



**AGENDA
CITY OF LAUREL
CITY COUNCIL MEETING
TUESDAY, MARCH 12, 2024
6:30 PM
COUNCIL CHAMBERS**

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

Pledge of Allegiance

Roll Call of the Council

Approval of Minutes

- [1.](#) Approval of Minutes of February 27, 2024.

Correspondence

- [2.](#) Police Monthly Report - February 2024
- [3.](#) Fire Monthly Report - January 2024
- [4.](#) Laurel Emergency Medical Services Monthly Report - January 2024

Council Disclosure of Ex Parte Communications

Public Hearing

5. Public Hearing - Schedule of Fees
6. Public Hearing - MoCones
7. Public Hearing - HB 355
8. Public Hearing - Budget Amendment

Consent Items

NOTICE TO THE PUBLIC

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

9. Claims entered through March 8, 2024.
10. Approval of Payroll Register for PPE 3/3/2024 totaling \$249,900.05.
11. Closed Executive Session Minutes of February 20, 2024.
- [12.](#) Council Workshop Minutes of March 5, 2024.

Ceremonial Calendar

Reports of Boards and Commissions

- [13.](#) Budget/Finance Committee Minutes of February 27, 2024.
- [14.](#) Laurel Urban Renewal Agency Minutes of February 26, 2024.
- [15.](#) Laurel Urban Renewal Agency Minutes of March 4, 2024.
- [16.](#) Revised Emergency Services Committee Minutes of January 22, 2024.

Audience Participation (Three-Minute Limit)

Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.

Scheduled Matters

- [17.](#) Resolution No. R24-14: A Resolution Of The City Council To Adopt An Official Schedule Of Fees And Charges For The City Of Laurel And Repealing All Previous Resolutions That Set Fees Or Charges That Conflict With The Schedule Attached Hereto Upon Its Effective Date.
- [18.](#) Resolution No. R24-15: A Resolution Of The City Council Affirming And Approving Previous Resolution No. R24-12 And Approving Amendments To Appropriations And Revenues For The City Of Laurel's Fiscal Year 2023-2024 Budget.

Items Removed From the Consent Agenda

Community Announcements (One-Minute Limit)

This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.

Council Discussion

Council members may give the City Council a brief report regarding committees or groups in which they are involved.

Mayor Updates

Unscheduled Matters

Adjournment

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

File Attachments for Item:

1. Approval of Minutes of February 27, 2024.

DRAFT

MINUTES OF THE CITY COUNCIL OF LAUREL

February 27, 2024

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Dave Waggoner at 6:28 p.m. on February 27, 2024.

COUNCIL MEMBERS PRESENT: Thomas Canape Heidi Sparks
 Michelle Mize Jessica Banks
 Casey Wheeler Irv Wilke
 Richard Klose Jodi Mackay

COUNCIL MEMBERS ABSENT: None

OTHER STAFF PRESENT: Brittney Harakal, Administrative Assistant

Mayor Waggoner led the Pledge of Allegiance to the American flag.

MINUTES:

Motion by Council Member Wilke to approve the minutes of the regular meeting of February 13, 2024, as presented, seconded by Council Member Sparks. There was no public comment or Council discussion. A vote was taken on the motion. All eight Council Members present voted aye. Motion carried 8-0.

CORRESPONDENCE: None.

COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS: None.

PUBLIC HEARING: None.

CONSENT ITEMS:

- **Claims entered through February 23, 2024.**
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Approval of Payroll Register for PPE 2/18/2024 totaling \$223,927.76.**
- **Council Workshop Minutes of February 20, 2024.**

The Mayor asked if there was any separation of consent items. There was none.

Motion by Council Member Klose to approve the consent items as presented, seconded by Council Member Wilke. There was no public comment or Council discussion. A vote was taken on the motion. All eight Council Members present voted aye. Motion carried 8-0.

CEREMONIAL CALENDAR: None.

REPORTS OF BOARDS AND COMMISSIONS:

- Budget/Finance Committee Minutes of February 13, 2024.
- City/County Planning Board Minutes of November 15, 2023.
- City/County Planning Board Minutes of December 20, 2023.
- City/County Planning Board Minutes of January 17, 2024.
- Library Board Minutes of January 9, 2024.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT): None.

SCHEDULED MATTERS:

- **Appointment of Dennis Eaton to the Public Works Committee.**

DRAFT

Motion by Council Member Canape to approve the Mayor's appointment of Dennis Eaton to the Public Works Committee, seconded by Council Member Wilke. There was no public comment or Council discussion. A vote was taken on the motion. All eight Council Members present voted aye. Motion carried 8-0.

- **Resolution No. R24-11: Resolution Of The City Council Of Intent To Adopt An Official Schedule Of Fees And Charges For The City Of Laurel And Repealing All Previous Resolutions That Set Fees Or Charges That Conflict With The Schedule Attached Hereto Upon Its Effective Date.**

Motion by Council Member Banks to approve Resolution No. R24-11, seconded by Council Member Wilke. There was no public comment or Council discussion. A vote was taken on the motion. All eight Council Members present voted aye. Motion carried 8-0.

- **Resolution No. R24-12: A Resolution Of The City Council Approving Amendments To Appropriations And Revenues For The City Of Laurel's Fiscal Year 2023-2024 Budget.**

Motion by Council Member Mize to approve Resolution No. R24-12, seconded by Council Member Wilke. There was no public comment or Council discussion. A vote was taken on the motion. All eight Council Members present voted aye. Motion carried 8-0.

- **Resolution No. R24-13: A Resolution Of The City Council Authorizing The Mayor To Reschedule City Council Meetings Set On 2024 Holidays.**

Motion by Council Member Mackay to approve Resolution No. R24-13, seconded by Council Member Wilke. There was no public comment or Council discussion. A vote was taken on the motion. All eight Council Members present voted aye. Motion carried 8-0.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT):

On March 12, 2024, from 2:00 to 5:00, there will be an open house at the Senior Center to show the recent remodel.

COUNCIL DISCUSSION:

A Council Member was approached regarding an old City of Light billboard between Laurel and Billings. It was questioned if the City owned that billboard and if it could be updated. It was clarified that the billboard is part of the Christmas to ReMember celebration and to contact the Chamber for who is in charge of the planning of those festivities.

It was questioned if we have online bill pay for our utility bills. If not, could we look into that option? It was clarified that the City already has online bill pay, and the link is located on the City's website.

MAYOR UPDATES:

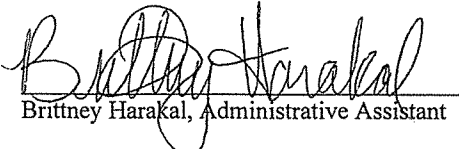
Work on the splash pad is scheduled to begin on March 10th and should be completed by the end of April.

UNSCHEDULED MATTERS: None.

ADJOURNMENT:

Motion by Council Member Wheeler to adjourn the Council meeting, seconded by Council Member Wilke. There was no public comment or Council discussion. A vote was taken on the motion. All eight Council Members present voted aye. Motion carried 8-0.

There being no further business to come before the Council at this time, the meeting was adjourned at 6:41 p.m.


Britney Harakal, Administrative Assistant

DRAFT

Council Minutes of February 27, 2024

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 12th day of March 2024.

Dave Waggoner, Mayor

Attest:

Kelly Strecker, Clerk/Treasurer

File Attachments for Item:

2. Police Monthly Report - February 2024



Laurel Police Department

215 W. 1st Street Laurel, Mt. 59044 ▪ Phone 406-628-8737 ▪ Fax 406-628-4641

Total Calls

Printed on March 4, 2024

[CFS Date/Time] is between '2024-02-01 00:00:00' and '2024-02-29 23:59:59' and

[Primary Incident Code->Code : Description] All

Code : Description	Totals	
10-15 : With Prisoner	0	0
: Abandoned Vehicle	12	12
: Agency Assist	52	52
: Alarm - Burglary	8	8
: Alarm - Fire	4	4
AMB : Ambulance	82	82
: Animal Complaint	4	4
: Area Check	8	8
: Assault	2	2
: Bad Checks	0	0
: Barking Dog	2	2
: Bomb Threat	0	0
: Burglary	0	0
: Child Abuse/Neglect	3	3
: Civil Complaint	11	11
: Code Enforcment Violation	2	2
: Community Integrated Health	8	8

Code : Description	Totals	
: Counterfeiting	0	0
: Criminal Mischief	10	10
: Criminal Trespass	5	5
: Cruelty to Animals	0	0
: Curfew Violation	2	2
: Discharge Firearm	1	1
: Disorderly Conduct	3	3
: Dog at Large	12	12
: Dog Bite	1	1
DUI : DUI Driver	6	6
: Duplicate Call	0	0
: Escape	0	0
: Family Disturbance	12	12
: Fight	0	0
FIRE : Fire or Smoke	17	17
: Fireworks	0	0
: Forgery	0	0
: Found Property	9	9
: Fraud	8	8
: Harassment	3	3
: Hit & Run	1	1

Code : Description	Totals	
: Identity Theft	2	2
: Indecent Exposure	0	0
: Insecure Premises	3	3
: Intoxicated Pedestrian	1	1
: Kidnapping	0	0
: Littering	0	0
: Loitering	2	2
: Lost or Stray Animal	6	6
: Lost Property	4	4
: Mental Health	2	2
: Missing Person	1	1
: Noise Complaint	1	1
: Open Container	0	0
: Order of Protection Violation	1	1
: Parking Complaint	13	13
: Possession of Alcohol	0	0
: Possession of Drugs	1	1
: Possession of Tobacco	0	0
: Privacy in Communications	0	0
: Prowler	0	0
: Public Assist	37	37

Code : Description	Totals	
: Public Safety Complaint	6	6
: Public Works Call	10	10
: Report Not Needed	11	11
: Robbery	0	0
: Runaway Juvenile	5	5
: Sexual Assault	0	0
: Suicide	1	1
: Suicide - Attempt	4	4
: Suicide - Threat	5	5
: Suspicious Activity	46	46
: Suspicious Person	4	4
: Theft	50	50
: Threats	3	3
: Tow Call	0	0
: Traffic Accident	19	19
: Traffic Hazard	3	3
: Traffic Incident	17	17
: TRO Violation	0	0
: Truancy	0	0
T/S : Traffic Stop	67	67
: Unattended Death	1	1

Code : Description	Totals	
: Unknown - Converted	0	0
: Unlawful Transactions w/Minors	0	0
: Unlawful Use of Motor Vehicle	1	1
: Vicious Dog	0	0
: Warrant	10	10
: Welfare Check	12	12
Totals	637	637

File Attachments for Item:

3. Fire Monthly Report - January 2024



Laurel Fire Department

Report for the Month of Jan-24

Structure Fires
Wildland Fires
Extrications
Other Rescues
Alarms
Public Assist
Medical Assist.
Other calls
Fire Prevention
Total Training
Total Maintenance
Community Service

No of Calls	No of Hours
7	
5	
9	
38	
11	
2	
5	
4	
81	0
Totals	
231	

Severity Staffing
Total Hours Staffed

N/A

Major Calls

Structure Fires
MVAs

Total	521
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Announcements: Had four structure fires during the sub-zero temperatures. Froze one one of our engines up responding for mutual aid call with molt.

Structure Firefighting

Conduct all levels of Structure Firefighting to include entry and attack, ventilation, salvage, overhaul, and investigation. A structure fire is a fire involving the structural components of various types of residential, commercial or industrial buildings.

Wildland Firefighting

Wildfire, brush fire, bush fire, desert fire, forest fire, grass fire, hill fire, peat fire, vegetation fire.

Extrications

Rescue victims entrapped in automobiles, machinery, farm equipment, buildings, and trenches.

Other Rescues

Rope Rescue, Water Rescue, Ice Rescue

Alarms

Any false alarms or malfunctions.

