



**AGENDA  
CITY OF LAUREL  
CITY COUNCIL MEETING  
TUESDAY, SEPTEMBER 10, 2019  
6:30 PM  
COUNCIL CHAMBERS**

**WELCOME . . .** By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

**Pledge of Allegiance**

**Roll Call of the Council**

**Approval of Minutes**

1. [Approval](#) of Minutes of September 03, 2019

**Correspondence**

**Council Disclosure of Ex Parte Communications**

**Public Hearing**

2. Special Improvement District No. 119 Levy of Special Assessments on Property Within the District for the Purpose of Financing the Cost of Certain Local Improvements.

**Consent Items**

**NOTICE TO THE PUBLIC**

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

3. Claims for the Months of August and September 2019.
4. Clerk/Treasurer Financial Statements for the Month of July 2019.
5. Approval of Payroll Register for Pay Period Ending 08/25/2019 totaling \$151,230.30.

**Ceremonial Calendar**

**Reports of Boards and Commissions**

6. Review the following Minutes:
  - [Budget](#) & Finance Committee minutes of August 20, 2019
  - City-County Planning Board Minutes of August 1, 2019.
  - Park Board Minutes of August 1, 2019.

- Public Works Committee minutes of August 19, 2019
- Library Board minutes of August 13, 2019
- Laurel Urban Renewal Agency minutes of August 19, 2019
- Safety Committee minutes of July 16, 2019

### **Audience Participation (Three-Minute Limit)**

*Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.*

### **Scheduled Matters**

7. [Resolution](#) No. R19-67 A Resolution of the City Council Approving Certain Revisions to the CBA Through a Memorandum of Agreement Between the City of Laurel and Local Union Local 303, American Federation of State, County and Municipal Employees, AFSCME.
8. Resolution R19-68 Resolution Relating to Special Improvement District No. 119; Final Levy of Special Assessments on Property Within the Districts for the Purpose of Financing the Cost of Certain Local Improvements

### **Items Removed From the Consent Agenda**

#### **Community Announcements (One-Minute Limit)**

*This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.*

#### **Council Discussion**

*Council members may give the City Council a brief report regarding committees or groups in which they are involved.*

### **Mayor Updates**

### **Unscheduled Matters**

### **Adjournment**

**The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.**

**Item Attachment Documents:**

Approval of Minutes of September 03, 2019

**DRAFT**

# MINUTES OF THE CITY COUNCIL OF LAUREL

SEPTEMBER 03, 2019

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Tom Nelson at 6:32 p.m. on September 03, 2019.

**COUNCIL MEMBERS PRESENT:**

Bruce McGee	Heidi Sparks
Scot Stokes	Irv Wilke
Richard Klose	

**COUNCIL MEMBERS ABSENT:**

Emelie Eaton	Richard Herr
	Bill Mountsier

**OTHER STAFF PRESENT:**

Bethany Langve, Clerk/Treasurer

Mayor Nelson led the Pledge of Allegiance to the American flag.

Mayor Nelson asked the everyone present to observe a moment of silence.

**MINUTES:**

Motion by Council Member McGee to approve the minutes of the regular meeting of August 20, 2019, as presented, seconded by Council Member Klose. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

**ROLE CALL OF THE COUNCIL**

**CORRESPONDENCE:** None.

**COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS:** None.

**PUBLIC HEARING:**

- Budget Amendment Fiscal Year 2018-2019.

Mayor Nelson stated this is the time and place set for the public hearing on the City of Laurel's Budget Amendment Fiscal Year 2018-2019.

Mayor Nelson opened the public hearing and asked staff to present the item.

Bethany Langve, Clerk-Treasurer, stated that these are budget amendments for last fiscal year. She stated that these are the same amendments that were gone over in depth during the August 27<sup>th</sup> Workshop meeting, and nothing has changed since that meeting. These budget amendments are amending appropriations and one revenue for last fiscal year.

Mayor Nelson opened the floor for public comment and stated that copies of the rules governing the public hearing were posted in the council chambers.

Mayor Nelson asked three (3) times if there were any proponents. There were none.

Mayor Nelson asked three (3) times if there were any opponents. There were none.

Mayor Nelson stated that he would not have staff respond to questions as there were none.

Mayor Nelson closed the public hearing.

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- 2019-2020 Preliminary Budget and Tax Resolutions.

Mayor Nelson stated this is the time and place set for the public hearing on the City of Laurel's 2019-2020 Preliminary Budget and Tax Resolutions.

Mayor Nelson opened the public hearing and asked staff to present the item.

Bethany Langve, Clerk-Treasurer, stated that nothing had changed since the preliminary budget had been presented at the August 27<sup>th</sup> Workshop. She did want to present a few highpoints of the budget:

- Completion of the Riverside Park Recreation Project Plan
- Growth Management Plan
- East Downtown Infrastructure Project
- Addition of the Small Grant Program to the TIFD Fund
- 21 Streets Budgeted to be Chip and/or Crack Sealed Using Street Maintenance Funds
- Victim Witness Interlocal Agreement with Yellowstone County
- SED Basin Completion
- Screw Rehab at the Sewer Plant
- Staffing at the Ambulance Department

Mayor Nelson opened the floor for public comment and stated that copies of the rules governing the public hearing were posted in the council chambers.

Mayor Nelson asked three (3) times if there were any proponents. There were none.

Mayor Nelson asked three (3) times if there were any opponents. There were none.

Mayor Nelson stated that he would not have staff respond to questions as there were none.

Mayor Nelson closed the public hearing.

**CONSENT ITEMS:**

The mayor stated that the consent items would be on the next meeting's agenda.

**CEREMONIAL CALENDAR:** None.

**REPORTS OF BOARDS AND COMMISSIONS:**

- **Review reports from Boards and Commissions.**  
 Laurel Airport Authority minutes of July 23, 2019.  
 Public Works Committee minutes of August 19, 2019.

There were no questions or comments regarding the presented minutes.

**AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT):** None.

**SCHEDULED MATTERS:**

- **Resolution No. R19-48: A resolution approving and adopting the Final Budget for the City of Laurel for the Fiscal Year 2019-2020.**

Motion by Council Member Sparks to approve Resolution No. R19-48, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-49: A Resolution levying taxes for general and specific purposes for the City of Laurel, Montana, for the fiscal year beginning July 1, 2019.**

Motion by Council Member McGee to approve Resolution No. R19-49, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

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- **Resolution No. R19-50: A resolution levying and assessing all of the property embraced within Special Improvement Lighting District No. 2 of the City of Laurel, Montana, for the entire cost of maintenance and electrical current for the Fiscal Year 2019-2020.**

Motion by Council Member Klose to approve Resolution No. R19-50, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-51: A resolution levying and assessing all of the property embraced within Special Improvement Lighting District No. 3 of the City of Laurel, Montana, for the entire cost of maintenance and electrical current for the Fiscal Year 2019-2020.**

Motion by Council Member Stokes to approve Resolution No. R19-51, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-52: A resolution levying and assessing all of the property embraced within Street Sweeping District No. 1 of the City of Laurel, Montana, for the purpose of the sweeping of streets in the downtown or Business District for the Fiscal Year 2019-2020.**

Motion by Council Member Wilke to approve Resolution No. R19-52, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-53: A resolution levying and assessing the cost of street maintenance and/or improvements for Street Maintenance District No. 1 that constitutes all streets and alleys embraced within the City of Laurel, Montana, for the Fiscal Year 2019-2020.**

Motion by Council Member Klose to approve Resolution No. R19-53, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-54: A resolution levying and assessing the cost of street improvements for Special Improvement District No. 113 within the City of Laurel, Montana, for fiscal year 2019- 2020.**

Motion by Council Member Sparks to approve Resolution No. R19-54, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-55: A resolution levying and assessing the cost of park improvements for Special Improvement District No. 114 within the City of Laurel, Montana, for fiscal year 2019- 2020.**

Motion by Council Member Klose to approve Resolution No. R19-55, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-56: A resolution levying and assessing the cost of sidewalk improvements for Special Improvement District No. 115 within the City of Laurel, Montana, for fiscal year 2019-2020.**

Motion by Council Member Stokes to approve Resolution No. R19-56, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-57: A resolution levying and assessing the cost of sidewalk improvements for Special Improvement District No. 116 within the City of Laurel, Montana, for fiscal year 2019-2020.**

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Motion by Council Member McGee to approve Resolution No. R19-57, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-58: A resolution levying and assessing the cost of sidewalk improvements for Special Improvement District No. 117 within the City of Laurel, Montana, for fiscal year 2019-2020.**

Motion by Council Member Wilke to approve Resolution No. R19-58, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-59: A resolution levying and assessing the cost of sidewalk improvements for Special Improvement District No. 118 within the City of Laurel, Montana, for fiscal year 2019-2020.**

Motion by Council Member Stokes to approve Resolution No. R19-59, seconded by Council Member Klose. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-60: A resolution levying and assessing the annual cost of sidewalk improvements for residential properties pursuant to the City's Residential Sidewalk Replacement Program within the City of Laurel, Montana, for fiscal year 2019-2020.**

Motion by Council Member Klose to approve Resolution No. R19-60, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-61: A resolution levying and assessing a special tax against certain property in the City of Laurel for delinquent water charges.**

Motion by Council Member Stokes to approve Resolution No. R19-61, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-62: A resolution levying and assessing a special tax against certain property in the City of Laurel for delinquent sewer charges.**

Motion by Council Member Sparks to approve Resolution No. R19-62, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-63: A resolution levying and assessing a special tax against certain property designated as garbage districts in the City of Laurel, Montana, for the removal of garbage and refuse.**

Motion by Council Member McGee to approve Resolution No. R19-63, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-64: Budget Amendment Resolution Amending Appropriation And Revenues For Various Funds For Fiscal Year 2018-2019.**

Motion by Council Member Sparks to approve Resolution No. R19-64, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-65: Resolution Of The City Council To Amend Resolution R19-46 Correcting The Hearing Dates Contained Within The Resolution And Exhibit B.**

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Motion by Council Member Stokes to approve Resolution No. R19-65, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Resolution No. R19-66: A Resolution Cancelling The November 7, 2019 General Election Of Certain Municipal Officers**

Motion by Council Member Wilke to approve Resolution No. R19-66, seconded by Council Member McGee. There was no public comment. A member of Council wanted to clarify that this resolution was to cancel Wards 2 and 3 only. The Mayor confirmed that was correct. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

- **Motion to approve Council Member Mountsier to be absent from the City of Laurel for more than ten days (LMC 2.12.060)**

Motion by Council Member Klose to approve the motion to approve Council Member Mountsier to be absent from the City of Laurel for more than ten days (LMC 2.12.060), seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

**ITEMS REMOVED FROM THE CONSENT AGENDA:** There were none as there was no consent agenda this meeting.

**COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT):**

There will be a 9/11 Ceremony, on September 11, 2019, in the Firemen’s Park at 11:00 am. Everyone is invited to attend, and the Mayor has been invited to speak.

**COUNCIL DISCUSSION:**

The Council thanked our Laurel Volunteer Fire Department, and all other agencies, involved with fighting the fire north of town.

The September 16<sup>th</sup> Public Works meeting has been cancelled.

The Council Members will be given a tour of the water and sewer treatment plants on the 17<sup>th</sup> of September at 5:30pm.

Tonight is the deadline to register for the fall session of Hunter’s Safety. Ron Waller may be contacted to register, or you may go register at the High School.

September 5<sup>th</sup> is the Park Board meeting at 5:30 pm.

**MAYOR UPDATES:** The Mayor will be discussing the intake in the near future.

**UNSCHEDULED MATTERS:** None.

**ADJOURNMENT:**

Motion by Council Member McGee to adjourn the council meeting, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion, and all five council members present voted aye. Motion carried 5-0.

There being no further business to come before the council at this time, the meeting was adjourned at 7:08 p.m.

\_\_\_\_\_  
Bethany Langve, Clerk-Treasurer



Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 10th day of September 2019.

