



**AGENDA
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, NOVEMBER 23, 2021
5:30 PM
COUNCIL CONFERENCE ROOM**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

- [1.](#) Review and approve November 09, 2021, Budget and Finance Committee minutes.
- [2.](#) Review and approve purchase requisitions.
- [3.](#) Review and recommend approval to City Council claims entered through 11/19/2021.
- [4.](#) Review and approve the payroll register for the pay period ending 11/14/2021 totaling \$202,062.33.

New Business

- [5.](#) CARES fund discussion.

Old Business

- [6.](#) CD rates discussion.

Other Items

- [7.](#) Review Comp/OT reports for the pay period ending 10/31/2021.
- [8.](#) C/T Update.
- [9.](#) Mayor Update.

Announcements

- [10.](#) The next Budget and Finance Committee meeting will be held on December 14, 2021, at 5:30 pm.
- [11.](#) Bruce McGee will be reviewing claims for the next Budget and Finance Committee meeting.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

File Attachments for Item:

1. Review and approve November 09, 2021, Budget and Finance Committee minutes.

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, November 09, 2021
Emelie Eaton, Committee Chair**

Members Present: **Emelie Eaton** **Richard Klose** **Bruce McGee**

Others Present: **Bethany Langve, Clerk/Treasurer**

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

Hallie Cross 1750 Ave E Billings MT 59102 – Wanted to speak to the Committee regarding the possibility of doing something with the \$10,000 available in the Animal Control budget. She stated there are a lot of stray cats in Laurel, and currently, there is nowhere for these animals to go. She stated the Animal Control officer doesn't carry a CHIP reader to determine if a cat or dog has a microchip. Cats and dogs can get out of their collars making tags useless. She stated the money could be used in conjunction with donations to spay, neuter and microchip up to 4-500 cats by December. Circle Two has offered to send out three vets with two vet technicians to assist with the process. There are foster and permanent homes lined up for these animals. There will be no euthanasia or taking of pets. She wants to help those pets who have been dumped and are reproducing. She stated distemper is a big issue with these animals, and one vaccine for distemper costs \$110. Clinics like the one she's proposing could provide this type of vaccine. Hallie stated conversations had taken place with the Chief of Police, and he stated the budget had been spoken for but there is about \$10,000 available due to the Animal Control Officer not being hired until November. She stated the Shepard and Bozeman shelters are full, and Yellowstone Valley Animal Shelters only helps Billings city limits. Whitney Solie 1101 Sunhaven Ave and Torria Tillet 54 5th Ave were also in attendance to support this effort.

General Items –

1. Review and approve the October 26, 2021, Budget and Finance Committee meeting minutes. Richard Klose moved to approve the minutes of the October 26, 2021, Budget and Finance Committee meeting. Bruce McGee seconded the motion, all in favor, motion passed 3-0.

2. Review and approve purchase requisition from the Water and Sewer Departments for keyless entry locking systems. The Clerk/Treasurer presented the Committee with the purchase requisition. The Committee had no questions or comments regarding the new installation. Bruce McGee made a motion to approve the purchase requisition from the Water and Sewer Departments for keyless entry locking systems. Richard Klose seconded the motion, all in favor, motion passed 3-0.
3. Review and approve the October 2021 Utility Billing Adjustments. The Committee reviewed the October 2021 Utility Billing Adjustments and had no questions or comments. Emelie Eaton made a motion to approve the October 2021 Utility Billing Adjustments. Richard Klose seconded the motion, all in favor, motion passed 3-0.
4. Review and recommend approval to Council, Claims entered through 11/05/2021. The claims and check register had previously been reviewed by the Committee. The Committee asked who had purchased coffee from Heidi's Coffee Cabin. The Clerk/Treasurer looked at the Claims report and stated she had purchased the coffee for her staff. The Committee asked her to sign her name next to the purchase and she did. There were no additional questions or comments regarding the claims. Bruce McGee made a motion to approve the claims entered through 11/05/2021. Richard Klose seconded the motion, all in favor, motion passed 3-0.
5. Review and approve Payroll Register for the pay period ending 10/31/2021 totaling \$226,647.29. Emelie Eaton made a motion to approve the payroll register for the pay period ending 10/31/2021 totaling \$226,647.29. Richard Klose seconded the motion, all in favor, motion passed 3-0.