Other Calls

EMS assist, Industrial or Aircraft firefighting, Vehicle Fire, Hazmat, Spills, Public safety, Investigations, gas leaks, Carbon Monoxide problems, etc.

Severity Staffing- Montana DNRC pays up to 8 firefighters to staff the station each day and respond as a Task Force to wildland fires within Yellowstone, Stillwater and Carbon Counties. They can also be called up to respond to fires anywhere in the Southern Zone areas. The 2 State owned type 5 wildland engines assigned to Laurel is used. This as proved to be beneficial to Laurel as means for quick responses to all incidents.

File Attachments for Item:

4. Laurel Emergency Medical Services Monthly Report - January 2024

Laurel Emergency Services Report created 2/26/24:

2020

1090 requests for service
 159 times LEMS was unavailable
 72 times AMR was unavailable
 288 responses in Ward 5=27% of calls outside of the city of Laurel

2021

1228 requests for service
 135 times LEMS was unavailable
 34 times AMR was unavailable
 318 responses in Ward 5=26% of calls outside of the city of Laurel

2022

1238 requests for service
 177 times LEMS was unavailable
 48 times AMR was unavailable
 351 responses in Ward 5=29% of calls outside of the city of Laurel

2023

1300 requests for service
 171 times LEMS was unavailable
 23 times AMR was unavailable
 351 responses in Ward 5=27% of calls outside of the city of Laurel

Recent Month Summary:

January 2024:

Requests	124
Missed Calls	9 = 7%
Shortest Delay	22 minutes
Longest Delay	45 minutes
Average Delay	32 minutes
Fire Driver Available	20 times
City Driver Available	3 time
QRU Response With 1 Provider	6 times **
On A Previous Call	1 times
No Crew / Provider Available	2 times
AMR Transported or Responded	6 times
Red Lodge Transported	0 times
HELP Flight Transported	0 times
HELP Amb Transported or Responded	0 time
Columbus Transported	0 times
Joliet Transported	0 times
Park City Transported	0 times
Beartooth Ambulance	0 times
PD Assisted Pt or Transported	0 times
FD Assisted Pt no transport	0 times
POV Transport	3 times
Refusal or no transport	0 time
YCSO Transported	0 times
MHP Transported	0 times



**0 time the QRU responded and the patient refused / no transport to hospital or no patient found
 43 responses in Ward 5 = 35% of calls outside of the city of Laurel
 8 LEMS responses for mutual aid

2024 Running Totals

	January	February	March	April	May	June	July	August	September	October	November	December	Total 2024
Requests	124												
Missed Calls	9												
Shortest Delay (minutes)	22												
Longest Delay (minutes)	45												
Average Delay (minutes)	32												
Fire Driver Available	20												
City Driver Available	3												
QRU Response w 1 Provider	6*												
On A Previous Call	1												
No Crew / Provider Available	2												
AMR Transported or Responded	6												
Columbus Transported	0												
Joliet Transported	0												
Park City Transported	0												
Red Lodge Transported	0												
Beartooth Transported	0												
HELP Flight Transported	0												
HELP Amb Transported or Responded	0												
POV Transport	3												
PD Assisted Pt or transported	0												
FD Assisted Pt no transport	0												
YCSO Transported	0												
MHP Transported	0												
QRU/AMR, Refusal or No Patient	0												
Responses in Ward 5	43												
LEMS response for mutual aid	8												

Other Reporting Information

*correction made after report given

- Staffing - Training the two new staff members. They are both doing great, will keep you posted on the progress.
- License recertification is March 31, we are working on ensuring everyone has the hours that they need. There was a 20 hour refresher course this past weekend as well as making sure we have all of the additional CE hours, certifications such as PALS, ACLS and CPR completed.
- Working with Chief Hopper for CO monitors to monitor fire fighters during fire rehab as well as have access to monitoring patients of suspected carbon monoxide poisoning. I believe we have found the required funding, just looking at refurbished vs new equipment.
- Purchased the radio app called Zello that is available via cell phone apps and can theoretically allow us to communicate from anywhere that has cell service or internet service. We have made this available to all of our staff members. It has already proven to be a great resource for increased communication ability for staff both on and off of shift.
- Community Health program working well. It is not a large number of patients but we are seeing a few that I believe they are making a difference with as well as community outreach work.
- The fee schedule changes were approved by City Council. This is based on recommendations from Pintler Billing – old fee schedule was not up to date with bundled billing – confusing for billing people. Also proposed a out of district fee for ward 5 calls and a small lift assist fee. There was a typo that had to go back to for approval to amend.
- working on a recognition program for all departments for any “save”, they will receive a certificate and a pin that is custom made for our emergency services to show the crews recognition for significant events that made a difference in someone’s life **

File Attachments for Item:

12. Council Workshop Minutes of March 5, 2024.

**MINUTES
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, MARCH 05, 2024**

A Council Workshop was held in Council Chambers and called to order by Mayor Dave Waggoner at 6:28 p.m. on March 5, 2024.

COUNCIL MEMBERS PRESENT:

<input checked="" type="checkbox"/> Tom Canape	<input checked="" type="checkbox"/> Heidi Sparks
<input checked="" type="checkbox"/> Michelle Mize	<input type="checkbox"/> Jessica Banks
<input checked="" type="checkbox"/> Casey Wheeler	<input checked="" type="checkbox"/> Irv Wilke
<input checked="" type="checkbox"/> Richard Klose	<input checked="" type="checkbox"/> Jodi Mackay

OTHERS PRESENT:

Michele Braukmann, Civil City Attorney
Brittney Harakal, Council Administrative Assistant
Kelly Strecker, Clerk/Treasurer

Public Input:

There were none.

General Items

Executive Review

1. Resolution - A Resolution Of The City Council To Adopt An Official Schedule Of Fees And Charges For The City Of Laurel And Repealing All Previous Resolutions That Set Fees Or Charges That Conflict With The Schedule Attached Hereto Upon Its Effective Date.

There was no discussion on the item.

2. Resolution - A Resolution Of The City Council Affirming And Approving Previous Resolution No. R24-12 And Approving Amendments To Appropriations And Revenues For The City Of Laurel's Fiscal Year 2023-2024 Budget.

It was identified that a public hearing is needed for this budget amendment. This resolution is to allow for that public hearing to occur and reaffirm the previous resolution.

Council Issues

3. House Bill 355

It was questioned if HB355 could be used for the septic system repairs on the American Legion Building in Riverside Park. It was clarified that the list of projects was identified in December.

The projects that can be done have to be on that list of projects. Department Heads prioritized the list of projects. The top three projects identified are the sewer line replacement between 5th Avenue and 7th Avenue, the W. 12th Street Overlay Project, and finishing the brick along the back side of the building.

4. *Asong v. Laurel* Litigation

Civil Attorney Braukmann briefly reviewed the process with the Human Rights Bureau investigation. She briefly reviewed the process after the Human Rights Bureau investigation concluded, which is a lengthy process. She answered the following prior submitted questions.

Why has the City declined to mediate? Why has the City declined to mediate? The City is open to resolution, however, at this early stage of the litigation, the parties are too far apart in their evaluation of the damages' exposure, and discovery needs to be conducted in relationship to the allegations made by the Charging Party.

Is Mr. Asong still practicing in Laurel City Court? Yes, Judge Kerr has recused herself from any cases involving Mr. Asong. A Pro Tem Judge is sitting on all of Mr. Asong's cases.

Is the exposure, in this case, insured? MMIA is working on determining coverage for this litigation. There is a portion that should be covered; however, there are always uninsured claims. If this litigation is uncovered, it will have to come out of the City's budget. The City will consider this during budgeting.

When will the City provide additional updates? After the investigation is completed. The City will notify the public of any additional lawsuits filed.

The Civil Attorney stated that some of the allegations made to date purported that City Staff, the Mayor, and City Council Members had knowledge of these issues. She made abundantly clear that prior to this litigation, there was no knowledge of ongoing misconduct.

Other Items

Attendance at Upcoming Council Meeting

All Council Members present will be in attendance at next week's meeting.

Announcements

Next Tuesday, March 12, 2024, at 2:30, there will be a ribbon cutting for the Laurel Senior Center remodel. All are invited to see the work that has been done.

The next Park Board meeting is this Thursday at 5:30 in Council Chambers.

The council workshop adjourned at 6:57 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Brittney Harakal". The signature is written in black ink and is positioned above the printed name and title.

Brittney Harakal
Administrative Assistant

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

File Attachments for Item:

13. Budget/Finance Committee Minutes of February 27, 2024.

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, February 27, 2024**

Members Present: Michelle Mize, Casey Wheeler, Richard Klose, Heidi Sparks

Others Present: Kelly Strecker (via phone), Mayor David Waggoner, Brittney Harakal

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve February 13, 2024, Budget and Finance Committee meeting minutes. Michelle Mize moved to approve the minutes of February 13, 2024. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisitions. A purchase requisition was presented to the committee for new radios at the water plant. Mayor stated that the water plant needs new radios, as the ones currently at the water plant are outdated and can no longer be updated. The cost of the new radios from In Controls is \$14,650.00. Heidi Sparks moved to approve purchase requisition for the new radios. Michelle Mize seconded the motion, all in favor, motion passed 4-0. Kelly spoke regarding the purchase requisition to Actuaries Northwest. She stated that this is for the 2024/2025 GASB75 valuation. This is the yearly cost to the city. The cost for the valuation is \$5,000.00 for FY 2024/2025 with a roll forward cost of \$2,000.00 for FY 2025/2026. The total cost of the valuation is \$7,000.00. Heidi Sparks moved to approve purchase requisition for the GASB75 valuation. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
3. Review and recommend approval to Council; claims entered through February 23, 2024. Michelle Mize moved to approve the claims and check the register for claims entered through February 23, 2024. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
4. Review and approve Payroll Register for the pay period ending February 18, 2024, totaling \$223,927.76. Heidi Sparks motioned to approve the payroll register for the pay period ending February 18, 2024, totaling \$223,927.76. Casey Wheeler seconded the motion, all in favor, motion passed 4-0.

New Business –Michelle Mize spoke briefly about future budget discussions. She stated that she has been doing some online trainings and this was brought up in the last training session.

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending February 18, 2024.
2. Mayor Update – The Mayor stated that the contractor for the Splash Park will be here the first week of March 10. He said Love’s Truck Stop is going to annex mid-summer.

3. Clerk/Treasurer Financial Update-Kelly said that she just finished a 110-page compliance review for the transit program. The transit grant application will be submitted by the end of the week. Kelly stated that she called the MDT transit planner for the city to find out when the bus would arrive. She received an email back that stated it was going to be built in April and the city should have it in late spring, early summer.

Announcements –

4. The next Budget and Finance Committee meeting will be held on March 12, 2024, at 5:30 pm.
5. Richard Klose is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:10 p.m.

