



**AGENDA  
CITY OF LAUREL  
CITY COUNCIL WORKSHOP  
TUESDAY, MAY 14, 2019  
6:30 PM  
COUNCIL CHAMBERS**

**Public Input:** Citizens may address the Council regarding any item of City business that is not on tonight's agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda. If a citizen would like to speak or comment regarding an item that is on tonight's agenda, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Be advised, if a discussion item has an upcoming public hearing, we would request members of the public to reserve your comments until the public hearing. At the public hearing, the City Council will establish an official record that will include all of your comments, testimony and written evidence. The City Council will base its decision on the record created during the public hearing. Any comments provided tonight will not be included in the record or considered by the City Council.

### **General Items**

#### **Executive Review**

1. [Resolution](#): A Resolution Of The City Council To Amend The Large Grant Request Program Pursuant To The Recommendation Of The Laurel Urban Renewal Agency.
2. Resolution: Resolution Approving Change Order No.1 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.
3. Resolution: Resolution Approving Change Order No.2 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.

#### **Council Issues**

4. Update on Website
5. Update on West Railroad
6. Discussion of Tow Away Zone near Stadium

#### **Other Items**

#### **Review of Draft Council Agendas**

7. [Draft](#) Council Agenda May 21, 2019.

#### **Attendance at Upcoming Council Meeting**

#### **Announcements**

8. May Employee Recognition.

#### **Employees:**

Cynthia Caswell	4 years on the 11 <sup>th</sup>	WWTP
Andrew Arneson	2 years on the 22 <sup>nd</sup>	Public Works
Karen Courtney	2 years on the 22 <sup>nd</sup>	Public Works

#### **Volunteers:**

Doug Fox	23 years on the 1 <sup>st</sup>	Fire
Brent Peters	12 years on the 1 <sup>st</sup>	Fire
Justin Koselecky	4 years on the 15 <sup>th</sup>	Fire
Bruce McGee	9 years on the 8 <sup>th</sup>	Police Reserves

### **DATES TO REMEMBER**

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to part meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.



**RESOLUTION NO. R19-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL TO AMEND THE LARGE GRANT REQUEST PROGRAM PURSUANT TO THE RECOMMENDATION OF THE LAUREL URBAN RENEWAL AGENCY.**

WHEREAS, the City Council previously created the Laurel Urban Renewal Agency (LURA), pursuant to Ordinance No. 08-09 as codified at Title 18, Chapters 18.02 and 18.04 of the Laurel Municipal Code, to provide input and recommendations regarding the most effective uses of resources gained from the Tax Increment Finance (TIF) District; and

WHEREAS, the City Council appointed a LURA Board of Commissioners, pursuant to Resolution No. R08-123, who are responsible for providing guidance and recommendations to the City Council as to the best use of unencumbered available tax increment funds consistent with the Urban Renewal Plan that was additionally adopted by the City Council and codified at Chapter 18.04.020 of the Laurel Municipal Code; and

WHEREAS, the City Council previously created a grant program called the Large Grant Request Program and the Program initially included a maximum grant of \$75,000 per eligible grantee for qualified projects which was subsequently raised to \$100,000 by the City Council through Resolution No. R17-\_\_\_\_; and

WHEREAS, the LURA Board of Commissioners determined that based upon the program's success and the increasing numbers of requests for grants, that it is in the best interest of the City to further increase the maximum grant amount to \$225,000; and

WHEREAS, the City Council reviewed the recommendation provided by the LURA Board of Commissioners and Staff and has determined that increasing the maximum grant available through the Large Grant Request Program is consistent with the goals and objectives contained in the City's Urban Renewal Plan and is in the best interest of the City of Laurel and its citizens.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the Large Grant Request Program is modified to increase the maximum available grant under such program from \$100,000 to \$225,000. The remaining terms and conditions of the Large Grant Request Program shall remain in effect.

Introduced at a regular meeting of the City Council on \_\_\_\_\_, 2019, by Council Member \_\_\_\_\_.

PASSED and APPROVED by the City Council of the City of Laurel this \_\_\_\_th day of \_\_\_\_\_, 2019.

APPROVED by the Mayor this \_\_\_\_th day of \_\_\_\_\_, 2019.

