



**REVISED AGENDA
CITY OF LAUREL
CITY COUNCIL MEETING
TUESDAY, JULY 12, 2022
6:30 PM
COUNCIL CHAMBERS**

NEXT RES. NO.
R22-36

NEXT ORD. NO.
O22-01

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

Pledge of Allegiance

Roll Call of the Council

Approval of Minutes

1. Approval of Minutes of June 28, 2022.

Correspondence

2. Police Department Monthly Report - June 2022
3. Reappointment of Gavin Williams to the City/County Planning Board.

Council Disclosure of Ex Parte Communications

Public Hearing

Consent Items

NOTICE TO THE PUBLIC

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

4. Claims entered through July 8, 2022.
5. Approval of Payroll Register for PPE 6/26/2022 totaling \$236,540.71.
6. Clerk/Treasurer Financial Statements for the month of January 2022.

Ceremonial Calendar

Reports of Boards and Commissions

7. Budget/Finance Committee Minutes of June 14, 2022.
8. Budget/Finance Committee Minutes of June 28, 2022.
9. Public Works Committee Minutes of May 16, 2022.
10. Library Board Minutes of April 12, 2022.

Audience Participation (Three-Minute Limit)

Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.

Scheduled Matters

- [11.](#) Appointment of Ethan Johnson, Kate Haesemeyer, and Katie Meier to the Laurel Volunteer Ambulance Service.
- [12.](#) Resolution No. R22-36: A Resolution Authorizing The Mayor To Execute All Contract And Related Documents With In Control, Inc. For The City Of Laurel Water Treatment Plant Improvements.

Items Removed From the Consent Agenda

Community Announcements (One-Minute Limit)

This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.

Council Discussion

Council members may give the City Council a brief report regarding committees or groups in which they are involved.

Mayor Updates

Unscheduled Matters

Adjournment

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

File Attachments for Item:

1. Approval of Minutes of June 28, 2022.

DRAFT

MINUTES OF THE CITY COUNCIL OF LAUREL

June 28, 2022

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Dave Waggoner at 6:29 p.m. on June 28, 2022.

COUNCIL MEMBERS PRESENT: Emelie Eaton Heidi Sparks
 Bruce McGee Richard Herr
 Casey Wheeler
 Richard Klose Bill Mountsier

COUNCIL MEMBERS ABSENT: Irv Wilke

OTHER STAFF PRESENT: Stan Langve, Police Chief
 Ben Spencer, Police Officer
 Josh Featherly, Police Officer
 Steven Baumgartner, Police Officer
 Haley Swan, Police Officer

Mayor Waggoner led the Pledge of Allegiance to the American flag.

MINUTES:

Motion by Council Member Eaton to approve the minutes of the regular meeting of June 14, 2022, as presented, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

CORRESPONDENCE: None.

COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS: None.

PUBLIC HEARING: None.

CONSENT ITEMS:

- **Claims entered June 24, 2022.**
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Clerk/Treasurer Financial Statements for the month of July 2022.**
- **Clerk/Treasurer Financial Statements for the month of August 2022.**
- **Clerk/Treasurer Financial Statements for the month of September 2022.**
- **Clerk/Treasurer Financial Statements for the month of October 2022.**
- **Clerk/Treasurer Financial Statements for the month of November 2022.**
- **Clerk/Treasurer Financial Statements for the month of December 2022.**
- **Approval of Payroll Register for PPE 6/12/2022 totaling \$198,297.94.**

The Mayor asked if there was any separation of consent items. There was none.

Motion by Council Member Klose to approve the consent items as presented, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

DRAFT

CEREMONIAL CALENDAR:

- **Police Ceremony**

Stan Langve, Police Chief, did a pinning ceremony for Officer Spencer and Featherly. Each received their badge and recited the code of ethics with all law enforcement members present.

REPORTS OF BOARDS AND COMMISSIONS: None.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT): None.

SCHEDULED MATTERS:

- **Resolution No. R22-35: A Resolution Amending Resolution R21-131 To Transfer Agreement With Titan Machinery To Joe Johnson Equipment And Approving Surcharge For Purchase Of A New Jet Rodder For The City Of Laurel's Public Works Department.**

Motion by Council Member Sparks to approve Resolution No. R22-35, seconded by Council Member Mountsier. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT): None.

COUNCIL DISCUSSION:

Council wished everyone a happy and safe 4th of July.

Council noted that people keep going up to the old shower house, not knowing it is not in service. They asked that it either be marked or torn down.

Council noted that there is no sign for the campground. It was clarified that a sign is in the works and will be up soon.

Council requested that the results from the Parking Study be brought before Council.

MAYOR UPDATES:

Council Members have been invited to the Grand Opening/Ribbon Cutting for the Downtown Yellowstone Bank Gazebo. The event will be on July 28, 2022, at 5:00 p.m.

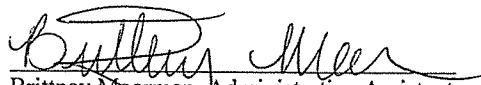
On June 29, 2022, City Staff will meet with CHS regarding the turnaround. They are interested in building a parking area and bussing people in as well as an RV Campground for contractors to use. There will be discussions about the water and sewer needs.

UNSCHEDULED MATTERS: None.

ADJOURNMENT:

Motion by Council Member Eaton to adjourn the council meeting, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

There being no further business to come before the Council at this time, the meeting was adjourned at 6:50 p.m.


Brittney Moorman, Administrative Assistant

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 12th day of July 2022.

DRAFT

Dave Waggoner, Mayor

Attest:

Kelly Strecker, Clerk/Treasurer

File Attachments for Item:

2. Police Department Monthly Report - June 2022



Laurel Police Department

215 W. 1st Street Laurel, Mt. 59044 ▪ Phone 406-628-8737 ▪ Fax 406-628-4641

Total Calls

Printed on June 30, 2022

[CFS Date/Time] is between '2022-05-31 00:00:00' and '2022-06-30 23:59:59' and

[Primary Incident Code->Code : Description] All

Code : Description

Totals

10-15 : With Prisoner	0	0
: Abandoned Vehicle	18	18
: Agency Assist	62	62
: Alarm - Burglary	25	25
: Alarm - Fire	8	8
AMB : Ambulance	89	89
: Animal Complaint	8	8
: Area Check	9	9
: Assault	3	3
: Bad Checks	0	0
: Barking Dog	7	7
: Bomb Threat	0	0
: Burglary	0	0
: Child Abuse/Neglect	3	3
: Civil Complaint	10	10
: Counterfeiting	0	0
: Criminal Mischief	10	10

Code : Description	Totals	
: Criminal Trespass	5	5
: Cruelty to Animals	7	7
: Curfew Violation	4	4
: Discharge Firearm	2	2
: Disorderly Conduct	15	15
: Dog at Large	29	29
: Dog Bite	0	0
DUI : DUI Driver	4	4
: Duplicate Call	8	8
: Escape	0	0
: Family Disturbance	12	12
: Fight	3	3
FIRE : Fire or Smoke	15	15
: Fireworks	6	6
: Forgery	0	0
: Found Property	15	15
: Fraud	4	4
: Harassment	4	4
: Hit & Run	3	3
: Identity Theft	0	0
: Indecent Exposure	0	0

Code : Description	Totals	
: Insecure Premises	2	2
: Intoxicated Pedestrian	3	3
: Kidnapping	0	0
: Littering	0	0
: Loitering	5	5
: Lost or Stray Animal	16	16
: Lost Property	5	5
: Mental Health	2	2
: Missing Person	3	3
: Noise Complaint	2	2
: Open Container	0	0
: Order of Protection Violation	4	4
: Parking Complaint	12	12
: Possession of Alcohol	0	0
: Possession of Drugs	2	2
: Possession of Tobacco	0	0
: Privacy in Communications	0	0
: Prowler	0	0
: Public Assist	63	63
: Public Safety Complaint	7	7
: Public Works Call	12	12