Respectfully submitted,



Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

File Attachments for Item:

14. Laurel Urban Renewal Agency Minutes of February 26, 2024.



**MINUTES
CITY OF LAUREL
LAUREL RENEWAL AGENCY
MONDAY, FEB 26TH, 2024
11:00 AM
CITY COUNCIL CHAMBERS**

A LAUREL RENEWAL AGENCY meeting was held in Council Chambers and called to order by Judy Goldsby at 11:01 p.m. on Feb 26th, 2024

COMMITTEE MEMBERS PRESENT:

x	Judy Goldsby		Vacancy
x	Cami Nelson	x	Daniel Klein
x	Cheryl Hill		Kurt Markegard
x	Janice Lehman		

OTHERS PRESENT:

x	Mardie Spalinger
	Steve Solberg
	Dean Rankin
x	Dianne Lehm

General Items:

Roll Call

Approval of Minutes – Cami approved minutes and Cheryl 2nd

New Business:

- Kurt Reports on Administrative help – Kurt was not present for this presentation
- Progress on Work Plan – Cami makes a motion to put together costs and description for hiring a TIF coordinator to help the LURA committee with the workplan and to move forward with current projects and future ones. Daniel Klein 2nd this motion
- Nominations for board positions –
 - Cheryl Nominated Cami for Chairmen, she accepted the position
 - Camie Nominated Judy for Vice Chairmen, She accepted the position
 - Daniel Nominated Cheryl for Secretary, she accepted the position –

There were no objections to the above nominations for board positions 2024. The next nominations will be Jan 2025

- Review of the Bi-laws
 - Judy will be highlighting any changes that need to be updated. We as a committee will be going through the bi-laws at the March 4th meeting to make all updates and changes

Old Business:

- Lura Workplan
- Lighting District Expansion
- Resolution

Announcements:

Next Meeting is March 04, 2024

Janice is interested in filling the vacancy and will reaching out to make that official

Adjourn Meeting: Judy made a motion to adjourn the meeting, Cami 2nd at 12:05

Respectfully submitted,

Cheryl Hill

Cheryl Hill

LURA Secretary

The city makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

File Attachments for Item:

15. Laurel Urban Renewal Agency Minutes of March 4, 2024.



**MINUTES
CITY OF LAUREL
LAUREL RENEWAL AGENCY
MONDAY, MARCH 4TH, 2024
11:00 AM
CITY BOARDROOM**

A LAUREL RENEWAL AGENCY meeting was held in City Boardroom and called to order by Cami Nelson at 11:01 p.m. on March 4th, 2024

COMMITTEE MEMBERS PRESENT:

x	Judy Goldsby		Vacancy
x	Cami Nelson	x	Daniel Klein
x	Cheryl Hill		Kurt Markegard
	Janice Lehman		

OTHERS PRESENT:

	Mardie Spalinger
	Steve Solberg
	Dean Rankin
x	Dianne Lehm

General Items:

Roll Call

Approval of Minutes – Cami approved minutes and Cheryl 2nd

New Business:

- Kurt Reports on Administrative help –
 - Kurt reported that at this time the city staff will not have time to help committee and agreed that we need to go through the process of having a TIF coordinator.
- Update on TIP Coordinator position –
 - Dianne Lehm agreed to come up with a list of candidates for this position.
 - Cheryl made a motion to put this on the next City Council agenda to have the council approve the spending of this position and start the process. Daniel 2nd
 - We talked about this position fulfilling the following duties – Annual Report, Financials, workplans and any research needed for projects that we want to present to City Council.
- Progress of the Workplan – Kurt agreed to work on the workplan and get us what we need to present it to the city council. We then need to set up a time to have public hearing about the workplan project.
- Nominations for board positions –
 - At the last meeting we had nominations for 2024 positions – we will be adding to next meeting’s agenda to vote on those nominations.
- Review of the Bi-laws
 - It was agreed that at this time the Bi- laws are up to date and no changes need to be made at this time.

Old Business:

- Lura Workplan
- Lighting District Expansion
- Resolution

Announcements: Next Meeting is March 18, 2024

Adjourn Meeting: Cheryl made a motion to adjourn the meeting, Daniel 2nd at 12:00

Respectfully submitted,

Cheryl Hill

Cheryl Hill

LURA Secretary

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File Attachments for Item:

16. Revised Emergency Services Committee Minutes of January 22, 2024.



**MINUTES
CITY OF LAUREL
EMERGENCY SERVICES COMMITTEE
MONDAY, JANUARY 22, 2024**

The Emergency Services Committee meeting was called to order at 6:00pm on Monday, January 22, 2024, by Chair- Heidi Sparks

Members Present: Heidi Sparks- Chair, Irv Wilke- Vice-Chair, Jodi Mackay, Richard Klose, Jim Irvin

Others Present: Ambulance Director Lyndy Gurchiek, Fire Chief JW Hopper, Troy Charbonneau- Ambulance, Travis Nagel-Assistant Captain, Police Chief Stan Langve, Srgt Jared Anglin

Public Input: None

General Items

1. Irv Wilke nominated Heidi Sparks as Chair. No further nominations. Irv moved to approve, Jodi seconded- Motion carried 4-0. Irv Wilke nominated Jodi Mackay. No further nominations. Irv moved to approved, Jim seconded- Motion carried 4-0.
2. Approval of Emergency Services Committee minutes of November 27, 2023. Irv Wilke moved to approve the minutes; Richard Klose seconded- Motion carried 5-0

New Business

3. Update from Emergency Departments
 - a. Police Chief Stan Langve- report attached
 - i. Staffing is the biggest issue of concern at this time
 - ii. Looking at adding 2 individuals to the reserves- will be presenting to City Council at the meeting January 23
 - iii. Increased gang and youth gang activity
 - iv. Richard Klose asked if both Officer Ratcliff and Officer Lafrombois will be going to the academy at the same time. Chief Langve stated if there is room in the April academy, that would be the desire to get completed before June
 - b. Ambulance Director Lyndy Gurchiek - Report attached
 - i. Staffing continues to be a struggle, resignation. One of the volunteers may move into a full time position
 - ii. Recertification time, making sure everyone has the certifications needed
 - iii. Looking into app (Zello)- this will allow for better radio coverage. Not a replacement for the current radio system, but an enhancement to improve radio usage in areas of limited coverage
 - iv. Proposal for updated fee schedule including out of district fee for Ward 5 calls

- c. Fire Chief JW Hopper - Report attached
 - i. Training taking place includes Navigation. This involves “hiding” flags at difficult to find addresses/locations and sending the crew out to find them
 - ii. Take away from the E 4th Structure Fire- looking at options for a heating tent to help keep the crew warm during extreme cold weather calls- temp at time of this call was -28
 - iii. CO Monitors- Albertsons is donating funds, Cotters is donating funds which should cover 2 monitors. Looking for additional donations to cover a 3rd monitor. Right now, have to be transported to Billings to check for CO poisoning

Old Business:

Other Items:

- 4. Jodi asked Chief Langve if he has connected with Oli from Comtech regarding cameras for the parks. Chief Langve stated this is on his to-do list

Announcements

- 5. Next Meeting will be Monday, February 26, 2024, at 6:00pm in Council Chambers

Meeting adjourned at 6:45pm



LAUREL FIRE DEPARTMENT

215 West 1st Street • Laurel, Mt • 59044 • Office 406.628.4911 • Fax 406.628.2185

Emergency Services Meeting 11/27/2023-1/22/2024

Calls-

- Responded to 94 Total Calls for 11/27/2023-1/22/2024.
- 2023 Total Calls.
 - 413 Fire Calls.
 - See attached sheet with fire calls on it.
 - 168 Ambulance Driver Calls.

Training-

- Traffic Control
- Navigation (Capture the Flag)
- After Action Review
 - Molt Structure Fire
 - E 4th Structure Fire
 - Spring Creek Structure Fire
- Cold Water & Ice Rescue Training

Rookie School Training-

- Traffic Control
- Communication
- Navigation
- ICS

Department News-

- Current Numbers
 - 33 Members
 - 2 firefighters on leave of absence.
 - 3 firefighters in Rookie School.
 - Justin Harris has moved to Joliet.
- Misc.-
 - Working with Ambulance on a radio app for phones. Dunn Communications is helping with this.
 - Working with Ambulance to purchase 2 to 3 CO Monitors. These will benefit both the community and the fire fighters.
 - Albertson's Knox box is installed.
 - Met with Billings Fire on New Structure Engine.
 - New Extrication Tool (ripper)
 - Brittnay is helping us with getting all fire fighter city ID cards.
 - Started working on recruiting video and ideas.
 - Introducing fire fighters using social media.
 - Looking at the possibility of billboard for recruiting.

Laurel Volunteer Fire Department

Laurel, MT

This report was generated on 1/19/2024 1:37:29 PM



Incident Type Count per Station for Date Range

Start Date: 01/01/2023 | End Date: 12/31/2023

INCIDENT TYPE	# INCIDENTS
Station: 1 - STATION 1	
100 - Fire, other	3
111 - Building fire	13
114 - Chimney or flue fire, confined to chimney or flue	1
118 - Trash or rubbish fire, contained	3
121 - Fire in mobile home used as fixed residence	1
122 - Fire in motor home, camper, recreational vehicle	1
130 - Mobile property (vehicle) fire, other	1
131 - Passenger vehicle fire	5
140 - Natural vegetation fire, other	2
141 - Forest, woods or wildland fire	3
142 - Brush or brush-and-grass mixture fire	9
143 - Grass fire	18
150 - Outside rubbish fire, other	1
151 - Outside rubbish, trash or waste fire	7
154 - Dumpster or other outside trash receptacle fire	1
160 - Special outside fire, other	1
171 - Cultivated grain or crop fire	1
251 - Excessive heat, scorch burns with no ignition	1
300 - Rescue, EMS incident, other	1
311 - Medical assist, assist EMS crew	67
322 - Motor vehicle accident with injuries	46
324 - Motor vehicle accident with no injuries.	68
342 - Search for person in water	1
352 - Extrication of victim(s) from vehicle	4
353 - Removal of victim(s) from stalled elevator	1
360 - Water & ice-related rescue, other	1
362 - Ice rescue	1
411 - Gasoline or other flammable liquid spill	3
412 - Gas leak (natural gas or LPG)	14
424 - Carbon monoxide incident	4
440 - Electrical wiring/equipment problem, other	1
444 - Power line down	8
445 - Arcing, shorted electrical equipment	1
463 - Vehicle accident, general cleanup	1
531 - Smoke or odor removal	1
542 - Animal rescue	1

Only REVIEWED incidents included.



emergencyreporting.com

Doc Id: 857

Page # 1 of 2

INCIDENT TYPE	# INCIDENTS
550 - Public service assistance, other	2
551 - Assist police or other governmental agency	2
553 - Public service	1
561 - Unauthorized burning	1
571 - Cover assignment, standby, moveup	1
600 - Good intent call, other	6
611 - Dispatched & cancelled en route	14
622 - No incident found on arrival at dispatch address	12
631 - Authorized controlled burning	5
650 - Steam, other gas mistaken for smoke, other	1
651 - Smoke scare, odor of smoke	8
652 - Steam, vapor, fog or dust thought to be smoke	1
661 - EMS call, party transported by non-fire agency	1
671 - HazMat release investigation w/no HazMat	2
700 - False alarm or false call, other	8
711 - Municipal alarm system, malicious false alarm	1
730 - System malfunction, other	2
731 - Sprinkler activation due to malfunction	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
740 - Unintentional transmission of alarm, other	6
743 - Smoke detector activation, no fire - unintentional	17
744 - Detector activation, no fire - unintentional	10
745 - Alarm system activation, no fire - unintentional	9
746 - Carbon monoxide detector activation, no CO	1
812 - Flood assessment	1
814 - Lightning strike (no fire)	2
# Incidents for 1 - Station 1:	413

Only REVIEWED incidents included.