CITY OF LAUREL

\_\_\_\_\_  
Thomas C. Nelson, Mayor

ATTEST:

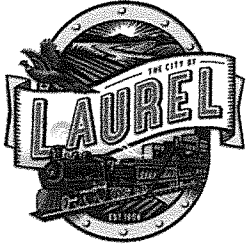
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Bethany Langve, Clerk-Treasurer

Approved as to form:

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Sam S. Painter, Civil City Attorney



## Laurel Urban Renewal Agency

Request for Laurel Urban Renewal Agency Large Grant Program Budget Increase

April 24, 2019

Mr. Mayor and City Council Members,

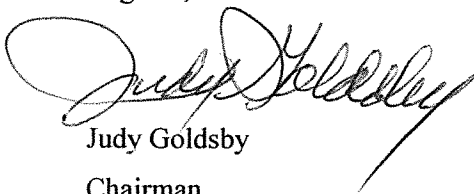
The Laurel Urban Renewal Agency respectfully requests the Laurel City Council consider an increase of the budget of the Large Project Grant program from \$100,000 to \$225,000. Discussions have taken place at multiple meetings on this subject and its importance for the Tax Incremental Financing District. Members of the Laurel Urban Renewal Agency voted on April 15, 2019 to seek an increase of the budget for the LURA Large Grant Program to \$225,000. Members have previously reported that requests for the Large Grant program totaled \$400,000 in 2018. Member support for this increase is a reaction to that increase in activity and publicity for the program.

This budget increase would ;

- Open up new funding supports for residents and businesses
- Create more opportunities for district residents and businesses to improve their community
- Give LURA members greater flexibility to allocate funding to prospective projects

Thank you for your consideration on this matter.

Regards,

  
Judy Goldsby  
Chairman  
Laurel Urban Renewal Agency

**MINUTES**  
**Laurel Urban Renewal Agency (LURA)**  
**APRIL 15TH 2019, 11:00 AM CITY HALL CHAMBERS**

**General Items**

1. Roll Call

Judy Goldsby	Nick Altonaga
Mardie Spalinger	Rick Herr
Don Smarsh	Tom Nelson
Daniel Klein	Michelle Deboer
Dean Rankin	
Janice Lehman	
Steve Solberg	
Linda Frickel	

**General Items**

2. Review and Approve minutes from March 18th, 2019.  
Dan made the motion to approve the minutes and Dean seconded. Motion was carried.

**New Business**

3. Discussion for a funding increase in the Large Grant Program from \$100K to \$225K. Mardie made the motion and Don seconded. Motion was carried.  
4. The LURA Grant Application for Darell Dyer was returned to him as it was incomplete and the Program states the Owner cannot do the improvements.  
5. The LURA Grant Application for Katie Fjelstad was split into (3) smaller grants and (1) large grant.

**Old Business**

6. Reviewed and discussed the Grant Document updates.

**Other Items**

7. Discussion for extending the TIF District.

**Announcements**

8. The next meeting is May 20th, 2019.

**Adjournment**

9. Judy adjourned the meeting at 12:00pm.

Respectfully submitted,

Mardie Spalinger  
Board Secretary

**NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.**







**Item Attachment Documents:**

2. Resolution: Resolution Approving Change Order No.1 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.

**RESOLUTION NO. R19-\_\_**

**RESOLUTION APPROVING CHANGE ORDER NO.1 TO THE CONTRACT FOR THE CITY OF LAUREL'S WWTP SLUDGE DEWATERING FACILITIES AND AUTHORIZING THE MAYOR TO SIGN ALL CHANGE ORDER DOCUMENTS ON THE CITY'S BEHALF.**

WHEREAS, the City of Laurel planned and publicly advertised the project known as the WWTP Sludge Dewatering Facilities Project, and the City awarded the project to Strategic Construction Solutions; and

WHEREAS, City Staff requested additional work on the project as detailed in the attached Change Order Documents and the additional work increased the charges due under the contract; and

WHEREAS, the City's Engineers, KLJ, prepared the attached Change Order No. 1 and has determined the additional work requires an extension of the contract term and cost which are both necessary, reasonable, and in the City's best interest.

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby approves the attached Change Order No. 1 and authorizes the Mayor to execute it and all necessary documents on the City's behalf.

BE IT FUTHER RESOLVED the City Council authorizes both the increased cost and term of the contract as detailed and provided in the attached Change Order No. 1.

Introduced at a regular meeting of the City Council on \_\_\_\_\_, 2018, by Council Member \_\_\_\_\_.

PASSED and APPROVED by the City Council of the City of Laurel this \_\_\_\_ day of \_\_\_\_\_, 2019

APPROVED by the Mayor this \_\_\_\_ day of \_\_\_\_\_ 2019.