Code : Description	Totals	
: Report Not Needed	9	9
: Robbery	0	0
: Runaway Juvenile	1	1
: Sexual Assault	1	1
: Suicide	0	0
: Suicide - Attempt	0	0
: Suicide - Threat	4	4
: Suspicious Activity	80	80
: Suspicious Person	31	31
: Theft	35	35
: Threats	7	7
: Tow Call	0	0
: Traffic Accident	11	11
: Traffic Hazard	5	5
: Traffic Incident	25	25
: TRO Violation	0	0
: Truancy	0	0
T/S : Traffic Stop	103	103
: Unattended Death	0	0
: Unknown - Converted	0	0
: Unlawful Transactions w/Minors	0	0

Code : Description		Totals	
:	Unlawful Use of Motor Vehicle	0	0
:	Vicious Dog	1	1
:	Warrant	6	6
:	Welfare Check	18	18
Totals		863	863

File Attachments for Item:

3. Reappointment of Gavin Williams to the City/County Planning Board.

Yellowstone County



COMMISSIONERS
(406) 256-2701
(406) 256-2777 (FAX)

P.O. Box 35000
Billings, MT 59107-5000
bocc@yellowstonecountymt.gov

July 5, 2022

Mr. Gavin Williams
403 Fairway View Dr.
Laurel, MT 59044

RE: Re-appointment to Laurel City/County Planning Board

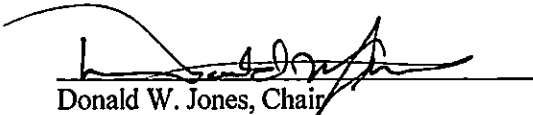
Dear Mr. Williams,


The Board of County Commissioners of Yellowstone County has re-appointed you to the above named board. Your term by this appointment will be to June 30, 2024.


We wish to take this opportunity to thank you, in advance, for accepting this community service.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
YELLOWSTONE COUNTY, MONTANA


Donald W. Jones, Chair


John Ostlund, Member


Denis Pitman, Member

BOCC/eg

c: Board File - Clerk & Recorder
Ms. Brittney Moorman, Po Box 10, Laurel, MT 59044

File Attachments for Item:

7. Budget/Finance Committee Minutes of June 14, 2022.

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, June 14, 2022**

Members Present: **Richard Klose – Chair** **Emelie Eaton**
 Heidi Sparks **Michelle Mize**

Others Present: **Kelly Strecker, Amber Hatton, Mayor Dave Waggoner, Matthew Wheeler**

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public in attendance

General Items –

1. Review and approved May 24, 2022, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of the May 24, 2022, Budget and Finance Committee meeting. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisitions – There was an item added to a previously approved purchase requisition for Northwest Pipe Fittings. Heidi Sparks approved the new purchase amount for Northwest Pipe Fittings. Richard Klose seconded the motion, all in favor, motion passed 4-0.
3. Review and recommend approval to Council; claims entered through June 10, 2022. Heidi Sparks had previously reviewed the claims and check register. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
4. Review and approve the May 2022 Utility Billing Adjustments. Clerk Treasurer requested this motion to be postponed to the next Budget Finance meeting.
5. Review and approve Payroll Register for the pay period ending May 29, 2022, totaling \$211,291.94. Emelie Eaton motioned to approve the payroll register for the pay period ending May 29, 2022 totaling \$211,291.94. Michelle Mize seconded the motion, all in favor, motion passed 4-0.

New Business – Matthew Wheeler notified the Committee that there would be an added surcharge to the jet rodder that is being built by Joe Johnson Equipment (formally Titan Machinery).

Unfinished Business – None

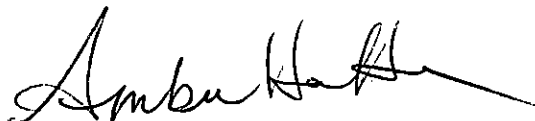
Other Items –

6. Review Comp/OT reports for the pay period ending May 29, 2022.
7. Mayor Update – None.
8. Clerk/Treasurer Financial Update. Clerk/Treasurer provided the committee with an update on financial activities.

Announcements –

9. The next Budget and Finance Committee meeting will be held on June 28, 2022.
10. Richard Klose will be reviewing claims for the next meeting held on June 28, 2022.

Respectfully submitted,



Amber Hatton
Accounts Payable

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

File Attachments for Item:

8. Budget/Finance Committee Minutes of June 28, 2022.

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, June 28, 2022**

Members Present: **Richard Klose – Chair** **Emelie Eaton**
 Heidi Sparks **Michelle Mize**

Others Present: **Kelly Strecker, Amber Hatton, Mayor Dave Waggoner**

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public in attendance

General Items –

1. Review and approved June 14, 2022, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of the June 14, 2022, Budget and Finance Committee meeting. Emelie Eaton seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisitions – There were none to approve.
3. Review and recommend approval to Council; claims entered through June 24, 2022. Richard Klose had previously reviewed the claims and check register for claims entered through June 24, 2022. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
4. Review and approve the May 2022 Utility Billing Adjustments. Emelie Eaton moved to approve the May 2022 Utility Billing Adjustments. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
5. Review and approve Payroll Register for the pay period ending June 12, 2022, totaling \$198,297.94. Richard Klose motioned to approve the payroll register for the pay period ending June 12, 2022, totaling \$198,297.94. Emelie Eaton seconded the motion, all in favor, motion passed 4-0.
6. Review and approve Financial Statements from July 2021-December 2021. Emelie Eaton moved to approve the Financial Statements from July 2021-December 2021. Michelle Mize seconded the motion, all in favor, motion passed 4-0.

New Business – None

Unfinished Business – None

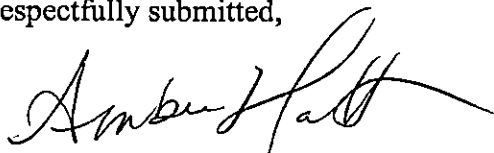
Other Items –

7. Review Comp/OT reports for the pay period ending June 12, 2022.
8. Mayor Update – None.
9. Clerk/Treasurer Financial Update. Clerk/Treasurer provided the committee with an update on financial activities.

Announcements –

10. The next Budget and Finance Committee meeting will be held on July 12, 2022. Michelle Mize will not be available for this meeting.
11. Emelie Eaton will be reviewing claims for the next meeting.

Respectfully submitted,



Amber Hatton
Accounts Payable

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

File Attachments for Item:

9. Public Works Committee Minutes of May 16, 2022.



**AGENDA
CITY OF LAUREL
PUBLIC WORKS COMMITTEE
MONDAY, MAY 16, 2022**

The Public Works Committee meeting was called to order at 6:00pm on Monday, May 16, 2022 by Committee Chair, Heidi Sparks.

Members Present: Heidi Sparks- Chair, Irv Wilke- Vice Chair, Bill Mountsier, Marv Carter, Dan Koch

Others Present: Kurt Markegard- Public Works Director

Public Input: None

General Items

1. Approval of Minutes from March 21, 2022- Irv Wilke made a motion to approve the minutes of March 21, 2022. Motion was seconded by Marv Carter. Motion carried 5-0 to approve the minutes. There was no April 2022 meeting and therefore were no minutes of the April 18, 2022 meeting, due to no quorum present at the April meeting.

New Business

2. Emergency Call Out Report- No report for May
3. KLJ Report- Report attached

Old Business

Other Items

Dan brought up the parking lot at Thompson Park, this was input as a handicap parking lot. New millings were put down to make the lot wider and allow additional parking, including non-handicap parking.

- Issue now is there is a giant mud hole at the one side of the parking lot, lines need to be painted and the signs need to be placed
- Kurt stated there is currently a staffing shortage within the city right now and no capacity to get this taken care of. No agreement to have this sub-contracted and not in the current budget.

Kurt stated the swimming pool was filled earlier for annual maintenance and to run the pumps to determine condition.

- Due to maintenance needs and staffing shortages at the YMCA, which staffs the lifeguards, the pool won't be opening this year.

Dan asked about the status of the water fees and the possibility of fire protection fees

- Kurt stated this is still on the list for a water rate analysis to be completed which will also include looking at updates to the fees

- Water revenue is currently sufficient, this would be a change to the billing and needs to go through a third-party for analysis. Fire suppression fees would be a part of the analysis.

Announcements

Next Meeting will be Monday, June 20, 2022, at 6:00pm in Council Chambers

Meeting adjourned at 6:46pm.