Laurel Emergency Services Report created 1/22/24:

2020

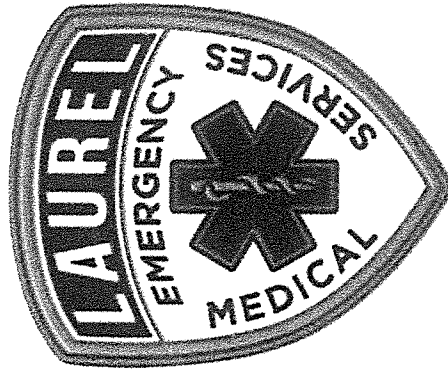
1090 requests for service
 159 times LEMS was unavailable
 72 times AMR was unavailable
 288 responses in Ward 5=27% of calls outside of the city of Laurel

2021

1228 requests for service
 135 times LEMS was unavailable
 34 times AMR was unavailable
 318 responses in Ward 5=26% of calls outside of the city of Laurel

2022

1238 requests for service
 177 times LEMS was unavailable
 48 times AMR was unavailable
 351 responses in Ward 5=29% of calls outside of the city of Laurel



Recent Month Summary:

November 2023:

Requests	98
Missed Calls	12 = 12%
Shortest Delay	12 minutes
Longest Delay	55 minutes
Average Delay	29 minutes
Fire Driver Available	15 times
City Driver Available	3 time
QRU Response With 1 Provider	8 times **
On A Previous Call	2 times
No Crew / Provider Available	2 times
AMR Transported or Responded	9 times
Red Lodge Transported	0 times
HELP Flight Transported	0 times
HELP Amb Transported or Responded	0 time
Columbus Transported	0 times
Joliet Transported	0 times
Park City Transported	0 times
Beartooth Ambulance	0 times
PD Assisted Pt or Transported	0 times
FD Assisted Pt no transport	0 times
POV Transport	0 times
Refusal or no transport	3 time
YCSO Transported	0 times
MHP Transported	0 times

**3 time the QRU responded and the patient refused / no transport to hospital or no patient found
 18 responses in Ward 5 = 18% of calls outside of the city of Laurel

0 LEMS responses for mutual aid

Laurel Emergency Services Report created 1/22/24:

2020

1090 requests for service
 159 times LEMS was unavailable
 72 times AMR was unavailable
 288 responses in Ward 5=27% of calls outside of the city of Laurel

2021

1228 requests for service
 135 times LEMS was unavailable
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 318 responses in Ward 5=26% of calls outside of the city of Laurel

2022

1238 requests for service
 177 times LEMS was unavailable
 48 times AMR was unavailable
 351 responses in Ward 5=29% of calls outside of the city of Laurel

Recent Month Summary:

December 2023:

Requests	122
Missed Calls	14 = 11%
Shortest Delay	15 minutes
Longest Delay	38 minutes
Average Delay	23 minutes
Fire Driver Available	20 times
City Driver Available	3 time
QRU Response With 1 Provider	8 times **
On A Previous Call	5 times
No Crew / Provider Available	1 times
AMR Transported or Responded	8 times
Red Lodge Transported	0 times
HELP Flight Transported	0 times
HELP Amb Transported or Responded	0 time
Columbus Transported	0 times
Joliet Transported	1 times
Park City Transported	0 times
Beartooth Ambulance	0 times
PD Assisted Pt or Transported	1 times
FD Assisted Pt no transport	0 times
POV Transport	3 times
Refusal or no transport	1 time
YCSO Transported	0 times
MHP Transported	0 times



**1 time the QRU responded and the patient refused / no transport to hospital or no patient found

44 responses in Ward 5 = 36% of calls outside of the city of Laurel

5 LEMS responses for mutual aid

2023 Running Totals

	January	February	March	April	May	June	July	August	September	October	November	December	Total 2023
Requests	107	98	102	85	116	115	116	127	113	101	98	122	1300
Missed Calls	6	10	9	16	15	19	17	25	18	10	12	14	171
Longest Delay (minutes)	25	10	17	5	2	10	15	4	4	7	12	15	2
Average Delay (minutes)	28	42	52	70	71	68	55	67	71	63	55	38	71
Fire Driver Available	26	30	32	30	22	29	32	32	29	27	29	23	26
City Driver Available	22	14	8	7	12	6	13	25	15	25	15	20	176
City Driver Available	2	3	2	1	3	0	1	2	2	1	3	3	32
IRU Response w 1 Provider	0	0	3	3	4	5	5	1	11	3	8	8	51
In A Previous Call	6	6	0	1	1	4	4	5	4	4	2	5	42
Lo Crew / Provider Available	0	4	6	12	11	14	12	19	3	3	2	1	87
MR Transported or Responded	6	7	8	9	6	15	12	14	11	6	9	8	111
Colombus Transported	0	1	1	0	0	0	1	0	1	0	0	0	4
Collet Transported	0	1	0	2	0	0	0	0	0	0	0	1	4
Clark City Transported	0	0	0	1	0	0	0	0	0	0	0	0	1
Red Lodge Transported	0	0	0	0	0	0	0	0	0	0	0	0	0
Hearttooth Transported	0	0	0	0	0	0	0	0	0	0	0	0	0
IELP Flight Transported	0	0	0	0	0	0	0	1	0	0	0	0	1
ELP Amb Transported or Responded													
OV Transport	0	0	0	2	3	3	2	4	1	1	0	0	8
D Assisted Pt or transported	0	1	0	0	2	0	0	3	5	2	0	3	19
D Assisted Pt no transport	0	0	1	0	1	0	0	2	0	0	0	1	6
CSO Transported	0	0	0	0	0	0	0	1	0	0	0	0	3
AHP Transported	0	0	0	0	0	0	0	0	0	0	0	0	0
IRU/AMR, Refusal or No Patient	0	0	0	2*	3	2*	1*	0	0	1*	3	1	13
Responses in Ward 5	43	26	24	29	32	38	36	32	27	34	18	44	351
EMS response for mutual aid													5

*correction made after report given

-Staffing – beginning January 1 we were able to use our community medicine grant for funding 2 full time positions. Mandi Crable is one of the community medicine personnel, she was moved from volunteer to FT and we were able to hire an additional volunteer to FT, Tony Contreras. Mandi started January 1, Tony will be starting January 22nd. These positions are funded until May 31, 2024. This brings FT staffing to 7 people giving us 2 crew members on unless we have vacation or sick time.

One of our FT paramedics has turned in his resignation, he is moving to Missoula, we have posted this internally for 7 days.

-License recertification is March 31, we are working on ensuring everyone has the hours that they need.

-Working with Chief Hopper to find funding for CO monitors to monitor fire fighters during fire rehab as well as have access to monitoring patients of suspected carbon monoxide poisoning.

-Trialing a radio app called Zello that is available via cell phone apps and can theoretically allow us to communicate from anywhere that has cell service or internet service. This would be available to all of our crew members and potentially give us better access to transmissions than we currently have when out of our area.

-Had some struggles with vehicles during the extreme cold. Think we have all the issues worked out and hope to not have those issues happen again.

-Community Health program up and running, they have seen several patients.

-Proposal for updated fee schedule. This is based on recommendations from Pintler Billing – old fee schedule was not up to date with bundled billing – confusing for billing people. Also proposed a out of district fee for ward 5 calls.



Laurel Police Department

215 W. 1st Street Laurel, Mt. 59044 • Phone 406-628-8737 • Fax 406-628-4641

Chief of Police Stanley J Langve

Emergency Services Report for 2023

For 2023, the FAP had 10,120 total calls for service. This is a 7.6% increase from last year and a 5.9% increase from the 3-year average. For crimes reported, we ended the year with 1,319 which is an increase of 8% over last year and an increase of 11.6% over the 3-year average. The 30-day comparison for January of last year and this year is showing a slight decrease in total calls for service and a slight increase in crimes reported.

Staffing remains a critical issue for the Police Department. We have been unable to fill open positions and continue to lose officers. We are opening a new hiring cycle with two open positions and an anticipated third opening in the next few months. Officer Ratcliff has just finished Field Training and Officer Lafrombois is in the very early stages of his training. Both must attend the Montana Law Enforcement Academy this year. Due to staffing shortages, I have not been able to Promote Sergeant Anglin to Captain. He is currently serving as Acting Captain and performing those duties while having to cover patrol shifts.

We have two cadets to begin our Reserve Officer Academy this week. If we graduate them in May, it would be the first additions to the reserve program in three years. I foresee great difficulty in filling the demands of the reserve program in the future.

As a testament to the incredible people we have at the Police Department and their dedication to excellence, we had **ZERO** error findings on cases reported to the National Incident-Based Reporting System (NIBRS)!

It appears that the County will grant the City of Laurel easement of the park property located off Beartooth Drive and adjacent to the City of Laurel's property. I have been in contact with Dunne Communications, and we will be conducting a site survey to determine the feasibility of establishing a repeater site on City property.

I have attached annual reports from Officer Baumgartner and Seargeant Booth regarding their special duty assignments. They are both far too busy. The increase in violence and drug activity in the area speaks strongly to the critical need to invest in our department. At the end of the year, we have been experiencing an increase of overdoses and overdose deaths.

SRO's Swan and Sedgwick are current members of the revitalized Gang Task Force and Officer Swan is also a member of the Crisis Intervention Team.

Respectfully,

Chief Langve



Laurel Police Department

215W. 1st Street Laurel, Mt. 59044 • Phone 406-628-8737 • Fax 406-628-4641

Officer Steven Baumgartner
Laurel Police Department
Badge #105

Re: End of Year Activity Report

Dear Emergency Services Committee,

Another year has passed with being a team member for the Yellowstone County TRT. 2023 is one of the busiest years for the team with a total of 24* activations. These calls ranged from Drug High Risk Search Warrant, Homicide Search Warrant, Bomb Maker Search Warrant, Barricades, and gang/shootings. Yellowstone County TRT worked jointly with several agencies including Billing Police Department, DEA, US Marshalls, and HIDTA(Drug Enforcement).

The range for the team is anywhere withing driving distance. This display of a wide-reaching arm was shown as the team deployed to Bozeman, MT, Glendive, MT, and southern region of Carbon County. The 24 activations show only the full deployment of the team. It does not include the dozens of stand-bye activations where team members must get geared up, canceling plans or events to wait for the full activation.

Being on the team for nearly two years now has shown me the time and dedication it takes to keep the area a safer one so that others may live in relative safety.

Sincerely,

Steve Baumgartner

A handwritten signature in black ink that reads "Steve Baumgartner".



Laurel Police Department

215 W. 1st Street Laurel, MT 59044 • Phone 406-628-8737 • Fax 406-628-4641

Chief of Police Stan Langve

To whom it may concern,

K9 Sergeant Jackson Booth and Narcotics K9 Colt have been working as a team since April of 2021. Officer Booth and K9 Colt have been a huge asset to the Laurel Police Department, the city of Billings, Yellowstone County, Stillwater County, Sweet Grass County, Carbon County, Montana Highway Patrol, Drug Enforcement Administration (DEA), Division of Criminal Investigations (DCI), and most importantly the community of Laurel.

This is the team's second full year together, from January 1st, 2023, until December 31st, 2023, Sergeant Booth and K9 Colt have been dispatched to 34 K9 related calls, just under last year's number of 40.

The team had 26 narcotic deployments, four tracking deployment and several other calls; school sniffs, civil demonstrations, or deployments K9 Colt was not used.

Out of the 26 narcotic deployments, K9 Colt was used 23 times. K9 Colt had no false alerts on any of the 23 deployments. The other calls Officer Booth was able to use his investigation and communications skills to search the vehicles or homes without the help of his partner.

Out of those 26 narcotic deployments Officer Booth and K9 Colt have removed the following:

500 grams of methamphetamine, just over 1 pounds, 2,500 fentanyl pills, thousands of dollars in drug paraphernalia, 5 guns, and stolen property.

With this high volume of activity out of Sergeant Booth and K9 Colt, agencies have been able to make several felony arrests. Some of these cases are still pending but some have already led to convictions.

Sergeant Booth and K9 Colt are also certified in tracking for lost or missing people. Sergeant Booth takes great pride in this aspect of the job as the K9 handler. Sergeant Booth and K9 Colt spend hours each month working on their tracking skills to help bring peoples loved one's home.

In 2023 Sergeant Booth and K9 Colt were dispatched to four missing or endangered people calls. Sergeant Booth's most successful call involved K9 Colt located a nonverbal 8-year-old after she wandered away from her home. K9 Colt also helped locate a missing elderly man who wandered away from his nursing home.

Sergeant Booth and K9 Colt have also helped conduct school sniffs at the request of school officials and the Billings Police Department K9 Unit. Jail Sniff at the Yellowstone County Detention Facility and Hardin Jail.

