



**AGENDA  
CITY OF LAUREL  
CITY COUNCIL WORKSHOP  
TUESDAY, FEBRUARY 26, 2019  
6:30 PM  
COUNCIL CHAMBERS**

**Public Input:** *Citizens may address the Council regarding any item of City business that is not on tonight's agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda. If a citizen would like to speak or comment regarding an item that is on tonight's agenda, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.*

*Be advised, if a discussion item has an upcoming public hearing, we would request members of the public to reserve your comments until the public hearing. At the public hearing, the City Council will establish an official record that will include all of your comments, testimony and written evidence. The City Council will base its decision on the record created during the public hearing. Any comments provided tonight will not be included in the record or considered by the City Council.*

**General Items**

1. Introduce Planner to Council
2. Appointment of Jon Rutt to the Park Board for a term ending December 31, 2022.

**Executive Review**

3. Resolution - A Resolution Accepting The Proposal Submitted By Morrison Maierle Systems To Provide The City's Information Technology ("IT") Support And Services And Authorizing The Mayor To Execute A Contract With Morrison Maierle Systems For Such Services.

**Council Issues**

4. Annexation/Zoning Discussion
5. Update on West Railroad
6. LURA Project Update

**Other Items**

**Review of Draft Council Agendas**

7. Draft Council Agenda March 5, 2019.

**Attendance at Upcoming Council Meeting**

**Announcements**

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

**DATES TO REMEMBER**

**Backup material for agenda item:**

Appointment of Jon Rutt to the Park Board for a term ending December 31, 2022.

February 9, 2019

City of Laurel  
Tom Nelson, Mayor  
P. O. Box 10  
Laurel, MT 59044

RE: Park Board

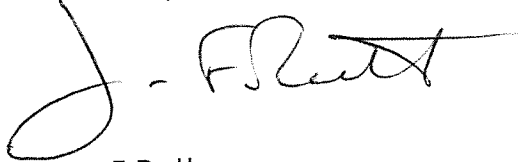
Dear Mr. Nelson;

I attended a Park Board meeting on February 7, 2019 and expressed interest in joining the board.

I am officially requesting appointment to that board to fill a vacancy.

Please let me know if I need to provide further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Jon F. Rutts". The signature is stylized with a large, looping initial "J" and a horizontal line extending from the end.

Jon F Rutts  
1231 1<sup>st</sup> Ave  
Laurel, MT 59044  
[jrutts1@gmail.com](mailto:jrutts1@gmail.com)

Cell - 406-861-7169

**Backup material for agenda item:**

Resolution - A Resolution Accepting The Proposal Submitted By Morrison Maierle Systems To Provide The City's Information Technology ("IT") Support And Services And Authorizing The Mayor To Execute A Contract With Morrison Maierle Systems For Such Services.

**RESOLUTION NO. R19-\_\_\_\_**

**A RESOLUTION ACCEPTING THE PROPOSAL SUBMITTED BY MORRISON MAIERLE SYSTEMS TO PROVIDE THE CITY'S INFORMATION TECHNOLOGY ("IT") SUPPORT AND SERVICES AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH MORRISON MAIERLE SYSTEMS FOR SUCH SERVICES.**

WHEREAS, the City of Laurel published a Request for Proposals ("RFP") seeking proposals from qualified companies to provide the City's Information Technology Support and Services as described in the published RFP; and

WHEREAS, the City publicly opened the responses to the RFP, and considered the proposals submitted by qualified companies and has determined that it is in the best interest of the City to select the successful company that appeared most qualified, available and the most affordable; and

WHEREAS, the City Staff is recommending the Council selecting Morrison Maierle Systems as the company to provide the services sought by the City through the RFP process.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the City Council hereby accepts the proposal submitted by Morrison Maierle Systems; and

BE IT FURTHER RESOLVED, the City Council hereby authorizes the Mayor authority to execute a contract for the services and costs provided in the RFP and Contract on the City's behalf.