2022 Pavement Maintenance Project (4th Street Reconstruction)

(KLJ #2104-00862)

Reason for Project: To provide yearly maintenance and improvements to the City of Laurel Roads Network.

Project Scope: Miscellaneous annual pavement maintenance design, bidding and construction in locations throughout the City of laurel

Current Status:

- Project Bid Opened on 5.5.22
- Russell Parks Improvements Approved by Council 4.26.22
- City Council Workshop on 5.17.22
- City Council Meeting on 5.24.22

Water System PER (KLJ #2104-00147)

Reason for Project: To update the Preliminary Engineering Report that was completed in April 2014 with the most current information.

Project Scope: To Update the existing computer model for the water distribution system; Review pressure zone, tank and booster station alternatives; Analyze up to 3 different sites for a new water tank and explore funding alternative for all potential projects.

Current Status:

- Waiting on information from City

5th Ave. Water Re-Route (KLJ #2104-00118)

Reason for Project: To abandon the existing waterline between W. 11th and W. 12th Streets that crosses existing properties without an easement.

Project Scope: Abandonment of a 12" waterline that connects 11th St. to 12th St north of 5th Ave. in Laurel. A new 12" waterline will connect at the intersection of 5th Ave. and 11th St, route east to 4th Ave. and then north to 12th St. where it will turn back west and connect at the original connection point along 12th St.

Current Status:

- Project is Complete
- Contractor completed punch list
- Recommendation of retainage release sent on 4.29.22



Southside Stormwater Study (KLJ #2004-01470)

Reason for Project: Analyze Laurels South side to determine needed improvements for stormwater.

Project Scope: : To complete a stormwater master plan for the areas south of the train tracks and west of Highway 212.

Current Status:

- Completed, need to discuss next steps in resolving outfall.

WWTP Screw Pump B Replacement (KLJ #2004-01359)

Reason for Project: To replace screw pump B at the Laurel Wastewater Treatment Plant.

Project Scope: Reconstruction and rehabilitation of the Archimedes Screw Pump "B" at the City of laurel Wastewater Treatment Plant.

Current Status:

- Project Bid July 1st
- Project Award July 13th
- Anticipated equipment delivery, the week of May 16th
- Project completion, June 2022

WTP Lift Well Replacement (KLJ #2004-01487)

Reason for Project: To replace a lift well at the Laurel Water Treatment Plant.

Project Scope: Reconstruction and rehabilitation of the lift well at the City of Laurel Water Treatment Plant.

Current Status:

- 100% review with Nathan completed February 8th
- DEQ approval received March 14th
- Project is being advertised
- Pre-Bid conference was held on May 12th
- Bid opening is scheduled for May 19th

Sanitary Sewer H₂S Remediation (KLJ #1804-00122)

Reason for Project: Buildup of H₂S within the WW collection system has led to deterioration of manholes and other system components.

Project Scope: Complete design and construction administration to address H₂S build-up in the system.



City of Laurel Project Status Update May 16, 2022



Current Status:

- Survey completed
- Design underway
- DEQ Submittal Approved
- MDT Submittal Approved
- Bid Opening February 24th
- Recommendation of Award February 28th.
- City decided not to award project.

Laurel Planning Services (KLJ #1804-00554)

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

Current Status:

- Zoning Regulations Update. To be scheduled
- Subdivision Regulations Update. In house project
- Annexation of Lance Hull. At Planning Board 6/15/2022
- Beehive Minor Subdivision. At Planning Board 6/15/2022
- West Interchange Plan. Local match not budgeted
- Planner/Project Transition. Ongoing
- Lazy KU Subdivision 2nd Filing. Element and Sufficiency Reviews. Waiting on additional information.

Laurel Capital Improvement Plan (KLJ # 2104-00649)

Reason for Project: KLJ has been retained by the City of Laurel to develop a 5-year Capital Improvement Plan (CIP).

Project Scope: The CIP is primarily a planning tool for annual budgeting to assist Departments and the Governing Body establish project priorities and funding.

Current Status:

- *Task Order executed*
- *Kick-off meeting Department Heads*
- *Initial structure of CIP generated*
- *Department Heads contacted for additional projects.*
- *Document is being drafted.*



City of Laurel Project Status Update May 16, 2022



- A meeting with City Department Heads needs to be scheduled in late November.
- The document will be presented to a City Council Work Session
- A Public Hearing before the City Council needs to be scheduled.

Other Notes and Information

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet bi-weekly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY22 Projects

1. West Railroad Street Reconstruction- Proposal submitted
2. Water System Planning
 - a. Booster station rehabilitation or replacement (task order forthcoming)
 - b. Water storage tank Preliminary Engineering Report
3. 7th Street reconstruction
4. Waterline extension out to Golf Course Road
5. Updates to Zoning regulations
6. Updates to Subdivision Regulations
7. West Interchange Neighborhood Plan

Other Potential Future Projects

1. West Side TIFF

Kurt Markegard

From: Kelly Strecker
Sent: Tuesday, March 22, 2022 10:34 AM
To: Kurt Markegard
Subject: Septic Hauls 2021

Kurt,

Here are the septic haul charges for calendar year 2021. \$32,505.08



Kelly Strecker
City of Laurel, Montana
(406) 628-7431 extension 5100

File Attachments for Item:

10. Library Board Minutes of April 12, 2022.

MINUTES
CITY OF LAUREL
Library Board
04/12/2022 06:00 PM
Laurel Public Library

COMMITTEE MEMBERS PRESENT:

X Katie Fjelstad – via Zoom	X Arthur Vogelee, Board Chair
X Kate Manley	Samantha Barnhart
X Nancy Schmidt, Secretary	X Lela Schlitz
X Clair Killebrew – Foundation Liaison	

OTHERS PRESENT: None

1. **Public Input**

Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.

- a. Addressing the Board - None

2. **General Items**

- a. Minutes for February and March 2022 were read. Kate motioned that we adopt the minutes as read, Lela seconded the motion. Motion passed.
- b. The Laurel Bookies Book Club and Ray Wells made donations to the library in the total amount of \$250. It was suggested that a book kit by Louise Erdrich be purchased with some of these funds.
- c. **Circulation Report** - *Traffic*: up 2.1%; *circulation*: all items circulated totaled 5440 (including 562 eBooks), book circulation was up 27.5%, media circulation was up 3.92%, eBook checkouts for this month was 12% of total book circulation, we circulated 1106 items to partners and 244 items from other libraries; *computers*: internet use was up 29.5%, children's use was up 66.7%, wi-fi use up 1.1%; *patron cards*: city patrons make up 64% of registered users, county 30.8% and out of county users make up 2.7%. There were 66 tech assists in March.

3. **New Business**

- a. There is a Director's Institute on leadership being held in Great Falls. Nancy is planning to attend institute May 16-19th.
- b. The proposed MOU for MMIA insurance needs was discussed at length. Board members felt that as long as section 5.C.x.x is compliant with MCA they will support the MOU.

4. **Old Business**

- a. SCF Federation meeting was held online via Zoom on March 22nd. The plan of service was discussed at length concerning the suggestion to hold one meeting via Zoom and the second meeting of the year would be a retreat of a day & ½ in length with expenses paid for each library to send a trustee and the director to the meeting. The option chosen was to continue with the bi-annual meetings being held at a member library or online. Nancy was chosen to continue as the Federation Coordinator for two more years. An hour of CE training was presented by the state library.
- b. Emelie Easton turned in a resignation letter to Mayor Waggoner in March, opening the seat for a new trustee. Lela Schlitz submitted a letter of interest to the mayor for appointment to the open seat. She was appointed at the Council meeting on April 12th.

5. Other Items

- a. Staff will be taking some planned vacations in June and July. Eli and Nancy will each be going to visit family in June and Mike will be taking some time off in July. Arthur stated that Nancy needs to take at least a full week for her vacation in June and to consistently take time off every couple of weeks so she doesn't accrue as much overage at the end of the year.
- b. MLA is being held in Missoula, August 3rd – 6th. Arthur, Nancy and Kate would like to attend this year.
- c. There have been some changes in staffing at City Hall. As a result, the library will be inheriting the saltwater fish tank. It will be delivered within the next week or two and library staff will do their best to keep the tank healthy.
- d. Book sale is scheduled to start Monday, April 25th and end Saturday, May 7th. A tentative balance of sales tally will be given at the next Board meeting.
- e. Arthur reported that Elysia is arranging for Barnes & Noble to hold a book fair for the library. Details will be forthcoming after the book sale.