K9 Colt has done demonstrations at schools to provide awareness to kids and young adults about drug use. They have done presentations at West Elementary, Columbus Middle School, and Broadview High School. The team has also done demonstrations at the Yellowstone Valley Animal Shelter, Laurel Public Library, and the Sunshine Academy.

Sergeant Booth was able to keep up his productivity even though his patrol vehicle was out of service for 3 months this summer with several different repairs. Sergeant Booth was also the lead field training officer for three different officers. Sergeant Booth is currently attempting to raise funds to purchase a new patrol vehicle. His vehicle just surpassed ninety thousand miles.

Sincerely,



Laurel Police Department

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Total Calls

Printed on January 3, 2024

[CFS Date/Time] is between '2023-01-01 00:00:00' and '2023-12-31 23:59:59' and

[Primary Incident Code->Code : Description] All

Code : Description	Totals	
10-15 : With Prisoner	0	0
: Abandoned Vehicle	197	197
: Agency Assist	818	818
: Alarm - Burglary	127	127
: Alarm - Fire	58	58
AMB : Ambulance	1086	1086
: Animal Complaint	122	122
: Area Check	84	84
: Assault	45	45
: Bad Checks	0	0
: Barking Dog	69	69
: Bomb Threat	0	0
: Burglary	14	14
: Child Abuse/Neglect	28	28
: Civil Complaint	131	131
: Code Enforcement Violation	144	144
: Community Integrated Health	6	6

Code : Description	Totals	
: Counterfeiting	1	1
: Criminal Mischief	83	83
: Criminal Trespass	77	77
: Cruelty to Animals	26	26
: Curfew Violation	47	47
: Discharge Firearm	10	10
: Disorderly Conduct	120	120
: Dog at Large	286	286
: Dog Bite	36	36
DUI : DUI Driver	90	90
: Duplicate Call	52	52
: Escape	0	0
: Family Disturbance	168	168
: Fight	27	27
FIRE : Fire or Smoke	167	167
: Fireworks	36	36
: Forgery	2	2
: Found Property	79	79
: Fraud	40	40
: Harassment	41	41
: Hit & Run	50	50

Code : Description	Totals	
: Identity Theft	6	6
: Indecent Exposure	4	4
: Insecure Premises	23	23
: Intoxicated Pedestrian	18	18
: Kidnapping	2	2
: Littering	7	7
: Loitering	28	28
: Lost or Stray Animal	159	159
: Lost Property	55	55
: Mental Health	44	44
: Missing Person	39	39
: Noise Complaint	41	41
: Open Container	0	0
: Order of Protection Violation	23	23
: Parking Complaint	204	204
: Possession of Alcohol	4	4
: Possession of Drugs	18	18
: Possession of Tobacco	12	12
: Privacy in Communications	15	15
: Prowler	1	1
: Public Assist	587	587

Code : Description	Totals	
: Public Safety Complaint	100	100
: Public Works Call	139	139
: Report Not Needed	68	68
: Robbery	0	0
: Runaway Juvenile	28	28
: Sexual Assault	28	28
: Suicide	1	1
: Suicide - Attempt	9	9
: Suicide - Threat	41	41
: Suspicious Activity	1186	1186
: Suspicious Person	146	146
: Theft	329	329
: Threats	69	69
: Tow Call	6	6
: Traffic Accident	226	226
: Traffic Hazard	56	56
: Traffic Incident	234	234
: TRO Violation	3	3
: Truancy	5	5
T/S : Traffic Stop	1409	1409
: Unattended Death	11	11

Code : Description	Totals	
: Unknown - Converted	0	0
: Unlawful Transactions w/Minors	0	0
: Unlawful Use of Motor Vehicle	1	1
: Vicious Dog	26	26
: Warrant	159	159
: Welfare Check	183	183
Totals	10120	10120



Laurel Police Department

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Total Calls

Printed on January 22, 2024

[CFS Date/Time] is between '2023-12-25 00:00' and '2024-01-22 23:59' and

[Primary Incident Code->Code : Description] All

Code : Description	Totals	
10-15 : With Prisoner	0	0
: Abandoned Vehicle	11	11
: Agency Assist	42	42
: Alarm - Burglary	10	10
: Alarm - Fire	7	7
AMB : Ambulance	98	98
: Animal Complaint	5	5
: Area Check	8	8
: Assault	3	3
: Bad Checks	0	0
: Barking Dog	2	2
: Bomb Threat	1	1
: Burglary	0	0
: Child Abuse/Neglect	1	1
: Civil Complaint	5	5
: Code Enforcment Violation	2	2
: Community Integrated Health	2	2

Code : Description	Totals	
: Counterfeiting	1	1
: Criminal Mischief	2	2
: Criminal Trespass	5	5
: Cruelty to Animals	3	3
: Curfew Violation	1	1
: Discharge Firearm	1	1
: Disorderly Conduct	6	6
: Dog at Large	14	14
: Dog Bite	2	2
DUI : DUI Driver	6	6
: Duplicate Call	4	4
: Escape	0	0
: Family Disturbance	16	16
: Fight	1	1
FIRE : Fire or Smoke	18	18
: Fireworks	2	2
: Forgery	0	0
: Found Property	3	3
: Fraud	1	1
: Harassment	0	0
: Hit & Run	3	3

Code : Description	Totals	
: Identity Theft	0	0
: Indecent Exposure	0	0
: Insecure Premises	3	3
: Intoxicated Pedestrian	0	0
: Kidnapping	1	1
: Littering	0	0
: Loitering	0	0
: Lost or Stray Animal	7	7
: Lost Property	2	2
: Mental Health	4	4
: Missing Person	1	1
: Noise Complaint	1	1
: Open Container	0	0
: Order of Protection Violation	0	0
: Parking Complaint	10	10
: Possession of Alcohol	0	0
: Possession of Drugs	0	0
: Possession of Tobacco	0	0
: Privacy in Communications	1	1
: Prowler	0	0
: Public Assist	41	41

Code : Description	Totals	
: Public Safety Complaint	7	7
: Public Works Call	21	21
: Report Not Needed	1	1
: Robbery	0	0
: Runaway Juvenile	1	1
: Sexual Assault	0	0
: Suicide	0	0
: Suicide - Attempt	1	1
: Suicide - Threat	1	1
: Suspicious Activity	53	53
: Suspicious Person	9	9
: Theft	28	28
: Threats	3	3
: Tow Call	0	0
: Traffic Accident	16	16
: Traffic Hazard	6	6
: Traffic Incident	7	7
: TRO Violation	0	0
: Truancy	0	0
T/S : Traffic Stop	113	113
: Unattended Death	4	4

Code : Description	Totals	
: Unknown - Converted	0	0
: Unlawful Transactions w/Minors	0	0
: Unlawful Use of Motor Vehicle	0	0
: Vicious Dog	3	3
: Warrant	9	9
: Welfare Check	12	12
Totals	652	652

File Attachments for Item:

17. Resolution No. R24-14: A Resolution Of The City Council To Adopt An Official Schedule Of Fees And Charges For The City Of Laurel And Repealing All Previous Resolutions That Set Fees Or Charges That Conflict With The Schedule Attached Hereto Upon Its Effective Date.

RESOLUTION NO. R24-14

A RESOLUTION OF THE CITY COUNCIL TO ADOPT AN OFFICIAL SCHEDULE OF FEES AND CHARGES FOR THE CITY OF LAUREL AND REPEALING ALL PREVIOUS RESOLUTIONS THAT SET FEES OR CHARGES THAT CONFLICT WITH THE SCHEDULE ATTACHED HERETO UPON ITS EFFECTIVE DATE.

WHEREAS, the Laurel Municipal Code requires the City Council to review, modify, and/or update its fees and charges on an annual basis through further Resolution of the City Council;

WHEREAS, City Staff prepared the attached Schedule of Fees and Charges, incorporated herein, for the City Council’s consideration and adoption after public hearing until further Resolution of the City Council;

WHEREAS, on the 27th day of February 2024, the City Council adopted Resolution No. R24-11, a Resolution of Intent to adopt the updated Schedule of Fees and Charges and set a public hearing for the 12th day of March 2024; and

WHEREAS, a public hearing was held on the 12th day of March 2024, in order to provide opportunity for public input prior to adoption of the updated Schedule of Fees and Charges.

NOW THEREFORE BE IT RESOLVED by the City Council that the attached Schedule of Fees and Charges is reasonable and in the best interests of the City of Laurel; and

NOW THEREFORE BE IT FURTHER RESOLVED that the City Council hereby approves the Schedule of Fees and Charges attached hereto and incorporated by reference herein.

Introduced at a regular meeting of the City Council on the 12th day of March 2024 by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel, Montana on the 12th day of March 2024.

APPROVED by the Mayor on the 12th day of March 2024.

CITY OF LAUREL

Dave Waggoner, Mayor

ATTEST:

Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

Michele L. Braukmann, Civil City Attorney

**CITY OF LAUREL
SCHEDULE OF FEES AND CHARGES
AS OF TUESDAY, MARCH 12, 2024 / RESOLUTION NO. R24-14**

Administrative, City Attorney, and Court Fees and Charges (except Library)

<u>Item</u>	<u>Fee</u>
Returned Check	\$50.00
Document Photocopying	
First three pages	No Charge
Copies in excess of three pages per page	\$0.25
Discovery Fee	
Fee for production of discovery documents – Flat fee for USB Drive	\$10.00
Additional Discovery Fee for Mailed Documents	\$10.00
Public Records Request/FOIA Request	
Research City Records (Per Hour)	\$50.00
Research by Contracted Staff (Per Hour)	\$150.00- \$250.00
Research by City Attorney (Per Hour)	\$250.00
Dog License Fees and Renewals before April 1 (Must be renewed each year)	
Spayed Female/Neutered Male	\$20.00
Un-spayed Female/Un-neutered Male	\$30.00
Dog License Renewals after April 1	
Spayed Female/Neutered Male	\$30.00
Un-spayed Female/Un-neutered Male	\$40.00
Dog Kennel before April 1 (Must be renewed each year)	
Non-Commercial	\$50.00
Commercial	\$75.00
Chicken License Fee – Flat Fee	\$25.00
Business License	
General	\$100.00
Beer and/or Wine	\$400.00
Three Apartments	\$50.00
Four Apartments	\$60.00
Five or more Apartments	\$95.00
Pawn Shop	\$200.00
Utilities	\$400.00
Amusement Machines	\$100.00
Live Music	\$100.00
Junk	\$100.00
Liquor	\$500.00
Franchises	\$400.00
Sexually Oriented Business	\$750.00

Police Department Fees and Charges

<u>Item</u>	<u>Fee</u>
Victims Report	\$10.00
Case Report	\$40.00
Case Report with Pictures	\$55.00
Vehicle Accident Report – Form Only	\$20.00
Vehicle Accident Report with Pictures	\$35.00
Audio Recording	\$75.00
Vehicle Impound – Per Day 1 st Week	\$45.00
Vehicle Impound – Per Day after 1 st Week	\$70.00
Dog Impound Fee – 1 st in Calendar Year	\$35.00
Dog Impound Fee – Subsequent in Calendar Year	\$50.00
Dog Boarding Fee – 24 Hours After Notification – Per Day	\$100.00
Fingerprint Card	\$35.00
Subsequent Fingerprint Cards – Per Card	\$5.00
False Alarm – 3 rd and Consecutive in Calendar Year	\$100.00

Library

<u>Item</u>	<u>Fee</u>
Photocopy Fees – per page	
Black & White	\$0.10
Color	\$0.20
Printer Fees – per page	
Black and White	\$0.10
Color	\$0.20
Lost or Damaged Book	Cost
Library Cards for Non-Residents	No Charge
Interlibrary Loan Postage (per item not available via Courier – after 3)	\$5.00
Community Room	
Use during library hours – for profit fee charged - per hour	\$3.00
Use after hours (per hour or any portion of an hour – for profit)	\$30.00
Refundable Cleaning Deposit	\$30.00
Library Card Replacement Fee (per card)	\$2.00
Fax Fees (per page)	
Send	No Charge
Receive	\$0.10