Introduced at a regular meeting of the City Council on \_\_\_\_\_, 2019, by Council Member \_\_\_\_\_.

PASSED and APPROVED by the City Council of the City of Laurel this \_\_\_\_th day of \_\_\_\_\_, 2019.

APPROVED by the Mayor this \_\_\_\_th day of \_\_\_\_\_, 2019.

CITY OF LAUREL

\_\_\_\_\_  
Thomas C. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Bethany Langve, Clerk-Treasurer

Approved as to form:

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Sam S. Painter, Civil City Attorney

## Pricing Schedule

CLIN	Service	Qty	Unit	Monthly Rate	Annual Rate
<b>City of Laurel year 1</b>	<b>01-01-20019 to 12-31-2019</b>				
60 users	FFP Fully Managed Services & Maintenance	12	Months	\$4,829	\$57,948
	Time and Materials Services	1	Hour	\$125/hour	NA
<b>City of Laurel year 2</b>	<b>01-01-2020 to 12-31-2020</b>				
60 users	FFP Fully Managed Services & Maintenance	12	Months	\$4,682	\$56,190
	Time and Materials Services	1	Hour	\$125/hour	NA
<b>City of Laurel year 3</b>	<b>01-01-2021 to 12-31-2021</b>				
	FFP Fully Managed Services & Maintenance	12	Months	\$4,682	\$56,190
	Time and Materials Services	1	Hour	\$125/hour	NA
<b>City of Laurel year 4</b>	<b>01-01-2022 to 12-31-2022</b>				
	FFP Fully Managed Services & Maintenance	12	Months	\$4,682	\$56,190
	Time and Materials Services	1	Hour	\$125/hour	NA
<b>City of Laurel year 5</b>	<b>01-01-2023 to 12-31-2023</b>				
	FFP Fully Managed Services & Maintenance	12	Months	\$4,682	\$56,190
	Time and Materials Services	1	Hour	\$125/hour	

(Includes a 5% discount)

Draft Contract

Subject to Systems Network Utility Mapping and Final agreed upon price for IT services  
 Annual review to adjust based on endpoint growth/shrink ( If endpoints are static no price changes)  
 Subject to Systems Vendor price changes

Labor: \$125/hour

Training is No Additional Charge (built into FFP Fully Managed Services fee). Maintenance is No Additional Charge (built into FFP Fully Managed Services fee).  
 20% mark up on any materials, hardware, software. No Travel charges apply. Client is responsible for 24 mth commitment on the 4 FWAAS (Firewall as a Service) devices.  
 Each Firewall is \$109 per month or \$436 per month total. \$5,232 Annual cost for all 4 units.

Includes: Workstations Management/Maintenance, Server Management/Maintenance, Backup for one physical host and VM (Max Backup & Storage Craft Only), Firewall Management, FWaaS with Capture ATP (4 Sonicwall Tz300 units), Email Security (Advanced Email Security Only), Internet Security, Help Desk, Vendor Management, Anti-Virus, 3rd Party Critical Security Patching Firmware, Scheduled maintenance on workstations/servers/network equipment, Third Party Software Support with exclusions Internal Security Monitoring. Continued Compliance to UCS Certification commitment, making Systems the better choice.

**Backup material for agenda item:**

Annexation/Zoning Discussion



## Brittney Moorman

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**From:** Forrest Sanderson <Forrest.Sanderson@kljeng.com>  
**Sent:** Thursday, February 21, 2019 11:25 AM  
**To:** Brittney Moorman  
**Cc:** City Mayor  
**Subject:** FW: Annexation Agreement - Major Components  
**Attachments:** R-08-22\_City of Laurel.pdf

Brittney:

As you can see, I've included Mayor Nelson on this e-mail so he has all of the information related to a better understanding of the situation and revelations on the Goldberg Annexation Request. Per our conversation yesterday I am forwarding you the most current e-mail to the developer dealing with the Annexation request for Goldberg and the compilation of my thoughts as to process and requirements that must be dealt with to move the annexation issue forward to the City Council for further consideration.