6. Announcements

- a. Next regular meeting is Tuesday, May 10, 2022 at 6:00pm in the Community Room of the Laurel Public Library.
- b. Kate motioned the meeting be adjourned at 7:02 pm, Lela seconded the motion. Meeting adjourned.

Respectfully submitted,

Nancy L Schmidt

Nancy L Schmidt
Library Director
Secretary for the Board

NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.

File Attachments for Item:

11. Appointment of Ethan Johnson, Kate Haesemeyer, and Katie Meier to the Laurel Volunteer Ambulance Service.



**CITY OF LAUREL
MONTANA**
EMERGENCY MEDICAL SERVICES
215 W 1ST ST
LAUREL, MONTANA – 59044
OFFICE: (406) 628 – 1611 | DISPATCH: (406) 628 - 8737



Dear Mayor and City Council,

We are excited to announce that we have 2 EMS providers interested in joining our service as Seasonal Volunteers. We may be looking at one additional one that we still need to interview and will keep you updated on them. The goal with the seasonal volunteers is to have them cut loose as “drivers” and available during school/college summer and holiday breaks. This is a great opportunity for the students to gain some experience but not need to be fully cut loose to provide primary patient care, so their training is much quicker and great for us to have some extra help at a time when our staff may be unavailable due to vacations etc. We have interviewed the following people and would be excited to bring them onto our team.

- Ethan Johnson, EMT. Ethan is currently going to school for pre med and has experience working as an EMT at StVs Emergency Department and is very excited to learn the ambulance side of things.
- Kate Haesemeyer, EMT. Katie is currently also going to school for pre med. She does not have any EMS experience but is very mature and comes highly recommended and wants to learn the ambulance side of things as well.
- Katie Meier, EMT. Katie is the instructor for the Medical Careers students, including the EMT class at the Career Center in Billings. She has EMT experience from her home town in Augusta. She is really excited to help our service during the breaks and hopes that this will help encourage her students to want to join in EMS and possibly even Laurel Ambulance in the future.

We will background checks on candidates. If they are granted Council and Mayor approval, we can bring them on the team.

I feel that these 2 will be a great start to try this new Seasonal EMT program.

Thank you very much for your consideration of these candidates.

Lyndy Gurchiek, NRP, Director
Laurel EMS
215 W 1st Street
Laurel, MT 591044
lgurchiek@laurel.mt.gov
406-860-8233

File Attachments for Item:

12. Resolution No. R22-36: A Resolution Authorizing The Mayor To Execute All Contract And Related Documents With In Control, Inc. For The City Of Laurel Water Treatment Plant Improvements.

RESOLUTION NO. R22-36

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL CONTRACT AND RELATED DOCUMENTS WITH IN CONTROL, INC. FOR THE CITY OF LAUREL WATER TREATMENT PLANT IMPROVEMENTS.

WHEREAS, the City of Laurel needs to conduct Water Treatment Plant improvements, known as the City of Laurel Water Treatment Plan Improvement Project (hereinafter “the Project”);

WHEREAS, In Control, Inc. has provided a proposal for materials and services related to the Project;

WHEREAS, the proposal from In Control, Inc. is based upon its knowledge and experience from years of service at the City of Laurel Water Treatment Plant, as well as the Water Treatment Plant Pre-Engineering Survey performed by In Control, Inc. in 2021 and 2022;

WHEREAS, the proposal from In Control, Inc. for the Project is in the amount of Three Hundred Fifty Seven Thousand Twenty Five Dollars (\$357,025.00); and

WHEREAS, the City of Laurel currently possesses adequate funds to complete the project and it is in the City of Laurel’s best interests to proceed with the project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the City Council accepts the proposal with In Control, Inc. and the Mayor is authorized to execute all contract and related documents with In Control, Inc. for the project known as the City of Laurel Water Treatment Plant Improvements, pursuant to the terms and conditions contained in the attached Proposal for the total cost of Three Hundred Fifty Seven Thousand Twenty Five Dollars (\$357,025.00).

Introduced at a regular meeting of the City Council on the 12th day of July, 2022, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel the 12th day of July, 2022.

APPROVED by the Mayor the 12th day of July, 2022.

CITY OF LAUREL

Dave Waggoner, Mayor

ATTEST:

Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

Michele L. Braukmann, Civil City Attorney



In Control, Inc.
10350 Jamestown St. NE
Blaine, MN 55449

PROPOSAL# QP22062101-04

To: City of Laurel

Date: June 22, 2022

From: Cade Beeton

Valid: 45 days

Page: 1 of 12

Attn: Mr. Nathan Herman - Utility Plants Superintendent

Re: City of Laurel Water Treatment Plant Improvements

In Control, Inc. is pleased to provide our proposal for materials and services as part of the project referenced above. This proposal is based upon our knowledge and experience from years of service at the Laurel Water Treatment Plant as well as the WTP Pre-Engineering Survey performed by In Control in 2021 and 2022. It is the intent of In Control to incorporate our proven standards and programming as much as possible on an upgraded control system to provide effective and efficient operation of the City of Laurel WTP for decades to come.

This proposal includes replacing the back panels and obsolete GE Fanuc 90-30 PLC's and the other obsolete equipment in the existing control panels listed below. The existing control panel enclosures will be reused. All new hardware and components including new programmable logic controllers (PLC's), operator interface terminals (OIT's), power supplies, ethernet switches, fiber optic media converters, surge protectors, circuit breakers, isolators, relays, Uninterruptible Power Supplies (UPS's), terminal strips, etc. will be provided. This proposal also includes a new Networking Panel as a Master Radio/Data Concentrator for the existing and future remote sites.

The Variable Frequency Drives (VFD's) for the three Refinery Pumps (RP's) and two Treatment Plant Pumps (TPP's) located in the Motor Control Center (MCC) in the Intake Building are due for replacement. This proposal includes new VFD's with Ethernet IP communication capabilities. In order to provide standalone control for the VFD's in the Intake Building, the existing control panel will be modified to include a dedicated PLC and OIT. This PLC will include programming that will allow the TPP pumps to be used to pump water to the refinery as a backup mode of operation.

The motor starters and VFD's located in MCCA are currently controlled and monitored via Modbus TCP communications using a third-party protocol convertor. This proposal includes changing the Modbus TCP communications to Ethernet IP. The replacement of the Allen Bradley MicroLogix 1400 at the Sedimentation Basin to an Allen Bradley CompactLogix will facilitate Ethernet IP communications directly.

This proposal excludes any radios, radio equipment and any of the remote site panels that tie back to the WTP and communicate via radio. Most of these remote site panels have obsolete equipment including the Allen Bradley MicroLogix 1100 and Teledesign radios and it is recommended that they be upgraded in the near future. This proposal also excludes the panels associated with the Flocculator, Sludge Collector, and Sludge Scraper controls as they are relatively new and can be interfaced into all the proposed controls.

Cybersecurity threats have increased in the last 5 years. Hackers have become more sophisticated and are constantly finding ways to compromise systems using techniques such as Phishing, Ransomware, and Credential Theft. In addition, at this moment there is credible intelligence Russia is preparing malicious cyber-attacks against our critical infrastructure as a response to United States' economic sanctions.

One of the most important security measures that should be implemented for any system that allows remote access via the internet is Multi-Factor Authentication (MFA). An example of MFA is using a password together with a code sent to your smartphone to authenticate yourself. Any computer system that has access to the internet can become vulnerable to cyber-attack, but experts agree that implementing a hardware firewall coupled with MFA, firmware updates, and ongoing maintenance support will reduce cyber threats.

In Control has developed an **Automation & Cybersecurity Service Plan** collaborating with WatchGuard, a leader in network security. This Service Plan provides regular inspection, testing, and maintenance of your control system and its cybersecurity defenses.