CITY OF LAUREL

\_\_\_\_\_  
Thomas C. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Bethany Langve, Clerk-Treasurer, Clerk-Treasurer

Approved as to form:

\_\_\_\_\_  
Sam Painter, Civil City Attorney

April 29, 2019

Tim Reiter  
Utility Plants Superintendent  
City of Laurel  
PO Box 10  
Laurel, MT 59044

Re: WWTP Sludge Dewatering Facilities Change Order 1 – Partial Reconciliation

Dear Tim:

It is our recommendation that the City move forward with Change Order 1 (attached) for the WWTP Sludge Dewatering Facilities project. Change Order 1 involves the additional work required to pump down Digester B to the top of the cone after the City's pumps stopped working. The Contractor has agreed to move forward with payment as proposed in the Engineer's Recommendation Letter prepared March 25, 2019, included in Change Order 1. The proposed changes have been agreed upon by the Contractor with the understanding that the remaining cost in the Proposed Change Order 1 prepared by the Contractor submitted March 4<sup>th</sup>, 2019 (email) would be open to debate. The effects of this Change Order are as follows:

- **Contract Price Changes**
  - Original Contract Price - \$1,575,000.00
  - Increase to Contract Price - \$26,173.04
  - Final Contract Price - \$1,601,173.04
- **Contract Time Changes**
  - Original Contract Dewatering Time – 45 days
  - Increase to Dewatering Time – 9 days
  - Final Contract Dewatering Time – 54 days

It is important to note that the increase of Contract Time will only affect the time allocated for dewatering and will not influence the Substantial Completion date for the project. Please review the attached Change Order 1 for the WWTP Sludge Dewatering Facilities project. Feel free to contact us if you have any questions.

Sincerely,

KLJ

A handwritten signature in blue ink, appearing to read 'Doug Whitney', written over a horizontal line.

Douglas C. Whitney, PE  
Project Engineer

Enclosure(s): Change Order 1 & Attachments  
Project #: 1804-00120  
cc: Terry Sutherland, File

# Change Order

No. 1

Date of Issuance: April 29, 2019

Effective Date: \_\_\_\_\_

Project: WWTP Sludge Dewatering Facilities	Owner: City of Laurel	Owner's Contract No.: N/A
Contract: Base Bid Lump Sum Price		Date of Contract: 11/16/2018
Contractor: Strategic Construction Solutions		Engineer's Project No.: 1804-00120

## The Contract Documents are modified as follows upon execution of this Change Order:

### Description:

This Change Order is to address the additional pumping required in Digester B, to lower the existing sludge to the top of the cone after the City's pumps stopped working. Change Order 1 address the work performed between February 4<sup>th</sup> and 12<sup>th</sup> as stated in the Engineer's Recommendation to the City of Laurel (March 25, 2019) and agreed upon by Strategic Construction Solutions. Additional contract price and contract time requested by Strategic Construction Solutions regarding this change in condition and not addressed in this Change Order will remain open to discussion, and potential reconciliation. As part of this Change Order an additional 9 days will be added to the 45 days of allocated time for dewatering. These days will not affect the Contract Time for Substantial completion.

### Attachments (list documents supporting change):

Engineers Recommendation Letter & Attachments – 3/25/19 (3 pages), Proposed Change Order prepared by SCS - 2/28/19 (1 page)

#### CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 1,575,000.00

Increase from previously approved Change Orders No. 0 to No. 0:

\$ 0.00

Contract Price prior to this Change Order:

\$ 1,575,000.00

Increase of this Change Order:

\$ 26,173.04

Contract Price incorporating this Change Order:

\$ 1,601,173.04

#### CHANGE IN CONTRACT TIMES:

Dewatering Contract Times: ☐ Working days ☒ Calendar days

Dewatering completion (days): 45

Ready for final payment (days): N/A

Increase from previously approved Change Orders No. 0 to No. 0:

Dewatering completion (days): 0

Ready for final payment (days): N/A

Contract Times for Dewatering prior to this Change Order:

Dewatering completion (days): 45

Ready for final payment (days): N/A

Increase of this Change Order:

Dewatering completion (days): 9

Ready for final payment (days): N/A

Contract Times with all approved Change Orders:

Dewatering completion (days): 54

Ready for final payment (days): N/A

#### RECOMMENDED:

By: [Signature]  
Engineer (Authorized Signature)

Date: 4/29/19

#### ACCEPTED:

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

#### ACCEPTED:

By: [Signature]  
Contractor (Authorized Signature)

Date: 4-19-29





2611 Gabel Road  
Billings, MT 59102-7329  
406 245 5499  
KLJENG.COM

March 25, 2019

Tim Reiter  
Utility Plants Superintendent  
City of Laurel  
PO Box 10  
Laurel, MT 59044

Re: WWTP Sludge Dewatering Facilities Claim 1 – Engineers Recommendation

Dear Tim:

As per section 10.05 A. of the Montana Public Works Standard Specifications (MPWSS) General Conditions, this letter is to service as the Engineer's recommendation to the proposed Change Order received by KLJ from Strategic Construction Solution (SCS) on March 4, 2019 (attached).

