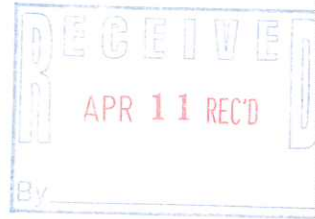
<b>Bill To</b>
Mountain Land Physical Therapy Attn: Brian White PO Box 711185 Salt Lake City, UT 84171

<b>Invoice #</b>
4634

<b>Date</b>
4/10/2019

<b>Terms</b>
Due Upon Receipt

Description	Amount Due
Job Site Description: 204 E Main Street Laurel, MT 59044 Down payment required to begin design phase of reconstruction project	3,500.00
<b>Balance Due</b>	<b>\$3,500.00</b>

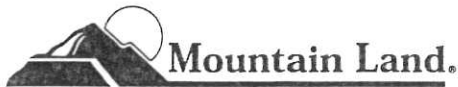


*Thank you for your business.*

47 1630

Our Reference Number	Your Invoice Number	Invoice Date	Invoice Amount	Amount Paid	Discount	Net Amount
0000124686	4989	9/18/2019	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
			\$2,000.00	\$2,000.00	\$0.00	\$2,000.00

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND • PADLOCK ICON DISAPPEARS WITH HEAT • FLUORESCENT FIBERS AND OTHER SECURITY FEATURES



1952 EAST 7000 SOUTH, SUITE 100  
SALT LAKE CITY, UTAH 84121

WELLS FARGO BANK, N.A.  
SALT LAKE CITY, UTAH 84121  
31-297/1240

345257

## ACCOUNTS PAYABLE

DATE	CHECK #	AMOUNT
9/20/2019	345257	\$2,000.00

PAY

Two Thousand Dollars and 00 Cents

TO THE  
ORDER  
OF

ALPHA OMEGA DISTASTER RESTORATION  
P O BOX 1108  
LAUREL MT 59044

*[Signature]* <sup>MP</sup>  
*[Signature]* <sup>MP</sup> DISAPPEARS WITH HEAT

⑈ 345257 ⑈ ⑆ 124002971⑆ 0890010630 ⑈

MOUNTAIN LAND REHABILITATION, INC. - Salt Lake City, Utah 84121

ALPHA OMEGA ALPHA OMEGA DISTASTER REST 0000124686 9/20/2019 345257

345257

Our Reference Number	Your Invoice Number	Invoice Date	Invoice Amount	Amount Paid	Discount	Net Amount
0000124686	4989	9/18/2019	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
			\$2,000.00	\$2,000.00	\$0.00	\$2,000.00

ALPHA-OMEGA



Disaster Restoration  
FLOOD • FIRE

PO Box 1108  
Laurel, MT 59044

Phone: 406/628-0178  
Fax: 866/448-4730

## Invoice

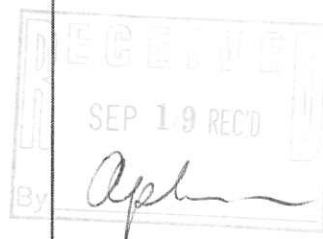
Bill To
Mountain Land Physical Therapy Nick Wooley

Invoice #
4989

Date
9/18/2019

Terms
Due Upon Receipt

Description	Amount Due
Fluorescent back lighted exterior signs \$1,000 each (Quantity 2)  47 1610	2,000.00
Amount Due	\$2,000.00



*Thank you for your business.*

Our Reference Number	Your Invoice Number	Invoice Date	Invoice Amount	Amount Paid	Discount	Net Amount
0000124686	4989	9/18/2019	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
			\$2,000.00	\$2,000.00	\$0.00	\$2,000.00

47/162  
47/1610  
1/3

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND - PADLOCK ICON DISAPPEARS WITH HEAT - FLUORESCENT FIBERS AND OTHER SECURITY FEATURES