Implementing the hardware and support features contained in this proposal along with following internal best practices will provide a strong defense to cybersecurity threats.

Relevant Cybersecurity Information Links:

- [WaterISAC](https://www.waterisac.org/about-us) – (<https://www.waterisac.org/about-us>)
 - [15 Cybersecurity Fundamentals for Water and Wastewater Utilities](#)
- [Cybersecurity & Infrastructure Security Agency – Shields Up](#)
- [Compromise of U.S. Water Treatment Facility](#) published by the FBI, CISA, EPA, and MSISAC

Proposed Materials and Services

Item 1 - Professional Engineering Services

- A. One project manager will be assigned as a primary point of contact through project completion
- B. A project team consisting of up to (3) engineers will be assigned to the project
- C. Engineering review meetings will be conducted on a timely basis as required
- D. Industry best practices, proven control approaches and standardized objects will be implemented in the design, configuration, and development of the entire system
- E. PLC, OIT, and SCADA programming is included and will be tested prior to start up
- F. The entire design including control panel schematics and control panel manufacturing will be completed internally with functional testing prior to start up
- G. Control panel installation drawings will be provided to the city and city's electrical contractor. Final drawings and O&M documents will be provided electronically after substantial completion.

Item 2 - Laurel 1 (High/Low Service Pump PLC) Control Panel

In Control shall furnish the following items with coordination and installation assistance by city's electrical contractor:

- A. Replacement Hoffman back panel and Hol-Sealers for abandoned operators in panel door
- B. Allen Bradley CompactLogix PLC CPU and I/O Modules
- C. 24v DC Power Supply
- D. Fiber Optic Managed Ethernet Switch, Fiber patch cable, ethernet patch cable
- E. Eaton 700VA Online UPS
- F. Relays, terminal blocks, circuit breakers, surge protector, fuse blocks, fuses, UL label, etc.

Item 3 - Laurel 1 Extension (High Service Pump I/O) Control Panel

In Control shall furnish the following items with coordination and installation assistance by city's electrical contractor:

- A. Replacement Hoffman back panel
- B. Allen Bradley CompactLogix I/O Modules (Remote I/O from Laurel 1 control panel PLC)
- C. 24v DC Power Supply
- D. Unmanaged Ethernet Switch, Ethernet patch cable
- E. Eaton 700VA Online UPS
- F. Signal Isolators
- G. Relays, terminal blocks, circuit breakers, surge protector, fuse blocks, fuses, UL label, etc.

Item 4 - Laurel 1 Garage Extension (Low Service Pump I/O) Control Panel

In Control shall furnish the following items with coordination and installation assistance by city's electrical contractor: (Electrical contractor to furnish and install fiber optic cable from water treatment plant Laurel 1 PLC control panel to Laurel 1 Garage Extension control panel)

- A. Replacement Hoffman back panel
- B. Allen Bradley CompactLogix PLC CPU and I/O Modules
- C. Allen Bradley Operator Interface Terminal
- D. 24v DC Power Supply
- E. Fiber Optic Managed Ethernet Switch, Fiber patch cable, ethernet patch cable
- F. Eaton 700VA Online UPS
- G. Relays, terminal blocks, circuit breakers, surge protector, fuse blocks, fuses, UL label, etc.

Item 5 - Laurel 2 (Filter) Control Panel

In Control shall furnish the following items with coordination and installation assistance by city's electrical contractor:

- A. Replacement Hoffman back panel
- B. Replacement Hoffman panel door with operators and displays
- C. Allen Bradley CompactLogix PLC CPU and I/O Modules
- D. 24v DC Power Supply
- E. Unmanaged Ethernet Switch, Ethernet patch cable
- F. Eaton 700VA Online UPS
- G. Relays, terminal blocks, circuit breakers, surge protector, fuse blocks, fuses, UL label, etc.

Item 6 - Laurel 3 (Clearwell/Chemical) Control Panel

In Control shall furnish the following items with coordination and installation assistance by city's electrical contractor:

- A. Replacement Hoffman back panel and Hol-Sealers for abandoned operators in panel door
- B. Allen Bradley CompactLogix PLC CPU and I/O Modules
- C. 24v DC Power Supply
- D. Fiber Optic Managed Ethernet Switch, Fiber patch cable, ethernet patch cable
- E. Eaton 700VA Online UPS
- F. Signal Isolators
- G. Relays, terminal blocks, circuit breakers, surge protector, fuse blocks, fuses, UL label, etc.

Item 7 - SCP A (Sedimentation Basin) Control Panel

The existing SCPA (Sedimentation Basin) Control Panel is currently utilizing an Allen Bradley MicroLogix 1400 PLC which is operating to the maximum specifications of its inputs, outputs and CPU processing and memory capabilities. It is recommended that it be replaced with an Allen Bradley CompactLogix PLC which has higher specifications in I/O and CPU processing/memory capabilities. The existing Maple Systems OIT will also be replaced with an Allen Bradley PanelView OIT. In Control shall furnish the following items with coordination and installation assistance by city's electrical contractor:

- A. Allen Bradley CompactLogix PLC CPU and I/O Modules
- B. Allen Bradley Operator Interface Terminal

Item 8 - Radio Communications and Networking Panel

In Control shall furnish the following items with coordination and installation assistance by city's electrical contractor:

- A. New Hoffman enclosure
- B. Allen Bradley CompactLogix PLC CPU and I/O Modules
- C. Allen Bradley CompactLogix Serial Communications Module
- D. 24v DC Power Supply
- E. Managed Ethernet Switch, ethernet patch cable
- F. Eaton 700VA Online UPS
- G. Relays, terminal blocks, circuit breakers, surge protector, fuse blocks, fuses, UL label, etc.
- H. Existing radio will be re-installed in new panel
- I. Replacement radio antenna cable (75 feet with connectors)

Item 9 - RP and TPP VFD Replacements in the Low Service Building.

In Control shall furnish the following items with coordination and installation assistance by city's electrical contractor:

- A. Refinery Pump VFD's with Ethernet IP communications (QTY: 3)
- B. Treatment Plant Pump VFD's with Ethernet IP communications (QTY: 2)

Item 10 - SCADA System Hardware

Computer system hosting the SCADA software is furnished complete with accessory devices as identified. Delivery, installation and configuration by In Control.

- A. Dell Precision desktop workstation (QTY: 2)
- B. Dell wired keyboard and laser scroll mouse (QTY: 2)
- C. Microsoft Office Professional (QTY: 2)
- D. Dell 24" Ultrasharp Monitor (QTY: 4)
- E. Dell USB Stereo Soundbar (QTY: 2)
- F. 12 outlet, 10' cord surge suppression power strip (QTY: 2)
- G. Eaton 700VA Online UPS (QTY: 2)
- H. 8 port desktop Ethernet switch (QTY: 2)
- I. 4TB, 2 USB external HDD (QTY: 2)
- J. Hardware Firewall (internet access by City)
 - 1. Internet Service Provider Configuration

- K. Cybersecurity Defense (1 year subscription included)
 - 1. Total Security Suite Configuration
 - 2. AuthPoint Multi-Factor Authentication Configuration (Up to 10 users)
- L. Cybersecurity Defense – Ongoing services (1 year included)
 - 1. URL filtering, Intrusion Prevention System (IPS), and Gateway Antivirus (GAV)
 - 2. APT Blocker – Defends against ransomware, zero-day threats, advanced malware
 - 3. DNS Filtering – Detects and blocks dangerous connections via a cloud-based service using DNS-level (Domain Name System) filtering
 - 4. Threat Detection & Response – Identifies and isolates infected computers on the network
 - 5. Cloud Data Retention – Real-time monitoring and thirty-day retention of traffic logs of all activity on the network

Item 11 - SCADA System Software

Software applications for SCADA, Alarming and Historical Data are furnished with the system hardware as a complete solution. Configuration, delivery, and installation by In Control.