**DRAFT**

\_\_\_\_\_  
Thomas C. Nelson, Mayor

Attest:

\_\_\_\_\_  
Kelly Strecker, Deputy Clerk

**Item Attachment Documents:**

Budget & Finance Committee minutes of August 20, 2019

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, August 20, 2019**

**Members Present: Emelie Eaton**

**Scot Stokes**

**Others Present: Mayor Nelson**

**Bethany Langve**

**Public Input:** *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

**General Items**

- Review and approve the minutes of the August 6, 2019 meeting. Scot Stokes made a motion to approve the August 6, 2019 Budget and Finance Committee meeting minutes, Mayor Nelson seconded the motion, all in favor, motion passed.
- Review and approve the June Fiscal Year End Closing Vouchers – The Clerk/Treasurer passed around the June closing vouchers. She gave a brief explanation for each. Scot Stokes made a motion to approve the June Fiscal Year End Closing Vouchers, Mayor Nelson seconded the motion, all in favor, motion passed.
- Review and approve the July 2019 Journal Vouchers. The Committee reviewed the July 2019 Journal Vouchers and had no questions or comments. Scot Stokes made a motion to approve the July 2019 Journal Vouchers, Mayor Nelson seconded the motion, all in favor, motion passed.
- Review and approve the July 2019 Utility Billing Adjustments. The Utility Billing Adjustment documents were reviewed, signed and dated. Mayor Nelson made a motion to approve the July 2019 Utility Billing Adjustments, Scot Stokes seconded the motion, all in favor, motion passed.
- Review and approve the July 2019 Financial Statements. The Clerk/Treasurer asked if this could be moved to the September 10<sup>th</sup> meeting. She stated that it would make more sense if the financials were presented after the official budget was passed and all the correct budgetary information was entered in the accounting software. The Committee agreed and these financials will be presented on September 10<sup>th</sup>.
- Review and recommend approval to Council Claims entered through 8/16/19. Emelie Eaton reviewed the Claims Detail report and the check register for accuracy. Mayor Nelson made a motion to recommend approval of the claims entered through 8/16/19, Emelie Eaton seconded the motion, all in favor, motion passed.
- Review and approve Payroll Register for pay period ending 08/11/19 totaling \$176,755.43. The two-page summary was reviewed, signed and dated. Scot Stokes made a motion to approve the Payroll Register for the pay period ending 08/11/19 totaling \$176,755.43, Emelie Eaton seconded the motion, all in favor, motion passed.

**New Business** – none

**Old Business**

- The Clerk/Treasurer handed out an aged accounts receivable from Pintler Ambulance Billing showing what accounts had been turned over to Centron Collections. The Clerk/Treasurer will provide the Committee with this report on a quarterly basis.

**Other Items –**

- Review Comp/OT hours for pay period ending 08/11/2019 – The Committee reviewed the Comp/OT report for pay period ending 08/11/2019 and had no questions or comments.
- The Mayor gave an update on the East 6<sup>th</sup> Street project. He stated that the project is near completion, and that the sidewalk striping should be done in the next 30 days. There is going to be diagonal parking on the north side at the park and they are going to candle the crosswalk areas. The Mayor stated that there is going to be a change on the City Council agenda. All boards, commission and Committee minutes will now be placed under the *Reports of Boards and Commissions* section of the agenda. The Committee asked if someone wants to bring something to Council from a board should they wait until the minutes are on the agenda. The Mayor stated they should not wait until that board or committee's minutes are on the agenda. This is just a place for the minutes to be presented to the City Council and allow discussion of the minutes. The Mayor also stated that there is a new regional administrator for MDT, Ron Nelson, and the Mayor wants to meet with him. The underpass is going to need to be worked on in the future and the City needs to work with the railroad and MDT in order to get this done. The new intake was blown out by Rain 4 Rent. There was a lot of debris that was sucked up into the intake screen. The new intake is currently being used. After the intake was blown out, 20,000 gallons per minute were flowing through the intake. The City only needs approximately 3,000 gallons per minute to service the City and CHS. The thought is that when the new intake was turned on at low river flow it sucked up a lot of debris.
- Scot Stokes will review claims on the 10<sup>th</sup> and Richard Klose will review them on the 24<sup>th</sup>

**For Next Meeting –**

**Announcements –**

- The next Budget and Finance Meeting will be held on September 10, 2019 at 5:30pm
- Scot Stokes will be reviewing claims for the next meeting
- The Fiscal Year 2019 Audit is scheduled for September 16<sup>th</sup>

Respectfully submitted,



Bethany Langve  
Clerk/Treasurer

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**

**Item Attachment Documents:**

7. City-County Planning Board Minutes of August 1, 2019.



MINUTES  
CITY OF LAUREL  
CITY/COUNTY PLANNING BOARD  
THURSDAY, AUGUST 01, 2019  
10:00 AM  
CITY COUNCIL CHAMBERS

**Public Input:** *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

**General Items**

1. Roll Call

No quorum.

**New Business**

**Old Business**

**Other Items**

**Announcements**

8. Next Meeting: September 5, 2019

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**DATES TO REMEMBER**

**Item Attachment Documents:**

8. Park Board Minutes of August 1, 2019.



**MINUTES  
CITY OF LAUREL  
PARK BOARD  
THURSDAY, AUGUST 1, 2019**

**BOARD MEMBERS PRESENT:**

Irv Wilke, Evan Bruce,  
Jon Rutt, Scot Stokes,  
Phyllis Bromgard, \*Matt Wheeler

**OTHERS PRESENT:**

Haward Rickard

**PUBLIC INPUT**

None

**GENERAL ITEMS**

**1. Approve Park Board minutes of July 11, 2019.** Irv Wilke moved for approval Jon Rutt seconded. Approved 5-0.

**NEW BUSINESS**

**2. Discuss Jaycee Hall.** Jaycee's insurance did not cover the floor damage. It was questioned if the floor was an item or structure. City's insurance has not looked at the floor. The Jaycee's have tried repairing the floor as they have stated as always doing.

**3. Tour Riverside Park.** The board toured the old American Legion building, the Rifle Club building, and the new vault toilet.