Fire Department Fees and Charges

<u>Item</u>	<u>Fee</u>
Incident Report (NFIRS Copy)	\$50.00
Photograph Copies – Digital (USB)	\$35.00
Fire Suppression Fees Charged to Non-Resident or for Code or Ordinance Violations	
Base Rate for First Hour of Response for Working Fires, Rescue Operations, Hazmat or Large-Scale Incidents	\$2,000.00
Base Rate for First Hour of Service Assist Calls or Minor Calls	\$1,500.00
For Each Fireman – Per Hour	\$50.00
Base Rate for Assist and Investigate – Per Hour	\$250.00
Rates for Additional Hours after the First Hour of Any Response (Time Calculated from Time of Response to Return to Service)	
Engine #1	\$500.00
Engine #2	\$500.00
Engine #4	\$500.00
Squad 5	\$500.00
Tender #1	\$225.00
Tender #2	\$225.00
Support #1	\$225.00
Command 1	\$250.00
Command 2	\$250.00
Brush #3	\$250.00
Brush #4	\$250.00
Brush #5	\$250.00
Business Inspections within jurisdiction – Marketing Fireworks, Firecrackers, and other Pyrotechnics	\$250.00
False Fire Alarms – Per Calendar Year	
First	No Charge
Second	\$400.00
Third	\$800.00
Fourth+	\$1,000.00
Fire Extinguisher Training	
10 Students	\$250.00
Additional Per Student	\$25.00

Ambulance Service Fees

<u>Code</u>	<u>Definition</u>	<u>Charge</u>
A0425	Ambulance Mileage (per loaded mile)	\$20.00
A0428	Transport, BLS non-emergent	\$850.00
	Out of District Fee	\$150.00
A0429	Transport, BLS emergent	\$1,200.00
	Out of District Fee	\$150.00
A0426	Transport, ALS non-emergent	\$1,000.00
	Out of District Fee	\$150.00
A0427	Transport, ALS emergent	\$1,400.00
	Out of District Fee	\$150.00
A0433	Transport, ALS 2 emergent	\$1,600.00
	Out of District Fee	\$150.00
A0434	Specialty Care Transport	\$2,000.00
A0424	Extra Ambulance Attendant	\$100.00
A0382	BLS routine supplies	\$100.00
A0398	ALS routine supplies	\$200.00
A0384	Defibrillation supplies	\$160.00
A0394	IV Supplies	\$75.00
A0396	Intubation	\$175.00
A0422	Oxygen	\$75.00
A0420	Waiting time (with patient)	\$75.00
	Stand by Rate QRU (1 person) (per hour)	\$75.00
	Stand by Rate Ambulance (2 person) (per hour)	\$100.00
TNT1	Simple response (lift assist, etc.)	\$25.00
TNT2	Response, treatment using BLS Supplies / no transport	\$50.00
TNT3	Response, treatment using ALS or ALS2 Supplies / no transport	\$100.00
	Glucagon	\$300.00
	Patient Care Report Copy (HIPAA Compliant)	\$25.00

Water Rates & Charges

<u>Item</u>	<u>Fee</u>
See Current Resolution (Resolution No. R11-110)	
System Development Fees (Based on Line Size) - Water	
¾ Inch	\$2,500.00
1 Inch	\$4,475.00
1 ¼ Inch	\$6,950.00
1 ½ Inch	\$10,000.00
2 Inch	\$17,850.00
3 Inch	\$40,000.00
4 Inch	\$71,425.00
Connections to the water system with meters larger than 4 inches or when the unique usage characteristics of a large water user may require, the City will determine the system development fee at that time if the City can provide the services as requested.	
Curb Box Repair Insurance Fee – Per Month Per Water Account	\$1.00
Utility Hook-Up Fees	
Water Tapping – Two Inches or Less	\$250.00
Water Tapping – Greater Than Two Inches	Fee x 1.25
Labor/Operator Rate Per Hour	\$60.00
Heavy Equipment Rate Per Hour	\$100.00
Other Fees for Repairs, etc.	
Frozen or Damaged Meter	
Replacement Meter or Meter Parts	Cost + 25%
Plus the Labor/Operator Rate Per Hour	\$60.00
OR Overtime Hourly Rate if Called Out After Hours	\$90.00
Hydrant Meter Rental – Per Month (Prorated Plus the Total Usage)	\$476.00
Utility Billing Fees and Deposits	
New Accounts or Re-Establishing an Account	\$35.00
Restoring Service to a Delinquent Account	\$75.00
Deposit for New Meter Accounts, No Service in Previous Year	\$170.00
Charge for Check Returned by Bank as Unpaid	\$50.00

Wastewater Rates & Charges

<u>Item</u>	<u>Fee</u>
See Current Resolution (Resolution No. R11-110)	
Septic Dump Fee -	\$60.00 Minimum up to 1,000 Gallons plus \$0.06 per gallon thereafter
Septic Clean-up Fee for Spillage (Resolution No. R15-96)	\$40.00
System Development Fees (Based on Line Size) – Sewer	
Residential – Each Housing Unit (Duplex=2 units; Triplex=3 units; Four-plex=4 units; etc.	\$2,700.00
Commercial – Based on Water Meter Size; Includes Subdivision for Rent or Lease	
¾ Inch	\$2,700.00
1 Inch	\$4,833.00
1 ¼ Inch	\$7,506.00
1 ½ Inch	\$10,800.00
2 Inch	\$19,278.00
3 Inch	\$43,200.00
4 Inch	\$77,139.00
Connections to the wastewater system with water meters larger than 4 inches or when the unique usage characteristics of a large water user may require, the City will determine the system development fee at that time if the City can provide the service as requested.	

Solid Waste Fees and Charges

<u>Item</u>	<u>Fee</u>
See Current Resolution (Resolution No. R22-77)	
Multiple Containers – Non-Residential users who use multiple containers shall be assigned a volume of use variable for each container used.	
Roll Off Container Set/Reset	\$30.00
Roll Off Container Haul	\$150.00
Roll Off Container Cost per Ton	Current Billings Landfill Rates
Replacement Waste Container – Due to Negligence	Cost x 1.50
All Tires – Per Tire	\$5.00
Container Site Waste – Business and Non-City Residents and/or City Residents that do not use City Solid Waste Services	
Minimum	\$10.00
Per Additional Cubic Yard	\$10.00
Non-Residential Garbage Disposal Rate Schedule – See Current Resolution (R22-77)	

Park and Recreation Fees and Charges

<u>Item</u>	<u>Fee</u>
Shelter Reservation	\$50.00
Special Event Application Fee	\$35.00
Special Event in Parks	
One Day Closure	\$100.00
Two Day Closure	\$150.00
Youth Activities	Fee can be waived by the Mayor
Garbage Cans for Special Events – Per 100 Gallons – Prepaid	Residential Garbage Rate
Special Event Clean-Up Fee – Per Hour/Per Employee	\$45.00
Riverside Park Camping Fees	
Tent Space (per night)	\$20.00
Back-in Space (per night)	\$25.00
Pull Through Space (per night)	\$30.00
Riverside Park Building Reservation Fee	
Small Meeting Room	\$50.00
Large Meeting Room W/ Kitchen	\$400.00
Damage/Cleaning Deposit – Refundable Upon Inspection	\$400.00
Monthly Meetings in Small Room W/ Use of Large Room Once – Per Year	\$750.00

Cemetery Fees

<u>Item</u>	<u>Fee</u>
Please Note: Cemetery Caretaker must be present at all interments. Please Note: Burials are not permitted on Sundays, holidays, or Saturday afternoons.	
City Residents	
Full Grave	\$550.00
Baby Grave	\$400.00
Non-Residents	
Full Grave	\$700.00
Baby Grave	\$450.00
Opening and Closing	
Full Grave	\$380.00
Full Grave on Saturday mornings	\$480.00
Baby Grave	\$300.00
Baby Grave on Saturday mornings	\$350.00
Cremation	\$250.00
Cremation on Saturday mornings	\$300.00
Two Cremations on single plot	\$325.00
Two Cremations on single plot on Saturday mornings	\$400.00
Set Cremation Urn at existing Headstones	\$40.00
Private Sale of any plot – Transfer Processing Fee	\$45.00
Disinterment Fee for full burial	\$400.00
Disinterment Fee for cremains	\$325.00

Planning Item

<u>Item</u>	<u>Fee</u>	<u>Notes</u>
Annexation into the City of Laurel (80 acres or less)	\$ 750.00	+ \$35.00/acre
Annexation into the City of Laurel (81 acres or more)	\$ 750.00	+ \$55.00/acre
Cash in Lieu of Parking spaces outside of the Central Business District	\$ 850.00	+ \$25.00/space
Conditional Use Application (Commercial)	\$ 1,350.00	
Conditional Use Application (Residential)	\$ 850.00	
Floodplain Permit	\$ 300.00	
Home Occupations	\$ 200.00	
Outdoor Seating	\$ 300.00	+\$25.00/day
Planned Unit Development Concept Plan	\$ 850.00	
Planned Unit Development Preliminary Plan	\$ 1,350.00	+\$50.00/acre
Planned Unit Development Final Plan	\$ 1,600.00	+\$25.00/acre
Review of Buildings for Lease or Rent	\$ 350.00	
Site Plan Review Fee (Commercial)	\$ 600.00	
Site Plan Review Fee (Residential)	\$ 350.00	
Special Review (Commercial)	\$ 1,350.00	
Special Review (Residential)	\$ 850.00	
Special Review Applications resubmitted within one year of a withdrawal request made after the legal advertising	\$ 600.00	
Staff Research	\$ 50.00	Per Hour
Temporary Use Permit	\$ 450.00	
Vacation of Street or Alley	\$ 350.00	
Variance (Commercial)	\$ 1,350.00	
Variance (Residential)	\$ 850.00	
Variance Applications resubmitted within one year of a withdrawal request made after the legal advertising	\$ 850.00	
Zone Change	\$ 1,350.00	+ \$45.00/acre
Zone Change Applications resubmitted within 1 year of a withdrawal request made after the legal advertising	\$ 850.00	
Zoning Compliance/Verification Letter	\$ 200.00	
Zoning Map Amendment	\$ 1,750.00	+ \$45.00/acre

Subdivision

<u>Item</u>	<u>Fee</u>	<u>Notes</u>
Corrections or Adjustments to Plats, Conditions, and Supporting Documents after Preliminary Plat Approval:	\$ 350.00	
Corrections or Vacations of Recorded Final Subdivision Plats or Supporting Documents	\$ 350.00	
Exempt Subdivision	\$ 400.00	
Preliminary Plat (Minor)	\$ 1,950.00	+ \$50.00/lot
Final Plat (Minor)	\$ 1,350.00	
Preliminary Plat, Major Subdivision, 6 to 40 lots	\$ 2,250.00	+ \$25.00/lot
Final Plat, Major Subdivision, 6 to 40 lots	\$ 1,750.00	
Preliminary Plat, Major Subdivision, 41 to 200 lots	\$ 2,950.00	+ \$25.00/lot
Final Plat, Major Subdivision, 41 to 200 lots	\$ 2,500.00	
Preliminary Plat, Major Subdivision, Over 200 lots	\$ 3,750.00	+ \$25.00/lot
Final Plat, Major Subdivision, Over 200 lots	\$ 3,500.00	
Major Adjustments for Minor Subdivisions	\$ 750.00	
Major Adjustments for Major Subdivision, 6 to 40 lots	\$ 1,350.00	
Major Adjustments for Major Subdivision, 41 to 200 lots	\$ 1,850.00	
Major Adjustments for Major Subdivision, Over 200 lots	\$ 2,350.00	
Minor Adjustments, Major and Minor Subdivisions	\$ 350.00	
Pre-Application Meeting	\$ 750.00	+ \$25.00/lot
Subdivision for Rent or Lease, Final Plan	\$ 1,500.00	
Subdivision for Rent or Lease, Preliminary Plan	\$ 1,250.00	
All Appeals the same as the Application Fee		