- A. FT View SE Station Unlimited Display, Perpetual License (QTY: 2)
- B. VNC CONNECT - Enterprise, 1 computer via direct/cloud - 1 YEAR (QTY: 2)

Item 12 - Spare Parts

In Control will furnish the following spare parts:

- A. Allen Bradley CompactLogix PLC CPU
- B. Allen Bradley CompactLogix Removable Terminal Block
- C. Allen Bradley AENTR Ethernet IP I/O Module
- D. Allen Bradley 8 Channel Analog Output Module
- E. Allen Bradley 16 Channel Digital Output, Relay
- F. Allen Bradley 5V 4A Power Supply
- G. Allen Bradley 8 Channel Analog Input Module
- H. Allen Bradley 16 Channel Digital Input Module, 120V
- I. Allen Bradley 16 Channel Digital Input Module, 24vDC
- J. Fuses and Lamps (QTY: 6 each)
- K. 24v DC Power Supply

Proposal Summary

The price for all items above is \$357,025.00 USD net total excluding sales and use taxes. Freight is included, FOB shipping point. Submittal and Equipment delivery dates will be scheduled to meet project substantial completion date or project milestones when stated.

TERMS: 30% upon order, 30% upon control panel drawing approval, 30% upon equipment delivery and 10% upon substantial completion.

EXCLUSIONS:

Our proposal does not include the following:

- Bonding, Permits, Licenses, or Fees of any kind
- Removal, demolition, or disposal of existing equipment
- Field installation of equipment, enclosures, instrumentation, or other products furnished
- Fasteners or mounts, wire, raceway, or fittings required for field installed products
- Termination of any field wiring such as line power, control signals, instrumentation, etc.
- Normal and customary items furnished or provided by a general or electrical contractor
- Any equipment or services that are not defined in the scope of work detailed in this proposal
- Shipping costs to locations other than the primary project site

Thank you in advance for the consideration of our offer and for the opportunity to work together. Should you have any questions regarding this proposal, please contact me directly at your convenience. I look forward to hearing from you soon to secure and coordinate this project.

Best Regards,

Cade Beeton

Technical Sales Engineer

Mobile: 406.661.4795

Office: 763.783.9500 x2002

E-Mail: cade.beeton@incontrol.net

Bob Dietrich

Estimator

Mobile: 612.799.9017

Office: 763.783.9500 x2004

E-Mail: bob.dietrich@incontrol.net

ACCEPTANCE: To accept this proposal please return a signed copy with purchase order. Thank you!

Signature: _____

Purchase Order: _____

Print Name: _____

Date: _____

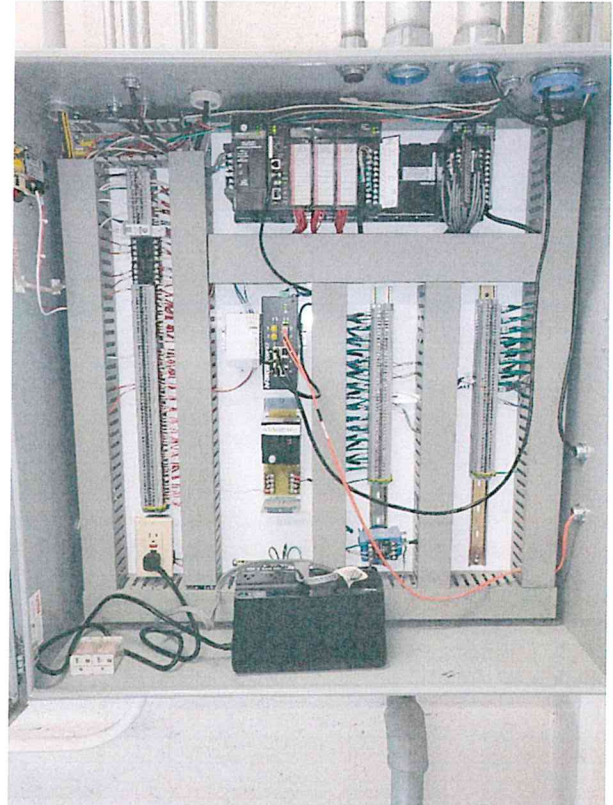
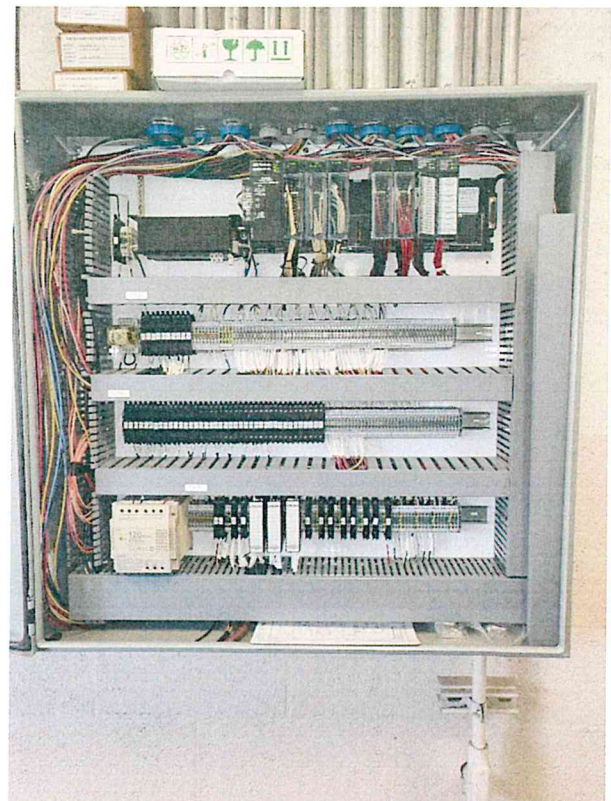
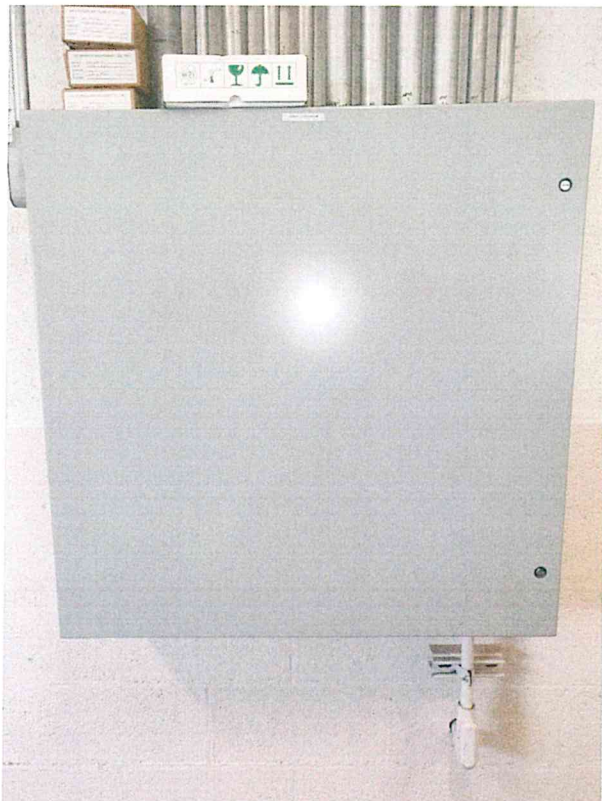
Title: _____

Proposal Number: QP22062101-04

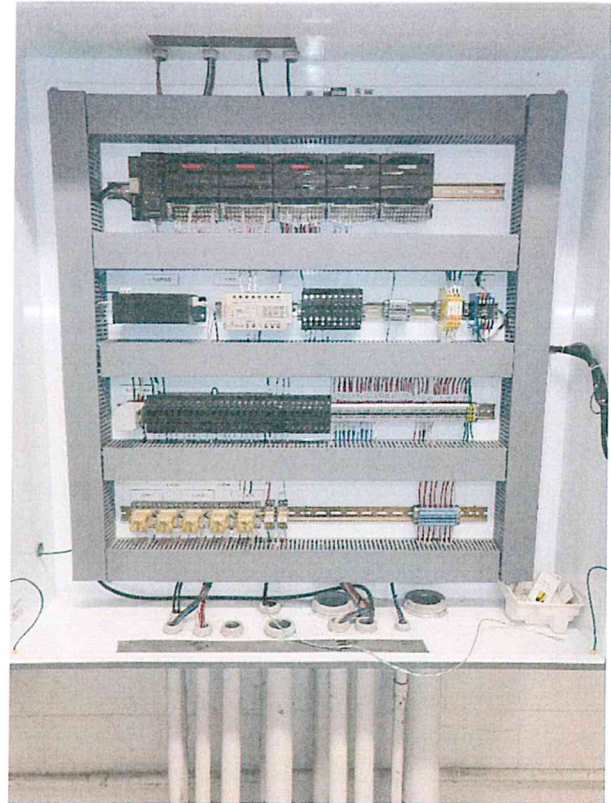
Standard Terms and Conditions of Sale

These terms and conditions are in effect between the party ("Purchaser") issuing the purchase order ("Order") and In Control, Inc. ("In Control").