The proposed Change Order requests an additional Contract Price of \$74,424.70 and Contract Time of 22 days be added to the Contract due to additional Work and materials needed to dewater Digester B when the City's pumps stopped working.

Section 13265 Digester Drawdown, Sludge Dewatering and Digester Cleaning states that "after the sludge has been dewatered and the digesters have been drawn down to the top of the cones, cleaning of the digester will take place." The intent of this passage is to convey our anticipation that the City would be able to use the existing pumps to drawdown Digester B until the sludge reached the top of the cone, at which point the Contractor would be responsible for the removal of the remaining sludge from Digester B.

The City's pump stopped working on February 4<sup>th</sup> and SCS reached the top of the cone as of February 12<sup>th</sup>. The date regarding the City's pump is stated directly in the proposed Change Order provided by SCS, and the date that SCS reached the top of cone was determined from the weekly construction meeting and corresponding meeting minutes that took place February 12<sup>th</sup>. Meeting minutes from the weekly construction meetings are distributed to both the City and Contractor weekly.

It is the Engineers recommendation that additional Contract Price (\$26,173.04) and Contract Time (9 Days) between the dates of February 4<sup>th</sup> and February 12<sup>th</sup> be reimbursed to SCS in the proposed Change Order. It is KLJ's opinion that the City's inability to pump the sludge down to the top of the cone would constitute a change in condition and therefore the cost incurred during this time frame was not represented in SCS's bid and is eligible for reimbursement. The additional Contract Price includes the cost associated with Badger Daylighting Corp, who was brought in as a sub-contractor to assist with the sludge removal, SCS's labor cost (including Per Diem), and corresponding Contractors Fee (CF) as stated in MPWSS's General Conditions Section 12.01.C. Please see the corresponding adjustment to Contract Price and Time below. All cost were determined using invoices and labor costs provided by SCS.



Badger Daylighting Corp	\$15,052.85
SCS's Labor & Per Diem	\$9,015.26
Badger Daylighting Corp CF (5%)	\$752.64
SCS CF (15%)	\$1,352.29
<b>Additional Contract Price</b>	<b>\$26,173.04</b>
<b>Additional Contract Time (Dewatering)</b>	<b>9 Days</b>

Invoices submitted from Superior Water Solutions, Curb Box Specialists Inc., and Pierce Leasing and Commercial will not be considered as part of the Change Order as stated below.

- Superior Water Solutions – Pressure Washer (Part of cleaning operation)
- Curb Box Specialists Inc. – Backflow Rental (Outside of dates for Change Order)
- Pierce Leasing and Commercial – Job Trailer (No change to critical path or overall project)

Please review our Change Order recommendation for an additional Contract Price of \$26,173.04 and Contract Time of 9 days. The additional Contract Time of 9 days is only added to the 45 days of allocated time for dewatering and will not extend the 150 days until Substantial Completion, as sludge drawdown work is not a critical pathway for the overall construction process and work on the overall project could have continued.

Feel free to contact us if you have any additional questions or concerns regarding the recommendation or would like to request any additional material be provided.

Sincerely,

KLJ

Douglas C. Whitney, PE  
Project Engineer

Enclosure(s): Proposed Change Order – March 4, 2019 email  
Project #: 1804-00120  
cc: Terry Sutherland, File

**From:** [Terry Sutherland](#)  
**To:** [Doug Whitney](#)  
**Cc:** [McKenzie Butcher](#); [William Willis](#); [Riley Willis](#)  
**Subject:** Sludge removal  
**Date:** Monday, March 4, 2019 7:26:32 AM  
**Attachments:** [PCO 1.pdf](#)

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Doug,  
Please see attached PCO 1 for removal of sludge.