New Business –

6. Discussion regarding HB-2 – The Clerk/Treasurer presented the Committee with sections of HB2 that pertained to the \$1,000,000 appropriated to the City of Laurel. She stated per section 4 of the bill, the money was restricted to the Laurel Water System. The Committee asked if they could pay off the intake water loan with the \$1,000,000, and the Clerk/Treasurer stated she did not see why that couldn't be done as the intake loan directly relates to the water system. She stated she would first check with the City Auditors before anything was done with the money.
7. CARES Funds Update – The Clerk/Treasurer stated she inadvertently omitted the CARES funds documents from the packet and asked if she could include the information in the November 23, 2021 packet. The Committee agreed this would be okay since one of the Committee members was not in attendance.
8. JC Hall/Fireman's Park lighting discussion – This topic had been figured out prior to the meeting and no discussion was required during the meeting.

Old Business –

9. The Committee had previously requested current CD rates. The Clerk/Treasurer provided a list of current CD rates to the Committee. The Committee reviewed the rates and asked the Clerk/Treasurer to bring the rates to the next meeting as one of the Committee members was absent from the meeting.

Other Items –

10. Review Comp/OT reports for the pay period ending 10/17/2021. The Committee asked if the Police department's shoot was local. One of the Committee members stated it was a local shoot. The Committee had no additional comments or questions.
11. Clerk/Treasurer Update – The Clerk/Treasurer stated she had no updates at this time. She did state that since there was no current Mayor, Emelie would be needed to sign all checks for the City. It would not be proper for Emelie to sign the checks and do the claims review because that would not be proper segregation of duties. The Clerk/Treasurer asked for someone to replace Emelie on the December 14th claims review schedule. Bruce McGee stated he would review claims on December 14th. Richard Klose stated he would review claims on December 28th.
12. Mayor Update – There was no update currently.

Announcements –

13. The next Budget and Finance Committee meeting will be held on November 23, 2021, at 5:30 pm.
14. Scot Stokes will be reviewing claims for the next meeting.

Respectfully submitted,

Bethany Langve
Clerk/Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

File Attachments for Item:

2. Review and approve purchase requisitions.

PURCHASE REQUISITION

CITY OF LAUREL
MONTANA
59044

Date: 4-27-2021
Fund: General
Dept.: General

VENDOR: BME Fire Trucks LLC
4600 S Apple St
Boise ID 83716

VENDOR NO.: _____

Quantity	Fully Itemize	Est. Cost	Account Number
1	Command vehicle		
Total estimated cost		72,259.87	

The items listed above are a proper charge against the account shown hereon and the services or materials are to be used exclusively for the purpose against which said items are charged.

\$7,244.00

Dept. Authorized Signature



LAUREL FIRE/EMS

215 WEST 1ST STREET • LAUREL, MT • 59044
OFFICE 406.628.4911 • FAX 406.628.2185

April 27, 2021

Re: Command Truck

Budget and Finance Committee,

Attached is the quote for a new command truck. We would like to select Boise Mobile Equipment to be the builder of this apparatus. They were not only the only response back with a quote, but all the requested specs were met.

Below is a list of all companies that a request for a quote was sent to.

Knapheide
SVI Command Vehicles
Midwest Fire Chief
Boise Mobile Equipment

Total Build cost for the Command Truck as of December 11, 2020

Truck- \$72,259.87

Communications equipment- \$8,916.28

Graphics- \$1,178.93

\$82,355.08 Based off the time of the

quotes.

There is a great hope to move forward with this apparatus to increase the reliability and service to the City of Laurel and surrounding community.

Brent S. Peters
Fire Chief, Laurel Fire Department

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, April 27, 2021**

Members Present: **Emelie Eaton** **Bruce McGee**
 Richard Klose **Scot Stokes**

Others Present: **Mayor Nelson**
 Bethany Langve, Clerk/Treasurer
 Nathan Herman, Plants Superintendent

The meeting was called to order by the Committee Chair at 5:32pm.

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*
There was no public input.