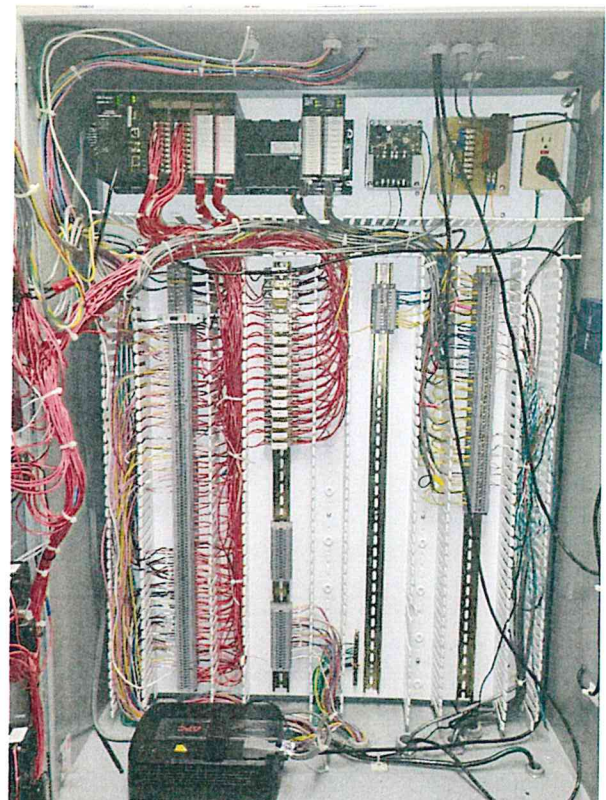
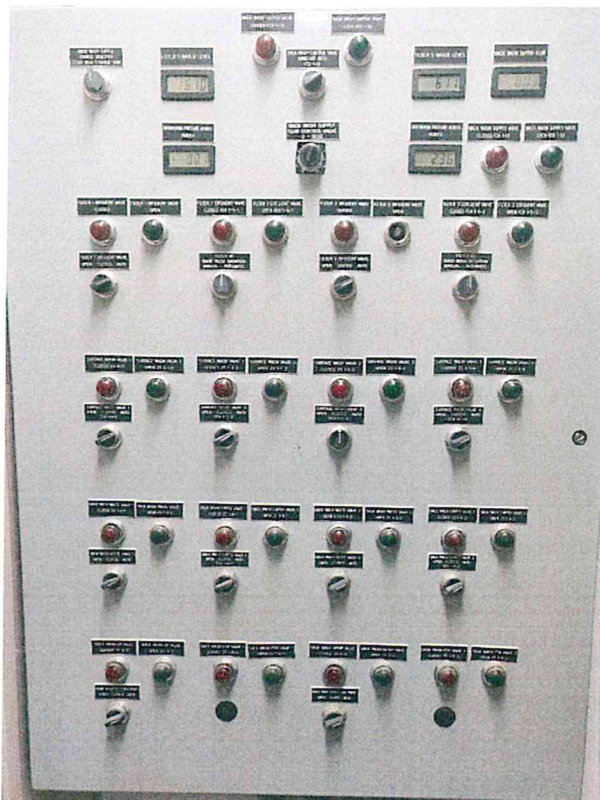
1. **ACCEPTANCE** – Acceptance of this Order will be in writing within 30 days of Order receipt, subject to approval of the Purchaser's credit by In Control and compliance with the acceptance criteria set forth herein. Upon acceptance, this Order will constitute the entire agreement between In Control and Purchaser, supersede all prior negotiations and discussions, and may not be modified or terminated except in writing signed by both Purchaser and In Control.
2. **TERMINATION** – Notification of termination of this Order shall be made in writing with 14 days notice. If Purchaser terminates this Order at no fault of In Control, Purchaser shall pay for services rendered at In Control's published rates, reimbursable expenses, and equipment ordered through the date of termination. This payment will also include a fee of 10% of the Order value to cover the expense of terminating the contract.
3. **ATTORNEY FEES** - If either party commences or is made a party to an action or proceeding to enforce or interpret this Order, the prevailing party in such action or proceeding will be entitled to recover from the other party all reasonable attorneys' fees, costs and expenses incurred in connection with such action or proceeding or any appeal or enforcement of any judgment.
4. **INDEMNIFICATION** - Purchaser will indemnify and hold harmless In Control from and against any and all claims, actions, proceedings, costs, expenses, losses and liability, including all reasonable attorneys' fees, costs and expenses, arising out of or in connection with or relating to any goods or services not furnished by In Control pursuant to this Order, including without limitation all product liability claims and any claims involving personal injury, death or property damage. The obligations set forth in this Section will survive the termination or fulfillment of this Order.
5. **LIMITATIONS OF LIABILITY** - In no event will In Control be liable in contract, tort, strict liability, warranty or otherwise, for any special, incidental or consequential damages, such as delay, disruption, loss of product, loss of anticipated profits or revenue, loss of use of the equipment or system, non-operation or increased expense of operation of other equipment or systems, cost of capital, or cost of purchase or replacement equipment systems or power. In particular, unless otherwise agreed to in writing between the Purchaser and In Control, In Control will not accept liquidated damages.
6. **FORCE MAJEURE** – In no event shall In Control be responsible or liable for any failure or delay in the performance of its obligations hereunder arising out of or caused by, directly or indirectly, forces beyond its control, including, without limitation, strikes, work stoppages, supply chain disruptions, accidents, acts of war or terrorism, civil or military disturbances, health crises, nuclear or natural catastrophes or acts of God, and interruptions of utilities, communications or computer services. It being understood that In Control shall use all commercially reasonable efforts to resume performance as soon as practicable under the circumstances.
7. **WARRANTY** - In Control warrants that the goods and services furnished will be of good quality, free from defects in material, design and workmanship will conform to the specifications and drawings and be suitable for their intended purpose. This warranty will be in force for eighteen (18) months after shipment or twelve (12) months from startup, whichever is shorter. Any remaining allotments for Purchaser or end owner/engineer-initiated changes and call-back expire with the warranty period and are not refundable. In Control reserves the right to terminate warranty should the Purchaser's account be in arrears.
8. **TRANSPORTATION** - Unless otherwise specified, all deliveries from In Control will be F.O.B. factory, freight prepaid.
9. **ESCALATION** – This Order is conditioned upon the ability of In Control to complete the work at present prices for material and at the existing scale of wages for labor. If In Control is, at any time during the term of the Order, unable to complete the work at the present prices and wages, then the Order sum shall be equitably adjusted by change order to compensate In Control for significant price increases, where a significant price increase is defined as a change of 10% or more between the date of quote and the date of applicable work.
10. **PAYMENT TERMS** - The payment terms are due upon invoice receipt. Any balance remaining over 31 days beyond the invoice date will be subject to a 2.0% monthly service fee until paid. Debit or credit card payment is accepted and subject to a 3.0% surcharge of the payment amount. Should a payment default occur In Control reserves the right to stop all work, including but not limited to startup of equipment. All reasonable attempts will be made between both parties to resolve the disputed portions of any invoice within the payment terms.
Order value will be invoiced in full upon shipment unless specific terms are described in the proposal. No retainage is allowed.
11. **NONWAIVER** - The failure by In Control to enforce at any time, or for any period of time, any of the provisions hereof will not be a waiver of such provisions nor the right of In Control thereafter to enforce each and every such provision.
12. **REMEDIES** - Remedies herein reserved to In Control will be cumulative and in addition to any other or further remedies provided in law or equity.