- A) During the Tour, the board asked Matt to get a quote of fixing the American Legion Building for the next meeting.
- B) The board then discussed the old caretaker's building and the board then voted to advise the council to demolish the building. Jon Rutt moves and Phyllis Bromgard seconded. Voted 5-0 for approval.
- C) The board discussed to open the park. The board voted to advise the removal of the closed signs and open the park quietly to the council. Evan Bruce moves and Phyllis Bromgard seconded. Voted 5-0 for approval.

**OLD BUSINESS**

**OTHER ITEMS**

KLJ and DOJ are working on concept drawings.

**ANNOUNCEMENTS**

**4. The next Park Board Meeting September 5, 2019**



**Item Attachment Documents:**

9. Public Works Committee minutes of August 19, 2019

**MINUTES  
CITY OF LAUREL  
PUBLIC WORKS COMMITTEE  
MONDAY, AUGUST 19, 2019**

A Public Works Committee meeting was held in the Council Chambers and called to order by Committee Chair Mountsier at 6:00 p.m. on August 19, 2019.

**COMMITTEE MEMBERS PRESENT:**

<input type="checkbox"/> Emelie Eaton	<input checked="" type="checkbox"/> Heidi Sparks
<input checked="" type="checkbox"/> Bill Mountsier	<input type="checkbox"/> Marvin Carter
<input checked="" type="checkbox"/> Dan Koch	
<input checked="" type="checkbox"/> Richard Herr	

**OTHERS PRESENT:**

Kurt Markegard, Public Works Director

**Public Input:** None.

**General Items**

1. Approve Minutes of July 15, 2019, Public Works Committee meeting. Heidi made the motion to approve the minutes and Richard seconded the motion. Roll call was taken and all voted in favor of the minutes.

**New Business**

Kurt explained that there was no emergency call out to report on so there is was no new business to discuss.

**Old Business**

2. Set date for Open House. Kurt gave the committee an update on the water treatment plant progress and he feels that the area is safe enough to hold the open house. Kurt asked if everyone wanted to try to hold it the same night as a City Council Workshop at 5:30pm. Heidi informed the committee that the dates for the City Council Workshops in September are changing. The only workshop in September will be on the 17<sup>th</sup>. Bill asked Kurt how long it would take to tour the water plant improvements and Kurt stated that it would only take about 45 minutes. Kurt thought that would give the Council members the time to get back to City Hall and attend the workshop meeting. Dan indicated that he could make it on the 17<sup>th</sup> as well. The committee recommended that the open house take place on the 17<sup>th</sup> of September at 5:30pm.
3. Engineering Reports- Kurt informed the committee about the work Great West Engineering has completed recently. The wetland monitoring for the new intake lines were recently completed. Kurt explained that in some areas you cannot even tell that a water line has been installed. This report has been delivered to the Mayor and forwarded to Robert Cole at the Army Corps. Great West Engineering is also working with Cop Construction to take care of some of the punch list items for the new sedimentation basins. Kurt informed the committee that the new sedimentation basins

are operational and the new intake is providing the water to the basins. Kurt explained that the water is being feed into the new process by gravity from the new intake. Bill asked if CHS Refinery is also being feed by the new intake and Kurt explained that they are on raw water from the 2003 intake. CHS Refinery quit taking settled water a few months ago because the river cleaned up. The Water Plant Chief Operator told Kurt that they are having to feed a third of the chemical that they normally had to compared to the old sedimentation basins. Kurt was glad that the process is going well but there are still a few things that need to be completed with the software that run the valves and pumps. Kurt said the fencing is also about completed.

KLJ Engineering has been working of a few projects and Kurt went through the attached report on the progress of those projects. The sludge dewatering and digester cleaning is complete. The City can now dry sludge coming out of the digesters and haul it directly to the landfill. The drying beds may have to be used in the winter if the temperatures are too cold though. Kurt informed the committee that a screw pump replacement was needed due to a bent shaft. The cost for the pump is expensive. KLJ Engineering will seek out quotes or bids from contractors to replace the pumps as the City does not have the equipment to do the work. The screw pump will not be delivered until the end of October. Kurt showed a small video of the bottom of the screw pump and how the connections bolts are coming loose. The H2S remediation project has a meeting with a chemical supply company the first week in September. Kurt explained that this company is claiming to be able to help prevent H2S from forming in the pressurized sewer main coming from the Village Lift Station on East Main Street. Kurt should have more information after that meeting. Kurt informed the committee that the East 6<sup>th</sup> Street Project is almost complete. Dan asked if the paint stripping was going to be complete before school started. Kurt said that the painting will need to wait for the asphalt to cure so the paint will stick. Heidi said that the street looked great and she wished that we could do a project like that on the South Side streets. Kurt stated is would be nice to rebuild S.W. 4<sup>th</sup> Street from the Railroad Tracks to S. 8<sup>th</sup> Avenue. The East Downtown Infrastructure Improvements are in design and Kurt would like to get the business owners and the lot owners in the area to discuss the proposed improvements. The chip seal project is completed and Kurt explained that he was informed that a fog seal had been put over the rock chips in order to keep the chips in place. It also cuts down on the dust typical with a regular chip seal application. Heidi thought it was a good idea as people's car windshields will be spared rock chips. Kurt stated that this process is starting to be used by the State DOT and the City of Billings as well. Riverside Campground task orders have been received by the City from the Department of Justice. The task order for designing the campground will be going to the next Park Board meeting for discussion. Kurt is hopeful that the new campground could be open by next Memorial Day Weekend. Richard said that camping should be allowed now that there are bathrooms in Riverside Park. Kurt said that the task orders for the design from KLJ and the DOJ will be taken to the City Council in September.

## **Other Items**

**No items**

## **Announcements**

4. The next meeting on September 16, 2019 was discussed. Kurt asked the committee if they wanted to have the open house and the next meeting two days in a row. Bill asked if there was going to be any items to discuss and Kurt indicated that right now there was not much going to be taking place except for pavement repairs. Bill asked the rest of the committee members if there was any reason to meet in September. The committee discussed not having the meeting but left it open that if they really need to meet that they would hold one. Dan said that he was ok will going to the open house and canceling the meeting. Heidi and Richard also agreed to not hold a meeting in September unless one was needed.