As I stated, I am more than willing to sit down with Mayor Nelson in advance of the Council Work Session to outline the issues and how we arrived at this point given what we learned at the Public Hearing and the Pre-Application meeting. I would also submit that it may be worthwhile to provide the Council with this information in advance of the Work Session so they understand that the Mayor and Staff are working diligently to comply with R-08-22 as well as my promise to consider what we heard at the public hearing and respond to those issues and questions.

As always, if you have questions do not hesitate to call me!

Forrest Sanderson, A.I.C.P. and C.F.M.



406-373-7240 Direct  
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Billings, MT 59102-7329  
[kljeng.com](http://kljeng.com)

**From:** Forrest Sanderson  
**Sent:** Friday, February 15, 2019 12:01 PM  
**To:** Scott Aspenlieder <scott@performance-ec.com>  
**Cc:** Kurt Markegard <kmarkegard@laurel.mt.gov>; Sam Painter - Thompson Painter Law <sam@thompsonpainterlaw.com>  
**Subject:** RE: Annexation Agreement - Major Components

Scott:

1. I don't really have an issue with the future dedication of the extension of Eleanor Roosevelt/East 8<sup>th</sup> to Yard Office as the development plan progresses but the connectivity issue was discussed as part of the pre-application both to Yard Office and from this development to the lands adjacent to. By taking this approach it will give you and the design team a chance to work the extension into the plan in a manner that is most advantageous to both the Developer and City of Laurel.
2. As I read Resolution R-08-22 (Attached) Annexation Criteria and Requirements Section A 3<sup>rd</sup> bullet, it appears that the intent of the City is that you will be required to install all of the existing or proposed public

improvements but I have included Kurt and the City Attorney on this response for clarification on the matter and will defer the Decision to the Employees/Counsel of the City for the Final Answer.

3. You are correct, the internal subdivision infrastructure will be addressed via the SIA for each subdivision filing as the development progresses and it will be at this point the extension of Eleanor Roosevelt/East 8<sup>th</sup> along with infrastructure will be addressed.
4. The house on Lot-18 really complicates the annexation issue. There are resolutions and ordinances of the City that prohibit septic and drainfields within the City and from what I understand the structure is on a private 2" water line that does not meet with City regulations post annexation. It also has the potential to bring Section B (2<sup>nd</sup> and 3<sup>rd</sup> paragraphs) in to play with respect to external improvements. The advantage is the two-year window for completion and a legitimate argument could be raised that you would have 2-years post Final Annexation to connect the house to water and sewer in accordance with the Laurel Standards for Public Works Improvements, the MPWSS, and the Laurel Rules and Regulations Governing Utility Services and Streets. Again, I will defer final determination on this issue to the City Employees/Attorney for the final answer on the interpretation possible timelines and application of the requirements of R-08-22.

At this point my suggestion is work the easy sections forward and we will get clarifications on these outstanding points!

Forrest Sanderson, A.I.C.P. and C.F.M.



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**From:** Scott Aspenlieder <[scott@performance-ec.com](mailto:scott@performance-ec.com)>  
**Sent:** Friday, February 15, 2019 11:06 AM  
**To:** Forrest Sanderson <[Forrest.Sanderson@kljeng.com](mailto:Forrest.Sanderson@kljeng.com)>  
**Cc:** Craig Dalton <[craig@performance-ec.com](mailto:craig@performance-ec.com)>  
**Subject:** RE: Annexation Agreement - Major Components

Forrest

Couple things jump out to me at this point that need direct attention/clarification.