**Terry Sutherland**  
Estimator/Project Manager

**Strategic Construction Solutions**

AN ATWELL GROUP COMPANY  
406.581.3312 Mobile  
4700 E Southern Avenue Mesa, AZ 85206  
[www.scsbuild.com](http://www.scsbuild.com)

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PCO #001

SCS  
4700 E Southern Ave  
Mesa, Arizona 85206  
Phone: (480) 586-2400

Project: SCS18002715 - SCS - Laurel WWTP Sludge Dewatering  
Facilities  
Laurel, Montana 59044

## Prime Contract Potential Change Order #001: CE #01 - Change Order #1 - Sludge Removal

TO:	KLJ 2611 Gabel Rd. Billings Montana, 59102	FROM:	Strategic Construction Solutions 4700 E. Southern Ave Mesa Arizona, 85206
PCO NUMBER/REVISION:	001 / 0	CONTRACT:	1 - SCS - Laurel WWTP Sludge Dewatering Facilities Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Wendi DeLaCruz (SCS)
STATUS:	Pending - In Review	CREATED DATE:	2/28/2019
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	22 days	PAID IN FULL:	No
		TOTAL AMOUNT:	\$74,424.70

POTENTIAL CHANGE ORDER TITLE: CE #01 - Change Order #1 - Sludge Removal

CHANGE REASON: Client Request

### POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

#### CE #01 - Change Order #1 - Sludge Removal

As of February 4th, city's pump would no longer pump the sludge due to the thickness of sludge. SCS crews had to bring in a vac truck to remove the sludge that was the owners responsibility to pump. The level of the sludge in the tank was approximately 9' above the top of the cone. In addition to the associated costs we request an additional 22 days of contract time to both the dewatering and cleaning and total contract times.

### ATTACHMENTS:

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	160.1 - Sludge Dewatering	SCS Labor	Labor	\$23,585.55
2	N/A	160.1 - Sludge Dewatering	United Rentals - Forklift	Equipment	\$1,797.98
3	N/A	160.1 - Sludge Dewatering	Badger- Vac Truck	Commitment	\$29,742.84
4	N/A	160.1 - Sludge Dewatering	Materials	Materials	\$5,005.00
5	N/A	160.1 - Sludge Dewatering	Trucks	Equipment	\$3,000.00
6	N/A	160.1 - Sludge Dewatering	Office Trailer/Backflow Rental	Other	\$945.00
7	N/A	160.1 - Sludge Dewatering	1% GRT	Other	\$736.88
8	N/A	160.1 - Sludge Dewatering	SCS 15% Profit and Overhead	Other	\$9,611.45
Subtotal:					\$74,424.70
Grand Total:					\$74,424.70

Doug Whitney (KLJ)  
2611 Gabel Rd.  
Billings Montana 59102

KLJ  
2611 Gabel Rd.  
Billings Montana 59102

Strategic Construction Solutions  
4700 E. Southern Ave  
Mesa Arizona 85206

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

SCS

page 1 of 1

Printed On: 3/1/2019 11:0

- Page 16 -



**Item Attachment Documents:**

3. Resolution: Resolution Approving Change Order No.2 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.

**RESOLUTION NO. R19-\_\_**

**RESOLUTION APPROVING CHANGE ORDER NO.2 TO THE CONTRACT FOR THE CITY OF LAUREL'S WWTP SLUDGE DEWATERING FACILITIES AND AUTHORIZING THE MAYOR TO SIGN ALL CHANGE ORDER DOCUMENTS ON THE CITY'S BEHALF.**

WHEREAS, the City of Laurel planned and publicly advertised the project known as the WWTP Sludge Dewatering Facilities Project, and the City awarded the project to Strategic Construction Solutions; and

WHEREAS, City Staff requested additional work on the project as detailed in the attached Change Order Documents and the additional work increased the charges and time required by the contract; and

WHEREAS, the City's Engineers, KLJ, prepared the attached Change Order No. 2 and has determined the additional work requires an extension of the contract term and cost which are both necessary, reasonable, and in the City's best interest.

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby approves the attached Change Order No. 2 and authorizes the Mayor to execute it and all necessary documents on the City's behalf.

BE IT FUTHER RESOLVED the City Council authorizes both the increased cost and term of the contract as detailed and provided in the attached Change Order No.2.

Introduced at a regular meeting of the City Council on \_\_\_\_\_, 2019, by Council Member \_\_\_\_\_.

PASSED and APPROVED by the City Council of the City of Laurel this \_\_\_\_ day of \_\_\_\_\_, 2019

APPROVED by the Mayor this \_\_\_\_ day of \_\_\_\_\_ 2019.