The meeting was adjourned at 6:45pm

Submitted by Kurt Markegard

Attached; Engineering Reports from KLJ and Great West Engineering

**Item Attachment Documents:**

11. Laurel Urban Renewal Agency minutes of August 19, 2019



**MINUTES  
CITY OF LAUREL  
LAUREL RENEWAL AGENCY  
MONDAY, AUGUST 19, 2019  
11:00 AM  
CITY COUNCIL CHAMBERS**

**Public Input:** *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

**General Items**

1. Roll Call

Daniel Klien  
Janice Lehman  
Linda Frickel  
Don Smarsh  
Mardie Spalinger  
Judy Goldsby

Nick Altonaga (City of Laurel)  
Michelle DeBoer (prospective advisory member)

2. Approve Meeting Minutes: July 22, 2019

Members review minutes from

Daniel motions to approve minutes from July 22 with correction  
Mardie spalinger seconds  
Motion carries

3. Big Sky EDA

No representative from Big Sky EDA present

**New Business**

4. Follow-Up: 2019 Large Grants

Nick Altonaga presented that the Large grants were approved by Council and applicants had already begun receiving reimbursement.

**Old Business**

5. Small Grant Application: D&D Trust

Members discussed the new version of the D&D Trust Application.

- No business physical address listed
- 105 E Main St.

- Discussion of what work has been done and is planned to be done on the property
  - Wastewater, stormwater and other utility and
- Parking issues on Main Street. Has been a concern for many years.
- Discussion of grant and eligibility
- Discussion of possible historic designation

Don makes motion for approval of General Small Grant for \$3,016 and Façade Grant for \$7,500.

Daniel Seconds

Motion Carries.

#### 6. Follow-Up: LURA Board and City Council Discussion

Discussion of Different options and projects moving forward.

Members would like to see a regular budget report/presentation: Paid out, pending, what currently exists

The Planner and Board Members discussed the future bondable project and the TIF District. Don remarks that the mayor has the best interests of the city at heart. Initially joined the board and heard about TIF funding was used for façade and rehabilitation work, not infrastructure.

Don comments on the TIF District and overall situation:

- Lack of communication was irritating
- Misdirected and misrepresented by CAO
- Lack of control
- Members Board should have been able to review project ideas and make recommendations but had no chance to do so.
- Was ready to resign because he felt that our input was not valued.

Chair mentions that the LURA Board got off on the wrong foot initially (At founding).

- Trip to Miles City on presentation
- Initial idea was that TIF was for everything BUT infrastructure
- Bozeman and Livingstone had done incredible work within the TIF District.
- If the Board had a project or concept being discussed, it could have been presented as a bondable project, but there was nothing in the works.

The Chair and Board Members discussed that there will be a need to look at the rules and confines of the District but are ready to move ahead.

Council member Herr mentioned that it is important to communicate and be clear about district boundaries.

General Discussion about past projects: The Lighting District – What happened to the funds set aside for this project?

#### 7. Follow-Up: General Small Grant Program

Members discussed the General Small Grant program sheet. The board will need to vote to amend the MT Firefighters memorial.

## **Other Items**

Chair accepts motion to approve Michelle DeBoer as an Advisory Member to the Laurel Urban Renewal Agency.

Daniel Motions to approve Michelle DeBoer as an Advisory Member of the Laurel Urban Renewal Agency.

Mardie Seconds

Motion carries

## **Announcements**

8. Next Meeting: September 16, 2019

Mardie motions to adjourn

Daniel Seconds

Meeting adjourned at 11:45AM.

**The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.**

## **DATES TO REMEMBER**



**Item Attachment Documents:**

12. Safety Committee minutes of July 16, 2019

**Safety Committee Meeting – July 16, 2019 11:00 AM**  
**Council Conference Room**

**In Attendance:** Justin Baker, Thomas Henry, Karen Courtney, Kurt Markegard, Stan Langve, Brent Peters, Tim Reiter, Matt Wheeler

**Absent:** Nathan Herman, HP Nuerberger, Nancy Schmidt, Fran Schweigert

Meeting called to order @ 11:02 AM

- Approval of minutes – January 15, 2019 & April 16, 2019 meeting minutes
  - Motion to approve made by Stan Langve, Seconded by Brent Peters, Committee voted unanimously to approve – motion passes.
- Old Business
  - Safety Policy has now been adopted by the City. Next task will be looking at Department Specific Safety Training.
- Review of Injury and Liability Claims
  - Work Comp – During training class felt a pop in pectoral muscle. Pain continued to get worse. Strain/Sprain incident.
    - Ensuring that prior to training classes that people are stretching out more.
  - Work Comp – While rolling up hoses, employee stepped over one that was being rolled by co-workers and tripped when it lifted off ground landing on shoulder.
    - Directed to be more aware of surroundings when at scene and what is being worked on to avoid tripping.
  - Property – Truck parked at construction site, City employee mowing grass and a rock flew out shattering the passenger side window.
    - These were tall weeds around the retention ponds and there is nothing made to prevent rocks from being hit.
    - Discussion about procedures when around people such as in parks. Workers are instructed to stop when people are approaching and ensure they are mowing with discharge chute pointed away from public (such as pool area)
- New Business
  - Safety Compliance Inspection – Public Works Shop – Violations have been addressed, we are waiting on electrician and lift inspector to schedule inspection and work.
  - A repeating violation that has been found is extension cords with frayed ends or damage – these should just be thrown out. The one that was found had been out back and wasn't used. It has been thrown away in trash.
  - The platform on the part of the shop owned by the Fire Association was discussed – having the engineer report showing PSF and offered to make sign to be posted for insurance purposes.
- Other Concerns or comments
  - Water Safety was discussed – What is policy for distances for City workers near water to have floatation devices worn? Fire Dept. policy is if they are within 15' of the water they are required to have floatation devices on.
    - When sandbagging all employees wore floatation devices.
    - When working with pipeline barriers were put up and if they had to go beyond barriers floatation devices were required.