General Items –

1. Review and approve the April 13, 2021 Budget and Finance Committee meeting minutes. Richard Klose moved to approve the minutes of the April 13, 2021 Budget and Finance Committee meeting. Emelie Eaton seconded the motion, all in favor, motion passed.
2. Review and Approve purchase requisition – The Committee was with a purchase requisition from the Water Department for replacement turbidity meters. Nathan Herman, City of Laurel Plants Superintendent, presented the Committee with the purchase requisition. He explained the current turbidity meters were approximately 15 years old and at the end of their useful life. Replacement parts for the current meters are very hard to find. Nathan explained the turbidity meters see how clean the water is after it has been treated. The current meters use a white light, and the new ones use a laser, so they are more accurate. The newer ones read across and at 90-degree angles. The three units would cost \$13,200. The Committee asked if this expenditure was budgeted. Nathan explained the Water Department budgets equipment replacement each year, and with the replacement parts getting harder and harder to find, it is time to replace the entire unit. Bruce McGee made a motion to approve the purchase requisition from the Water Department for three new turbidity meters. Richard Klose seconded the motion, all in favor, motion passed.
3. Review and Approve purchase requisition – The Committee was presented with two purchase requisitions from the Fire Department. The two purchase requisitions were presented together because they would either be approved together or denied together. The Fire Department would like to purchase a new Command Truck using CARES funds. The cost of the command truck is \$72,259.87. The Committee asked is the City had to save the CARES funds. The Clerk/Treasurer stated she had asked this question of the auditors, and they said no the City only had to abide by the purchasing policy. The Clerk/Treasurer also stated the funds had to be spent on the fund that the originally expended the money. She stated most of the money was originally expended out of the General Fund. The Committee asked what the expected time frame for delivery of the vehicle was. The Mayor and Clerk/Treasurer did not have this answer, so they were going to ask the Fire Chief and report back next Tuesday. The second purchase requisition was for the purchase and installation of radio equipment for the Command Truck. Bruce McGee made a motion to approve the purchase requisition from the Fire Department for the Command Truck. Scot Stokes seconded the motion, all in favor, motion passed. Bruce McGee made a

14. Mayor Update – The Mayor stated there will be no health insurance premium increases this next fiscal year. Recently there were 19 Ambulance calls and only three had no driver. He said there were 6 calls today, with 3 calls in a row. He stated the Ambulance Director has requested sleeping quarters for the employees and he is looking into making that happen as it is a much needed for them. The staff work 24 and 16 hour shifts in the ambulance department. The Mayor stated he is working with the Police Chief to remodel the Police Department breezeway. The Committee asked if the Police Department was getting an additional officer. The Mayor stated the only additional officer was the K9 Officer, Colt.

Announcements –

15. The next Budget and Finance Committee meeting will be held on May 11, 2021 at 5:30pm.
16. Richard Klose will be reviewing the claims for the next meeting.

Respectfully submitted,



Bethany Langve
Clerk/Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

Bethany Langve

From: Brent Peters
Sent: Monday, November 22, 2021 10:28 AM
To: Bethany Langve
Subject: Fwd: New Command Truck

Bethany

Below is the email train between Tom and I in regards to the increase of the Command truck.

Brent S Peters
Fire Chief
Laurel Volunteer Fire Department.

Begin forwarded message:

From: City Mayor <citymayor@laurel.mt.gov>
Date: June 10, 2021 at 6:26:51 PM MDT
Subject: New Command Truck

Brent,

As this is still under \$80,000 and since Budget & Finance signed off on the purchase and Bethany said you were good under that amount and realizing the price could easily go up if we wait two more weeks, I approve the purchase. I understand the volatility in this market and believe it is in our best interest before this cost continues to increase, which it will. Thanks.

Thank you,
Tom Nelson
Laurel City Mayor
citymayor@laurel.mt.gov
406.633 3809

Sent from [Nine](#)

From: Brent Peters
Sent: Thursday, June 10, 2021 3:07 PM
To: City Mayor
Subject: New Command Truck

Mayor,

As per our conversation. The build price for the new Command truck increased from the Budget and Finance approval of \$72,259.87 to \$79,503.87. The original quote was from the first of the year and since then materials and vehicle pricing has increased significantly the first half of 2021 with a further

increase possibilities in the next week or two. One main hold up was finding a vehicle that meet a majority of the specifications. One just came available the fits the needs. The additional amount I'm seeking approval for is \$7244.00. The difference between the original quote and the new quote. This does not include the radios and graphics that will complete the build once it arrives in Laurel.