CITY OF LAUREL

\_\_\_\_\_  
Thomas C. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Bethany Langve, Clerk-Treasurer, Clerk-Treasurer

Approved as to form:

\_\_\_\_\_  
Sam Painter, Civil City Attorney

April 29, 2019

Tim Reiter  
Utility Plants Superintendent  
City of Laurel  
PO Box 10  
Laurel, MT 59044

Re: WWTP Sludge Dewatering Facilities Change Order 2 – Recommendation & Reconciliation

Dear Tim:

KLJ has reviewed the information submitted by the Contractor for the additional repair Work in Digester B as per Work Change Directive #1. It is KLJ's recommendation that the City move forward with Change Order 2 (attached) for the WWTP Sludge Dewatering Facilities project. Our records show a date range from February 27<sup>th</sup> (Inspection) to March 31<sup>st</sup> (completed) for the additional work in Digester B. Therefore, we recommend that 32 days be added to the Contract Time for both the Dewatering and Contract portion of the project. The effects of this Change Order on the project are as follows:

- **Contract Price Changes**
  - Original Contract Price - \$1,575,000.00
  - Contract Price after Change Order 1 - \$ 1,601,173.00
  - Increase to Contract Price from Change Order 2 - \$11,758.11
  - Final Contract Price - \$ 1,612,931.15
- **Contract Time Changes (Contract)**
  - Original Contract Time to Substantial Completion – 150 days
  - Increase to Contract Time to Substantial Completion – 32 days
  - Final Contract Time to Substantial Completion – 182 days
- **Contract Time Changes (Dewatering)**
  - Original Contract Dewatering Time – 45 days
  - Increase to Dewatering Time after Change Order 1 – 54 days
  - Increase to Dewatering Time from Change Order 2 – 32 days
  - Final Contract Dewatering Time – 86 days

Please review the attached Change Order 2 for the WWTP Sludge Dewatering Facilities project. Feel free to contact us if you have any questions.

Sincerely,

KLJ



Douglas C. Whitney, PE  
Project Engineer

Enclosure(s): Change Order 2 & Attachments  
Project #: 1804-00120  
cc: Terry Sutherland, File

# Change Order

No. 2

Date of Issuance: April 29, 2019

Effective Date: \_\_\_\_\_

Project: WWTP Sludge Dewatering Facilities	Owner: City of Laurel	Owner's Contract No.: N/A
Contract: Base Bid Lump Sum Price		Date of Contract: 11/16/2018
Contractor: Strategic Construction Solutions		Engineer's Project No.: 1804-00120

## The Contract Documents are modified as follows upon execution of this Change Order:

### Description:

This Change Order is for approved additional repair Work in Digester B. Description of Work included can be found in Work Change Directive 1 and corresponding attachments. As part of this Change Order an additional 32 days will be added to the allocated time for dewatering and overall Contract Time.

### Attachments (list documents supporting change):

Work Change Directive 1 & corresponding attachments-3/13/19 (4 Pages), SCS Proposed Change Order Package & Corresponding Attachments Excluding Work Change Directive 1 which is already attached and Daily Logs-available upon request (2 pages).

### CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 1,575,000.00

Increase from previously approved Change Orders No. 0 to No. 1:

\$ 26,173.04

Contract Price prior to this Change Order:

\$ 1,601,173.00

Increase of this Change Order:

\$ 11,758.11

Contract Price incorporating this Change Order:

\$ 1,612,931.15

### CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ☒ Calendar days

Substantial (Dewatering) completion (days): 150 (45)

Ready for final payment (days): 30 (N/A)

Increase from previously approved Change Orders No. 0 to No. 1:

Substantial (Dewatering) completion (days): 0 (9)

Ready for final payment (days): 0 (N/A)

Contract Times prior to this Change Order:

Substantial (Dewatering) completion (days): 150 (54)

Ready for final payment (days): 30 (N/A)

Increase of this Change Order:

Substantial (Dewatering) completion (days): 32 (32)

Ready for final payment (days): 0 (N/A)

Contract Times with all approved Change Orders:

Substantial (Dewatering) completion (days): 182 (86)

Ready for final payment (days): 30 (N/A)

### RECOMMENDED:

By: [Signature]  
Engineer (Authorized Signature)

Date: 4/29/19

### ACCEPTED:

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

### ACCEPTED:

By: [Signature]  
Contractor (Authorized Signature)