**Mountain Land.**  
**REHABILITATION**  
1952 EAST 7000 SOUTH, SUITE 100  
SALT LAKE CITY, UTAH 84121

WELLS FARGO BANK, N.A.  
SALT LAKE CITY, UTAH 84121  
31-297/1240

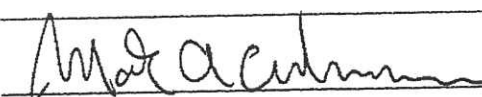
345257

ACCOUNTS PAYABLE

DATE	CHECK #	AMOUNT
9/20/2019	345257	\$2,000.00

PAY Two Thousand Dollars and 00 Cents

TO THE ORDER OF  
ALPHA OMEGA DISTASTER RESTORATION  
P O BOX 1108  
LAUREL MT 59044

  
MP  
MP

345257 1240029710890010630

Our Reference Number	Your Invoice Number	Invoice Date	Invoice Amount	Amount Paid	Discount	Net Amount
0000124686	4989	9/18/2019	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
			\$2,000.00	\$2,000.00	\$0.00	\$2,000.00



ALPHA-OMEGA



Disaster Restoration  
FLOOD - FIRE

PO Box 1108  
Laurel, MT 59044

Phone: 406/628-0178  
Fax: 866/448-4730

## Invoice

EPB

Bill To
Mountain Land Physical Therapy Nick Wooley

Invoice #
4989

Date
9/18/2019

Terms
Due Upon Receipt

Description	Amount Due
Fluorescent back lighted exterior signs \$1,000 each (Quantity 2)  47 1610	2,000.00
Amount Due	\$2,000.00

SEP 19 RECD  
Aph

*Thank you for your business.*



AIA Type Document  
Application and Certification for Payment

Page 1 of 2

TO (OWNER): 2024 E Main Street  
Laurel, MT 59044

PROJECT: Mountain Land  
204 E Main Street  
Laurel, MT 59044

APPLICATION NO: 4  
PERIOD TO: 2/29/2020

DISTRIBUTION  
TO:  
- OWNER  
- ARCHITECT  
- CONTRACTOR

FROM (CONTRACTOR): Cucancic Construction, Inc.  
P.O. Box 80307  
7310 Entryway Drive  
Billings, MT 59108-0307

VIA (ARCHITECT): AT Architecture  
848 Main Street  
St #7  
Billings, MT 59105

ARCHITECT'S  
PROJECT NO:

CONTRACT FOR: Remodel Rehabilitation 19-38

CONTRACT DATE: 11/11/2019

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	..... \$	148,041.00
2. Net Change by Change Orders	..... \$	17,099.27
3. CONTRACT SUM TO DATE (Line 1 + 2)	..... \$	165,140.27
4. TOTAL COMPLETED AND STORED TO DATE	..... \$	165,140.27

### 5. RETAINAGE:

a. 5.00 % of Completed Work	\$	8,257.02
b. 0.00 % of Stored Material	\$	0.00

Total retainage (Line 5a + 5b) ..... \$ 8,257.02

6. TOTAL EARNED LESS RETAINAGE ..... \$ 156,883.25  
(Line 4 less Line 5 Total)

### 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

(Line 6 from prior Certificate) ..... \$ 126,262.41

8. CURRENT PAYMENT DUE ..... \$ 30,620.84

9. BALANCE TO FINISH, INCLUDING RETAINAGE  
(Line 3 less Line 6) ..... \$ 8,257.02

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	15,334.37	0.00
Total approved this Month	1,764.90	0.00
TOTALS	17,099.27	0.00
CHANGES by Change Order	17,099.27	

101

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Cucancic Construction, Inc.  
P.O. Box 80307 7310 Entryway Drive  
Billings, MT 59108-0307

By: Jaime Whited / Writesel  
State of: MT

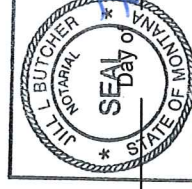
Date: 2-26-2020

County of: Yellowstone

Subscribed and Sworn to before me this 26th

Notary Public: Jill L Butcher

My Commission Expires: May 15-2021



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**AIA Type Document**  
**Application and Certification for Payment**