- Water is rising and during rescue had cottonwood tree come floating down the river.
  - Feedback on the ice cleats have been very positive. Replacement sets are available through Safety Officer if needed.
  - Debriefing on gas leak that happened at park
    - PD has put into place a fallback dispatch location and a mobile dispatch unit if they are required to fall back.
    - Discussion on how City workers were notified at City Hall. Brent had come through and informed each office.
    - VFD was monitoring readings outside of building as well to evacuate if needed
    - Stan would like us to have a policy or system in place for possibly worse hazardous than natural gas.
      - Would like it to include when you shelter in place – what do you do, where do you go.
      - Accounting for people that were in the building
    - There is an evacuation plan that has been sent to Kurt that requires input from Department Heads to assign tasks during different case scenarios. Meeting points were discussed.
      - Karen had suggested meeting place to be behind City Hall in the parking lot near Altana Bank so not crossing streets.
  - Police call button has been installed on second floor.
    - This was installed for a violence scenario as when they receive call they are coming in tactically ready.
    - If just an irate citizen can still have someone call 911 to have them removed
    - Should be checked quarterly or monthly. Be sure to contact dispatch and let them know you are testing the button.
- Next Meeting Scheduled for October 8, 2019 @ 11:00
  - Send over any items you wish to have added to agenda to Karen to allow time to cover any specific items.

Meeting Adjourned at 11:45 AM

**Item Attachment Documents:**

Resolution No. R19-67 A Resolution of the City Council Approving Certain Revisions to the CBA Through a Memorandum of Agreement Between the City of Laurel and Local Union Local 303, American Federation of State, County and Municipal Employees, AFSCME.

**RESOLUTION NO. R19-67**

**A RESOLUTION OF THE CITY COUNCIL APPROVING CERTAIN REVISIONS  
TO THE CBA THROUGH A MEMORANDUM OF AGREEMENT  
BETWEEN THE CITY OF LAUREL AND LOCAL UNION  
LOCAL 303, AMERICAN FEDERATION OF STATE, COUNTY  
AND MUNICIPAL EMPLOYEES, AFSCME.**

WHEREAS, the City of Laurel and the above Union negotiated a Collective Bargaining Agreement (“CBA”) which was approved by the Union and City Council; and

WHEREAS, the City and Union agreed during negotiations to create an additional full-time dispatcher position replacing a part-time dispatcher position; and

WHEREAS, the Mayor, Chief of Police, and Union Representatives agreed that creating defined dispatcher positions within the CBA is necessary to implement the new full time position since the full time position constitutes a cover position that currently does not exist within the CBA; and

WHEREAS, the parties negotiated the attached Memorandum of Agreement (“MOA”) which contains the agreed upon revisions to the CBA; and

WHEREAS, approving the MOA will enable the Chief of Police to locate and hire a full-time dispatcher for the newly created cover position, and such action was reviewed by the Mayor and City Clerk who determined the MOA is affordable and necessary at this time.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Laurel, Montana:

Section 1: Approval. The attached MOA between the City of Laurel and the Union is hereby approved. The MOA is effective upon approval by the City Council.

Section 2: Execution. The Mayor and Clerk-Treasurer are given authority to execute the MOA on behalf of the City.

Introduced at a regular meeting of the City Council on September 10, 2019, by Council Member \_\_\_\_\_.

PASSED and APPROVED by the City Council of the City of Laurel this 10th day of September 2019.

APPROVED by the Mayor this 10th day of September 2019.

CITY OF LAUREL

\_\_\_\_\_  
Thomas C. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Bethany Langve, Clerk-Treasurer

Approved as to form:

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Sam S. Painter, Civil City Attorney

## Memorandum of Agreement

The City of Laurel, Yellowstone County, Montana hereinafter referred to as "Employer", and Local 303, American Federation of State, County and Municipal Employees, AFL-CIO, Laurel, Montana, hereinafter referred to as "Union" and "Employee(s)", agree to revise the parties' collective bargaining agreement ("CBA"), and any other pertinent supplemental agreements or understandings between the parties for purposes of consistency with the revisions to the CBA as provided herein. The CBS shall be revises on as specifically provided herein and all remaining terms and conditions of the CBA shall remain unchanged and in full force and effect.

Terms of Agreement. The term of the Memorandum of Agreement will be effective upon approval by the Employer and the Union and shall continue with same effective dates as the existing CBA.

### ARTICLE VIII – HOURS OF WORK

**The Employer and Union agree to the following revision:**

Section 1. Workweek: A standard workweek shall consist of forty (40) hours, and shall begin at ~~6 a.m.-7a.m.~~ Monday and shall terminate at ~~5:59 a.m.-6:59a.m.~~ on the Monday following. This shall exclude the 6/3 rotation and the 2/2/3 rotation set out below.

Section 2. Work period: Work periods for the positions identified in Addendum "A" may include, but is not limited to, the following:

- f. ~~The work period for part time personnel shall be assigned as needed by Employer's Chief of Police or designee.~~ "Cover shift" position will work regular schedules, except when relieving a shift person who is off on approved leave, or in the case of sick leave. In case of a short back situation, Employer may require the "cover shift" position to take an eight (8) hour break when transitioning back to his/her regular shift for purposes of safety.

"Cover shift" position will assume the days off and the work hours of the person he/she is relieving, unless he/she is only filling in for less than a week.

**ADDENDUM "A" CLASSIFICATION**

The Employer and Union agree to the following revision:

3	Communications Officer I (Part-time)
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**ADDENDUM "B" (continued)**

The Employer and Union agree to the following revision:

3	Communications Officer I (Part-time)	<u>\$20.54/hr</u>	<u>\$20.95/hr</u>	<u>\$21.37/hr</u>
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**ADDENDUM "E"**

The Employer and Union agree to revise the following Language in Addendum "E" below as follows:

**ADDENDUM "E"  
POLICE OFFICER STEP SYSTEM  
COMMUNICATIONS OFFICER STEP SYSTEM**

For purposes of pay, Laurel Police Officers and Laurel Communications Officers must possess the below listed education and experience in order to receive pay in accordance with the STEP System. All STEP requirements shall be in accordance with the Montana Law Enforcement Academy (MLEA) certification standards.