Date: 4-29-19

# Work Change Directive

No. 1

Date of Issuance: 3/13/19

Effective Date: 1/18/19

Project: WWTP Sludge Dewatering Facility	Owner: Laurel, MT	Owner's Contract No.: N/A
Contract: WWTP Sludge Dewatering Facilities	Date of Contract: 11/16/18 (Effective Date)	
Contractor: Strategic Construction Solutions	Engineer's Project No.: 1804-00120	

Contractor is directed to proceed promptly with the following change(s):

Item No.	Description
1	Items #1, 2 and 3 from the KLJ email dated 3/1/19. (Note*)
Note *	Additional Work may be required as directed by Engineer. Re-coating will not be required. Payment will be on actual time and materials plus Contractor's Fee as allowed by the Contract Documents. Additional contract Time will be added to the digester dewatering and cleaning portion of the Agreement.

Attachments (list documents supporting change):

KLJ email of 3/1/19

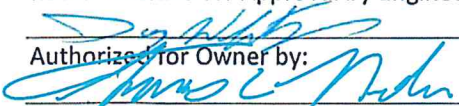
Purpose for Work Change Directive:

Authorization for Work described herein to proceed on the basis of Cost of the Work due to:

- ☒ Non-agreement on pricing of proposed change.
- ☒ Necessity to expedite Work described herein prior to agreeing to changes on Contract Price and Contract Time.

Estimated change in Contract Price and Contract Times:

Contract Price \$7,833.00 (increase/decrease)      Contract Time 24 (increase/decrease)

Recommended for Approval by Engineer:	Date: <u>3/13/19</u>
Authorized for Owner by: 	Date: <u>3/13/19</u>
Received for Contractor by:	Date:
Received by Funding Agency (if applicable):      N/A	Date:



## Doug Whitney

---

**From:** Doug Whitney  
**Sent:** Friday, March 01, 2019 2:14 PM  
**To:** 'Terry Sutherland'  
**Subject:** Laurel WWTP - Repair Work

Terry,  
The City requests a budgetary estimate for the following repair work on Digester B prior to returning it into service.  
Please provide budgetary cost and additional days.  
Please get back to us asap so we can decide how to proceed.

Thanks,  
Doug

1. Weld repair on the dome exterior and piping under the PRV isolation valve.



2. Weld repair the split in the outer water jacket of the heat exchanger.



3. Weld patch over hole in the Methane Box.



4. Clean and repair six bracket points on the heat exchanger.



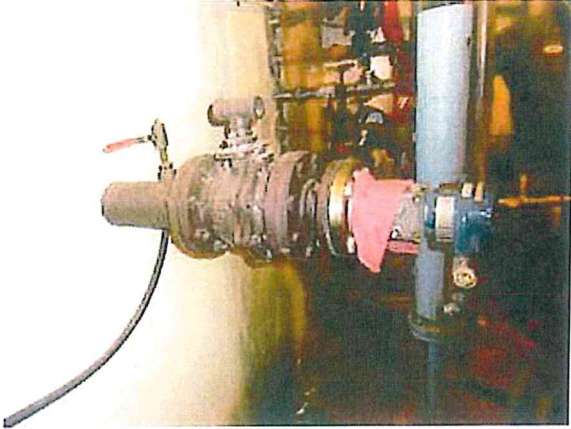
Five to be sand blasted and re-coated.

One to receive welding to repair leak and re-coated.

5. Replace six sections of 1.5-inch piping in the digester pipe gallery with stainless steel piping. Replace two unions, one ball valve, one gate valve and one 45-degree bend on each segment. Completed piping to be simiula to that on Digester A.



6. Remove valve, grout inside of 4-inch pipe and cap pipe.



All welded is to be cleaned and re-coated.

Doug Whitney PE



406-247-2913 Direct  
406-861-7853 Cell  
2611 Gabel Road  
Billings, MT 59102-7329  
[kljeng.com](http://kljeng.com)





PCCO #001

SCS  
4700 E Southern Ave  
Mesa, Arizona 85206  
Phone: (480) 586-2400

Project: SCS18002715 - SCS - Laurel WWTP Sludge Dewatering  
Facilities  
1599 Sewer Plant Rd.  
Laurel, Montana 59044

## Prime Contract Change Order #001: CE #04 - Secondary digester repairs

TO:	KLJ 2611 Gabel Rd. Billings, Montana 59102	FROM:	Strategic Construction Solutions 4700 E. Southern Ave Mesa, Arizona 85206
DATE CREATED:	4/10/2019	CREATED BY:	Terry Sutherland (SCS)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	24 days	EXECUTED:	No
CONTRACT FOR:	1:SCS - Laurel WWTP Sludge Dewatering Facilities Prime Contract	TOTAL AMOUNT:	\$11,758.11

### DESCRIPTION:

#### CE #04 - Secondary digester repairs

1. Weld repair on the dome exterior piping under the prv.
2. Weld repair the split in the outer water jacket of heat exchanger.
3. Weld patch over hole in methane box.