Page 2 of 2

TO (OWNER): 2024 E Main Street Laurel, MT 59044			PROJECT: Mountain Land 204 E Main Street Laurel, MT 59044			APPLICATION NO: 4 PERIOD TO: 2/29/2020		DISTRIBUTION TO: _ OWNER _ ARCHITECT _ CONTRACTOR	
FROM (CONTRACTOR): Cucancic Construction, Inc. P.O. Box 80307 7310 Entryway Drive Billings, MT 59108-0307			VIA (ARCHITECT): AT Architecture 848 Main Street St #7 Billings, MT 59105			ARCHITECT'S PROJECT NO:			
CONTRACT FOR: Remodel Rehabilitation 19-38			CONTRACT DATE: 11/11/2019						
ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	Insurance	1,669.00	1,669.00	0.00	0.00	1,669.00	100.00	0.00	83.45
2	General Conditions	33,648.00	31,500.00	2,148.00	0.00	33,648.00	100.00	0.00	1,682.40
3	SiteWork	5,760.00	5,760.00	0.00	0.00	5,760.00	100.00	0.00	288.00
4	Concrete	2,268.00	2,268.00	0.00	0.00	2,268.00	100.00	0.00	113.40
5	Metals	3,168.00	3,168.00	0.00	0.00	3,168.00	100.00	0.00	158.40
6	Carpentry	19,500.00	19,500.00	0.00	0.00	19,500.00	100.00	0.00	975.00
7	Moisture-Thermal	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00	0.00	150.00
8	Doors, Window, Glass	8,832.00	8,832.00	0.00	0.00	8,832.00	100.00	0.00	441.60
9	Finishes	44,960.00	34,960.00	10,000.00	0.00	44,960.00	100.00	0.00	2,248.00
10	Specialties	1,236.00	0.00	1,236.00	0.00	1,236.00	100.00	0.00	61.80
11	Mechanical	14,400.00	11,500.00	2,900.00	0.00	14,400.00	100.00	0.00	720.00
12	Electrical	9,600.00	9,600.00	0.00	0.00	9,600.00	100.00	0.00	480.00
13	COP#1 Permits	1,150.80	1,150.80	0.00	0.00	1,150.80	100.00	0.00	57.54
14	COP#2 Electrical	6,650.00	0.00	6,650.00	0.00	6,650.00	100.00	0.00	332.50
15	COP#3 Casework	7,533.57	0.00	7,533.57	0.00	7,533.57	100.00	0.00	376.68
16	COP#4 Electrical Extras	1,764.90	0.00	1,764.90	0.00	1,764.90	100.00	0.00	88.25
REPORT TOTALS		\$165,140.27	\$132,907.80	\$32,232.47	\$0.00	\$165,140.27	100.00	\$0.00	\$8,257.02

## Cucancic Construction, Inc.



P.O. Box 80307 ♦ Billings, MT 59108-0307 ♦ USA  
Phone (406) 294-2440 ♦ Fax (406) 294-2444 ♦ www.cucancic-construction.com

### **LIEN WAIVER**

In consideration of **\$30,620.84** and upon receipt and adequacy of which is hereby acknowledged, the undersigned hereby waives and relinquishes any liens or rights to liens for all labor, work, material, machinery or fixtures provided by the undersigned prior to the date hereof for use at:

#### **Mountain Land**

IT IS THE INTENTION OF THE UNDERSIGNED THAT THIS INSTRUMENT IS AN ABSOLUTE WAIVER AND RELEASE OF ALL LIENS AND RIGHTS TO LIENS OF THE UNDERSIGNED FOR ALL LABOR, WORK, MATERIAL, MACHINERY OR FIXTURES PROVIDED PRIOR TO THIS DATE, IS NOT LIMITED IN ANY MANNER AS A WAIVER AND RELEASE OF LIENS OR RIGHTS TO LIENS BY THE EXTENT OF THE CONSIDERATION RECEIVED.

Further, the undersigned acknowledges and intends that not only the contractor and owner but others, including lenders, will rely upon this instrument as a full and complete waiver and release in the normal course of their transactions.

The undersigned certifies that the sum mentioned above has been expended to the payment of labor, work, material, machinery or fixtures furnished for this project and no other.

THIS AGREEMENT SUPERSEDES ALL AGREEMENTS OR UNDERSTANDINGS, ORAL OR WRITTEN, RELATING TO LIEN RIGHTS.