1. Dedicating the ROW for a connection from 8<sup>th</sup> through to Yard Office seems premature at this point. I'm concerned that we're only at the planning stages and not ready to commit what that connection would be. Seems like we can easily address that as part of the SIA when we go through subdivision. I just don't think we're ready for it right now and I don't want to do it based on a preliminary layout only to be asking the City to work with us to adjust it if the plan changes.
2. I assume we're only paying for improvements to our side of the roads adjacent to the development (8<sup>th</sup>/Eleanor Roosevelt and Yard Office) as is done in Billings. If the City has a different idea or thought on that we need to talk about it. Other communities/counties have gotten into significant legal trouble requiring off-site improvements that are neither adjacent to the subject development or are not identified by the traffic study (ie intersections). Just want to make sure we're all clear on that and off on the right foot. It wasn't terribly clear to us coming out of the Pre-App meeting what the City's expectations were.
3. Engineer's Estimate and bonding for improvements makes sense for the directly adjacent improvements identified in #2 above. I think that's what you were referring too but wanted to make sure all internal stuff was taken care of in the SIA of a subsequent development.
4. The existing house on Lot 18 can be hooked up to water fairly easily but a connection to sewer was assumed to be worked into the development of a subsequent subdivision. The existing house discharges out the back to the north with the drainfield in the back. Sewer service would be much easier to incorporate and manage

collection mains internal to a subdivision without tearing up 8<sup>th</sup> and searching for a sewer main in that area. If we hooked up to water within the two years after annexation and sewer when the main is installed to lots adjacent to that house internal to the subdivision is that doable. Sewer connection to existing collection south of 8<sup>th</sup> isn't a good or viable option I don't believe.

I'll start crafting the Annexation Agreement on the issues below if you can give me some feedback on the 4 points above that would be much appreciated. Thanks!

Thanks,

Scott Aspenlieder, P.E.  
[scott@performance-ec.com](mailto:scott@performance-ec.com)  
Office: (406) 384-0080  
Mobile: (406) 461-8392



608 North 29<sup>th</sup> Street • Billings, MT 59101  
[www.performance-ec.com](http://www.performance-ec.com)

**From:** Forrest Sanderson [<mailto:Forrest.Sanderson@kljeng.com>]  
**Sent:** Friday, February 15, 2019 10:07 AM  
**To:** Scott Aspenlieder <[scott@performance-ec.com](mailto:scott@performance-ec.com)>  
**Subject:** Annexation Agreement - Major Components  
**Importance:** High

Scott:

Your team can use the following bullet points as a guide on the issues for the Annexation Agreement:

- ✓ Quiet the Title to the 30 feet of the property adjacent to Yard Office Road.
- ✓ Dedicate East 8<sup>th</sup> to the City of Laurel as Residential Collector (70') ROW.
- ✓ Dedicate Eleanor Roosevelt to the City of Laurel as Residential Collector (70') ROW (Where you can).
- ✓ Dedicate additional ROW for Yard Office (Where you can) to the City of Laurel as Commercial Collector (80') ROW.
- ✓ Dedicate additional ROW as Residential Collector (70') such that Eleanor Roosevelt/East 8<sup>th</sup> provides connectivity to Yard Office Road. This will be required with the first filing of subdivision so it is best to just do it now.
- ✓ Prepare a Final Annexation Exhibit showing:
  - All lands included in the annexation
  - All existing Rights-of-Way adjacent to or proposed to be dedicated to the City of Laurel as part of the annexation;
  - All Park lands or other public lands that will be included with the annexation.
- ✓ Provide an Engineers' Estimate of Cost for:
  - The cost of Engineering design of Water, Sewer, Street, Curb, Gutter, Sidewalks and a Bike Pedestrian path in all of the to be annexed ROW where the infrastructure does not meet the minimum standards of the Laurel Standards for Public Works Improvements, the MPWSS, and the Laurel Rules and Regulations Governing Utility Services and Streets.
  - The cost of Construction of the designed improvements, discussed above, to the Water, Sewer, Street, Curb, Gutter, Sidewalks and a Bike Pedestrian path where the infrastructure does not meet the minimum standards of the Laurel Standards for Public Works Improvements, the MPWSS, and the Laurel Rules and Regulations Governing Utility Services and Streets.