Implementation of the MLEA standards

Officers and Communications Officers shall not be reduced in STEP if they do not currently possess the necessary requirements for their current STEP. Officers and Communications Officers shall remain in their current STEP until such a time they obtain the necessary requirements for advancement.

Patrol Officer: A Patrol Officer must possess a Basic MLEA Certificate.

Senior Patrol Officer: A Senior Patrol Officer must possess a MLEA Intermediate Certificate.

Master Patrol Officer: A Master Patrol Officer must possess a MLEA Advanced Certificate.



Communications Officer I: Must possess a MLEA Basic Certificate.

Communications Officer II: Must possess a MLEA Intermediate Certificate.

Communications Officer III: Must possess a MLEA Advanced Certificate.

Employer agrees to reasonably provide educational opportunities for its police officers and communications officers to obtain the educational hours necessary to help them achieve the requisite educational hours for Senior Patrol and Master Patrol Officers, and Communications Officers II and Communications Officer III.

Dated this \_\_\_\_\_ of \_\_\_\_\_, 2019

For City Of Laurel

For Local 303

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
President, Local 303

**Item Attachment Documents:**

14. Resolution R19-68 Resolution Relating to Special Improvement District No. 119; Final Levy of Special Assessments on Property Within the Districts for the Purpose of Financing the Cost of Certain Local Improvements

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Laurel, Montana (the "City"), hereby certify that the attached resolution is a true copy of Resolution No. R19-68, entitled: "RESOLUTION RELATING TO SPECIAL IMPROVEMENT DISTRICT NO. 119; FINAL LEVY OF SPECIAL ASSESSMENTS ON PROPERTY WITHIN THE DISTRICTS FOR THE PURPOSE OF FINANCING THE COST OF CERTAIN LOCAL IMPROVEMENTS" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City at a meeting on September 10, 2019, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Council Members voted in favor thereof: \_\_\_\_\_; voted against the same: \_\_\_\_\_; abstained from voting thereon: \_\_\_\_\_; or were absent: \_\_\_\_\_.

WITNESS my hand officially this 10th day of September, 2019.

\_\_\_\_\_  
Bethany Langve, Clerk-Treasurer

RESOLUTION NO. R19-68

RESOLUTION RELATING TO SPECIAL IMPROVEMENT  
DISTRICT NO. 119; FINAL LEVY OF SPECIAL  
ASSESSMENTS ON PROPERTY WITHIN THE DISTRICTS  
FOR THE PURPOSE OF FINANCING THE COST OF  
CERTAIN LOCAL IMPROVEMENTS

BE IT RESOLVED by the City Council of the City of Laurel (the “City”), Montana, as follows:

Section 1. The District; the Improvements. Pursuant to Montana Code Annotated, Title 7, Chapter 12, Parts 41 and 42, as amended (the “Act”), the City has created a special improvement district, denominated Special Improvement District No. 119 (the “District”) and undertaken certain local improvements in the District (collectively, the “Improvements”) to benefit property located therein.

Section 2. The Bonds. Pursuant to the Act, the City will issue its special improvement district bonds drawn on the District, denominated “City of Laurel Special Improvement District Bond (Special Improvement District No. 119), Series 2019,” in the original aggregate principal amount of \$41,000 (the “Bond”), to finance a portion of the costs, including incidental costs, of the Improvements. The Bond is payable primarily from special assessments to be levied against property in the District.

Section 3. Method of Assessment. Pursuant to Resolution No. R19-14, adopted by this Council on May 7, 2019, and which constitutes the resolution of intention to create the District, this Council determined to levy special assessments to pay the costs of the Improvements on the basis or bases therein provided as authorized by the Act.

This Council hereby ratifies and confirms that the assessment of costs of the specific Improvements against the properties benefited thereby as prescribed by such resolution of intention are equitable and in proportion to and not exceeding the special benefits derived from the Improvements by the lots, tracts and parcels to be assessed therefor within the District, and the special assessments authorized by this resolution are in accordance with the methods and do not exceed the amounts prescribed by the resolution of intention.

Section 4. Public Hearing; Objections. This Council, on August 20, 2019, adopted Resolution No. R19-46, pursuant to which this Council declared its intention to levy and assess the special assessments in the District. Notice of passage of such resolution was duly published and mailed in all respects in accordance with law, and on September 10, 2019, this Council conducted a public hearing on the levying and assessment of the special assessments.

This Council has considered the objections, if any, submitted to the proposed assessments and other comments made at the public hearing. This Council has determined not to modify any of the special assessments appearing in the proposed assessment roll attached as Exhibit A to such resolution.

Section 5. Final Levy of Assessments. (a) The special assessments for the costs of the Improvements shall be levied and assessed against properties in the District in accordance with the methods of assessments referred to in Section 3. Such assessments shall be payable over a term not exceeding 20 years, each in substantially equal semiannual payments of principal and interest. Property owners shall have the right to prepay the special assessments as provided by law.

(b) In accordance with the Act, the special assessments shall bear interest from the date of delivery of the Bond until paid at a rate equal to 4.45% per annum, which is equal to the sum of (i) 3.95% (the interest rate payable on the Bond), plus (ii) one-half of one percent (0.50%) per annum.

(c) Exhibit A to this Resolution (which is hereby incorporated herein and made a part hereof) contains a description of each lot, tract or parcel of land in the District to be assessed, the name of the owner, if known, the total amount of the special assessment levied against each lot, tract or parcel, the amount of each partial payment of the special assessment, and the day when each such partial payment shall become delinquent.

Section 6. Certification of Assessments. A copy of this resolution, including Exhibit A hereto, certified by the City Clerk-Treasurer shall be delivered to the County Clerk and Recorder within two days after the adoption hereof.

Section 7. Further Actions. Officers of the City are further authorized and directed to take all actions as may be required by law to assure that the special assessments levied by this resolution are duly certified, assessed and collected in accordance with law.