Dated as of: 2/29/2020

By: 

Jaime Writesel Owner 02/26/2020

# Cucancic Construction, Inc.



P.O. Box 80307 ♦ Billings, MT 59108-0307 ♦ USA  
Phone (406) 294-2440 ♦ Fax (406) 294-2444 ♦ [www.cucancic-construction.com](http://www.cucancic-construction.com)

March 19,2020

Mountain Land Rehabilitation  
405 E Main Street  
Laurel, MT 59044

## RE: Mountain Land Laurel -204 E Main Street - Cost Detail

ATTN: Brian White

- |                              |                    |
|------------------------------|--------------------|
| • Removing 2 Garage Doors    | \$ 1,800.00        |
| • New Windows & Installation | <u>\$ 3,440.00</u> |

<b>Total Costs:</b>	<b><u>\$ 5,240.00</u></b>
---------------------	---------------------------

We have been paid for these costs

Thank You,

Jaime Writesel, *Vice President*  
Cucancic Construction Inc.  
7310 Entryway Drive  
Billings, MT 59101  
406 294-2440 Office  
406 294-2444 Fax  
406 861-0186 Cell  
[field@cucancic.com](mailto:field@cucancic.com)

Sign Products, Inc.  
P.O. Box 20955  
1425 Monad Road  
Billings, MT 59104  
(406) 252-6348  
(406) 252-6654

Invoice:

69087

NW  
1/21/20

Sold to Mountain Land Rehabilitation  
P.O. Box 711185  
Salt Lake City, UT 84171

Site Mountain Land Physical Therapy  
204 East Main  
Laurel, MT 59044

Account  
MOULAND

Terms  
Net 0

Invoice  
Date 1/13/2020  
Page 1

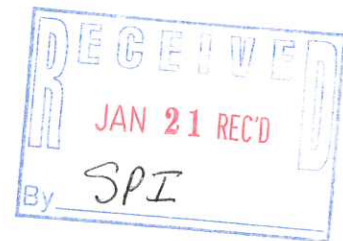
Order: 35954

PO#:

Description: Mfg & install one 4x8 face, convert to LED. Obtain permit  
Remove 3x10 wall sign from 405 E Main and re-install at new address 204 E Main

Service Tech: Alex

<u>Equipment</u>	<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
		1	Labor & Material	3,080.00	\$3080.00*



10-20-8420-1610-08

OK Rec'd R

\* means item is non-taxable

Subtotal 3,080.00

Total \$3,080.00



# Cucancic Construction, Inc.



P.O. Box 80307 ♦ Billings, MT 59108-0307 ♦ USA  
Phone (406) 294-2440 ♦ Fax (406) 294-2444 ♦ [www.cucancic-construction.com](http://www.cucancic-construction.com)

March 19,2020

Mountain Land Rehabilitation  
405 E Main Street  
Laurel, MT 59044

## RE: Mountain Land Laurel -204 E Main Street - Cost Detail

ATTN: Brian White

- |                              |                    |
|------------------------------|--------------------|
| • Removing 2 Garage Doors    | \$ 1,800.00        |
| • New Windows & Installation | <u>\$ 3,440.00</u> |

<b>Total Costs:</b>	<b><u>\$ 5,240.00</u></b>
---------------------	---------------------------

We have been paid for these costs

Thank You,

Jaime Writesel, *Vice President*  
Cucancic Construction Inc.  
7310 Entryway Drive  
Billings, MT 59101  
406 294-2440 Office  
406 294-2444 Fax  
406 861-0186 Cell  
[field@cucancic.com](mailto:field@cucancic.com)

Our Reference Number	Your Invoice Number	Invoice Date	Invoice Amount	Amount Paid	Discount	Net Amount
0000126514	69087	1/13/2020	\$3,080.00	\$3,080.00	\$0.00	\$3,080.00
			\$3,080.00	\$3,080.00	\$0.00	\$3,080.00

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND - PADLOCK ICON DISAPPEARS WITH HEAT - FLUORESCENT FIBERS AND OTHER SECURITY FEATURES



1952 EAST 7000 SOUTH, SUITE 100  
SALT LAKE CITY, UTAH 84121

WELLS FARGO BANK, N.A.  
SALT LAKE CITY, UTAH 84121  
31-297/1240

347082

## ACCOUNTS PAYABLE

DATE	CHECK #	AMOUNT
1/24/2020	347082	\$3,080.00

**PAY** Three Thousand Eighty Dollars and 00 Cents

TO THE ORDER OF


SIGN PRODUCTS, INC.  
PO BOX 20955  
BILLINGS MT 59104

⑈347082⑈ ⑆124002971⑆0890010630⑈

Our Reference Number	Your Invoice Number	Invoice Date	Invoice Amount	Amount Paid	Discount	Net Amount
0000126514	69087	1/13/2020	\$3,080.00	\$3,080.00	\$0.00	\$3,080.00
			\$3,080.00	\$3,080.00	\$0.00	\$3,080.00