- A performance bond or other security, consistent with the Laurel Subdivision Regulations (Title 16) at 125% of the Engineers Estimate of Probable Cost to complete the design and construction of the improvements discussed above. The Engineers Estimate of Probable Costs may be submitted to the Contract City Engineer for review and comment prior to acceptance and Final Annexation approval.
- The executed security mechanism will be required at the time of application for Final Annexation.
- ✓ A signed and notarized acknowledgment by the Developer that is binding upon their heirs, successors and assigns that all required improvements to the off-site public improvements will be completed within two (2) years of the approval of the Final Annexation or that the City of Laurel may utilize the performance bond or other acceptable securities to complete the improvements outlined above.
- ✓ The City agrees to assign Laurel RLMF and Laurel CC Zoning to the subject properties at the time of Final Annexation Approval in accordance with the petition of annexation and request of initial zoning as submitted by the Developer.
- ✓ That the Developer may apply for Preliminary Subdivision Plat approval during the term of the Annexation Agreement but that NO FINAL PLAT will be approved until such time that the City APPROVES the Final Annexation of the property. Final annexation will NOT occur until such time as the terms of the Annexation agreement have been met.
- ✓ The City of Laurel recognizes the significant costs associated with the improvements necessary to the existing Roads, Water, Sewer, Curb, and Gutter and will consider the creation of a 'Late Comers Agreement' to spread these costs to other benefited properties via the Subdivision processes should the Developer so desire and request.
- ✓ A revised Waiver of all right to protest, including judicial review the creation of any Special Improvements District. This waiver shall be deemed by the City to be a Covenant that runs with the land, the form of which must be approved by City Staff and the City Attorney.
- ✓ The City will assign the properties to be annexed to an Election Ward at the time of Final Annexation consistent with the Montana Code Annotated.
- ✓ At the time of Final Annexation Approval, the existing house on Lot-18 must:
  - Either be removed from the property; OR
  - Connected to the Laurel Water System in a manner consistent with the Laurel Standards for Public Works Improvements, the MPWSS, and the Laurel Rules and Regulations Governing Utility Services and Streets.
  - Connected to the Laurel Waste Water Collection and Treatment System in a manner consistent with the Laurel Standards for Public Works Improvements, the MPWSS, and the Laurel Rules and Regulations Governing Utility Services and Streets.
  - That any outstanding fees or assessments, including but not limited to System Development Fees, shall be paid to the City of Laurel.
- ✓ Should the property have water rights, irrigation or otherwise, that they will be 100% transferred to the City of Laurel at the time of Final Annexation Approval.
- ✓ That with the exception of the house on Lot-18, that the balance of the property will be served by the Laurel Solid Waste Services.

I hope that this list will give you the backbone of the agreement and I fully recognize that there may be other items that you may want to include in the agreement as you move forward.

The Council Schedule for the next month is:

2/19	Action
2/26	Work Session
3/5	Action
3/12	Work Session
3/19	Action

Given the time I would expect for you to complete the annexation agreement I submit that we are looking at the Work Session on March 12 and Action on 3/19. In order to make this schedule work, we would need your draft agreement for Staff and Legal review on or before 2/27. Just so you know, Kurt will be on vacation from 2/20 to 2/27 and his input will be crucial to the review and approval process.

If you have questions please feel free to give me a call!

Forrest Sanderson, A.I.C.P. and C.F.M.