### ATTACHMENTS:

[2019-03-29.pdf](#) [2019-03-28.pdf](#) [2019-03-27.pdf](#) [Work Change Directive 1.pdf](#) [2019-03-21.pdf](#) [2019-03-22.pdf](#) [2019-03-19.pdf](#) [2019-03-18.pdf](#) [2019-03-20.pdf](#)

### POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
003	CE #04 - Secondary digester repairs		\$11,758.11
Total:			\$11,758.11

### CHANGE ORDER LINE ITEMS:

#### PCO # 003 : CE #04 - Secondary digester repairs

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	000-000.2 - Change Order 2	Labor	Labor	\$6,746.41
2	N/A	000-000.2 - Change Order 2	Welder, small tools & trucks	Equipment	\$3,100.00
3	N/A	000-000.2 - Change Order 2	Materials	Materials	\$127.24
4	N/A	000-000.2 - Change Order 2	15% profit & overhead	Other	\$1,496.05
5	N/A	000-000.2 - Change Order 2	Bonds	Other	\$172.00
6	N/A		1% GRT	Other	\$116.41
Subtotal:					\$11,758.11
Grand Total:					\$11,758.11

The original (Contract Sum)	\$1,575,000.00
Net change by previously authorized Change Orders	\$0.00
The contract sum prior to this Change Order was	\$1,575,000.00
The contract sum would be changed by this Change Order in the amount of	\$11,758.11
The new contract sum including this Change Order will be	\$1,586,758.11
The contract time will be increased by this Change Order by 24 days.	

**Doug Whitney (KLJ)**  
2611 Gabel Rd.  
Billings, Montana 59102

**KLJ**  
2611 Gabel Rd.  
Billings, Montana 59102

**Strategic Construction Solutions**  
4700 E. Southern Ave  
Mesa, Arizona 85206

\_\_\_\_\_  
SIGNATURE                      DATE

SCS

\_\_\_\_\_  
SIGNATURE                      DATE

page 2 of 2

\_\_\_\_\_  
SIGNATURE                      DATE

Printed On: 4/10/2019 03:52 PM

**Item Attachment Documents:**

Draft Council Agenda May 21, 2019.



**AGENDA  
CITY OF LAUREL  
CITY COUNCIL MEETING  
TUESDAY, MAY 21, 2019  
6:30 PM  
COUNCIL CHAMBERS**

NEXT RES. NO.  
R18-XX

NEXT ORD. NO.  
O18-XX

**WELCOME . . .** By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

**Pledge of Allegiance**

**Roll Call of the Council**

**Approval of Minutes**

1. Approval of Minutes of May 7, 2019.

**Correspondence**

2. Chamber of Commerce minutes of April 11, 2019; Laurel Chamber of Commerce agenda of May 10, 2019.

**Council Disclosure of Ex Parte Communications**

**Public Hearing**

**Consent Items**

**NOTICE TO THE PUBLIC**

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

3. Claims for the month of May 2019.
4. Clerk/Treasurer Financial Statements for the month of April 2019.
5. Approval of Payroll Register for PPE 5/5/2019 totaling \$193,199.31.
6. Receiving the Committee/Board Minutes into the Record.

**Ceremonial Calendar**

**Reports of Boards and Commissions**

**Audience Participation (Three-Minute Limit)**

*Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience*

*Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.*

### **Scheduled Matters**

7. Resolution No. R19-\_\_: A Resolution Of The City Council To Amend The Large Grant Request Program Pursuant To The Recommendation Of The Laurel Urban Renewal Agency.
8. Resolution No. R19-\_\_: Resolution Approving Change Order No.1 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.
9. Resolution No. R19-\_\_: Resolution Approving Change Order No.2 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.

### **Items Removed From the Consent Agenda**

#### **Community Announcements (One-Minute Limit)**

*This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.*

#### **Council Discussion**

*Council members may give the City Council a brief report regarding committees or groups in which they are involved.*

### **Mayor Updates**

### **Unscheduled Matters**

### **Adjournment**

**The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.**

### **DATES TO REMEMBER**