Control No. 19-0311-085514

OFFICE USE ONLY	
	
LURA REVIEW	DATE
PLANNER REVIEW	DATE
CITY COUNCIL	DATE
AWARD	DATE
NOTIFICATION	DATE
INSPECTION	DATE
PAYMENT	DATE

## LAUREL URBAN RENEWAL AGENCY (LURA)

### Grant Application (choose Small or Large Grants)

### Fees

- ☒ Small Grants \$300.00  
☐ Technical Assistance Grant  
☒ Façade Grant  
☐ Sign Grant  
☒ Large Grant \$300.00

Application fees are non-refundable.

Applicant Name (Last, First Middle) <b>JONES SHAWN ALAN</b>		Applicant Phone <b>(406) 860-0741</b>
Applicant Mailing Address (Street, City, State Zip) <b>2938 ARNOLD PALMER DR. Billings, MT 59106</b>		Applicant E-Mail Address <b>mrshawnjones@hotmail.com</b>
Business Name <b>WOOD inc</b>		Laurel Business License Number <b>923</b>
Business Physical Address (Street, City, State Zip) <b>101 west main</b>		Business Phone <b>(406) 860-0741</b>
Business Activities (i.e. retail, office, etc.) <b>retail / Apartments</b>		
Business Owner Name (Last, First Middle) <input checked="" type="checkbox"/> Same as Applicant <b>Jones Shawn Alan</b>		Business Owner Phone <b>(406) 860-0741</b>
Business Owner Mailing Address (Street, City, State Zip) <b>2938 ARNOLD PALMER DR. Billings, MT 59106</b>		Business Owner E-Mail Address <b>mrshawnjones@hotmail.com</b>
Building Frontage (building length along a public street) <b>230'</b>	Building Height (number of stories defined by current code) <b>2.5</b>	Historical District Building  Date Approved


Applicant Initials

Page 1 of 5



_____ feet	_____ feet _____ stories	<input type="checkbox"/> Yes <input type="checkbox"/> No / /
Property Legal Description (i.e. assessor parcel number) Section 09, Town 02 S, Range 24E LOT: 1 Block: 1 LOT 1-2		
Property Legal Owner and Contact Information Shawn Jones (406) 860-0741		

I certify under penalty of law, that the information provided herein is true, accurate and complete to the best of my knowledge. I understand that submitting an application does not guarantee a grant will be awarded, and that grant awards are at the discretion of the LURA board. Additionally, I verify that I have read and agree to abide by all applicable regulations under Title 20 of the Laurel Municipal Code as they apply to the LURA program. I am aware that a violation of these regulations shall result in the rejection of my application or disqualification from participating in the LURA grant program for a period of two years.

Applicant Signature 	Date (MM/DD/YYYY) 06 10 2020
---	---------------------------------

**INCOMPLETE APPLICATIONS  
SHALL BE REJECTED**

Application processing time is a  
minimum of 60 business days.

Return Completed Applications To:  
Laurel Urban Renewal Agency (LURA)  
ATTN: City Planner  
PO Box 10  
Laurel, MT 59044  
(406) 628-7431

Previous Applications (if any)	Date	Control No.	Approved
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.

Multi use building, Thrift store on main level, apartment above

Brief Description of Project.

Remove & replace windows on second story of building  
(front, side, rear) Repair awning & re-roof, remove and replace  
awning Air Conditioning units.

Brief Description of Project Time Line.