Brent S. Peters

Fire Chief

Laurel Volunteer Fire Department

(406) 628-4911



BME FIRE TRUCKS LLC

4600 S. Apple Street
Boise, ID 83716

Invoice

Date	Invoice #
11/12/2021	1021

Bill To
Laurel Volunteer Fire Department 215 W 1st St Laurel, MT 59044

Ship To
Laurel Volunteer Fire Department 215 W 1st St Laurel, MT 59044

P.O. Number	Terms	Ship	Via	Project
	Due on receipt	11/12/2021	Customer	E14212 / U800

Item Code	Qty	Description	Price Each	Amount
		VIN IFT8X3BNXMEE14212		
FE Sales	1	BME Command Vehicle, built on a 2021 Ford 4x4 SD F350 cab and chassis, per customer specifications	79,503.87	79,503.87
			Total	\$79,503.87

File Attachments for Item:

4. Review and approve the payroll register for the pay period ending 11/14/2021 totaling \$202,062.33.

11/19/21
08:56:57

CITY OF LAUREL
Payroll Register
For Payrolls from 11/19/21 to 11/19/21

Page: 70 of 71
Report ID: F100

Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
ADD1 HOURS (Additional lump sum pay)	0.00		23.08
ADD2 HOURS (Addtnl lump sum - On call)	0.00		346.17
ADDG HOURS (Longevity)	0.00		2,295.19
ADDL HOURS (Additional)	0.00		367.85
ADDT HOURS (Transport pay)	0.00		425.00
COMA HOURS (Comp Time Accumulated)	111.00		
COMP HOURS (Comp Time Used)	41.25		997.60
HOL HOURS (Holiday Pay)	353.50		8,597.38
HOLP HOURS (Regular holiday-police)	56.00		1,557.39
J004 HOURS (UNIFORM ALLOW.)	1.00		400.00
J015 HOURS (STEP-YRS OF SER)	19.00		916.00
J019 HOURS (BEREAVEMENT)	40.00		911.60
J028 HOURS (FLEX/MED REIMBU)	0.00		2,196.52
*Non Taxable (added to gross wages, no addition to SS, Med, FIT & SIT bases)			
LV1 HOURS (Use Saved Hol.)	24.00		549.12
OVER HOURS (Overtime - shift 1)	119.25		4,100.78
OVTH HOURS (Holiday worked)	145.00		5,189.28
PERS HOURS (Personal Time Used)	71.50		1,772.92
REG HOURS (Regular Time)	4,059.75		100,223.99
REG1 HOURS (Additional to regular)	8.00		209.04
REG3 HOURS (Addition to regular pay)	56.00		1,471.12
REGA HOURS (Amb on-call Pay)	94.50		325.25
SHF2 HOURS (Shift 2 Differential)	247.00		185.25
SHF3 HOURS (Shift 3 Differential)	177.00		177.00
SHFA HOURS (Overtime Diff.-shift 2)	34.50		38.99
SHFE HOURS (Overtime Diff.-shift 3)	58.00		87.00
SICK HOURS (Sick Time)	109.00		2,760.01
VACA HOURS (Vacation Time Used)	348.50		9,294.60
XLV1 HOURS (Save Holidays)	96.00		
GROSS PAY	145,418.13	0.00	
NET PAY	101,584.38	0.00	
AFLAC	160.19	0.00	
AFLAC 125	434.37	0.00	
AFSCME #303	357.35	0.00	
AFSCME #316	585.00	0.00	
CAF 125-MEDICAL	190.84	0.00	
COLLIFE	32.08	0.00	
DEFERRED COMP	150.00	0.00	
DELTA DENTAL	0.00	1,383.01	
DENTAL-CAF125	602.56	0.00	
FIT	12,087.13	0.00	
HSA-CAF 125	212.50	0.00	
HSA-MEDICAL	0.00	599.55	
MEDICAL LIFE	0.00	217.02	
MEDICARE	2,021.14	2,021.14	
MPORS	2,529.44	4,049.92	
MPPA	206.12	0.00	