ADOPTED by the City Council of the City of Laurel, Montana, this 10th day of September, 2019.

\_\_\_\_\_  
Thomas C Nelson, Mayor

Attest:

\_\_\_\_\_  
Bethany Langve, Clerk-Treasurer

Approved as to form:

\_\_\_\_\_  
Sam S. Painter, Civil City Attorney

EXHIBIT A

<b>LOT NUMBER</b>	<b>TAX ID</b>	<b>OWNER</b>	<b>ADDRESS</b>	<b>LEGAL</b>	<b>TOTAL PRINCIPAL ASSESSMENT</b>	<b>TOTAL AGGREGATE PRINCIPAL ASSESSMENTS DUE NOVEMBER 30 DURING BOND TERM All Nov. assessments delinquent after 11/30/19 and each anniversary thereof through 11/30/2038<sup>1</sup></b>	<b>TOTAL AGGREGATE PRINCIPAL ASSESSMENTS DUE MAY 31 DURING BOND TERM All May assessments delinquent after 05/31/2020 and each anniversary thereof through 05/31/2039<sup>1</sup></b>
1	B011010	Grutsch, Bryan M	102 E 6th Street	Laurel Realty Second Subd, S09, T02 S, R24 E, Block 21, Lot 14A, AMD (13)	\$ 434.07	\$217.04	\$217.03
2	B01101A	Lind, James L & Denise I	106 E 6th Street	Laurel Realty Second Subd, S09, T02 S, R24 E, Block 21, Lot 15A, AMD (13)	\$ 432.00	\$216.00	\$216.00
3	B011020	Rivera, Tabatha	112 E 6th Street	Laurel Realty Second Subd, S09, T02 S, R24 E, Block 21, Lot 16, W60' LT 16-17 N25' & W60' LT 18	\$ 2,076.60	\$1,038.30	\$1,038.30
4	B011030	Baney, Mike E & Jan L	116 E 6th Street	Laurel Realty Second Subd, S09, T02 S, R24 E, Block 21, Lot 16, E80' LT 16-17 S5' & W60' LT 18	\$ 483.44	\$241.72	\$241.72

<sup>1</sup> Dollar amounts exclude interest on the principal amount of the assessments. Interest on the assessments accrues at 4.45%. The total principal amount of the assessments, absent prepayment, will be spread over 20 years in substantially equal installments of principal and interest.

<b>LOT NUMBER</b>	<b>TAX ID</b>	<b>OWNER</b>	<b>ADDRESS</b>	<b>LEGAL</b>	<b>TOTAL PRINCIPAL ASSESSMENT</b>	<b>TOTAL AGGREGATE PRINCIPAL ASSESSMENTS DUE NOVEMBER 30 DURING BOND TERM All Nov. assessments delinquent after 11/30/19 and each anniversary thereof through 11/30/2038<sup>1</sup></b>	<b>TOTAL AGGREGATE PRINCIPAL ASSESSMENTS DUE MAY 31 DURING BOND TERM All May assessments delinquent after 05/31/2020 and each anniversary thereof through 05/31/2039<sup>1</sup></b>
5	B011120	Maack, Thomas & Kami L	519 Montana Ave	Laurel Realty Second Subd, S09, T02 S, R24 E, Block 22, Lot 13, LT 14-15 N5' LT 13	\$ 9,918.28	\$4,959.14	\$4,959.14
6	B011130	Luce, Melinda	520 Colorado Ave	Laurel Realty Second Subd, S09, T02 S, R24 E, Block 22, Lot 16, N2 LT 17	\$8,932.71	\$4,466.35	\$4,466.36
8	B011260	Philhower, Corwin	312 E 6th Street	Laurel Realty Second Subd, S09, T02 S, R24 E, Block 23, Lot 16, W2 LT 16-17	\$ 2,104.47	\$1,052.24	\$1,052.23
9	B011250	Schreiner, David D & Karen Ann	520 Pennsylvania Ave	Laurel Realty Second Subd, S09, T02 S, R24E, Block 23, Lot 16, E2 LT 16-17	\$ 3,377.10	\$1,688.55	\$1,688.55
10	B01136A	Bailey, Richard W & Julie K	519 Pennsylvania Ave	Laurel Realty Second Subd, S09, T02 S, R24 E, Block 24, Lot 14-15	\$6,403.55	\$3,201.77	\$3,201.78

<sup>1</sup> Dollar amounts exclude interest on the principal amount of the assessments. Interest on the assessments accrues at 4.45%. The total principal amount of the assessments, absent prepayment, will be spread over 20 years in substantially equal installments of principal and interest.

<b>LOT NUMBER</b>	<b>TAX ID</b>	<b>OWNER</b>	<b>ADDRESS</b>	<b>LEGAL</b>	<b>TOTAL PRINCIPAL ASSESSMENT</b>	<b>TOTAL AGGREGATE PRINCIPAL ASSESSMENTS DUE NOVEMBER 30 DURING BOND TERM All Nov. assessments delinquent after 11/30/19 and each anniversary thereof through 11/30/2038<sup>1</sup></b>	<b>TOTAL AGGREGATE PRINCIPAL ASSESSMENTS DUE MAY 31 DURING BOND TERM All May assessments delinquent after 05/31/2020 and each anniversary thereof through 05/31/2039<sup>1</sup></b>
11	B011370	Schmidt, Heidi L	412 E 6th Street	Laurel Realty Second Subd, S09, T02 S, R24 E, Block 24, Lot 16A	\$ 4,550.64	\$2,275.32	\$2,275.32
12	B011380	Franks, Greg D & Wendy M	520 Wyoming Ave	Laurel Realty Second Subd, S09, T02 S, R24 E, Block 24, Lot 17A	\$ 2,287.14	\$1,143.57	\$1,143.57
					\$41,000.00		

<sup>1</sup> Dollar amounts exclude interest on the principal amount of the assessments. Interest on the assessments accrues at 4.45%. The total principal amount of the assessments, absent prepayment, will be spread over 20 years in substantially equal installments of principal and interest.