1.5 months (4-7 week)

Explain how the project will support and/or improve the down town district.

improve curb appeal, reduce blight

Applicant Initials 

6/7/2020

Mail - Shaun Jones - Outlook

Roof bid awning

RE: FACADE GRANT

Shaun Jones <joness@billingssschools.org>

Sun 6/7/2020 3:59 PM

To: Daddy Shaun <mrshaunjones@hotmail.com>

12:46 74°

4G 83%



Date 09/24/2019

**D & S ROOFING LLC**  
**ROOFING ESTIMATE**

101 West Main  
Laurel MT 59044

Quantity	Description	Price for sq.	Total
20 sq.	TPO	\$ 300	6,000
	Tear off Repair of rotted Structure 2x6 flaming and sheeting where needed frame a wooden sloped roof at 2/12 pitch to aid in run off and eliminate ponding.		
	Materials		6,000

<https://outlook.live.com/mail/0/inbox/id/AQQkADAwATEyNDY4LTVmNGUINTEzZC0wMAItMDAKABAAB2%2F1CBUIsESV2jpyxplsfQ%3D%3D>

1/2

Physical improvements include removal of old windows and replaced with a modern high efficient metal clad window. Improvements also include the reconstruction and re-roofing of awning and removal of old A/C units and replaced with updated ones.

What type(s) of development and/or physical improvements are being considered?

- 1.) Remove/Replace 2nd story windows
- 2.) Repair, re-roof awning
- 3.) Remove/replace A/C units (x2)

Name and Address of Technical Assistance Firm.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name and Address of Contractor that will complete the work.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

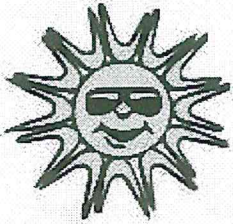
What type of **Small Grant** is needed?

	Hours (up to 30 total)	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Technical Assistance			
<input type="checkbox"/> Architectural/Design Fees	_____	\$____.____.____	\$____.____.____
<input type="checkbox"/> Landscape/Hardscape Design Fees	_____	\$____.____.____	\$____.____.____
<input type="checkbox"/> Feasibility Study Fees	_____	\$____.____.____	\$____.____.____
<input type="checkbox"/> Building Permit Fees	_____	\$____.____.____	\$____.____.____
<input type="checkbox"/> Facade Grant			
<input type="checkbox"/> Water Cleaning		\$____.____.____	\$____.____.____
<input type="checkbox"/> Prepping and Painting		\$____.____.____	\$____.____.____
<input type="checkbox"/> Window Replacement/Repair		\$____.____.____	\$____.____.____
<input type="checkbox"/> Door Replacement/Repair		\$____.____.____	\$____.____.____
<input type="checkbox"/> Entry Foyer Repairs		\$____.____.____	\$____.____.____
<input type="checkbox"/> Exterior Lighting		\$____.____.____	\$____.____.____
<input type="checkbox"/> Façade Restoration/Rehabilitation		\$ <u>6,000.00</u>	\$ <u>12,000.00</u>
<input type="checkbox"/> Landscape/Hardscape Improvements		\$____.____.____	\$____.____.____
<input type="checkbox"/> Signage and Awning Grant			
<input type="checkbox"/> Signage		\$____.____.____	\$____.____.____
<input type="checkbox"/> Awning		\$____.____.____	\$____.____.____



TOTAL: \$ _____		\$ _____
What type of <b>Large Grant</b> is needed?	MCA	LURA Funds Requested
		Applicant Funds Committed
<input type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$ _____
<input type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$ _____
<input type="checkbox"/> Public Utilities		
<input type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$ _____
<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$ _____
<input type="checkbox"/> Intersection Signals & HAWK Crossing	7-15-4288(4)	\$ _____
<input type="checkbox"/> Street & Alley Surface Improvements	7-15-4288(4)	\$ _____
<input type="checkbox"/> Crosswalks	7-15-4288(4)	\$ _____
<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$ _____
<input type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$ _____
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$ _____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$ _____
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$ _____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$ _____
<input type="checkbox"/> Structural Repair		
<input type="checkbox"/> Flooring		\$ _____
<input type="checkbox"/> Walls (interior)		\$ _____
<input type="checkbox"/> Roof, Ceiling		\$ _____
<input checked="" type="checkbox"/> Energy Efficiency Improvements		
<input type="checkbox"/> LED Lighting (interior)		\$ _____
<input type="checkbox"/> Insulation		\$ _____
<input checked="" type="checkbox"/> Programmable Thermostats (HVAC SYS)		\$ 6,625.00
<input type="checkbox"/> Solar Panels and Systems		\$ _____
<input checked="" type="checkbox"/> OTHER: windows, awning, ALC		\$ 38,750.00
TOTAL: <del>\$ _____</del>		\$ 77,500.00
		\$ 45,375.00
Application Checklist:		\$ 90,750.00
<ul style="list-style-type: none"> <li>• Application</li> <li>• Application Fee of \$300.00</li> <li>• Copy of Laurel Business License</li> <li>• Copy of Current Tax Statement for the Property</li> <li>• Copy of Historical Building Verification form from Yellowstone County Historic Preservation Office</li> <li>• Copy of Estimates or Paid Invoices from Applicant's Vendor (Work performed by the applicant, business owner, property owner, or employee shall not be accepted for any grant project.)</li> <li>• Copy of Plans and Sketches (hand drawn will not be accepted)</li> <li>• Copy of Supporting Documentation</li> <li>• Photos (Before and After)</li> </ul>		