11/19/21
08:56:57

CITY OF LAUREL
Payroll Register
For Payrolls from 11/19/21 to 11/19/21

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P.E.R.S.	8,494.23	9,537.17
PACIFIC - CAF 12	2,486.83	0.00
PACIFIC SOURCE	0.00	27,386.01
SEG CU	50.00	0.00
SIT	6,375.00	0.00
SOCIAL SECURITY	6,710.31	6,710.31
UNEMPL. INSUR.	0.00	487.80
VISION-CAF125	116.35	0.00
VSP - VISION	0.00	195.27
WORKERS' COMP	0.00	4,057.00
WY CHILD SUPPOR	32.31	0.00
FIT/SIT BASE	128,216.99	0.00
MEDICARE BASE	139,390.66	0.00
PERS BASE	136,306.83	0.00
SOC SEC BASE	108,231.03	0.00
UN BASE	139,364.82	0.00
WC BASE	140,124.92	0.00
Total		56,644.20
Total Payroll Expense (Gross Pay + Employer Contributions):		202,062.33

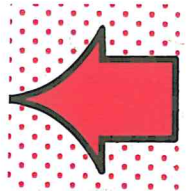
of Employees 97

of Checks 103

Prepared by:

Approved by:

Kelly Strucker



File Attachments for Item:

5. CARES fund discussion.

CITY OF LAUREL
Revenue Voucher Detail
For the Accounting Period: 11/20

Page: 1 of 1
Report ID: L110

Doc #	Per	Line #	Fund Account	Object	Org	Proj	Receipt #	Description	Type	Rec Date/	
										Amount	Cash Offset
97307	11/20									883,510.00	11/09/20
								REIMBURSEMENT FROM THE STATE OF MONTANA THROUGH THE MONTANA CORONAVIRUS RELIEF			
								FUND - LOCAL GOVERNMENT REIMBURSEMENTS PERIOD ENDING 08/31/2020 (BL)			
		1	1000 331100					FY 20 PD PAYROLL CARES FUND		316,405.00	101000
		2	1000 331100					FY 21 PD PAYROLL CARES FUND		155,525.00	101000
		3	1000 331100					FY 20 FD PAYROLL CARES FUND		34,234.00	101000
		4	1000 331100					FY 21 FD PAYROLL CARES FUND		9,843.00	101000
		5	1000 331100					FY 20 EMS PAYROLL CARES FUND		118,539.00	101000
		6	1000 331100					FY 21 EMS PAYROLL CARES FUND		47,519.00	101000
		7	1000 331100					FY 20 DISPATCH PAYROLL CARES		123,573.00	101000
		8	1000 331100					FY 21 DISPATCH PAYROLL CARES		58,334.00	101000
		9	2220 331100					FY 20 PAYROLL CARES FUND		6,858.00	101000
		10	1000 331100					FY 20 CLEANING CARES FUND		1,649.00	101000
		11	5310 331100					FY 20 CLEANING CARES FUND		389.00	101000
		12	1000 331100					FY 20 DISTRIBUTING INFO CARES		60.00	101000
		13	1000 331100					FY 21 PPE CARES FUND		227.00	101000
		14	1000 331100					FY 20 PPE CARES FUND		141.00	101000
		15	5210 331100					FY 20 PPE CARES FUND		975.00	101000
		16	1000 331100					FY 20 TESTING EQUIP CARES		1,148.00	101000
		17	5310 331100					FY 20 TESTING SEWER CARES		480.00	101000
		18	1000 331100					FY 20 PLEXIGLASS CARES FUND		55.00	101000
		19	5410 331100					FY 20 HAND WASHING CARES FUND		417.00	101000
		20	1000 331100					FY 20 REMOTE COMM CARES FUND		573.00	101000
		21	1000 331100					FY 20 3-D PRINTER CARES FUND		749.00	101000
		22	1000 331100					FY 20 VIDEO CONF CARES FUND		45.00	101000
		23	1000 331100					FY 21 VIDEO CONF CARES FUND		16.00	101000
		24	5210 331100					FY 20 EQUIPMENT CARES FUND		1,380.00	101000
		25	1000 331100					FY 20 EQUIPMENT CARES FUND		2,096.00	101000
		26	1000 331100					FY 21 EQUIPMENT CARES FUND		2,280.00	101000
Total:										883,510.00	