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**RESOLUTION NO. R08-22**

**A RESOLUTION TO ADOPT THE  
CITY OF LAUREL ANNEXATION POLICY**

WHEREAS, it is necessary for the City of Laurel to properly guide and monitor growth that is in the best interests of the City and its citizens; and

WHEREAS, it is appropriate for the City Council to adopt an Annexation Policy that governs proposed annexations to the City in accordance with Ordinance No. O08-02 § 16.12.020; and

WHEREAS, the City Council has reviewed and accepted the attached Annexation Policy for the City of Laurel.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana,

The Council hereby adopts the City of Laurel Annexation Policy in its current form and content. All resolutions adopting any other annexation policies that conflict or are inconsistent with these policies are hereby repealed, voided and of no further effect.

BE IT FURTHER RESOLVED that this Resolution shall be enforceable on the effective date of Ordinance No. O08-02.

Introduced at a regular meeting of the City Council on March 4, 2008, by Council Member  
Hart.

PASSED and APPROVED by the City Council of the City of Laurel this 4<sup>th</sup> day of March, 2008.

APPROVED by the Mayor this 4<sup>th</sup> day of March, 2008.

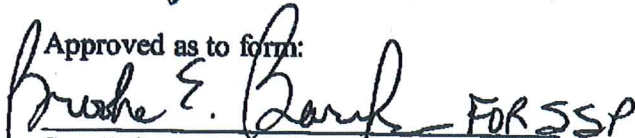
CITY OF LAUREL

  
Kenneth E. Olson, Jr., Mayor

ATTEST:

  
Mary K. Embleton, Clerk-Treasurer

Approved as to form:

 FOR SSP  
Sam Painter, Legal Counsel  
Elk River Law Office, P.L.L.P.



## **CITY OF LAUREL ANNEXATION POLICY**

**Service outside city limits—Conditions.** No water or sewer services shall be extended outside of the incorporated city limits without meeting the following conditions:

- A. The property and improvements are in the same condition as is required for properties and improvements within the city's corporate limits;
- B. The city system is capable of serving the area;
- C. The extension is in the best interest of the city;
- D. The cost of the extension shall be at the expense of the requesting party;
- E. The city council has granted its approval. (Prior code § 18.76.010(A)); and
- F. The property is annexed.

### **Consent to Annexation and/or Waiver of Protest.**

- A. Any property owner requesting or receiving city water or sewer service outside of the incorporated city limits shall, as a condition of initiating or continuing city services, consent to annexation of the property beneficially receiving services. The consent to annexation may be limited to the property that will benefit or is benefiting from the provision of city services.
- B. Whenever annexation is sought pursuant to a petition submitted to the city by a property owner requesting annexation, the property owner shall execute a written waiver of protest in a form approved by city staff for purposes of recording. The waiver of protest constitutes a covenant that will run with the land to be annexed and shall waive all right of protest and judicial review to the creation of any future special improvement district. (Prior code § 18.76.010(B))

### **Annexation Fee.**

Property owner shall pay the city's applicable annexation fee prior to the city's consideration of the annexation request.

### **Annexation Criteria and Requirements.**

- A. The City Council shall consider the following criteria when it receives a written petition for annexation:
  - The property must be located within an area identified by city staff as a location for future city annexation or annexation of the property will promote orderly growth of the city to protect the health, safety and welfare in areas intensely utilized for residential, commercial, institutional and governmental purposes;
  - The city must be able to provide adequate city services within a time period mutually agreed to by the property owner requesting annexation and the city;
  - Existing or proposed public improvements within the area to be annexed must meet all city standards. If the public improvements are not constructed at the time of annexation, the property owner shall provide the city a bond or letter of credit that equals 125% of the estimated engineering costs for the construction of improvements. If the property owner fails to construct the improvements or to obtain the agreed upon engineering, the city shall utilize the bond or letter of



credit to pay for the construction, including engineering; In accordance with GASB-34, the Developer or Landowner shall provide the city the total cost and/or value of the improvements including, but not limited to, parks, sidewalks, curb and gutter, lift stations, and sewer and water lines, that are conveyed to the city.