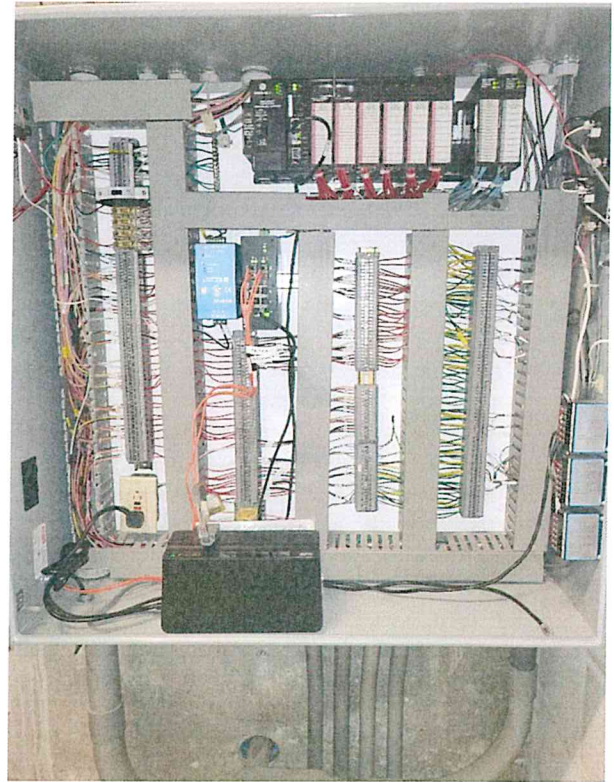
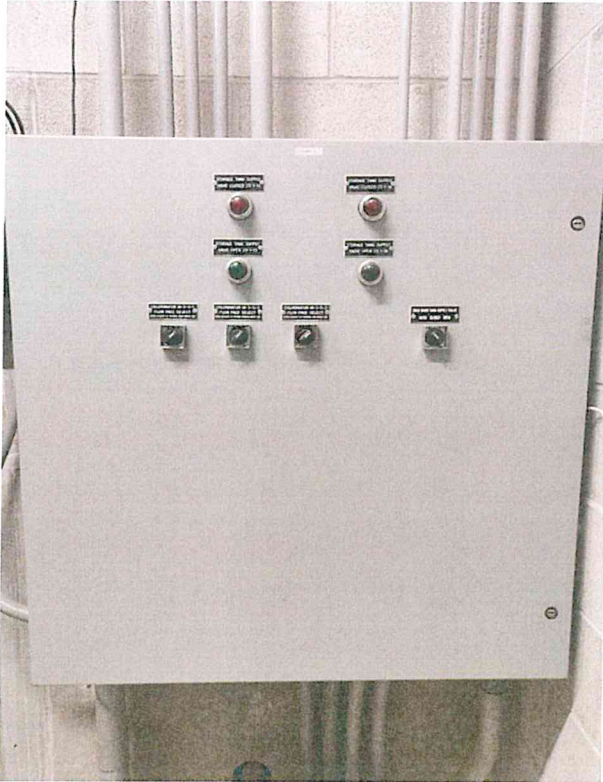
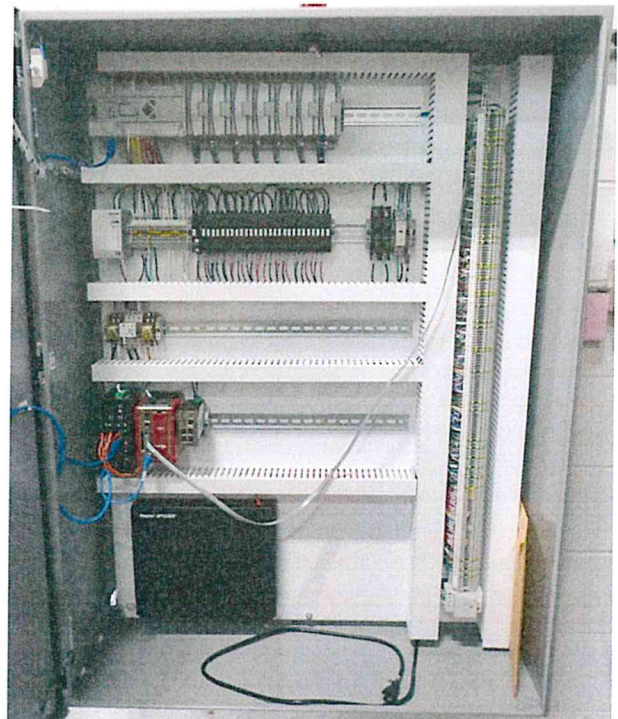
Laurel 1 (High/Low Service Pump PLC) Control Panel**Laurel 1 Extension (High Service Pump I/O) Control Panel**

Laurel 1 Garage Extension (Low Service Pump I/O) Control Panel

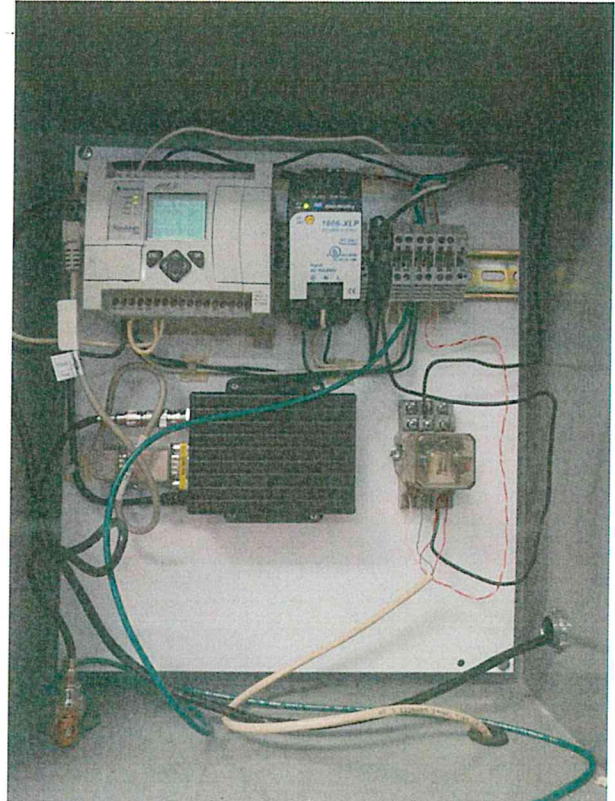
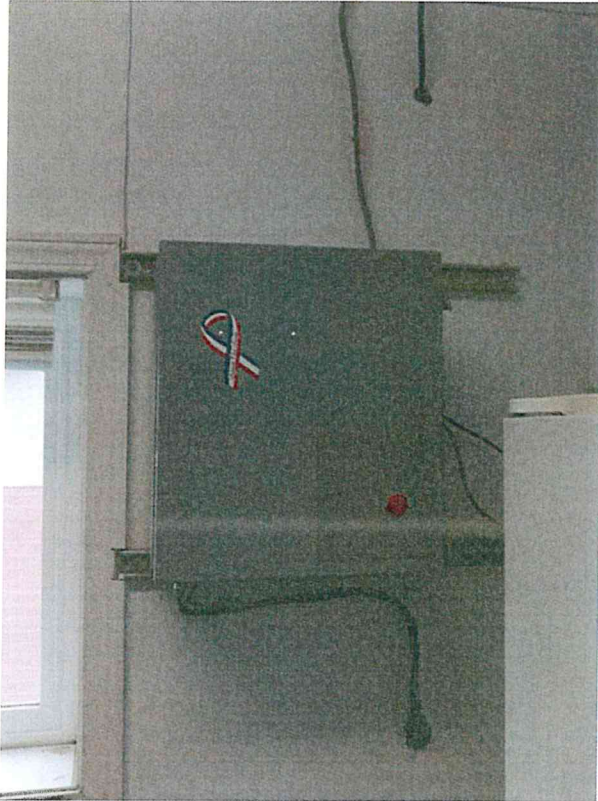


Laurel 2 (Filter) Control Panel



Laurel 3 (Clearwell/Chemical) Control Panel**SCP A (Sedimentation Basin) Control Panel**

Radio Communications and Networking Panel



RP and TPP VFD Replacements in the Low Service Building.

