



**AGENDA
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, OCTOBER 12, 2021
5:30 PM
COUNCIL CONFERENCE ROOM**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Review and approve purchase requisitions.
2. Review and approve September 2021 Utility Billing Adjustments.
3. Review and recommend approval to City Council claims entered through 10/08/2021.
4. Review and approve the payroll register for pay period ending 10/03/2021 totaling \$215,092.68.

New Business

Old Business

Other Items

5. Clerk/Treasurer Update.
6. Mayor Update.
7. Bruce McGee will be reviewing the claims for the next meeting.

Announcements

8. The next Budget and Finance Committee meeting will be held on October 26, 2021 at 5:30pm.
9. Bruce McGee will be reviewing claims for the next meeting.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

File Attachments for Item:

2. Review and approve September 2021 Utility Billing Adjustments.

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM

ACCOUNTS RECEIVABLE SUMMARY

For AP-Year 9-2021

CITY OF LAUREL

16:53:21 - 09/30/2021

Service	Fund	Old Balance	Billings	Payments	[- - - - - Adjustments - - - - -]		New Balance
					Auto Distribute	Other	
WATER	5210	317541.06	308063.64	308453.43	-28.78	-1211.50	315910.99
CAP IMP WATER	5210	28073.75	29385.49	26909.24	-8.00	-266.82	30275.18
SEWER	5310	142818.64	141600.64	132757.68	-36.05	-1241.46	150384.09
CAP IMP SEWER	5310	31369.28	32131.61	29527.63	-10.00	-342.21	33621.05
GARBAGE	5410	74308.39	75119.34	69280.78	-19.17	-1193.64	78934.14
OTHER	5210	0.00	0.00	0.00	0.00	0.00	0.00
SERVICE CHARGE	5210	1275.00	675.00	2050.00	-150.00	1075.00	825.00
WATER SUPPLIES	5210	75.90	0.00	75.90	0.00	0.00	0.00
WTR LINE INS-1	5210	2484.98	2441.01	2261.58	-0.90	-31.70	2631.81
WTR LINE INS-2	5210	276.18	271.23	251.26	-0.10	-3.53	292.52
OVERPAYMENT	5210	-8909.04	0.00	4753.26	253.00	-2758.57	-16167.87
Grand Totals by Service:		589314.14	589687.96	576320.76	0.00	-5974.43	596706.91

Grand Total by Fund:

Old Balance

New Balance

5210	340817.83
5310	174187.92
5410	74308.39

333767.63
184005.14
78934.14

APPROVED:

File Attachments for Item:

4. Review and approve the payroll register for pay period ending 10/03/2021 totaling \$215,092.68.

10/06/21
15:40:49

CITY OF LAUREL
Payroll Register
For Payrolls from 10/08/21 to 10/08/21

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Total for Payroll Checks

	Employee	Employer	Amount
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ADD1 HOURS (Additional lump sum pay)	0.00		23.08
ADD2 HOURS (Addtnl lump sum - On call)	0.00		346.17
ADDG HOURS (Longevity)	0.00		2,330.07
ADDL HOURS (Additional)	0.00		703.85
ADDT HOURS (Transport pay)	0.00		832.50
COMA HOURS (Comp Time Accumulated)	78.75		
COMP HOURS (Comp Time Used)	42.75		1,027.09
J015 HOURS (STEP-YRS OF SER)	20.00		952.00
J025 HOURS (FLEX/CASH PAYOUT)	3.00		1,950.00
J026 HOURS (CANINE PAY)	1.00		350.00
J027 HOURS (DRILL PAY)	35.00		367.50
J028 HOURS (FLEX/MED REIMBU)	0.00		1,572.04
*Non Taxable (added to gross wages, no addition to SS, Med, FIT & SIT bases)			
OVER HOURS (Overtime - shift 1)	36.75		1,385.22
PERS HOURS (Personal Time Used)	197.00		5,055.69
REG HOURS (Regular Time)	4,914.50		115,659.17
REG1 HOURS (Additional to regular)	56.00		1,463.28
REG3 HOURS (Addition to regular pay)	88.00		2,311.76
REGA HOURS (Amb on-call Pay)	206.00		692.00
SHF2 HOURS (Shift 2 Differential)	280.00		210.00
SHF3 HOURS (Shift 3 Differential)	224.00		224.00
SHFA HOURS (Overtime Diff.-shift 2)	11.50		13.00
SICK HOURS (Sick Time)	158.25		4,051.22
STIP HOURS (Amb. meeting pay)	0.00		7.50
TRMS HOURS (Termination Sick Pay)	80.12		1,791.93
TRMV HOURS (Termination Vacation Pay)	170.94		3,911.11
VACA HOURS (Vacation Time Used)	370.00		9,258.00
GROSS PAY	156,488.18	0.00	
NET PAY	110,281.75	0.00	
AFLAC	160.19	0.00	
AFLAC 125	434.30	0.00	
AFSCME #303	378.36	0.00	
AFSCME #316	562.50	0.00	
CAF 125-MEDICAL	190.83	0.00	
COLLIFE	32.08	0.00	
DEFERRED COMP	150.00	0.00	
DELTA DENTAL	0.00	1,404.86	
DENTAL-CAF125	533.88	0.00	
FIT	13,164.65	0.00	
HSA-CAF 125	212.50	0.00	
HSA-MEDICAL	0.00	490.43	
MEDICAL LIFE	0.00	281.99	
MEDICARE	2,193.94	2,193.94	
MPORS	2,750.43	4,403.72	
MPPA	221.90	0.00	
OR CHILD SUPPOR	39.25	0.00	
P.E.R.S.	8,461.41	9,500.32	

10/06/21
15:40:49

CITY OF LAUREL
Payroll Register
For Payrolls from 10/08/21 to 10/08/21

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PACIFIC - CAF 12	2,346.40	0.00
PACIFIC SOURCE	0.00	27,378.72
SEG CU	50.00	0.00
SIT	6,739.00	0.00
SOCIAL SECURITY	7,448.47	7,448.47
UNEMPL. INSUR.	0.00	526.47
VISION-CAF125	104.03	0.00
VSP - VISION	0.00	198.81
WORKERS' COMP	0.00	4,776.77
WY CHILD SUPPOR	32.31	0.00
FIT/SIT BASE	139,944.86	0.00
MEDICARE BASE	151,306.70	0.00
PERS BASE	138,346.90	0.00
SOC SEC BASE	120,136.83	0.00
UN BASE	150,406.85	0.00
WC BASE	154,454.40	0.00
Total		58,604.50
Total Payroll Expense (Gross Pay + Employer Contributions):		215,092.68

of Employees 135

of Checks 144

Prepared by:

Approved by:

Kelly Strecker