- All property owners within the area to be annexed must sign a Waiver of Right to Protest the creation of Special Improvement Districts for engineering and construction of improvements including, but not limited to, streets, sidewalks, curb and gutter and the creation of a Park Maintenance District, in a form acceptable and approved by the city;
- All residential property owners must execute a Waiver of Right-to-Protest the creation of Special Improvement Districts for engineering and construction of improvements including, but not limited to, streets, sidewalks, curb and gutter and the creation of a Park Maintenance District, in a form acceptable and approved by the city;
- Residential densities within the area to be annexed must be rezoned at a minimum density of R-7500 or greater; and
- The proposed land use within the area to be annexed must conform to the goals of the Laurel-Yellowstone City-County Planning Board Growth Policy.

**B.** The City Council may decide to either condition the approval of the annexation in order to meet the criteria listed in Section A herein or require an annexation agreement. The conditions of approval must be clearly stated in the resolution of annexation or if required, the annexation agreement. If the property to be annexed is not developed, the conditions of approval or annexation agreement shall include a requirement for:

1. A development agreement prior to the issuance of a building permit;
2. A subdivision improvements agreement at the time of final subdivision plat approval, if applicable and
3. An executed Waiver of Right-to-Protest creation of Special Improvement Districts for engineering and construction of improvements including, but not limited to, streets, sidewalks, curb and gutter and the creation of a Park Maintenance District, in a form acceptable and approved by the city.

If the property is developed and contains public improvements that are not constructed to city standards, the city shall require an annexation agreement. The annexation agreement shall specify that the public improvements must be upgraded and/or installed to city standards, as well as a time period and mechanism to finance the construction and installation of those improvements. All construction or installation of improvements must be completed within two years of annexation.

In any case, all public improvements, whether existing or proposed, shall meet city standards.



**Backup material for agenda item:**

Draft Council Agenda March 5, 2019.



**AGENDA  
CITY OF LAUREL  
CITY COUNCIL MEETING  
TUESDAY, MARCH 05, 2019  
6:30 PM  
COUNCIL CHAMBERS**

NEXT RES. NO.  
R19-06

NEXT ORD. NO.  
O19-01

**WELCOME . . .** By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

**Pledge of Allegiance**

**Roll Call of the Council**

**Approval of Minutes**

1. Approval of Minutes of February 19, 2019.

**Correspondence**

**Council Disclosure of Ex Parte Communications**

**Public Hearing**

**Consent Items**

**NOTICE TO THE PUBLIC**

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

2. Claims for the month of February 2019.
3. Approval of Payroll Register for PPE \_\_\_\_\_ totaling \$\_\_\_\_\_.
4. Receiving the Committee/Board Minutes into the Record.
  - Budget/Finance Committee minutes of February 19, 2019.
  - Council Workshop minutes of February 26, 2019.
  - Emergency Services Committee minutes of January 28, 2019.
  - Tree Board minutes of October 18, 2018.
  - Tree Board minutes of January 17, 2018.

**Ceremonial Calendar**

**Reports of Boards and Commissions**

**Audience Participation (Three-Minute Limit)**

*Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.*

### **Scheduled Matters**

5. Appointment of Jon Rutt to the Park Board for a term ending December 31, 2022.
6. Resolution No. R19-\_\_: A Resolution Accepting The Proposal Submitted By Morrison Maierle Systems To Provide The City's Information Technology ("IT") Support And Services And Authorizing The Mayor To Execute A Contract With Morrison Maierle Systems For Such Services.

### **Items Removed From the Consent Agenda**

#### **Community Announcements (One-Minute Limit)**

*This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.*

#### **Council Discussion**

*Council members may give the City Council a brief report regarding committees or groups in which they are involved.*

#### **Mayor Updates**

#### **Unscheduled Matters**

#### **Adjournment**

**The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.**

### **DATES TO REMEMBER**