- Project Description
- Project Time Line



**COMFORT HEATING AND AIR  
CONDITIONING, LLC**  
**9934 S. FRONTAGE ROAD**  
**BILLINGS, MT 59101**  
**656-5157 652-7160 FAX**

# PROPOSAL

Date	Estimate #
6/20/2017	EAST MAIN

**Proposal Presented To:**

S & F Holdings  
Shaun Jones  
2938 Arnold Palmer Dr  
Billings, MT 59106

Website: [www.comfortheatingbillings.com](http://www.comfortheatingbillings.com)  
EMAIL: [jeff@comfortheatingbillings.com](mailto:jeff@comfortheatingbillings.com)  
[www.facebook.com/comfortheatingandairconditioning](http://www.facebook.com/comfortheatingandairconditioning)

**PROUDLY SERVING BILLINGS AND  
SURROUNDING AREAS FOR 30 YEARS!!!**

**MANY FINANCING OPTIONS AVAILABLE**

Job Address	Terms	Rep	Phone Number
101 East Main	Due 10th of Month	JTS	860-0741

Item	Description	Cost
AC Replacement	Includes removal and disposal of the existing components. Includes recovery and disposal of the refrigerant. Includes supply and install of an air handler. Includes minor ductwork. Includes supply and install of new condenser. We will supply a new copper line set and drain materials. Electrical to the air handler and outdoor unit is not included. This will be a 5 ton 13 SEER (R-410A) system. Includes parts, labor, and materials. <b>PRICE IS PER EACH. TOTAL FOR BOTH - \$13250.00</b>	6,625.00
	NOTE: Both the inside and exterior units are old and very heavy. We will need to rent a lift to get the ones off the roof. Parking must be cleared and permission granted by city to possibly block a lane for a small amount of time. Interior we must have a clear area around the bottom of the units to work safely.	

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. We reserve the right to file a mechanical lien, we will provide appropriate notification if doing so. By accepting this proposal you have selected the choices and costs associated with those choices. Payment in full to be made according to terms presented in proposal. Proposal may be withdrawn if not accepted within 30 days.

COMFORT ADVISOR: \_\_\_\_\_

Signature of Accepting Party \_\_\_\_\_

Johnson's Fine Carpentry And Building LLC  
420 Pennsylvania Ave.  
Laurel, MT 59044  
(406) 696-4202  
darrelljj\_fj@yahoo.com  
www.johnsonsfinecarpentry.com



## Estimate

### ADDRESS

Shaun Jones  
101 W Main St.  
Laurel, MT 59044 USA

ESTIMATE # 1214

DATE 06/02/2020

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Install Windows	Remove 25 existing windows at 101 W Main St. Laurel, MT. Install and trim out 25 new windows. Window package via 406 Window Co. will be Gienow brand windows with black aluminum clad exterior and white vinyl interior frame. Top 40" will be a blacked out panel. Price includes all materials and labor, as well as all permits, city fees, lift rental, and temporary window storage. Estimated project time of 3.5 weeks.	1	77,500.00	77,500.00
TOTAL					\$77,500.00

Accepted By

Accepted Date

Signing and accepting this estimate constitutes a contract for the job as described. This does not include material price increases since time of estimate, or additional labor and materials which may be required should unforeseen problems arise after the work has started.