Building Permit

<u>Item</u>	<u>Fee</u>	<u>Notes</u>
Additional Plan Review required by changes, additions or revisions to plans (minimum charge - one half hour)	\$ 100.00	Per Hour
Additional Re-Inspection Fee	\$ 100.00	
Building Permit	-	See Appx. A
Deck Permit	\$25.00	Per sq.ft.
Demolition Permit – Residential	\$500.00	
Demolition Permit – Commercial	-	See Appx. A
Encroachment Permit	\$ 150.00	
Fence Permit	\$ 100.00	
Fire Inspection (includes one follow-up inspection)	\$ 100.00	
Mobile Home Blocking Permit (includes two-meter inspections)	\$ 100.00	
Moving Permit	\$ 250.00	
Photocopies (over 3 pages)	\$ 0.25	Per Page
Plan Review (Commercial)	-	65% of Building Permit Fee
Plan Review (Residential)	-	50% of Building Permit Fee
Plotter Photocopies	\$ 10.00	Per page
Right-of-way Excavation Permit (Gravel)	\$ 150.00	
Right-of-way Excavation Permit (Paved)	\$ 200.00	
Roofing Permit (Commercial)	\$ 250.00	
Roofing Permit (Residential)	\$ 150.00	
Siding Installation Permit	\$ 100.00	
Sidewalk, Driveway Approach, Curb & Gutter Permit	\$ 150.00	
Sign Permit	\$1.00	Per sq.ft.
Sign Plan Review Fees	\$2.00	Per sq.ft.
Sign – Face Change	\$30.00	Per face
Solar Permit Residential	\$250.00	
Solar Permit Commercial	\$300.00	
Temporary Sign Permit	\$ 75.00	
Temporary Structure Permit	\$ 150.00	
Window and/or Door Replacement Installation Permit – No Structural Modifications	\$ 75.00	Per structure or building

APPENDIX A: BUILDING PERMIT FEES

Building permit fees are determined by the total valuation of the project. For new construction and additions, the total valuation is determined by the most recent valuation data published by the International Code Council. For remodel projects, the total valuation is based on the documented project cost. (RPR is Residential Plan Review, CPR is Commercial Plan Review)

<u>Valuation</u>		<u>Building Permit</u>	<u>Residential Plan Review</u>	<u>Commercial Plan Review</u>
<u>From</u>	<u>To</u>			
\$ 1.00	\$ 500.00	\$ 36.00	\$ 18.00	\$ 23.40
\$ 501.00	\$ 600.00	\$ 40.50	\$ 20.25	\$ 26.33
\$ 601.00	\$ 700.00	\$ 45.00	\$ 22.50	\$ 29.25
\$ 701.00	\$ 800.00	\$ 49.50	\$ 24.75	\$ 32.18
\$ 801.00	\$ 900.00	\$ 54.00	\$ 27.00	\$ 35.10
\$ 901.00	\$ 1,000.00	\$ 58.50	\$ 29.25	\$ 38.03
\$ 1,001.00	\$ 1,100.00	\$ 63.00	\$ 31.50	\$ 40.95
\$ 1,101.00	\$ 1,200.00	\$ 67.50	\$ 33.75	\$ 43.88
\$ 1,201.00	\$ 1,300.00	\$ 72.00	\$ 36.00	\$ 46.80
\$ 1,301.00	\$ 1,400.00	\$ 76.50	\$ 38.25	\$ 49.73
\$ 1,401.00	\$ 1,500.00	\$ 81.00	\$ 40.50	\$ 52.65
\$ 1,501.00	\$ 1,600.00	\$ 85.50	\$ 42.75	\$ 55.58
\$ 1,601.00	\$ 1,700.00	\$ 90.00	\$ 45.00	\$ 58.50
\$ 1,701.00	\$ 1,800.00	\$ 94.50	\$ 47.25	\$ 61.43
\$ 1,801.00	\$ 1,900.00	\$ 99.00	\$ 49.50	\$ 64.35
\$ 1,901.00	\$ 2,000.00	\$ 103.50	\$ 51.75	\$ 67.28
\$ 2,001.00	\$ 3,000.00	\$ 125.50	\$ 62.25	\$ 80.93
\$ 3,001.00	\$ 4,000.00	\$ 145.50	\$ 72.75	\$ 94.58
\$ 4,001.00	\$ 5,000.00	\$ 166.50	\$ 83.25	\$ 108.23
\$ 5,001.00	\$ 6,000.00	\$ 187.50	\$ 93.75	\$ 121.88
\$ 6,001.00	\$ 7,000.00	\$ 208.50	\$ 104.25	\$ 135.53
\$ 7,001.00	\$ 8,000.00	\$ 229.50	\$ 114.75	\$ 149.18
\$ 8,001.00	\$ 9,000.00	\$ 250.50	\$ 125.25	\$ 162.83
\$ 9,001.00	\$ 10,000.00	\$ 271.50	\$ 135.75	\$ 176.48
\$ 10,001.00	\$ 11,000.00	\$ 292.50	\$ 146.25	\$ 190.13
\$ 11,001.00	\$ 12,000.00	\$ 313.50	\$ 156.75	\$ 203.78
\$ 12,001.00	\$ 13,000.00	\$ 335.50	\$ 167.25	\$ 217.43
\$ 13,001.00	\$ 14,000.00	\$ 355.50	\$ 177.75	\$ 231.08
\$ 14,001.00	\$ 15,000.00	\$ 376.50	\$ 188.25	\$ 244.73
\$ 15,001.00	\$ 16,000.00	\$ 397.50	\$ 198.75	\$ 258.38
\$ 16,001.00	\$ 17,000.00	\$ 418.50	\$ 209.25	\$ 272.03
\$ 17,001.00	\$ 18,000.00	\$ 439.50	\$ 219.75	\$ 285.68

FY 24 Schedule of Fees and Charges

March 12, 2024

Resolution No. R24-14

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\$ 18,001.00	\$ 19,000.00	\$ 460.50	\$ 230.25	\$ 299.33
\$ 19,001.00	\$ 20,000.00	\$ 481.50	\$ 240.75	\$ 312.98
\$ 20,001.00	\$ 21,000.00	\$ 502.50	\$ 251.25	\$ 326.63
\$ 21,001.00	\$ 22,000.00	\$ 523.50	\$ 261.75	\$ 340.28
\$ 22,001.00	\$ 23,000.00	\$ 544.50	\$ 272.25	\$ 353.93
\$ 23,001.00	\$ 24,000.00	\$ 565.50	\$ 282.75	\$ 367.58
\$ 24,001.00	\$ 25,000.00	\$ 586.50	\$ 293.25	\$ 381.23
\$ 25,001.00	\$ 26,000.00	\$ 601.50	\$ 300.75	\$ 390.98
\$ 26,001.00	\$ 27,000.00	\$ 616.50	\$ 308.25	\$ 400.73
\$ 27,001.00	\$ 28,000.00	\$ 633.00	\$ 316.50	\$ 411.45
\$ 28,001.00	\$ 29,000.00	\$ 648.00	\$ 324.00	\$ 421.20
\$ 29,001.00	\$ 30,000.00	\$ 663.00	\$ 331.50	\$ 430.95
\$ 30,001.00	\$ 31,000.00	\$ 678.00	\$ 339.00	\$ 440.70
\$ 31,001.00	\$ 32,000.00	\$ 693.00	\$ 346.50	\$ 450.45
\$ 32,001.00	\$ 33,000.00	\$ 708.00	\$ 354.00	\$ 460.20
\$ 33,001.00	\$ 34,000.00	\$ 723.00	\$ 361.50	\$ 469.95
\$ 34,001.00	\$ 35,000.00	\$ 738.00	\$ 369.00	\$ 479.70
\$ 35,001.00	\$ 36,000.00	\$ 753.00	\$ 376.50	\$ 489.45
\$ 36,001.00	\$ 37,000.00	\$ 768.00	\$ 384.00	\$ 499.20
\$ 37,001.00	\$ 38,000.00	\$ 784.50	\$ 392.25	\$ 509.93
\$ 38,001.00	\$ 39,000.00	\$ 799.50	\$ 399.75	\$ 519.68
\$ 39,001.00	\$ 40,000.00	\$ 814.50	\$ 407.25	\$ 529.43
\$ 40,001.00	\$ 41,000.00	\$ 829.50	\$ 414.75	\$ 539.18
\$ 41,001.00	\$ 42,000.00	\$ 844.50	\$ 422.25	\$ 548.93
\$ 42,001.00	\$ 43,000.00	\$ 859.50	\$ 429.75	\$ 558.68
\$ 43,001.00	\$ 44,000.00	\$ 874.50	\$ 437.25	\$ 568.43
\$ 44,001.00	\$ 45,000.00	\$ 889.50	\$ 444.75	\$ 578.18
\$ 45,001.00	\$ 46,000.00	\$ 904.50	\$ 452.25	\$ 587.93
\$ 46,001.00	\$ 47,000.00	\$ 919.50	\$ 459.75	\$ 597.68
\$ 47,001.00	\$ 48,000.00	\$ 934.50	\$ 467.25	\$ 607.43
\$ 48,001.00	\$ 49,000.00	\$ 949.50	\$ 474.75	\$ 617.18
\$ 49,001.00	\$ 50,000.00	\$ 964.50	\$ 482.25	\$ 626.93
\$ 50,001.00	\$ 51,000.00	\$ 976.50	\$ 488.25	\$ 634.73
\$ 51,001.00	\$ 52,000.00	\$ 987.00	\$ 493.50	\$ 641.55
\$ 52,001.00	\$ 53,000.00	\$ 997.50	\$ 498.75	\$ 648.38
\$ 53,001.00	\$ 54,000.00	\$ 1,008.00	\$ 504.00	\$ 655.20
\$ 54,001.00	\$ 55,000.00	\$ 1,018.50	\$ 509.25	\$ 662.03
\$ 55,001.00	\$ 56,000.00	\$ 1,029.00	\$ 514.50	\$ 668.85
\$ 56,001.00	\$ 57,000.00	\$ 1,039.50	\$ 519.75	\$ 675.68
\$ 57,001.00	\$ 58,000.00	\$ 1,050.00	\$ 525.00	\$ 682.50
\$ 58,001.00	\$ 59,000.00	\$ 1,060.50	\$ 530.25	\$ 689.33