CITY OF LAUREL
Revenue Voucher Detail
For the Accounting Period: 12/20

Page: 1 of 1
Report ID: L110

Doc #	Per	Line #	Fund Account	Object	Org	Proj	Receipt #	Description	Type	Rec Date/	
										Amount	Cash Offset
97308	12/20									343,148.00	12/24/20
								REIMBURSEMENT FROM THE STATE OF MONTANA THROUGH THE MONTANA CORONAVIRUS RELIEF			
								FUND - LOCAL GOVERNMENT REIMBURSEMENTS PERIOD ENDING 10/31/2020 (BL)			
		2	1000 331100					FY 21 PD PAYROLL CARES FUND		164,056.31	101000
		4	1000 331100					FY 21 FD PAYROLL CARES FUND		18,979.74	101000
		6	1000 331100					FY 21 EMS PAYROLL CARES FUND		42,329.62	101000
		8	1000 331100					FY 21 DISPATCH PAYROLL CARES		63,930.47	101000
		13	1000 331100					CARES FUND PPE		259.90	101000
		14	5410 331100					CARES FUND HANDWASHING STATION		493.12	101000
		15	1000 331100					CARES FUND REMOTE COMMUNICATIO		525.00	101000
		16	4000 331100					CARES FUND REMOTE COMMUNICATIO		49,943.15	101000
		17	1000 331100					CARES FUND VIDEO CONFERENCING		46.65	101000
		18	1000 331100					CARES FUND TELEWORK EQUIP		2,407.91	101000
		19	1000 331100					CARES FUND TELEWORK SUPPLIES		28.99	101000
		20	1000 331100					CARES FUND REVENUE		147.14	101000
Total:										343,148.00	

CITY OF LAUREL
Revenue Voucher Detail
For the Accounting Period: 3/21

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Report ID: L110

Doc #	Per	Line #	Fund Account	Object	Org	Proj	Receipt #	Description	Type	Rec Date/ Amount Cash Offset
97925	3/21									209,145.00 03/16/21
REIMBURSEMENT FROM THE STATE OF MONTANA THROUGH THE MONTANA CORONAVIRUS RELIEF										
FUND - LOCAL GOVERNMENT REIMBURSEMENTS PERIOD ENDING 12/31/2020 (BL)										
		1	2220 331100					FY 21 PAYROLL CARES FUND		19,145.00 101000
		2	1000 331100					CARES FUND CLEANING/DISINFECTI		2,711.00 101000
		3	1000 331100					CARES FUND HEALTH ASSESSMENTS		28.00 101000
		4	1000 331100					CARES FUND PPE		2,183.00 101000
		5	1000 331100					CARES FUND SUPPLIES/EQUIPMENT		180,102.00 101000
		6	1000 331100					CARES FUND REMOTE COMMUNICATIO		350.00 101000
		7	1000 331100					CARES FUND CAMERAS/HARDWARE		265.00 101000
		8	1000 331100					CARES FUND VIDEO CONF SUBS		298.00 101000
		9	1000 331100					CARES FUND OTHER COSTS		176.00 101000
		10	1000 331100					CARES FUND EQUIPMENT		3,887.00 101000
Total:										209,145.00

CARES Funds

Total Reimbursement Received \$1,435,803.00

Total Received from Payroll reimbursement **\$1,179,271.14**

To be spent on:

Repairing the front of City Hall \$13,900.00

Fire Command Vehicle \$79,503.87

Police Vehicle \$58,376.00

EMS Equipment \$185,068.00

Installation of Air Conditioning for Ambulance \$13,413.00

2020 Ford Escape for City \$25,194.00

LaserFiche Upgrade \$28,000.00

Purchase Municipality Software \$26,000.00

Match for new Ambulance \$17,500.00

Cemetery Kiosk \$18,000.00

Total: \$464,954.87

Remainder Available for below: \$714,316.27

Remodel of Police Department

Installation of sleeping quarters in Ambulance Department

File Attachments for Item:

6. CD rates discussion.

From: [Amber Hatton](#)
To: [Bethany Langve](#)
Subject: CD Rates
Date: Tuesday, November 23, 2021 2:43:52 PM

All rates are based on \$100,000+

Altana FCU:

12 months - .40% - Altana said they would match SEG – 12 month @ .70%

18 months - .45%

24 months - .50%

60 months - .70%

Western Security Bank:

12 Months - .04%

SEG:

12 Months - .70%

Yellowstone Bank:

12 month - .20%

24 month - .45%

4 year - .60%

60 month - .70%

First Interstate Bank:

12 month = .15%

Amber Hatton

Accounts Payable

City of Laurel, Montana

(406) 628-7431 extension 5103

File Attachments for Item:

7. Review Comp/OT reports for the pay period ending 10/31/2021.

* DEA OT
* DUI Task Force

Comp and Overtime Report

PPE: 10-31-21

Division: POLICE

Submitted by: LANGRE

Date	Comp Hours	O/T Hours	Name	Reason	Rate
10-31-21	(4)		BAUMGARTNER	SCHEDULED OT	24.59
* 10-21-21		(2)	BREW	DEA OT	28.30
* 10-23-21		(6)	BREW	DEA OT	28.30
10-18-21	(4 1/2)		BRYANT	RANGE-FALL SHOOT	27.30
10-20-21	(1)		BRYANT	PFMA AND SUICIDAL CALL P2021-1011 / P20219312	
10-28-21	(2)		BRYANT	COVER SHIFT DUE TO ILLNESS & LEAVE	
10-20-21	(4)		CANADE	COVER SHIFT DUE TO VACANCY	24.93
10-27-21	(4)		CANADE	COVER SHIFT DUE TO VACANCY	24.93
* 10-22-21		(5)	CORTESE	DUI TASK FORCE OT	24.59
* 10-23-21		(4 1/2)	CORTESE	DUI TASK FORCE OT	24.59
10-31-21	(4)		CORTESE	SCHEDULED OT	24.59
10-28-21	(4)		JOHNSON	SCHEDULED OT	25.47
10-31-21		(4)	PITTS	SCHEDULED OT	32.26
10-18-21	(7)		RASMUSSEN	TRT TRAINING	24.59
10-25-21	(4)		RASMUSSEN	TRT CALLOUT CFS 2021-8484	24.59
10-31-21	(4)		RASMUSSEN	SCHEDULED OT	24.59
10-18-21		(2 1/2)	SALTER	RANGE-FALL SHOOT	28.30
10-18-21		(1 1/2)	SGOGWICK	COVER PATROL FOR FALL SHOOT	24.59
10-18-21	(1)		SWAN	RANGE-FALL SHOOT	24.59
* 10-29-21		(4)	SWAN	DUI TASK FORCE OT	
* 10-29-21		(3)	SWAN	DUI TASK FORCE OT	
10-29-21		(4)	SWAN	SCHEDULED OT	
10-28-21		(4)	BOOTH	SCHEDULED OT	
43.5					
X 1.5					
65.25 comp hours					
					36 X 24.59 =
					885.24
					12 X 24.93 =
					299.16
					4 X 25.47 =
					154.02
					11.25 X 27.30 =
					307.13

Total 329.20
40.5 OT hours

11645.55
24.5 X (24.59 X 1.5) = 903.69
12 X (28.30 X 1.5) = 509.40
4 X (32.26 X 1.5) = 193.56
11606.45

Comp and Overtime Report

PPE: 10/31/2021

Division: Shop

Submitted by:

Date	Comp Hours	O/T Hours	Name	Reason	Rate
10/18	3.5		A. Arneson	Elm Lift Station	25.41
10/25	2.5		J. Baker	Elm Lift Station	26.86
10/26	2.5	(1.5)	J. Baker	Elm Lift Station	26.86
10/18	3.5		B. Gonzalez	Elm Lift Station	25.61
10/25	2.5		K. Guy	Elm Lift Station	24.69
10/18		(2.5)	K. Hoffman	Elm Lift Station	25.41
10/20		(1.5)	D. Saylor	Westend garbage Route	26.13
10/25		(2.5)	S. Waggoner	Elm Lift Station	23.46
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	14.5				
	X 1.5				
	21.75	Comp hours			
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				3.75 X 24.69 =	92.59
				5.25 X 25.41 =	133.40
				5.25 X 25.61 =	134.45
				7.5 X 26.86 =	201.45
					<u>561.89</u>
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		8 OT hours			
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				2.5 X (23.46 X 1.5) =	87.98
				2.5 X (25.41 X 1.5) =	95.30
				1.5 X (26.13 X 1.5) =	58.80
				1.5 X (26.86 X 1.5) =	60.44
					<u>302.52</u>

Comp and Overtime Report

PPE: 10/31/2021

Division: WTP + WWTP

Submitted by:

y: Kelly Strecker

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Comp and Overtime Report

PPE: 10/31/2021

Division: Ambulance

Submitted by: Heidi Trecker

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