FY 24 Schedule of Fees and Charges

March 12, 2024

Resolution No. R24-14

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\$ 59,001.00	\$ 60,000.00	\$ 1,071.00	\$ 535.50	\$ 696.15
\$ 60,001.00	\$ 61,000.00	\$ 1,081.50	\$ 540.75	\$ 702.98
\$ 61,001.00	\$ 62,000.00	\$ 1,092.00	\$ 546.00	\$ 709.80
\$ 62,001.00	\$ 63,000.00	\$ 1,102.50	\$ 551.25	\$ 716.63
\$ 63,001.00	\$ 64,000.00	\$ 1,113.00	\$ 556.50	\$ 723.45
\$ 64,001.00	\$ 65,000.00	\$ 1,123.50	\$ 561.75	\$ 730.28
\$ 65,001.00	\$ 66,000.00	\$ 1,134.00	\$ 567.00	\$ 737.10
\$ 66,001.00	\$ 67,000.00	\$ 1,144.50	\$ 572.25	\$ 743.93
\$ 67,001.00	\$ 68,000.00	\$ 1,155.00	\$ 577.50	\$ 750.75
\$ 68,001.00	\$ 69,000.00	\$ 1,165.50	\$ 582.75	\$ 757.58
\$ 69,001.00	\$ 70,000.00	\$ 1,176.00	\$ 588.00	\$ 764.40
\$ 70,001.00	\$ 71,000.00	\$ 1,186.50	\$ 593.25	\$ 771.23
\$ 71,001.00	\$ 72,000.00	\$ 1,197.00	\$ 598.50	\$ 778.05
\$ 72,001.00	\$ 73,000.00	\$ 1,207.50	\$ 603.75	\$ 784.88
\$ 73,001.00	\$ 74,000.00	\$ 1,218.00	\$ 609.00	\$ 791.70
\$ 74,001.00	\$ 75,000.00	\$ 1,228.50	\$ 614.25	\$ 798.53
\$ 75,001.00	\$ 76,000.00	\$ 1,239.00	\$ 619.50	\$ 805.35
\$ 76,001.00	\$ 77,000.00	\$ 1,249.50	\$ 624.75	\$ 812.18
\$ 77,001.00	\$ 78,000.00	\$ 1,260.00	\$ 630.00	\$ 819.00
\$ 78,001.00	\$ 79,000.00	\$ 1,270.50	\$ 635.25	\$ 825.83
\$ 79,001.00	\$ 80,000.00	\$ 1,281.00	\$ 640.50	\$ 832.65
\$ 80,001.00	\$ 81,000.00	\$ 1,291.50	\$ 645.75	\$ 839.48
\$ 81,001.00	\$ 82,000.00	\$ 1,302.00	\$ 651.00	\$ 846.30
\$ 82,001.00	\$ 83,000.00	\$ 1,312.50	\$ 656.25	\$ 853.13
\$ 83,001.00	\$ 84,000.00	\$ 1,323.00	\$ 661.50	\$ 859.95
\$ 84,001.00	\$ 85,000.00	\$ 1,333.50	\$ 666.75	\$ 866.78
\$ 85,001.00	\$ 86,000.00	\$ 1,344.00	\$ 672.00	\$ 873.60
\$ 86,001.00	\$ 87,000.00	\$ 1,354.50	\$ 677.25	\$ 880.43
\$ 87,001.00	\$ 88,000.00	\$ 1,365.00	\$ 682.50	\$ 887.25
\$ 88,001.00	\$ 89,000.00	\$ 1,375.50	\$ 687.75	\$ 894.08
\$ 89,001.00	\$ 90,000.00	\$ 1,386.00	\$ 693.00	\$ 900.90
\$ 90,001.00	\$ 91,000.00	\$ 1,396.50	\$ 698.25	\$ 907.73
\$ 91,001.00	\$ 92,000.00	\$ 1,407.00	\$ 703.50	\$ 914.55
\$ 92,001.00	\$ 93,000.00	\$ 1,417.50	\$ 708.75	\$ 921.38
\$ 93,001.00	\$ 94,000.00	\$ 1,428.00	\$ 714.00	\$ 928.20
\$ 94,001.00	\$ 95,000.00	\$ 1,438.50	\$ 719.25	\$ 935.03
\$ 95,001.00	\$ 96,000.00	\$ 1,449.00	\$ 724.50	\$ 941.85
\$ 96,001.00	\$ 97,000.00	\$ 1,459.50	\$ 729.75	\$ 948.68
\$ 97,001.00	\$ 98,000.00	\$ 1,470.00	\$ 735.00	\$ 955.50
\$ 98,001.00	\$ 99,000.00	\$ 1,480.50	\$ 740.25	\$ 962.33
\$ 99,001.00	\$ 100,000.00	\$ 1,491.00	\$ 745.50	\$ 969.15

- \$100,001 - \$500,000: \$1491.00 for the first \$100,000, plus \$6.40 for each additional \$1,000 or portion thereof.
- \$500,001 - \$1,000,000: \$4,051.00 for the first \$500,000 plus \$5.47 for each additional \$1,000 or portion thereof.
- \$1,000,000 and up: \$6,239.00 for the first \$1,000,000 plus \$4.58 for each additional \$1,000 or portion thereof.
- Residential Plan Review = 50% of Permit Fee
- Commercial Plan Review = 65% of Permit Fee
- If work has started prior to issuance of a permit, the Building Permit Fee will double.
- Basements
 - Finished - \$50 per sq.ft.
 - Unfinished – refer to the most recent ICC Building Valuation Table

File Attachments for Item:

18. Resolution No. R24-15: A Resolution Of The City Council Affirming And Approving Previous Resolution No. R24-12 And Approving Amendments To Appropriations And Revenues For The City Of Laurel's Fiscal Year 2023-2024 Budget.

RESOLUTION NO. R24-15

A RESOLUTION OF THE CITY COUNCIL AFFIRMING AND APPROVING PREVIOUS RESOLUTION NO. R24-12 AND APPROVING AMENDMENTS TO APPROPRIATIONS AND REVENUES FOR THE CITY OF LAUREL’S FISCAL YEAR 2023-2024 BUDGET.

WHEREAS, the City of Laurel (hereinafter “the City”) adopted all funds revenues and appropriations for Fiscal Year 2023-2024 on September 5, 2023;

WHEREAS, it is necessary to amend certain budgets as required by Mont. Code Ann. § 7-6-4006(3) and (4);

WHEREAS, the increase in appropriations and revenues are due to unbudgeted amounts that will be offset by a decrease in reserves;

WHEREAS, on February 27, 2024, City Council approved amendments to appropriations and revenues for the City of Laurel’s Fiscal Year 2023-2024;

WHEREAS, this approval inadvertently occurred without a Public Hearing on this matter;

WHEREAS, the City therefore intends to hold a Public Hearing on this matter on March 12, 2024; and

WHEREAS, after Public Hearing, City Council approves the previously-approved amendments to appropriations and revenues for the City of Laurel’s Fiscal Year 2023-24, as reflected in Resolution No. R24-12.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the City Council hereby directs the Clerk-Treasurer to amend the budget as reflected on the attached Exhibit “A” in order to comply with Mont. Code Ann. § 7-6-4006(3) and (4); and

BE IT FURTHER RESOLVED that previous Resolution No. R24-12 is affirmed, and the above amendments are retroactive to June 30, 2023.

Introduced at a regular meeting of the City Council on the 12th day of March 2024, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel the 12th day of March 2024.

APPROVED by the Mayor the 12th day of March 2024.

CITY OF LAUREL

Dave Waggoner, Mayor

ATTEST:

Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

Michele L. Braukmann, Civil City Attorney

RESOLUTION NO. R24-12

**A RESOLUTION OF THE CITY COUNCIL APPROVING AMENDMENTS TO
APPROPRIATIONS AND REVENUES FOR THE CITY OF LAUREL'S FISCAL
YEAR 2023-2024 BUDGET.**

WHEREAS, the City of Laurel (hereinafter "the City") adopted all funds revenues and appropriations for Fiscal Year 2023-2024 on September 5, 2023;

WHEREAS, it is necessary to amend certain budgets as required by Mont. Code Ann. § 7-6-4006(3) and (4); and

WHEREAS, the increase in appropriations and revenues are due to unbudgeted amounts that will be offset by a decrease in reserves.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the City Council hereby directs the Clerk-Treasurer to amend the budget as reflected on the attached Exhibit "A" in order to comply with Mont. Code Ann. § 7-6-4006(3) and (4); and

BE IT FURTHER RESOLVED that the above amendments are retroactive to June 30, 2023.

Introduced at a regular meeting of the City Council on the 27th day of February 2024 by Council Member Mize.

PASSED and APPROVED by the City Council of the City of Laurel the 27th day of February 2024.

APPROVED by the Mayor the 27th day of February 2024.

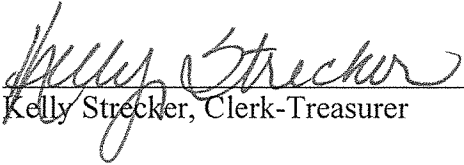
CITY OF LAUREL



Dave Waggoner, Mayor

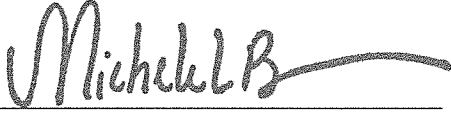


ATTEST:



Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:



Michele L. Braukmann, Civil City Attorney

EXHIBIT A

**Budget Amendment
Fiscal Year 2023-2024**

Fund 2250 – Planning Appropriations

Original Appropriation	\$ 136600.00
Amended Appropriation	<u>\$ 168135.00</u>
Increase in Appropriation:	\$ 31535.00

The City had to contract with KLJ to help with the planning duties and demands. The cost of this contract was considerably higher than the cost of a staff position. The Planning Department was granted a grant reimbursement for zoning regulations this year to offset these additional appropriations.

Fund 2250 – Planning Revenues

Original Budgeted Revenues	\$ 118135.00
Amended Budgeted Revenues	<u>\$ 168135.00</u>
Increase in Revenues:	\$ 50000.00

The Planning Department received a grant reimbursement for zoning regulations this year.

Fund 2821 – HB 473 – Gas Tax

Original Appropriation	\$ 450000.00
Amended Appropriation	<u>\$ 650000.00</u>
Increase in Appropriation:	\$ 200000.00

Increase appropriations due to new gas tax laws.

Fund 2821- HB 473- Gas Tax

Original Budgeted Revenues	\$ 279598.00
Amended Budgeted Revenues	<u>\$ 615521.00</u>
Increase in Revenues:	\$ 335923.00

Unanticipated Revenue due to new gas tax laws.

Fund 3508 – SID #118 – S Washington Ave Sidewalks

Original Revenue	\$	13132.00
Amended Revenue	\$	<u>14072.00</u>
Increase in Revenue :	\$	940.00

Error when inputting budget numbers in budget book. This will have no effect on cash reserves.

Fund 2850 – 911 Emergency

Original Revenue	\$	57504.00
Amended Revenue	\$	<u>68055.00</u>
Increase in Revenue:	\$	10551.00

Error in budget book. The wrong revenue amount was entered. This will not affect cash reserves.

Fund 2310 – TIFD

Original Appropriation	\$	2564901.00
Amended Appropriation	\$	<u>3423839.00</u>
Increase to Appropriation:	\$	858938.00

There was a miscalculation in the budget book on the number of mills we receive from county for this fund. We were able to increase appropriation due to increased mills

Fund 2310 – TIFD

Original Revenue	\$	1013800.00
Amended Revenue	\$	<u>1364738.00</u>
Increase in Revenue :	\$	350937.00

There was a miscalculation in the budget book on the number of mills we receive from county for this fund.

Fund 2880 – Library Grant

Original Revenue	\$	4883.00
Amended Revenue	\$	<u>6105.00</u>
Increase in Revenue	:	\$ 1222.00

The library received more revenue this year than expected. Increase revenue for unexpected increase.

Fund 2992 – ARPA

Original Appropriation	\$	1759302.00
Amended Appropriation	\$	<u>2857302.00</u>
Increase in Appropriation:	\$	1098000.00

This is a budget correction for phase two of the ARPA allocated monies. This was left out of the budget due to grant completion.

Fund 2992 – APRA

Original Revenue	\$	15000.00
Amended Revenue	\$	<u>113000.00</u>
Increase in Revenue:	\$	1098000.00

This is a budget correction for phase two of the ARPA allocated monies. This was left out of budget due to grant completion.

Fund 7030 – Library Federation

Original Appropriation	\$	4467.00
Amended Appropriation	\$	<u>7397.00</u>
Increase in Appropriation:	\$	2930.00

Unanticipated Revenue from the state Library. Increase appropriation to offset the unexpected revenue.

Fund 7030 – Library Federation

Original Revenue	\$	5100.00
Amended Revenue	\$	<u>8030.00</u>
Increase in Revenue:	\$	2930.00

Unanticipated Revenue from the State Library. Increase appropriation to offset the unexpected revenue.